



REGULAR BOARD MEETING
Tuesday, September 1, 2009 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom

A G E N D A

- | | | |
|----|--|--------|
| I | In-Camera Meeting – 6:00 p.m. | Page # |
| II | Regular Meeting of the Board - 7:00 p.m. | |
-
1. Call To Order
 2. Opening Prayer
 3. Recording of Attendance
 4. Approval of Agenda
 5. Questions Pertaining to Agenda
 6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.
 7. Presentations:
 - a. Introductions (J. Berthiaume) --
 - b. United Way - Employee Recognition (L. Staudt) --
 8. Delegations:
 - a. Delegation Regarding Items Not on the Agenda
3:11.1 Any person(s) wishing to make a formal presentation to the Board shall make their intent known, in writing, to the Secretary at least one week prior to the regular meeting. They shall briefly explain in their petition the nature of their business. Discussion shall be limited to the petition and shall be not longer than ten (10) minutes. The time limit can be waived by the consent of the majority of the Board.
 - b. Delegations Regarding Items On the Agenda
3:11.2 Any person(s) wishing to appear before the Board and speak on an item appearing on the agenda of the Board Meeting has until NOON of the day of the Board meeting to make a request to the Secretary. They shall explain briefly the nature of their business. The discussion shall be limited to the item on the agenda and shall be no longer than ten (10) minutes.

9. Action Items:
 - a. Approval of Minutes
 - i) Minutes of In-Camera Meeting, June 22, 2009 --
 - ii) Minutes of Regular Meeting, June 22, 2009 1 - 9
 - iii) Minutes of Special Board Meeting, July 24, 2009 10 - 11
 - b. Items from the In-Camera Meeting of September 1, 2009 --

10. Communications:
 - a. External (Associations, OCSTA, Ministry): Nil. --
 - b. Internal (Reports from Administration):
 - i) Report: Administrative Staff Report (P. Picard) 12 - 13
 - ii) Report: Legal Services - May 2009 (M. Iatonna) 14 - 15
 - iii) Report: Legal Services - June 2009 (M. Iatonna) 16 - 17
 - iv) Report: Director of Education's Strategic Priorities for 2009 - 10 (J. Berthiaume) 18 - 57
 - v) Report: Trustee Attendance January – June 2009 (J. Berthiaume) 58 - 59
 - vi) Report: City of Windsor Ward Boundary Review Update re: 2010 Municipal Elections (M. Iatonna) 60 - 70

11. Unfinished Business: Nil.

12. New Business:
 - a. Field Trips:
 - i) St. Thomas of Villanova Catholic Secondary School - Quebec City (L. Staudt) 71 - 75
 - ii) St. Thomas of Villanova Catholic Secondary School - Bowling Green, Ohio (L. Staudt) 76 - 79
 - iii) Cardinal Carter Catholic Secondary School - Anaheim, California (L. Staudt) 80 - 83

13. Committee Reports:
 - a. Report: High School Council Meeting Notes of May 21, 2009 (L. Staudt) 84 - 92
 - b. Report: Employee Benefits Committee Meeting Notes of June 18, 2009 (M. Iatonna) 93 - 95

14. Notice of Motion

15. Remarks and Announcements:
 - a. Chairperson
 - b. Director of Education
 - c. Board Chaplain

16. Remarks/Questions by Trustees

17. Pending Items
 - a. Draft Board Policy H:07 Selection Process - Principals and Vice Principals (*deferred March 10, 2009*) --

b. Deferred Report (*Deferred from April 28, 2009*): Play Surface Material Standard – Rubber (P. Picard) - -

18. Continuation of In-Camera, if required.

19. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.*

- Tuesday, September 15, 2009
- **Monday**, September 28, 2009 Special Meeting
(Windsor East School Accommodation Review Report - meeting to be held at F. J. Brennan Catholic High School at 7:00 p.m.)
- Tuesday, September 29, 2009 Special Meeting
(Windsor West School Accommodation Review Report - meeting to be held at Assumption College Catholic High School at 7:00 p.m.)
- Tuesday, October 13, 2009
- Tuesday, October 27, 2009
- Tuesday, November 10, 2009
- Tuesday, November 24, 2009
- Tuesday, December 1, 2009 (Mass at 6:45 p.m. and Organizational Meeting at 7:30 p.m.)
- Tuesday, December 8, 2009

20. Closing Prayer

21. Adjournment

Fred Alexander
Board Chairperson

Joseph Berthiaume
Director of Education & Secretary-Treasurer



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: Fred Alexander
 DIRECTOR OF EDUCATION: Joseph Berthiaume

REGULAR BOARD MEETING
Monday, June 22, 2009 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom

MINUTES

PRESENT

Trustees:

