

1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: Fred Alexander
 DIRECTOR OF EDUCATION: Paul A. Picard

REGULAR BOARD MEETING
Tuesday, June 14, 2011 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom

A G E N D A

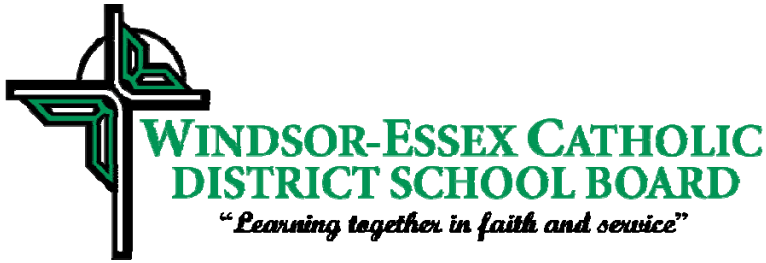
I	In-Camera Meeting – 6:00 p.m.	Page #
II	Regular Meeting of the Board - 7:00 p.m.	
1.	Call To Order	
2.	Opening Prayer	
3.	Recording of Attendance	
4.	Approval of Agenda	
5.	Questions Pertaining to Agenda	
6.	Disclosure of Interest - <u>Pursuant to the Municipal Conflict of Interest Act.</u>	
7.	Presentations:	
a.	Catholic Character Development Initiative Awards - “Our Journey to Holiness” 2010-11(C. Geml)	--
b.	Outstanding School Council Leadership Award (J. Bumbacco)	--
c.	Catholic Student Council Leadership Award (J. Bumbacco)	--
d.	Principal’s Report: St. Pius X Catholic Elementary School (J. Bumbacco)	--
8.	Delegations:	
a.	Delegation Regarding Items <u>Not</u> on the Agenda	--
	<i>3:11.1 Any person(s) wishing to make a formal presentation to the Board shall make their intent known, in writing, to the Secretary at least one week prior to the regular meeting. They shall briefly explain in their petition the nature of their business. Discussion shall be limited to the petition and shall be not longer than ten (10) minutes. The time limit can be waived by the consent of the majority of the Board.</i>	
i)	Heather Sawyer and Anne Badour parents of Holy Cross Elementary school to speak about the Learning Commons Areas.	--
ii)	Michael Lajoie, Assumption College Catholic school student to speak about the Learning Commons Areas and layoffs and Sarah Wilkinson, mother of Michael Lajoie to speak about Learning Commons Areas.	--

iii)	Shaun Steven, Pauline Finn, and Trevor Fairlie, F. J. Brennan Catholic Secondary school students to speak about the Learning Commons Areas.	--
iv)	Paula Belanger, speaking on behalf on a number of concerned parents about the May 24, 2011 Board presentation on Learning Commons Areas.	--
v)	Julie St. John, parent of St. Anne French Immersion school to speak about the Learning Commons issue.	--
vi)	Ian Clough, University of Windsor student to speak about Learning Commons Specialists and Secretarial layoffs.	--
b.	Delegations Regarding Items <u>On</u> the Agenda	
	<i>3:11.2 Any person(s) wishing to appear before the Board and speak on an item appearing on the agenda of the Board Meeting has until NOON of the day of the Board meeting to make a request to the Secretary. They shall explain briefly the nature of their business. The discussion shall be limited to the item on the agenda and shall be no longer than ten (10) minutes.</i>	--
9.	Action Items:	
a.	Approval of Minutes	
i)	Minutes of In-Camera Meeting, May 24, 2011	--
ii)	Minutes of In-Camera Meeting, May 25, 2011	--
iii)	Minutes of Regular Board Meeting, May 24, 2011	1-7
iv)	Minutes of Regular Board Meeting, May 25, 2011	8-9
b.	Items from the re-convened In-Camera meeting of May 24, 2011 and the convened In-Camera meeting of June 14, 2011	--
10.	Communications:	
a.	External (Associations, OCSTA, Ministry): <i>None</i>	
b.	Internal (Reports from Administration):	
i)	Report: Administrative Staff Report (J. Bumbacco)	10-11
11.	Unfinished Business:	--
a.	Deferred Motion from May 24, 2011 meeting: <i>Moved by Trustee Favot and seconded by Trustee DiMenna that the board defer the development of a stakeholders committee to address the Learning Commons Areas.</i>	
12.	New Business:	
a.	Field Trips:	
i)	Assumption College Catholic School field trip to Paris and Vimy, France April 6-16, 2012 (C. Geml)	12-23
ii)	F. J. Brennan Catholic Secondary School field trip to Cedar Point June 29, 2011 (C. Geml)	24-25
b.	Report: Tender Approval – Assumption College Catholic School – Heating Upgrade (M. Iatonna)	26-27
c.	Report: Tender Approval – W. J. Langlois Catholic Elementary School – Asphalt/Pavement Repairs (M. Iatonna)	28-29
d.	Report: Tender Approval – St. Pius X Catholic Elementary School – Asphalt/Pavement Repairs (M. Iatonna)	30-31
e.	Report: Renewal of Membership in the Ontario School Boards’ Insurance Exchange (OSBIE) (J. Bumbacco)	32-33

- | | | |
|-----|---|-------|
| f. | Report: Board Policy Review (<i>final approval</i>) Amended Policy A:14 Promoting and Supporting Equity and Inclusion within a Catholic Community (C. Geml) | 34-41 |
| g. | Report: Board Policy Review (<i>approval in principle</i>) Amended Policy T:01 Student Trustees (C. Geml) | 42-50 |
| | | |
| 13. | Committee Reports: | |
| a. | Report: Child Care Advisory Committee Annual Report (C. Geml) | 51-60 |
| | | |
| 14. | Notice of Motion | -- |
| | | |
| 15. | Remarks and Announcements: | |
| a. | Chairperson | |
| b. | Director of Education | |
| c. | Board Chaplain | |
| | | |
| 16. | Remarks/Questions by Trustees | |
| | | |
| 17. | Pending Items | |
| a. | Deferred Report: Play Surface Material Standard – Rubber (<i>deferred from April 28, 2009</i>) | -- |
| | | |
| 18. | Continuation of In-Camera, if required. | |
| | | |
| 19. | Future Board Meetings: <i>Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.</i> | |
| | <ul style="list-style-type: none"> • Monday, June 27, 2011 | |
| | | |
| 20. | Closing Prayer | |
| | | |
| 21. | Adjournment | |

Fred Alexander
Board Chairperson

Paul A. Picard
Director of Education & Secretary of the Board



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
DIRECTOR OF EDUCATION: Paul A. Picard

**REGULAR BOARD MEETING
Tuesday, May 24, 2011 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom**

MINUTES

PRESENT

Trustees:

F. Alexander, Chair	J. Macri
J. Courtney	B. Mastromattei
M. DiMenna, Vice-Chair	J. McMahan
F. Favot	L. Soulliere
B. Holland	
M. Colman, Student Trustee	
L. Limarzi, Student Trustee	
Rev. L. Brunet, Board Chaplain <i>(left the meeting at 10:00 pm)</i>	

Regrets:

Administration:

P. Picard (Resource)	P. King
J. Bumbacco	P. Murray
C. Geml	C. Norris
M. Iatonna	S. O'Hagan-Wong
J. Braido	J. Shea
E. Byrne	M. Seguin
	J. Ulicny

Recorder:

B. Marshall

1. Call To Order - Chair Alexander called the meeting to order at 7:07 p.m.
2. Opening Prayer - Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance - All trustees present.
4. Approval of Agenda - Chair Alexander noted that the handout for agenda item 10b(v) 2010-11 Budget Variance Report is at trustee places and was previously provided to trustees electronically.

ADDITION:

- Delegations, Andrew Moukled and Monica Muscedere will be delegation number 8b(xi) and delegations Mackenzie Colman and Laura Limarzi will be moved to 8b(xii).

AMENDMENTS:

- Withdrawn: Therese Continho, delegation number 8b(iii) has withdrawn her name.
- Item 10b(i) Verbal Report: 21st Century Learning will be presented after the delegations.

Moved by Trustee DiMenna and seconded by Trustee Holland that the May 24, 2011 Regular Board meeting agenda be approved as amended. *Carried*

5. Questions Pertaining to Agenda: *None*
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.

Trustee Alexander reported Trustees Courtney, Macri, Mastromattei, and McMahon previously declared a conflict of interest regarding budget reductions and will not participate in the discussions.

7. Presentations: *None*
8. Delegations:
 - a. Delegation Regarding Items Not on the Agenda: *None*
 - b. Delegations Regarding Items On the Agenda

Prior to the delegations speaking, Chair Alexander requested the audience to be respectful of delegations opinions and concerns.

- i) Delegations Maureen Plaquet and Frank Ieropoli, were present to speak about agenda item 10b(i) 21st Century Learning – As Windsor-Essex Catholic District School Board employees, Ms. Plaquet and Mr. Ieropoli appealed to the board to reconsider the recent layoffs and stressed the importance of Learning Commons Areas.
- ii) Delegation Bruce Dickie, was present to speak about agenda item 10b(i) 21st Century Learning – As the CAW Local 2458 President representing the Learning Commons Specialists and Office/Clerical Units, Mr. Dickie appealed to the board to reconsider the recent layoffs.
- iii) Delegation Heather McAuley, was present to speak about agenda item 10b(i) 21st Century Learning – As a Holy Cross Catholic Elementary School parent, Ms. McAuley appealed to the board to reconsider the recent layoffs and stressed the importance of Learning Commons Areas.
- iv) Delegation Michael Lajoie, was present to speak about agenda item 10b(i) 21st Century Learning – As an Assumption College Catholic School student, Mr. Lajoie appealed to the board to reconsider the recent layoffs and stressed the importance of Learning Commons Areas.

- v) Delegation Eric Renaud, was present to speak about agenda item 10b(i) 21st Century Learning – As a taxpayer, Mr. Renaud raised his concerns regarding Trustees’ conflict of interest.
- vi) Delegation Shaun Steven, was present to speak about agenda item 10b(i) 21st Century Learning - As an F. J. Brennan Catholic Secondary school student, supported by fellow students Pauline Finn, Rita El-Haddad, Sarah Bouchat, Gillian Denomme and Taryn Smith, Mr. Steven appealed to the board to reconsider the recent layoffs and stressed the importance of Learning Commons Areas.
- vii) Delegation Diane Westenberg, was present to speak about agenda item 10b(i) 21st Century Learning - As a parent, Ms. Westenberg appealed to the board to reconsider the recent layoffs and stressed the importance of Learning Commons Areas.
- viii) Delegation Greg Farrah, was present to speak about agenda item 10b(i) 21st Century Learning – As the Chair of the Windsor-Essex Catholic District School Board High School Council, Mr. Farrah appealed to the board to reconsider the recent layoffs and stressed the importance of Learning Commons Areas.
- ix) Delegation Paula Belanger, was present to speak about agenda item 10b(i) 21st Century Learning –Representing a number of concerned parents, Ms. Belanger appealed to the board to reconsider the recent layoffs and stressed the importance of Learning Commons Areas.
- x) Delegation Dana Tonus, was present to speak about agenda item 10b(i) 21st Century Learning – As a Holy Cross Catholic Elementary school parent, Ms. Tonus appealed to the board to reconsider the recent layoffs and stressed the importance of Learning Commons Areas.
- xi) Delegations Andrew Moukled and Monica Muscedere, were present to speak about agenda item 10b(i) 21st Century Learning – As St. Joseph Catholic Secondary School students, Mr. Moukled and Ms. Muscedere appealed to the board to reconsider the recent layoffs and stressed the importance of Learning Commons Areas.
- xii) Delegations Mackenzie Colman and Laura Limarzi, were present to speak about agenda item 10b(i) 21st Century Learning – As Student Senate representatives, Mr. Colman and Ms. Limarzi appealed to the board to reconsider the recent layoffs and stressed the importance of Learning Commons Areas.

At 9:50 p.m. Chair Alexander called a 10 minute recess. The Regular board meeting resumed at 10:05 pm. Fr. Brunet did not return to the meeting.

- 9. Action Items:
 - a. Approval of Minutes
 - i) Minutes of In-Camera Meeting, May 10, 2011

Moved by Trustee Soulliere and seconded by Trustee Holland that the minutes of the Committee of the Whole Board In-Camera meeting of May 10, 2011 be adopted as distributed. Carried

- ii) Minutes of Regular Board Meeting, May 10, 2011

Moved by Trustee DiMenna and seconded by Trustee Courtney that the minutes of the Regular Board meeting of May 10, 2011 be adopted as distributed. Carried

- b. Items from the convened In-Camera meeting of May 24, 2011

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on May 24, 2011 pursuant to the Education Act - Section 207, to consider specific personnel, real property matters, potential litigation matters and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. Trustee Macri declared a conflict of interest during the In-Camera Session and excused himself from the relevant discussion item.

Moved by Trustee DiMenna and seconded by Trustee Holland that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of May 24, 2011 be approved. Carried

Vice Chair DiMenna made the following announcements:

from the May 24, 2011 Committee of the Whole Board in-camera meeting

- receipt of the Administrative Staff Report on hiring, leave of absence, return from leave of absence, retirement and resignation of staff, dated May 24, 2011
- contract extension with Buckingham Realty (Windsor) Ltd, the board's Realty representatives.

