

1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: Fred Alexander
 INTERIM DIRECTOR OF EDUCATION: Paul A. Picard

REGULAR BOARD MEETING
Tuesday, November 9, 2010 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom

A G E N D A

- | | | |
|----|--|--------|
| I | In-Camera Meeting – 6:00 p.m. | Page # |
| II | Regular Meeting of the Board - 7:00 p.m. | |

1. Call To Order
2. Opening Prayer
3. Recording of Attendance
4. Approval of Agenda
5. Questions Pertaining to Agenda
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.
7. Presentations: None
8. Delegations: None
 - a. Delegation Regarding Items Not on the Agenda
3:11.1 Any person(s) wishing to make a formal presentation to the Board shall make their intent known, in writing, to the Secretary at least one week prior to the regular meeting. They shall briefly explain in their petition the nature of their business. Discussion shall be limited to the petition and shall be no longer than ten (10) minutes. The time limit can be waived by the consent of the majority of the Board.
 - b. Delegations Regarding Items On the Agenda
3:11.2 Any person(s) wishing to appear before the Board and speak on an item appearing on the agenda of the Board Meeting has until NOON of the day of the Board meeting to make a request to the Secretary. They shall explain briefly the nature of their business. The discussion shall be limited to the item on the agenda and shall be no longer than ten (10) minutes.
9. Action Items:
 - a. Approval of Minutes
 - i) Minutes of In-Camera Meeting, October 26, 2010 --
 - ii) Minutes of Regular Board Meeting, October 26, 2010 1-6
 - b. Items from the convened In-camera meeting October 26, 2010 --

10. Communications:
 - a. External (Associations, OCSTA, Ministry)
 - b. Internal (Reports from Administration):
 - i) Report: Administrative Staff Report (J. Bumbacco) 7-8
 - ii) Report: Transportation Effectiveness & Efficiency Review (M. Iatonna) 9-12
 - iii) Report: 2009-10 Community Use of Schools Annual Report (M. Iatonna) 13-14
11. Unfinished Business: None
12. New Business:
 - a. Field Trips:
 - i) Report: St. Thomas of Villanova Catholic Secondary School - Field Trip to Sylvania, Ohio November 26-28, 2010 (C. Geml) 15-18
 - ii) Report: St. Thomas of Villanova Catholic Secondary School - Field Trip to New York City, May 24-27, 2011 (C. Geml) 19-24
 - iii) Report: St. Anne Catholic Secondary School - Field Trip to Costa Rica, February 19-27, 2011(J. Bumbacco) 25-28
 - b. Report: 2010-11 Honoraria for Board Members (M. Iatonna) 29-31
 - c. Report: 2010-11 Special Education Budget (M. Iatonna) 32-40
13. Committee Reports:
 - a. Report: Special Education Advisory Committee (SEAC) Meeting of September 16, 2010 (C. Geml) 41-44
14. Notice of Motion
15. Remarks and Announcements:
 - a. Chairperson
 - b. Director of Education
 - c. Board Chaplain
16. Remarks/Questions by Trustees
17. Pending Items
 - a. Draft Board Policy H:07 Selection Process - Principals and Vice Principals (*deferred March 10, 2009*) --
 - b. Deferred Report: Play Surface Material Standard – Rubber (*deferred from April 28, 2009*) --
18. Continuation of In-Camera, if required.
19. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.*

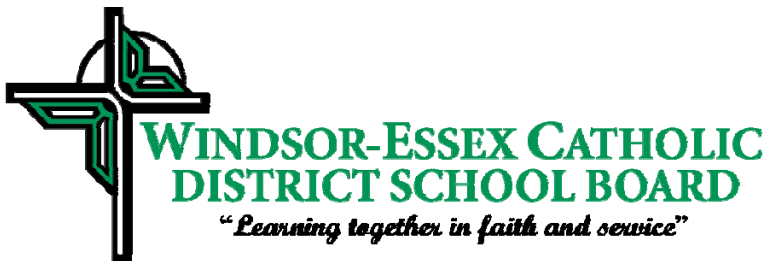
- Tuesday, November 9, 2010
- Tuesday, November 23, 2010
- Tuesday, December 7, 2010 (*Mass at 6:45 p.m., Organizational Meeting - 7: 30 p.m.*)
- Tuesday, December 14, 2010
- Tuesday, January 11, 2011
- Tuesday, January 25, 2011
- Tuesday, February 8, 2011
- Tuesday, February 22, 2011
- Tuesday, March 8, 2011
- Tuesday, March 29, 2011
- Tuesday, April 12, 2011
- Tuesday, April 26, 2011
- Tuesday, May 10, 2011
- Tuesday, May 24, 2011
- Tuesday, June 14, 2011
- **Monday**, June 27, 2011

20. Closing Prayer

21. Adjournment

Fred Alexander
Board Chairperson

Paul A. Picard
Interim Director of Education & Secretary-Treasurer



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: Fred Alexander
 INTERIM DIRECTOR OF EDUCATION: Paul A. Picard

REGULAR BOARD MEETING
Tuesday, October 26, 2010 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom

MINUTES

PRESENT

Trustees: F. Alexander, Chair P. Keane
 J. Courtney J. Macri
 M. DiMenna, Vice-Chair S. Porcellini
 B. Holland L. Soulliere
 C. Janisse

M. Colman, Student Trustee
 L. Limarzi, Student Trustee
 Rev. L. Brunet, Board Chaplain

Regrets:

Administration: P. Picard (Resource) E. Byrne
 J. Bumbacco P. Murray
 C. Geml S. O'Hagan-Wong
 M. Iatonna J. Shea
 J. Braido M. Seguin
 P. Littlejohns J. Ulicny

Recorder: B. Marshall

1. Call To Order - Chair Alexander called the meeting to order at 7:24 p.m.
2. Opening Prayer - Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance - All trustees present.
4. Approval of Agenda

Moved by Trustee Keane and seconded by Trustee DiMenna that the October 26, 2010 Regular Board meeting agenda be approved as distributed. Carried

5. Questions Pertaining to Agenda: None
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act: None

Trustee Alexander and Trustee Porcellini introduced trustee elect Bernie Mastromattei.

7. Presentations:
 - a) System Staffing and Initiatives - Student Achievement K-12

Superintendent Geml introduced staff members from the following areas: Consultants, Educational Program - Other Staffing namely Student Work Study, Homework Study, and Board Strategy Team, English as a Second Language Teachers and Supervisors.

8. Delegations: None
 - a. Delegation Regarding Items Not on the Agenda
 - b. Delegations Regarding Items On the Agenda

9. Action Items:
 - a. Approval of Minutes
 - i) Minutes of In-Camera Meeting, October 12, 2010

Moved by Trustee Soulliere and seconded by Trustee DiMenna that the minutes of the Committee of the Whole Board In-Camera meeting of October 12, 2010 be adopted as distributed. *Carried*

- ii) Minutes of Regular Board Meeting, October 12, 2010

Moved by Trustee Holland and seconded by Trustee Porcellini that the minutes of the Regular Board meeting of October 12, 2010 be adopted as distributed. *Carried*

- b. Items from the convened In-camera meeting October 26, 2010

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on October 26, 2010 pursuant to the Education Act - Section 207, to consider specific personnel, potential litigation matters and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

As a matter of record, Trustee Macri disclosed interest in an item discussed at the October 12, 2010 In-Camera Session and further indicated he was not in attendance at the meeting.

Moved by Trustee DiMenna and seconded by Trustee Keane that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of October 26, 2010 be approved. *Carried*

Vice Chair DiMenna made the following announcements:

from the October 26, 2010 Committee of the Whole Board in-camera meeting

- receipt of the Administrative Staff Report on hiring, leave of absence, return from leave of absence, retirement and resignation of staff, dated October 26, 2010
- a verbal report on potential litigation matters affecting the Board
- the appointment of Marisa Wismer to Vice Principal effective October 27, 2010

10. Communications:

a. External (Associations, OCSTA, Ministry)

- i) Ontario Catholic Schools Trustees' Association (OCSTA) Memorandum, dated October 14, 2010 Request for Information re: Municipal Election Problems resulting from inaccuracies in voters' list

Trustee Soulliere requested administration to contact area municipalities to obtain the total amount of inaccuracies in the voters' list and inform trustees via email. Superintendent Iatonna will also respond to OCSTA.

Moved by Trustee Macri and seconded by Trustee Keane that the Board receive the Memorandum, dated October 14, 2010 re: Request for Information re: Municipal Election Problems resulting from inaccuracies in voters' list as information. Carried.

b. Internal (Reports from Administration):

- i) Report: Administrative Staff Report

Moved by Trustee Keane and seconded by Trustee DiMenna that the Board receive the Administrative Staff Report on hiring, retirement and resignation of staff dated October 26, 2010 as information. Carried

- ii) Report: Legal Services - September 2010

Moved by Trustee Soulliere and seconded by Trustee Holland that the Board receive the report Legal Services – September 2010 as information. Carried

11. Unfinished Business: *None*

12. New Business:

a. Field Trips:

- i) Report: Assumption College Secondary School - Field Trip to Nashville, TN April 14-17, 2011

Moved by Trustee Janisse and seconded by Trustee Keane that the Board approve the Assumption Secondary School field trip to Nashville, TN from Thursday, April 14 to Sunday, April 17, 2011. Carried

- ii) Report: St. Joseph Catholic Secondary School - Field Trip to France, Italy and Greece, March 10-22, 2011

Moved by Trustee Janisse and seconded by Trustee Keane that the Board approve the St. Joseph Catholic Secondary School field trip to France, Italy and Greece, from Thursday, March 10 to Tuesday, March 22, 2011. Carried

- iii) Report: St. Joseph Catholic Secondary School - Field Trip to Ottawa, Ontario November 27 to December 4, 2010

Moved by Trustee Janisse and seconded by Trustee Keane that the Board approve the St. Joseph Catholic High Schools' Field Trip to Ottawa, Ontario from Saturday, November 27, 2010 – Saturday, December 4, 2010. Carried

- b. Report: Board Policy Review (*final approval*) Amended Policy A:08 Board Name and Corporate Status and Amended Policy A:11 Naming of Schools

Moved by Trustee Holland and seconded by Trustee Janisse that the Board provide final approval to Draft Amended Board Policy A:08 Board Name and Corporate Status.

