



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
DIRECTOR OF EDUCATION: Joseph Berthiaume

REGULAR BOARD MEETING
Tuesday, January 26, 2010 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom

A G E N D A

- | | | |
|----|--|--------|
| I | In-Camera Meeting – 6:00 p.m. | Page # |
| II | Regular Meeting of the Board - 7:00 p.m. | |
-
1. Call To Order
 2. Opening Prayer
 3. Recording of Attendance:
 4. Approval of Agenda
 5. Questions Pertaining to Agenda
 6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.
 7. Presentations:
 - a. Principal's Report on Student Achievement - St. William Catholic School (C. Geml/B. Rivait) - -
 8. Delegations:
 - a. Delegation Regarding Items Not on the Agenda
3:11.1 Any person(s) wishing to make a formal presentation to the Board shall make their intent known, in writing, to the Secretary at least one week prior to the regular meeting. They shall briefly explain in their petition the nature of their business. Discussion shall be limited to the petition and shall be not longer than ten (10) minutes. The time limit can be waived by the consent of the majority of the Board.
 - b. Delegations Regarding Items On the Agenda
3:11.2 Any person(s) wishing to appear before the Board and speak on an item appearing on the agenda of the Board Meeting has until NOON of the day of the Board meeting to make a request to the Secretary. They shall explain briefly the nature of their business. The discussion shall be limited to the item on the agenda and shall be no longer than ten (10) minutes.

9. Action Items:
 - a. Approval of Minutes
 - i) Minutes of In-Camera Meeting, January 12, 2010 --
 - ii) Minutes of Regular Board Meeting, January 12, 2010 1-9
 - b. Items from the re-convened In-Camera meeting of January 12, 2010 and the In-Camera Meeting of January 26, 2010 --

10. Communications:
 - a. External (Associations, OCSTA, Ministry): None.
 - b. Internal (Reports from Administration):
 - i) Report: Administrative Staff Report (P. Picard) 10-11
 - ii) Report: Early Learning Program (C. Geml/P. Picard) 12
 - iii) Report: Legal Services - October 2009 (M. Iatonna) 13-14
 - iv) Report: Legal Services - November 2009 (M. Iatonna) 15-16
 - v) Verbal Report: Catholic Education Centre Signage (M. Iatonna) --
 - vi) Report: 2008-2009 Fundraising Principal Reporting Compliance (M. Iatonna) 17-18

11. Unfinished Business: None.

12. New Business:
 - a. Field Trips:
 - i) Holy Names Catholic High School - New York City (C. Geml) 19-30
 - ii) St. Anne's Catholic High School - Ottawa and Montreal (C. Geml) 31-38
 - b. Report: Board Policy Review (*final approval*) - T:01 Student Trustee (L. Staudt) 39
 - c. Report: Board Policy Review (*approval in principle*) - SC: 18 Bullying Prevention and Intervention (L. Staudt) 40-45
 - d. Report: Board Policy Review (*approval in principle*) - ST: 05 Student Discipline (L. Staudt) 46-54
 - e. Report: Trustee Group Accident Insurance 2010 (M. Iatonna) 55-57

13. Committee Reports:
 - a. Report: High School Council Meeting of November 12, 2009 (S. Porcellini/L. Staudt) 58-65
 - b. Report: Special Education Advisory Committee (SEAC) Meeting Minutes of December 3, 2009 (L. Soulliere/C. Geml) 66-69

14. Notice of Motion:

15. Remarks and Announcements:
 - a. Chairperson
 - b. Director of Education
 - c. Board Chaplain

16. Remarks/Questions by Trustees

17. Pending Items
 - a. Draft Board Policy H:07 Selection Process - Principals and Vice Principals (*deferred March 10, 2009*) - -
 - b. Deferred Report (*Deferred from April 28, 2009*): Play Surface Material Standard – Rubber - -

18. Continuation of In-Camera, if required.

19. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.*
 - Tuesday, February 9, 2010
 - Tuesday, February 23, 2010
 - Tuesday, March 9, 2010
 - Tuesday, March 30, 2010
 - Tuesday, April 13, 2010
 - Tuesday, April 27, 2010
 - Tuesday, May 11, 2010
 - Tuesday, May 25, 2010
 - Tuesday, June 8, 2010
 - **Monday**, June 21, 2010

20. Closing Prayer

21. Adjournment

Fred Alexander
Board Chairperson

Joseph Berthiaume
Director of Education & Secretary-Treasurer



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
DIRECTOR OF EDUCATION: Joseph Berthiaume

**REGULAR BOARD MEETING
Tuesday, January 12, 2010 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom**

MINUTES

PRESENT

Trustees:

F. Alexander, Chair	P. Keane
J. Courtney	J. Macri
M. DiMenna, Vice-Chair	S. Porcellini
B. Holland	L. Soulliere
C. Janisse	
N. Timperio, Student Trustee	
J. Wolinski, Student Trustee	

Regrets:

Rev. L. Brunet

Administration:

J. Berthiaume (Resource)	E. Byrne
C. Geml	P. Littlejohns
M. Iatonna	P. Murray
P. Picard	C. Norris
L. Staudt	S. O'Hagan-Wong
J. Braido	J. Shea
J. Bumbacco	

Recorder:

B. Marshall

1. Call To Order - Chair Alexander called the meeting to order at 7:38 p.m.
2. Opening Prayer - Meeting opened with a prayer.
3. Recording of Attendance - All trustees present. Fr. Brunet sends his regrets due to a prior commitment.
4. Approval of Agenda

Amendments:

- Handout of 12g City of Windsor Electoral Ward Boundaries for the 2010 Municipal Elections were at Trustees' places and previously sent to the trustees electronically.
- Walk-On Delegation Request: Frank Favot re Agenda Item 12g City of Windsor Electoral Board Boundaries for the 2010 Municipal Election.

Moved by Trustee Soulliere and seconded by Trustee Keane that the request from Frank Favot, rate payer, to speak as a delegation on agenda item 12g *City of Windsor Electoral Board Boundaries for the 2010 Municipal Election* be granted and added to the agenda as item 8b(i). *Carried.*

Moved by Trustee DiMenna and seconded by Trustee Keane that the January 12, 2010 Regular Board meeting agenda be approved as amended. *Carried.*

5. Questions Pertaining to Agenda - None.

6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.

Trustee Porcellini disclosed interest in relation to agenda item 12c *H:03 Hiring of Teachers* and 12j *Schools Boards' Co-operative Inc. - Workers' Compensation Assistance Program Renewal* due to her husband's employment and did not participate in the discussion or vote on any question raised on that item.

Trustee Macri disclosed interest in relation to agenda item 12c *H:03 Hiring of Teachers* and 12j *Schools Boards' Co-operative Inc. - Workers' Compensation Assistance Program Renewal* due to his son's employment and did not participate in the discussion or vote on any question raised on that item.

Trustee Courtney disclosed interest in relation to agenda item 12c *H:03 Hiring of Teachers* and 12j *Schools Boards' Co-operative Inc. - Workers' Compensation Assistance Program Renewal* due to her daughter's employment and did not participate in the discussion or vote on any question raised on that item.

Trustee Keane disclosed interest in relation to agenda item 12c *H:03 Hiring of Teachers* and 12j *Schools Boards' Co-operative Inc. - Workers' Compensation Assistance Program Renewal* due to his son and daughter's employment and did not participate in the discussion or vote on any question raised on that item.

As a matter of record, Trustee Macri disclosed interest in December 8, 2009 agenda items 10v *2009-10 Revised Estimates*; 12c *Board Policy Review - H:03 Hiring of Teachers*; and 12f *Financial Statements for Fiscal Year ended August 31, 2009* due to his son's employment and further indicated he was not present at the meeting.

7. Presentations:

a. Principal's Report on Student Achievement - Holy Names Catholic High School - Principal's Report on Student Achievement - Principal Kevin Hamlin and Vice Principals Rosemary McDougall and Sam Sleiman were present to provide an overview of the strategies and initiatives in place at Holy Names Catholic High School to support faith development and student achievement.

8. Delegations:

a. Delegation Regarding Items Not on the Agenda

- i. Windsor Italian Heritage Committee and Windsor's Community Museum – Gil Barichello, was present on behalf of the Windsor Italian Heritage Committee and Windsor's Community Museum to donate copies of their book "*Impronte: Italian Imprints in Windsor*" Italian Imprints in Windsor to the Board's library and one to each of the high schools' resource centre.

b. Delegations Regarding Items On the Agenda

- i. Delegation Frank Favot was present to speak to agenda item 12g City of Windsor Electoral Ward Boundaries for the 2010 Municipal Election. Mr. Favot provided comment on the newly formed ward boundaries and encouraged trustees to select an option that would best protect the interests of the city rate payers and potential candidates for the position of school board trustee.

9. Action Items:

a. Approval of Minutes

- i) Minutes of In-Camera Meeting, December 8, 2009
Moved by Trustee Janisse and seconded by Trustee Soulliere that the minutes of the Committee of the Whole Board In-Camera meeting of December 8, 2009 be adopted as distributed. Carried.
- ii) Minutes of Regular Board Meeting, December 8, 2009
Moved by Trustee DiMenna and seconded by Trustee Keane that the minutes of the Regular Board meeting of December 8, 2009 be adopted as distributed. Carried.

b. Items from the In-Camera Meeting of January 12, 2010

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on January 12, 2010 pursuant to the Education Act - Section 207, to consider specific personnel, pupil, real property matters, labour relations matters, potential litigation matters and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

Trustees Porcellini, Macri, Keane and Courtney declared a conflict of interest during the In-Camera Session and excused themselves from the relevant discussion.

Moved by Trustee Janisse and seconded by Trustee Courtney that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of January 12, 2010 be approved. Carried.

Vice Chair DiMenna made the following announcements:

- receipt of the Administrative Staff Report on hiring, leave of absence, return from leave of absence, retirement and resignation of staff, dated January 12, 2010
- deferral of discussion on a request to lease the former St. Anne High School
- receipt of Audit Committee Meeting of December 2, 2009

10. Communications:

- a. External (Associations, OCSTA, Ministry): None.
- b. Internal (Reports from Administration):

i) Report: Administrative Staff Report

Moved by Trustee Holland and seconded by Trustee Janisse that the Board receive the Administrative Staff Report on hiring, retirement and resignation of staff dated January 12, 2010 as information. Carried.

ii) Report: Peer Assisted Literacy Strategies (PALS): System Review & Update

Dr. Erin Picard joined Superintendent Geml to present an update on Peer Assisted Literacy Strategies (PALS). Trustees received background information on the program from inception to current practices. The Response to Intervention (RTI) is a three tiered service delivery system designed to assist students across curriculum and special education needs involving both math and reading.

Moved by Trustee Janisse and seconded by Trustee Porcellini that the Board receive the Peer Assisted Literacy Strategies (PALS): System Review & Update as information. Carried.

iii) Verbal Report: Transportation Consortium Update

A verbal report and electronic presentation on the Transportation Consortium was provided. Superintendent Iatonna met with the Ministry and our coterminous boards to review the Effectiveness and Efficiency of the Transportation Consortium. Topics included the history of transportation services to present practices involving staff, improvements to system, and items in progress. A transportation policy concerning student courtesy rides is in its initial stage and once completed will be brought forward to the board.

iv) Verbal Report: St. Francis/St. James Integration Committee Update

Trustees received a report on the St. Francis/St. James Integration Committee activities. Surveys were distributed to St. Francis parents and over 92% of the families have indicated they will be attending St. James. Trustees were also informed a number of community building activities that have been put in place to assist the St. Francis students in the transition.

v) Verbal Report: Ministry of Education's Early Learning Program - Selected Sites

Superintendent Geml reported on the Ministry of Education's Early Learning Program and the selected school sites. The schools selected were H.J. Lassaline, Our Lady of Perpetual Help, Our Lady of Annunciation, St. Angela, St. James, St. Louis, and W. J. Langlois. Parent information nights will be scheduled at each school.

vi) Report: 2008 - 09 School Budget Status Report

Superintendent Iatonna reported that school budget allotments will be revisited following the finalization of the revised estimates.

Moved by Trustee Holland and seconded by Trustee Macri that the Board receive the 2008-2009 School Budget Status Report as information. Carried.

vii) Report: Trustee Attendance July – December 2009

Moved by Trustee Macri and seconded by Trustee Keane that the Board receive the Trustee Attendance July - December 2009 as information. Carried.

viii) Verbal Report: Erie St. Clair Community Care Access Centre (CCAC) Draft Strategic Plan

Superintendent Geml reported the Erie St. Clair Community Care Access Centre (CCAC), is currently partaking in a review of their Strategic Plan and delivery model and further indicated the potential service cuts will affect the board's families and students. The CCAC will be seeking public consultation during August 2010. Due to the inability to reach parents during the month of August, administration has asked the Ontario Ministry of Health and Long-Term Care for an extension for parental feedback.

11. Unfinished Business: None.

12. New Business:

a. Field Trips: None.

b. Report: Board Policy Review (*final approval*) - New Policy A:31 Accessibility Standards for Customer Service)

Moved by Trustee Holland and seconded by Trustee Janisse that the Board provide final approval for Policy A:31 Accessibility Standards for Customer Service. Carried.

c. Report: Board Policy Review (*final approval*) - H:03 Hiring of Teachers

Moved by Trustee Holland and seconded by Trustee DiMenna that the Board provide final approval for Policy H:03 Hiring of Teachers. Carried.

d. Report: Board Policy Review (*final approval*) - H:20 Performance Management Director of Education

Moved by Trustee Soulliere and seconded by Trustee Macri that the Board provide final approval for Policy H:20 Performance Management Director of Education. Carried.

- e. Report: Board Policy Review (*final approval*) - SC:17 Video Security Surveillance
Moved by Trustee Macri and seconded by Trustee Holland that the Board provide final approval for Policy SC:17 Video Security Surveillance. Carried.
- f. Report: Board Policy Review (*approval in principle*) - T:01 Student Trustee
Moved by Trustee Holland and seconded by Trustee Soulliere that the Board approve in principle Draft Policy T:01 Student Trustee. Carried.
- g. Report: City of Windsor Electoral Ward Boundaries for the 2010 Municipal Election
Handout was provided at trustees places and previously distributed electronically.

Trustees discussed the options presented in the report and moved to approve Option 2d which was provided in the handout.

Moved by Trustee Holland and seconded by Trustee Janisse that the Board approve Option 2d as a suitable option for elected representation in the City of Windsor for the 2010 Election to the Windsor-Essex Catholic District School Board. Carried.

Recorded vote: In Favour: Trustees Janisse, Holland, Soulliere, DiMenna, Porcellini, and Macri. Opposed: Trustee Keane. Abstained: Trustee Courtney.

- h. Report: 2010 Temporary Borrowing Resolution - Annual Expenditures

Trustees received a report indicating that a Temporary Borrowing Resolution is approved annually authorizing a limit that the Board may borrow to finance the calendar year's expenditure. The short-term loan is required to bridge finance the Board's capital expenditures that will ultimately be debentured and finance operations when expenses exceed revenues, a situation that occurs at the end of every calendar quarter due to the time lag in receiving the tax levy payments from municipalities.

Moved by Trustee Soulliere and seconded by Trustee Holland that the Board approve the 2010 Temporary Borrowing Resolution (deemed to be read three times) authorizing the Board to borrow up to \$78,600,000 to meet, until current revenues are collected, the current expenditures of the Board for 2010. Carried.