10. Communications:

a. External (Associations, OCSTA, Ministry): *None*

b. Internal (Reports from Administration):

- i) Verbal Report: 21st Century Learning (*This item was presented after Delegation 8b(xii)*)

Associate Director Geml presented the 21st century learning plan. Trustees requested clarification on learning methods, pilot projects, and costs of initiating the plan.

ORIGINAL MOTION: Moved by Trustee Holland and seconded by Trustee Soulliere that the Board develop a stakeholders committee to address the Learning Commons Areas.

DEFERRED MOTION: Moved by Trustee Favot and seconded by Trustee DiMenna that the board defer the development of a stakeholders committee to address the Learning Commons Areas. Carried

- ii) Report: Administrative Staff Report

Moved by Trustee Macri and seconded by Trustee McMahon that the Board receive the Administrative Staff Report on hiring, retirement and resignation of staff dated May 24, 2011 as information. Carried

- iii) Report: Special Education Report for the Fiscal Year Ended August 31, 2010

Moved by Trustee Soulliere and seconded by Trustee Macri that the Board receive the Special Education Budget Report for the fiscal year ended August 31, 2010 as information. Carried

- iv) Report: 2010-11 School Budget Status Report

Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board receive the 2010-11 School Budget Status Report as information. Carried

- v) Report: 2010-11 Budget Variance Report (*Handout*)

Trustees requested a more detailed report to be brought forward.

Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board receive the 2010-11 Budget Variance Report as information. Carried

11. Unfinished Business: *None*

12. New Business:

- a. Field Trips:

- i) St. James Catholic Elementary School field trip to Camp Cedarwin June 14-15, 2011

Moved by Trustee Courtney and seconded by Trustee DiMenna that the Board approve the St. James Catholic Elementary School field trip to Camp Cedarwin scheduled for Tuesday, June 14 - Wednesday June 15, 2011. Carried

- ii) St. Maria Goretti Catholic Elementary School field trip to Cedar Point June 9, 2011

Moved by Trustee Courtney and seconded by Trustee DiMenna that the Board approve the St. Maria Goretti School field trip to Cedar Point on Thursday, June 9, 2011. Carried

- b. Report: Tender Approval – Holy Names Catholic Secondary School Cooling Tower Replacement

Moved by Trustee Macri and seconded by Trustee Soulliere that the Board approve the award of tender and the issuance of a purchase order contract for a cooling tower replacement at Holy Names Catholic Secondary School to Haller Mechanical Contractors Inc. at the submitted bid amount of \$128,000.00 plus applicable taxes to be funded from the 2010-11 School Renewal Budget account 137-72-580804-6-000-0. Carried

- c. Report: Board Policy Review (*approval in principle*) Amended Policy A:14 Promoting and Supporting Equity and Inclusion within a Catholic Community

Moved by Trustee Macri and seconded by Trustee McMahon that the Board approve, in principle, Draft Amended Board Policy A:14 Promoting and Supporting Equity and Inclusion Within a Catholic Community. Carried

13. Committee Reports:

- a. Report: High School Council Meeting of April 7, 2011

Moved by Trustee Holland and seconded by Trustee McMahon that the Board receive the report for the April 7, 2011 High School Council meeting as information. Carried

- b. Report: Elementary School Council Umbrella Group Meeting of May 3, 2011

Moved by Trustee Courtney and seconded by Trustee DiMenna that the Board receive the report of the May 3, 2011, Elementary School Council – Umbrella Group meeting as information. Carried

- c. Report: Interim Parent Involvement Committee (PIC) – Notes from April 11, 2011 and Draft Terms of Reference

**Moved by Trustee Macri and seconded by Trustee Favot that the Board receive the update on the activities of the Interim Parent Involvement Committee; and
That the Board approve the draft Terms of Reference for the Windsor Essex Catholic Schools Parent Involvement Committee as presented. Carried**

- d. Report: Special Education Advisory Committee (SEAC) Meeting of April 7, 2011

Moved by Trustee DiMenna and seconded by Trustee McMahon that the Board receive the Minutes of the Thursday, April 7, 2011 Special Education Advisory Committee meeting as information. Carried

14. Notice of Motion - *None*

15. Remarks and Announcements:

- a. Chairperson Alexander commented on the Fourth Annual Elementary Day of Champions and commended staff and students. He also attended teacher Rose Jobin's dedication ceremony held at Holy Names Catholic Secondary school's 25th Anniversary. In honour of Ms. Jobin's outstanding commitment to their music program, the Holy Names Auditorium was dedicated in her name.

- b. Director of Education Picard provided comment on recent activities supporting the Board's strategic priorities namely;

Employee Development and Student Achievement Initiatives: On Thursday, May 19th, the Annual Elementary Day of Champions was held for students in grades 6, 7 and 8 who will be entering the Life Skills programs in high school. This event promotes a sense of community among elementary students, staff members, and volunteers from our Life Skills programs in local Catholic high schools; a workshop for the French as a Second Language core teachers will be held June 1st; An Assessment Workshop for Occasional Teachers was held May 11th; Math678 Focus Group will meet this week; and the Focus on Youth Job Fair is Saturday, May 28th.

Community Engagement and Partnerships: Attended the Holy Names 25th Anniversary at St. Clair Centre of the Arts.

Celebrating Achievements: Academic Leadership Graduation May 25th; Retirement Banquet June 10, 2011 at the Ciociaro Club; Congratulations to students and staff who participated in the All Star Bands; and congratulations to the Specialist High Skills Major students who participated in the Iron Gryphon competition at St. Clair College.

Miscellaneous: The Day of Champions for the Life Skills classes in our Catholic secondary schools, along with their teachers and support staff will be held on June 9 at Cardinal Carter Catholic Secondary School.

c. Board Chaplain Brunet – absent

16. Remarks/Questions by Trustees

Trustee McMahon attended the St. Peter Catholic Elementary school drama presentation *Crown*. The production was written by the teachers and had over 90 students involved. He also attended the outdoor instrumental musical concert at St. Gregory Catholic Elementary School.

17. Pending Items

a. Deferred Report: Play Surface Material Standard – Rubber (*deferred from April 28, 2009*)

18. Continuation of In-Camera, if required: *The Board reconvened to In-Camera Committee of the Whole meeting following adjournment.*

19. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.*

- Tuesday, June 14, 2011
- **Monday**, June 27, 2011

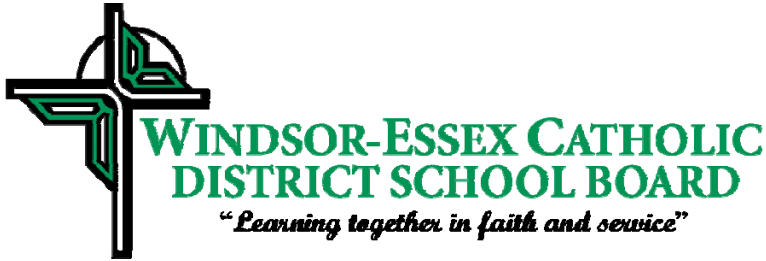
20. Closing Prayer – Trustee DiMenna closed the meeting with a prayer.

21. Adjournment- There being no further business, the Regular Board meeting of May 24, 2011 adjourned at 10:24 p.m.

Not Approved

Fred Alexander
Board Chairperson

Paul A. Picard
Director of Education & Secretary of the Board



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
DIRECTOR OF EDUCATION: Paul A. Picard

**EMERGENCY REGULAR BOARD MEETING
Wednesday, May 25, 2011 at 8:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom**

MINUTES

PRESENT

Trustees: F. Alexander, Chair B. Mastromattei
J. Courtney J. McMahon
M. DiMenna, Vice-Chair L. Soulliere
F. Favot
B. Holland

Regrets: Trustee Macri

Administration: P. Picard (Resource) M. Iatonna
J. Bumbacco J. Braidó
C. Geml

Recorder: B. Marshall

1. Call To Order – Chair Alexander called an Emergency meeting as per Board By-Law 3:04 and called the meeting to order at 9:54 p.m.
2. Opening Prayer – Trustee Courtney opened the meeting with a prayer.
3. Recording of Attendance - Trustee Macri sent his regrets.
4. Approval of Agenda

**Moved by Trustee DiMenna and seconded by Trustee Soulliere that the May 25, 2011
Emergency Regular Board meeting agenda be approved as distributed. Carried**

5. Questions Pertaining to Agenda: *None*
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act: *None*

7. Action Items:

a. Items from the Emergency In-Camera Meeting, May 25, 2011

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board convened an Emergency In-Camera Board meeting on May 25, 2011 pursuant to the Education Act - Section 207, to consider specific personnel matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. Trustees Courtney, Macri, Mastromattei, and McMahan declared a conflict of interest and excused themselves from the relevant discussion and did not participate in any of the discussions.

Moved by Trustee DiMenna and seconded by Trustee Holland that the recommendations and directions of the Emergency In-Camera Board meeting of May 25, 2011 be approved. Carried

From the May 25, 2011 Emergency In-Camera board meeting

- Trustees approved administrations recommendation to amend the April 12th budget adjustment report with respect to declining enrolment.

8. New Business: *None*

9. Remarks/Questions by Trustees:

Trustee McMahan and Chair Alexander thanked administration for their insight to this difficult decision brought forth tonight.

10. Continuation of In-Camera, if required: *Not Required*

11. Closing Prayer – Trustee DiMenna closed the meeting with a prayer.

12. Adjournment - There being no further business, the Regular Board meeting of May 25, 2011 adjourned at 10:01 p.m.

Not Approved

Fred Alexander
Board Chairperson

Paul A. Picard
Director of Education & Secretary of the Board



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: Fred Alexander
 DIRECTOR OF EDUCATION: Paul A. Picard

Meeting Date: June 14, 2011

BOARD REPORT

Public **In-Camera**
PRESENTED FOR: Information Approval
PRESENTED BY: Senior Administration
SUBMITTED BY: Paul A. Picard, Director of Education
 Jamie Bumbacco, Executive Superintendent of Human Resources
 Patrick Murray, Superintendent of Human Resources
 Colleen Norris, Manager of Human Resources & Policy Development
SUBJECT: **ADMINISTRATIVE STAFF REPORT**

RECOMMENDATION:

That the Board receive the *Administrative Staff Report* on hiring, retirement and resignation of staff dated June 14, 2011 for information.

SYNOPSIS:

BACKGROUND COMMENTS:

FINANCIAL IMPACT:

TIMELINES:

APPENDICES:

- Administrative Staff Report dated June 14, 2011

REPORT REVIEWED BY:

<input type="checkbox"/>	EXECUTIVE COUNCIL:	Review Date:	
<input checked="" type="checkbox"/>	EXECUTIVE SUPERINTENDENT:	Approval Date:	June 6, 2011
<input checked="" type="checkbox"/>	DIRECTOR OF EDUCATION:	Approval Date:	June 6, 2011

June 14, 2011

**Windsor-Essex Catholic District School Board
Administrative Staff Report
Public**

Employee Name	Position	Date
---------------	----------	------

HIRING**RETIREMENT:**

Basiten, Marguerite	Occasional Teacher	June 30, 2011
Deziel, Denise	Secondary Principal	June 30, 2011
Esposito, Antonietta	Secondary Teacher	June 30, 2011
Frighetto, Graziano	Elementary Teacher	June 30, 2011
Lamotte, Dan	Utility Person	January 31, 2012
McCourt, Christine	Educational Assistant	June 30, 2011
Morga, Carol	Secondary Teacher	June 30, 2011
Paterson, Patrick	Secondary Teacher	June 30, 2011
Soulliere, Frances	Secondary Teacher	June 30, 2011
Tovell, Leslia Ann	Elementary Teacher	June 30, 2011

RESIGNATION:



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
DIRECTOR OF EDUCATION: Paul A. Picard

Meeting Date:
June 14, 2011

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Paul A. Picard, Director of Education
Cathy Geml, Associate Director of Education
Sharon O'Hagan-Wong, Superintendent of Education

SUBJECT: **ASSUMPTION COLLEGE CATHOLIC SCHOOL
FIELD TRIP TO PARIS – VIMY - FRANCE**

RECOMMENDATION:

That the Board approve the Assumption Secondary School field trip to Paris-Vimy-France April 6 to April 16, 2012

SYNOPSIS: In accordance with Board Policy SC:04 Field Trips, this report seeks Board approval for (15) fifteen students in Grade 11 and 12 to study historical and cultural areas.

BACKGROUND COMMENTS: This trip has a unique Canadian focus enabling students to visit a variety of historical locations that were instrumental for twentieth century Canadian, American and European political and military history.