and, that the Board provide final approval to Draft Amended Board Policy A:11 Naming of Schools. Carried

- c. Report: Ontario Catholic Schools Trustees' Association (OCSTA) 2010-11 Membership Fees

Moved by Trustee Macri and seconded by Trustee DiMenna that the Board renew its annual membership with the Ontario Catholic School Trustees' Association (OCSTA) and that payment for the 2010-11 membership fees in the amount of \$78,302 be funded with \$73,000 from the 2010-11 approved budget (Acct. No. 31-701000-6-000) and \$5,302 to be added to this account from other sources, at the time of the submission of the 2010-11 Revised Estimates. Carried

13. Committee Reports:

- a. Report: City and Schools Liaison Committee Meeting Minutes of May 27, 2010

Moved by Trustee Porcellini and seconded by Trustee Macri that the Board receive the draft Minutes of the May 27, 2010 City and School Boards Liaison Committee Meeting as information. Carried

- b. Report: High School Council Meeting Notes of June 3, 2010

Moved by Trustee Porcellini and seconded by Trustee Macri that the Board receive the report for the June 3, 2010 High School Council meeting as information. Carried

14. Notice of Motion: None

15. Remarks and Announcements:

- a. Chairperson Alexander enjoyed his visit to Muskoka Woods and complimented and congratulated the organizers of this worthwhile event and also congratulated and thanked trustees for their contribution over the years.
- b. Interim Director of Education Picard provided comment on recent activities supporting the Board's strategic priorities namely;

Employee Development and Student Achievement: Mentoring for newly appointed School Leaders and Principals continues as well as Academic and Support Staff Leadership programs and Family of schools meetings have been begun under the direction of Assistant Supervisory Officers.

Community Engagement and Partnerships: Attended the Special Education Advisory Committee (SEAC) meeting yesterday.

Celebrating Achievements: Tyler Girard, a 16-year-old Holy Names high school student was a recipient of the Rev. Dr. W. Kenneth Jaggs Community Award this year. Tyler has been volunteering with the Canadian Cancer Society for the last six years; Lauren Miceli is a Grade 11 student in the International Baccalaureate Program at Assumption. She has been awarded the Youth Volunteer Leadership Award from the Provincial office of Autism Ontario for her countless hours of volunteering.

Miscellaneous: Welcomed newly elected Bernie Mastromattei and congratulated all trustees who are returning and those who chose to run for other offices; Director and Superintendents visiting schools during the next two weeks; Attending the English Catholic Council of Ontario Directors of Education (ECCODE) Conference in Toronto next week; The Annual Employee Long Service Banquet has been scheduled for Friday, November 19th at the Ciociaro Club - trustees are encouraged to attend to share in this important celebration of our employees' milestones; The elementary soccer finals were held last week; The high school SWOSSA Cross Country meet is scheduled for tomorrow; Elementary Cross Country Divisional Meets are being held Tuesday through Thursday. This year we had three hundred more participants than last year, a total of 2800 students participating including 5 students with various exceptionalities. All this is due to the phenomenal efforts of the teachers and educational assistants that coach our school teams.
- c. Board Chaplain Brunet congratulated returning trustees and trustees elect.

16. Remarks/Questions by Trustees

Trustee Janisse congratulated returning trustees and trustee elect Jim McMahon.

Trustee Holland commented on the Bishop's dinner and the possibility of the Salvation Army closing its door due to a lack of funds. She requested the Catholic School Board staff, once again, support those who are in need through a monetary contribution.

Trustee Soulliere congratulated all trustees.

Trustee Keane attended the Memorial Mass for Fr. Cullen and commented on the success of the Shout Out program.

Trustee DiMenna praised the staff and students of Queen of Peace for their four years of fundraising to build a school sponsored by Free the Children.

Trustee Porcellini congratulated her colleagues.

Trustee Macri congratulated trustees elected and commented on the lack of trustee media coverage on Election Day.

Trustee Courtney mentioned it was an honour to work with those trustees not returning, wished them all the best and congratulated trustees re-elected and new trustees.

Student Trustee Colman commented on the Speak Out grants and the November 8 coterminous boards meeting.

Student Trustee Limarzi also congratulated re-elected trustees, Tyler Girard and Laura Miceli and mentioned a number of students attended the Excellence in Leadership seminar.

17. Pending Items
 - a. Draft Board Policy H:07 Selection Process - Principals and Vice Principals (*deferred March 10, 2009*)
 - b. Deferred Report: Play Surface Material Standard – Rubber (*deferred from April 28, 2009*)
18. Continuation of In-Camera, if required. - Not required. *The Board reconvened to In-Camera Committee of the Whole meeting following adjournment.*
19. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.*
 - Tuesday, November 9, 2010
 - Tuesday, November 23, 2010
 - Tuesday, December 7, 2010 (*Mass at 6:45 p.m., Organizational Meeting - 7:30 p.m.*)
 - Tuesday, December 14, 2010
20. Closing Prayer – Fr. Brunet closed the meeting with a prayer.
21. Adjournment - There being no further business, the Regular Board meeting of October 26, 2010 adjourned at 8:03 p.m.

Not Approved

Fred Alexander
Board Chairperson

Paul A. Picard
Interim Director of Education & Secretary-Treasurer



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
INTERIM DIRECTOR OF EDUCATION: Paul A. Picard

Meeting Date:
November 9, 2010

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Paul A. Picard, Interim Director of Education
 Jamie Bumbacco, Superintendent of Human Resources
 Patrick Murray, Assistant Superintendent, Human Resources
 Colleen Norris, Manager of Human Resources & Policy Development

SUBJECT: ADMINISTRATIVE STAFF REPORT

RECOMMENDATION:

That the Board receive the *Administrative Staff Report* on hiring, retirement and resignation of staff dated November 9, 2010 for information.

SYNOPSIS:

BACKGROUND COMMENTS:

FINANCIAL IMPACT:

TIMELINES:

APPENDICES:

- Administrative Staff Report dated November 9, 2010

REPORT REVIEWED BY:

<input checked="" type="checkbox"/> EXECUTIVE COUNCIL	Review Date:	November 2010
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date:	November 2010
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date:	November 2010

November 9, 2010

**Windsor-Essex Catholic District School Board
Administrative Staff Report
Public**

	Employee Name	Position	Date
HIRING	Scadden, Nicole	Occasional Teacher	October 25, 2010

RETIREMENT:

RESIGNATION:



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: Fred Alexander
 INTERIM DIRECTOR OF EDUCATION: Paul A. Picard

Meeting Date:
 November 9, 2010

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Paul Picard, Interim Director of Education
 Mario Iatonna, Superintendent of Business

SUBJECT: TRANSPORTATION EFFECTIVENESS AND EFFICIENCY REVIEW

RECOMMENDATION:

That the Board receive the report from the Ministry of Education on the Effectiveness and Efficiency Review of the Windsor-Essex Student Transportation Services as information.

SYNOPSIS:

Previous verbal updates had been provided to the Board regarding the progress on the Ministry of Education’s Effectiveness and Efficiency Review of the Windsor-Essex Student Transportation Services (WESTS). The final report has now been officially submitted to the Board and is appended to this report for information.

BACKGROUND COMMENTS:

The Ministry has been conducting effectiveness and efficiency reviews of transportation services for all school boards in the Province. In January 2010, the Ministry’s consultant, Deloitte & Touche LLP conducted a review of the services provided by the local transportation consortium, WESTS, consisting of the four local school boards, Windsor-Essex Catholic District School Board, Greater Essex County District School Board, Conseil scolaire de district des écoles catholiques du Sud-Ouest and Conseil scolaire de district du Centre Sud-Ouest. The final report dated February 2010 was submitted to the four boards by letter dated May 31, 2010 from the Ministry.

In summary, the report noted that “The Consortium has demonstrated a commitment to performing the tasks required to manage an effective and cost efficient transportation service.” The result of the review was a rating of “Moderate” by the Ministry’s consultant. The report highlighted many notable achievements by WESTS and some areas for improvement as follows:

Achievements

- Many positive changes have been implemented since the new consortium General Manager, Gay McMillan, assumed the leadership of the day-to-day operations.
- Time has been invested in strengthening the management structure, policies, procedures, routing, technology and contracts to meet Ministry standards.
- Short and long term planning efforts have been documented.
- Goals and objectives have been developed with clearly identified responsibilities and target dates.

Opportunities for Improvement

- The Ministry has identified the separation of operations from governance for consideration. The Board has previously considered this suggestion by the Ministry. Further information may be forthcoming in this regard.
- A revision of the routing scheme was identified to achieve a more balanced distribution of students on routes. Progress was made on this during the development of the 2010-11 routes.
- The development of enhanced performance monitoring for contracted service providers was in progress at the time of the study and has been implemented.
- Enhancements to contract documentation were recommended and have been implemented.

As noted, many of the recommendations arising out of the review have already been implemented. WESTS continues to work at implementing the remaining best practices that have been put forward.

FINANCIAL IMPACT:

Commencing in the 2009-10 budget year and in advance of the Ministry's review of WESTS, a 1% reduction in student transportation funding was initiated for boards that had not received a "High" rating on routing and technology through the Effectiveness and Efficiency (E & E) reviews. This annual reduction continues into the 2010-11 budget year and was previously reported to the Board as part of the 2010-11 Board budget submission. WESTS received a "Moderate-High" rating pursuant to the review and has already taken steps to improve this rating. The objective is to achieve a "High" rating when the Ministry undertakes its one year follow-up to the original review.

TIMELINES:

One year follow-up to the original Ministry review is anticipated in early 2011.

APPENDICES:

- Letter dated May 31, 2010 and E & E Review Report to WESTS school boards.