- | | |
|--------------------------------|---------------|
| F. Alexander, Chair | J. Macri |
| J. Courtney | S. Porcellini |
| M. DiMenna, Vice-Chair | L. Soulliere |
| P. Keane | |
| C. Resendes, Student Trustee | |
| N. Lau, Student Trustee | |
| Rev. L. Brunet, Board Chaplain | |

Regrets:

B. Holland, C. Janisse

Administration:

- | | |
|--------------------------|-----------------|
| J. Berthiaume (Resource) | J. Bumbacco |
| C. Geml | E. Byrne |
| M. Iatonna | P. King |
| P. Picard | P. Littlejohns |
| L. Staudt | S. O'Hagan-Wong |

Recorder:

D. Steffens

1. Call To Order - Chair Alexander called the meeting to order at 7:47 p.m.
2. Opening Prayer - Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance - Trustee Janisse sent regrets due to an employment commitment. Trustee Holland sent regrets due to illness.
4. Approval of Agenda - Chair Alexander indicated that handouts have been previously provided to trustees for agenda items 10b(x) 2009 - 2010 Draft Special Education Budget, 12c 2009 - 2010 Budget for Final Approval, 12g Special Education Plan Amendments 2009 and 13b Special Education Advisory Committee Meeting Minutes of April 9, 2009.

Amendments:

- Deferral: 7a United Way - Employee Recognition - This item will be rescheduled to a meeting in September (date to be determined)

- Addition: 12i Report: 2008 – 09 Capital Renewal Program - Revised Project List as of June 19, 2009

Moved by Trustee Macri and seconded by Trustee Soulliere that the June 22, 2009 Regular Board meeting agenda be approved as amended. Carried.

5. Questions Pertaining to Agenda - Nil.
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.

Trustee Porcellini disclosed interest in relation to agenda items 10b(iii) *Joint Health and Safety Committee 2009 Annual Report*; 10b(x) *2009 - 10 Draft Special Education Budget*; 12c *2009 - 10 Budget Approval*; and, 12g *Special Education Plan Amendments 2009* due to her husband's employment and did not participate in the discussion or vote on any question raised on that item.

Trustee Courtney disclosed interest in relation to agenda items 10b(x) *2009 - 10 Draft Special Education Budget* and 12c *2009 – 10 Budget - Final Approval* due to her daughter's employment and did not participate in the discussion or vote on any question raised on that item. As a matter of record, Trustee Courtney indicated she was not present at the June 9, 2009 Regular Board Meeting and disclosed interest in June 9 agenda item 10b(ii) *Preliminary 2009 – 10 Budget* due to her daughter's employment.

Trustee Keane disclosed interest in relation to agenda items 10b(x) *2009 - 10 Draft Special Education Budget*; 12b *Board Policy Amendment A: 31 Privacy*; 12c *2009 – 10 Budget - Final Approval*; 12d *2009 - 10 Capital Renewal Program*; and, 12h *Natural Gas Supply Contract* due to his son and daughter's employment and did not participate in the discussion or vote on any question raised on that item.

Trustee Macri disclosed interest in relation to agenda items 10b(x) *2009 - 10 Draft Special Education Budget* and 12c *2009 – 10 Budget - Final Approval* due to his son's employment and did not participate in the discussion or vote on any question raised on that item. As a matter of record, Trustee Macri indicated he was not present at the June 9, 2009 Regular Board Meeting and disclosed interest in June 9 agenda item 10b(ii) *Preliminary 2009 – 10 Budget* due to his son's employment.

7. Presentations:
 - a. United Way - Employee Recognition - This agenda item will be rescheduled to a meeting in September 2009.
8. Delegations:
 - a. Delegation Regarding Items Not on the Agenda - Nil.
 - b. Delegations Regarding Items On the Agenda - Nil.

9. Action Items:

a. Approval of Minutes

i) Minutes of In-Camera Meeting, June 9, 2009

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the minutes of the Committee of the Whole Board In-Camera meeting of June 9, 2009 be adopted as distributed. Carried.

ii) Minutes of Regular Meeting, June 9, 2009

Moved by Trustee Keane and seconded by Trustee DiMenna that the minutes of the Regular Board meeting of June 9, 2009 be adopted as distributed. Carried.

b. Items from the In-Camera Meeting of June 22, 2009

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on June 22, 2009 pursuant to the Education Act - Section 207, to consider specific personnel, pupil, real property matters, security of the property of the Board matters, labour relations matters, and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. Trustees Courtney, Keane, Macri and Porcellini declared a conflict of interest during the June 22, 2009 In-Camera Session and excused themselves from the relevant discussion items. As a matter of record, Trustee Courtney disclosed interest in items discussed at the May 26 and June 9, 2009 In-Camera Sessions and further indicated she was not in attendance at the meetings. As a matter of record, Trustee Macri disclosed interest in an item discussed at the June 9, 2009 In-Camera Session and further indicated he was not in attendance at the meeting.

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of June 22, 2009 be approved. Carried.

