



**WINDSOR-ESSEX CATHOLIC
DISTRICT SCHOOL BOARD**

"Learning together in faith and service"

1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Barbara Holland
DIRECTOR OF EDUCATION: Paul A. Picard

**REGULAR BOARD MEETING
Tuesday, February 23, 2016 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Board Room**

AGENDA

1. Call To Order
2. Opening Prayer
3. Recording of Attendance
4. Approval of Agenda
5. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.
6. Presentations:
 - a. Holy Cross Catholic Elementary School IBM Presentation (C. Geml) --
7. Delegations:

By-Law 3:09: Any person(s) wishing to appear before the BOARD and speak to an item appearing on the agenda of the BOARD meeting has until noon the day before the BOARD meeting to make a request to the SECRETARY. They shall explain briefly the matter on which the presentation is to be made, the organization or interested parties to be represented, the identity, and if applicable, the authority of the spokesperson. A Delegation Form, located on the BOARD's website, must be completed and forward to the SECRETARY.
8. Action Items:
 - a. Previous Meeting Minutes
 - i) Minutes of the Committee of the Whole Board meeting of January 12, 2016 --
 - ii) Minutes of the Regular Board Meeting of January 26, 2016 1-7
 - b. Committee of the Whole Board In-Camera meeting of February 16, 2016 --
9. Communications:
 - a. External (Associations, OCSTA, Ministry): *None*
 - b. Internal (Reports from Administration):
 - i) Report: Strategic Directions and System Priorities for 2016 for the Director of Education and Senior Administration (P. Picard) 8-21

10. Committee Reports:
 - a. Report: Parent Involvement Committee (PIC) Minutes of October 5, 2015 and November 9, 2015 (C. Geml) 22-30
11. Unfinished Business: *None*
12. New Business:
 - a. Report: Modified 2016-2017 School Calendar (T. Lyons) 31-39
13. Notice of Motion:
14. Remarks and Announcements:
 - a. Chairperson of the Board
 - b. Director of Education
 - c. Board Chaplain
15. Remarks/Questions by Trustees
16. Pending Items:
 - a. Deferred Report: New Policy T:07 Trustee Code of Conduct, final approval (*deferred January 26, 2016*)
17. Future Regular Board Meetings: *Unless stated otherwise, all meetings will be held on the fourth Tuesday of the month at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor beginning at 7:00 p.m.*
 - Thursday, February 25, 2016 – *ARC Delegation Meeting at Cardinal Carter High School – Leamington, 7:00 pm*
 - Monday, February 29, 2016 – *ARC Delegation Meeting at St. Thomas of Villanova High School – Amherstburg, 7:00 pm*
 - Tuesday, March 1, 2016 – *ARC Delegation Meeting at Assumption College High School – West Windsor, 7:00 pm*
 - Tuesday, March 29, 2016
 - Tuesday, April 5, 2016 – *ARC Final Decision at Catholic Education Centre*
 - Tuesday, April 26, 2016
 - Tuesday, May 24, 2016
 - Tuesday, June 14, 2016 (*Additional*)
 - **MONDAY**, June 27, 2016

Committee of the Whole Board In-Camera Meetings will be held on the second Tuesday of the month at 6:00 pm (closed sessions).
18. Adjourn to In-Camera meeting, if required:
19. Closing Prayer

20. Adjournment

Barbara Holland
Chairperson of the Board

Paul A. Picard
Director of Education & Secretary of the Board



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Barbara Holland
DIRECTOR OF EDUCATION: Paul A. Picard

REGULAR BOARD MEETING
Tuesday, January 26, 2016 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Board Room

MINUTES

PRESENT

Trustees: F. Alexander B. Mastromattei
F. Costante L. Soulliere
M. DiMenna, *Vice-Chair* S. Tope
F. DiTomasso F. Valentinis

J. Bowers, Student Trustee
M. Diab, Student Trustee
Rev. L. Brunet, Board Chaplain

Regrets: Chair Holland

Administration: P. Picard (Resource) J. Bumbacco C. Norris
C. Geml E. Byrne M. Seguin
M. Iatonna S. Fields J. Shea
T. Lyons R. Lo Faso J. Ulicny

Recorder: B. Marshall

1. Call To Order – In absence of Chair Holland and in accordance with Board By-Law 7:01 Presiding Officer, Vice-Chair DiMenna, as Pro Tem Chair called the meeting to order at 7:03 pm.
2. Opening Prayer – Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance – Chair Holland sent her regrets due to a family commitment.
4. Approval of Agenda – No amendments this evening.

Moved by Trustee DiTomasso and seconded by Trustee Valentinis that the January 26, 2016 Regular Board meeting agenda be approved as distributed. Carried

5. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act. *None*

6. Presentations:
 a. Junior/Senior Kindergarten Registration

Communications Coordinator Stephen Fields presented the Junior and Senior Kindergarten marketing materials reboot. In collaboration with Superintendents, JK/SK Teachers and Media Centre Graphic Designer Reg Houle, a new marketing strategy, design and slogan was developed for 2016.

7. Delegations: *None*

8. Action Items:

- a. Previous Meeting Minutes

- i) Minutes of the Special Committee of the Whole Board meeting of December 15, 2015

Moved by Trustee Mastromattei and seconded by Trustee Costante that the Minutes of the Special Committee of the Whole Board In-Camera meeting of December 15, 2015 be adopted as distributed. Carried

- ii) Minutes of the Regular Board Meeting of December 15, 2015

Moved by Trustee Alexander and seconded by Trustee Tope that the Minutes of the Regular Board meeting of December 15, 2015 be adopted as distributed. Carried

- b. Committee of the Whole Board In-Camera meeting of January 12, 2016

Trustee Soulliere reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board in-camera meeting on January 12, 2016 pursuant to the Education Act - Section 207, to consider specific personnel, pupil, and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

Moved by Trustee Soulliere and seconded by Trustee Costante that the recommendations and directions of the Committee of the Whole Board in-camera meeting of January 12, 2016 be approved. Carried

Trustee Soulliere made the following announcements:

From the January 12, 2016 Committee of the Whole Board in-camera meeting

- Received Administrative Assignments as of February 4, 2016; and
- Approved in principle the development of a new programming initiative.

9. Communications:

- a. External (Associations, OCSTA, Ministry): *None*

- b. Internal (Reports from Administration):
 i) Report: Employee Purchasing Card Use 2014-15

Moved by Trustee Tope and seconded by Trustee Alexander that the Board receive the Employee Purchasing Card Use 2014-15 report as information.
Carried

- ii) Report: Windsor-Essex – Student Transportation Services (WESTS) Annual Report for the Year Ended August 31, 2015

Trustee Soulliere inquired on the safety of students walking in road construction zones, specifically those accessing bus stops.