2010 TEMPORARY BORROWING RESOLUTION - ANNUAL EXPENDITURES

WHEREAS the Windsor-Essex Catholic District School Board (the "Board") considers it necessary to borrow the amount of up to \$78,600,000 to meet, until current revenues are collected, the current expenditures of the Board for 2010.

AND WHEREAS the total amount borrowed pursuant to this Resolution together with the total of any similar borrowing is not to exceed the uncollected balance of estimated revenues of the Board.

THEREFORE, BE IT RESOLVED THAT

1. The Chairperson, Vice-Chairperson or Secretary-Treasurer of the Board are hereby authorized on behalf of the Board to borrow from time-to-time by way of Promissory Note a sum or sums

not exceeding the aggregate \$78,600,000 to meet the current expenditures of the Board until the current revenues have been received and to give on behalf of the Board a Promissory note or notes under the corporate seal of the Board signed by the Chairperson or Vice-Chairperson of the Board and the Secretary-Treasurer for the monies borrowed hereunder;

Provided, however, that the interest and any other charges connected therewith do not exceed the interest that would be payable at the prime lending rate on the date of borrowing of banks listed in Schedule 1 to the Bank Act plus 100 basis points.

2. The Secretary-Treasurer of the Board is hereby authorized and directed to apply in payment of all sums borrowed as aforesaid, together with interest thereon, all monies comprising the current revenues of the Board hereafter received.
 3. The Secretary-Treasurer of the Board is hereby authorized and directed to deliver to the bank from time-to-time upon request a statement showing the total amount of unpaid previous borrowings of the Board for current expenditures together with debt charges, if any, and also the uncollected balance of the estimated revenues for the current year or, where the estimates have not been adopted, the estimated revenues of the previous year less any current revenues already collected.
- i. Report: 2010 Temporary Borrowing Resolution - Permanent Improvements

Trustees received a report indicating that a separate resolution is required to segregate the capital portion of the loans in the amount of \$49,000,000 to bridge financing until a debenture is issued.

Moved by Trustee Janisse and seconded by Trustee DiMenna that the Board approve the 2010 Temporary Borrowing Resolution – Permanent Improvements (deemed to be read three times) authorizing the Board to borrow \$49,000,000 to bridge finance the permanent improvements as detailed in Schedule A of the Resolution. Carried.

2010 TEMPORARY BORROWING RESOLUTION - PERMANENT IMPROVEMENTS

WHEREAS the Windsor-Essex Catholic District School Board (the “Board”) is permitted to borrow money pursuant to the provisions of Section 247 of the Education Act (the “Act”) for the raising of funds to finance certain permanent improvements as more particularly described in this Resolution.

AND WHEREAS:

- A. The Board has authorized the permanent improvements as detailed in Schedule “A” attached to this Resolution;
- B. The Board wishes to apply to the Canadian Imperial Bank of Commerce (“CIBC”) for a capital loan for the purpose of financing the permanent improvements;
- C. The total cost of the permanent improvements is within the Board’s Debt and Financial Obligation Limit as established by the Ministry of Education and Training.

THEREFORE, BE IT RESOLVED THAT:

1. The Chairperson, Vice-Chairperson or Secretary-Treasurer of the Board are hereby authorized on behalf of the Board to borrow \$49,000,000 for permanent improvements in accordance with the Act, plus interest at a rate to be agreed upon from time to time with CIBC.
 2. The Chairperson, Vice-Chairperson or Secretary-Treasurer of the Board are hereby authorized for and on behalf of the Board to execute and deliver all such other documents and to do such other acts and things as may be necessary to give full effect to the Resolution.
- j. Report: School Boards' Co-Operative Inc. – Workers' Compensation Assistance Program Renewal

Moved by Trustee Holland and seconded by Trustee DiMenna that the Board approve the School Boards' Co-Operative Inc. – Workers' Compensation Assistance Program Renewal. Carried.

13. Committee Reports:

- a. Report: Audit Committee Meeting Notes of December 2, 2009
Moved by Trustee DiMenna and seconded by Trustee Janisse that the Board receive the Audit Committee Meeting Notes of December 2, 2009 as information. Carried.
- b. Report: Special Education Advisory Committee (SEAC) Meeting Minutes of September 17, 2009
Moved by Trustee Holland and seconded by Trustee Soulliere that the Board receive the Special Education Advisory Committee (SEAC) Meeting Minutes of September 17, 2009 as information. Carried.

14. Notice of Motion: None.

15. Remarks and Announcements:

- a. Chairperson Alexander: Welcomed everyone back and wished them a successful year.
- b. Director of Education Berthiaume provided comment on recent activities supporting the Board's strategic priorities faith development and student achievement; community engagement and partnership activities, and congratulated Most Reverend William McGrattan on his Episcopal Ordination as Auxiliary Bishop of Archdiocese of Toronto. The Director thanked our Board for their representation at the mass of Rosemary Limarzi with a special thank you to Holy Names Music students for the music.
- c. Board Chaplain - Fr. Brunet sent regrets this evening.

16. Remarks/Questions by Trustees
- Trustee Janisse wished everyone a Happy New Year.
 - Trustee Keane commented on the Mass held at Assumption Church that was attended by both school communities, St. Francis and St. James, and indicated the principals have asked the students from both schools to think of a new logo and colour.
 - Trustee Porcellini welcomed the new Executive Assistant to the Board, and thanked Walter Spencer Robinson for his time and support of a local football player.
 - Trustee Courtney welcomed the new Executive Assistant to the Board and thanked principals who have been attending board meetings.
 - Student Trustee Wolinski commented on the Grade 11 system-wide faith retreat that will be held on Thursday and Friday, and mentioned Catholic Central's blood donation clinic was held today.
17. Pending Items
- a. Draft Board Policy H:07 Selection Process - Principals and Vice Principals (*deferred March 10, 2009*)
 - b. Deferred Report (*Deferred from April 28, 2009*): Play Surface Material Standard – Rubber
18. Continuation of In-Camera - The Board reconvened to In-Camera Committee of the Whole meeting following adjournment.
19. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.*
- Tuesday, January 26, 2010
 - Tuesday, February 9, 2010
 - Tuesday, February 23, 2010
 - Tuesday, March 9, 2010
 - Tuesday, March 30, 2010
 - Tuesday, April 13, 2010
 - Tuesday, April 27, 2010
 - Tuesday, May 11, 2010
 - Tuesday, May 25, 2010
 - Tuesday, June 8, 2010
 - **Monday**, June 21, 2010
20. Closing Prayer - Chair Alexander closed the meeting with a prayer.
21. Adjournment at 10:01 p.m.

Not approved.

Fred Alexander
Board Chairperson

Joseph Berthiaume
Director of Education & Secretary-Treasurer



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: Fred Alexander
 DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
 January 26, 2010

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
 P. Picard, Superintendent of Human Resources
 J. Bumbacco, Assistant Superintendent, Human Resources
 C. Norris, Manager of Human Resources & Policy Development

SUBJECT: ADMINISTRATIVE STAFF REPORT

RECOMMENDATION:

That the Board receive the *Administrative Staff Report* on hiring, retirement and resignation of staff dated January 26, 2010 for information.

SYNOPSIS:

BACKGROUND COMMENTS:

FINANCIAL IMPACT:

TIMELINES:

APPENDICES:

- Administrative Staff Report dated January 26, 2010

REPORT REVIEWED BY:

<input checked="" type="checkbox"/> EXECUTIVE COUNCIL	Review Date:	January 19, 2010
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date:	January 19, 2010
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date:	January 19, 2010

January 26, 2010

**Windsor-Essex Catholic District School Board
Administrative Staff Report**

	Employee Name	Position	Date
HIRING:	Schram, Kristin	Elementary Teacher	January 5, 2010
RESIGNATION:			
RETIREMENT:	Bachetti, Rosa	Elementary Teacher	January 31, 2010
	Summerfield, Linda	Elementary Secretary	January 1, 2010



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: Fred Alexander
 DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
 January 26, 2010

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
 Cathy Geml, Superintendent of Education

SUBJECT: EARLY LEARNING PROGRAM

RECOMMENDATION:

That the Board receive the report – Early Learning Program as information.

SYNOPSIS: The Board has received approval from the Ministry of Education to launch the Early Learning Program in the following school communities: H.J. Lassaline, Our Lady of the Annunciation, Our Lady of Perpetual Help, St. Angela, St. James, St. Louis, W.J. Langlois, based on the following criteria: existing space and projected student enrolment, student achievement, neighbourhood needs – such as socio-economic challenges, impact on existing child care programs, our school Board’s Capital Plan.

BACKGROUND COMMENTS: On October 27, 2009, the Ministry of Education announced the intention to move forward with the implementation of full-day learning for four and five year olds in elementary schools across Ontario. The Early Learning Program will be phased in over the next five years. This announcement was in response to Dr. Charles Pascal’s Report - “With Our Best Future In Mind – Implementing Early Learning in Ontario”.

FINANCIAL IMPACT: To be determined through the implementation process.

TIMELINES: Five-year plan

APPENDICES: N/A

REPORT REVIEWED BY:

<input type="checkbox"/>	EXECUTIVE COUNCIL	Review Date:	January --, 2010
<input checked="" type="checkbox"/>	SUPERINTENDENT	Approval Date:	January 20, 2010
<input checked="" type="checkbox"/>	DIRECTOR OF EDUCATION:	Approval Date:	January 20, 2010



1325 California Avenue
 Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
 January 26, 2010

BOARD REPORT

Public **In-Camera**
PRESENTED FOR: Information Approval
PRESENTED BY: Senior Administration
SUBMITTED BY: Joseph Berthiaume, Director of Education
 Mario latonna, Superintendent of Business
SUBJECT: **LEGAL SERVICES – OCTOBER 2009**

RECOMMENDATION:

That the Board receive the report Legal Services – October 2009 as information.

SYNOPSIS:

By the terms of the agreement with the Board, the Board’s solicitor, Shibley Righton LLP, is required to report fees and services on a regular basis.

BACKGROUND COMMENTS:

This report is supported by documentation that has been provided to and reviewed by Senior Administration. Records provided indicate hourly rates, time billed, description of services and total amount invoiced.

FINANCIAL IMPACT:

For the month of October 2009 legal fees submitted are as follows:

*Real Estate and Property Matters	\$0.00
*Labour (incl. Grievances, Contract Administration and Arbitration)	\$27,725.00
*Litigation (inc. OLRB Hearings, Spec Ed., Human Rights and Safe School Issues)	\$0.00
*Contract Negotiations	\$0.00
*Other Misc. (On-going Legal Advice and Consultation)	\$23,890.00

TOTAL **\$51,615.00**

The above fees do not include disbursements and GST.

TIMELINES: N/A

APPENDICES: None

REPORT REVIEWED BY:

- EXECUTIVE COUNCIL
- SUPERINTENDENT
- DIRECTOR OF EDUCATION:

Review Date: January 11, 2010

Approval Date: January 11, 2010

Approval Date: January 11, 2010



1325 California Avenue
 Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
 January 26, 2010

BOARD REPORT

Public **In-Camera**
PRESENTED FOR: Information Approval
PRESENTED BY: Senior Administration
SUBMITTED BY: Joseph Berthiaume, Director of Education
 Mario latonna, Superintendent of Business
SUBJECT: **LEGAL SERVICES – NOVEMBER 2009**

RECOMMENDATION:

That the Board receive the report Legal Services – November 2009 as information.

SYNOPSIS:

By the terms of the agreement with the Board, the Board’s solicitor, Shibley Righton LLP, is required to report fees and services on a regular basis.

BACKGROUND COMMENTS:

This report is supported by documentation that has been provided to and reviewed by Senior Administration. Records provided indicate hourly rates, time billed, description of services and total amount invoiced.

FINANCIAL IMPACT:

For the month of November 2009 legal fees submitted are as follows:

*Real Estate and Property Matters	\$0.00
*Labour (incl. Grievances, Contract Administration and Arbitration)	\$26,960.89
*Litigation (inc. OLRB Hearings, Spec Ed., Human Rights and Safe School Issues)	\$0.00
*Contract Negotiations	\$0.00
*Other Misc. (On-going Legal Advice and Consultation)	\$28,557.50

TOTAL **\$ 55,518.39**

The above fees do not include disbursements and GST.

TIMELINES: N/A

APPENDICES: None

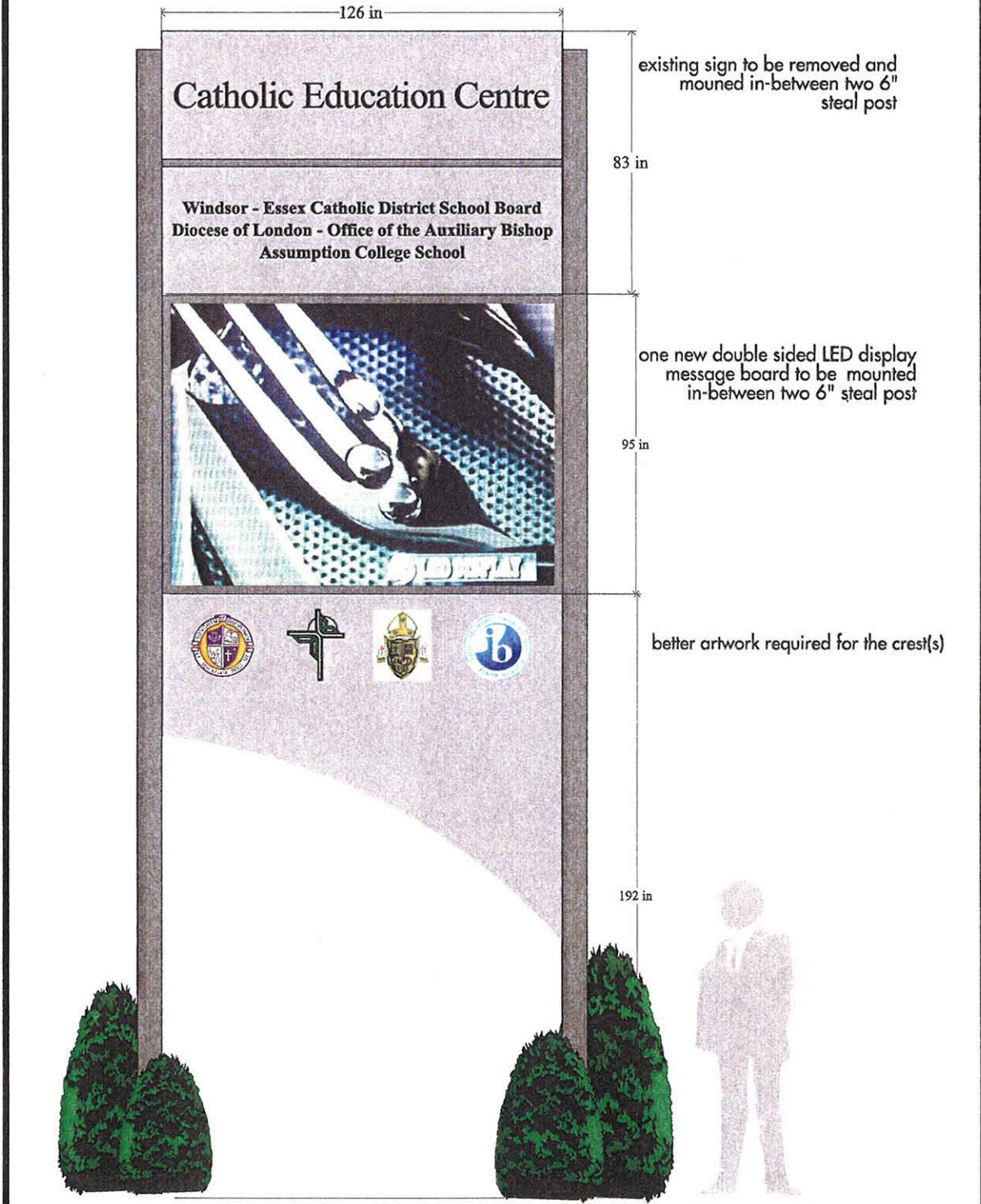
REPORT REVIEWED BY:

- EXECUTIVE COUNCIL
- SUPERINTENDENT
- DIRECTOR OF EDUCATION:

Review Date: January 11, 2010

Approval Date: January 11, 2010

Approval Date: January 11, 2010



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ADDRESS & PHONE

10/27/09

DATE

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REVISIONS

APPROVAL

X

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DESIGNER

Ron Habib

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SALES PERSON



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
January 26, 2010

BOARD REPORT

Public **In-Camera**
PRESENTED FOR: Information Approval
PRESENTED BY: Senior Administration
SUBMITTED BY: Joseph Berthiaume, Director of Education
 Mario latonna, Superintendent of Business
SUBJECT: 2008-09 FUNDRAISING PRINCIPAL REPORTING COMPLIANCE
RECOMMENDATION:

That the Board receive the report on the 2008-2009 Fundraising Principal Reporting Compliance as information.