REPORT REVIEWED BY:

<input checked="" type="checkbox"/>	EXECUTIVE COUNCIL	Review Date:	November 1, 2010
<input checked="" type="checkbox"/>	SUPERINTENDENT	Approval Date:	November 1, 2010
<input checked="" type="checkbox"/>	DIRECTOR OF EDUCATION:	Approval Date:	November 1, 2010

Ministry of Education
 School Business Support Branch
 20th Floor, Mowat Block
 900 Bay Street
 Toronto ON M7A 1L2

Ministère de l'Éducation
 Direction du soutien aux activités scolaires
 20^e étage, Édifice Mowat
 900, rue Bay
 Toronto ON M7A 1L2



May 31, 2010

Joseph Berthiaume
 Director of Education
 Windsor-Essex Catholic DSB
 1325 California Avenue
 Windsor ON N9B 2Z8

Warren Kennedy
 Director of Education
 Greater Essex County DSB
 PO Box 210, 451 Park Street West
 Windsor ON N9A 6K1

Janine Griffore
 Directrice de l'éducation
 CSD des écoles catholiques du Sud-Ouest
 7515, promenade Forest Glade
 Windsor ON N8T 3P5

Jean-Luc Bernard
 Directeur de l'éducation
 CSD du Centre Sud-Ouest
 116, Cornelius Parkway
 Toronto ON M6L 2K5

Dear Mr. Berthiaume, Mr. Kennedy, Ms. Griffore and Mr. Bernard,

I am pleased to provide you with the attached Effectiveness and Efficiency (E&E) Review report on Windsor-Essex Student Transportation Services (WESTS).

As you are aware, student transportation has been undergoing reforms to increase the transparency, effectiveness and efficiency of the system. In January 2010, an E&E review was conducted on WESTS by an independent review team led by Deloitte & Touche LLP. The E&E review team examined four areas of transportation operations including consortium management, policies and practices, routing and technology, and contracts. This detailed report outlines observations, best practices, accomplishments, and opportunities for improvement in each area, including an overall rating for the consortium. Based on this rating and a funding adjustment formula that the Ministry has adopted, the following in-year adjustments were made in 2009-10 for WESTS:

- Conseil des écoles catholiques du Sud-Ouest \$284,240

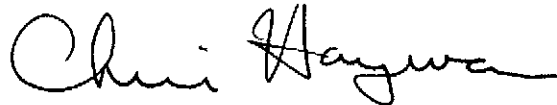
As a follow up to the E&E review initiative, and to ensure continuous improvement to building capacity in student transportation, the Ministry requests a consortium update on the status of recommendations implemented in WESTS. This update should be submitted to the Ministry no later than one year from the date of this letter.

I would like to extend my appreciation to WESTS staff and the Governance Committee for their cooperation and participation during the course of the review.

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If you have any questions or concerns regarding this process please contact Sandy Chan at (416) 325-2464, or sandy.chan@ontario.ca .

Sincerely,

A handwritten signature in black ink that reads "Cheri Hayward". The signature is written in a cursive, flowing style.

Cheri Hayward
Director
School Business Support Branch

cc: Mario Iatonna, Superintendent of Business, Windsor-Essex CDSB
Penny Allen, Superintendent of Business & Treasurer, Greater Essex
County DSB
Carolyn Miljan, Surintendent des affaires, CSD des écoles catholiques du
Sud-Ouest
Françoise Fournier, Surintendent des affaires, CSD du Centre Sud-Ouest
Gabrielle McMilan, Transportation Manager, Windsor-Essex Student
Transportation Services

Enclosure



WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD

1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
INTERIM DIRECTOR OF EDUCATION: Paul A. Picard

Meeting Date:
November 9, 2010

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Paul Picard, Director of Education
Mario latonna, Superintendent of Business
Paulette Littlejohns, Senior Manager Facilities & Support Services

SUBJECT: 2009-10 COMMUNITY USE OF SCHOOLS ANNUAL REPORT

RECOMMENDATION:

That the Board receive the 2009-10 Community Use of Schools Annual Report as information.

SYNOPSIS: This report is being submitted to the Board as information on the charges to the Community Use of Schools Grant as of August 31, 2010, and in accordance with the reporting requirements of Board Policy A: 03 Community Use of Schools.

BACKGROUND COMMENTS: The Community Use of Schools Program is a government program established in 2004 to provide assistance to District School Boards to increase affordable access for Not-For-Profit Groups to both indoor and outdoor school space. Community Use of Schools for the Windsor-Essex Catholic District School Board is governed by policy A:03 Community Use of Schools.

The allocation for the 2009-10 school year was \$290,508.

FINANCIAL IMPLICATIONS: The cost of Community Use of Schools program continues to exceed the grants allocated for use received from the Ministry of Education.

The Ministry of Education requires a detailed report outlining Community Use of Schools expenditures. The expenditures include custodial overtime, Community Use clerical support, upgrades to facilities conditions, software licensing and any professional development. In a preliminary review of the details needed for this report of expenditures for 2009-10, the following is being provided as information:

2009-10

Projected Expenditures	(\$410,002)
Not-For-Profit Rental Fees and processing fees collected from groups excluding taxes	<u>18,641</u>
Net Expenses	(\$391,360)
CUS Grant Received	<u>\$290,508</u>
Differential	(\$100,852)

TIMELINES:

September 1, 2009 – August 31, 2010

APPENDICES:

None.

REPORT REVIEWED BY:

<input checked="" type="checkbox"/> EXECUTIVE COUNCIL	Review Date:	November 1, 2010
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date:	November 1, 2010
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date:	November 1, 2010



WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD

1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
INTERIM DIRECTOR OF EDUCATION: Paul A. Picard

Meeting Date:
November 9, 2010

BOARD REPORT

PRESENTED FOR: Public In-Camera
Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Paul Picard, Director of Education
Cathy Geml, Superintendent of Education
JoAnne Shea, Assistant Superintendent of Education

SUBJECT: **ST. THOMAS OF VILLANOVA CATHOLIC SECONDARY SCHOOL - Field Trip to Sylvania, Ohio – Cold Turkey High School Hockey Tournament**

RECOMMENDATION:
That the Board approve the St. Thomas of Villanova Catholic Secondary School field trip to the Sylvania Ohio Cold Turkey High School Hockey Tournament, Friday November 26, 2010 to Sunday, November 28, 2010

SYNOPSIS: In accordance with Board Policy SC:04 Field Trips, this report seeks Board approval for 20 grades 9-12 students on the hockey team to travel to Sylvania, Ohio for the purpose of participating in the Sylvania Ohio Cold Turkey High School Hockey Tournament.

BACKGROUND COMMENTS: This field trip is replacing the Bowling Green Hockey Tournament that was approved this past summer, which was cancelled. This tournament is closer to home and students will not miss any class time. The trip will allow students to participate and compete with other hockey teams and many of the games will be televised locally. The students will attend the 12:00 Mass at St. Joseph Parish at 5373 Main Street in Sylvania, Ohio. This field trip request is in compliance with the Field Trip policy.

FINANCIAL IMPACT: Approximately \$170 per student

TIMELINES: Friday, November 26 to Sunday, November 28, 2010

- APPENDICES:**
- Request for Approval of Field Trip - Form A
 - 2010 Cold Turkey Tournament Itinerary
 - Letter to Trustees

REPORT REVIEWED BY:

<input checked="" type="checkbox"/> EXECUTIVE COUNCIL	Review Date:	October 25, 2010
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date:	October 25, 2010
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date:	October 25, 2010



Windsor-Essex Catholic District School Board Field Trip Approval Form

SC:04 Form A 2008 v.1

Send

Subject: Field Trip/Excursion Approval Form
 To: **Beth Marshall**

From: **Simone Lira**
Kathy Furlong
 Grant O'Keefe

Teacher:	Grant O'Keefe	School:	St. Thomas of Villanova
Destination Name:	Sylvania Ohio	Name of Carrier:	n/a
Mode of Transportation:	School Bus	Travel Company Involved:	n/a
Departure Date:	Fri, Nov 26, 2010	Return Date:	Sun, Nov 28, 2010
Time of Departure from School:	3:00 PM	Approximate Time of Return to School:	2:30 Pm
Number of Male Students:	20	Number of Female Students:	0
Total Cost Per Student:	\$170	Personal Cost Per Student:	\$170
Grade of Students:	9-12	Number of Supervisors: Male:	4
		Female:	
Purpose of Trip/Excursion:	Participate in the Sylvania Ohio Cold Turkey High School Hockey tournam...		

Relationship to Students' Program/Course: *Maximum 200 characters.*

Pre-Trip/Excursion Preparation(s) by Students: *Maximum 200 characters.*

Follow-up Activities Planned: *Maximum 200 characters.*

If activity is occurring over a weekend Indicate plans for students to attend a eucharistic celebration:

12:00 Mass @ St. Joseph Parish 5373 Main Street Sylvania

Date Submitted:	Wed, Oct 20, 2010	Teacher:	Grant O'Keefe
Approval Date:	Thu, Oct 21, 2010	Principal:	Kathy Furlong
Approval Date:	Thu, Oct 21, 2010	Superintendent:	JoAnne Shea
Approval Date:		Trustee (per SO):	

For Same Day Local/Regional Trips/Excursions, submit request to Principal 2 weeks prior to trip/excursion. For Multiple Days Local/Regional Trips/Excursions, submit request to Superintendent 4 weeks prior to trips/excursions. For Special Trips/Excursions, submit request to Superintendent for Board approval 8 weeks prior to trip/excursion.

Send signed form to School Superintendent, school should retain a copy, Superintendent will return copy upon approval of trip/excursion. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, 1989, information in forms and documents pertaining to a student registered/enrolled within the Windsor-Essex Catholic District School Board is collected under the legal authority of the Education Act and its Regulations and the Ontario Student Record Guideline, 2000.

2010 Cold Turkey Tournament

November 26-28

Hotel: Wingate by Wyndham Sylvania/Toledo
5480 South Main Street
Hwy 23/Sylvania Exit
Sylvania, OH 43560 US [Maps & Directions](#)

Phone: 419-517-2000

Itinerary

Friday November 26th

3:00	Depart for Sylvania Ohio
5:00	Check in to Hotel
6:00	Depart for game
7:00-10:00	Game #1 vs. St. Edward
11:00	Return to hotel – lights out

Arena: 7060 Sylvania Ave
Sylvania, OH 43560
ph. (419) 885-1167

Saturday November 27th

9:00	Wake-up call
9:00-10:00	team breakfast/depart for rink
11:00-2:00	Game #2 vs. St. Francis
2:30	team lunch
4:00	depart for game
5:00-8:00	Game #3 vs. DeMatha
8:45	team dinner Olive Garden
10:45	Lights Out

Sunday November 28th

*TBD based upon record

If Third or Fourth Final game @ 6:30 AM – 8:30
9:00 depart for home ETA 11:00 AM

If First or Second Championship @ 8:30 AM -
11:30 AM

12:00	Attend Mass St. Joseph Parish 5373 Main Street Sylvania, OH 43560
-------	--

Depart for Home ETA 2:30

October 20th 2010

Dear Trustees,

Unfortunately, this past week we were informed that the 34th Annual Bowling Green tournament has been cancelled. This was the lone major tournament that we had planned for this season.