Administration will review procedure with WESTS and Municipalities.

Moved by Trustee Valentinis and seconded by Trustee Soulliere that the 2014-15 Annual Report from Windsor-Essex - Student Transportation Services (WESTS) be received as information. *Carried*

- iii) Report: Trustee Attendance August to December 2015

Moved by Trustee Costante and seconded by Trustee Tope that the Board receive the report Trustee Attendance – August to December 2015 as information. *Carried*

- iv) Report: 2014-2015 Annual Report on Trustee Expenses

Clerical error: Trustee Alexander's Meal Expense of \$66 should have been expensed to Other.

Moved by Trustee Mastromattei and seconded by Trustee Costante that the Board receive the 2014-15 Annual Report on Trustee Expenses as information.
Carried

- v) Report: 2015-2016 First Interim Financial Variance Report

Moved by Trustee DiTomasso and seconded by Trustee Soulliere that the 2015-16 First Interim Financial Variance Report be received as information.
Carried

- vi) Report: 2016-2017 Budget Schedule

Moved by Trustee Tope and seconded by Trustee Soulliere that the 2016-17 Budget Schedule be received as information. *Carried*

- vii) Report: Director of Education's State of the Board and Annual Report to the Community

The annual State of the Board report provides the Director with the opportunity to

share with Trustees and the Catholic School Community current accomplishments, how those accomplishments were achieved and future direction.

Moved by Trustee Costante and seconded by Trustee DiTomasso that the Board of Trustees receive the Third Annual State of the Board Report to the Windsor Essex Catholic Community as information. Carried

10. Committee Reports:

- a. Report: Special Education Advisory Committee (SEAC) Minutes of November 19, 2015

Administration responded to several questions regarding the continued lack of Ministry Special Education funding in relation to increased special education enrolment and the associated costs.

Moved by Trustee Soulliere and seconded by Trustee DiTomasso that the Board receive the Minutes of the Thursday, November 19, 2015 Special Education Advisory Committee meeting as information. Carried

- b. Report: French Immersion Advisory Committee (FIAC) Minutes of November 4, 2015

Moved by Trustee Alexander and seconded by Trustee Tope that the Board receive the Minutes of the November 4, 2015 French Immersion Advisory Committee meeting as information. Carried

11. Unfinished Business: *None*

12. New Business:

- a. Report: Request For Proposal Approval – Building Automation System – Cardinal Carter Catholic Secondary School

Moved by Trustee Costante and seconded by Trustee Tope that the actions of administration be confirmed and ratified in the acceptance of the proposal and the issuance of purchase order contract for a Building Automation System at Cardinal Carter Catholic Secondary School in the amount of \$224,602 plus HST to H&E Comfort Controls Ltd. to be funded from the approved 2015-16 School Condition Improvement Budget. Carried

- b. Report: New Policy T:07 Trustee Code of Conduct, *final approval*

Trustee Costante asked for clarification on Schedule A, sections 9, 23, 43, and 60.

Trustee Alexander requested section 35 to include “in consultation with the Vice Chair and the Director...”. Administration will review and amend section 35.

Policy T:07 Trustee Code of Conduct was deferred until the above mentioned amendment is received.

DEFERRED: Moved by Trustee Alexander and seconded by Trustee Costante that the Board defer the final approval for Draft Policy T: 07 Trustee Code of Conduct. Carried.

ORIGINAL MOTION: Moved by Trustee Costante and seconded by Trustee Soulliere that the Board provide final approval for Draft Policy T: 07 Trustee Code of Conduct.

- c. Report: Expansion of Elementary French Immersion Program

Moved by Trustee Soulliere and seconded by Trustee DiTomasso that approval be given to the establishment of a dual track English and French Immersion program at St. John the Baptist Catholic Elementary School beginning September 2016; and

That approval be granted to include boundary adjustment for the above French Immersion site; and

That Administration provide a comprehensive implementation plan for the expansion of French Immersion at St. John the Baptist, including financial considerations to the Board. Carried

13. Notice of Motion: *None*

14. Remarks and Announcements:

- a. Chairperson of the Board - Absent this evening.
- b. Director of Education Picard provided comments on recent activities supporting the Board's strategic priorities namely;

Catholic Faith Formation: Congratulations to the Board's Campus Ministers for an outstanding job hosting the Catholic School Chaplain's of Ontario Conference in Niagara Falls. First Day of Lent is February 10th. Please join us for an Ash Wednesday mass at Assumption Chapel.

Employee Development and Student Achievement Initiatives: The following workshops are scheduled during the month of February: Emergency Response Training; EQAO Sessions; Learning Support Teachers Moderated Learning Session; Young Workers Awareness Program Training; Working at Heights Training; SafeTalk Session; OLE French Immersion; and Literacy Support Services Team Professional Development.

Community Engagement and Partnerships: The Accommodation Review Public meetings were held this past week. The final staff report will be posted to the Board's website February 9th. Director Picard thanked the community for their positive nature and input as well as understanding the Board's ARC recommendations. The Ministry of Education has invited representatives from the Board to present the Grade 7, 8 and 9 iPad initiative at the 21st Century roundtable. The Ministry expressed others could benefit from the Board's experience especially in the area of Assessment.

Director Picard welcomed back Superintendent Jamie Bumbacco.

- c. Board Chaplain Brunet mentioned the annual United Nations International Holocaust Awareness Day is recognized on January 27th.

15. Remarks/Questions by Trustees

Trustee Alexander inquired on the progress of the new St. Bernard elementary school. Executive Superintendent Iatonna provided an update.

Trustee Tope thanked administration and school staff involved in the Blessing ceremony of St. André French Immersion Catholic Elementary School. Trustee Tope commented on the Friends and Advocates of Catholic Education (FACE) Initiative, *Take Your MPP to School*. MPP Nicolls and Natayschak have visited schools within their riding. She thanked Communications Coordinator Steven Fields, the principals and teachers for welcoming the MPPs.

Trustee Costante congratulated Principal Joseph Ibrahim on his new assignment at the Catholic Education Centre and welcomed back Superintendent Jamie Bumbacco.

Trustee Valentinis inquired on the progress of the south Totten Street property. Executive Superintendent Iatonna mentioned the report will be presented in February.

Student Trustee Bowers commented on the informative and valuable presentations at the Ontario Catholic School Trustees Association (OCSTA) conference.