Vice Chair DiMenna made the following announcements:

- receipt of the Administrative Staff Report on hiring, leave of absence, return from leave of absence, retirement and resignation of staff, dated June 22, 2009
- the following Secondary Principal and Vice Principal Placements for September 2009:
 - **John Ulicny**, Vice Principal at F. J. Brennan High School to Principal at Cardinal Carter Secondary School
 - **Arlene Davis**, Vice Principal at St. Anne High School to Vice Principal Special Assignment, Safe Schools
 - **Marisa Lipari**, Vice Principal at Cardinal Carter to Vice Principal at St. Anne High School
 - **Rosemary LoFaso**, Teacher/Department Head of English at St. Joseph's High School to Vice Principal at Cardinal Carter Secondary School
 - **Dwayne Brunet**, Teacher at Holy Names High School to Vice Principal at F. J. Brennan High School
- receipt of a status report on the Communications Coordinator / Diocesan Liaison position

- approval of a Request for Proposal process for security and monitoring systems at two secondary schools
- receipt of a report summarizing Freedom of Information Statistics Reports for 2007 and 2008
- a report on the Performance Management of the Director of Education in accordance with Board Policy H: 20 Performance Management - Director of Education

10. Communications:

a. External (Associations, OCSTA, Ministry): Nil.

b. Internal (Reports from Administration):

i) Report: Administrative Staff Report

Moved by Trustee Macri and seconded by Trustee DiMenna that the Board receive the *Administrative Staff Report on hiring, retirement and resignation of staff dated June 22, 2009 as information. Carried.*

ii) Report: Ontario Secondary School Literacy Test (OSSLT) Test Results

Trustees received a report providing an overview of school-by-school student achievement results of the Ontario Secondary School Literacy Test (OSSLT) Test administered in April 2009. 85% of students taking the test for the first time were successful, compared to 81% in 2004. This is the fifth straight year student achievement results were 80% or higher.

Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board receive the Windsor-Essex Catholic District School Board: Ontario Secondary School Literacy Test (OSSLT) Results 2009 report as information. Carried.

iii) Report: Joint Health and Safety Committee 2009 Annual Report

Trustees received the Joint Health and Safety Committee annual report in accordance with Board Policy H:06 Health and Safety of Employees.

Moved by Trustee Macri and seconded by Trustee Keane that the Board receive the Joint Health and Safety Committee (JHSC) 2009 Annual Report as information. Carried.

iv) Report: Summer Jobs and Focus on Youth Program 2009

Moved by Trustee DiMenna and seconded by Trustee Porcellini that the Board receive as information, the listing of Summer Jobs and Focus on Youth Program for students, 2009. Carried.

v) Verbal Report: Board By-Laws Review - Director Berthiaume reported that the 2009 review of the Board By-Laws and Operational procedures will proceed once the provincial governance legislation has received royal assent.

- vi) Report: Legal Services - April 2009

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the Board receive the report Legal Services – April 2009 as information. Carried.

- vii) Report: Specialist High Skills Major (SHSM) Programs

Trustees received an administrative report outlining the Specialist High Skills Major Programs that are part of the Board's student success initiatives. The programs allow students to focus on knowledge and skills that are of particular importance in certain economic sectors, and to obtain certifications recognized in those sectors as they work towards meeting the requirements for an Ontario Secondary School Diploma.

Moved by Trustee Macri and seconded by Trustee Keane that the Board receive the Specialist High Skills Major (SHSM) Programs report as information. Carried.

- viii) Report: Ad Hoc Safe Schools Sub-Committee - Recommendations on Best Practices

Further to Board direction at the meeting of December 16, 2008, a sub-committee of the existing Safe Schools Committee was established to review current practices, programs and procedures with respect to smoking, alcohol and drug abuse and to provide feedback to the Board with recommendations. The sub-committee along with a Working Committee comprised of board staff and community partners developed a comprehensive system-wide Alcohol and Drug Strategy Action Plan for the 2009-10 school year. The Action Plan includes new and existing programs and interventions with a specific focus on prevention and harm reduction. The plan will be amended to include an annual review provision.

Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board receive the Ad Hoc Safe Schools Sub-Committee – Recommendations on Best Practices report as information. Carried.

- ix) Report: 2009 Electricity Supply Contract

Trustees received an administrative report providing an update on the status of the Board's participation in the Catholic School Board Services Association (CSBSA) Electricity Program and information with respect to current group contract pricing.

Moved by Trustee Macri and seconded by Trustee Soulliere that the Board receive the report on the 2009 Electricity Supply Contract as information. Carried.

- x) Report: 2009 – 10 Draft Special Education Budget (*Handout previously provided.*)

Trustees received a report indicating the proposed 2009-10 Special Education Budget reflects an estimated deficit of \$540,436 that is being offset by a transfer from the Special Education Reserve Fund, which currently has a balance of \$862,331. The transfer will leave a balance in the Special Education Reserve Fund at year-end of \$321,895.

Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board receive the 2009-10 Special Education Budget as information. Carried.

11. Unfinished Business: Nil.

12. New Business:

a. Field Trips:

i) St. Joseph's Catholic High School - Europe

Moved by Trustee Keane and seconded by Trustee DiMenna that the Board approves St. Joseph's Catholic High School Field Trip to Europe: France and Italy from March 10 – 21, 2010. Carried.

b. Report: Board Policy Amendment A: 31 Privacy (*for final approval*)

Moved by Trustee Soulliere and seconded by Trustee Courtney that the Board provide final approval of Draft Policy A: 30 Privacy. Carried.

c. Report: 2009 – 10 Budget - Final Approval (*Handout previously provided.*)

Superintendent Iatonna reported that the 2009-10 Budget as presented complies with the requirements under the Education Act that the Board submit a balanced budget to the Ministry of Education prior to each fiscal year. The 2009-10 Final Budget Estimate is \$235,314,972.

Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board approve the 2009-10 Final Budget Estimates and that administration be directed to submit the Budget Estimates to the Ministry of Education by June 30, 2009 as required. Carried.

d. Report: 2009 - 10 Capital Renewal Program

Superintendent Iatonna reported the Ministry has provided an allocation to the Board for the 2009-10 Capital Renewal Program in the amount of \$3,071,917. An amount of \$600,000.00 is being budgeted for "Long Term Debenture Financing" and is reflected in the attached Program. The proposed 2009 - 10 Capital Renewal Program has been prepared on the basis of proposed projects amounting to approximately \$2,417,917 with the amount over and above this amount being shown as a transfer to the New Pupil Places Grant Reserve.

Moved by Trustee Macri and seconded by Trustee Soulliere that the Board approve the 2009-10 Capital Renewal Program. Carried.

e. Report: Tender - Roofing for St. William and St. Gabriel Catholic Elementary Schools

Moved by Trustee Porcellini and seconded by Trustee Macri that the Board approve the successful tender bids from Kingsville Roofing \$184,453.50, including GST for St. William Elementary School and Rauth Roofing \$467,182.80, including GST for St. Gabriel Elementary School, and the issuance of Purchase Order Contracts, with the total combined bid sum of \$651,636.30 to be funded in the amount of \$600,000 from the previously approved allocation from Good Places To Learn – Stage 4, \$38,000 from a reduction in the approved roofing projects for St. Pius X and St. Peter Elementary Schools allocated in Good Places to Learn – Stage 4, and \$13,636 from a reduction in the approved HVAC project at Catholic Central High School allocated in Good Places to Learn – Stage 4. Carried.

- f. Report: Selection of a “Before and After” Child Care Program at St. John the Evangelist, St. Louis and St. Rose Catholic Elementary Schools
Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board enter into a three (3) year lease agreement with YMCA to provide a child care program for the students of St. Rose commencing on September 8, 2009 with a Board option to extend the contract;

and, that the Board enter into a three (3) year lease agreement with Discovery School-Based Child Care Program to provide a child care program for the students of St. Louis commencing September 8, 2009 with a Board option to extend the contract;

and, that the Board enter into a three (3) year lease agreement with Little Blessings Child Care to provide a child care program for the students of St. John the Evangelist commencing on September 8, 2009 with a Board option to extend the contract. Carried.

- g. Report: Special Education Plan Amendments 2009 (*Handout previously provided.*)

Moved by Trustee Soulliere and seconded by Trustee Macri that the Board approve the amendments to the Special Education Plan;

and, that the amendments be submitted to the Ministry of Education for approval. Carried.

- h. Report: Natural Gas Supply Contract

Moved by Trustee Macri and seconded by Trustee DiMenna that the Board approve a fixed price natural gas supply contract through Shell Energy for up to 50% of the Boards needs for the period November 1, 2009 –November 1, 2011 with the option to extend to November 1, 2012 based on pricing. Carried.

- i. WALK-ON Report: 2008 – 09 Capital Renewal Program - Revised Project List as of June 19, 2009 (*Handout distributed and previously provided to trustees electronically.*)

Trustees considered a report providing a listing of recommended projects that can be undertaken with unallocated funds from the 2008–09 Capital Renewal Program. Recommended capital renewal projects included: St. Thomas of Villanova parking lot (\$150,000.00); Former Basilian residence roof (\$150,000.00); Former Basilian residence windows (\$150,000.00); and, Andover and Delta controls (\$150,556.00). Completion of the projects will be dependent upon receipt of pricing and availability of contractors.

Moved by Trustee Macri and seconded by Trustee Porcellini that the Board approve the revised project list for the 2008-09 Capital Renewal Program as of June 19, 2009. Carried.