Fortunately, I had been in contact with the head coach of Sylvania High in Ohio, and he extended us an invitation to their tournament. This tournament features solid competition, and games will be broadcast on local television. The tournament takes place on the exact same dates that the Bowling Green tournament would have, is actually slightly closer to home, and the students will not miss any school.

I apologize for the lateness of this request, but I hope you consider that very little has changed from the original tournament which was approved during the summer.

Sincerely,

Grant O'Keefe



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: Fred Alexander
 INTERIM DIRECTOR OF EDUCATION: Paul A. Picard

Meeting Date:
 November 9, 2010

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Paul Picard, Director of Education
 Cathy Geml, Superintendent of Education
 JoAnne Shea, Assistant Superintendent of Education

SUBJECT: **ST. THOMAS OF VILLANOVA CATHOLIC SECONDARY SCHOOL - Field Trip to New York City**

RECOMMENDATION:

That the Board approve the St. Thomas of Villanova Catholic Secondary School field trip to New York City, from Tuesday, May 24 to Friday, May 27, 2011.

SYNOPSIS: In accordance with Board Policy SC:04 Field Trips, this report seeks Board approval for 51 grade 11 students to travel to New York City for the purpose of conducting a regional study of a city-centred region with a focus on tourism.

BACKGROUND COMMENTS: This field trip will allow students to analyze the major natural, cultural, economic and political characteristics of selected tourist regions by visiting one of the most popular tourist destinations in North America and experiencing the importance of tourism related activities. This field trip request is in compliance with the Field Trip policy.

FINANCIAL IMPACT: Approximately \$650 per student

TIMELINES: Tuesday, May 24 to Friday, May 27, 2011

APPENDICES:

- Request for Approval of Field Trip - Form A
- Pauwels Travel Proposed Itinerary
- Pauwels Group Proposal
- Curriculum Expectations

REPORT REVIEWED BY:

<input checked="" type="checkbox"/> EXECUTIVE COUNCIL	Review Date:	October 25, 2010
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date:	October 25, 2010
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date:	October 25, 2010



Windsor-Essex Catholic District School Board Field Trip Approval Form

October 18, 2010 4:31:54 PM

SC:04 Form A 2008 v.1

▼ Subject: Field Trip/Excursion Approval Form

From:  **Simone Lira**To:  **Beth Marshall**

JoAnne Shea
Kathy Furlong
Nicole Gombai

Teacher: Nicole Gombai

School: St. Thomas of Villanova

Destination Name: New York City

Name of Carrier: Great Canadian

Mode of Transportation: coach bus

Travel Company Involved: Pauwels Travel Bureau Ltd.

Departure Date: May 24, 2011 Return Date: May 27, 2011

Time of Departure from School: 7:00am

Approximate Time of Return to School: 10:30pm

Number of Male Students: 20

Number of Female Students: 31

Total Cost Per Student: 650

Personal Cost Per Student: 650

Grade of Students: 11

Number of Supervisors: Male: 2 Female: 2

Purpose of Trip/Excursion: Regional study of a city-centred region with a focus on tourism.

Relationship to Students' Program/Course: *Maximum 200 characters.*

Analyze the major natural, cultural, economic and political characteristics of selected tourist regions by visiting one of the most popular tourist destinations in North America.

Pre-Trip/Excursion Preparation(s) by Students: *Maximum 200 characters.*

Unit studying the natural, cultural, economic and political characteristics of New York with emphasis on the importance of tourism related activities. Students will plan an itinerary.

Follow-up Activities Planned: *Maximum 200 characters.*

Power point presentations covering various aspects of the importance of tourism in New York as related to our trip.

If activity is occurring over a weekend Indicate plans for students to attend a eucharistic celebration:

Date Submitted: Oct 15, 2010

 Teacher: Nicole Gombai

Approval Date: Oct 17, 2010

 Principal: Kathy Furlong

Approval Date: Oct 18, 2010

 Superintendent: JoAnne Shea

Approval Date:

 Trustee (per SO):

For Same Day Local/Regional Trips/Excursions, submit request to Principal 2 weeks prior to trip/excursion. For Multiple Days Local/Regional Trips/Excursions, submit request to Superintendent 4 weeks prior to trips/excursions. For Special Trips/Excursions, submit request to Superintendent for Board approval 8 weeks prior to trip/excursion.

Send signed form to School Superintendent, school should retain a copy, Superintendent will return copy upon approval of trip/excursion. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, 1989, information in forms and documents pertaining to a student registered/enrolled within the Windsor-Essex Catholic District School Board is collected under the legal authority of the Education Act and its Regulations and the Ontario Student Record Guideline, 2000.

CURRICULUM EXPECTATIONS THAT WILL BE MET BY PARTICIPATING IN THE FIELD TRIP INCLUDE:

Expectations are taken from **The Ontario Curriculum Documents – Travel and Tourism: A Regional Geographic Perspective, (CGG3O) Grade 11, Open (pages 79 to 85).**

Geographic Foundations: Space and Systems

“Explain how natural features (eg. rivers, mountain ranges) and human criteria (eg. political boundaries) are used to define regions.”

“Explain how the various components that make up the travel and tourism industry are interconnected – eg. attractions, types of transportation, accommodations.”

“Determine the reasons for (e.g. business, recreation, education, religion) for patterns of tourist travel within selected regions.”

“Analyze the major natural, cultural, economic and political characteristics of selected tourist regions.”

“Identify natural and human features that attract tourists to their local region.”

Human-Environment Interactions

“Analyze the impact of different types of travel and tourism on the natural environment.”

“Predict and explain the likely impact of a natural or human-caused disaster on travel and tourism in a selected region (e.g. terrorist attack).”

Global Connections

“Evaluate the natural and human attributes that contribute to the success of selected globally significant tourist attractions.”

“Compare travel and tourism characteristics of two world-class city-centred regions (e.g. Tokyo, Singapore, Cairo, Amsterdam, New York, Rio de Janeiro).”

Understanding and Managing Change

“Explain issues that arise when planning for tourism development within a region.”

“Analyse how changes in lifestyles (e.g. in disposable income, amount of leisure time, attitudes) have affected travel and tourism patterns.”

Methods of Geographic Inquiry and Communication

“Develop and use appropriate questions to focus a geographic inquiry on a topic or issue in travel and tourism.”

“Gather geographic information from primary sources (e.g. field research, surveys, interviews) and secondary sources (e.g. books and journals, mainstream and alternative media, CD-ROMs, the Internet) to research a topic or issue related to travel, tourism or regional geography.”



Pauwels Travel Bureau Ltd.

SHIP'S SCHOOL EDUCATIONAL TOURS

95 DALHOUSIE STREET, BRANTFORD, ONTARIO, CANADA N3T 2J1
 Ph: 519-753-2695 Fax: 519-753-6376 Email: tours@pauwelstravel.com

SHIP'S GROUP PROPOSAL

GROUP: St. Thomas of Villa Nova
DESTINATION: Tour to New York City
TRAVEL DATES: 24 – 27 May 2011

TOUR COST: \$650.00 For 51 students and 4 complimentary chaperones.
 \$695.00 For 41 students and 4 complimentary chaperones

COST INCLUDES:

- *1 – 56 passenger highway coach, tolls, and parking throughout itinerary
- *3 nights accommodation at hotel
- *3 hot breakfasts in hotel
- *tickets for visit to Top of the Rock
- *1 dinner at Applebees
- *services of step on guide for New York City tour (gratuity not included)
- *NY Yankees tickets
- *tickets for Statue of Liberty and Ellis Island ferry
- *tickets for Broadway Show
- *2 supply teachers for four days
- *deluxe cancellation and medical insurance for students

NOT INCLUDED:

- *meals not identified above
- *tour guide and coach drivers gratuities.(option of group) For those wishing to tip.
 \$1.00 CND is recommended for tour guides and \$2.00 CND per day for drivers

PAYMENT SCHEDULE:

- *\$100.00 per person at time of booking
- *\$100.00 per person on February 01, 2011
- *\$200.00 per person on March 01, 2011
- *Balance on April 01, 2011

NOTES:

- *trip cost does not include fuel surcharges that may be levied



Pauwels Travel Bureau Ltd.

SHIP'S SCHOOL EDUCATIONAL TOURS

95 DALHOUSIE STREET, BRANTFORD, ONTARIO, CANADA N3T 2J1
 Ph: 519-753-2695 Fax: 519-753-6376 Email: tours@pauwelstravel.com

ST. THOMAS OF VILLANOVA TOUR TO NEW YORK CITY

24 – 27 May 2011

PROPOSED ITINERARY

07 October 2010

Day One: Tuesday, May 24

- 06:30 am *1 – 56 passenger Great Canadian bus arrives at school for loading
- 07:00 am *departure for **New York City**
- *rest and meal stops en route (costs not included)
- 07:00 pm *arrive at hotel where you will check in for a three night stay followed by a walk to the mall where you can purchase food etc.