Student Trustee Diab commented on the recent Student Senate meeting held at Catholic Central High School. The meeting was designed to gather ideas to promote Catholic Central in a positive manner based on the slogan *Imagine the Possibilities*. Student Trustee Diab also commented on the informative presentations at the OCSTA conference.

Trustee DiMenna congratulated the delegations on their thorough presentations and thanked the respectful attendees who were present at the Accommodation Review Public Delegation meeting held January 25th.

16. Pending Items: *None*

17. Future Regular Board Meetings: *Unless stated otherwise, all meetings will be held on the fourth Tuesday of the month at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor beginning at 7:00 p.m.*

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- **MONDAY**, June 27, 2016

Committee of the Whole Board In-Camera Meetings will be held on the second Tuesday of the month at 6:00 pm (closed sessions).

18. Adjourn to In-Camera meeting, if required: *Not Required*
19. Closing Prayer – Fr. Brunet closed the meeting with a prayer.
20. Adjournment – There being no further business, the Regular Board meeting of January 26, 2016 adjourned 8:52 p.m.

Not Approved

Mary DiMenna
Pro Tem Chairperson of the Board

Paul A. Picard
Director of Education & Secretary of the Board



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Barbara Holland
DIRECTOR OF EDUCATION: Paul A. Picard

Meeting Date:
February 23, 2016

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Paul A. Picard, Director of Education

SUBJECT: **STRATEGIC DIRECTIONS AND SYSTEM PRIORITIES FOR 2016 FOR THE DIRECTOR OF EDUCATION AND SENIOR ADMINISTRATION**

RECOMMENDATION:

That the Board receive the Strategic Directions and System Priorities for 2016 for the Director of Education and Senior Administration as information and that it be used in the evaluation of the Director of Education's performance management process as outlined in Board Policy H: 20 Performance Management – Director of Education.

SYNOPSIS:

The recently approved Multi-Year Strategic Plan 2016-2019 forms the basis for the goals and objectives presented by the Director of Education and Senior Administration. As per Policy H: 20 Performance Management – Director of Education, *The Director shall file an annual report identifying areas of focus for attention for the upcoming school year to the Board of Trustees* – herein is the Director of Education's report outlining the Strategic Directions and System Priorities for 2016. This report also includes those of Senior Administration.

BACKGROUND COMMENTS:

At the December 15, 2015 Board Meeting, the Trustees approved the Multi-Year Strategic Plan 2016-2019 outlining its goals and objectives for the next 3 years. The Director of Education and Senior Administration will implement the multi-year strategic plan by directing superintendents to rely on its governing principles by defining goals and objectives for the Strategic Directions and System Priorities being presented to the Board.

Board Policy H: 20 Performance Management – Director of Education was formally approved by the Board of Trustees at the June 23, 2008 Board Meeting. This policy allows the Director of Education to begin the formal process of performance appraisal as outlined

in said policy. The Performance Management process begins with the Director of Education presenting an annual plan for the school year to the Board of Trustees.

FINANCIAL IMPACT:

n/a

TIMELINES:

The Performance Management process for the Director of Education is to be completed in 2017.

APPENDICES:

- Appendix A - Strategic Directions and System Priorities for 2016 for the Director of Education and Senior Administration

REPORT REVIEWED BY:

- EXECUTIVE COUNCIL
- SUPERINTENDENT
- DIRECTOR OF EDUCATION:

Review Date: February 16, 2016
Approval Date: February 16, 2016
Approval Date: February 16, 2016

APPENDIX A



Strategic Directions and System Priorities for 2016

Submitted by: Senior Administration



In December 2015, the Board of Trustees approved a new Mission Statement and a 3-year (2016-2019) Multi-Year Strategic Plan for the Windsor-Essex Catholic District School Board. The Multi-Year Strategic Plan established five foundational system priorities. They are, Our Students; Our Faith; Our Innovative Programs; Our Resources and Our Team.

Our Mission Statement

***In keeping with the virtues of our Catholic faith,
we are called to know every student,
to inspire them to follow the example of Jesus,
and empower them with the knowledge and skills
they need to live purposeful, meaningful lives.***

Our Priorities and Our Goals

Our Students

- To understand and know each student, in order to better promote their intellectual, spiritual, emotional, and physical well-being
- To guide and direct our students towards the pathways that work best for them, while helping them establish goals that are consistent with their individual aspirations
- To focus on the success of our most vulnerable, by creating positive, welcoming, safe learning environments where every child can achieve success

Our Faith

- To create an atmosphere that nurtures the faith journey of all our students and encourages them to put into practice the virtues inherent in our faith
- To foster mutual respect for other beliefs while remaining true to our core Catholic principles and values
- To seek out creative ways of strengthening connections between faith and academics through curriculum

Our Innovative Programs

- To create a culture of innovation that embraces the realities of a rapidly changing world
- To expose students to experiential learning that is related to exciting career paths in a variety of sectors, while being ever mindful of the potential for expansion into promising new areas that provide even greater opportunities for our students
- To further the use of advanced technology in our schools, constantly seeking new methods to enhance student learning

Our Resources

- To be prudent, wise and responsible stewards of our resources
- To focus our resources on providing outstanding learning experiences for our students, while exploring and cultivating new community partnerships that can lead to exciting new learning opportunities
- To ensure that the priorities identified in the multi-year strategic plan shape the board's budget and strategically direct our resources to support evidence-based student achievement initiatives

Our Team

- To provide meaningful professional development for everyone on our team
- To encourage all our employees, our ratepayers, and the broader Catholic community to commit to the faith formation and achievement of our students
- To foster a culture where we celebrate the success of our staff and students by recognizing their achievements

- Director of Education -

Supporting Our Students

- Student Achievement remains a top priority. I will continue to ensure our strategies are aligned with those of the Ministry of Education in working toward the goals of achieving excellence, ensuring equity and promoting well-being for all students and to enhancing public confidence in our Catholic education system.
- Continue with ongoing support of professional development for all employees through training, mentoring and sharing best practices in order to enrich the educational experiences of all of our students.
- Continue to focus upon significant improvement in numeracy skills.
- Ensure that Student Achievement and individual School Improvement Plans are at the forefront of system initiatives. Set as a goal, not only improvement in all areas of EQAO assessment but also continue to strive to be the highest achieving Catholic Board in the Province of Ontario.
- Continue to improve all initiatives relative to student mental health and well-being as critical supports to student achievement in partnership with parents and community agencies.
- Continue to advocate for inclusion as the preferred education option for our students with special education needs, while providing safe, caring, inclusive and accepting school environments in which every student can achieve to his/her potential.