SYNOPSIS:

Board Policy SC:02 Fundraising contains provisions for reporting on school fundraising activities by Principals to their school communities. This Board report provides a summary of compliance by Principals to these requirements for the previous school year of 2008-09.

BACKGROUND COMMENTS:

Board Policy SC:02 Fundraising provides for compliance reporting as follows:

Policy Clause 11. An annual financial summary of all fundraising activities conducted during the previous school year shall be presented to the school community and submitted to the Superintendent of Education by the Principal and the School Council no later than October 31. The following reports are required to be used:

- ***Form B - School Council Fundraising Activities: Annual Summary Record***
- ***The "Detailed Category Summary" from the School Banking Program***

As of the date of this report, there have been 50 out of 50 annual financial summaries of school fundraising activities provided by Principals through the Superintendent of Business to their respective Superintendents of Education. The school communities have been supplied with this information through various means, including provision to school council chairs and school councils, placement on school websites and/or inclusion in school newsletters.

FINANCIAL IMPLICATIONS: NA

TIMELINES:

The fundraising compliance reporting deadline for the 2008-09 school year was October 31, 2009. All compliance reporting from schools was received by the Superintendent of Business in time in order to complete the Board's financial statements and for the work of the Board's external auditors to be finalized.

APPENDICES:

N/A

REPORT REVIEWED BY:

<input checked="" type="checkbox"/>	EXECUTIVE COUNCIL	Review Date:	January 18, 2010
<input checked="" type="checkbox"/>	SUPERINTENDENT	Approval Date:	January 18, 2010
<input checked="" type="checkbox"/>	DIRECTOR OF EDUCATION:	Approval Date:	January 18, 2010



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: Fred Alexander
 DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
 January 26, 2010

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
 Cathy Geml, Superintendent of Education
 Emelda Byrne, Assistant Superintendent of Education

SUBJECT: **HOLY NAMES CATHOLIC HIGH SCHOOL
 - FIELD TRIP TO NEW YORK CITY, NEW YORK**

RECOMMENDATION:

That the Board approve the Holy Names Catholic High School field trip to New York City, New York from Tuesday, April 27, 2010 to Friday, April 30, 2010.

SYNOPSIS: In accordance with Board Policy SC:04 Field Trips, this report seeks Board approval for 40 students in Grades 11 and 12 to travel to New York City, New York. This trip is in relation to their courses of study in Dance, Drama, English and Business Courses.

BACKGROUND COMMENTS: This field trip request is in compliance with the Field Trip policy.

FINANCIAL IMPACT: Approximately \$975 Canadian per student.

TIMELINES: Tuesday, April 27, 2010 to Friday, April 30, 2010.

APPENDICES:

- Request for Approval of Field Trip - Form A
- Itinerary
- Rationale

REPORT REVIEWED BY:

<input checked="" type="checkbox"/> EXECUTIVE COUNCIL	Review Date:	January 11, 2010
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date:	January 11, 2010
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date:	January 11, 2010



Windsor-Essex Catholic District School Board Field Trip Approval Form

SC:04 Form A 2008 v.1

Send

Subject: Field Trip/Excursion Approval Form

From: C DiPonio
Kevin Hamlin
D Czudner

To: D Steffens
Emelda Byrne

Teacher: D Czudner School: Holy Names High School
 Destination Name: New York City Name of Carrier: Spirit Air
 Mode of Transportation: bus, plane Travel Company Involved: Great Adventure Tours
 Departure Date: Tue, Apr 27, 2010 Return Date: Fri, Apr 30, 2010
 Time of Departure from School: 4:30am app... Approximate Time of Return to School: 10:00 pm
 Number of Male Students: 20 Number of Female Students: 20
 Total Cost Per Student: 975.00-100... Personal Cost Per Student: 925.00-95...
 Grade of Students: 11,12 Number of Supervisors: Male: 1 Female: 3

Purpose of Trip/Excursion: connected to Dance, Drama, English, Business Programmes

Relationship to Students' Program/Course: *Maximum 200 characters.*

Each group will participate in subject specific workshops geared toward them. For example, the Business group will attend the opening bell of Nasdaq.

Pre-Trip/Excursion Preparation(s) by Students: *Maximum 200 characters.*

Each student will meet with the teacher in charge of their programme, write an essay and help fundraise.

Follow-up Activities Planned: *Maximum 200 characters.*

Each student will share their experiences with classmates upon their return.

If activity is occurring over a weekend Indicate plans for students to attend a eucharistic celebration:

We will not be in the city over a weekend, but the group will attend Mass at St. Patrick's Cathedral.

Date Submitted: Mon, Jan 04, 2010 Teacher: D Czudner
 Approval Date: Mon, Jan 04, 2010 Principal: Kevin Hamlin
 Approval Date: Mon, Jan 04, 2010 Superintendent: Cathy Geml, Emelda Byr...
 Approval Date: Trustee (per SO):

For Same Day Local/Regional Trips/Excursions, submit request to Principal 2 weeks prior to trip/excursion. For Multiple Days Local/Regional Trips/Excursions, submit request to Superintendent 4 weeks prior to trips/excursions. For Special Trips/Excursions, submit request to Superintendent for Board approval 8 weeks prior to trip/excursion.

Send signed form to School Superintendent, school should retain a copy, Superintendent will return copy upon approval of trip/excursion. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, 1989, information in forms and documents pertaining to a student registered/enrolled within the Windsor-Essex Catholic District School Board is collected under the legal authority of the Education Act and its Regulations and the Ontario Student Record Guideline, 2000.



GREAT ADVENTURE TOURS

PH: 519-727-3661 or 800-638-3945

FX: 519-727-6988

Linda@greatadventuretours.com

December 7, 2009
Holy Names High School
Via Email-

Attn: Ms Daniella Czudner

Quote: SQ5010

New York City April 27-30, 2010

Tuesday April 27, 2010

Meet your local school bus for transfer from Holy Names High School to Detroit Metro Airport

Group Departs On **morning flight** To New York City

Group arrives at **LaGuardia Airport New York**

Group is **transferred by motorcoach** from the airport to Manhattan Hotel

Arrive at the **Hampton Inn- Time Square North**

(851 Eighth Avenue @ 51st Street Phone:-212-581-4100)

Each member of the Group will receive a **7 Day Metro Pass** to be used during the duration of the trip

Top of the Rock-

It's an experience in history and scenery that culminates with the best views of New York City from the newly renovated 70-story summit of 30 Rockefeller Plaza

Lunch at your own expense at Variety Café located at 48 West 48th Street next to Rockefeller Centre- good selection of food- hot foods, pizza, salads, sandwiches, hibatchi, sushi etc.. THIS IS WHERE YOU WILL BE **MEETING YOUR GUIDE**

3:00 pm

Lower Manhattan Tour- Tribeca, Chinatown, Little Italy , Battery Park, Wall Street, Trinity Church, World Trade Center site, St Paul's Chapel

Board the **Staten Island Ferry**- this is a great opportunity to view the Statue of Liberty and Ellis Island

Tour will end in Little Italy

6:00 pm

Dinner in the heart of New York's Little Italy
Il Piccolo Bufalo

Return to Hotel

Optional Broadway Show- additional cost
Security 11pm – 6am-

Wednesday April 28, 2010**Breakfast** at hotel

DANCE- & DRAMA- Broadway Classroom"- Broken into 2 separate workshops

DANCE- Choose from

Creative Energies- The dancer is treated as an actor in this class, designed for the dancer who wants to get in touch with his/her creative spirit and dance from the heart. Past dancers who have experienced this wonderful workshop have left with a renewed sense of their abilities and talent. Imagination, courage, and playfulness are tools the dancer will discover in this safe and positive environment. Past teachers have included Donna Drake (original A Chorus Line and Emmy® Award winner) and Carol Schuberg (assistant to choreographer Tony Stevens).

A 5678!- This is a wonderful opportunity to experience styles of different Broadway choreographers. This two part workshop is designed for the serious dancer to learn a combination in a nurturing environment while learning how to pick up a combination quickly, the callback procedure, and how to get the job. The dancer will learn choreography from past and current Broadway shows.

Tap- This class for experienced tappers consists of foot exercises, work across the floor, and learning a full combination. Past teachers have been Dirk Lumbard (Chitty Chitty Bang Bang), Patti D'Beck (dance captain of Tommy Tune's My One and Only) and Randy Skinner (choreographer of the revival of 42nd Street).

Jazz- This jazz class allows students to practice various styles from Jack Cole to current trends in jazz dance. Starting with a warm-up, coordination exercises, and work across the floor, and ending with a combination, this workshop is taught by an experienced jazz teacher from the Broadway community or music video arena. •

DRAMA- Choose from-

Meet the Artist- Meet some of Broadway's most gifted artists in an intimate setting, where you'll hear the experiences of a professional actor, director, choreographer, casting director or agent. The artist will discuss the challenges of the business, backstage anecdotes, and career choices. Past participants have included Tony® Award winners Joanna Gleason, Karen Ziemba, Frank Woods, Bebe Neuwirth, and Tony-nominee Dick Scanlon (author of Thoroughly Modern Millie).

Theatre Game- In a playful and fun environment, participants are encouraged to explore spontaneity, impulse, freedom, imagination, and creativity (all vital components to good acting) with acting exercises and theatre games often used in professional rehearsals. 60 minutes

Enter Acting- *This workshop in building trust in one's talent, finding the truth of the moment, and developing the whole actor utilizes an actor's greatest gift, the imagination. Various exercises are carefully crafted to meet the needs of the acting student. Past teachers include Broadway veterans, Julia Gibson and Frank Wood, both of whom hold M.F.A.s from NYU's Tisch School of the Arts.*

ENGLISH – Random House Publishing Company- *Office tour and learn about a careers available in publishing*

Business- *The “Business of the Business”- what does it take to produce a Broadway show. Meet members of the Broadway industry and discuss Broadway from the perspective of the business. Learn about what is involved in buying the rights to a production, start up costs, royalties, actors equity etc.*

Lunch at your own expense

New York Mets Game- vs Los Angeles Dodgers

Dinner at ESPN Zone Time Squares –

SECOND BROADWAY SHOW or ACTIVITY CARD FOR ESPN ZONE
(included in cost)

Return to Hotel

Security 11pm – 6 am

Thursday April 29, 2010

Breakfast at the hotel

"Broadway Classroom"- Dance - & Drama- *SECOND CLASS*

Ballet- In this workshop, ballet technique taught by an experienced teacher with a background at Joffrey, New York City Ballet, or American Ballet Theater. The class includes of barre work, center exercises, and learning a full combination. 2 hours

Dancing For Dancers- Dancers begin with floor barre warm-up and a demonstration across the floor, after which they move on to learning a routine, designed to strengthen concentration and help them pick up steps more quickly. Past teachers include Donna Drake (*A Chorus Line*), Patti D'Beck (*Annie Get Your Gun*), and Jonathan Cerullo (assistant choreographer of the film *The First Wives Club* and associate choreographer of four Broadway musicals). • 2 hours

Fosse Workshop- Learn the style of legendary Broadway and film director/choreographer Bob Fosse, winner of the Tony, Oscar, and Emmy in the same year. Past teachers have included Dana Moore (who appears in the Fosse video) and Jonathan Cerullo (Broadway choreographer and cast member of Fosse's *Sweet Charity*). • 2 hours-

Quick Wits- This introduction to the art of improvisation uses topical issues to build tools in flexibility, concentration, and spontaneity, while strengthening confidence and encouraging a sense of frolic, fun, and humor. 90 minutes

Wanted: Experienced Actor- A casting director discusses being seen, how to market the working actor, and what it takes to get the job. Topics have included headshots and resumes. Past teachers include Robyn Knoll (casting director of over 50 films and HBO's *The Sopranos*) and Kim Moarefi (*The Cosby Show*). 60 minutes

Let's Get Technical- A Broadway stage manager or set designer discusses the technical execution of a director's vision and the collaborative process of lighting and designing a set for a production. 60 minutes

English - "Catcher In The Rye Tour"- Local Tour Guide

Business-Tour of Behind-the-scenes tour at Macy's • Go behind the scenes at Macy's flagship store, which ranks as the second-most visited attraction in New York City after the Empire State Building. First founded in 1858, Macy's relocated to its current Herald Square location in 1902. With the completion of its 7th Avenue addition 22 years later, Macy's earned its title as the "World's Largest Store." The store also gave birth to the annual Macy's Thanksgiving Day Parade, which endures today as an American tradition, featuring gigantic balloon characters and celebrity performances. **During your tour, you'll learn about the strategic selling techniques that have made Macy's such a lasting success.** You'll also have free time to explore the store on your own

Lunch at your own expense

NBC Studio Tour- *Since 1933, NBC has offered this historic tour that takes you behind-the-scenes of NBC's New York operations. An NBC Page will be your ambassador to the world of the Peacock network. The tour gives you the opportunity to visit some of the most famous studios including: Dateline NBC, NBC Nightly News, NBC Sports, Late Night with Conan O'Brien, The Rosie O'Donnell Show, and Saturday Night Live. Tours are conducted in a working facility that might give you the opportunity to catch a glimpse of a show in pre-production or cross paths with a famous NBC personality.*

Business Students will have a **guided campus tour of New York University (NYU)- AFTERNOON**

Dinner at Carmine's Time Square- NYC's Legendary Family Style Italian Restaurant

Evening performance of the **Broadway Smash Musical "Wicked"**
Based on Gregory Maguire's acclaimed novel, the spellbinding WICKED transports audiences to a fantasy world of wizards and witches to tell the incredible untold story of the Witches of Oz and how one came to be called 'good' and the other 'wicked'. Experience this unforgettable, award-winning musical and discover you've not been told the whole story about the land of Oz...