13. Committee Reports:

- a. Report: French Immersion Advisory Committee Meeting of May 13, 2009
Moved by Trustee Porcellini and seconded by Trustee DiMenna that the Board receive the Minutes of the May 13, 2009 French Immersion Advisory Committee meeting as information. Carried.

- b. Report: Special Education Advisory Committee (SEAC) Meeting Minutes of April 9, 2009
(*Handout previously provided.*)
Moved by Trustee DiMenna and seconded by Trustee Soulliere that the Board receive the Minutes of the April 9, 2009 Special Education Advisory Committee meeting as information. Carried.
14. Notice of Motion - Nil.
15. Remarks and Announcements:
- a. Chairperson Alexander commented on his attendance at the recent Employee Retirement Banquet and Celebration and thanked Student Trustees for their dedication to Catholic education over the last school year.
- b. Director of Education Berthiaume provided comment on recent activities supporting the Board's strategic priorities: faith development and student achievement. Director Berthiaume commented on his attendance at the recent Employee Retirement Banquet and Celebration, congratulated the staff and students of St. Christopher Catholic Elementary School upon being provincially recognized in the *Schools on the Move: Lighthouse Program* and reported on a new agreement between the University of Windsor, the Greater Essex County District School Board and our board, wherein the partners commit to expanding the in-service and certification options for teachers.
- c. Board Chaplain Fr. Brunet - No comments this evening.
16. Remarks/Questions by Trustees
- Trustee DiMenna extended her appreciation to the all staff in the system for the work they do for system and students and wished everyone a safe and healthy summer.
 - Trustee Porcellini commented on her attendance at the recent Ontario Center for Governance Conference, congratulated elementary and secondary students upon their graduation and wished Principal Pagliaroli well in her retirement.
 - Trustee Macri extended his appreciation to all staff for their dedication and commitment to our students.
 - Trustee Courtney commented on her attendance the CCSTA Annual Conference in Victoria and inquired into the Board's policy in terms of student attendance reporting and safe arrival procedures at elementary schools.
 - Student Trustee Resendes and Lau provided a brief overview of their activities as student trustees over the past school-year.
17. Pending Items:
- a. Draft Board Policy H:07 Selection Process - Principals and Vice Principals (*deferred March 10, 2009*)
- b. Deferred Report (*Deferred from April 28, 2009*): Play Surface Material Standard – Rubber
18. Continuation of In-Camera - Not required.

19. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.)*
- Tuesday, September 1, 2009
 - Tuesday, September 15, 2009
 - **Monday**, September 28, 2009 Special Meeting
(Windsor East Accommodation Review Report at F. J. Brennan Catholic High School)
 - Tuesday, September 29, 2009 Special Meeting
(Windsor West Accommodation Review Report at Assumption College Catholic High School)
 - Tuesday, October 13, 2009
 - Tuesday, October 27, 2009
 - Tuesday, November 10, 2009
 - Tuesday, November 24, 2009
 - Tuesday, December 1, 2009 (Mass at 6:45 p.m. and Organizational Meeting at 7:30 p.m.)
 - Tuesday, December 8, 2009
20. Closing Prayer – Fr. Brunet closed the meeting with a prayer.
21. Adjournment - There being no further business, the Regular Board meeting of June 22, 2009 adjourned at 9:03 p.m.

Not Approved.

Fred Alexander
Board Chairperson

Joseph Berthiaume
Director of Education & Secretary-Treasurer



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: Fred Alexander
 DIRECTOR OF EDUCATION: Joseph Berthiaume

SPECIAL BOARD MEETING
Friday, July 24, 2009 at 12:15 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom

MINUTES

PRESENT

Trustees: F. Alexander, Chair B. Holland
 J. Courtney P. Keane
 M. DiMenna, Vice-Chair S. Porcellini

Regrets: C. Janisse, J. Macri, L. Soulliere

Administration: J. Berthiaume (Resource)
 M. Iatonna
 P. Littlejohns

Recorder: D. Steffens

1. Call To Order - Chair Alexander called the meeting to order at 12:16 p.m.
2. Opening Prayer - The meeting opened with a prayer.
3. Recording of Attendance - Trustee Janisse sent regrets due to his employment. Trustee Macri sent regrets due to his employment. Trustee Soulliere sent regrets due to her employment.
4. Approval of Agenda

Moved by Trustee Porcellini and seconded by Trustee Holland that the July 24, 2009 Special Board meeting agenda be approved as distributed. Carried.

5. Questions Pertaining to Agenda - None.
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act. - None.
7. Delegations:
 - a. Delegations Regarding Items On the Agenda - None.

8. Item:

- a. Report: Tender Approval - Assumption College Catholic High School - Residence Roofing

Moved by Trustee Porcellini and seconded by Trustee DiMenna that the Board approve the award of tender and the issuance of a purchase order contract for the Roof Replacement for Assumption College Catholic High School – Residence to Horizon Roofing Ltd. at the submitted bid amount of \$201,547.00 to be charged to 2008/09 Capital Renewal Program Account No. 000-72-759800-6-000. Carried.

