



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
DIRECTOR OF EDUCATION: Joseph Berthiaume

SPECIAL REGULAR BOARD MEETING
Thursday, May 20, 2010 at 8:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom

AGENDA

- | | Page # |
|---|--------|
| I In-Camera Meeting – 7:00 p.m. | |
| II Regular Meeting of the Board - 8:00 p.m. | |
| 1. Call To Order | |
| 2. Opening Prayer | |
| 3. Recording of Attendance | |
| 4. Approval of Agenda | |
| 5. Questions Pertaining to Agenda | |
| 6. Disclosure of Interest - <u>Pursuant to the Municipal Conflict of Interest Act.</u> | |
| 7. Action Items: | |
| a. Items from the Special In-Camera Meeting, May 20, 2010 | -- |
| 8. New Business: | |
| a. Field Trips: | |
| i) Report: Catholic Central Secondary School - Field Trip to Cedar Point, Sandusky, Ohio, May 24, 2010 (C. Geml) | 1-2 |
| ii) Report: St. Anne Catholic Secondary School - Field Trip to Point Pelee National Park, May 25 and May 26, 2010 (C. Geml) | 3-7 |
| b. Report: Tender Approval - St. James Catholic Elementary School - Addition (M. Iatonna) | 8-10 |
| 9. Remarks/Questions by Trustees | |
| 10. Continuation of In-Camera, if required. | |
| 11. Closing Prayer | |
| 12. Adjournment | |

Fred Alexander
Board Chairperson

Joseph Berthiaume
Director of Education & Secretary-Treasurer



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: Fred Alexander
 DIRECTOR OF EDUCATION: Joseph Berthiaume

Special Regular Meeting Date:
 May 20, 2010

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
 Cathy Geml, Superintendent of Education
 Emelda Byrne, Assistant Superintendent of Education

SUBJECT: **CATHOLIC CENTRAL SECONDARY SCHOOL FIELD TRIP TO CEDAR POINT, SANDUSKY, OHIO**

RECOMMENDATION:

That the Board approve the Catholic Central Secondary School field trip to Cedar Point Monday, May 24, 2010

SYNOPSIS: The students will be engaged in outdoor activities for the healthy active living course.

BACKGROUND COMMENTS: In accordance with Board Policy SC:04 Field Trips, this report seeks Board approval for 105 grade 9-12 students to attend Cedar Point.

FINANCIAL IMPACT: \$70.00 per student

TIMELINES: Monday, May 24, 2010

APPENDICES:

- Request for Approval field Trip – SC:04 Form A

REPORT REVIEWED BY:

<input checked="" type="checkbox"/> EXECUTIVE COUNCIL	Review Date:	May 17, 2010
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date:	May 17, 2010
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date:	May 17, 2010



Windsor-Essex Catholic District School Board Field Trip Approval Form

Wednesday, April 14, 2010 4:35:28 PM

SC:04 Form A 2008 v.1

Send

Subject: Field Trip/Excursion Approval Form
To: Emelda Byrne

From: Darlene Kennedy
Mike McKittrick

Teacher: mike mckittrick

School: catholic central

Destination Name: cedar point

Name of Carrier: badder bus lines

Mode of Transportation: coach

Travel Company Involved: none

Departure Date: Mon, May 24, 2010

Return Date: Mon, May 24, 2010

Time of Departure from School: 7am

Approximate Time of Return to School: 10pm

Number of Male Students: 50

Number of Female Students: 50

Total Cost Per Student: 70.00

Personal Cost Per Student: 70.00

Grade of Students: (gr.9-12) 105

Number of Supervisors: Male: 3 Female: 2

Purpose of Trip/Excursion: culminating activity for the healthy active living courses

Relationship to Students' Program/Course: Maximum 200 characters.

the students will spend the day walking in an enjoyable atmosphere and developing an appreciation for the outdoors.

Pre-Trip/Excursion Preparation(s) by Students: Maximum 200 characters.

a meeting will be held prior to the trip to inform students with regard to sun screen, money, and proper identification and clothing.

Follow-up Activities Planned: Maximum 200 characters.

none planned

If activity is occurring over a weekend Indicate plans for students to attend a eucharistic celebration:

Date Submitted: Mon, Apr 12, 2010

Teacher:

Approval Date: Mon, Apr 12, 2010

Principal:

Approval Date:

Superintendent:

Approval Date:

Trustee (per SO):

For Same Day Local/Regional Trips/Excursions, submit request to Principal 2 weeks prior to trip/excursion. For Multiple Days Local/Regional Trips/Excursions, submit request to Superintendent 4 weeks prior to trips/excursions. For Special Trips/Excursions, submit request to Superintendent for Board approval 8 weeks prior to trip/excursion.