Or The Broadway Hit "Billy Elliott:"- *The one name on everybody's lips is BILLY. BILLY ELLIOT THE MUSICAL is the new show that has captured Broadway's heart and received the best reviews for any musical in years. Called "EXTRAORDINARILY UPLIFTING" by Time Out New York and "INTOXICATING" by The New York Times, BILLY ELLIOT is a joyous, exciting and feel-good celebration of one boy following his heart and making his dreams come true. Based on the critically acclaimed feature film, BILLY ELLIOT is brought to life by the movie's original creative team – director Stephen Daldry, choreographer Peter Darling and writer Lee Hall – along with music legend Elton John, who has written what the New York Post calls "HIS BEST SCORE YET!" Come discover for yourself the next great Broadway musical, BILLY ELLIOT.*

Return to Hotel

Security 11pm – 6 am

Friday April 30, 2009

Breakfast at hotel

CBS Early Show- (studios at 59th and 5th) . meet the cast of the Popular morning show and be part of the audience. Group will appear on air – time to be advised
A Short studio tour to follow

Opening Bell of Nasdaq (The NASDAQ Stock Market

St. Patricks Cathedral – Possible Noon Mass

Lunch will be at Sardis New York - *In the heart of New York 's Theater District, Sardi's has been the toast of Broadway for 82 years. Located at 234 West 44th Street.. Dine where the Stars Dine*

Last chance to discover a few more of New York's renown spots during your **Walking Tour** ... visit Macy's, Bloomingdales, the Empire State Building, Central Park

Return to hotel

Transfer Group is transferred by motorcoach to the airport

Group departs on **evening** to Detroit

Group arrives at Detroit Metropolitan Airport

Meet your local school bus for transfers from Detroit Metro Airport to Holy Names High School

End of service

Price per person based on occupancy level, minimum 40 paid people:**Single: \$1775.00****Double: \$1310.00****Triple: \$1125.00****Quad: \$999.00****Price includes:**

- Roundtrip transfers (school bus) between Holy Names HS and Detroit Metro airport
- Roundtrip airfare from Detroit to New York City
- Roundtrip cost for 1 checked bag per person
- Use of motorcoach as indicated in New York City (airport transfers,)
- 3 nights hotel accommodations
- Security guard nightly (11pm-7am)
- 7 Day Metro Card
- 3 breakfasts
- 3 dinners & 1 Lunches
- Ticket to the Broadway Musical WICKED or Billy Elliott
- Ticket to a second Broadway Show (to be determined)
- 1 ticket to a New York Mets baseball game (subject to schedule availability)
- Attraction admissions as outlined on itinerary
- 2 City Tours – “Catcher In The Rye” & New York City Tour
- Service of a local tour guide (as outlined on itinerary)
- All meal gratuities
- All taxes
- 1 “create a video” trip souvenir for each participant
-

***** Price includes 4 complimentary packages (based on 1 triple & 1 single room) for 40 paying passengers ******

All prices are subject to availability until receipt of signed contract

Rationale for NYC Field Trip

Grade 11 University Preparation

Media Studies – p.21

“analyze the relationship between media works and their audiences”
(target audiences chosen by advertising campaigns. Identify demographic profile of the target audience for *Wicked*.)

Language – p. 19

“communicate orally in large and small groups for a variety of purposes, using appropriate academic and theoretical language.”
(FOLLOW UP DISCUSSION RE: PERSPECTIVE)

Literature Studies & Reading – p. 14

“compare their own ideas, values, and perspectives with those expressed or implied in a text (eg. Analyze the thinking and response of a fictional character in a crisis and compare them with their own probable reaction; debate two different interpretations of a literary work using specific references to the text to support their arguments.)” To be done at the site of Holden Caulfield’s epiphany in *The Catcher in the Rye*.

Understanding Elements of Style – p.15

“analyze how language and syntax are used in texts to create a voice appropriate to the purpose and audience.”

Grade 12 University Preparation

Literature Studies and Reading

2.1 “analyze and assess how key elements of challenging plays and essays reinforce the works themes and ideas.”

1.1 “analyze and assess ideas, themes, concepts and arguments in print and electronic texts (eg. Assess how the use of multiple perspectives in a novel contributes to its theme...)”

3.1 “analyze how language and syntax are used in texts to create particular effects (eg. Analyze how language is used to create pathos in a play...)”

Language

2.1 “Communicate orally in large and small groups for a variety of purposes, with a focus on challenging and extending the ideas of others; using academic and theoretical concepts and language; and discussing the coherence, relevance, strengths and weaknesses of ideas and arguments.”

2.2 “ Communicate orally in group discussions applying such skills as the following:

leading and contributing to productive discussion...
generating ideas, contributing information
connecting ideas and arguments to other knowledge; making inferences...”

Media

1.2“explain how representation, form, style, and technique in media works convey messages with social, ideological, and political implications.”

1.3“explain the relationship between media works and their audiences.”

Dance - Grade 11/12 Expectations

CR3.02 Demonstrating an understanding of the relationship between aspects of presentation/performance and aspects of production.

ANV.02 Analyse the significance and function of a wide variety of dance forms.

TH1.03 Describe societal and artistic changes affecting current dance forms in Canada and in other parts of the world.

International Business Fundamentals

The Global Environment for Business – pg 79

- analyse ways in which people and domestic businesses have been and are affected by international business.

World Markets and Careers – pg 85

Determine the educational requirements for employment in international business

Identify occupations, skills and competencies, and education and training that relate to international markets.

Cost

The organizers plan to hold several fundraising events during 2nd semester in order to offset the cost.



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: Fred Alexander
 DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
 January 26, 2010

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
 Cathy Geml, Superintendent of Education
 Sharon O'Hagan Wong, Assistant Superintendent of Education

SUBJECT: **ST. ANNE HIGH SCHOOL
 FIELD TRIP TO OTTAWA AND MONTREAL**

RECOMMENDATION:

That the Board approve the St. Anne High School field trip to Ottawa and Montreal, Tuesday, May 18 – Saturday, May 22, 2010.

SYNOPSIS: In accordance with Board Policy SC:04 Field Trips, this report seeks Board approval for (40) forty students in Grade 10 to develop a greater awareness of their Canadian heritage.

BACKGROUND COMMENTS: This field trip is linked with the grade 10 Civics and History courses, as per curriculum objectives.

FINANCIAL IMPACT: Approximately \$399 per student.

TIMELINES: Tuesday, May 18, 2010 to Saturday, May 22, 2010.

APPENDICES:

- Request for Approval of Field Trip – SC:04 form A
- Itinerary

REPORT REVIEWED BY:

<input checked="" type="checkbox"/> EXECUTIVE COUNCIL	Review Date:	January 18, 2010
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date:	January 15, 2010
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date:	January 18, 2010



GREAT ADVENTURE TOURS INC.
498 Blanchard Dr Tecumseh ON N8N 2L9
Phone: (519) 727-3661 // Toll free: (800) 638-3945
Fax: (519) 727-6988
fannie@greatadventuretours.com

January 4th, 2010

Ste Anne Catholic High School
Care of: John Cruzocrea
jcruzocrea@hotmail.com
Phone: (519) 727-8928 - School

Quote #: SQ2112.MtlRev

OTTAWA & MONTRÉAL SCHOOL TRIP
May 18-21, 2010

DAY 1 - Tuesday, May 18, 2010

6:30am Group meets their **deluxe motorcoach** and depart **Ste. Anne Catholic High School** for Ottawa. (780km ~ 9 hours without stops)

Rest stops and meals (self-arranged) will be provided along the way.

4:30pm Upon arrival in Ottawa, group will head for a visit at the **Supreme Court of Canada** – A visit to the Supreme Court of Canada will give your students the opportunity to become better acquainted with Canada's highest court. Tour guides, who are all law students, will familiarize students with the operation of the Canadian judicial system and will explain how legal issues of public importance are dealt with by the Supreme Court of Canada.

▪ Please note: *Guided tours may be altered or cancelled due to court activity sometimes on short notice. Mock trial has been requested but can never be guaranteed in advance.*

5:00pm Dinner will be on their own tonight.

7:00pm Participate in a **Crime & Punishment Jail Tour** – Tour the Old Carleton County Jail and learn about why Ottawa was once considered 'the most dangerous town in North America'. Learn about early prison life, as you see the jail cells, death row and the last working gallows in Canada. Commentary presented by experienced tour guides from The Haunted Walk of Ottawa in partnership with Hostelling International. A portion of the proceeds assists in the preservation of the HI-Ottawa Jail Hostel.

Quote #: SQ2112Mtl Rev

Ottawa & Montréal School Trip

May 18-21, 2010

Day 1 ~ Continue...

8:30pm Check-in to your **Downtown Ottawa Hotel** for **2 Nights**. Enjoy your stay at this centrally located hotel, minutes away from the University of Ottawa, the Parliament Hill, the Rideau Centre, the Byward Market, just to name a few.

• Please note: *Hotels are inspected annually by our GATi staff for quality assurance. If your group has special amenity requests, such as an indoor swimming pool on the premises, let us know!*

Have a good night rest.

DAY 2 ~ Wednesday, May 19, 2010

7:30am **Breakfast** at your hotel this morning.

8:30am This morning, meet with your local step-on guide and depart on a **3-hour Ottawa City Tour**. Discover Ottawa, the Nation's capital. While in Ottawa, discover its many historical landmarks, architecture, scenic waterways and so much more.

11:30am Enjoy some time on your own to explore the **ByWard Market**, to grab a bite to eat and do a little bit of shopping. Established by Lt-Col. John By in 1826, the ByWard Market is one of Canada's oldest and largest public markets. The legendary builder of the Rideau Canal, Colonel By himself laid out the street plan of the Market, designating George Street and York Street to be extra wide to accommodate the creation of a public market and gathering place.

1:30pm Group boards coach and travel to the Museum of Civilisations

2:00pm Visit the **Canadian Museum of Civilization** - The museum offers an informative and entertaining perspective on 10,000 years of human history. Its life-size reconstructions of historic sites and situations will fascinate all ages. Stroll along the boardwalk in a West Coast aboriginal village, and walk among the world's largest indoor collection of totem poles. Experience the Canadian Museum of Civilization with your **own personal guide**, who will present important themes in one of our four permanent galleries. Choose between the following tours:

- **Grand Hall** - The Enduring Traditions of Canada's First Peoples
- **Canada Hall** - A Walk through a Thousand Years of History
- **First Peoples Hall** - A Guided Tour of the First Peoples Hall
- **Face to Face** - A Guided Tour of the Canadian Personalities Hall

4:00pm After the visit, enjoy an **IMAX presentation** at the Canadian Museum of Civilization. (Schedule to be determined)

Quote #: SQ2112Mtl Rev

Ottawa & Montréal School Trip

May 18-21, 2010

Day 2 ~ Continue...

- 5:10pm Just before dinner, discover more of Canada's Capital with a **gilded tour of the Parliament Hill – Centre Block**. Students tour the focal point of Canadian democracy, located in one of the most beautiful legislative buildings in the world.
- 6:30pm Dinner is on their own tonight.
- 7:45pm Group travel to the Laurier House National Historic site.
- 8:00pm After dinner, travel to the Laurier House National Historic Site for a **Candle Lit Tour** - Glimpse into the personal life of Prime Minister King as Edward the Butler takes you behind the scenes. The candlelit tour of Laurier House evokes a sense of the personalities that shaped the politics of the first half of the 20th Century.
- 9:00pm End of the tour. Group is to return to their hotel for the night.

DAY 3 ~ Thursday, May 20, 2010

- 7:30am **Breakfast** at your hotel this morning.
- 8:30am This morning, group travel to the War Museum.
- 9:00am Visit the **Canadian War Museum** - Discover the military history of Canada through a vast collection of artifacts, moving personal stories, works of art, and unforgettable photography. Explore the human conflicts that have shaped Canada, Canadians and the world. A must-see is the panoramic LeBreton Gallery, which houses a Voodoo jet, tanks, artillery, and a wide range of military vehicles. The highlight of any visit is the Museum's extensive permanent exhibition, which chronicles Canada's military past from ancient times to the contemporary period.
- 10:30am Group boards coach and travel to the town of Carp which is located approximately 35 minutes away from the city.
- 11:00am **Welcome to Diefenbunker: Canada's cold war museum** - A huge four-storey bunker, buried deep under a hillside and meant to house crucial elements of Canadian government in a nuclear war. Built to protect the government from nuclear attack, this once-secret bunker is now a museum and National Historic Site of Canada.
- 12:30am Group returns to Ottawa for lunch

Quote #: SQ2112Mtl Rev

Ottawa & Montréal School Trip

May 18-21, 2010

Day 3 ~ Continue...

- 1:00pm Enjoy lunch on your own at **Rideau Centre** – Ottawa's Premier shopping destination, featuring over 200 stores, is located in the heart of downtown, one block east of Parliament Hill.
- 2:30pm Group boards coach and depart for **Montréal, Québec** (200km ~ 2½ hours)
- 5:00pm Group check into their **downtown Montréal** hotel for 1 night.
- 6:00pm Dinner is on their own tonight. Many restaurant suggestions are available on Crescent Street such as **Wiestein & Gavino's Pasta Bar Factory**. For those interested, **Montréal Chinatown** would also be a good place to have dinner at a reasonable cost.
- 7:30pm Group is to return to their hotel for a good night sleep.

DAY 4 ~ Friday, May 21, 2010

- 7:30am **Breakfast** at your hotel this morning.

During the day, group will be using a **1-day Montréal Metro Pass** Which will provide them with unlimited Metro Ride transportation any where in Montréal.

- 9:30am This morning, visit the **McCord Museum** - Which offers dynamic and stimulating exhibition and programs. Discover one of North America's most important historical collections. This collection is an inspiration for anyone seeking to explore the history of Canada.
- 12:00pm Upon arrival, enjoy lunch and leisure time on your own at **Place Jacques Cartier square**. This square located in Old Montreal. Here, you'll discover the city's oldest district, with its wealth of history, spectacular architecture unique in North America, museums, boutiques, art galleries and many cafés and restaurants.
- 2:30pm This afternoon, visit **Pointe-à-Callière**, the Montreal Museum of Archaeology and History. The Museum was founded as part of celebrations to mark Montreal's 350th birthday and owes its existence largely to the significant archaeological discoveries made on the site during the 1980's. The Museum shows collections of artifacts from the First Nations of the Montreal region that illustrate how various cultures coexisted and interacted, and how the French and British regimes influenced the history of this territory over the years. Pointe-à-Callière has been recognized as a national historic site since 1998 and is the only sizeable

Quote #: SQ2112Mtl Rev

Ottawa & Montréal School Trip

May 18-21, 2010

Day 4 Continue...

- 4:00pm Enjoy a **2-hour walking tour** of Old-Montréal. Explore the birthplace of our metropolis. In an interesting and straightforward way, our guides will lead you through a maze of streets and historic buildings. This is a trip back in time which can be adapted to all ages. From Pointe-à-Callière to Jacques-Cartier Square, stops will include: Place Royale; Place d'Armes, the Sulpicians Seminary, the Bank of Montreal and Notre-Dame Basilica (mass schedule permitting); the City Hall and Château Ramezay; the Notre-Dame-de-Bon-Secours Chapel and Bonsecours Market.

- 6:00pm Enjoy some time at leisure to grab something for dinner.

- 7:00pm Group boards coach and travel back to their home in Belle River, Ontario.

Great Adventure Tours wishes you wonderful!