FINANCIAL IMPACT: Approximately \$2,257.00 per student

TIMELINES: Friday, April 6, 2012 – Saturday, April 16, 2012

APPENDICES:

- Request for Approval of Field Trip – SC:04 Form A
- Itinerary
- History Excursion – Required Information and Expectations

REPORT REVIEWED BY:

<input checked="" type="checkbox"/>	EXECUTIVE COUNCIL:	Review Date: May 18, 2011
<input checked="" type="checkbox"/>	EXECUTIVE SUPERINTENDENT:	Approval Date: May 18, 2011
<input checked="" type="checkbox"/>	DIRECTOR OF EDUCATION:	Approval Date: May 18, 2011



Windsor-Essex Catholic District School Board Field Trip Approval Form

Thursday, May 12, 2011 11:25:59 AM

SC:04 Form A 2008 v.1

Send

Subject: Field Trip/Excursion Approval Form

From: Sherrilynn Colley-Vegh

To: Sharon O'Hagan-Wong
Terri Maitre

John Conlon

Teacher: John Conlon

School: ACS

Destination Name: Paris - Vimy - France

Name of Carrier:

Mode of Transportation: Plane - Bus

Travel Company Involved: Explorica

Departure Date: Fri, Apr 06, 2012

Return Date: Sat, Apr 14, 2012

Time of Departure from School: Evening Fli...

Approximate Time of Return to School: Evening R...

Number of Male Students: 5

Number of Female Students: 10

Total Cost Per Student: 2257.00

Personal Cost Per Student: 2257.00

Grade of Students: 11, 12

Number of Supervisors: Male: 1 Female: 1

Purpose of Trip/Excursion: To participate in the 95th anniversary tribute to Canadian soldiers at Vimy

Relationship to Students' Program/Course: *Maximum 200 characters.*

Trip has a unique Canadian focus that includes tours of Canadian battlefields of WWI and WWII - such as Ypres, Vimy Ridge, Passchendaele, Dieppe, Normandy - see attached explanation

Pre-Trip/Excursion Preparation(s) by Students: *Maximum 200 characters.*

Grade ten history and Grade 11 IB history and Grade 12 World History are directly related to all aspects of the trip.

Follow-up Activities Planned: *Maximum 200 characters.*

Information gained will help them on both OSSD and IB final exams.

If activity is occurring over a weekend Indicate plans for students to attend a eucharistic celebration:

Time has been set aside by the tour company for students to attend Mass. Details to follow.

Date Submitted: Mon, May 02, 2011

Teacher: John Conlon

Approval Date: Thu, May 12, 2011

Principal: S.Vegh

Approval Date:

Superintendent:

Approval Date:

Trustee (per SO):

For Same Day Local/Regional Trips/Excursions, submit request to Principal 2 weeks prior to trip/excursion. For Multiple Days Local/Regional Trips/Excursions, submit request to Superintendent 4 weeks prior to trips/excursions. For Special Trips/Excursions, submit request to Superintendent for Board approval 8 weeks prior to trip/excursion.

Send signed form to School Superintendent, school should retain a copy, Superintendent will return copy upon approval of trip/excursion. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, 1989, information in forms and documents pertaining to a student registered/enrolled within the Windsor-Essex Catholic District School Board is collected under the legal authority of the Education Act and its Regulations and the Ontario Student Record Guideline, 2000.

***First & Second World War Enrichment Activity
European Historical Experience; Paris and Vimy, April 2012***

- School:** Assumption High School
Dates: Friday April 6, 2012 - Saturday, April 14, 2012
Participants: 15 students (8 Female, 7 Male) and 2 chaperones (John Conlon, Jenny Chan)
Locations: Paris, France, Vimy Ridge, Belgium
Lodging/Meals: Throughout their travel students will be staying in hotels (either 2, 3 or 4 to a room) and all breakfast and dinners are included.
Mass: We will be attending Mass on Saturday April 07 – exact time is still being arranged – at Saint Julien-le-Pauvre, Catholic Church on 79 Rue Galande, Paris.
Itinerary: See attached appendices from *Explorica Tours*.

- Rationale:** This nine day trip provides students with the unique opportunity to;
1. Visit a variety of historical locations that were instrumental for twentieth century Canadian, American and European political and military history.
 2. Visit unique National Historic Sites of Canada located on foreign soil.
 3. To learn how the First and Second World Wars are commemorated in various European cultures.

Student Field Studies

Both before, during and upon their return home students will be asked to help contribute to the following;

1. Create a powerpoint/video that encompasses key aspects of their trip and incorporate it into the following year's Remembrance Day Ceremony
2. Conduct research on the contributions of the Essex-Kent Scottish regiment (particularly at Dieppe) and do "pre-trip" presentations to the Grade ten students on the importance of the Battle of Dieppe for both Windsor and Canada.
3. Create an online blog site in which they will organize both pre-trip research articles and post-trip anecdotes, pictures and reports.

Student Preparation

Series of meetings with both parents and students that pertain to;

1. Trip's itinerary, cost and travel company being used.
2. Expectation for students regarding their conduct and behavior and field studies responsibilities.

Cost: \$2250 per student.

Fund Raising opportunities and strategies to be determined.

Health Insurance: All participants will be encouraged to purchase extra out of country health coverage.

Why this time of the year and destination?

1. *April* - Traditionally this is not the peak travel season for any of the countries or key historical locations being visited. These dates also pose no conflicts with other significant school activities (exams, independent study units, athletic playoffs).
2. Both countries are close to each other and Canada has made significant military/political contributions that are still highly regarded today by its' citizenry.
3. At Dieppe in France, there is a significant local historical connection related to the Second World War contributions made by the Essex-Scottish Regiment.
4. In France, Vimy Ridge is a National Historic Site of Canada and is fully operated and staffed by Canadian personnel who offer our nation's interpretation of the events that took place there during the First World War.
5. The trip offers the opportunity for students to visit the battlefields and cities that were the sites of Canadian sacrifices both in WWI and WWII, thus giving them exposure to a key primary source of information which is important in helping to promote their critical thinking about Canadian history.

If you have any questions or concerns, feel free to contact me at 519-256-7801. I would be glad to attend any meeting to discuss this proposal.

Sincerely

John Conlon

Overall & Specific Curriculum Outcomes for Paris and Vimy - 2012**Courses:** CHC 2D0, CHA 3U1, CHI 4U1, CHY 4U1***CHC 2D0 (Canadian History Since World War I)******Overall Expectations***

- Explain how local, national, and global influences helped shape Canadian identity.
- Analyse the impact of external forces and events on Canada and its policies since 1914. (First and Second World Wars and the Cold War)
- Explain how and why Canada's international status and foreign policy have changed since 1914.
- Formulate questions on topics and issues in the history of Canada since 1914, and use appropriate methods of historical research to locate, gather, evaluate, and organize relevant information from a variety of sources;
- Interpret and analyse information gathered through research, employing concepts and approaches appropriate to historical inquiry;
- Communicate the results of historical inquiries, using appropriate terms and concepts and a variety of forms of communication.

Specific Expectations***Forging a Canadian Identity***

- Explain how participation in international events, institutions, and agreements has contributed to Canada's evolving identity (Example: Treaty of Versailles & NATO).

The Impact of External Forces on Canada

- Assess the influence of Great Britain and Europe on Canada's participation in war and peacekeeping (Ex: World War I & II).
- Explain the impact in Canada of the experience and memory of the Holocaust.
- Evaluate how selected international political trends or events have contributed to political challenges facing Canada (Ex: Fall of the Berlin Wall & the End of the Cold War).

Canada's Participation in War, Peace and Security

- Describe Canada's and Canadians' contributions to the war effort overseas during World War I and World War II (Ypres, Vimy Ridge, Dieppe, D-Day, liberation of prisoners from Nazi concentration/death camps);

Change & Continuity

- Summarize the evolution of Canadian political autonomy from Great Britain since World War I (e.g., Palace & Treaty of Versailles)

CHA 3U1: American History*Overall Expectations*

- Analyse the development of the United States as a world power and how American policy has influenced communities outside the United States.
- Analyse the historical process of change in the context of events that have transformed the United States;
- Explain how American social and political identity has changed over time;

*Specific Expectations**Communities: Local, National, and Global*

- Analyse the ideological factors that have influenced American foreign policy over time
- Assess the impact of American policies on other nations since 1945 (e.g., rebuilding Europe and Japan after World War II; veto on the United Nations Security Council;
- Assess the factors (e.g., geographic, ideological, political, economic) that have contributed to the United States' status as a world power.

Change and Continuity

- Describe pivotal events that marked profound changes in American history (Ex: Cold War).
- Describe the chronology of events relating to significant developments in American history.
- Explain how the study of cause and effect contributes to our understanding of change and continuity through the course of American history

CHI 4U1: Canada: History, Identity, and Culture*Overall Expectations*

- Evaluate Canada's changing role on the international stage.

Specific Expectations

- Explain how the role Canada has played in international events and organizations has changed the way the country has been perceived by Canadians and/or the international community (World War I, World War II, NATO);
- Analyse the steps through which Canada has achieved autonomy (Vimy Ridge, Paris Peace Conference);

CHY 4U1: World History: The West and the World*Overall Expectations*

- Evaluate the factors that have led to conflict and war or to cooperation and peace between and within various communities from the sixteenth century to the present.
- Demonstrate an understanding of how the historical concept of change is used to analyse developments in the West and throughout the world since the sixteenth century;
- Explain how key Western beliefs, philosophies, and ideologies have shaped the West and the rest of the world since the sixteenth century;

Specific Expectations

- Assess the reasons for the success or failure of selected approaches to maintaining international order.
- Analyse key factors that have led to conflict and war
- Evaluate the course and consequences of selected conflicts and wars since the sixteenth century (e.g., types of weapons used, guerrilla war versus set battles, civilian involvement, treatment of prisoners; casualties, "collateral damage", refugees)

Describe the key factors that have motivated people to seek peace (Ex: trench warfare and war weariness)

Demonstrate an understanding of the importance of chronology as a tool in analysing the history of events in the West and the rest of the world since the sixteenth century

Describe the main tenets of key modern beliefs and philosophies and explain how they have shaped Western thought (Ex: facism and Nazism)

Ontario Catholic School Graduate Expectations

The graduate is expected to be:

A Discerning Believer Formed in the Catholic Faith Community who

Participates in the **sacramental life** of the church and demonstrates an understanding of the centrality of the Eucharist to our Catholic story;

Students will attend Eucharistic celebrations in Paris.

An Effective Communicator who

Presents information and ideas clearly and honestly and with sensitivity to others;

Personal journals websites

Writes and speaks fluently one or both of Canada's official languages;

A Responsible Citizen who

Respects and affirms the diversity and interdependence of the world's peoples and cultures;

Respects and understands the history, cultural heritage and pluralism of today's contemporary society;

Students will be able to learn to respect and understand the diversity, history, cultural heritage and interdependence of some of the world's people and culture throughout a trip that will take them through cities and sites that witnessed Canadians sacrificing their youth to provide a more stable and peaceful future.

Printable options: [Basic Itinerary](#) | [Detailed Itinerary](#)



return to vimy 2012: paris, vimy & normandy

GROUP INFORMATION

Tour Centre ID: Conlon-2662
Departing: April 6, 2012
Departing From: Detroit
Returning: April 14, 2012
Group Leader: John
 Departing From: Detroit
Tour Fee increases on July 1, 2011

YOU CAN SIGN UP AT:
<http://www.explorica.ca/Conlon-2662>

Total Fee:* \$2,257.00

Tour Quote Breakdown

The following fees apply to your full-paying participants:

Tour Fee*	\$1,669.00
Airport fees, taxes, and airline fuel surcharges (Subject to Change)	508.00
Weekend Supplement (Departing)	40.00
Weekend Supplement (Returning)	40.00
	<hr/>

Total Fee* \$2,257.00

OR 8 monthly payments of \$257.75
 After initial payment of \$195.00

* Tour Fee increases on July 1, 2011

Additional Adult Fees

The following additional fees apply only to full-paying participants 23 and older and are not included in the total price listed above.

Adult Supplement	\$125.00
Twin Room Upgrade	280.00
	<hr/>
Additional Adult Fee	\$405.00

TOUR ITINERARY (DETAILED)

Day 1 Start Tour

Day 2 Bonjour Paris

Meet your Tour Director and check into hotel
 Paris City Walk
 Ile de la Cité, Notre Dame Cathedral, Ile St. Louis, Latin Quarter visit
 Eiffel Tower ascent
 Dinner in Latin Quarter

Details: Paris City Walk

This city was made for walking. Stroll grand boulevards with sweeping views of the city, pristine parks with trees planted in perfect rows, and narrow streets crowded with vendors selling flowers, pastries and cheese. Then head to the Île de la Cité, a small island in the Seine, to see Notre Dame Cathedral. Look up at the great stone buttresses, grotesque gargoyles, and massive stained-glass windows.

Details: Latin Quarter visit

TOUR FEE INCLUDES:

- Overnight stays in hotels with private bathrooms
- Round-trip airfare

Visit one of the original college towns. Since the Sorbonne's founding in the 1100s, the Left Bank has attracted not only intellectuals but also the cafés, bookstores, and cinemas that tend to accompany them. It's also attracted its fair share of famous residents – a plaque marks one of Hemingway's apartments on rue du Cardinal-Lemoine, and the imposing neoclassical Panthéon holds the tombs of Voltaire, Rousseau, Victor Hugo, and Marie Curie.