Day Two: Wednesday, May 25

- 07:00 am *breakfast in hotel, (included)
- 08:15 am *board coach and depart for New York City
- 09:30 am *meet step on guide from **Guide Service of New York** (inc) for an orientation city tour by coach and on foot, sights will include the Rockerfeller Centre, United Nations building, Central Park, Columbus Circle, the financial district, Little Italy, Chinatown, Soho, and much, much more.
- 01:00 pm *tour will finish around the Rockerfeller Centre where you can purchase lunch
- 02:00 pm *meet at NBC Studios
- 02:15 pm *tour of **NBC Studios**
- 03:30 pm *walk to Rockerfeller Centre for a visit to the **Top of The Rock** where you will have fabulous views of Manhattan and beyond
- 05:00 pm *transfer by coach to Yankee Stadium where you can purchase dinner at some of the many food outlets around the stadium
- 07:00 pm *enjoy **New York Yankees v Toronto Blue Jays baseball game**
- 10:00 pm *board coach and transfer back to hotel for overnight

Day Three: Thursday, May 26

- 07:00 am *breakfast in hotel, (included)
- 09:00 am *board coach and depart for ferry terminal
- 10:00 am *board **ferry to Statue of Liberty and Ellis Island**
- 12:30 pm *transfer to **South Street Seaport** for lunch and a walking tour
- 03:00 pm *take a leisurely walk through the financial district
- 05:30 pm *transfer to restaurant for dinner
- 06:00 pm *enjoy dinner at **Applebees Restaurant in Times Square** (included)
- 07:15 pm *walk to theatre
- 08:00 pm *enjoy Broadway Show (to be advised)

Day Four: Friday, May 27
08:30 am *breakfast in hotel (included)
09:00 am *load coaches for return journey
09:30 am *depart for home
10:30 pm *approximate time of arrival at School

WELCOME HOME !!!
Thank you !! – from Ship's School Educational Tours



WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD

1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
INTERIM DIRECTOR OF EDUCATION: Paul A. Picard

Meeting Date:
November 9, 2010

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Paul Picard, Interim Director of Education
Jamie Bumbacco, Superintendent of Education

SUBJECT: **ST. ANNE SECONDARY SCHOOL –
- Field Trip Costa Rica, February 19 to 27, 2011**

RECOMMENDATION:

That the Board approve the St. Anne Catholic Secondary School’s field trip to Costa Rica, February 19 to 27, 2011.

SYNOPSIS: In accordance with Board Policy SC:04 Field Trips, this report seeks Board approval for approximately 20 secondary students to travel to Costa Rica to explore the natural and cultural characteristics of Costa Rica, includes the study of human and physical geography of the area.

BACKGROUND COMMENTS: This field trip request is in compliance with the Field Trip policy.

FINANCIAL IMPACT: \$2100.00 per student

TIMELINES: February 19 to 27, 2011

APPENDICES:

- Request for Approval Field Trip – SC:04 Form A
- Overall Curriculum Expectations
- Itinerary

REPORT REVIEWED BY:

<input checked="" type="checkbox"/> EXECUTIVE COUNCIL	Review Date: October 25, 2010
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date: October 25, 2010
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date: October 25, 2010



Windsor-Essex Catholic District School Board Field Trip Approval Form

October 20, 2010 2:40:17 PM

SC:04 Form A 2008 v.1

Subject: Field Trip/Excursion Approval Form
To: **Beth Marshall**

From: Dino Quenneville
Anna Adisho
Tanya Cassidy

Teacher: Cassidy, Tanya School: St. Anne's High School
 Destination Name: Costa Rica Name of Carrier: Explorica.ca
 Mode of Transportation: Plane Travel Company Involved: Explorica
 Departure Date: Feb 19, 2011 Return Date: Feb 27, 2011
 Time of Departure from School: 8am Approximate Time of Return to School: 6pm
 Number of Male Students: 10 Number of Female Students: 10
 Total Cost Per Student: \$2100 Personal Cost Per Student: \$2100
 Grade of Students: 11 Number of Supervisors: Male: 1 Female: 2

Purpose of Trip/Excursion: Costa Rica Adventure: Travel and Tourism and Ecology study

Relationship to Students' Program/Course: *Maximum 200 characters.*

Students will explore the natural and cultural characteristics of Costa Rica. This includes rainforest, oceans, volcanoes, and farmland.

Pre-Trip/Excursion Preparation(s) by Students: *Maximum 200 characters.*

Will do an entire unit of study on the human and physical geography of the area.

Follow-up Activities Planned: *Maximum 200 characters.*

Reflection paper, scrapbook.

If activity is occurring over a weekend Indicate plans for students to attend a eucharistic celebration:

TBA

Date Submitted: Oct 13, 2010 Teacher: Cassidy
 Approval Date: Oct 18, 2010 Principal: Jim Minello
 Approval Date: Superintendent:
 Approval Date: Trustee (per SO):

For Same Day Local/Regional Trips/Excursions, submit request to Principal 2 weeks prior to trip/excursion. For Multiple Days Local/Regional Trips/Excursions, submit request to Superintendent 4 weeks prior to trips/excursions. For Special Trips/Excursions, submit request to Superintendent for Board approval 8 weeks prior to trip/excursion.

Send signed form to School Superintendent, school should retain a copy, Superintendent will return copy upon approval of trip/excursion. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, 1989, information in forms and documents pertaining to a student registered/enrolled within the Windsor-Essex Catholic District School Board is collected under the legal authority of the Education Act and its Regulations and the Ontario Student Record Guideline, 2000.

Costa Rica

Curriculum Expectations: CGG301

When: Feb 19th - 27th, 2011

Why: To conduct a field study on the unique ecosystem of Central America
Itinerary vs. Curriculum Expectations(*)

DAY 2:

Guided excursion to Rincon de la Vieja Volcano park

- *Produce a set of criteria of “code of behaviour” for tourists travelling in fragile ecosystems.
- *Predict and Explain the likely impact of a natural disaster on travel and tourism in a selected region (ex. volcano in Costa Rica)

DAY 3:

Mountain Trail horseback rideing, visit hot springs

- *Identify natural features that attract tourists to specific region
- *Evaluate the natural and human attributes that contribute to the success of selected globally significant attractions.

DAY 4:

Kayaking tour on Lake Arenal, Visit local coconut farm

- *Evaluate the natural and human attributes that contribute to the success of selected globally significant attractions.
- *Explain how natural features (ex. Lakes, farmland) and human criteria are used to define regions.
- *Analyse the major natural, cultural, economic, and political characteristics of selected tourist regions.

DAY 5:

Guided visit to Monteverde Coud Forest

- *Evaluate the natural and human attributes that contribute to the success of selected globally significant attractions.

Visit a local school

- *Explain the importance for tourists to respect the cultural traditions of others.

Visit Serpentine Museum

DAY 6:

Palo Verde Boat Tour, Guanacaste Beach

- *Analyse the effects of an increase in tourism on the natural and human systems of a selected region.

MASS ARRANGEMENTS:

Students will participate in a mass service at Iglesia Catololica de La Fortuna, which is a catholic church right in the centre of Arenal, where we will be staying from Sunday until Tuesday. I have been informed it is a beautiful church with a lot of history and character.

COSTA RICA

7-10 DAYS

\$1510

STARTING PRICE

MAKE IT
YOUR
OWN

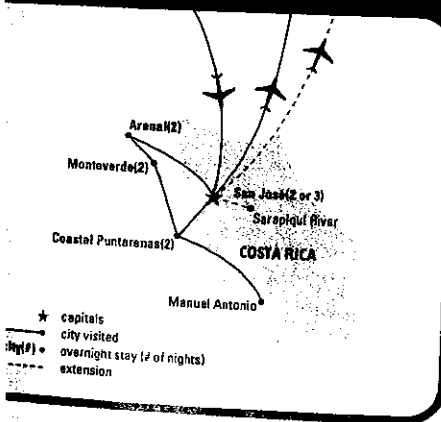
CROCODILE SAFARI IN PUNTARENAS

Hop on a boat in this coastal town and keep your eyes peeled for the prehistoric creatures that make their homes in the murky water.

Go to explorica.ca/cos or call to add activities and learn more about this tour today.

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DAY 1 FLIGHT

- > Fly to Costa Rica
- > Meet your Tour Director

DAY 2 SAN JOSÉ TO ARENAL

- > Travel via Poás Volcano
- > Poás Volcano

DAY 3 ARENAL LANDMARKS

- > Kayaking tour on Lake Arenal
- > Visit local coconut farm
- > Visit Hot Springs
- > Optional folklore evening

DAY 4 ARENAL TO MONTEVERDE

- > Travel to Monteverde
- > Rainforest Canopy tour
- > VISIT A LOCAL SCHOOL

DAY 5 MONTEVERDE LANDMARKS

- > Guided visit to Santa Elena Biological Reserve
- > Plant a tree
- > MOUNTAIN TRAIL HORSEBACK RIDE

DAY 6 MONTEVERDE TO COASTAL PUNTARENAS

- > Travel to Coastal Puntarenas

DAY 7 MANUEL ANTONIO EXCURSION

- > GUIDED VISIT TO MANUEL ANTONIO NATIONAL PARK

DAY 8 COASTAL PUNTARENAS TO SAN JOSÉ

- > Travel to San José
- > Visit craft village of Sarchí

DAYS 9-10 RIVER RAFTING EXTENSION

Fly home on day 9 or continue with a one-day white water rafting extension (\$120).

|| Lunch provided daily

GUARANTEED TRAVEL DATES AVAILABLE

February 17, February 17, March 18, March 25,
April 08, April 14, April 15, April 22, June 06,
June 13, June 21

GET OUR BEST PRICES FOR OVER 30 DEPARTURE POINTS — CALL 1.888.378.8845 FOR DETAILS

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Toronto	Denver	Chicago	Houston	Los Angeles	London/Edinburgh	Regional/Calgary/Vancouver	Winnipeg	Halifax	St. John's
1750	1510	1770	1720	1930	1900	2250	2060	1760	2150

Tour fees based on a March 10, 2011 departure and does not include airport taxes (\$200-\$870) or weekend supplements (\$40-\$80). Fees based on Guaranteed Travel Dates or Consolidated Tours with Explorica Basic Rewards and one chaperone per six paying participants. Fees valid at the time of printing and are subject to change.

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WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD

1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
INTERIM DIRECTOR OF EDUCATION: Paul A. Picard

Meeting Date:
November 9, 2010

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Paul Picard, Interim Director of Education
Mario latonna, Superintendent of Business

SUBJECT: 2010-11 HONORARIA FOR BOARD MEMBERS

RECOMMENDATION:

That the Board approve the honoraria for Board Members for the period from December 1, 2010 to November 30, 2011 in the amounts of \$10,402.61 for Trustees, \$13,481.52 for Vice-Chair and \$16,560.42 for Chair.

SYNOPSIS:

In accordance with the Education Act and Ontario Regulation 357/06 Honoraria for Board Members, it is required to establish honoraria for Trustees in each year of the Board's term to take effect on December 1st.