- b. Report: Tender Approval - Assumption College Catholic High School - Residence Windows

Moved by Trustee Porcellini and seconded by Trustee DiMenna that the Board approve the award of tender and the issuance of a purchase order contract for the Window Replacement for Assumption College Catholic High School – Residence to Gryphon Glass at the submitted bid amount of \$149,860, excluding GST to be charged to 2008/09 Capital Renewal Program Account No. 000-72-759800-6-000. Carried.

- c. Report: Tender Approval - St. Thomas of Villanova Catholic Secondary School - Asphalt Pavement Repairs

Moved by Trustee Porcellini and seconded by Trustee DiMenna that the Board approve the award of tender and the issuance of a purchase order contract for the Asphalt Pavement Repairs at St. Thomas of Villanova Catholic Secondary School to Metro Paving at the submitted bid amount of \$93,660 to be charged to 2008/09 Capital Renewal Program Account No. 000-72-759809-6-000. Carried.

9. Closing Prayer - The meeting closed with a prayer.

10. Adjournment - There being no further business, the Special Board meeting of July 24, 2009 adjourned at 12:23 p.m.

Not approved.

Fred Alexander
Board Chairperson

Joseph Berthiaume
Director of Education & Secretary-Treasurer



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: Fred Alexander
 DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
 September 1, 2009

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
 P. Picard, Superintendent of Human Resources
 J. Bumbacco, Assistant Superintendent, Human Resources
 C. Norris, Manager of Human Resources & Policy Development

SUBJECT: ADMINISTRATIVE STAFF REPORT

RECOMMENDATION:

That the Board receive the *Administrative Staff Report* on hiring, retirement and resignation of staff dated September 1, 2009 for information.

SYNOPSIS:

BACKGROUND COMMENTS:

FINANCIAL IMPACT:

TIMELINES:

APPENDICES:

- Administrative Staff Report dated September 1, 2009

REPORT REVIEWED BY:

<input checked="" type="checkbox"/> EXECUTIVE COUNCIL	Review Date:	August 24, 2009
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date:	August 25, 2009
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date:	August 25, 2009

September 1, 2009

Windsor-Essex Catholic District School Board Administrative Staff Report

	Employee Name	Position	Date
HIRING:	Braido, Jill	Communication Coordinator/Diocesan Liaison	August 24, 2009
RESIGNATION:	Leung, Vicki	Learning Commons Specialist	June 15, 2009
	Marsden, Janna	Occasional Teacher	August 4, 2009
	Mollica, Lisa	Elementary Teacher	June 30, 2009
	Novak-Shepherd, Allison	Educational Assistant	July 14, 2009
	Olivastri, Jocelyn	Occasional Teacher	June 30, 2009
RETIREMENT:	Churchill, William	Elementary Teacher	September 30, 2009
	Cruickshank, Patricia	Manager of Information Resou	September 30, 2009
OTHER:			



1325 California Avenue
 Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
 September 1, 2009

BOARD REPORT

Public **In-Camera**
PRESENTED FOR: Information Approval
PRESENTED BY: Senior Administration
SUBMITTED BY: Joseph Berthiaume, Director of Education
 Mario latonna, Superintendent of Business
SUBJECT: **LEGAL SERVICES – MAY 2009**

RECOMMENDATION:

That the Board receive the report Legal Services – May 2009 as information.

SYNOPSIS:

By the terms of the agreement with the Board, the Board’s solicitor, Shibley Righton LLP, is required to report fees and services on a regular basis.

BACKGROUND COMMENTS:

This report is supported by documentation that has been provided to and reviewed by Senior Administration. Records provided indicate hourly rates, time billed, description of services and total amount invoiced.

FINANCIAL IMPACT:

For the month of May 2009 legal fees submitted are as follows:

*Real Estate and Property Matters	\$260.00
*Labour (incl. Grievances, Contract Administration and Arbitration)	\$10,975.00
*Litigation (inc. OLRB Hearings, Spec Ed., Human Rights and Safe School Issues)	\$0.00
*Contract Negotiations	\$0.00
*Other Misc. (On-going Legal Advice and Consultation)	\$ 9,672.50

TOTAL **\$ 20,907.50**

The above fees do not include disbursements and GST.

TIMELINES: N/A

APPENDICES: None

REPORT REVIEWED BY:

- EXECUTIVE COUNCIL
- SUPERINTENDENT
- DIRECTOR OF EDUCATION:

Review Date: August 24, 2009

Approval Date: August 25, 2009

Approval Date: August 25, 2009



1325 California Avenue
 Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
 September 1, 2009

BOARD REPORT

Public **In-Camera**
PRESENTED FOR: Information Approval
PRESENTED BY: Senior Administration
SUBMITTED BY: Joseph Berthiaume, Director of Education
 Mario latonna, Superintendent of Business
SUBJECT: **LEGAL SERVICES – JUNE 2009**

RECOMMENDATION:

That the Board receive the report Legal Services – June 2009 as information.