Details: Eiffel Tower ascent

Climb to the top of this iconic landmark for a spectacular birds-eye view of the glittering City of Lights.

- Full European breakfast daily
 - Dinner daily
 - Full-time services of a professional Tour Director
 - Guided sightseeing tours and city walks as per itinerary
 - Visits to select attractions as per itinerary
 - Exclusive Return to Vimy Ridge 2012 Windbreakers
 - Tour Diary™
 - Note: On arrival day only dinner is provided; on departure day, only breakfast is provided
-

Day 3 Paris--Vimy

Travel to Vimy Ridge
 Talbot House Museum
 St Julien Memorial
 Ypres Salient Memorials visit
 Hill 62 (Sanctuary Wood)
 Passchendaele Canadian Memorial Park

Details: St Julien Memorial

German soldiers fighting on the Western Front first used mustard gas during the Battle of Ypres, and the St Julien Memorial marks the spot where Canadian soldiers first confronted this new weapon of war.

Details: Ypres Salient Memorials visit

Three major World War I battles were fought outside Ypres. The First Battle of Ypres allowed the British to capture the town from the Germans in 1914. Five months later the Germans used poison gas for the first time on the Western Front and were able to capture the high ground nearby; in the famous Battle of Passchendaele in 1916, the British, Canadian, and ANZAC forces recaptured the area. During this last battle, one of the bloodiest in history, the British forces lost 300,000 soldiers, and the Germans lost 250,000.

Details: Hill 62 (Sanctuary Wood)

Before joining the Battle of the Somme, Canadian troops fought hard to defend this area, a small part of Belgium still controlled by the Allies. The advances made by these troops were an unqualified success, according to the official British historical reports, but Canada suffered 8,430 casualties in the process.

Details: Passchendaele Canadian Memorial Park

In 1917, the Allies slogged through the swampy, rain-soaked, mud-drenched ground of Passchendaele toward heavily armed German troops, losing many lives and tanks in the process. Canadian troops were brought in at the end due to the difficult conditions -- their earlier victories had conferred an elite status -- and with their efforts the high ground was finally won. The

battle was ultimately meaningless, however; the corridor opened by the action later proved unnecessary. Because of the horror of the Battle of Passchendaele, the name has come to symbolize the idea of war in its most brutal and senseless form.

Day 4 Vimy Ridge

Memorial Museum Visit
Lunch included
Vimy Ridge 95th Anniversary Celebration
Vimy 95th Anniversary Event

Day 5 Vimy--Normandy

Transfer via Dieppe to Normandy
Canadian Cemetery visit
Blue Beach

Details: Canadian Cemetery visit

During the Dieppe raids on August 19, 1942, nearly five thousand Canadians attempted to take the beaches of Normandy under heavy German fire. More than 3,600 of these troops were killed, wounded, missing, or captured, and an additional 550 Canadian naval troops were lost. The Dieppe Canadian War Cemetery memorializes the Allied losses, with the graves of nearly 700 Canadian soldiers as well as some of the British, Australian, New Zealand, and Indian servicemen and servicewomen who lost their lives.

Details: Blue Beach

Felled by bad luck and bad timing, the Royal Regiment of Canada lost about 80% of its attacking force to enemy fire and capture on "Blue Beach," in Dieppe. Their mission had been to take out the cliff-top German artillery guarding the beach to allow other Canadian and British forces to land, but their boats were spotted and the men trapped. The military failure led to a push for vast improvements in military communication and tactics later in the war to prevent another such tragedy.

Day 6 D-Day Beaches

Visit Arromanches Museum
Juno Beach Centre visit
Beny-sur-Mer Canadian Military Cemetery visit

Details: Visit Arromanches Museum

Ingenious military engineering allowed the Allied forces to land at Arromanches on D-Day. Barges towed 600,000 tons of concrete across the English Channel, sinking them to create an artificial harbor, and then 33 jetties and 10 miles of floating roadways allowed the troops to land in France. Learn about this feat and other at the Arromanches Museum, where dioramas, interactive displays, and models detail the Allied landing.

Details: Juno Beach Centre visit

The innovative Juno Beach Centre is one of the first museums dedicated solely to chronicling Canada's extensive role in World War II. The museum takes advantage of its setting near the D-Day Beaches to show visitors how the landings were accomplished, as well as detailing Canada's contributions to the entire war, both at home and abroad.

Details: Beny-sur-Mer Canadian Military Cemetery visit

Pouring onto the beaches of Normandy, Canada's 3rd Division and 2nd Armoured Brigade represented the entire nation, with regiments from Ontario, Manitoba, and Quebec. They secured the beachhead and held on against six days of counterattacks, when more troops were able to come ashore at the secured sight. The Beny-sur-mer Canadian War Cemetery contains more than 2,000 graves of the soldiers from the 3rd Division and the 15 airmen lost during these attacks.

Day 7 Normandy--Paris

Travel to Paris via Rouen

Rouen Tour Director-Led Sightseeing Tour

Visit Cathedral, Old Clock

Seine River Sightseeing Cruise

Details: Rouen Tour Director-Led Sightseeing Tour

Like Paris, the port city of Rouen is divided in two by the Seine. Your Tour Director will take you through the medieval cobblestone streets of the city where Joan of Arc was burned in 1431. See the Old Clock surrounded by half-timbered houses and shops, and visit Notre Dame cathedral, a favorite subject of Claude Monet. With its lacy Gothic façade and mismatched spires, Rouen's cathedral is one of the most compelling in France. Hitler certainly thought so—the first time it caught fire in WWII, he ordered his troops to save it. See the inspired interior, with its columns topped by carved faces, and learn about the history of the church. Fun fact: one of the steeples is called the Tour de Beurre. It was built with money donated by a group of wealthy people who wanted to eat butter during Lent.

Details: Seine River Sightseeing Cruise

See the city from the water on an hour-long cruise along the River Seine. The Seine cuts right through Paris, dividing the city in half. See the Eiffel tower rising up on the Left Bank, the walls of the Louvre on the Right Bank. A guide will point out other monuments and architectural marvels as you pass, many of which are illuminated by clear white light at night.

Day 8 Paris Landmarks

Paris Guided Sightseeing Tour

Arc de Triomphe, Champs-Élysées, Eiffel Tower, Champ de Mars, École Militaire, les

Invalides, Conciergerie, Tuileries, Place Vendôme, Opera House

Optional Versailles Guided Excursion (pre-book only) \$80
 State Apartments, Hall of Mirrors, Gardens of Versailles
 Visit Louvre

Details: Paris Guided Sightseeing Tour

What's that huge white arch at the end of the Champs-Élysées? The Arc de Triomphe, commissioned by Napoleon in 1806 after his victory at Austerlitz. Your licensed local guide will elaborate on this, and other Parisian landmarks. See some of the most famous sites, including the ornate, 19th-century Opera, the Presidential residence, the ultra-chic shops of the Rue du Faubourg St-Honoré, and the gardens of the Tuileries. You'll pass the Place de la Concorde, where in the center you'll find the Obelisk of Luxor, a gift from Egypt in 1836, and the Place Vendôme, a huge square surrounded by 17th-century buildings. Spot chic locals (and tons of tourists) strolling the Champs-Élysées. Look up at the iron girders of the Eiffel Tower, built for the 1889 World's Fair to commemorate the centenary of the French Revolution. See Les Invalides (a refuge for war wounded), the École Militaire (Napoleon's alma mater), and the Conciergerie (the prison where Marie Antoinette was kept during the French Revolution).

Details: Visit Louvre

The world's largest art museum, the Louvre is housed in a medieval fortress-turned-castle so grand it's worth a tour itself. You walk through the 71-foot glass pyramid designed by I.M. Pei and added in 1989, and step into another world-one with carved ceilings, deep-set windows, and so many architectural details, you could spend a week just admiring the rooms. But check out the art on the walls. The Mona Lisa is here, as well as the Venus de Milo and Winged Victory (the headless statue, circa 200 BC, discovered at Samothrace). The Louvre has seven different departments of paintings, prints, drawings, sculptures and antiquities. Don't miss the Egyptian collection, complete with creepy sarcophagi, or the collection of Greek ceramics, one of the largest in the world. (Please note the Louvre is closed on Tuesdays.)

Day 9 End Tour





1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: Fred Alexander
 DIRECTOR OF EDUCATION: Paul A Picard

Meeting Date:
 June 14, 2011

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Paul Picard, Director of Education
 Cathy Geml, Associate Director of Education
 John Ulicny, Superintendent of Education

SUBJECT: **F. J. BRENNAN HIGH SCHOOL**
- Field Trip to Cedar Point Amusement Park

RECOMMENDATION:

That the Board approve the F. J. Brennan High School field trip to Cedar Point on Wednesday, June 29, 2011.

SYNOPSIS: In accordance with Board Policy SC:04 Field Trips, this report seeks Board approval for 50 grades 10 - 12 students to travel to Cedar Point Amusement Park.

BACKGROUND COMMENTS: This trip will allow Business Studies and Careers/Civics students the opportunity to observe the organization and team work skills required to operate Cedar Point Amusement Park. The students will be given a website assignment on Cedar Point to complete before the trip. This field trip request is in compliance with the Field Trip policy.

FINANCIAL IMPACT: Approximately \$60 US per student.

TIMELINES: Wednesday, June 29, 2011

APPENDIX:

- Request for Approval of Field Trip - Form A

REPORT REVIEWED BY:

<input checked="" type="checkbox"/>	EXECUTIVE COUNCIL:	Review Date:	May 30, 2011
<input checked="" type="checkbox"/>	EXECUTIVE SUPERINTENDENT:	Approval Date:	May 30, 2011
<input checked="" type="checkbox"/>	DIRECTOR OF EDUCATION:	Approval Date:	May 30, 2011



Windsor-Essex Catholic District School Board Field Trip Approval Form

Tuesday, May 24, 2011 11:57:21 AM

SC:04 Form A 2008 v.1

Send

▼ Subject: Field Trip/Excursion Approval Form

From:  John Ulicny
Denise Deziel
Joe Greco

To:  **Simone Lira**

Teacher: Joe Greco

School: F. J. Brennan High School

Destination Name: Cedar Point, Sandusky Ohio, USA Name of Carrier: Badder Bus Company

Mode of Transportation: Travel Bus Travel Company Involved: Badder Bus Company

Departure Date: Wed, Jun 29, 2011

Return Date: Wed, Jun 29, 2011

Time of Departure from School: 7:30 am

Approximate Time of Return to School: 9:30 pm

Number of Male Students: 25

Number of Female Students: 25

Total Cost Per Student: \$60.00

Personal Cost Per Student: \$25.00

Grade of Students: Grades 10-12

Number of Supervisors: Male: 1 Female: 2

Purpose of Trip/Excursion: To observe the promotion and business operations of Cedar Point

Relationship to Students' Program/Course: *Maximum 200 characters.*

This field trip will allow Business Studies and Careers/Civics students an opportunity to observe and appreciate the organization and team work skills needed to operate the Cedar Point Amusement Park

Pre-Trip/Excursion Preparation(s) by Students: *Maximum 200 characters.*

The students will be given a website assignment on Cedar Point to complete beforehand. They will be reminded about the level of conduct that is expected of them while visiting the amusement park.

Follow-up Activities Planned: *Maximum 200 characters.*

This activity is somewhat similar to the Career Day field trip offered by Comerica Park and the Detroit Tigers Baseball organization for all of the High School students in this area.

If activity is occurring over a weekend Indicate plans for students to attend a eucharistic celebration:

Date Submitted: Tue, May 24, 2011

Teacher: Joe Greco

Approval Date: Tue, May 24, 2011

Principal: Denise Deziel

Approval Date: Tue, May 24, 2011

Superintendent: John Ulicny

Approval Date:

Trustee (per SO): Holland/Alexander

For Same Day Local/Regional Trips/Excursions, submit request to Principal 2 weeks prior to trip/excursion. For Multiple Days Local/Regional Trips/Excursions, submit request to Superintendent 4 weeks prior to trips/excursions. For Special Trips/Excursions, submit request to Superintendent for Board approval 8 weeks prior to trip/excursion.

Send signed form to School Superintendent, school should retain a copy, Superintendent will return copy upon approval of trip/excursion. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, 1989, information in forms and documents pertaining to a student registered/enrolled within the Windsor-Essex Catholic District School Board is collected under the legal authority of the Education Act and its Regulations and the Ontario Student Record Guideline, 2000.



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
DIRECTOR OF EDUCATION: Paul A. Picard

Meeting Date:
June 14, 2011

BOARD REPORT

Public **In-Camera**
PRESENTED FOR: Information Approval
PRESENTED BY: Senior Administration
SUBMITTED BY: Paul A. Picard, Director of Education
 Mario Iatonna, Executive Superintendent of Business
SUBJECT: **TENDER APPROVAL – ASSUMPTION COLLEGE HIGH SCHOOL BOILER AND HEATING SYSTEM UPGRADE**

RECOMMENDATION:

That the Board approve the award of tender and the issuance of a purchase order contract for boiler and heating system upgrade at Assumption College High School to Fahrhall Mechanical Contractors Ltd. at the submitted bid amount of \$749,900.00 plus applicable taxes to be funded from the Good Places to Learn Stage 4 (GPL4) account 078-76-580800-6-000-0.