Price per person (CDN Funds) based on the following minimums, per coach:

40 PAYING PASSENGERS (4 COMPS)

-- QUAD --

\$399.00

	Supplement:	
Single: 699.00\$	Double: 495.00\$	Triple: 429.00\$



Quote #: SQ2112Mtl Rev

Ottawa & Montréal School Trip

May 18-21, 2010

✎ This package includes:

- Deluxe Motorcoach Transportation as per the above itinerary
- 2 Nights Hotel Accommodation in downtown Ottawa
- 1 Night Hotel Accommodation in downtown Montréal
- 3 Breakfasts
- Step-on guide service for a 3-hour City Tour in Ottawa led by a professional licensed guide
- Old Montréal 2-hour Walking Tour led by a professional licensed guide, including the visit of the Notre-Dame Basilica (donation is included)
- Guided tour of the Supreme Court of Canada, Parliament Hill, Canadian War Museum & Canadian Museum of Civilisations Including 1 IMAX presentation, Diefenbunker, Pointe-à-Callière Museum of Archeology and the McCord Museum.
- Ottawa Crime & Punishment tour (Carleton County Jail) & the Candle Lit Tour of the Laurier House National Historic Site
- Montréal 1 day Metro pass (unlimited use for 1 day only)
- Bus driver's accommodation
- 1 complimentary tour package for teacher/chaperone (sharing double) per 10 paying participants
- All taxes, fees and restaurant gratuities
 - Hassle Free Group Protection Plan (Optional – Additional fee)
 - Security guards (Optional – Additional fee)

The gratuities for the driver & local guide are not included in the quotation and are greatly

Please note: All prices quoted are subject to change at the time of booking due to limited availability. Prices are confirmed once signed contract and deposit are received.

✎✎✎ ✎✎✎

**EXTEND YOU CLASSROOM LEARNING EXPERIENCE
WITH GREAT ADVENTURE TOURS**



Windsor-Essex Catholic District School Board Field Trip Approval Form

SC:04 Form A 2008 v.1

▼ Subject: Field Trip/Excursion Approval Form From: **Terri Maitre**
 To: **John Cuzzocrea**

Teacher:	John Cuzzocrea	School:	St. Anne High School
Destination Name:	Ottawa and Montreal	Name of Carrier:	Badder
Mode of Transportation:	Bus	Travel Company Involved:	Great Adventure Tours Inc.
Departure Date:	Tue, May 18, 2010	Return Date:	Sat, May 22, 2010
Time of Departure from School:	6:30am	Approximate Time of Return to School:	7:00pm
Number of Male Students:	20	Number of Female Students:	20
Total Cost Per Student:	399	Personal Cost Per Student:	100
Grade of Students:	10	Number of Supervisors: Male:	3
		Female:	1
Purpose of Trip/Excursion:	Increase student awareness of our National Monuments and Heritage sites		

Relationship to Students' Program/Course: *Maximum 200 characters.*
 This field trip is linked with the grade 10 Civics and History courses. As per the curriculum objectives, students are required to develop a greater awareness of their Canadian heritage

Pre-Trip/Excursion Preparation(s) by Students: *Maximum 200 characters.*
 Through their studies within their courses, students will be made aware of the functions of the institutions they will be visiting such as Parliament Hill and the Supreme Court of Canada buildings

Follow-up Activities Planned: *Maximum 200 characters.*
 A debriefing meeting is planned for students to discuss their experiences and what they learned by having a first-hand look at our system of Government and Law

If activity is occurring over a weekend Indicate plans for students to attend a eucharistic celebration:
 N/A

Date Submitted:	Tue, Jan 12, 2010	Teacher:	John Cuzzocrea
Approval Date:	Tue, Jan 12, 2010	Principal:	Jim Minello
Approval Date:	Wed, Jan 13, 2010	Superintendent:	Cathy Geml
Approval Date:		Trustee (per SO):	

For Same Day Local/Regional Trips/Excursions, submit request to Principal 2 weeks prior to trip/excursion. For Multiple Days Local/Regional Trips/Excursions, submit request to Superintendent 4 weeks prior to trips/excursions. For Special Trips/Excursions, submit request to Superintendent for Board approval 8 weeks prior to trip/excursion.

Send signed form to School Superintendent, school should retain a copy, Superintendent will return copy upon approval of trip/excursion. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, 1989, information in forms and documents pertaining to a student registered/enrolled within the Windsor-Essex Catholic District School Board is collected under the legal authority of the Education Act and its Regulations and the Ontario Student Record Guideline, 2000.



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: Fred Alexander
 DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
 January 26, 2010

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
 Linda Staudt, Superintendent of Education
 Colleen Norris, Manager of Human Resources & Policy Development

SUBJECT: **POLICY DEVELOPMENT AND REVIEW:
 AMENDED POLICY T: 01 STUDENT TRUSTEES**

RECOMMENDATION:

**That the Board provide final approval to Draft Amended Board Policy
 T: 01 Student Trustees.**

SYNOPSIS: Final approval is requested of Draft Policy T: 01 Student Trustees, as previously approved in principle by the Board of Trustees on January 12, 2010.

BACKGROUND COMMENTS: The draft policy represents a revision to existing Board Policy T: 01 Student Trustees. The full text of the draft policy was presented to the Board and approved in principle on January 12, 2010. The draft policy was posted for public input on November 25, 2009 and remains posted to the Board’s public web site under “Current Draft Policies”. There have been no proposed amendments to the draft policy as approved in principle, and the draft policy is recommended for final approval.

FINANCIAL IMPACT: N/A

TIMELINES: Immediate implementation upon final Board approval.

APPENDICES: N/A

REPORT REVIEWED BY:

<input checked="" type="checkbox"/> EXECUTIVE COUNCIL	Review Date:	January 18, 2010
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date:	January 19, 2010
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date:	January 19 2010



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: Fred Alexander
 DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
 January 26, 2010

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
 Linda Staudt, Superintendent of Education
 Colleen Norris, Manager of Human Resources & Policy Development

SUBJECT: **POLICY DEVELOPMENT AND REVIEW:**

- **AMENDED POLICY ST: 05 STUDENT DISCIPLINE POLICY**
- **AMENDED POLICY SC: 18 BULLYING PREVENTION AND INTERVENTION**

RECOMMENDATION:

That the Board approve, in principle, draft amended Board Policies ST: 05 Student Discipline Policy and SC: 18 Bullying Prevention and Intervention.

SYNOPSIS: Draft Policies ST: 05 Student Discipline Policy and SC: 18 Bullying Prevention and Intervention amend existing Board Policies ST: 05 and SC: 18 respectively, and are recommended for approval in principle.

BACKGROUND COMMENTS:

Proposed Changes to Existing Policy/Procedure: The Policy Working Subcommittee proposes the following changes to existing policy:

- Draft Amended Policy ST: 05 Student Discipline Policy to replace existing Policy ST: 05 Student Discipline Policy
- Draft Amended Policy SC: 18 Bullying Prevention and Intervention to replace existing SC: 18 Bullying Prevention and Intervention

Source and Rationale for the Proposals: The existing Board Policies were first approved by the Board on January 29, 2008. Draft amended Policy ST: 05 Student Discipline Policy incorporates recent amendments made to the Education Act (re: *Keeping Our Kids Safe at School Act, 2009*) and fulfills the directives set out within the Ministry’s Policy/Program Memorandum No. 145, as revised October 19, 2009. Draft amended Policy SC: 18 Bullying

Prevention was prepared after consideration of PPM 144 Bullying Prevention and Intervention, as revised October 19, 2009. Both policies were reviewed by a Policy Working Subcommittee. Out of that review, the Subcommittee proposes the highlighted amendments noted in the attached draft policies that are intended to ensure compliance with regulations and ministry guidelines respecting student behaviour, discipline and safety, and, bullying prevention and intervention.

Results of Public Consultation Process: On December 18, 2009, the draft policies and supporting procedure were forwarded to principals and vice principals, with a request to forward to school council chairs and staff for their suggestions and comments. The drafts were also forwarded to union and association representatives, trustees, and posted to the Board's website to receive feedback and input.

The Policy Working Subcommittee considered feedback received and the recommendations of the Ontario Education Services Corporation, arising out of their consultation with the Ontario Human Rights Commission, in reviewing the draft policy as posted for feedback on the Board's web site, and has added wording to sections 3.17 and 3.18 of Policy ST: 05 (as highlighted in underlining) for clarity and comprehensiveness.

Impact On Other Policies and Procedures: The draft amended policy is consistent with existing board policy and procedure.

Timetable For Implementing Policy and Procedure: The legislated amendments take effect February 1, 2010. The policy shall be implemented upon final approval.

Benefits of the Policy Proposals: The further development of these policies reinforces the Board's belief that providing students with an opportunity to learn and develop in a safe and respectful community is a shared responsibility in which the board and schools play an important role, and acknowledges the Board's commitment to building and sustaining a positive school environment for all students in order to support their education and reach their full potential.

Risks of Policy Direction and Mitigation Strategies: – N/A

Impact on Stakeholders and Plan For Communicating the Policies: Upon final approval, the Policy will be forwarded to Principals and Vice-Principals to provide governance and specific procedure with respect to promoting and supporting positive student behaviour and maintaining a positive school climate.

FINANCIAL IMPACT: The Ministry of Education has committed funds to the in-servicing of Board staff on their obligations under the new safe schools legislative requirements.

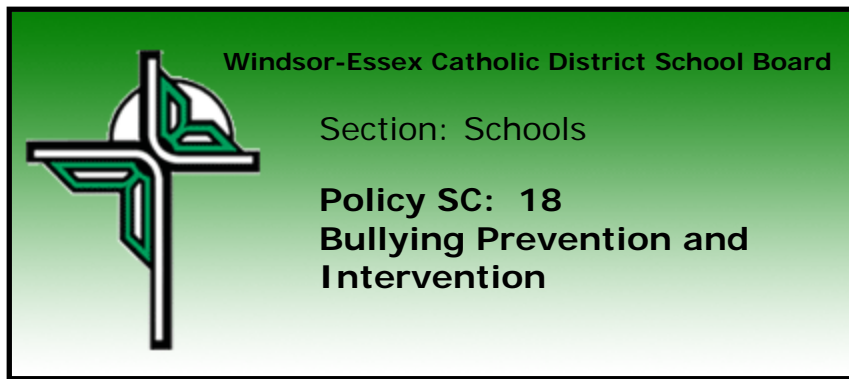
TIMELINES: The draft amended policies will be presented for final Board approval at the February 9, 2010 Regular Board Meeting.

APPENDICES:

- Draft Amended Policy ST: 05 Student Discipline Policy
- Draft Amended Policy SC: 18 Bullying Prevention and Intervention

REPORT REVIEWED BY:

<input checked="" type="checkbox"/>	EXECUTIVE COUNCIL	Review Date:	January 18, 2010
<input checked="" type="checkbox"/>	SUPERINTENDENT	Approval Date:	January 19, 2010
<input checked="" type="checkbox"/>	DIRECTOR OF EDUCATION:	Approval Date:	January 18, 2010



POLICY:	SC: 18
EFFECTIVE:	Jan. 29, 2008
AMENDED:	
RELATED POLICIES:	(references detailed in section 7.0)
REPEALS:	
REVIEW DATE:	2013-2014

DRAFT

1.0 Objectives

- 1.1 To ensure that the school environment is one of respect, dignity and trust, consistent with the Gospel Values.
- 1.2 To develop and implement comprehensive board-wide bullying prevention strategies.
- 1.3 To develop and implement comprehensive board-wide intervention strategies to address incidents of bullying.
- 1.4 To empower all students and the entire school community to create schools free from bullying.

2.0 Definitions

- 2.1 **Bullying** is typically a form of repeated, persistent, and aggressive behaviour directed at an individual or individuals that is intended to cause (or should be known to cause) fear and distress and/or harm to another person's body, feelings, self-esteem, or reputation. Bullying occurs in a context where there is a real or perceived power imbalance.

Students may attain or maintain power over others in the school through real or perceived differences. Some areas of difference may be size, strength, age, intelligence, economic status, social status, solidarity of peer group, religion, ethnicity, disability, need for special education, sexual orientation, family circumstances, gender, and race.

Bullying is a dynamic of unhealthy interaction that can take many forms. It can be physical (e.g. hitting, pushing, tripping), verbal (e.g., name calling, mocking, or making sexist, racist, or homophobic comments), or social (e.g., excluding others from a group, spreading gossip or rumours). It may also occur through the use of technology (e.g., spreading rumours, images, or hurtful comments through the use of e-mail, cell phones, text messaging, Internet websites, or other technology).

Children who suffer prolonged victimization through bullying, as well as children who use power and aggression as bullies, may experience a range of psychosocial problems that may extend into adolescence and adulthood.

Policy SC: 18 Bullying Prevention and Intervention

- 2.2 **School Climate** is the sum total of all of the personal relationships within a school. When these personal relationships are founded in mutual acceptance and inclusion, and modeled by all, a culture of respect becomes the norm. A positive school climate exists when all members of the school community feel safe, comfortable, and accepted. A positive school climate is a crucial component of bullying prevention.

3.0 Guiding Principles

- 3.1 Bullying behaviours contradict the Gospel values, which are centered in the teachings of Christ. Accordingly the Board believes that all forms of bullying are unacceptable behaviours.
- 3.2 Bullying adversely affects students' ability to learn.
- 3.3 Bullying adversely affects healthy relationships and the school climate.
- 3.4 Bullying adversely affects a school's ability to educate its students.
- 3.5 Bullying will not be accepted on school property, at school-related activities, on school buses, or in any other circumstances (e.g., online) where engaging in bullying will have a negative impact on the school climate.

4.0 Specific Directives

- 4.1 The Board shall ensure that a comprehensive bullying prevention strategy is developed and implemented that includes expectations for appropriate student behaviour.
- 4.2 The Board shall ensure that a comprehensive intervention strategy is developed and implemented to address incidents of bullying, including appropriate and timely responses. Intervention should be done in ways that are consistent with a progressive discipline approach as set out within the Board's Student Discipline Policy.
- 4.3 The Board shall ensure that procedures are developed and implemented that allow students and members of the school community to report incidents of bullying behaviour safely and in a way that will minimize the possibility of reprisal.
- 4.4 Board employees who work directly with students, including administrators, teachers and non-teaching staff (including staff in social work, child and youth work, psychology, and related areas, and educational assistants) must respond to any student behaviour that is likely to have a negative impact on the school climate in accordance with the Student Discipline Policy and Procedure. Such inappropriate behaviour may involve bullying.
- 4.5 Any employee of the board or transportation provider who becomes aware that a student at a school may have engaged in an activity for which suspension or expulsion must be considered, must report the matter to the principal as required and directed within the Student Discipline Policy and Procedure.

Policy SC: 18 Bullying Prevention and Intervention

- 4.6 The Board shall ensure that support is provided for students who have felt bullied and their parents, members of the school community who have felt bullied, for students who have bullied others, and for students and members of the school community who have been affected by observing bullying.
- 4.7 The Board shall put in place training strategies for all Principals, Vice-Principals, teachers, and non-teaching staff (including staff in social work, child and youth work, psychology, and related areas, and educational assistants) .The training strategies must include ways of responding to gender-based and homophobic bullying that are consistent with equity training on cultural sensitivity, on respect for diversity, and on special education needs.
- 4.8 The Board shall actively communicate its policy and procedures on bullying prevention and intervention to students, parents, teachers and other school staff, school councils, volunteers, and school bus operators/drivers. The roles and responsibilities of all members of the school community shall be clearly articulated and understood.

5.0 Responsibility

- 5.1 The administration of the Bullying Prevention and Intervention Policy is the responsibility of the Director of Education or designate(s).
- 5.2 It is the responsibility of trustees, senior administration, principals, vice-principals, supervisors, staff and the school community to foster an environment of respect, dignity and trust.
- 5.3 All policies, procedures, guidelines, and practices of the Board shall promote the principles of bullying prevention.