Promoting Our Faith

- Continue to enhance our distinctive Catholic education system by providing meaningful and ongoing Catholic faith formation for all students and employees by building positive relationships with families, parishes, our local Bishops, Deaneries and the broader Catholic Christian community in support of Catholic Education.
- Continue to engage and support the F.A.C.E. (Friends and Advocates of Catholic Education) Committee and their initiatives.

- Continue to engage our school communities in a broader discussion regarding our mandate as stewards of Catholic education.
- Continue to cultivate a holistic environment that focuses on the academic and spiritual growth of both staff and students by celebrating service to the community through faith development programs such as “Our Journey to Holiness”, staff faith formation and retreat opportunities.
- Look for opportunities to showcase our successes in the areas of Faith Development and Social Justice to both our Catholic Community and the entire Windsor Essex region.
- Continue to embrace and reinforce the Ontario Catholic School Graduate Expectations as the desired outcomes for all of our students as they pursue educational excellence.
- Continue to enhance and support inclusionary practice and provide opportunities to engage in social justice experiences for all students and staff through diverse programming as an expression of faith in action.
- Continue to work with all of our partners to maximize a welcoming Christian environment for all who choose Catholic education.

Enhancing Our Innovative Programs

- Continue to create a culture of innovation that embraces the realities of a changing world and expose students to experiential learning that is related to exciting career paths in a variety of sectors, while being ever mindful of the potential for expansion into promising new areas that provide even greater opportunities for students, i.e. Centres of Excellence, robotics, masonry, agricultural economics, skills academies, specialized arts programming, and more.

Maximizing Our Resources

- Continue to strengthen policies and processes in order to ensure sustainable financial stability.
- Continue with the ongoing implementation of the multi-year plan for elimination of the capital deficit, including periodic report of progress to the Board of Trustees.

- Continue to put processes in place toward the development of financial reserves in the areas of Capital, Operations and Special Education.
- Increase and enhance interdepartmental consultation and co-operation.
- Continue to assess facility usage in the context of declining enrolment through Accommodation Review.
- Continue to review and adjust boundaries through a consultative process in order to mitigate the impact of potential school accommodation initiatives.
- Focus our resources on providing outstanding learning experiences for our students, while exploring and cultivating new learning opportunities through community partnerships that lead to exciting new learning opportunities.
- Continue with the expansion of French Immersion programming.

Our Team Approach

- Enhance public engagement through the Parent Involvement Committee and the Catholic School Advisory Councils.
- Expand the scope of the Budget Priorities Survey in order to solicit meaningful input from all of our partners in Catholic education.
- Enhance accountability, transparency and public confidence through the development of a Strategic Communications Plan.
- Continue the development of succession plans to ensure the achievement of top performance and maintain the long-term competitive advantage of the Board.
- Foster a culture where we celebrate the success of our staff and students by recognizing their achievements.
- Continue to offer a comprehensive State of the Board Report to our constituents and the broader Catholic Community .



Paul A. Picard, Director of Education

**- Associate Director of Education - Student Achievement K – 12 -
- Executive Superintendent of Corporate Services -
- Executive Superintendent of Human Resources –**

Building Strong Catholic Identity and Community to Nurture the Distinctiveness of Catholic Education

- To support and enhance an inclusive environment for all students through a variety of sources, such as, social skills training and equity and diversity training.
- To promote healthy student mental health and well-being in our students by providing proactive and universal approaches to build resilience through problem-solving and coping strategies.
- To enhance our distinctive Catholic education system by providing meaningful and ongoing Catholic faith formation for all students and employees by building positive relationships with families, parishes, the Diocese and the broader Catholic Christian community.
- To cultivate a holistic environment that focuses on the academic and spiritual growth of both staff and students by celebrating service to the community through faith development programs such as “Our Journey to Holiness” and staff faith formation opportunities.
- To continue to enhance and support inclusionary practice and provide opportunities to engage in social justice experiences for all students and staff through diverse programming as an expression of faith in action.

Advancing Student Achievement for All

- To foster early learning opportunities for our youngest students in order to assist each child in building a strong foundation for future success.
- To continue to offer a caring, safe, play-based learning environment that encourages spiritual, emotional, physical and cognitive development of all children.
- To enhance inquiry-based learning environments which provide children the opportunity to develop strong problem-solving skills and higher order thinking skills.
- To advance student achievement in the area of primary reading through the continuation of Peer Assisted Learning Strategies (P.A.L.S.) in JK through to Grade 3.
- To introduce the “All About Me Portfolio” Kindergarten to Grade 6.
- To implement focused small group instruction in reading strategies.
- To expand the use of assistive technology as a tool to enhance reading and writing for students with a variety of learning needs, i.e. iPads, iPods, Chromebooks, specialized software, etc.
- To create a deeper understanding of mathematical concepts through problem-solving processes in order to elicit critical thinking.
- To build content knowledge of mathematical concepts with staff, specifically in the area of measurement.
- To increase student achievement through informed teaching and descriptive feedback by analyzing samples of student work, determining gaps and providing the necessary interventions.
- To increase enrolment in secondary school programming in co-operative education, the Ontario Youth Apprenticeship Program (O.Y.A.P.), dual credits and the Specialist High Skills Major (SHSM) Program by utilizing the Individual Pathway Planning (I.P.P.) strategies.
- To continue to market and develop the International Education Program.

- To provide alternative educational programming (Supervised Alternative Learning; Continuous Intake Co-operative Education; E-learning; Adult Education; Work Matters) to meet the needs of our diverse student population.
- To expand French Immersion in our elementary schools with the addition of French Immersion / Dual Track at St. John the Baptist Catholic Elementary School.
- To expose students to experiential learning through innovative programs that will lead to exciting career opportunities.
- To analyze board secondary indicator data on student achievement, including Grade 10 OSSLT, Grade 9 EQAO math, pass rates including mark distribution, and credit accumulation to identify additional programming needs and appropriate responses to meet the board targets for graduation rates.
- To advance student achievement through the development and implementation of the Board Improvement Plan for Student Achievement (BIPSA), and the alignment of School Improvement Plans (SIP) on the pillars of Faith Development and Student Achievement.
- To facilitate early identification of students at risk, with enhancements to the Student Tracker Tool.
- To reinforce the importance of assessment and data collection in order to make informed judgements regarding student learning.

Providing Supports for Student Success

- To provide safe, caring, inclusive and accepting school environments in which every student can achieve to his/her potential.
- To enhance student achievement for all students who require individualized programming through an Individual Education Plan (I.E.P.) by monitoring the implementation of the web-based IEP.
- To expand learning opportunities for students with special learning needs through structured learning with the support of technology embedded in literacy and numeracy programming.