Send signed form to School Superintendent, school should retain a copy, Superintendent will return copy upon approval of trip/excursion. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, 1989, information in forms and documents pertaining to a student registered/enrolled within the Windsor-Essex Catholic District School Board is collected under the legal authority of the Education Act and its Regulations and the Ontario Student Record Guideline, 2000.



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Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
DIRECTOR OF EDUCATION: Joseph Berthiaume

**Special Regular
Meeting Date:
May 20, 2010**

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
Cathy Geml, Superintendent of Education
Sharon O’Hagan-Wong, Assistant Superintendent of Education

**SUBJECT: ST. ANNE CATHOLIC SECONDARY SCHOOL FIELD TRIP TO
POINT PELEE NATIONAL PARK**

RECOMMENDATION:

That the Board approve St. Anne Catholic Secondary School field trip to Point Pelee National Park on Tuesday, May 25 and Wednesday, May 26, 2010.

SYNOPSIS: The students will be touring the park. The two day’s are linked to the grade 9 geography environmental/physical components of the curriculum.

BACKGROUND COMMENTS: In accordance with Board Policy SC:04 Field Trips, this report seeks Board approval for 170 grade 9 students from St. Anne Secondary School to attend Point Pelee National Park.

FINANCIAL IMPACT: \$25.00

TIMELINES: Tuesday, May 25, and Wednesday, May 26, 2010

APPENDICES:

- Request for Approval Field Trip – SC:04 Form A – May 25, May 26, 2010
- Itinerary May 25, May 26, 2010

REPORT REVIEWED BY:

<input checked="" type="checkbox"/> EXECUTIVE COUNCIL	Review Date:	May 17, 2010
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date:	May 17, 2010
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date:	May 17, 2010

THE NATIONAL PARKS AND
NATIONAL HISTORIC SITES OF CANADA



LES PARCS NATIONAUX ET LES
LIEUX HISTORIQUES NATIONAUX DU CANADA

POINT PELEE

NATIONAL PARK OF CANADA

Mailing Address:

407 Monarch Lane, RR1
Leamington, ON N8H 3V4
Telephone: (519)322-2385 Fax: (519)322-1277

Park Location:

1118 Point Pelee Dr., RR1
Leamington, ON N8H 3V4
Website: www.pc.gc.ca/pointpelee
Invoice # 2694
BOOKING DATE - May 11, 2010

School: St Annes High School	Grade 9
Contact: Chris Laroque	# of students - 79 (2 buses)
Phone 727-8908	Fax 727-9953

In Park Program - ARRIVAL DATE - Tuesday, May 25/10
 9:45 Gate Arrival - self tour of the park - 1 Bus to the Boardwalk & 1 Bus to Visitor Centre
 Groups will switch for the afternoon

At the Marsh Boardwalk
 1) Exploring Pelee's marsh along boardwalk with rentals of bikes & canoes

At the Visitor Centre
 1) Stroll through exhibits and giftshop
 2) Hop on the shuttle to the tip (shuttle leaves the Visitor Centre every 20 min. on the hour and holds 64 people)

Point Pelee National Park Entrance Fee
 79 students @ \$3.90/ea - to pay on arrival
 Adults and teachers free

Please make cheque payable to RECEIVER GENERAL OF CANADA
 Above prices include GST [GST#R1214918071]

\$ 308.10 *LP front*

For office use only: Gateway/ Visitor Centre/ FOPP/ Café

L:\maryp/school&group/tours/cd prgm. in park

G:\common\ovh\staff\files\mary p

THE NATIONAL PARKS AND
NATIONAL HISTORIC SITES OF CANADA



LES PARCS NATIONAUX ET LES
LIEUX HISTORIQUES NATIONAUX DU CANADA

POINT PELEE NATIONAL PARK OF CANADA

Mailing Address:

407 Monarch Lane, RR1
Leamington, ON N8H 3V4
Telephone: (519)322-2385 Fax: (519)322-1277

Park Location:

1118 Point Pelee Dr., RR1
Leamington, ON N8H 3V4
Website: www.pc.gc.ca/pointpelee
Invoice # 2695
BOOKING DATE - May 11, 2010

School: St Annes High School

Grade 9

Contact: Chris Larocque
Phone 727-8908

Fax 727-9953

of students - 85 (2 buses)