SYNOPSIS:

By the terms of the agreement with the Board, the Board’s solicitor, Shibley Righton LLP, is required to report fees and services on a regular basis.

BACKGROUND COMMENTS:

This report is supported by documentation that has been provided to and reviewed by Senior Administration. Records provided indicate hourly rates, time billed, description of services and total amount invoiced.

FINANCIAL IMPACT:

For the month of June 2009 legal fees submitted are as follows:

*Real Estate and Property Matters	\$140.00
*Labour (incl. Grievances, Contract Administration and Arbitration)	\$8,772.50
*Litigation (inc. OLRB Hearings, Spec Ed., Human Rights and Safe School Issues)	\$0.00
*Contract Negotiations	\$0.00
*Other Misc. (On-going Legal Advice and Consultation)	\$7,515.00

TOTAL **\$ 16,427.50**

The above fees do not include disbursements and GST.

TIMELINES: N/A

APPENDICES: None

REPORT REVIEWED BY:

- EXECUTIVE COUNCIL
- SUPERINTENDENT
- DIRECTOR OF EDUCATION:

Review Date: August 24, 2009
Approval Date: August 25, 2009
Approval Date: August 25, 2009



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: Fred Alexander
 DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
 September 1, 2009

BOARD REPORT

Public **In-Camera**
PRESENTED FOR: Information Approval
PRESENTED BY: Senior Administration
SUBMITTED BY: Joseph Berthiaume, Director of Education
SUBJECT: **DIRECTOR OF EDUCATION’S STRATEGIC PRIORITIES FOR 2009-2010**

RECOMMENDATION:

That the Board receive the Director of Education’s Strategic Priorities for 2009-2010 as information and that it be used in the evaluation of the Director of Education’s performance management process as outlined in Board Policy H: 20 Performance Management – Director of Education.

SYNOPSIS: As per Policy H: 20 Performance Management – Director of Education that states – *The Director shall file an annual report identifying areas of focus for attention for the upcoming school year at the August Board Meeting* – herein is the Director of Education’s report outlining the 2009-2010 Strategic Priorities.

BACKGROUND COMMENTS: Board Policy H: 20 Performance Management – Director of Education was formally approved by the Board of Trustees at the June 23, 2008 Board Meeting. Approval of this policy now allows for the Director of Education to begin the formal process of performance appraisal as outlined in said policy. The Performance Management process begins with the Director of Education presenting an annual report for the upcoming school year at the September Board Meeting.

Also as part of the process, the addition of the 2009-2010 Strategic Priorities of the Senior Administration Team is added to the report.

FINANCIAL IMPACT: n/a

TIMELINES: The Director of Education’s Performance Management process is to be completed by May 31, 2010.

APPENDICES:

- 2009 - 2010 Strategic Plan Priorities:
 - Strategic Plan Priorities for Director of Education
 - Strategic Plan Priorities for Senior Administration

REPORT REVIEWED BY:

<input checked="" type="checkbox"/>	EXECUTIVE COUNCIL	Review Date: August 24, 2009
<input checked="" type="checkbox"/>	SUPERINTENDENT	Approval Date: - -
<input checked="" type="checkbox"/>	DIRECTOR OF EDUCATION:	Approval Date: August 24, 2009



***Windsor-Essex Catholic
District School Board***

***2009 – 2010
STRATEGIC PLAN
PRIORITIES
for
Senior Administration***

Director's Strategic Priorities

The Board of Trustees approved the new strategic plan for the Windsor-Essex Catholic District School Board in January 2009. The document entitled "Foundations of Faith and Learning 2009-2014" included the System Priorities of Faith Development and Student Achievement. Also in reviewing the suggested opportunities in my Performance Appraisal of the year 2008-2009 my strategic priorities for 2009-2010 will be the following:

Faith Development

- ✓ Continue to work cooperatively with Bishop Fabbro, Auxiliary Bishop Daniels and Deaneries in the support of Catholic Education;
- ✓ Take a leadership role in working with our Board's Friends and Advocates of Catholic Education Committee;
- ✓ Ensure in my regular school visits and in communicating to stakeholders that I continue to stress our mission of Faith Development;
- ✓ Continue to foster support throughout our system for our Catholic Character Development document, "Our Journey to Holiness";
- ✓ Work closely with our Communications Officer to promote and support programs from the Saint Peter's Institute;
- ✓ Continue to provide and to support meaningful and ongoing Catholic Faith Development for all students and employees;
- ✓ Extend an invitation to meet twice a year with the leadership of our employee groups to discuss ways we can work together to promote Faith Development in our system;

Director's Strategic Priorities

- ✓ Look for opportunities to showcase our successes in the area of Faith Development to our community;
- ✓ Continue to embrace and reinforce the Ontario Catholic School Graduate Expectations as the desired outcomes for all our students as they pursue educational excellence;
- ✓ Work in cooperation with service providers to support our community, i.e., United Way Campaign, Terry Fox Run;
- ✓ Work towards implementation of the recommendations outlined by the Ministry of Education from the findings of the Operational Review of the Board.