- To continue to support the Board's Mental Health Strategy in cooperation with school personnel, parents, support staff, ministry and community partners, in conjunction with the WECD SB's Student Support Risk and Review Committee.
- To support school-based identified needs related to student mental health and well-being.
- To continue to support successful transitions for students from entry to exit.

Enhancing Technology for Optimal Learning

- To assist staff and students in redefining learning through integrated technology.
- To further the use of advanced technology in our schools, fostering creativity and empowering student learning.
- To promote cloud-based computing, competency and blended learning.
- To encourage staff and students to become curators of knowledge who efficiently and effectively communicate responsibly in the digital world.
- To expand on the use of assistive technology in supporting and fostering independence through structured learning strategies for students with special learning needs.

Strengthening Community Partnerships

- To strengthen our Catholic partnerships by implementing the fourth year of the Faith Development Review Initiative with Catholic organizations such as the Diocese of London, Windsor and Essex Deaneries and Assumption University in order to support faith formation opportunities for students and staff.
- To strengthen partnerships through the Ontario Early Years Centres, Focus on Youth, and Summer Learning Programs in order to build a strong foundation for learning for students and their families.

- To support partnerships with local police associations as a proactive measure to building inclusive school climates that focus on developing healthy and respectful relationships throughout the whole school and surrounding community.
- To continue to work collaboratively with community providers who support students and their families with mental health and well-being, medical, and/or physical and therapeutic needs.

Maximizing Our Human Resources to Support the Learning Environment

- To continue to exercise transparent and fair hiring practices for all labour groups.
- To support the health and well-being of our employees through the continued implementation of our Attendance Support Program (ASP), Disability Management Program (DMP) and Employee Wellness Program.
- To ensure fiscal responsibility by providing reliable enrolment projections and staffing allocations in accordance with Ministry of Education funding and regulations.
- To collectively bargain agreements with all employee groups that are fiscally responsible and reflect the strategic priorities of the Board.
- To fully implement an efficient and automated Absence Replacement System for all employee groups.
- To continue to create a culture, in collaboration with all employee groups, that supports high levels of employee satisfaction and engagement.
- To support student achievement and faith development through strategic leadership that emphasizes service delivery and enables all to grow to their full potential.

Maximizing Our Resources to Ensure Responsible Fiscal and Operational Management

- Balance the budget with available resources and discontinue reliance on accumulated surplus (reserves) for this purpose.
- Continue with the ongoing implementation of the multi-year plan for elimination of the capital deficit, including periodic report of progress to the Board of Trustees.
- Successfully implement a new computerized financial management system to enhance business processes and improve overall operational efficiency.
- Complete the implementation of the School Cash Online Payment system in order to provide increased convenience for parents and better fiscal controls for school level transactions.

Maximizing Our Resources to Ensure Effective Utilization of School Capacity and to Pursue Efficiencies in Operations

- Continue to support the commitment to maximizing funding available to be directed towards student programming and student achievement, rather than towards maintaining empty student spaces.
- Focus limited funding to the core goal of student safety and welfare by providing positive learning environments for all students in the system.
- Continue to plan and promote improved accessibility at all sites to position the Board to achieve the Accessibility for Ontarians with Disabilities Act mandatory requirement for full accessibility by 2025.
- Promote ongoing initiatives to reduce energy usage and to enhance environmental sustainability throughout the Board's facilities.
- Build on current shared services by exploring additional opportunities to promote effective and efficient use of resources with the goal of improving service.

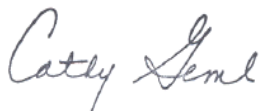
- Leverage the new computerized maintenance management system to monitor productivity and identify areas for potential improvements to operations.
- Maintain an effective and efficient operation that provides high quality schools and classrooms in the face of increasing regulations and costs, aging buildings and decreasing funding.

Pursuing Partnerships to Build Upon Our Innovative Programs

- Explore opportunities with business, industry, government and academia to create exciting experiences for students in the areas of innovation and entrepreneurship.

Promoting Improved Accessibility

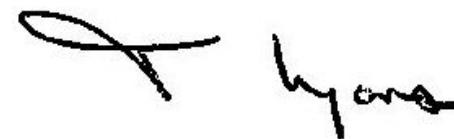
- The Board remains committed to providing an environment that fosters independence, dignity and respect in all of its facilities and will strive to ensure that the principle of equity and of opportunity is reflected and valued in its learning and working environments.
- To continue the practice of identifying, removing and preventing barriers to people who work, learn and participate in the Windsor-Essex Catholic District School Board community including students, staff, parents, guardians and visitors.



Cathy Geml
Associate Director of Education
Student Achievement K – 12



Mario Iatonna
Executive Superintendent
Corporate Services



Terry Lyons
Executive Superintendent
Human Resources



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Barbara Holland
DIRECTOR OF EDUCATION: Paul A. Picard

Meeting Date:
February 23, 2016

BOARD REPORT

Public **In-Camera**
PRESENTED FOR: Information Approval
PRESENTED BY: Senior Administration
SUBMITTED BY: Paul Picard, Director of Education
SUBJECT: **PARENT INVOLVEMENT COMMITTEE (PIC) - Meetings held
October 5, 2015 and November 9, 2015**

RECOMMENDATION:

**That the Board receive the Minutes of the October 5, 2015 and
November 9, 2015 Parent Involvement Committee (PIC) Meetings as
information.**

SYNOPSIS: This report is intended to provide an update to the Windsor-Essex Catholic District School Board of Trustees on the activities of the Parent Involvement Committee (PIC) members that was established pursuant to *Ontario Regulation 612/00 School Councils and Parent Involvement Committees*. The Parent Involvement Committee is submitting the Minutes of its October 5, 2015 and November 9, 2015 Meetings as information.

BACKGROUND COMMENTS: The revised Terms of Reference (Bylaws) governing the conduct of the PIC's affairs, were approved by the Board of Trustees at the meeting of December 17, 2013. As per Article 15.1 of said Terms of Reference, PIC shall formally submit a copy of all approved meeting minutes to the Board through a report that is to be received at a public board meeting.

FINANCIAL IMPACT: N/A

TIMELINES: At the February 8, 2016 Meeting of the Parent Involvement Committee (PIC) the Minutes from the previous meetings held on October 5, 2015 and November 9, 2015 were received and approved.