SYNOPSIS:

At its meeting held April 27, 2010, the Board approved an amount of \$1,000,000 for boiler and heating system upgrade at Assumption College High School to be funded from GPL4. A tender was called for accordingly.

This report is submitted to the Board with the results of the tender and a recommendation for the issuance of a purchase order contract.

BACKGROUND COMMENTS:

A tender opening was held at the Catholic Education Centre on May 30, 2011 with Shannon Ficon, Debbie Maurice, Gerry Racine, Paulette Littlejohns, Samer Agha (Stantec Consulting) as well as representatives from all bidders in attendance. No other individuals attended the opening.

A total of four (4) bids were received. These bids are summarized as follows:

NO.	TENDERER	BID AMOUNT (excl. taxes)
1.	Fahrhall Mechanical Contractors Ltd. 3822 Sandwich Street Windsor, ON N9C 1C1	\$749,900.00
2.	Haller Mechanical Contractors Inc. 1537 McDougall Street Windsor, ON N8X 3M9	\$706,680.00 (Disqualified)
3.	FM Sylvan Canada Ltd. 4510 Rhodes Drive Unit 330 Windsor, ON N8W 5K5	\$779,000.00
4.	Lekter Industrial Services Inc. 500 Harvard Drive Belle River, ON N0R 1A0	\$1,030,000.00

The bid submissions were reviewed and were found to be in order with the exception of the Haller bid. As provided for in the tender documents, Haller included an alternate for the mechanical equipment in its bid. However, upon review by Stantec Consulting, the alternate was deemed not to be equivalent to the equipment specified in the tender documents. Therefore, the Haller bid was deemed to be disqualified. As a result, the lowest bidder meeting specifications is Fahrhall Mechanical Contractors Ltd. with a bid amount of \$749,900.00 excluding taxes.

FINANCIAL IMPACT:

The costs for this project will be funded from the Good Places to Learn Stage 4 (GPL4) allocation, account number 078-76-580800-6-000-0.

TIMELINES:

As stated in the form of tender, Fahrhall Mechanical Contractors Ltd. will have the works substantially performed within 18 weeks after commencement of the work.

APPENDICES:

Not Applicable.

REPORT REVIEWED BY:

<input type="checkbox"/>	EXECUTIVE COUNCIL:	Review Date:
<input checked="" type="checkbox"/>	EXECUTIVE SUPERINTENDENT:	Approval Date: June 9, 2011
<input checked="" type="checkbox"/>	DIRECTOR OF EDUCATION:	Approval Date: June 9, 2011



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
DIRECTOR OF EDUCATION: Paul A. Picard

Meeting Date:
June 14, 2011

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Paul A. Picard, Director of Education
Mario Iatonna, Executive Superintendent of Business

SUBJECT: **TENDER APPROVAL – ASPHALT REPAIR W.J. LANGLOIS
CATHOLIC ELEMENTARY SCHOOL**

RECOMMENDATION:

That the Board approve the award of tender and the issuance of a purchase order contract for the asphalt repair at W.J. Langlois Catholic Elementary School to Fullerton Construction (1986) Ltd. at the submitted bid amount of \$74,312.00 (Phase 1) and \$52,951.00 (Phase 2) plus applicable taxes to be funded from the 2010-11 School Renewal Program account 136-72-766822-6-000-0.

SYNOPSIS:

At its meeting of March 29, 2011, the Board approved a budget of \$100,000 for asphalt repairs to the play area of W.J. Langlois Catholic Elementary School. The project was approved to be funded from the 2010-11 School Renewal Budget. A tender was called accordingly for asphalt repair for W.J. Langlois Catholic Elementary School.

This report is submitted to the Board with the results of the tender and a recommendation for the issuance of a purchase order contract.

BACKGROUND COMMENTS:

A tender opening was held at the Catholic Education Centre on May 27, 2011 with Shannon Ficon, Penny King, Debbie Maurice, Catherine Girgis (Haddad, Morgan and Associates Ltd.) and representatives from all bidding companies in attendance. No other individuals attended the opening.

A total of four (4) bids were received. These bids are summarized as follows:

NO.	TENDERER	BID AMOUNT PHASE 1 (excl. taxes)	BID AMOUNT PHASE 2 (excl. taxes)	BID AMOUNT PHASE 3 (excl. taxes)
1.	Fullerton Construction (1986) Ltd 3325 County Road 42 Windsor, ON N9A 6K7	\$74,312.00	\$52,951.00	\$46,313.00
2.	Metro City Paving Ltd. 4569 Lake Grande Court Windsor, ON N9G 2R3	\$78,650.00	\$60,500.00	\$46,300.00
3.	Fuller Construction (1986) Inc. 5471 Rhodes Drive Windsor, ON N8N 2M1	\$83,600.00	\$53,190.00	\$45,623.00
4.	Coco Paving Inc. 485 Little Baseline Road Tecumseh, ON N8N 2L9	\$104,000.00	\$69,000.00	\$54,000.00

Phase 1 includes asphalt repairs to the north side of the school, approximately 1626 square yards. Phase 2 includes asphalt repairs to the north-east side of the school, approximately 1101 square yards. Phase 3 includes asphalt repairs to the east side of the school, approximately 1142 square yards.

The bid submissions were reviewed and the following is noted:

- a) Metro City Paving Ltd. did not include the cash and contingency allowance in the lump sum price referenced on page 1 of the Form of Tender. There was also a mathematical error in the calculation of the Total Tender Price for Phase 2. Since Metro City Paving Ltd. was not the low bidder this did not have an impact on the outcome of the tender award.

The low bidder meeting specifications is Fullerton Construction (1986) Ltd. with a bid amount of \$74,312.00 (Phase 1) and \$52,951.00 (Phase 2) excluding taxes. Total of Phase 1 and 2 is \$127,263.00 excluding taxes. Phase 3 of the project is being deferred at this time due to insufficient budget funds.

FINANCIAL IMPACT:

A total budget of \$100,000 was approved by the Board on March 29, 2011 for this project. It is being recommended that the remainder of the budgeted funds relating to the St. Pius Catholic Elementary School pavement repair project to allocated to this project to fund both Phase 1 and Phase 2. Total amount available from the St. Pius project is \$62,389. The costs will be funded from the 2010-11 School Renewal Budget allocation in account 136-72-766822-6-000-0.

TIMELINES:

As stated on the form of tender, Fullerton Construction (1986) Ltd. agrees to complete the work in 40 calendar days from the time of receiving notice of commencement.

APPENDICES:

Not Applicable.

REPORT REVIEWED BY:

- EXECUTIVE COUNCIL
 EXECUTIVE SUPERINTENDENT
 DIRECTOR OF EDUCATION:

Review Date:
Approval Date: June 9, 2011
Approval Date: June 9, 2011



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
DIRECTOR OF EDUCATION: Paul A. Picard

Meeting Date:
June 14, 2011

BOARD REPORT

Public **In-Camera**
PRESENTED FOR: Information Approval
PRESENTED BY: Senior Administration
SUBMITTED BY: Paul A. Picard, Director of Education
 Mario Iatonna, Executive Superintendent of Business
SUBJECT: **TENDER APPROVAL – ASPHALT REPAIR ST. PIUS X
 CATHOLIC ELEMENTARY SCHOOL**

RECOMMENDATION:

That the Board approve the award of tender and the issuance of a purchase order contract for the asphalt repair at St. Pius X Catholic Elementary School to Fullerton Construction (1986) Ltd. at the submitted bid amount of \$77,532.00 plus applicable taxes to be funded from the 2010-11 School Renewal Program account 138-72-586859-6-000-0.

SYNOPSIS:

At its meeting of March 29, 2011, the Board approved a budget of \$150,000 for asphalt repairs and installation of catch basins to the north parking lot of St. Pius X Catholic Elementary School. The project was approved to be funded from the 2010-11 School Renewal Budget. A tender was called accordingly for asphalt repair for St. Pius X Catholic Elementary School.

This report is submitted to the Board with the results of the tender and a recommendation for the issuance of a purchase order contract.

BACKGROUND COMMENTS:

A tender opening was held at the Catholic Education Centre on May 27, 2011 with Shannon Ficon, Penny King, Debbie Maurice, Catherine Girgis (Haddad, Morgan and Associates Ltd.) and representatives from all bidding companies in attendance. No other individuals attended the opening.

A total of four (4) bids were received. These bids are summarized as follows:

NO.	TENDERER	BID AMOUNT (excl. taxes)
1.	Fullerton Construction (1986) Ltd. 3325 County Road 42 Windsor, ON N9A 6K7	\$77,532.00
2.	Fuller Construction (1986) Inc. 5471 Rhodes Drive Windsor, ON N8N 2M1	\$82,000.00
3.	Metro City Paving Ltd. 4569 Lake Grande Court Windsor, ON N9G 2R3	\$87,800.00
4.	Coco Paving Inc. 485 Little Baseline Road Tecumseh, ON N8N 2L9	\$100,000.00

The bid submissions were reviewed and the following is noted:

- a) Metro City Paving Ltd. did not include the cash and contingency allowance in the lump sum price referenced on page 1 of the Form of Tender. Since Metro City Paving Ltd. was not the low bidder this did not have an impact on the outcome of the tender award.

The low bidder meeting specifications is Fullerton Construction (1986) Ltd. with a bid amount of \$77,532.00 excluding taxes.

FINANCIAL IMPACT:

A total budget of \$150,000 was approved by the Board on March 29, 2011 for this project. The costs will be funded from the 2010-11 School Renewal Budget allocation in account 138-72-586859-6-000-0.

TIMELINES:

As stated on the form of tender, Fullerton Construction (1986) Ltd. agrees to complete the work in 40 calendar days from the time of receiving notice of commencement.

APPENDICES:

Not Applicable.

REPORT REVIEWED BY:

<input type="checkbox"/>	EXECUTIVE COUNCIL:	Review Date: ____
<input checked="" type="checkbox"/>	EXECUTIVE SUPERINTENDENT:	Approval Date: June 7, 2011
<input checked="" type="checkbox"/>	DIRECTOR OF EDUCATION:	Approval Date: June 7, 2011



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
DIRECTOR OF EDUCATION: Paul A. Picard

**Meeting Date:
June 14, 2011**

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Paul Picard, Director of Education
Jamie Bumbacco, Executive Superintendent of Human Resources
Mario Iatonna, Executive Superintendent of Business
Colleen Norris, Manager of Human Resources & Policy Development

SUBJECT: **Renewal of Membership in the Ontario School Boards' Insurance Exchange (OSBIE)**

RECOMMENDATION:

That the Board approve the renewal of the Board's membership in the Ontario School Boards' Insurance Exchange for a further 5 year term, effective January 1, 2012 to December 31, 2016.

SYNOPSIS:

Approval is requested for the renewal of the Board's membership in OSBIE for a further 5-year term.

BACKGROUND COMMENTS:

The Ontario School Boards' Insurance Exchange (OSBIE) is a school board owned, non-profit insurance program with 106 members, representing 78 school boards in Ontario. The primary goals of the Exchange are to insure member school boards against losses, and to promote safe school practices.

Consistent with common co-operative principles, each member in the reciprocal assumes a share of the risk carried by all members of the pool and also shares in any surplus of funds accumulated. The organization is run by a Board of Directors who are elected from the membership based on regional representation.

OSBIE presently provides the following lines of insurance to the Board:

- General liability
- Property
- Boiler/Machinery
- Employee Crime
- Fleet Automobile

OSBIE also presently provides the following complimentary services:

- Insurance and risk management tips and presentations
- Assistance with waiver forms and hold harmless agreements
- Review of Board Policy and Procedure
- Contract reviews from an insurance perspective
- Production of insurance certificates as may be required from time to time by third parties.

The Windsor Roman Catholic Separate School Board entered into a Subscribers' Agreement on January 1, 1987, and after amalgamation all insurance policies were changed to reflect the new name, Windsor Essex Catholic District School Board. The Agreement has been renewed every 5 years and is again up for renewal. If a Notice of Termination is not filed by the Board prior to July 1, 2011, the agreement will automatically renew.

OSBIE has continued to provide the Board with valuable, efficient and effective service and it is the recommendation of administration that the Board's membership agreement continue for a further five (5) years.

FINANCIAL IMPACT:

Annual insurance premiums in the amount of \$656,621.84 (tax included) have been paid in full through December 2011. The Board will be invoiced on or about December 2011 for the coverage period January 1, 2012 to December 2012.

TIMELINES:

Renewal upon final Board approval.

APPENDICES:

None.