BACKGROUND COMMENTS:

Pursuant to the legislation and regulation, the Board has recently approved an amended Policy T:06 Honoraria for Trustees, which sets out the method for establishing Trustee honoraria. Calculations for the one-year term commencing December 1, 2010 are as follows:

Component	Trustee	Vice-Chair	Chair
Base Amount	\$5,900.00	\$5,900.00	\$5,900.00
Base Amount Additions	0.00	2,500.00	5,000.00
Enrolment Amount	4,502.61	4,502.61	4,502.61
Enrolment Amount Additions	0.00	578.91	1,157.81
Totals	\$10,402.61	\$13,481.52	\$16,560.42

Per Ontario Regulation 357/06, the specific components are defined as follows:

Base Amount: An annual amount of \$5,900 for each year of the term of office from December 1, 2006 to November 30, 2010 for all trustees. For each year of a term of office beginning on or after December 1, 2010, the amount calculated for the previous term of office, increased by an adjustment calculation reflecting the increase in the Ontario Consumer Price Index (CPI). However, no CPI increase is provided for 2010-11, since such an increase is prohibited until November 30, 2012 under the Public Sector Compensation Restraint to Protect Public Services Act, 2010.

Base Amount Additions: An additional annual amount of \$2,500 for the Vice-Chair and \$5,000 for the Chair for each year of the term of office.

Enrolment Amount: An annual amount for all trustees calculated for each year of the term of office by taking the Average Daily Enrolment (ADE) for the just completed school year, multiplying it by \$1.75, and dividing by the number of trustees. The 2009-10 budgeted ADE was 23,156.28 students. When multiplied by \$1.75 and divided by 9 trustees, this yields an amount of \$4,502.61 for all trustees.

Enrolment Amount Additions: An additional annual amount for the Vice-Chair calculated for each year of the term of office by taking the ADE and multiplying it by \$0.025. The 2009-10 budgeted ADE was 23,156.28 students. When multiplied by \$0.025, this yields an amount of \$578.91 for the Vice-Chair. An additional annual amount for the Chair calculated for each year of the term of office by taking the ADE and multiplying it by \$0.05. The 2009-10 budgeted ADE was 23,156.28 students. When multiplied by \$0.05, this yields an amount of \$1,157.81 for the Chair.

For Student Trustees, it is noted that the honoraria is set at \$2,500.00 per term, which current term extends from August 1, 2010 to July 31, 2011, in accordance with Ontario Regulation 7/07 Student Trustees and Board Policy T:01 Student Trustees.

FINANCIAL IMPACT:

A comparison of the 2010-11 honoraria with the honoraria from 2009-10, shows reductions as follows:

Honoraria Comparison 2009-10 versus 2010-11 (From December 1st to November 30th)

Position	2009-10 Honoraria	2010-11 Honoraria	Dollar Change	Percent Change
Trustee	\$10,518.30	\$10,402.61	\$115.69	-1.1%
Vice-Chair	\$13,612.08	\$13,481.52	\$130.56	-1.0%
Chair	\$16,705.86	\$16,560.42	\$145.44	-0.9%

It is noted that honoraria are calculated based on the first year of the Board's four year term from December 1, 2010 to November 30, 2011. However, the Board's budget covers the period from September 1, 2010 to August 31, 2011. Therefore, the budgeted and projected honoraria are a blend of the 2009-10 and 2010-11 honoraria calculated for 3 months and 9 months, respectively, as follows:

**Total Honoraria
In 2010-11 Budget Year
(From September 1, 2010 to August 31, 2011)**

Board Members	2009-10 Honoraria from Sept. 1/10 to Nov. 30/10	2010-11 Honoraria from Dec. 1/10 to Aug. 31/11	Total Honoraria in 2010-11 Budget Year Sept. 1/10 to Aug. 31/11
7 Trustees	\$18,407.02	\$54,613.70	\$ 73,020.72
1 Vice-Chair	\$ 3,403.02	\$10,111.14	\$ 13,514.16
1 Chair	\$ 4,176.46	\$12,420.32	\$ 16,596.78
Totals	\$25,986.50	\$77,145.16	\$103,131.66

The Board approved an amount of \$109,233 for Trustee Honorarium in account # 000-31-101000-6-000-0 in the 2010-11 Estimates. The projected honoraria for the 2010-11 budget year total \$103,131.66. Therefore, sufficient funds exist in the 2010-11 budget to fund the honoraria. The budget will be updated during the Revised Estimates process to reflect the new honoraria.

TIMELINES:

The revised honoraria apply for the December 1, 2010 to November 30, 2011 term.

APPENDICES:

- None.

REPORT REVIEWED BY:

<input checked="" type="checkbox"/> EXECUTIVE COUNCIL	Review Date:	November 1, 2010
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date:	November 1, 2010
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date:	November 1, 2010



WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD

1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
INTERIM DIRECTOR OF EDUCATION: Paul A. Picard

Meeting Date:
November 9, 2010

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Paul Picard, Interim Director of Education
Cathy Geml, Superintendent of Education
Mario Iatonna, Superintendent of Business

SUBJECT: 2010-11 SPECIAL EDUCATION BUDGET

RECOMMENDATION:

That the Board receive the 2010-11 Special Education Budget as information.

SYNOPSIS:

Under Provincial regulations, the Board is required to maintain a special education plan and to review the plan on an annual basis. The annual special education budget forms part of this plan and is subject to review by the Special Education Advisory Committee (SEAC). This report provides the 2010-11 special education budget arising out of this review.

BACKGROUND COMMENTS:

Typically, the special education budget and the Board budget are presented at the same Board meeting prior to the end of June. However, the recent significant changes in accounting rules for school boards caused extensions to be granted by the Ministry of Education to August 31, 2010 for the Board's budget submission. Given the summer timing for completion of budget development and submission to the Ministry, the SEAC meeting was not scheduled until September.

A draft version of the 2010-11 special education budget was presented for consideration to SEAC at its meeting held on September 16, 2010. SEAC gave its approval to the budget as presented, which is attached to this report. The special education budget has been reflected within the overall 2010-11 Board budget, which was approved by the Board at its meeting held on August 31, 2010. If the Board wishes to make changes to the special education budget at this time, it can still do so and these changes can be reflected in the Board's revised budget estimates submission to the Ministry due on December 15, 2010.

FINANCIAL IMPACT:

Key points with respect to the 2010-11 special education budget are noted as follows:

- The 2010-11 projected total funding allocation from the Ministry, including the \$240,514 Full Day JK/SK component is \$25,966,159. This is a \$142,247 (0.6%) increase over 2009-10.
- The 2010-11 projected total gross expenditures amount to \$27,922,886. This is a \$585,242 (2.1%) increase over 2009-10.
- The 2010-11 projected total net expenditures amount to \$27,823,609. This is a \$1,266,103 (4.8%) increase over 2009-10.
- The primary reason for the higher increase in net expenditures is that the \$688,075 balance in the special education reserve is expected to be fully utilized in 2009-10 to offset expenditures incurred in that year.
- The projected deficit in 2010-11 is \$1,857,450. This number is subject to revision once the 2009-10 year-end surplus/deficit position is officially determined.
- The improved position in the overall projected Board budget for 2010-11 has allowed other Ministry grants to be used to offset the increase in the special education budget over and above the special education allocation being provided by the Ministry.
- The special education budget is subject to change based on the Ministry requirement to submit revised budget estimates by December 15, 2010 to reflect actual October 31, 2010 enrolment numbers.

TIMELINES:

August 31, 2010 – Board approved overall 2010-11 Board budget, which included special education components

September 16, 2010 – SEAC approved the 2010-11 special education budget

November 9, 2010 – Board receives the 2010-11 special education budget

December 15, 2010 – Scheduled submission of 2010-11 revised budget estimates to Ministry of Education

APPENDICES:

- 2010-11 Budget Estimates – Special Education

REPORT REVIEWED BY:

<input checked="" type="checkbox"/>	EXECUTIVE COUNCIL	Review Date:	November 1, 2010
<input checked="" type="checkbox"/>	SUPERINTENDENT	Approval Date:	November 1, 2010
<input checked="" type="checkbox"/>	DIRECTOR OF EDUCATION:	Approval Date:	November 1, 2010

Windsor-Essex Catholic District School Board
2010-11 Budget Estimates
Special Education