APPENDICES:

Appendix A: Meeting of Parent Involvement Committee – October 5, 2015
Appendix B: Meeting of Parent Involvement Committee – November 9, 2015

REPORT REVIEWED BY:

<input checked="" type="checkbox"/>	EXECUTIVE COUNCIL:	Review Date: February 16, 2016
<input checked="" type="checkbox"/>	EXECUTIVE SUPERINTENDENT:	Approval Date: February 16, 2016
<input checked="" type="checkbox"/>	DIRECTOR OF EDUCATION:	Approval Date: February 16, 2016

APPENDIX A

**WECDSB
Parent Involvement Committee (PIC)
Meeting – Monday, October 5, 2015**

1. Meeting called to order at 6:35 p.m.
2. In attendance:
Jason Lazarus
Julie St. John
Morgan Jas
Dana Tonus
Colleen Switzer
Shelley Bolger
Anita Carlini
Fabio Costante, Trustee
Mike Seguin, Superintendent
Paul Picard, Director
Regrets:
Heather McAuley
Kim Bouchard
Gizelle Orosz
3. Approval of Agenda:
Moved by: Julie St. John
Seconded by: – Morgan Jas
Approved
4. Disclosure of Interest - None
5. Presentation – Workforce Windsor Essex - Tanya Antonia, Executive Director
 - work collaboratively with PIC to develop career toolkit for parents of Gr. 7-8 students
 - toolkit (and survey) will be translated into various languages
 - will solicit feedback via survey to evaluate the process & engagement
 - completion date: June 30, 2016 to launch next school year (2016-2017)
 - may be able to Beta test before end of June but would be finalized by the end of the 2016-2017 school year
 - Dana will be the point person to work with Workforce Windsor Essex
6. Director's Report – Director Picard
 - a) Labour Issues Percolating:
Mr. Picard provided a detailed update on the status provincial and local negotiations.
 - b) Accommodation Review Recommendations:
Mr. Picard provided an update on the new Accommodation Review Process and indicated that a request to proceed with a review process will be coming forward to Trustees at their November meeting.

APPENDIX A

- c) School Payment Online:
- KAB – met to have proposal to launch pilot
 - contract proposal was amenable – can get 21 schools in on pilot
 - Holy Cross will be one of the initial pilots
 - first phase of implementation will be around December 2015
 - next steps – meeting with superintendents to identify schools for support, training

7. Action Items:

a) Election of Chair/Vice-Chair Positions

- Chair - Jason Lazarus

Moved by: Julie St. John

Seconded by: Dana Tonus Elected / Approved

- Vice-Chair – Dana Tonus

Moved by: Julie St. John

Seconded by: Anita Carlini Elected / Approved

b) Current Parent Engagement Funds / New Budget:

- current operating budget: \$19,109

- last year's commissioning ceremony costs: \$4,000 (this year / Dec 3)

c) Questions re: EA Work-To-Rule

- covered in Director's report

d) Questions re: Western Closing

- Mr. Picard responded to questions concerning the possible closure of Western Secondary School

e) Priorities for 2015-2016 School Year

- recruitment of new PIC

- identify what we do well

- post-secondary are always successful events but does not enhance our membership

- need to focus on younger students and their parents (e.g. kindergarten)

- new constituency --non-Catholic families who have come to the Catholic board

- piggy-back off ProGrant programs (e.g. Grade 7-8 students)

- new parent survey to include:

- how do parents want to be contacted
- what do you want to see?
- how can we improve?

APPENDIX A

- f) Recruitment of New Members
- Simone will have email address of School Council Chairs
 - will send an invitation to join PIC
 - be sure to keep it a welcoming, less formal tone
 - Shelley will draft new material
 - include in the material that if you want to know the scope/have access to the board, then you need to come to PIC. This is the only place where you'll get that
- Paul DiMarco (Digital Media Coordinator) is going to make presentation at next PIC meeting re: utilizing FaceBook for marketing

g) Voila Learning

h) Police Clearances for School Volunteers

i) EA Work to Rule – covered above

j) Other:

Rediscovering Jesus book
-\$1.50 US including shipping = \$750 US

Motion to authorize \$1000 to spend on the book
Moved by: Colleen Switzer
Seconded by: Anita Carlini
Approved

8. New Business - None

9. Correspondence – None

10. Next Meeting Date – November 9, 2015

11. Adjournment – 8:23 p.m.

APPENDIX B

**WECDSB
Parent Involvement Committee (PIC)
Meeting - Monday, November 9, 2015**

1. Meeting called to order at 6:37 pm.
2. In attendance: Jason Lazarus Regrets: Morgan Jas
Gizelle Orosz Dana Tonus
Julie St. John Colleen Switzer
Kim Bouchard
Shelley Bolger
Anita Carlini
Heather McAuley
Fabio Costante, Trustee
Mike Seguin, Superintendent
3. Approval of Previous Meeting's Minutes – deferred to next meeting
4. Approval of Agenda:
Moved by: Shelley Bolger
Seconded by: Heather McAuley Approved
5. Disclosure of Interest – None
6. Presentations/Delegations – None
7. Director's Report – Superintendent Seguin:

Accommodation Reviews:

There will be ARCs this year, number unknown right now
But currently 3,000+ empty spaces

Ministry Renewal Announcements:

No announcement today re: Catholic Central - very disappointed
Will continue to pursue (we've got support of city council & community, have the
land deal for \$1, have our financial affairs in order - did everything needed to do)

St. Bernard still on table but cost of building has gone up.

When original proposal went forward, we were under supervision, so it was on
hold at that time.

Everything is status quo until we get a better idea where things are going to go.
Ministry has program to analyze the criteria based on their own methods.

APPENDIX BSchool Cash (Online):

Phase One - 21 schools (Brennan, Holy Names, Villanova family of schools) will start in Jan 2016

Phase Two - All rest of the schools will start in April 2016

Introductory webinar for all school secretaries on Nov. 20 (both phases). All must attend -- there will not be any additional webinars

Full training for all Phase 1 schools will be provided at a later date prior to the go-live in Jan 2016.

Topics to be covered:

- How parents can pay online for clubs, activities, sports events, field trips, hot lunches, etc.
- How the items get created at the school
- How the online payment transactions roll into category level accounting
- The reports that are available for school staff
- How parents can view all historical purchases and outstanding obligations

- email Mike with any questions and he'll get the answers from the business office. Jason will consolidate questions and send to Mike by this Friday.