6.0 Review and Evaluation

- ~~6.1 Schools shall conduct an analysis of the school climate through surveys of students, staff members, and parents every three years.~~
- 6.2 Performance indicators shall be utilized for monitoring, reviewing, and evaluating the effectiveness of the Board's Bullying Prevention and Intervention policy and procedures.
- 6.3 This policy shall be reviewed during the 2013 –2014 review cycle.

7.0 References

Education Act R.S.O. 1990, c. E.2 Part XIII Behaviour, Discipline and Safety
Ontario Regulation 181/98 Identification and Placement of Exceptional Pupils
Ontario Regulation 472/07 Suspension and Expulsion of Pupils

Policy SC: 18 Bullying Prevention and Intervention

Ministry of Education PPM No. 145 Progressive Discipline and Promoting Positive Student Behaviour

Ministry of Education PPM No. 119 Developing and Implementing Equity and Inclusive Education Policies in Ontario Schools

Ministry of Education PPM No. 128 The Provincial Code of Conduct and School Board Code of Conduct

Ministry of Education PPM No. 144 Bullying Prevention and Intervention

Ontario First Nation, Metis, and Inuit Education Polciy Framework

English Language Learners: ESL and ELD Programs and Services

Related Board Policies/Procedures:

A: 12 Code of Ethics

A: 14 Antiracism and Ethno Cultural Equity

A: 20 Transportation Policy/Procedures

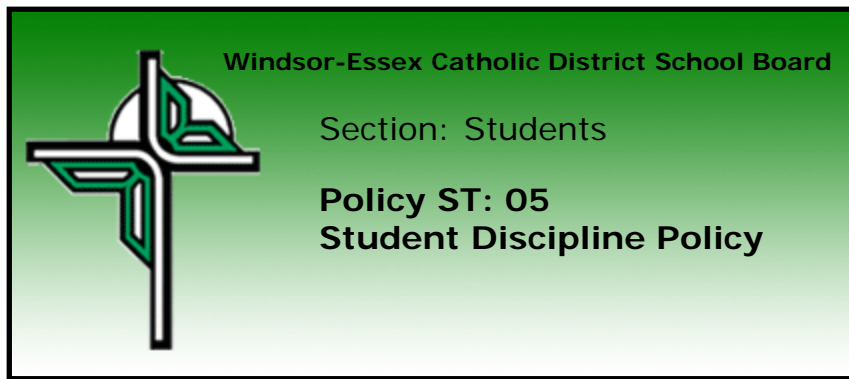
SC: 03 Acceptable Use of the Internet (students)

SC:04 Field Trips Policy/Procedure

SC: 07 Safe Schools (Violence Free)

SC: 15 Code of Conduct

ST: 05 Student Discipline Policy/Procedure



POLICY:	ST: 05
EFFECTIVE:	Jan. 29, 2008
AMENDED:	
RELATED POLICIES:	Detailed in references section 6.0
REPEALS:	
REVIEW DATE:	2013-2014

DRAFT

1.0 Objectives

- 1.1 To meet the goal of creating a safe, caring, and accepting school environment by supporting the use of positive practices as well as consequences for inappropriate behaviour, including progressive discipline, which includes suspension and expulsion where necessary.

2.0 Guiding Principles

- 2.1 The Provincial Code of Conduct, the Windsor-Essex Catholic District School Board Code of Conduct and the *Education Act* create expectations for behaviour for all persons on school property.
- 2.2 It is important that all pupils have a safe, caring and accepting school environment in order to maximize their learning potential and to ensure a positive school climate for all members of the school community.
- 2.3 Pursuant to the *Education Act*, principals are required to maintain proper order and discipline in schools, and pupils are responsible to the principal for their conduct and are required to accept such discipline as would be exercised by a reasonable, kind, firm and judicious parent.
- 2.4 The Board does not support discipline measures that are solely punitive. Schools are encouraged to implement proactive positive practices and corrective supportive practices when necessary.

3.0 Specific Directives

Positive Practices:

- 3.1 In order to promote and support appropriate and positive pupil behaviours that contribute to creating and sustaining safe, comforting and accepting learning and teaching environments that encourage and support students to reach their full potential, the Board supports the use of positive practices for: (1) prevention, and (2) positive behaviour management.

Policy ST: 05 Student Discipline Policy

- 3.2 Preventative practices include:
- Anti-bullying and violence prevention programs;
 - Mentorship programs;
 - Student success strategies;
 - Catholic Character education;
 - Citizenship development;
 - Student leadership; and
 - Healthy lifestyles.
- 3.3 Positive behaviour management practices include:
- Program modifications or accommodations;
 - Class placement;
 - Positive encouragement and reinforcement;
 - Individual, peer and group counseling;
 - Conflict resolution;
 - Mentorship programs;
 - Sensitivity programs;
 - Safety Plans;
 - Student Behaviour Support Plans
 - School, Board and community support programs;and
 - Student success strategies;
- 3.4 The Board recognizes that, in some circumstances, positive practices might not be effective or sufficient to address inappropriate pupil behaviour. In such circumstances, the Board supports the use of consequences.
- 3.5 In circumstances where a pupil will receive a consequence for his/her behaviour, it is the expectation of the Board that the principle of progressive discipline, consistent with Ministry of Education direction and PPM 145, will be applied, if appropriate.

Prevention and Awareness Raising:

- 3.6 In order to promote a positive school climate, the Board must provide opportunities for all members of the school community to increase their knowledge and understanding of such issues as homophobia, gender-based violence, sexual harassment, inappropriate sexual behaviour, critical media literacy, and safe Internet use.
- 3.7 Schools shall conduct anonymous school climate surveys of their students, staff and parents every two years. The surveys must include questions on bullying/harassment related to homophobia, gender-based violence, and sexual harassment. The survey results must be shared with safe schools teams and be used to build strategies into the school improvement plan to improve the school climate.

Reporting and Responding to Incidents:

- 3.8 Administration shall develop procedures to ensure that all employees of the board who become aware that a student may have engaged in an activity that must be considered for suspension or expulsion under subsection 306 (1) or 310 (1) of the Education Act report the matter to the principal as soon as reasonably possible.

Policy ST: 05 Student Discipline Policy

- 3.9 Board employees who work directly with students – including administrators, teachers, and non-teaching staff (including staff in social work, child and youth work, psychology, and related areas, and educational assistants) – must respond as required under the Education Act and regulations to student behaviour that is likely to have a negative impact on the school climate. Such behaviour includes all inappropriate and disrespectful behaviour at any time at school and at any school-related event if, in the employee’s opinion, it is safe to respond to it. Such inappropriate behaviour may involve swearing, homophobic or racial slurs, sexist comments or jokes, graffiti, or vandalism, and behaviour identified under sections 306 and 310 of the Education Act.

Supports for Students:

- 3.10 All employees of the Board must take seriously all allegations of gender-based violence, homophobia, sexual harassment, and inappropriate sexual behaviour, and act in a timely, sensitive, and supportive manner.
- 3.11 Administration shall develop procedures to ensure that principals notify parents of victims of serious student incidents when it is permissible and required under the Education Act and its regulations.

Progressive Discipline:

- 3.12 The goal of this policy, with respect to progressive discipline, is to support a safe learning and teaching environment in which every pupil can reach his or her full potential. Appropriate action must consistently be taken by schools to address behaviours that are contrary to provincial and Board Codes of Conduct. Gender-based violence, sexual harassment, and inappropriate sexual behaviour must be addressed.
- 3.13 Progressive discipline is an approach that makes use of a continuum of interventions, supports, and consequences, building upon strategies that promote positive behaviours. The range of interventions, supports, and consequences used by the Board and all schools must be clear and developmentally appropriate, and must include learning opportunities for pupils in order to reinforce positive behaviours and help pupils make good choices. For pupils with special education and/or disability related needs, interventions, supports and consequences must be consistent with the expectations in the student’s IEP and/or his/her demonstrated abilities.
- 3.14 The Board, and school administrators, must consider all mitigating and other factors, as required by the *Education Act* and as set out in Ontario Regulation 472/07.
- 3.15 Progressive discipline may include early and/or ongoing intervention strategies, such as:
- Contact with the pupil’s parent(s)/guardian(s);
 - Verbal reminders;
 - Review of expectations;
 - Written work assignment with a learning component;
 - Volunteer service to the school community;
 - Peer mentoring;

 Policy ST: 05 Student Discipline Policy

- Referral to counseling;
 - Conflict mediation and resolution; and/or
 - Consultation.
- 3.16 Progressive discipline may also include a range of interventions, supports and consequences when inappropriate behaviours have occurred, with a focus on improving behaviour, such as one or more of the following:
- Meeting with the pupil's parent(s)/guardian(s), pupil and principal;
 - Referral to a community agency for anger management or substance abuse counseling;
 - Detentions;
 - Withdrawal of privileges;
 - Withdrawal from class;
 - Restitution for damages;
 - Restorative practices; and/or
 - Transfer
- 3.17 The Board shall not support discipline measures that are solely punitive or use exclusion (section 265 (l) (m) of the Education Act) as a disciplinary measure. If a principal does decide that it is necessary to exclude a student from a school or classroom because the student's presence in the school or classroom would, in the principal's judgment, be detrimental to the physical or mental well-being of the pupils, the principal's actions shall be in accordance with the Education Act and must be consistent with the Human Rights Code. The Principal shall notify the student's parents of the exclusion as soon as possible in the circumstances, and inform them of their right to appeal under clause 265 (l) (m).
- 3.18 When addressing inappropriate behaviour, school staff should consider the particular pupil and circumstances, including any mitigating and other factors as set out in the Student Discipline Procedures, the nature and severity of the behaviour, and the impact on the school climate. Before applying disciplinary measures, the principal/designate and/or Discipline Committee of the Board shall consider the discriminatory impacts of decisions on pupils protected by the Human Rights Code, including but not limited to the impact to those students who may face discrimination based on race and disability, and whether or not accommodation is required.
- 3.19 The Board also supports the use of suspension and expulsion as outlined in Part XIII of the *Education Act* where a pupil has committed one or more of the infractions outlined below on school property, during a school-related activity or event, and/or in circumstances where the infraction has an impact on the school climate.

Suspension:

- 3.20 The infractions for which a suspension may be imposed by the principal include:
1. Uttering a threat to inflict serious bodily harm on another person;
 2. Possessing alcohol, illegal and/ or restricted drugs;
 3. Being under the influence of alcohol;
 4. Swearing at a teacher or at another person in a position of authority;

Policy ST: 05 Student Discipline Policy

5. Committing an act of vandalism that causes extensive damage to school property at the pupil's school or to property located on the premises of the pupil's school;
 6. Bullying;
 7. Any act considered by the principal to be injurious to the moral tone of the school;
 8. Any act considered by the principal to be injurious to the physical or mental well-being of members of the school community; or
 9. Any act considered by the principal to be contrary to the Board or school Code of Conduct.
- 3.21 A pupil may be suspended only once for an infraction and may be suspended for a minimum of one (1) school day and a maximum of twenty (20) school days. Any such infractions which a board staff member or transportation provider becomes aware must be reported to the principal or designate in accordance with Board procedures.

Mitigating and Other Factors:

- 3.22 Before imposing a suspension, the principal, as required by the *Education Act*, must consider any mitigating and other factors as set out in the Student Discipline Procedures. For the purpose of the Student Discipline Procedures, the Board interprets the provisions of the *Education Act* and Regulations in a broad and liberal manner consistent with the *Human Rights Code*.

Expulsion:

- 3.23 The infractions for which a principal may consider recommending to the Board that a pupil be expelled from the pupil's school or from all schools of the Board include:
1. Possessing a weapon, including possessing a firearm;
 2. Using a weapon to cause or to threaten bodily harm to another person;
 3. Committing physical assault on another person that causes bodily harm requiring treatment by a medical practitioner;
 4. Committing sexual assault;
 5. Trafficking in weapons, illegal, or restricted drugs;
 6. Committing robbery;
 7. Giving alcohol to a minor;
 8. An act considered by the principal to be significantly injurious to the moral tone of the school and/or to the physical or mental well-being of others;
 9. A pattern of behaviour that is so inappropriate that the pupil's continued presence is injurious to the effective learning and/or working environment of others;
 10. Activities engaged in by the pupil on or off school property that cause the pupil's continuing presence in the school to create an unacceptable risk to the physical or mental well-being of other person(s) in the school or Board;
 11. Activities engaged in by the pupil on or off school property that have caused extensive damage to the property of the Board or to goods that are/were on Board property;
 12. The pupil has demonstrated through a pattern of behaviour that s/he has not prospered by the instruction available to him or her and that s/he is persistently

Policy ST: 05 Student Discipline Policy

- resistant to making changes in behaviour which would enable him or her to prosper; or
13. Any act considered by the principal to be a serious violation of the Board or school Code of Conduct;
 14. Where a student has no history or discipline or behaviour intervention, or not relevant history, a single act, incident or infraction considered by the principal to be a serious violation of the expectations of student behaviour and/or a serious breach of the Board or school Code of Conduct.

Any such infractions about which a board staff member or transportation provider becomes aware must be reported to the principal or designate in accordance with Board procedures.

Mitigating Factors and Other Factors:

- 3.24 Before imposing a suspension pending an investigation to determine whether to recommend expulsion, the principal must consider any mitigating factors as set out in the Student Discipline Procedures.
- 3.25 If the principal imposes a suspension pending an investigation to determine whether to recommend expulsion, the Principal must consider any mitigating and other factors as set out in the Student Discipline Procedures in determining whether to recommend an expulsion from the pupil's school or from all schools of the Board, as required by the *Education Act*. If the principal determines it is not appropriate to recommend an expulsion, the principal must consider mitigating and other factors in deciding whether to shorten the length of the suspension.
- 3.26 For the purpose of the Student Discipline Procedures, the Board interprets the provisions of the *Education Act* and Regulations in a broad and liberal manner consistent with the *Human Rights Code*.

Principal Investigation:

- 3.27 Before recommending an expulsion from the pupil's school or from all schools of the Board, the principal must complete an investigation, as required by the *Education Act*, which is consistent with the expectations for principal investigations outlined in the Board's Student Discipline Procedures.

Appeal:

- 3.28 Where a pupil's parent/guardian or the pupil, if 18 or older, or 16 or 17 and has removed him/herself from parental control, disagrees with the decision of a principal to suspend the pupil that pupil's parent/guardian or the pupil, if 18 or older, or 16 or 17 and removed from parental control, may appeal the principal's decision to suspend the pupil, in accordance with the Board's Student Discipline Procedures and Suspension Appeal Guidelines.
- 3.29 Suspension appeals will not be conducted in accordance with or be subject to the *Statutory Powers Procedure Act*.

Policy ST: 05 Student Discipline Policy

Superintendent Responsible for Student Discipline:

- 3.30 The Superintendent Responsible for Student Discipline shall have the powers and duties outlined in the Student Discipline Procedures.

Discipline Committee:

- 3.31 The Board authorizes the creation of two Discipline Committees. Committee "A" shall decide appeals of principal suspensions and principal recommendations for expulsion arising out of county schools. Committee "A" shall be composed of three (3) Trustees elected within the City of Windsor to the WECDSB. Committee "B" shall decide appeals of principal suspensions and principal recommendations for expulsion arising out of schools located in the City of Windsor. Committee "B" shall be composed of three (3) Trustees elected within the County of Essex to the WECDSB. For these purposes, the Discipline Committees will conduct the suspension appeals and expulsion hearings in accordance with the Student Discipline Procedures, Suspension Appeal Guidelines, Expulsion Hearing Guidelines and Rules.
- 3.32 In all cases where consequences might be imposed, teachers, administrators and the Board will consider the safety and dignity of all pupils, and the impact of the activity on the school climate.
- 3.33 The Discipline Committee shall have the powers as set out in the *Education Act* and any other powers to implement any appropriate Order.