In Park Program - ARRIVAL DATE - Wednesday, May 26/10

9:45 Gate Arrival - self tour of the park - 1 Bus to the Boardwalk & 1 Bus to Visitor Centre
Groups will switch for the afternoon

At the Marsh Boardwalk

1) Exploring Pelee's marsh along boardwalk with rentals of bikes & canoes

At the Visitor Centre

1) Stroll through exhibits and giftshop

2) Hop on the shuttle to the tip (shuttle leaves the Visitor Centre every 20 min. on the hour and holds 64 people)

Point Pelee National Park Entrance Fee

85 students @ \$3.90/ea - to pay on arrival
Adults and teachers free

Please make cheque payable to RECEIVER GENERAL OF CANADA

Above prices include GST [GST#R1214918071]

\$ 331.50

For office use only: Gateway/ Visitor Centre/ FOPP/ Café

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G:\common\evl\staff files\mryp

5/13/2010 8Terri Maitre

Friday, May 14, 2010 12:48:17 PM

Title: Field Trip/Excursion Approval Form : Windsor-Essex CDSB

Page 1 of 1



Windsor-Essex Catholic District School Board Field Trip Approval Form

Friday, May 14, 2010 12:39:13 PM

SC:04 Form A 2008 v.1

Subject: Field Trip/Excursion Approval Form

From: Anna Adisho

To: Terri Maitre

Chris LaRocque

Teacher: C. La Rocque, T. Cassidy, D. Spada... School: St> Anne's H.S.

Destination Name: Pt. Pelee Name of Carrier: Stevenson

Mode of Transportation: Bus Travel Company Involved: Stevenson

Departure Date: Tue, May 25, 2010 Return Date: Tue, May 25, 2010

Time of Departure from School: 08:30am Approximate Time of Return to School: 02:00pm

Number of Male Students: 46 Number of Female Students: 39

Total Cost Per Student: \$25.00 Personal Cost Per Student: \$25.00

Grade of Students: 9 Number of Supervisors: Male: 2 Female: 1

Purpose of Trip/Excursion: to learn about the geology/ecology of the park

Relationship to Students' Program/Course: *Maximum 200 characters.*

-Linked to the grade 9 geography environmental/physical components of the curriculum. Study the local national park system.

Pre-Trip/Excursion Preparation(s) by Students: *Maximum 200 characters.*

-Discussions about the park. Handout for pre research on the park system.

Follow-up Activities Planned: *Maximum 200 characters.*

-Take up the handout about the park. discussions on the trip and what was learned.

If activity is occurring over a weekend Indicate plans for students to attend a eucharistic celebration:

Date Submitted: Fri, May 14, 2010 Teacher: Mr. C. La Rocque

Approval Date: Fri, May 14, 2010 Principal: Jim Minello

Approval Date: Superintendent:

Approval Date: Trustee (per SO):

For Same Day Local/Regional Trips/Excursions, submit request to Principal 2 weeks prior to trip/excursion. For Multiple Days Local/Regional Trips/Excursions, submit request to Superintendent 4 weeks prior to trips/excursions. For Special Trips/Excursions, submit request to Superintendent for Board approval 8 weeks prior to trip/excursion.

Send signed form to School Superintendent, school should retain a copy, Superintendent will return copy upon approval of trip/excursion. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, 1989, information in forms and documents pertaining to a student registered/enrolled within the Windsor-Essex Catholic District School Board is collected under the legal authority of the Education Act and its Regulations and the Ontario Student Record Guideline, 2000.



Windsor-Essex Catholic District School Board Field Trip Approval Form

Friday, May 14, 2010 12:39:37 PM

SC:04 Form A 2008 v.1

Subject: Field Trip/Excursion Approval Form

From: Anna Adisho

To: Terri Maitre

Chris LaRocque

Teacher: C. La Rocque, T. Cassidy, D. Spad... School: St. Anne's H. S.

Destination Name: Pt. Pelee Name of Carrier: Stevenson

Mode of Transportation: Bus Travel Company Involved: Stevenson

Departure Date: Wed, May 26, 2010 Return Date: Wed, May 26, 2010

Time of Departure from School: 08:30am Approximate Time of Return to School: 02:00PM

Number of Male Students: 52 Number of Female Students: 33

Total Cost Per Student: \$25.00 Personal Cost Per Student: \$25.00

Grade of Students: 9 Number of Supervisors: Male: 2 Female: 1

Purpose of Trip/Excursion: To learn about the geology/ecology of the park

Relationship to Students' Program/Course: *Maximum 200 characters.*

-linked to the grade 9 geography environmental / physical components of the curriculum. Study the local national park system.