EXPENDITURE CATEGORIES	Account	FTE	2010-11 Original Budget Estimates (July 30/10)	FTE	2009-10 Revised Budget Estimates (Jan. 16/10)	FTE	Increase / (Decrease)
<i>Salaries & Wages</i>							
<i>Classroom Teachers</i>							
ELEMENTARY CLASSROOM TEACHER SALARY	000-10-170000-1-301	68.0	\$ 5,846,159 (7)	90.2	\$ 7,521,445	(22.2)	\$ (1,675,286)
SECONDARY CLASSROOM TEACHER SALARY	000-10-170000-4-301	32.5	2,925,365	34.0	2,844,971	(1.5)	80,394
		<u>100.5</u>	<u>\$ 8,771,524</u>	<u>124.2</u>	<u>\$ 10,366,416</u>	<u>(23.7)</u>	<u>\$ (1,594,892)</u>
<i>Occasional Teachers</i>							
CLASSROOM TEACHER LONG TERM SUPPLY SALARY	000-10-184000-1-301	# N/A	\$ 139,033	# N/A	\$ 2,557		\$ 136,476
EDUCAT. ASSISTANT LONG TERM SUPPLY SALARY	000-10-191000-1-301	# N/A	771,422 (1)	# N/A	566,943		204,479
EDUCAT. ASSISTANT LONG TERM SUPPLY SALARY	000-10-191000-4-301	# N/A	196,732 (1)	# N/A	107,323		89,409
EDUCAT. ASSISTANT SHORT TERM SUPPLY SALARY	000-10-191000-1-301	# N/A	571,159 (1)	# N/A	422,337		148,822
EDUCAT. ASSISTANT SHORT TERM SUPPLY SALARY	000-10-191000-4-301	# N/A	245,175 (1)	# N/A	168,444		76,731
			<u>\$ 1,923,521</u>		<u>\$ 1,267,604</u>		<u>\$ 655,917</u>
<i>Teacher Assistants</i>							
ELEM. EDUCATIONAL ASSISTANT SALARY	000-10-191000-1-301	192.0	\$ 6,476,412 (1)	178.0	\$ 6,566,125	14.0	\$ (89,713)
SEC. EDUCATIONAL ASSISTANT SALARY	000-10-191000-4-301	83.0	2,969,177 (1)	76.0	2,802,368	7.0	166,809
ELEM. SIGN LANGUAGE INTERPRETER SALARY	000-10-133000-1-301	3.0	137,795 (1)	3.0	135,706	-	2,089
ELEM. INTERVENOR SALARY	000-10-133000-1-301	1.0	50,732 (1)	1.0	49,254	-	1,478
ELEM. AUDIOLOGIST SALARY	000-10-133000-1-301	1.0	45,932 (1)	-	-	1.0	45,932
SEC. SIGN LANGUAGE INTERPRETER SALARY	000-10-133000-4-301	1.0	45,932 (1)	1.0	44,593	-	1,339
		<u>281.0</u>	<u>\$ 9,725,979</u>	<u>259.0</u>	<u>\$ 9,598,046</u>	<u>22.0</u>	<u>\$ 127,933</u>
<i>Professionals, Paraprofessionals & Techs</i>							
PSYCHOMETRIST SALARY	000-21-132000-6-301	1.0	\$ 69,062 (2)	1.0	\$ 67,051	-	\$ 2,011
PSYCHOLOGICAL ASSOCIATE SALARY	000-21-132000-6-301	1.0	76,847 (2)	1.0	74,609	-	2,238
HEAD PSYCHOLOGIST SALARY	000-21-132000-6-301	1.0	97,581 (2)	1.0	94,739	-	2,842
SPEECH PATHOLOGISTS SALARY	000-21-133000-6-301	7.1	523,785 (2)	7.1	508,526	-	15,259
SOCIAL WORKERS SALARY	000-21-134000-6-301	8.5	124,001 (3)	9.0	127,553	(0.5)	(3,552)
BEHAVIOURAL SPECIALISTS SALARY	000-21-134000-6-301	11.0	442,382 (4)	10.0	388,121	1.0	54,261
PROGRAM SPECIALISTS SALARY	000-21-136000-6-301	2.0	131,456 (2)	-	-	2.0	131,456
		<u>31.6</u>	<u>\$ 1,465,114</u>	<u>29.1</u>	<u>\$ 1,260,599</u>	<u>2.5</u>	<u>\$ 204,515</u>

Windsor-Essex Catholic District School Board
2010-11 Budget Estimates
Special Education

EXPENDITURE CATEGORIES	Account	FTE	2010-11 Original Budget Estimates (July 30/10)	FTE	2009-10 Revised Budget Estimates (Jan. 16/10)	FTE	Increase / (Decrease)
Department Heads							
DEPT. HEAD ALLOWANCE	000-15-153000-4-301	8.0	\$ 50,338 ⁽²⁾	-	\$ -	8.0	\$ 50,338
		<u>8.0</u>	<u>\$ 50,338</u>	<u>-</u>	<u>\$ -</u>	<u>8.0</u>	<u>\$ 50,338</u>
Co-Ordinators & Consultants							
ELEM. CONSULTANT SALARY	000-25-161000-1-301	3.0	\$ 287,586 ⁽²⁾	3.0	\$ 276,096	-	\$ 11,490
SEC. CONSULTANT SALARY	000-25-161000-4-301	2.0	199,148 ⁽²⁾	2.0	193,347	-	5,801
		<u>5.0</u>	<u>\$ 486,734</u>	<u>5.0</u>	<u>\$ 469,443</u>	<u>-</u>	<u>\$ 17,291</u>
Total Staffing and Salaries/Wages		<u>426.1</u> ⁽⁶⁾	<u>\$ 22,423,211</u>	<u>417.3</u>	<u>\$ 22,962,108</u>	<u>8.8</u>	<u>\$ (538,897)</u>

Windsor-Essex Catholic District School Board
2010-11 Budget Estimates
Special Education

EXPENDITURE CATEGORIES	Account	FTE	2010-11 Original Budget Estimates (July 30/10)	2009-10 Revised Budget Estimates (Jan. 16/10)	Increase / (Decrease)
<u>Benefits</u>					
Classroom Teachers					
ELEMENTARY CLASSROOM TEACHER BENEFITS	000-10-270000-1-301		\$ 637,231	\$ 901,682	\$ (264,451)
SECONDARY CLASSROOM TEACHER BENEFITS	000-10-270000-4-301		315,939	312,947	2,992
			<u>\$ 953,170</u>	<u>\$ 1,214,629</u>	<u>\$ (261,459)</u>
Occasional Teachers					
CLASSROOM TEACHER LONG TERM SUPPLY BENEFIT	000-10-284000-1-301		\$ 13,903	\$ 219	\$ 13,684
EDUCAT. ASSISTANT LONG TERM SUPPLY BENEFIT	000-10-291000-1-301		77,142 (1)	51,025	26,117
EDUCAT. ASSISTANT LONG TERM SUPPLY BENEFIT	000-10-291000-4-301		19,673 (1)	9,659	10,014
EDUCAT. ASSISTANT SHORT TERM SUPPLY BENEFIT	000-10-291000-1-301		76,024 (1)	37,643	38,381
EDUCAT. ASSISTANT SHORT TERM SUPPLY BENEFIT	000-10-291000-4-301		32,510 (1)	15,528	16,982
			<u>\$ 219,252</u>	<u>\$ 114,074</u>	<u>\$ 105,178</u>
Teacher Assistants					
ELEM. EDUCATIONAL ASSISTANT BENEFITS	000-10-291000-1-301		\$ 1,997,648 (1)	\$ 1,579,860	\$ 417,788
SEC. EDUCATIONAL ASSISTANT BENEFITS	000-10-291000-4-301		880,515 (1)	674,444	206,071
ELEM. SIGN LANGUAGE INTERPRETER BENEFITS	000-10-233000-1-301		32,796 (1)	31,212	1,584
ELEM. INTERVENOR BENEFITS	000-10-233000-1-301		12,074 (1)	11,328	746
ELEM. AUDIOLOGIST BENEFITS	000-10-233000-1-301		10,932 (1)	-	10,932
SEC. SIGN LANGUAGE INTERPRETER BENEFITS	000-10-233000-4-301		10,932 (1)	10,256	676
			<u>\$ 2,944,897</u>	<u>\$ 2,307,100</u>	<u>\$ 637,797</u>
Professionals, Paraprofessionals & Techs					
PSYCHOMETRIST BENEFITS	000-21-232000-6-301		\$ 16,437 (2)	\$ 15,422	\$ 1,015
PSYCHOLOGICAL ASSOCIATE BENEFITS	000-21-232000-6-301		18,290 (2)	17,160	1,130
HEAD PSYCHOLOGIST BENEFITS	000-21-232000-6-301		23,224 (2)	21,790	1,434
SPEECH PATHOLOGISTS BENEFITS	000-21-233000-6-301		124,661 (2)	116,961	7,700
SOCIAL WORKERS BENEFITS	000-21-234000-6-301		29,512 (3)	29,338	174
BEHAVIOURAL SPECIALISTS BENEFITS	000-21-234000-6-301		105,287 (4)	89,267	16,020
PROGRAM SPECIALISTS BENEFITS	000-21-236000-6-301		30,629 (2)	-	30,629
RETIREE BENEFITS	000-21-307000-6-301		14,100	-	14,100
			<u>\$ 362,140</u>	<u>\$ 289,938</u>	<u>\$ 72,202</u>

Windsor-Essex Catholic District School Board
2010-11 Budget Estimates
Special Education

EXPENDITURE CATEGORIES	Account	FTE	2010-11 Original Budget Estimates (July 30/10)	2009-10 Revised Budget Estimates (Jan. 16/10)	Increase / (Decrease)
<i>Department Heads</i>					
BENEFITS DEPT. HEAD ALLOWANCE	000-15-253000-4-301		\$ 5,437 ⁽²⁾	\$ -	\$ 5,437
			<u>\$ 5,437</u>	<u>\$ -</u>	<u>\$ 5,437</u>
<i>Co-Ordinators & Consultants</i>					
ELEM. CONSULTANT BENEFITS	000-25-261000-1-301		\$ 28,692 ⁽²⁾	\$ 27,898	\$ 794
SEC. CONSULTANT BENEFITS	000-25-261000-4-301		19,933 ⁽²⁾	19,620	313
			<u>\$ 48,625</u>	<u>\$ 47,518</u>	<u>\$ 1,107</u>
Total Benefits			<u>\$ 4,533,521</u>	<u>\$ 3,973,259</u>	<u>\$ 560,262</u>

Windsor-Essex Catholic District School Board
2010-11 Budget Estimates
Special Education

EXPENDITURE CATEGORIES	Account	FTE	2010-11 Original Budget Estimates (July 30/10)	2009-10 Revised Budget Estimates (Jan. 16/10)	FTE	Increase / (Decrease)
<u>Staff Development</u>						
PROFESSIONAL DEVELOPMENT	000-10-317013-6-301		\$ 44,243	\$ -		\$ 44,243
PROFESSIONAL DEVELOPMENT	000-21-317014-6-301		9,610	-		9,610
			\$ 53,853	\$ -		\$ 53,853
<u>Supplies & Services</u>						
SPECIAL ED MATERIAL	000-10-320006-1-301		\$ 30,000	\$ 36,525		\$ (6,525)
SPECIAL ED MATERIAL	000-10-320006-4-301		20,000	25,000		(5,000)
MARYVALE SUPPORT	000-10-320040-4-301		115,000	115,000		-
ORIENTATION & MOBILITY	000-21-320055-4-301		3,500	3,500		-
COORDINATOR EXPENSE SPECIAL ED	000-10-330045-6-301		25,000	25,000		-
MILEAGE SPECIAL EDUCATION	000-10-361000-1-301		10,000	10,000		-
MILEAGE CONSULTANTS	000-25-361000-1-301		6,500	6,500		-
MILEAGE CONSULTANTS	000-25-361000-4-301		4,000	4,000		-
PERSONAL SPECIAL EQUIPMENT	000-10-551000-1-302		457,260	81,332		375,928
PERSONAL SPECIAL EQUIPMENT	000-10-551000-4-302		226,041	81,332		144,709
			\$ 897,301	\$ 388,189		\$ 509,112
<u>Replacement of Furniture & Equipment</u>						
REPLACEMENT COMPUTERS SPECIAL ED	000-10-502000-1-301		\$ 5,000	\$ 5,000		\$ -
			\$ 5,000	\$ 5,000		\$ -
<u>Fees & Contractual Services</u>						
SPECIAL ED TRANSPORTATION	000-10-654000-1-301		\$ 5,000	\$ 7,088		\$ (2,088)
SPECIAL ED TRANSPORTATION	000-10-654000-4-301		5,000	2,000		3,000
			\$ 10,000	\$ 9,088		\$ 912