REPORT REVIEWED BY:

<input checked="" type="checkbox"/>	EXECUTIVE COUNCIL:	Review Date:	May 30, 2011
<input checked="" type="checkbox"/>	EXECUTIVE SUPERINTENDENT:	Approval Date:	May 30, 2011
<input checked="" type="checkbox"/>	DIRECTOR OF EDUCATION:	Approval Date:	May 30, 2011



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
DIRECTOR OF EDUCATION: Paul A. Picard

Meeting Date:
June 14, 2011

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Paul A. Picard, Director of Education
Cathy Geml, Associate Director of Education
Michael Seguin, Superintendent of Education
Colleen Norris, Manager of Human Resources & Policy Development

SUBJECT: **POLICY DEVELOPMENT AND REVIEW:**
– **AMENDED POLICY A:14 PROMOTING AND SUPPORTING EQUITY AND INCLUSION WITHIN A CATHOLIC COMMUNITY**

RECOMMENDATION:

That the Board provide final approval to Draft Amended Board Policy A:14 Promoting and Supporting Equity and Inclusion Within a Catholic Community.

SYNOPSIS: Final approval is requested of Draft Policy A:14 Promoting and Supporting Equity and Inclusion Within a Catholic Community, that was previously approved in principle by the Board of Trustees on May 24, 2011.

BACKGROUND COMMENTS: As indicated at the May 24, 2011 Regular Board Meeting, the proposed amendment for the creation of social justice clubs, directed and over seen by a Catholic School Board leader (designated Vice Principal), is recommended as a means of providing students a structure that allows them to actively assist in the implementation of the principles of equity and inclusive education embraced within Board Policy A:14.

The draft policy was presented to the Board of Trustees and approved in principle on May 24, 2011. Following a further period of public consultation, additional community feedback was received and a further amendment was incorporated into the draft policy as approved in principle (*reference Draft Board Policy Section 9.2 (iii) B attached*). The draft policy is now recommended for final approval.

FINANCIAL IMPACT: N/A

TIMELINES: Immediate implementation upon final Board approval.


APPENDICES:

- Draft Policy *A:14 Promoting and Supporting Equity and Inclusion Within a Catholic Community*

REPORT REVIEWED BY:

<input checked="" type="checkbox"/>	EXECUTIVE COUNCIL:	Review Date:	June 6, 2011
<input checked="" type="checkbox"/>	EXECUTIVE SUPERINTENDENT:	Approval Date:	June 6, 2011
<input checked="" type="checkbox"/>	DIRECTOR OF EDUCATION:	Approval Date:	June 6, 2011

Windsor-Essex Catholic District School Board



Section: Administration

POLICY A: 14 Promoting and Supporting Equity & Inclusion Within a Catholic Community

NUMBER:	A: 14
EFFECTIVE:	Nov. 9, 1999
AMENDED:	March 8, 2005 Sept. 28, 2010 DRAFT
RELATED POLICIES:	See References
REPEALS:	
REVIEW DATE:	2013 - 2014

1.0 OBJECTIVE:

DRAFT as at June 1/11

- 1.1 To issue a policy statement articulating the Board's vision and commitment to the equity and inclusive education strategy.
- 1.2 To guide the actions of the Board and its schools, in honouring its commitments to equity and inclusive education policy development, implementation, monitoring and reporting in a manner consistent with the unique Catholic nature of our schools.

2.0 GENERAL GUIDING PRINCIPLES:

- 2.1 The Windsor-Essex Catholic District School Board (the "Board") recognizes that all people are created equal, in the image of God, each with inimitable characteristics deserving of dignity (Genesis: 1:27). In accordance with the Church's teachings, it is the policy of the Board to provide, within its denominational Constitutionally protected rights, in all its operations an educational environment which continues to supports and enables diversity within its Catholic community.
- 2.2 The Board recognizes that cultural discrimination is incompatible with Catholic moral principles and is in violation of the Ontario Human Rights Code. The Board recognizes that the school system gives pre-eminence to the tenets of the Catholic faith, congruent with the protection afforded in the Ontario *Human Rights Code*, the *Constitution Act, 1982* and confirmed in the *Canadian Charter of Rights and Freedoms*.
- 2.3 The Board and its staff are committed to the elimination of discrimination some forms of which are outlined in Ontario's Equity and Inclusive Education Strategy (the "Strategy") and the Ontario Ministry of Education (the "Ministry") Policy/Program Memorandum No. 119, in a manner which is consistent with the exercise of the Board's denominational rights under section 93 of the *Constitution Act, 1982* and as recognized at section 19 of the Ontario *Human Rights Code* (the "Code".)

3.0 SPECIFIC DIRECTIVES

- 3.1 Board and school administration will maintain and develop procedures, processes, programs and guidelines that will comply with the principles and directives of this policy as well as the directives and requirements of the Canadian Charter of Rights and Freedoms, the Ontario Human Rights Code, the Education Act, PPM 119 and the Equity and Inclusive Education Strategy.

POLICY A: 14 Promoting and Supporting Equity & Inclusion Within a Catholic Community

4.0 BOARD POLICIES, PROGRAMS, PROCEDURES AND PRACTICES**4.1 GUIDING PRINCIPLES:**

- i. The Board is committed to serving staff, students, and families in its diverse Catholic community by continuing to incorporate the principles of equity and inclusive education into all aspects of its policies, programs, procedures, and practices that are consistent with Catholic denominational rights.
- ii. The Board will endeavour to identify and remove discriminatory biases and systemic barriers that may limit the opportunities of individuals from diverse communities for employment, mentoring, retention, promotion, and succession planning in all board and school positions. This will assist in developing a workforce that is capable of understanding and responding to the experiences of the diverse communities within the Board's jurisdiction.

5.0 SHARED AND COMMITTED LEADERSHIP**5.1 GUIDING PRINCIPLES:**

- i. The Board shall continue to strive to provide leadership that is committed to identifying and removing discriminatory biases and systemic barriers to learning.
- ii. In accordance with the Ministry's Ontario Leadership Strategy, effective Board and school leaders will continue to encourage and promote a collaborative approach to all dimensions of equity and inclusive education, which involves the participation of students, parents, the Catholic community, unions, colleges and universities, service organizations and other community partners.

5.2 SPECIFIC DIRECTIVES:

The Board will identify a Board equity and inclusive education contact to liaise with the Ministry of Education and other Boards in order to share challenges, promising practices, and resources.

6.0 SCHOOL-COMMUNITY RELATIONSHIPS**6.1 GUIDING PRINCIPLES:**

- i. The Board is committed to establishing and maintaining partnerships with all members of our diverse Catholic community so that the perspectives and experiences of all students, families, and employees are recognized.

7.0 INCLUSIVE CURRICULUM AND ASSESSMENT PRACTICES

7.1 GUIDING PRINCIPLES:

- i. The Board is committed to implementing an inclusive curriculum based on Catholic teaching and values, to reviewing resources, instruction, assessment and evaluation practices in order to identify and address discriminatory biases so that each student may maximize her or his learning potential.
- ii. Schools shall provide students and staff with authentic and relevant opportunities to learn about diverse histories, cultures, and perspectives. Students should be able to see themselves represented in the curriculum, programs, and culture of the school in a manner consistent with Catholic teaching and values.

8.0 RELIGIOUS ACCOMMODATION

8.1 GUIDING PRINCIPLES:

- i. The Board is committed to the values of freedom of religion and freedom from discriminatory or harassing behaviour based on religion.
- ii. Within the framework of gospel values, traditions, and the Board's denominational rights, the Board will attempt to provide reasonable accommodation for students' and staffs' religious beliefs and practices, while also protecting its denominational rights as a Catholic school system.

8.2 SPECIFIC DIRECTIVES:

- i. The Board will prepare a religious accommodation guideline in keeping with the Code, and consistent with its denominational rights, which prohibits discrimination on the grounds of creed, and other Code protected grounds, and provides a duty to accommodate within the parameters of the board's denominational rights.

9.0 SCHOOL CLIMATE AND THE PREVENTION OF DISCRIMINATION AND HARASSMENT

9.1 GUIDING PRINCIPLES:

- i. The Board is committed to the principle that every person within the school community is entitled to a respectful, positive and Christ-centred school climate and learning environment, free from all forms of discrimination and harassment.

POLICY A: 14 Promoting and Supporting Equity & Inclusion Within a Catholic Community

- ii. The Board recognizes that a safe and welcoming environment is most conducive to learning. The Board will therefore seek to foster a Christ-centred, positive school climate, free from discriminatory or harassing behaviour. The Board acknowledges that a Christ-centered, positive school climate is one where all members of the school community feel safe, welcomed, and accepted. The principles of equity and inclusive education support positive student behaviour.

9.2 SPECIFIC DIRECTIVES:

- i. The Board will put procedures in place that will enable students and staff to report incidents of discrimination and harassment safely and that will also enable the Board to respond in a timely manner.
- ii. Schools will incorporate questions on equity and inclusive education in their school climate surveys.
- iii. The principal of each secondary school shall designate a vice-principal to establish and oversee a Social Justice / Equity Club. The purpose of the club is to:
 - A. establish an inclusive structure that allows students to become actively involved in social justice issues
 - B. within the context of a diverse student population, provide opportunities for students to be supported through direct involvement in club activities conducted within the ~~broader context~~ established framework of the teaching of the Catholic Church and within a safe and nurturing environment.
 - C. as part of the Principal's report to the School Advisory Council, the principal or designate shall provide on a semi-annual basis to the School Advisory Council, updates regarding the activities of the Social Justice/Equity Club.

10.0 PROFESSIONAL LEARNING**10.1 GUIDING PRINCIPLES:**

- i. The Board is committed to providing the school community, including students, with opportunities for faith formation so that they may acquire the knowledge, skills, attitudes and behaviours needed to identify and eliminate discriminatory biases and systemic barriers under the *Code*.

POLICY A: 14 Promoting and Supporting Equity & Inclusion Within a Catholic Community

11.0 ACCOUNTABILITY AND TRANSPARENCY**11.1 GUIDING PRINCIPLES:**

- i. The Board is committed to assessing and monitoring its progress in implementing The Equity and Inclusive Education Strategy; to embedding the principles of Equity and Inclusive Education into all Board policies, programs, guidelines and practices; and to communicating these results to the community.

11.2 SPECIFIC DIRECTIVES:

- i. The Board will:
 - A. Actively communicate the equity and inclusive education policy to students, teachers, parents, staff, school councils, community partners, and volunteers and post it on the Board's website.
 - B. Engage Board and school teams in school improvement planning that considers the Board's equity and inclusive education policy. The plans should focus on identifying and removing barriers to student learning in order to reduce gaps in achievement and provide a respectful and responsible school climate.
- ii. The Director of Education's annual report will inform the ministry about the Board's progress in implementing its equity and inclusive education policy.

12.0 RESPONSIBILITY:

- 12.1 The Director of Education/designate is responsible for assisting the Board in the process of integrating equity and inclusive education concepts into the review and development of Board policies.
- 12.2 The Director of Education shall identify a Board equity and inclusive education contact to liaise with the Ministry of Education and other Boards in order to share challenges, promising practices, and resources.
- 12.3 School administration is responsible for ensuring the requirements of this policy are implemented in the schools in a manner consistent with the tenets of the Catholic faith.

13.0 REVIEW AND EVALUATION:

- 13.1 The effectiveness of this policy and implementation of the Strategy will be monitored on an on-going basis.

13.2 The policy shall be reviewed in 2013 - 2014, or earlier if required.

14.0 REFERENCES:

- Ministry of Education, Ontario, *Reach Every Student: Energizing Ontario Education* (Toronto: Ministry of Education, Ontario, 2008), p. 8.
- Ministry of Education, Ontario's *Equity and Inclusive Education Strategy*
- Ministry of Education, *Policy / Program Memorandum 119, Developing and Implementing Equity and Inclusive Education Policies in Ontario Schools*, dated June 24, 2009
- Other Ministry of Education Policy/Program Memoranda include, No. 108, "Opening or Closing Exercises in Public Elementary and Secondary Schools", January 12, 1989; No. 112, "Education About Religion in the Public Elementary and Secondary Schools", December 6, 1990; No. 127, "The Secondary School Literacy Graduation Requirement", October 13, 2004; No. 128, "The Provincial Code of Conduct and School Board Codes of Conduct", October 4, 2007; No. 144, "Bullying Prevention and Intervention", October 4, 2007; and No. 145, "Progressive Discipline and Promoting Positive Student Behaviour", October 4, 2007.
- Ministry of Education, Ontario, *Antiracism and Ethnocultural Equity in School Boards: Guidelines for Policy Development and Implementation* (Toronto: Ministry of Education, Ontario, 1993), p. 7.
- Ontario *Human Rights Code*
- Canadian Charter of Rights and Freedom
- Section 93 of the Constitution Act, 1867 gives the provinces the exclusive right to govern education, subject to the preservation of denominational education rights.
- Ontario Education Act
- Ontario Regulation 181/98, "Identification and Placement of Exceptional Pupils", requires school boards to consider placement of students with special education needs into regular classrooms before considering alternative placements.
- Ontario Regulation 472/07, "Suspension and Expulsion of Pupils", identifies mitigating factors and other factors that must be taken into account in individual cases.



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
DIRECTOR OF EDUCATION: Paul A. Picard

Meeting Date:
June 14, 2011

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Paul A. Picard, Director of Education
Michael Seguin, Superintendent of Education
Colleen Norris, Manager of Human Resources & Policy Development

SUBJECT: **POLICY DEVELOPMENT AND REVIEW:**
– **AMENDED POLICY T:01 STUDENT TRUSTEES**

RECOMMENDATION:

That the Board approve, in principle, Draft Amended Board Policy T:01 Student Trustees.