7. Trustee's Report

A) ARC Process:

ARC is shortened process

Trustees voted in Sept on how to implement ARC locally

Standard Approach:

Approx. 5 months from time recommendation received from Director to decision re: school closing

Allows for 2 community consultations minimum

Duty to consult with stakeholders and plan out from very beginning

ARC team can come up with different plan altogether

Modified Approach:

Has to meet certain criteria

Ministry sets criteria in broad strokes, Trustees voted on local details

Criteria:

- very broad, applies to most schools

- there are about 5 criteria and must meet about 2 of the 5

Fabio provided detailed information about the process

Trustees ultimately decide what approach to take.

APPENDIX BB) Standardized Scores:

Above provincial average for 5/6 scores
Math is a problem across the province

8. Action Items:

A) Extra Grant Funds - Shelley

Proposed bringing back Michael Reist and math guy – will report back when she receives a response from Ministry contact

B) Priorities for 2015-2016 School Year:

i) Building membership – see next item

ii) Creating relevance / make us known to parents

Jason just got list of Chairs/Vice-Chairs from Simone and it does not contain other members of the CSAC

iii) Recruitment of New Members:

Jason wants to have something to launch at Commissioning Ceremony

Facebook site – need to utilize this more

Parent Institute newsletters – need to create link to them (on board website) from Facebook

iv) Focusing on what we do well:

too late for post-secondary event this year (be sure to include in June/August meeting)

plan to do it next October

plan to do financial event – perhaps hold it January

C) Website Development:

- Kim agreed to take a look at free resources

- Gizella is going on a 'speaking tour' to drum up membership and create relevance

D) Other

December 4 – Molly Burke

- 10am at Holy Names HS (morning only but can open it up to all parents)

Motion for PIC to contribute \$500 toward speaker

Moved by: Anita Carlini

Seconded by: Gizella Orosz Approved

APPENDIX B

9. New Business

-Kim announced that their Art ProGrant was a smashing success!

-Gizella suggested an art installation created by the students (incrementally while at each school) plus an event to unveil it at the Art Gallery
- need grant money for art supplies

-Bishops dinner was fabulous.

10. Correspondence

11. Next Meeting Date – Tuesday, January 19

12. Motion to adjourn:

Moved by: Gizella Orosz

Seconded by: Heather McAuley Approved

Meeting Adjourned at 7:57pm.



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Barbara Holland
DIRECTOR OF EDUCATION: Paul A. Picard

Meeting Date:
February 23, 2016

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Paul A. Picard, Director of Education
Cathy Geml, Associate Director of Education

SUBJECT: **MODIFIED SCHOOL YEAR CALENDAR – 2016-2017**

RECOMMENDATION:

**That the Board approve the Modified School Year Calendar – 2016-2017
for the Windsor-Essex Catholic District School Board.**

SYNOPSIS:

Ontario Regulation 304, "School Year Calendar, Professional Activity (PA) Days" as set out under the Education Act.

BACKGROUND COMMENTS:

For 2016-2017, there are 197 possible school days between September 1, 2016 and June 30, 2017. The minimum number of school days required in a school year calendar is 194. School boards must dedicate three PA days to provincial education priorities. Boards may dedicate up to four additional PA days per school year.

The modified school year calendar developed utilizes seven PA days. These dates and the designated activities are identified in the respective elementary and secondary School Year Calendar Outline 2016-2017.

FINANCIAL IMPACT:

The professional activity days were chosen in collaboration with our coterminous boards to minimize additional transportation costs.

TIMELINES:

September 1, 2016 to June 30, 2017

APPENDICES:

- Elementary School Year Calendar 2016-2017
- Secondary School Year Calendar 2016-2017
- School Year Calendar Outline 2016-2017

REPORT REVIEWED BY:

<input checked="" type="checkbox"/>	EXECUTIVE COUNCIL;	Review Date: January 26, 2016
<input checked="" type="checkbox"/>	EXECUTIVE SUPERINTENDENT;	Approval Date: January 26, 2016
<input checked="" type="checkbox"/>	DIRECTOR OF EDUCATION:	Approval Date: January 26, 2016



Board Name Windsor-Essex CDSB (B67024)			
Calendar Title [2016-233612] WECDSB Elementary	Panel Elementary	Calendar Type Modified	Date Created Jan 20, 2016
Start of School Year Sep 06, 2016	End of School Year Jun 30, 2017	First Day Students Sep 06, 2016	Last Day Students Jun 29, 2017
Status Draft	Description Modified Calendar		

Month	1st Week					2nd Week					3rd Week					4th Week					5th Week					PA days	Instr days	Exam days
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F			
August	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31			0	0	0
September				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30	1	18	0
October	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	31					1	19	0
November		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30			1	21	0
December				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30	0	17	0
January	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31				1	16	0
February			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28				0	19	0
March			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31	1	17	0
April	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28						0	18	0
May	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31			0	22	0
June				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30	2	20	0
July	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	31					0	0	0



Total	7	187	0
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Legend

P -Professional Activity Day; **E** -Scheduled Exam Day; **B** -Board Designated Day; **H** -Statutory Day; / -Half Day;
P* -Professional Activity Day Devoted to Provincial Education Priorities;

Outline for Professional Activity Days Devoted to Provincial Education Priorities

Friday, September 23, 2016 - Ministry/ School Improvement and Student Well Being
 Friday, November 18, 2016 - Ministry/ Development and Implementation of Strategies to Improve and/or to Close the Gaps in Student Achievement in Numeracy
 Friday, March 31, 2017 - Ministry/ Development of Skills for Teacher Inquiry and Reflective Practice/ Creation of an Equitable and Inclusive Classroom Climate that is Conducive to Learning

Outline for PA Days

Friday, October 28, 2016 - Together in Faith/ Curriculum Development, Implementation and Review
 Friday, January 20, 2017 - Assessment and Evaluation/ Curriculum Development, Implementation and Review
 Friday, June 9, 2017 - Assessment and Evaluation/ Curriculum Development, Implementation and Review
 Friday, June 30, 2017 - Curriculum Development, Implementation and Review

Schools which will use this calendar :

School	Town or City	School	Town or City
Christ the King Separate School	Windsor	Corpus Christi Catholic Middle School	Windsor
H J Lassaline Catholic School	Windsor	Holy Cross Catholic Elementary School	LaSalle
Holy Name Catholic School	Essex	Immaculate Conception Catholic School	Windsor
L A Desmarais Catholic School	Windsor	Notre Dame Catholic School	Windsor
Our Lady of Mount Carmel Catholic School	Windsor	Our Lady of Perpetual Help Catholic School	Windsor
Our Lady of the Annunciation Catholic School	Stoney Point	Queen of Peace Catholic School	Leamington
Sacred Heart Catholic Elementary School	LaSalle	St Angela Catholic School	Windsor
St Anne French Immersion Catholic School	Windsor	St Anthony Catholic School	Harrow
St Bernard Catholic School	Windsor	St Bernard Catholic School	Amherstburg
St Christopher Catholic School	WINDSOR	St Gabriel Catholic School	Windsor
St James Catholic School	Windsor	St John Catholic School	Windsor
St John de Brebeuf Catholic School	Kingsville	St John the Baptist Catholic School	Belle River
St John the Evangelist Catholic	Woodslee	St John Vianney Catholic School	Windsor
St Joseph Catholic School	River Canard	St Jules Catholic School	Windsor
St Louis Catholic School	Leamington	St Mary Catholic	Maidstone
St Peter Catholic School	Tecumseh	St Pius X Catholic School	Tecumseh