Windsor-Essex Catholic District School Board
2010-11 Budget Estimates
Special Education

EXPENDITURE CATEGORIES	Account	FTE	2010-11 Original Budget Estimates (July 30/10)	FTE	2009-10 Revised Budget Estimates (Jan. 16/10)	FTE	Increase / (Decrease)
TOTAL Special Education Expenditures			\$ 27,922,886		\$ 27,337,644		\$ 585,242
Less: Self-Contained Classes Allocation			(99,277) ⁽⁵⁾		(92,063)		(7,214)
Less: Transfer from Special Education Reserve Fund			- ⁽⁸⁾		(688,075)		688,075
Net Special Education Expenditures			\$ 27,823,609		\$ 26,557,506		\$ 1,266,103
TOTAL Special Education Allocation			\$ 25,725,645		\$ 25,823,912		\$ (98,267)
Full Day Early Learning Allocation			240,514 ⁽⁹⁾		-		240,514
TOTAL Special Education Funding			\$ 25,966,159		\$ 25,823,912		\$ 142,247
PROJECTED SPECIAL EDUCATION SURPLUS / (DEFICIT)			\$ (1,857,450)		\$ (733,594)		\$ (1,123,856)

Windsor-Essex Catholic District School Board
2010-11 Budget Estimates
Special Education

Notes:

- (1) 95% of all Education Assistant hours are charged to Special Education.
- (2) 100% of all Psychometrist, Psychological Associate, Head Psychologist, Speech Pathologist, Program Specialist, Consultant and Department Head hours are charged to Special Education.
- (3) 20% of all Social Worker hours are charged to Special Education.
- (4) 80% of all Behavioural Specialist hours are charged to Special Education.
- (5) This represents the revenue relating to the foundation and other allocations for Special Education pupils in self-contained classes. The Ministry of Education deducts this amount from the total expenditures to arrive at net Special Education expenditures.
- (6) Total FTE excludes Department Heads.
- (7) In 2010-11, 50% of LSST Elementary Teacher salaries are charged to the Special Education Program (versus 65% in 2009-10).
- (8) It is anticipated that the \$688,075 in the Special Education Reserve at the beginning of 2009-10 will be drawn from reserve and fully depleted in that year.
- (9) Calculated on a per-pupil basis, this amount is allocated for special education programs and/or services in Full Day JK/K. These funds must be spent exclusively for those purposes. Any unspent Full Day JK/K special education funds will be treated as deferred revenue to be used for the restricted purpose of Full Day JK/K special education programs and/or services only.
- (10) The account segments used by the Windsor-Essex Catholic District School Board are as follows:

XXX - XX - XXXXXX - X - XXX

For this category, the following apply:

- Function 10 = Instruction
- Function 15 = School Management/School Services
- Function 21 = Student Support Services - General

- Panel 1 = Elementary
- Panel 4 = Secondary
- Panel 6 = Central

- Program 301 = Special Education



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
INTERIM DIRECTOR OF EDUCATION: Paul A. Picard

Meeting Date:
November 9, 2010

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: SEAC Committee – Trustee Members

SUBMITTED BY: Paul A. Picard, Interim Director of Education
Cathy Geml, Superintendent of Education

SUBJECT: **SPECIAL EDUCATION ADVISORY COMMITTEE (SEAC)
Meeting of Thursday, September 16, 2010**

RECOMMENDATION:

That the Board receive the Minutes of the September 16, 2010 Special Education Advisory Committee meeting as information.

SYNOPSIS: The Special Education Advisory Committee (SEAC) is an advisory committee mandated through the Education Act as a standing committee of each school board. All minutes of the Special Education Advisory Committee are to be received by the Board.

BACKGROUND COMMENTS: The Special Education Advisory Committee reports to the school board and makes recommendations to the board regarding special education programs and services. Regulation 464/97 sets out requirements for school boards with respect to Special Education Advisory Committees and outlines their role, membership, and scope of activities. The regulation requires SEACs to meet at least ten times in each school year.

FINANCIAL IMPACT: n/a

TIMELINES: The next SEAC meeting occurred on Monday, October 25, 2010 at the Catholic Education Centre. Minutes of the October 25th, 2010 meeting will be provided following approval by SEAC.

APPENDICES:

- Special Education Advisory Committee Minutes of September 16, 2010

REPORT REVIEWED BY:

<input checked="" type="checkbox"/> EXECUTIVE COUNCIL	Review Date: November 1, 2010
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date: November 1, 2010
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date: November 1, 2010



1325 California Ave., Windsor, ON N9B 3Y6
Phone: (519) 253-2481 Fax: (519) 253-0620

SPECIAL EDUCATION ADVISORY COMMITTEE MEETING

DATE: September 16, 2010 TIME: 6:00 p.m.
Windsor Essex Catholic Education Centre
1325 California Avenue, Windsor
Blessed Marie Rose Durocher Meeting Room

MINUTES

Present:	Lisa Soulliere	Trustee Member (Acting Chair)
	Melanie Allen	IEWS
	Sonia Sovran	Learning Disabilities Association
	Paula Nantais-Murphy	Down Syndrome Parents
	Rita Raniwsky	Principal
	Cathy Geml	Superintendent, Student Achievement K-12
	Mary Ferguson	CLEC
	Cas Graham-Stuart	Autism Ontario Windsor-Essex
	Mario Iatonna	Superintendent of Business
	Terri Maitre	Recording Secretary

1. Call to order
2. Opening Prayer
3. Welcome Introductions: Lisa Souillere welcomed all in attendance, new member Mary Ferguson and Business Superintendent Mario Iatonna
4. Recording of Attendance
 - Regrets from AnneMarie Drkulec
 - Regrets from Mary DiMenna
- (a)
5. Approval of Agenda
Motion by Cas Graham-Stuart and seconded by Melanie Allen that the Agenda be approved as printed and circulated. Carried
6. Agenda Questions from Observers - None
7. Disclosure of Pecuniary Interest - None
8. Approval of Minutes – May 20, 2010
Motion by Sonia Sovran and seconded by Melanie Allen, that the Minutes be approved. Carried
9. Business Arising – Approval of the SEAC meeting schedule as amended.

Motion by Cas Graham-Stuart and seconded by Sonia Sovran that the Amended meeting schedule be approved. Carried

10. **Information Items**

- Special Education Budget
Motion by Sonia Sovran and seconded by Melanie Allen that the inclusion of the Special Education Budget be approved. Carried
- Superintendent Iatonna gave an overview of the Board's Budget and the difficulties aligned with presenting a balanced budget.

The 2010-11 Special Education grant funding from the Ministry of Education is increasing by 2.9% across the province. Due in large part to declining enrolment, the 2010-11 WECDSB budget reflects an increase in funding of only 0.6%. The Ministry has made changes to the grants by increasing the High Needs amount Measures of Variability, the Special Equipment Amount and the Behavioural Expertise Amount. A decrease of 50% is being planned in 2010-11 in the transitional funding for the High Needs Amount that assists boards in declining enrolment situations. The introduction of Full Day JK/SK in this budget year is being accompanied with dedicated funding for special education. The Board is expected to have depleted its special education reserve in 2009-10. The budget for 2010-11 is currently projected to be in a \$1.8M deficit at year-end, which will be offset by other grants that the Board receives from the Ministry. However, better than anticipated enrolment in the first two weeks of the new school year points to a potential reduction in this projection once revised budget estimates are prepared for the Ministry in November 2010 based on October 31, 2010 actual enrolments.

- Letter from Leona Dembrowski

11. **Report from Chair**

- 2010 Spec Ed Plan Amendments to the 2005 Special Education Plan.

12. **Report from Trustees**

- Trustee Souilliere informed the committee that board has presented a balanced budget.
- EQAO results - gains in our system. Investing in Professional Development and supports to our teachers. Exciting to see the progress in all levels.
- Draft policies: Approved in principal:
 - 1. A:14 Promoting and Supporting Equity and Inclusion within a Catholic Community
 - 2. B:08 Facility Partnership

13. **Report from Superintendent**

- Superintendent Geml advised the committee that Presentation Learning for All may take place sometime before Christmas. DVD being prepared for distribution to SEAC.
- Year at a glance to be distributed at the meeting of October 20, 2010 including Educational Program Grants, Ministry Initiatives and Strategic Plan.

- Student Achievement K-12 (A.E.R.) Assessment, Evaluation, Reporting document presented to all principals through in-service.
 - IEP verification form new process.
 - EQAO scores will be available to SEAC at next meeting.
 - Board has approved the hiring of a Consultant of Mental Health (Marylou Cortese).
 - Monique Couglin has been hired as an additional Program Specialist.
 - A Psychology and Social Worker delivery model being coordinated.
 - Discussion on referrals ensued. Strategies being introduced into the schools.
14. **New Business**
- None
15. **Association Reports**
- Sonia Sovran reported for LDA. Intervention “I Can Problem sole provided by a psychology student from the U of W. for parents and their children with ADHD focusing on improving the social skills and emotional functioning.
 - LDA planning their 10th Anniversary celebration of its Resource and Support Centre
 - Annual General meeting to be held in Toronto on September 25, 2010.
 - Contract with the City of Windsor, Ontario Works Department to sub-contract psychologists to complete psychological assessments for individuals who are receiving Ontario Works, suspected of having a learning disability, and is experiencing significant difficulty acquiring or maintaining employment.
16. **Closing Prayer**
- Superintendent Geml closed the meeting with the Our Father
17. • The meeting adjourned at 7:05