SYNOPSIS: Draft Policy T:01 Student Trustees amends the existing Board Policy and is recommended for approval in principle.

BACKGROUND COMMENTS:

Proposed Changes to Existing Policy/Procedure: Amendments and new language contained within the draft have been underlined for highlighting purposes.

Source and Rationale for the Proposals: Board Policy T:01 Student Trustees was first approved by the Board on June 23, 1998, with amendments in 2003, 2005, 2007 and 2010. The policy was scheduled again for review in the 2012/2013 policy review cycle. However, recent amendments to Ontario Regulation 7/07 Student Trustees that became effective on March 4, 2011 necessitated a review of the existing policy. The policy was reviewed by a Policy Working Subcommittee, and out of that review, the Subcommittee proposes the highlighted amendments noted in the attached draft policy that are intended to ensure compliance with the amended regulations:

- i. Amended Policy Section 3.6 - The amendments to O. Reg. 7/07 modify the eligibility requirements for student trustees in order to promote the principles contained in the Ontarians with Disabilities Act, 2001. Ontario Regulation 7/07 previously required a student trustee to be a full-time student of a board. That requirement would potentially bar a student whose instructional time is reduced

- because of an exceptionality from becoming a student trustee. The amendments modify the full-time requirement to remove the potential barrier.
- ii. Amended Reference Section - The reference section has been updated to reflect new Board policy related to student trustees

Results of Public Consultation Process: The draft amended policy was forwarded to principals and vice principals on April 20, 2011, with a request to forward to school council chairs and staff for their suggestions and comments. The drafts were also forwarded to union and association representatives, trustees, and posted to the Board's website. The deadline for review and response was Thursday, May 19, 2011. To date, no feedback has been received.

Impact On Other Policies and Procedures: The draft amended policy is consistent with existing board policy and procedure.

Timetable For Implementing Policy and Procedure: The policy shall be implemented upon final approval.

Benefits of the Policy Proposals: The further development of a policy that reinforces the Board's commitment to the recognition of the importance of the role of student trustee.

Risks of Policy Direction and Mitigation Strategies: – N/A

Impact on Stakeholders and Plan For Communicating the Policies: Upon final approval, the Policy will be forwarded to Principals and Vice-Principals to govern future student trustee elections.

FINANCIAL IMPACT: N/A

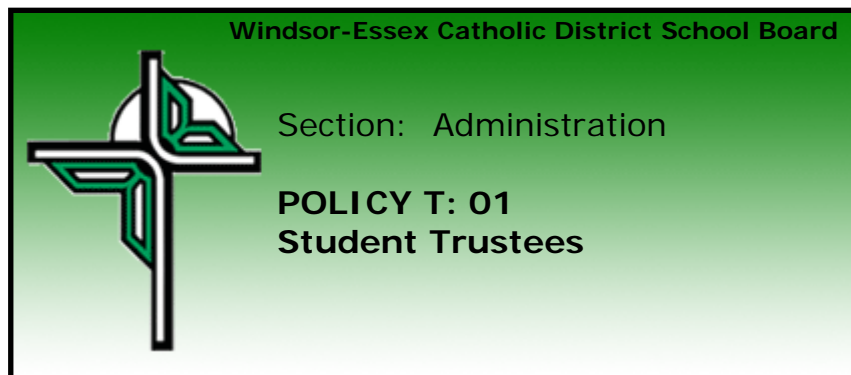
TIMELINES: The draft amended policy will be presented for final Board approval at the June 27, 2011 Regular Board Meeting.

APPENDICES:

- Draft Amended Policy T:01 Student Trustees

REPORT REVIEWED BY:

<input checked="" type="checkbox"/>	EXECUTIVE COUNCIL:	Review Date:	May 30, 2011
<input checked="" type="checkbox"/>	EXECUTIVE SUPERINTENDENT:	Approval Date:	May 30, 2011
<input checked="" type="checkbox"/>	DIRECTOR OF EDUCATION:	Approval Date:	May 30, 2011



NUMBER:	T: 01
EFFECTIVE:	June 23, 1998
AMENDED:	Aug. 2003 June 2005 Feb. 2007 Jan. 26/2010 DRAFT
RELATED POLICIES:	See References
REPEALS:	
DRAFT as at April 19/11	

1.0 OBJECTIVE:

- 1.1 To establish and maintain two positions of Student Trustees on the Board of Trustees for the Windsor-Essex Catholic District School Board in accordance with Section 55 of the Education Act, Ontario Regulation 07/07 – Student Trustees, and guidelines issued by the Minister of Education.

2.0 GUIDING PRINCIPLES:

- 2.1 The Student Trustees would:
- A. Provide greater insight into student activities, programs, and needs;
 - B. Encourage more student involvement in Catholic school district governance activities;
 - C. Provide a greater awareness and understanding of mutual issues between the Board, school staff and students;
 - D. Provide for the active involvement of students in their education and to foster a spirit of inquiry whereby students may freely express their views and listen to and evaluate the opinions of others.

3.0 SPECIFIC DIRECTIVES:

- 3.1 The Student Trustees shall not be members of the Board and shall not be entitled to a binding vote – that is, their vote doesn't "count." However, a Student Trustee does have the right to have their vote recorded in the board minutes if they request it. In addition, a Student Trustee may request that a matter before the Board or any of its committees be put to a vote, in which case there must be two votes; a non-binding vote that includes the student trustee's vote and a recorded binding vote that does not include the Student Trustee's vote.
- 3.2 A Student Trustee is not entitled to move a motion, but is entitled to suggest a motion on any matter at a meeting of the Board or one of its committees on which the Student Trustee may sit. If no member of the Board or committee moves the suggested motion, the record shall show the suggested motion.

POLICY T: O1 Student Trustees DRAFT as at April 19, 2011

- 3.3 The Student Trustees may attend all closed (in camera) meetings with the exception of those that require “the disclosure of intimate personal or financial information in respect of a member of the Board or committee, an employee or prospective employee of the Board or a pupil or his or her parent or guardian”.
- 3.4 Any expenses or other resources provided to board members – with the exception of the trustee honorarium – will also be provided to the Student Trustees. Student Trustees also have the same access to professional development opportunities conferences, etc. as provided to other trustees.
- 3.5 Student Trustees must be aware of and abide by the Conflict of Interest Guidelines issued by the Minister of Education.
- 3.6 To be eligible to serve as a Student Trustee, the following qualifications are required:
- i. Student must be Catholic.
 - ii. He or she must be enrolled ~~as a full-time pupil of the Board~~ in the senior division of a school of the Board and is,
 - a) a full-time student; or
 - b) an exceptional student in a special education program for whom the board has reduced the length of the instructional program on each school day under subsection 3 (3) of Regulation 298 of the Revised Regulations of Ontario, 1990 (Operation of Schools — General) made under the Act, so long as the student would be a full-time student if the program had not been reduced.
- 3.7 The Student Trustees shall serve a one-year term from August 1 to July 31.
- 3.8 Student Trustees will be provided with an honorarium as specified in legislation, with one half of the total to be paid at the end of January and the second half at the end of July of each year. The amount of the honorarium shall be provided according to the proportion of a term for which a Student Trustee holds office, if the Student Trustee holds office for less than a complete term of office.
- 3.9 The Student Trustee will be selected in the following manner:
- i. Student Councils in each of the WECDSB secondary schools will run an annual election prior to the end of February to elect a student who will represent them on the Board wide Student Senate for the coming school year;
 - ii. A retreat will be organized for those students elected to serve on the Student Senate;
 - iii. At the conclusion of the retreat an election will be held among the students present to select two qualified students (section 3.6), who will serve as Student Trustees for the following academic year.
- 3.10 The selected students shall fulfill an orientation period as Student Trustee Designates from March that shall extend to August 1, at which time they shall begin their one-year term as Student Trustees.

POLICY T: 01 Student Trustees DRAFT as at April 19, 2011

- 3.11 The current Student Trustees shall act as mentors for the Student Trustee Designates during the orientation period and shall assist the Student Trustee Designates in preparing to assume their roles as the next Student Trustees.
- 3.12 The Student Trustees and Student Trustee Designates shall be members of the Ontario Student Trustees' Association – L'association Des Eleves Conseillers Et Conseillers De L'Ontario, also know as OSTA-AECO.
- 3.13 The Student Trustees and the Student Trustee Designates will be responsible for the establishment of the Windsor-Essex Catholic District School Board Secondary School Student Senate (Appendix A) in the school year that they have been elected to serve. This will be done under the direction of the Superintendent of Education and/or his or her designate.
- 3.14 Student Trustees on the Board will be removed from the position if the student ceases to be a pupil within the Board, has been involved in a serious infraction of the Board/school Code of Conduct (as determined by the Director of Education), has broken Conflict of Interest rules or disclosed in camera information, or has been absent from three (3) consecutive Regularly Scheduled meetings of the Board without being authorized by resolution entered in the minutes.
- 3.15 If a vacancy occurs during the school year, and the Board determines that the vacancy shall be filled, it shall be filled through a by-election of the Student Senate.

4.0 RESPONSIBILITY:

- 4.1 The Student Trustees shall be responsible for attending Board meetings as permitted in the policy and the applicable legislation.
- 4.2 It shall be the responsibility of the Student Trustees to declare a conflict of interest where required, in accordance with the guidelines with respect to conflict of interest issued by the Minister of Education.
- 4.3 The Student Trustee shall be knowledgeable about, and comply with Board Bylaws, Policies and Procedures.
- 4.4 The Student Trustee shall lead the Student Senate and abide by the Constitution of the Student Senate.

5.0 REVIEW AND EVALUATION:

- 5.1 The effectiveness of this policy shall be assessed through trustee, staff and community satisfaction measures.
- 5.2 This policy will be reviewed during the ~~2012-2013~~ 2014 - 2015 review cycle.

POLICY T: 01 Student Trustees DRAFT as at April 19, 2011

6.0 REFERENCES:

Education Act R.S.O. 1990, section 55

Education Act R.S.O. 1990, section 207 (2)(b)

Ontario Regulation 7/07 – Student Trustees

Ministry of Education Attendance and Conflict of Interest Guidelines, Expenditure Guidelines and all policies and guidelines issued under Education Act paragraph 3.5, s.8 (1)

Ministry of Education Memorandum of January 17, 2007: Provisions Affecting Student Trustees

A:14 Promoting and Supporting Equity & Inclusion Within a Catholic Community

A: 30 Privacy

SC:15 Code of Conduct

SC:18 Bullying Prevention and Intervention

SC:19 Environmental Education

ST:05 Student Discipline Policy

T:02 Conventions, Meetings, Out of Pocket Expenses

T:03 Information to Trustees

T:04 Electronic Participation in Board Meetings

T:05 Negotiation Procedures

Appendices:

Appendix A: Windsor-Essex Catholic District School Board Secondary School Student Senate Constitution

APPENDIX A - POLICY T: O1 STUDENT TRUSTEES



Windsor-Essex Catholic District School Board

Section: Trustees

APPENDIX A**T:01**

Constitution**Article I – Name**

- 1.1 The name of this advisory group shall be the Windsor-Essex Catholic District School Board Secondary School Student Senate.

Article II – Mission Statement

- 2.1 The Windsor-Essex Catholic District School Board Secondary School Student Senate shall promote the mission, vision and goals of the Windsor-Essex Catholic District School Board and within this jurisdiction exercise secondary student consultation and representation.

Article III – Composition

- 3.1 Every secondary school within the jurisdiction of the Windsor Essex Catholic District School Board shall have two representatives as members of the Senate:
- i) a student elected by the student body.
 - ii) the Prime Minister, or in cases where the Prime Minister is the student elected under section 3.1 (i), the Deputy Prime Minister of the Student Council.
- 3.2 A recognized Catholic High School is defined as any secondary school affiliated with the Windsor-Essex Catholic District School Board.
- 3.3 The Student Trustees shall lead the Student Senate as co-chairpersons.
- 3.4 The senate shall hold elections for the position of:
- a. Secretary

Article IV – Eligibility of Members

- 4.1 All members other than the Student Trustees of the WECDSB Student Senate shall be eligible to run for the position of Secretary.
- 4.2 If at any time during the school year a Student Representative ceases to be a WECDSB student, he/she shall be replaced by an individual from their secondary school who will continue his/her duties for the remainder of that term on the Senate.

APPENDIX A - POLICY T: O1 STUDENT TRUSTEES

Article V – Duties

- 5.1 The duties of the members of the Student Senate shall commence with the day of the inaugural meeting (in the month of September) and terminate as of the final Student Senate meeting (in the month of June).

The Student Trustees

- 5.2 Shall create the agenda for the meetings of the Senate in consultation with the Student Representatives.
- 5.3 Shall be the official representatives and spokespersons of the WECDSB Student Senate.
- 5.4 Shall communicate the Board's decisions and plans to the Student Representatives.
- 5.5 Shall exercise effective communication of the Senate's concerns, needs and achievements to the Windsor-Essex Catholic District School Board.
- 5.6 Shall be members of the Ontario Student Trustees' Association – L'association Des Eleves Conseillers Et Conseillers De L'Ontario, also known as OSTA-AECO.
- 5.7 Shall attempt to attend all of the meetings of the OSTA-AECO and report all significant findings to both the Board as well as the Student Senate.