Ministry of Education
Ministère de l'Éducation

St Rose Catholic School	Windsor	St William Catholic School	Emeryville
St. André	Tecumseh	Stella Maris Catholic School	Amherstburg
W J Langlois Catholic School	Windsor		



Board Name Windsor-Essex CDSB (B67024)			
Calendar Title [2016-233805] WECDSB Secondary	Panel Secondary	Calendar Type Modified	Date Created Jan 20, 2016
Start of School Year Sep 06, 2016	End of School Year Jun 30, 2017	First Day Students Sep 06, 2016	Last Day Students Jun 29, 2017
Status Draft	Description Modified Calendar		

Month	1st Week					2nd Week					3rd Week					4th Week					5th Week					PA days	Instr days	Exam days
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F			
August	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31			0	0	0
September				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30	1	18	0
October	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	31					1	19	0
November		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30			1	21	0
December				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30	0	17	0
January	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31				0	13	4
February			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28				1	17	1
March			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31	1	17	0
April	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28						1	17	0
May	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31			0	22	0
June				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30	1	16	5
July	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	31					0	0	0



Total	7	177	10
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Legend

P -Professional Activity Day; **E** -Scheduled Exam Day; **B** -Board Designated Day; **H** -Statutory Day; / -Half Day;
P* -Professional Activity Day Devoted to Provincial Education Priorities;

Outline for Professional Activity Days Devoted to Provincial Education Priorities

Friday, September 23, 2016 - Ministry/ School Improvement and Student Well Being
 Friday, November 18, 2016 - Ministry/ Development and Implementation of Strategies to Improve and/or to Close the Gaps in Student Achievement in Numeracy
 Friday, March 31, 2016 - Ministry/ Development of Skills for Teacher Inquiry and Reflective Practice/ Creation of an Equitable and Inclusive Classroom Climate that is Conducive to Learning

Outline for PA Days

Friday, October 28, 2016 - Together in Faith/ Curriculum Development, Implementation and Review
 Friday, February 17, 2017 - Curriculum Development, Implementation and Review
 Friday, April 28, 2017 - Curriculum Development, Implementation and Review
 Friday, June 30, 2017- Curriculum Development, Implementation and Review

Schools which will use this calendar :

School	Town or City	School	Town or City
Assumption College School	Windsor	Cardinal Carter Catholic	Leamington
Catholic Central	Windsor	F J Brennan Catholic High School	Windsor
Holy Names Catholic High School	Windsor	St Anne Secondary School	Belle River
St Joseph's	Windsor	St Thomas of Villanova Secondary School	LaSalle
St. Michael's Adult High School	Windsor		

**Windsor-Essex Catholic District School Board
School Year Calendar 2016-2017
Proposed Outline**

Holidays	
Labour Day	Monday, September 5, 2016
Thanksgiving Day	Monday, October 10, 2016
Christmas Break	Monday, December 26, 2016 - Friday, January 6, 2017
Family Day	Monday, February 20, 2017
March Break	Monday, March 13 – Friday, March 17, 2017
Easter	Good Friday, April 14, 2017
	Easter Monday, April 17, 2017
Victoria Day	Monday, May 22, 2017
Elementary Schools	
Classes Commence	Tuesday, September 6, 2016
P.A. Day	Friday, September 23, 2016 – Ministry/ School Improvement and Student Well Being
P.A. Day	Friday, October 28, 2016 – Together in Faith/ Curriculum Development, Implementation and Review
P.A. Day	Friday, November 18, 2016 – Ministry/ Development and Implementation of Strategies to Improve and/or to Close the Gaps in Student Achievement in Numeracy
P.A. Day	Friday, January 20, 2017 – Assessment and Evaluation/ Curriculum Development, Implementation and Review
P.A. Day	Friday, March 31, 2017 – Ministry/ Occupational Health & Safety/ Development of Skills for Teacher Inquiry and Reflective Practice/ Creating an Equitable and Inclusive Classroom Climate that is Conducive to Learning
EQAO Assessment: Primary and Junior Division	Tuesday, May 23 – Monday, June 5, 2017
P.A. Day	Friday, June 9, 2017 – Assessment and Evaluation/ Curriculum Development, Implementation and Review
P.A. Day	Friday, June 30, 2017 - Curriculum Development, Implementation and Review

**Windsor-Essex Catholic District School Board
School Year Calendar 2016-2017
Proposed Outline**

Secondary Schools	
Classes Commence	Tuesday, September 6, 2016
P.A. Day	Friday, September 23, 2016 – Ministry/ School Improvement and Student Well Being
P.A. Day	Friday, October 28, 2016 – Together in Faith/ Curriculum Development, Implementation and Review
P.A. Day	Friday, November 18, 2016 – Ministry/ Development and Implementation of Strategies to Improve and/or to Close the Gaps in Student Achievement in Numeracy
EQAO Gr. 9 Mathematics Assessment	Monday, January 16 – Friday, January 27, 2017
Semester One Examinations	Thursday, January 26 – Wednesday, February 1, 2017
Semester 2 begins	Thursday, February 2, 2017
P.A. Day	Friday, February 17, 2017 – Curriculum Development, Implementation and Review
Ontario Secondary School Literacy Test	Thursday, March 30, 2017
P.A. Day	Friday, March 31, 2017 – Ministry/ Occupational Health & Safety/ Development of Skills for Teacher Inquiry and Reflective Practice/ Creating an Equitable and Inclusive Classroom Climate that is Conducive to Learning
P.A. Day	Friday, April 28, 2017– Curriculum Development, Implementation and Review
EQAO Gr. 9 Mathematics Assessment	Monday, June 5 – Friday, June 16, 2017
Last Day of Regular Classes	Thursday, June 22, 2017
Semester Two Examinations	Friday, June 23 – Thursday, June 29, 2017
P.A. Day	Friday, June 30, 2017– Curriculum Development, Implementation and Review