Authorization for Creation of Procedures:

- 3.34 This policy authorizes the creation of procedures for implementation, which shall be considered guidelines pursuant to the *Education Act*.

Review and Development of Programs for Expelled Students and Those on Long-Term Suspension:

- 3.35 Programs for expelled students or for those on a long-term suspension shall be reviewed and developed to allow students an opportunity to continue their education while they are away from their home school. The programs shall address the needs of all students across the jurisdiction equitably. They shall take into account local needs and circumstances such as geographical considerations, demographics, cultural needs and availability of board and community support services.
- 3.36 The programs shall provide an academic component for any student that is serving a suspension of 6 days or more and shall provide an academic and non-academic component to any student that is serving a suspension of 11 days or more, or is on a full expulsion.
- 3.37 The board shall access evidence-based practices that promote positive student behaviour.

 Policy ST: 05 Student Discipline Policy

- 3.38 A Student Action Plan shall be developed for every student who makes a commitment to attend a board program for suspended students or a program for expelled students (as applicable).
- 3.39 The program will maintain a comprehensive and on-going connection with the home school and provide for parental/guardian involvement whenever possible.

Delegation of Authority Regarding Discipline

- 3.40 A principal may delegate some disciplinary responsibilities to a vice-principal and/or teacher of the school in accordance with the Education Act, Ministry of Education policies, and Board policies/procedures.

School-Level Plans

- 3.41 All schools must develop and implement a school-wide progressive discipline plan. The plan must be consistent with legislation, Ministry guidelines, and Board policy and procedure.

4.0 Responsibility

- 4.1 The Director of Education shall be responsible for the implementation of this policy.
- 4.2 The Director shall put in place a training strategy on the Board's Student Discipline policy for all administrators, teachers, and non-teaching staff, and shall work with the Windsor-Essex County Children's Aid Society to develop and implement annual training for Board staff concerning their duty to report under the Child and Family Services Act.

5.0 Review and Evaluation

- 5.1 The programs for students under long-term suspension and for expelled students shall be monitored, reviewed and evaluated for effectiveness on an annual basis.
- 5.2 Schools should address gender-based violence, homophobia, sexual harassment, and inappropriate behaviour in their school improvement plans and shall evaluate the effectiveness of their safe schools policies and programs through the use of school climate surveys, which must be undertaken at least every two years. The results of the surveys must be shared with the schools' Safe Schools Teams.
- 5.3 This policy shall be reviewed during the 2013–2014 policy review cycle.

6.0 References

Education Act R.S.O. 1990, c. E.2 Part XIII Behaviour, Discipline and Safety
Ontario Regulation 181/98 Identification and Placement of Exceptional Pupils
 Ontario Regulation 472/07 Suspension and Expulsion of Pupils

 Policy ST: 05 Student Discipline Policy

Ontario Regulation 474/07 Access to School Premises
 Ontario Regulation 181/98 Identification and Placement of Exceptional Pupils
Ministry of Education Policy/Program Memorandum No. 119 Developing and Implementing Equity and Inclusive Education Policies in Ontario's Schools, 2009
 Ministry of Education Policy/Program Memorandum No. 141 School Board Programs for Students on Long-Term Suspension
 Ministry of Education PPM No. 142 School Board Programs for Expelled Students
 Ministry of Education PPM No. 145 Progressive Discipline and Promoting Positive Student Behaviour
 Ministry of Education PPM No. 128, The Provincial Code of Conduct and School Board Code of Conduct
 Ministry of Education PPM No. 144 Bullying Prevention and Intervention
 Ministry of Education PPM No. 119 Developing and Implementing Equity and Inclusive Education Policies in Ontario Schools
Ontario First Nation, Métis, and Inuit Education Policy Framework, 2007
English Language Learners: ESL and ELD Programs and Services, 2007

Related Board Policies/Procedures:

A: 14 Antiracism and Ethno Cultural Equity
 A: 20 Transportation Policy/Procedures
 B: 06 Access to School Premises
 B: 01 Smoke Free Schools and Sites
 B: 05 Property Damage/Vandalism/Theft
 H: 19 Violence Prevention in the Workplace and Program for Violence Prevention
 SC: 03 Acceptable Use of the Internet (students)
 SC: 04 Field Trips Policy/Procedure
 SC: 15 Code of Conduct
 SC: 18 Bullying Prevention and Intervention Policy /Procedure
 ST: 04 Attendance and Punctuality
 Pr ST: 05 Student Discipline Procedure
 ST: 18 Physical Intervention
 ST: 19 Appropriate Dress



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
January 26, 2010

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
Mario Iatonna, Superintendent of Business
Paul Picard, Superintendent of Human Resources

SUBJECT: **TRUSTEE GROUP ACCIDENT INSURANCE 2010**

RECOMMENDATION:

That the Board approve payment in the amount of \$570.24, including PST, to Industrial Alliance Pacific Insurance and Financial Services Inc. for the Trustee Group Accident Insurance, including Student Trustees, for the year 2010.

SYNOPSIS:

The Board provides accident insurance for all Trustees, including Student Trustees, and it is now time to renew the coverage for 2010.

BACKGROUND COMMENTS:

The Trustee Group Accident Insurance Policy from Industrial Alliance Pacific Insurance and Financial Services Inc. is due for renewal on January 1, 2010. The policy provides coverage for an injury sustained while performing the duties of a Trustee away from the Trustee's residence or place of regular employment and while traveling on business for the Board. A summary of coverage is provided in Appendix A.

FINANCIAL IMPLICATIONS:

The premium of \$570.24, including PST, for 2010 remains unchanged from 2007, 2008 and 2009. Notwithstanding the unchanged premium, enhancements and adjustments to coverages have been made from the prior year as identified in Appendix A.

TIMELINES:

The renewal is due on January 1, 2010 and provides coverage for one year up to December 31, 2010.

APPENDICES:

Appendix A - Breakdown of Insurance Coverage

REPORT REVIEWED BY:

- EXECUTIVE COUNCIL
- SUPERINTENDENT
- DIRECTOR OF EDUCATION:

Review Date: January 18, 2010

Approval Date: January 18 2010

Approval Date: January 18, 2010

**APPENDIX A
BREAKDOWN OF INSURANCE COVERAGE¹**

Type of Coverage	Elected Trustees	Student Trustees
Accidental Death and Dismemberment	\$100,000 maximum	\$50,000 maximum
Paralysis ²	\$200,000 maximum	\$100,000 maximum
Accident Reimbursement (medical)	\$5,000	\$2,500
Total Disability	\$50 to \$350 weekly	None
Partial Disability	\$25 to \$175 weekly	None
Repatriation (for funeral) ²	\$15,000 maximum	\$15,000 maximum
Funeral Expense	\$5,000 maximum	\$5,000 maximum
Spousal Retraining ³	\$15,000 maximum	None
Education (for dependent children) ³	\$10,000 max. per yr.	None
Daycare (for dependent children) ³	\$5,000 max. per yr.	None
Hospital Indemnity	\$75 per day	\$75 per day
Family Transportation ²	\$15,000 maximum	\$15,000 maximum
Rehabilitation ²	\$15,000 maximum	\$15,000 maximum
Home Alteration & Vehicle Modification	\$15,000 maximum	\$15,000 maximum

- Notes:**
1. Coverages and dollar amounts are provided for information only. Limitations and exclusions to coverages are provided in the actual policy.
 2. Dollar amounts reflect enhanced benefits from the prior year.
 3. Added benefits from the prior year coverage.



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: Fred Alexander
 DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
 January 26, 2010

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: High School Council Trustee Member – S. Porcellini

SUBMITTED BY: Joseph Berthiaume, Director of Education
 Linda Staudt, Superintendent of Education

SUBJECT: HIGH SCHOOL COUNCIL MEETING OF NOVEMBER 12, 2009

RECOMMENDATION:

That the Board receive the report for the November 12, 2009 High School Council meeting as information.

SYNOPSIS: The High School Council meets several times during each school year. In accordance with Board By-Laws, as a committee of the Board, all reports of High School Council meetings are to be received by the Board.

BACKGROUND COMMENTS: Every school in the Windsor-Essex Catholic School Board has a Catholic School Council; a group made up of parents, school staff and community representatives to offer advice to principals and the board on various topics. In addition, the board has regional *High School Council*, that includes school council representation from all of the board’s secondary schools, provides an opportunity for secondary Catholic School Council members and principals to discuss matters of regional concern or interest with each other and their area superintendent. These meetings also offer the chance to share successes, experiences and "best practices" followed at their schools.

FINANCIAL IMPACT: n/a

TIMELINES: High School Council meetings are tentatively scheduled for 7:00 p.m. on the second Thursday of each month during the school year with the exception of December and March. The last meeting occurred on January 14; for which the report will be presented to the Board following approval by the High School Council at its next meeting. The remaining meetings scheduled for the 2009-10 school year are as follows:

- February 11 – hosted by F. J. Brennan Catholic High School
- April 8 – hosted by St. Thomas of Villanova Catholic Secondary School
- May 13 – hosted by St. Anne Catholic High School

- June 10 – hosted by Cardinal Carter Catholic Secondary School

APPENDICES:

- High School Council Report of November 12, 2009

REPORT REVIEWED BY:

<input checked="" type="checkbox"/>	EXECUTIVE COUNCIL	Review Date:	January 18, 2010
<input checked="" type="checkbox"/>	SUPERINTENDENT	Approval Date:	January 18, 2010
<input checked="" type="checkbox"/>	DIRECTOR OF EDUCATION:	Approval Date:	January 18, 2010



WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD

HIGH SCHOOL COUNCIL MEETING

November 12, 2009

~ St. Joseph's Catholic High School ~

7:10p.m.

REPORT

PRESENT

Parent Representatives

Assumption
Catholic Central
Holy Names
St. Anne's
St. Anne's
St. Anne's
St. Joseph's
St. Thomas of Villanova

Samantha Boglitch
Janice Bennett
Sherri Zorzit
Joe Bachmeier – Community Representative
Jeannine Shaloub – Students Helping Students Rep
Ann Marie Silva
Gina Antogiovanni
Greg Farrah, Chair HS Council

Trustees

Student Trustee

Principal

Vice Principals

Superintendent of Education

Recording Secretary

Shannon Porcellini
Nadia Timperio, St. Thomas of Villanova
Mike Seguin
Patti Moulard and Lou Conte
Linda Staudt
Celeste DiPonio

REGRETS

Brennan
Cardinal Carter

Rep TBA
Rep TBA

1. Call to Order and Opening Prayer

Sam Boglitch led the group in prayer.

2. Introduction of Members and Roll Call

Greg Farrah asked everyone to introduce themselves. He noted the regrets of the Director of Education due to the flu.

3. Approval of Agenda/Amendments to Agenda

Moved by: Janice Bennett
Seconded by: Joe Bachmeier
THAT the agenda be approved. All in favour. CARRIED.

4. Approval of Minutes – October 15, 2009

Moved by: Sherri Zorzit
Seconded by: Janice Bennett
THAT the minutes of the October 15, 2009 meeting be approved. All in favour. CARRIED.

Correction noted on the spelling of Notre Dame on page 4

*High School Council Meeting Report
November 12, 2009 at St. Joseph's Catholic High School (APPROVED)*

5. Presentation

Superintendent Staudt presented to High School Council the DVD – “*What a Catholic Education Means to Me*”. This project was all encompassing capturing the sentiments from students, alumni and staff system wide, city and county. She noted copies will be given to all of our parishes as well as to school council chairs.

6. Business Arising from the Minutes

Students Helping Students

- Jeannine Shaloub, the parent rep on committee reported the committee met on November 6th and reviewed requests received from the various schools for individual student needs. \$5000 was distributed to the various schools. Students were not identified. The school requests were numbered and only the school is aware of whom the students are.
- Requests received amounted to \$25,000. Superintendent Staudt noted that requests such as bus passes, school uniforms, food vouchers and personal items were met for each school for a two month period.
- Nadia Timperio, the student trustee also on the Students Helping Students committee said it was a real eye opener to the student senate to see how great the need is and the eagerness of the student senate to conduct various fundraisers.

7. Superintendent's Report – Linda Staudt

1) Parents in Partnership – Parent Engagement

- She noted the Ministry is interested in having a strong parent engagement policy.
- She highlighted areas of the Draft Discussion paper explaining the variety of strategies that parent communities can take a look at in order to assist the Ministry in their meeting their goals.
- She welcomed the members of the council to send any feedback to her assistant, Celeste DiPonio.
- The deadline for answering the Consultation Questions to the Ministry is December 31st, 2009.
- A major concern noted in the Draft Discussion Paper for the Parent Engagement Policy was no mention or provision acknowledging Faith based schools, namely the importance of our Catholic identity.

2) Speak Up Grants –

- Many schools together with their students and are sending their applications to the Ministry for this grant. In order to be eligible it must be student led and teacher facilitated. She noted one example of a grant received last year by St. Joseph's High School for a DVD of a memory initiative interviewing War Veterans that was most powerful. The Ministry informed our board last Friday the DVD would be featured on their home page on the website this Monday, Tuesday and Wednesday. This was most exciting and it has raised an awareness system wide to all of our students.

3) School Council Commissioning Ceremony to take place on Tuesday, November 17th at 6 p.m. commencing in the Assumption Chapel followed by a reception in the Board Room at the Catholic Education Centre.

*High School Council Meeting Report
November 12, 2009 at St. Joseph's Catholic High School (APPROVED)*

8. Student Senate Report

Nadia Timperio, St. Thomas of Villanova and Joanna Wolinski, Catholic Central High School

- Faith Development Day took place October 26th. The mass, guest speaker and networking with other students from other schools left them energized.
- Students Helping Students Fundraisers are under way and are hopeful that this first set of fundraising can end by November in order to decide where the funds will go at their next senate meeting next Tuesday, November 17th.
- A culminating activity the students want to achieve is creating a chain with caring thoughts and words put on paper.
- The student senate is presently working on applying for the new Speak Up Grants.

9. Chairperson's Report/Comments

No report

10. New Business/Other Comments

Shannon Porcellini – Trustee

- Nancy Johns Gallery – Nine schools have participated in this very successful and wonderful project. She encouraged everyone to visit the gallery. Student's work of art are being displayed and sold. Prints are selling for \$25 and framed prints for \$75. She noted an outside artist who held a student arts event at Catholic Central.
- At the last board meeting of November 10th, the ARC East and West School Consolidation approved the following: **1) ARC West** – The board elected to consolidate St. Francis with St. James and still feed to Assumption. 1.5 million dollars will be allocated for any additions or portables or upgrades needed to St. James and funding for beautification of environment to St. John. **2) ARC East** – The board elected to consolidate Our Lady of Lourdes with St. Bernard when funds become available and once this happens, St. Bernard would become a feeder school to F. J. Brennan High School. This will depend solely on the funding.
- Municipal boundary reviews were enacted for the city and changed boundaries for the election. She noted the board has not entered into any of these discussions. She foresees some serious discussion as to how to allocate wards.
- She spoke of a phenomenal conference she attended this summer called Law Works. She is happy to share the information she received and asked that the requests be sent through to the recording secretary, Celeste DiPonio.