Secretary:

- 5.8 Shall record the attendance of members at all meetings.
- 5.9 Shall make and maintain formal minutes of the meetings of the Student Senate. A summary of these minutes shall be distributed to all members of the Student Senate and the Board of Trustees.
- 5.10 Shall assist the Student Senate in the preparation of reports if called upon to do so.

Article VI – Faith and Leadership Development Conference

- 6.1 It shall be the responsibility of the Student Senate to plan and host a conference for all high school student council members in the Board.
- 6.2 The conference shall promote and develop leadership and faith and shall be held in the fall of each school year.

Article VII – Meetings

- 7.1 The Chairs of all meetings shall be the Student Trustees.
- 7.2 Meetings can be called by the Student Trustees at any time.
- 7.3 Meetings shall be held at least once every month.

APPENDIX A - POLICY T: O1 STUDENT TRUSTEES

- 7.4 Consensus will be the basis upon which decision-making takes place.
- 7.5 In order to be an official meeting a quorum of five (5) secondary school representatives must be present along with one of the Student Trustees.

Article VIII – Amendments to the Constitution

- 8.1 Any recommended amendments or changes to this constitution must come to the Windsor-Essex Catholic District School Board for approval.
- 8.2 Amendments may be proposed by any Student Senate member but must be agreed upon by two-thirds of the membership at an official meeting of the Student Senate.



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
DIRECTOR OF EDUCATION: Paul A. Picard

Meeting Date:
June 14, 2011

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Paul Picard, Director of Education
Cathy Geml, Associate Director of Education
Sharon O'Hagan-Wong, Superintendent of Education

SUBJECT: **CHILD CARE ADVISORY COMMITTEE ANNUAL REPORT**

RECOMMENDATION:

That the Board receive the Child Care Advisory Committee Annual Report as information.

SYNOPSIS: This report is being presented to the Board on behalf of the members of the Child Care Advisory Committee detailing the activities of the Child Care Committee during the 2010-2011 school year. This report provides a brief summary of the 2010-2011 committee activities.

BACKGROUND: In March 2007, the Child Care Advisory Committee was established in accordance with Article 7.1 of Policy A:21 Child Care. The Child Care Advisory Committee includes:

- Jim McMahon-Trustee
- Sharon O'Hagan-Wong - Superintendent
- Rita Pallisco-Principal
- Kelly Rilley-Principal
- Lisa and Don Ouellette-Parents
- Joany Gelinis-Parent
- Tammy Mullins-Parent
- Cheryl Ewing-Parent
- Ian Gould-Representative, Facility Services.

The Child Care Advisory Committee reconvened during the 2010-2011 school year to discuss issues surrounding the provision of childcare in the school board's facilities formulating recommendations to the Child Care policy and procedures, which govern these sites. In June 2010 the Committee chose to expand the committee to include additional

parent representatives. A notice was circulated to principals in October 2010 asking them to include an invitation to parents to volunteer for the Child Advisory Committee in the school newsletter. Two parents expressed interest in participating on this committee: Ms. Tammy Mullins and Ms. Cheryl Ewing, who have joined the committee as Parent Representatives.

The Child Care Committee met on the following dates:

- February 15, 2011
- March 30, 2011
- May 11, 2011

A final meeting is scheduled to take place at the end of June in order to discuss results from recent Child Care surveys that are circulating in school communities at this time.

BACKGROUND COMMENTS: Throughout the course of the year, the Child Care Advisory Committee has formulated recommendations to the Board regarding the provision of Child Care Programs. The Committee has also forwarded recommendations regarding the process of surveying school communities to determine the need for before and after school child care, particularly in compliance with the Full Day Early Learning Kindergarten Program Extended Day Guidelines.

FINANCIAL IMPACT: Not applicable

TIMELINES: The Child Care Advisory Committee will reconvene in September 2010.

APPENDICES:

- Minutes – CCAC Minutes – February 2011
- Minutes – CCAC Minutes – March 2011
- Minutes – CCAC Minutes – May 2011

REPORT REVIEWED BY:

<input checked="" type="checkbox"/>	EXECUTIVE COUNCIL:	Review Date:	May 30, 2011
<input checked="" type="checkbox"/>	EXECUTIVE SUPERINTENDENT:	Approval Date:	May 30, 2011
<input checked="" type="checkbox"/>	DIRECTOR OF EDUCATION:	Approval Date:	May 30, 2011



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
DIRECTOR OF EDUCATION: Paul A. Picard

Child Care Advisory Committee
Tuesday, February 15, 2011 – 7:00pm
Sister Marie Durocher Meeting Room, Catholic Education Centre

Present: Ms. Sharon O'Hagan Wong, Ms. Rita Pallisco, Ms. Kelly Rilley,
Mr. Jim McMahon, Ms. Joany Gelinias & Mr&Mrs. Don & Lisa Ouellette.

The meeting opened with a Prayer.

All committee members introduced themselves to the new committee members.

Welcome new members: Jim McMahon, Joany Gelinias & Cheryl Ewing

Sharon wanted to know if the committee would be alright with Joany being a committee member as her children are not attending a child care provider. All committee members were in agreement to have Joany on the committee.

Sharon circulated the board report from last year to the committee members.

Sharon went over what different representatives make up the committee:

Trustee
Admin – senior
Principals
Parents

There will be an addition to the committee. A facility services representative will be attending our meeting. Child care providers have been communicating with facility services when there are issues with maintenance or repairs needed.

The Child Care Committee is advisory in nature.

Child care providers lease space from the Catholic school board.

Extended Day Program

Child care providers will be entering into a 3rd party agreement when they are providing an extended day program in a school that is offering all day everyday jk/sk program. The child care provider will be offering a ministry accepted program. The program will have checks in place to monitor what is going on during the program. For grades 3-6 the program will reflect a recreational program.

A seminar is being provided at the end of March in regards to the jk/sk full day program being implicated in our catholic schools.

Child Care Survey

Sharon did a quick review of the child care survey. Joany had some concerns with the survey that went out in her community. Sharon asked Joany if she could get some feedback from the parents in her community to see what their concerns are and get a feel of what would be a good fit for the community.

Community's and the child care committee have concerns about the fee's for child care.

It is important to let school communities know that there could be subsidy available for child care for those that qualify.

For those catholic school that already have child care providers on site, the provider will stay in place and enter into a 3rd party contract.

For schools that do not have child care on site, schools will have a survey circulated to see if fees for extended day program will be too much. If it looks like fees will be an issue, the board will look into having a 3rd party provider come in with possibly cheaper rates for the extended day program.

At this point, if the catholic school board is providing the extended day program to a school, when it comes to P A days or March break child care will not be provided on those days. Child care providers and 3rd party providers will be providing child care on P A days and March break.

The survey will also be used to gather info on older siblings in a family.

In the 3rd year 49% of schools have full day learning.

Ontario Early Years Update

There are 4 additional early learning sites. The early learning sites make a huge difference in school communities. The sites are vibrant and bustling.

The school provides space and custodian care, while the city provides the materials. Important to note that Talk 2 Me is available in the early learning sites to provide information and help to families.

The Ontario Early years sites have become an important part of our community, they are a hub in our community.

The city has 2 more sites available and the catholic school board is petitioning for those two sites.

Sharon handed out the JK/SK packages for us to view. The registration packages reflect the theme this year of “Our Journey to Holiness”.

The committee was able to view the JK/SK registration video presentation. Very well done.

Next Meeting: Wednesday March 30, 2011 @ 7pm



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
DIRECTOR OF EDUCATION: Paul A. Picard

Child Care Advisory Committee
Wednesday, March 30, 2011 – 7:00pm
Sister Marie Durocher Meeting Room, Catholic Education Centre

Present: Ms. Sharon O’Hagan Wong, Ms. Rita Pallisco, Ms. Kelly Rilley,
Ms. Cheryl Ewing & Mr. & Mrs. Don & Lisa Ouellette.

Regrets: Mr. Jim McMahon, Ms. Joany Gelinas & Tammy Mullins

The meeting opened with a Prayer.

All committee members introduced themselves to the new committee member Cheryl Ewing.

All agreed Tammy Mullins is more than welcome to be a part of the Child Care Advisory Committee.

February meeting minutes were passed.

There was a seminar held where teachers, child care providers and ECE were invited. The seminar was about PD professional development. It was exciting to see how greatly it was attended by those invited.

Survey for full day early learning will be circulated this year and next.

The Board extended day program will be \$30 a day. This price has been dictated by the board.

Extended Day Program Survey Update:

St. John – this is the 2nd survey that has been circulated and only 1 family has responded. There have been no comments. The principal will go back to the St. John school community and offer a 3rd party provider – It has been concluded that it is not worth looking into a 3rd party provider if there is only 1 family interested in this community.

St. James – There were 2 families interested. There were 4 families that indicated interest on the survey however they were not interested at the \$30 fee. It is suggested to have the principal recirculate a survey for a 3rd party provider with reduced rates for grades JK-6. This area may not be interested in the 3rd party program right now as YMCA is offering a free after school program for this area right now. The YMCA

program may not be running next year. It has been agreed to recirculate the 3rd party survey.

St. Bernard – only 1 family interested.

H.J. Lassaline – 5 surveys returned (2 invalid – signed but no information)

W.J. Langlois - 4 families are interested in before & after school program. 3 surveys were returned indicating cost was an issue and indicated they wanted a service for older children as well. Another survey will be circulated to see families are interested in a 3rd party provider for grades JK-6. Sharon will send a copy of the survey to Joany to work through the wording of the survey because it was thought that may have been an issue this earlier survey's.

Rita had a suggestion to have survey's sent in other languages i.e. Arabic /Vietnamese. Principles would know what languages are more vibrant for their school. Rita also suggested to have swiss workers to help in the translation.

We are trying to develop a survey that covers more option and is more defined.

Rita suggested having brief contact over the phone survey. Maybe have a Synervoice go out or email survey.

Perhaps a flyer could go out i.e. "Looking for Childcare" with completing what the family is looking for calling the phone number provided on the flyer, leave a message and someone would get back to them to go into detail of exactly what they are looking for.

Provide parents with a link on the Board website to find out if subsidy is something they could look into. Provide parents with a link that they can get more information.

Ontario Early Years Update

OLPH – has a room in the school for OEY to use. Latch key has agreed to open the door for people to come in & out of the school. This site would be open 3 days a week not 5.

St. John Vianney – has a room in the school for OEY and the office would open the door for people to come in & out of the school.

FDELKP Update – The 2012 School for full day learning has been approved. The program would be implemented in 2014.

New Business

St. James & W.J. Langlois is a go ahead with package.

Rita suggested that we take advantage of Devonshire malls high traffic and have info available for parents in regards to before and after school programs so that when it's time for parents to register their children for JK/SK they are informed about child care at their school.

Information could also be distributed in areas where newcomers to Canada can get info and at OEY centers.

Next Meeting: Wednesday May 11, 2011 @ 7pm



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
DIRECTOR OF EDUCATION: Paul A. Picard

Child Care Advisory Committee
Wednesday, May 11, 2011 – 7:00pm
Board Room, Catholic Education Centre

Present: Ms. Sharon O'Hagan Wong, Ms. Rita Pallisco, Ms. Kelly Rilley,
Tammy Mullins & Mr. & Mrs. Don & Lisa Ouellette.

Regrets: Mr. Jim McMahon

The meeting opened with a Prayer.

Full Day Early Learning Kindergarten Program Update:
Amendments have been introduced to allow 3rd party providers look after before & after school program. The 3rd party providers will follow a before and after program that has been drafted.

Survey has gone out to the community of St. Anthony. The response was that 12 children require support before school and 20 children require service after school. Sharon will send the decision to the executive council to move forward in setting up a provider in St. Anthony.

St. James & St. Anthony school communities have currently expressed an interest in before & after school program. We would also like to survey the W.J. Langlois school community to reevaluate the interest. It was suggested we look at places within these two communities to place flyers to see if there would be more interest.

The thought is that if we start with a generic flyer for child care and distribute the flyer in many different places and areas in the city and churches, we would be able to see where the need for childcare is in the city. We are hoping to develop a communication strategy to circulate information regarding our interest to offer child care options to families in the catholic schools before children enter the catholic school system..

Site selection has been completed for full day learning for 2012 for phase 3. Site selection has been completed for phase 4 – 2013 of full day learning.

Ontario Early Years Update: An information session took place in St. Bernard to get additional space. Looks very promising. St. Alexander site attendance is limited. We are exploring the opportunity to locate an OEY at St. John Vianney however the room is very small, not sure if OEY would be interested.

Provider Concerns: Intercom vandalism at St. Alexander – suggestion to put cages over the intercom, put security camera up and maybe put up a light with a sensor.

New Business

Daycares spaces are being retrofitted for preschool aged children.

Last week of August child care programs in “shared space” in Catholic schools will be closed to allow for cleaning and preparation by custodians and teachers prior to the new school year beginning.

Next Meeting: TBD