Pre-Trip/Excursion Preparation(s) by Students: *Maximum 200 characters.*

-Discussions about the park. Handout for pre research on the park system.

Follow-up Activities Planned: *Maximum 200 characters.*

- Take up the handout about the park. Discussions on the trip and what was learned.

If activity is occurring over a weekend Indicate plans for students to attend a eucharistic celebration:

Date Submitted: Fri, May 14, 2010

Teacher: Mr. C. La Rocque

Approval Date: Fri, May 14, 2010

Principal: Jim Minello

Approval Date:

Superintendent:

Approval Date:

Trustee (per SO):

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CHAIRPERSON: Fred Alexander
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**Special Board
Meeting Date:
May 20, 2010**

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
Mario Iatonna, Superintendent of Business

SUBJECT: **TENDER APPROVAL – ST. JAMES CATHOLIC ELEMENTARY
SCHOOL - ADDITION**

RECOMMENDATION:

That the Board approve the award of tender and the issuance of a purchase order contract for the addition at St. James Catholic Elementary School to Vince Ferro Construction Ltd. at the submitted bid amount of \$740,455.80 plus \$4,410.00 (Separate Price #1), including GST to be funded from 2010-11 Ministry of Education capital project funding.

SYNOPSIS:

The recent Accommodation Review process for west Windsor schools resulted in the Board approving the closure of St. Francis Catholic Elementary School and providing 4 additional classrooms at St. James Catholic Elementary School to accommodate St. Francis Catholic Elementary students. The Ministry of Education approved proceeding with the addition at St. James Catholic Elementary School and a tender was called accordingly. This report is submitted to the Board with the results of the tender and a recommendation for the issuance of a purchase order contract.

BACKGROUND COMMENTS:

A tender opening was held at the Catholic Education Centre on May 14, 2010 with Mario Iatonna, Shannon Ficon, Debbie Maurice, Gerry Racine, Joseph Passa from Passa Associates Inc. and representatives from all nine (9) bidders in attendance. Chair of the Board, Fred Alexander and Trustee Patrick Keane, Ward 2 also attended the tender opening.

A total of nine (9) bids from ten (10) invited bidders were received. These bids are summarized as follows:

NO.	TENDERER	BID AMOUNT PLUS SEPARATE PRICE #1 (incl. GST)
1.	Vince Ferro Construction Ltd. 3244 Walker Road Suite 200 Windsor, ON N8W 3R8	\$744,865.80
2.	Rob Piroli Construction Inc. 3850 Dougall Avenue #10 Windsor, ON N9G 1X2	\$763,735.56
3.	TCI Titan Contracting 1153 Tecumseh Road West Windsor, ON N8X 1H7	\$795,612.34
4.	Alliance General Contracting of Windsor Inc. 2785 Kew Drive, Unit #1 Windsor, ON N8T 3B7	\$797,819.40
5.	Artisan Windsor Inc. 2000 Fasan Drive Oldcastle, ON N0R 1L0	\$807,765.00
6.	Amico Design Build Inc. 2199 Blackacre Drive Oldcastle, ON N0R 1L0	\$826,350.00
7.	Trillium Contracting Inc. 2488 McDougall Avenue Unit #4 Windsor, ON N8X 3N7	\$848,085.13
8.	Oscar Construction Company Limited 2025 Blackacre Drive Oldcastle, ON N0R 1L0	\$865,725.00
9.	Adine Builders Limited R.R. #3 Maidstone, ON N0R 1K0	\$880,830.30

The bid submissions were reviewed and were found to be in order. The low bidder meeting specifications is Vince Ferro Construction Ltd. with a bid amount of \$744,865.80.

FINANCIAL IMPACT:

The costs for this project will be funded from the 2010-11 Ministry of Education capital project funding. At its meeting held April 27, 2010, an amount of \$1.5M was approved by the Board to cover the costs of this project, as well as rehabilitation work to the existing St. James Catholic Elementary School building and improvements to the St. John Catholic Elementary School playground.

TIMELINES:

As stated in the tender documents, the total project is required to be substantially performed and able to be occupied by Friday, August 20, 2010 with all deficiency corrections completed by August 27, 2010.

APPENDICES:

Not Applicable.

REPORT REVIEWED BY:

- EXECUTIVE COUNCIL
- SUPERINTENDENT
- DIRECTOR OF EDUCATION:

Review Date:

Approval Date: May 18, 2010

Approval Date: May 18, 2010