Janice Bennett – Parent Council Chair – Catholic Central High School

- They raised 1529 kg on annual peanut butter drive which were distributed to many charities around the city.
- The semi-formal was cancelled again this year, due to lack of ticket sales.
- They held first environmental reusable and recyclable clothing drive clear out and it was a huge success. This was offered to all students to go through all the clothing and take anything their family could use – free of charge. They hope to have several more of these throughout the year.
- Plans are underway for the ELL (English Language Learners) Christmas party on November 27th. This is for about 80 newcomers to Canada this year from our school.
- Christmas concert is on December 9th.
- Christmas assembly and dinner for the entire school on December 18th.
- Sr. Boy's football lost in the finals last week.

*High School Council Meeting Report
November 12, 2009 at St. Joseph's Catholic High School (APPROVED)*

- Jr. Boy's football won their semi-final game this week and now head to the finals.
- Sr. Girl's basketball lost in the finals this week.
- Jr. Girl's basketball play on Friday in the semi-final game.
- Remembrance Day ceremonies took place October 14th. Two members from the Armed Forces shared their stories of Afghanistan with everyone.
- She asked that we continue to keep in our prayers a student from our senior boys' football team, who remains in hospital

Mike Sequin, Principal – St. Joseph's Catholic High School

- Staff/Enrolment
 - 2009-2010 – Teaching Staff: Full Time - 68 -
 - This Year: Enrolment to date: 1131
- Opening Prayer Service
 - Held Thursday Sept. 17. Wonderful start for the school year. They bid farewell to long time Campus Minister R. Fuerth who transferred to a different Secondary School welcomed new Campus Minister, Mr. T. Laforet.
- Grade 9 Parent Night
 - Grade 9 Parent Night was held and very well attended on Tuesday, September 22, at 6:30 p.m.
- BRAD Assembly
 - Bullying, Relationships, Alcohol & Drugs. Presented by Windsor Police through the High School Resource Officer Program. All grade 9s during period 2 on October 21.
- Memory Initiative and Operation Greenspace (The Memory Institute) Speak Up Grant.
 - Video footage has been featured on the Ministry of Education website -Laura Beltran and her students re: "The Voice of Our Veterans".
- Peer Mediation Workshop and Training
 - St. Joseph's has a year round program designed to help our young people learn how to better cope with conflict and stress. Several days of training were given for the students of the BAAM Club (Bullying Awareness and Mediation) under the supervision of teacher Kathy Cuderman. This program has had an immense impact on the tone of the school. The SEED money for this initiative came from the Speak Up grant from last school year.
- Student Achievement - 2009 OSSLT
 - St. Joseph's score on the Grade 10 Literacy Test improved from 79% success rate for 1st time attempts to 88%! This is the highest score achieved by the school ever in the history of the school since the Ministry of Education began this test. The Board's OSSLT Press Release took place at our school on June 10th. The OSSLT is a requirement for graduation and we are proud of the students and the teaching staff here at St. Joseph's for making it a school-wide priority.
- Tobacco Fair - Sept. 23 - (Windsor-Essex County Health Unit – Heather Wilson – our Public Health Nurse and School Council Community Rep)
- Pilot with the Health Unit – Nov. 25 – Safety Village – New Texting Law
- Specialist High Skills Major (SHSM) Program – Fitness
- First Generation Project "Make the Cut":
 - Special Grant from the Ministry of Education between the University of Windsor, St. Clair College and two local school Boards (ours and Greater Essex County). Herman and St. Joseph's. Opportunity to encourage potential first generation to attend post secondary. Potential grants of minimum \$500, advanced standing in the post secondary institution, Co-op experience, life on campus, mentoring. 16 of our students are enrolled in the program

*High School Council Meeting Report
November 12, 2009 at St. Joseph's Catholic High School (APPROVED)*

- The Wizard of Oz: Plans are underway for the Spring production (end April) of this year's musical "The Wizard of Oz". This will form part of our transition activities with our elementary family of schools
- Laser Lottery went very well. This was a school wide effort as the credit goes out to all of the staff, students and our School

Gina Antogiovanni- Parent Council Chair – St. Joseph's High School

Fundraising Activities

- Laser Lottery went very well
- Bingos 24 sessions/year
- Zehr's tapes

Christmas Brunch / Catholic Cup

Financial Support of Activities

- Muskoka Woods
- Encounters Canada – Ottawa
- SmartBoards for Math and Computer Studies

Model UN Debates (Lansing)

Other Involvement:

- Parent Teacher Interview Evenings
- Grade 8/9 Parent Night
- Provincial Literacy Test
- School Play

Sherri Zorzit, Chairperson – Holy Names High School

- The music department hosted a Talent show on November 5th. Classes were invited to attend on Friday during fourth period.
- Friday, November 5th guest speaker, George Chuvalo made a presentation to all the students on the devastation of drug use. He personally lost two sons to drug overdose and his wife to suicide.
- Next week is Bully Awareness Week. As well, a parent bullying awareness evening will take place after parent/teacher interviews November 19th from 8 – 9 pm.
- Eddie Francis and Sandra Pupatello visited Holy Names today to give greetings at the Youth in Motion Workshop.
- The lottery draw is coming to an end. The draw date is Thursday, November 26th at 1:00 p.m.
- Silent auction will take place on Friday November 27th at the Ciociaro Club. Tickets are \$35.00 per person. This event is being help to support the Holy Names Music Department and their trip to Florida.

Sam Boglitch – Regional Representative, Assumption College High School

- School council met on October 21st and elected new chairperson, Kim Morris, herself as vice chair.
- The canned goods kick off on a great start and students are eligible to win a \$100 gift certificate
- Students attended a conference: "Are you smarter than a University Student!"
- Terri Fox Run took place with 50% student participation, raising \$4500.
- The alumni reunion took place this past Saturday, November 7th. It was a very successful event and Diane Nehmetallah, the Food Services Teacher prepared a feast.
- The boy's volleyball team are in the finals and the girl's basketball team is still competing.

*High School Council Meeting Report
November 12, 2009 at St. Joseph's Catholic High School (APPROVED)*

- Football finished and the hockey team has started their first game this past Monday.
- At the end of October Assumption had their first parent council sponsored luncheon. It was a fabulous event and the school council is proposing to make this an annual event. Over \$900 was raised. Diane Nehmetallah the Food Services Teacher along with her students prepared the food which for the most part was donated.

Ann Marie Silva, School Council Treasurer – St. Anne's Catholic High School

- Lottery is well under way
- Wear and Share Campaign is underway and hoping to assist many students.
- A beautiful Remembrance Day celebration took place yesterday.
- Pep Rally Spirit Day took place at the school today.
- The Girl's senior basket ball team made it to WECSSAA
- Boys volleyball is well underway.

Greg Farrah – Parent Council Chair – St. Thomas of Villanova Catholic High School

- The last Parent Council meeting was on October 21st. Five new parent have joined their school council.
- The Wildcat Lotto was a huge success surpassing last year by \$1000
- He is anxious to hear back from student council as to the amount of money the students will agree to donate to the Students Helping Students fund.
- They had their kick off for the adopt-a-family.

Nadia Timperio – Student Trustee, St. Thomas of Villanova

- Canned goods drive started last week and off to a great start.
- She is enjoying her role as student trustee and excited about all the student senate initiatives.

Joe Bachmeier – Community Representative – St. Anne's HS

- Hocktoberfest 2009 was a great success. He praised the culinary departments of both St. Anne's High School and Assumption Catholic High School for the wonderful job they did at feeding over 2200 students. Teams came from as far away as England, British Columbia, Alberta, Texas, etc.
- He is hoping to make this a yearly event.

13. Next Meeting:

Remainder of the year scheduled meeting dates are:

December – no meeting

January 14/10 – Catholic Central

February 11/10 – F. J. Brennan

March – no meeting

April 8/10 – St. Thomas of Villanova

May 13/10 – St. Anne High School

June 10/10 – Cardinal Carter

14. Closing Prayer and Adjournment

The closing prayer.

Meeting adjourned at – **9:00 p.m.**

Moved by: Sam Boglitch

Seconded by: Janice Bennett

All in favour. **CARRIED**



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
January 26, 2010

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: SEAC Committee – Trustee Members

SUBMITTED BY: Joseph Berthiaume, Director of Education
Cathy Geml, Superintendent of Education

SUBJECT: **SPECIAL EDUCATION ADVISORY COMMITTEE (SEAC)
Meeting of Thursday, December 3, 2009**

RECOMMENDATION:

That the Board receive the Minutes of the December 3, 2009 Special Education Advisory Committee meeting as information.

SYNOPSIS: The Special Education Advisory Committee (SEAC) is an advisory committee mandated through the Education Act as a standing committee of each school board. All minutes of the Special Education Advisory Committee are to be received by the Board.

BACKGROUND COMMENTS: The Special Education Advisory Committee reports to the school board and makes recommendations to the board regarding special education programs and services. Regulation 464/97 sets out requirements for school boards with respect to Special Education Advisory Committees and outlines their role, membership, and scope of activities. The regulation requires SEACs to meet at least ten times in each school year.

FINANCIAL IMPACT: n/a

TIMELINES: The next SEAC meeting occurred on Thursday, January 14, 2010 at the Catholic Education Centre. Minutes of the January 14, 2010 meeting will be provided following approval by SEAC.

APPENDICES:

- Special Education Advisory Committee Minutes of December 3, 2009

REPORT REVIEWED BY:

<input checked="" type="checkbox"/> EXECUTIVE COUNCIL	Review Date: January 18, 2010
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date: January 15, 2010
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date: January 18, 2010



1325 California Ave., Windsor, ON N9B 3Y6
Phone: (519) 253-2481 Fax: (519) 253-0620

SPECIAL EDUCATION ADVISORY COMMITTEE MEETING

Thursday, December 3, 2009 – 6:00 P.M.
Windsor Essex Catholic Education Centre
1325 California Avenue, Windsor
Blessed Marie Rose Durocher Meeting Room

MINUTES

Present:	Lisa Soulliere	Trustee Member (Acting Chair)
	Mary DiMenna	Trustee
	Melanie Allen	IEWS
	Sonia Sovran	Learning Disabilities Association
	Paula Nantais-Murphy	Down Syndrome Parents
	Rita Raniwsky	Principal
	Cathy Geml	Superintendent, Learning Support Services
	Simone Lira	Recording Secretary

1. Call to order
2. Opening Prayer
3. Welcome Introductions to our guest Eva Paccitti, LSST - St. Bernard
4. Recording of Attendance
 - Regrets from AnneMarie Drkulec and Cas Graham-Stewart
5. Approval of Agenda

Motion by Mary DiMenna and seconded by Melanie Allen that the agenda be approved as printed and circulated. Carried
6. Agenda Questions from Observers - None
7. Disclosure of Pecuniary Interest - None
8. Approval of Minutes – September 17, 2009

Motion by Sonia Sovran and seconded by Melanie Allen that the Minutes be approved. Carried
9. Business Arising - None
10. **Information Items**
 - None

11. Report from Chair

- Trustee Soulliere requested that any correspondence received by the Chair be scanned and sent to all SEAC members. This is to become practice from this date forward.
- Trustee Soulliere informed members of Bev Clarke's resignation from SEAC. Bev was Chairperson of SEAC and represented the Learning Disabilities Association of Ontario for Windsor-Essex. We will miss her source of information and input on the Committee.

Motion by Melanie Allan and seconded by Paula Nantais-Murphy that SEAC send Bev Clarke a thank you card. Carried

12. Report from Trustees

- Trustee DiMenna reported that our city schools will implement full day every other day JK/SK, effective September 2010. This will be reflective of the current JK-SK model in the county. As well, as mandated by the Ministry at the recommendation of Dr. Pascal, full day JK/SK will be phased in for 14 various school classrooms in September 2010. Correspondence will go out to parents regarding all of these implementations.

13. Report from Superintendent

- Superintendent Geml advised the committee that Trustee Mary DiMenna was voted Vice-Chair of the Board at the Organizational Board Meeting on Tuesday, December 1, 2009.
- Superintendent Geml reported that at the annual meeting with Thames Valley, the School Support Program submitted a yearly report to the Board for both 2008 and 2009. Cathy reported to the Committee and advised of the changed mandate, whereby Thames Valley personnel work in schools with teachers, training and consulting. This has resulted in teacher training almost doubling, which is a tremendous advantage for our students. The 2009-2010 school year should be much the same, with similar or better results expected. There is a transition piece on Autism for all students coming soon.
- The Regional Special Education Council cited our Board as utilizing best practices in their report at the RSEC symposium.
- We are a lead Board for the Learning for All K-12 and working on a pilot for the draft resource document. As such, we require input from both elementary and secondary staff. There will be more input at the next meeting in January.
- Accessibility for Ontarians has been introduced to schools and businesses. This involves parents or others with disabilities visiting the school. They must advise the school of the accommodations required. We are working on a draft protocol, which should be ready by January. It will go to the Board and we hope to in-service Principals sometime in January.
- Superintendent Geml reported on a new project from the Council of Directors of Education (CODE) whereby funding was supplied to involve JK – Grade 1 in Assessment and Intervention. CODE has asked us to work on a regional assessment plan using best practices in our system for this age and grade level. We have utilized PALS, expanded on that base and sent in the plan for approval. We will elaborate and update SEAC in January.
- Superintendent Geml reported on the IEP Review Session we participated in on November 24 in London. The focus is on parental concerns, proof of consultation and outcomes. Our internal review process involves working

school by school with check lists to make sure we get to every student with an IEP. There were personnel from eight Boards at the review, who completed check lists and discussed components of the IEP. The parent representative from our Board was pleased with the outcome and encourages student independence along with alignment with the Ministry and ownership by the teachers for those children involved. The IEP guide book is being updated and policy around the process is being discussed for implementation.

- Superintendent Geml reported on the joint SEAC meeting with the GECDSB on November 26. The presentation by Dr. Mary Broga on mental health and the Windsor Regional Hospital was very worthwhile and informative. Pam Skillings and Heather Liffiton reported on the Student Support Leadership Initiative (SSLI). They advised that Valerie Pringle will be the keynote speaker along with Dr. Len Cortese for the two-day forum during Canadian Mental Health Week on May 6 and 7.
- Superintendent Geml advised the Committee of the realignment of the Board to meet the Ministry's mandate to align learning, JK to Gr. 12. This has resulted in some changes to personnel and portfolios.
- Parents want to see a more seamless alignment with no disconnect in curriculum and special education. The Learning Support Services Department will now be called Student Achievement JK-12. Superintendent Geml will oversee curriculum and special education and the gradual alignment of student success (June 2010).
- Superintendent Staudt will oversee Research and Data Management to support student achievement.

14. **New Business**

- None

15. **Association Reports**

- Sonia Sovran, representative from the LDAO gave an update on Math Pals sessions, which are finished now until the new year. The program has been successful not only in terms of academics, but also for increasing self-esteem and empowerment of the students involved. She feels the attitude toward math has also changed to one that is more positive.
- The LDAO was asked through the Parent Association Advisory Committee on SEAC to send out a feedback form regarding IEPs and the IPRC process. This was completed by SEAC representatives and LDAO chapters. The responses are being collated and are to be presented to the Ministry of Education.
- Sonia reported that there is a free online workshop called *IEP 101 for Parents and Students* on the LDAO website. The website is ldaolearning.ca.

16. **Closing Prayer**

- Superintendent Geml closed the meeting with the Our Father

17.

- The meeting adjourned at 6:45 p.m.
We have changed the date of the next meeting to January 14, 2010 so that the SEAC members can be present for the Structured Learning Environments session presented by Diane Tope Ryan.