Student Achievement

- ✓ Student Achievement goals remain a priority and I will continue to ensure our strategies are aligned with the Ministry of Education in working toward the goal of increased Student Achievement, closing the gap in achievement levels for all students and to increasing confidence for publicly funded Catholic education;
- ✓ Continue with ongoing support of professional development for all employees through training, mentoring and sharing best practices in order to enrich the educational experiences of all of our students;
- ✓ Encourage effective communication among all partners in Catholic education to promote Student Achievement and spiritual growth;
- ✓ Provide opportunities to enhance intellectual, physical, emotional and spiritual well being of all of our students;

Director's Strategic Priorities

- ✓ Work with all employee groups and parents to challenge all students to become critical thinkers, effective communicators and problem solvers through the development of their faith practices, literacy and numeracy skills;
- ✓ Ensure Student Achievement and the individual school improvement plans are focused topics of discussion;
- ✓ Continue to work with the University of Windsor to promote a sharing of resources to support our students and schools in the areas of education research and physical well being;
- ✓ Work towards implementation of the recommendations outlined by the Ministry of Education from the findings of the Operational Review of the Board.



Joseph Berthiaume
Director of Education

STRATEGIC PRIORITY: FAITH DEVELOPMENT
2009-2010 School Year

ACHIEVEMENT EXPECTATIONS	STRATEGIES	TIMELINES	SUCCESS INDICATORS
Continue to work cooperatively with Bishop Fabbro, Auxiliary Bishop Daniels and the Deaneries in the support of Catholic Education	<p>Meet twice a year with Bishop Fabbro</p> <p>Ongoing meetings with Auxiliary Bishop Daniels</p> <p>Attend initial Deanery meetings to explain my strategic priorities for the year</p>	<p>2009 - 2010</p> <p>Ongoing</p> <p>October 2009</p>	Open, transparent, positive communication and support
Take a leadership role in working with our Board's " Friends and Advocates of Catholic Education Committee"	<p>Ensure solid Catholic Education support representation from all of our stakeholders on the various committees</p> <p>Regular updates to Trustees on our progress</p>	<p>2009 - 2011</p> <p>Ongoing</p>	Our Catholic community understands our focus in promoting and fostering Catholic education
Ensure that in my regular school visits and in communicating to stakeholders that I continue to stress our mission of Faith Development	<p>Regular school visits</p> <p>Attend initial Special Education Advisory Council Meeting</p> <p>Attend initial Elementary and Secondary Umbrella School Council Meetings</p> <p>Attend initial Student Senate Meeting</p>	<p>2009 – 2010</p> <p>September 2009</p> <p>October 2009</p> <p>September 2009</p>	Faith development is seen as a priority in our school system

STRATEGIC PRIORITY: FAITH DEVELOPMENT
2009-2010 School Year

ACHIEVEMENT EXPECTATIONS	STRATEGIES	TIMELINES	SUCCESS INDICATORS
Continue to foster support throughout our system for our Catholic Character Development document, "Our Journey to Holiness"	Regular school visits Share information at the initial Special Education Advisory Council Meeting, the initial Elementary and Secondary Umbrella School Council meeting and the initial Student Senate Meeting	Ongoing September 2009 October 2009 September 2009	Ensure involvement at the school and board level
Work closely with our Communications Officer to promote and support programs from the Saint Peter's Institute	Timely communication and encouragement to participate in planned programs from Saint Peter's	2009 - 2010	Ongoing communication to the Catholic community of planned activities
Continue to provide and to support meaningful and ongoing Catholic Faith Development for all students and employees	Together in Faith Day Student Retreats Employee Retreats	September 2009 2009 – 2010 2009 - 2010	Ongoing participation in employee and student retreats
Extend an invitation to meet twice a year with the leadership of our employee groups to discuss ways we can work together to promote Faith Development in our system	A planned agenda that will foster open communication and dialogue	2009 – 2010	Ensure that the recommendations coming out of these meetings are followed up on

STRATEGIC PRIORITY: FAITH DEVELOPMENT
2009-2010 School Year

ACHIEVEMENT EXPECTATIONS	STRATEGIES	TIMELINES	SUCCESS INDICATORS
Look for opportunities to showcase our successes in the area of Faith Development to our community	<p>Will be part of the Director's report at each of the scheduled regular Board meetings</p> <p>Continue to highlight on Board website in our "Good News" folder</p> <p>Use of Synervoice</p>	2009 – 2010	Working with the Communications Coordinator to review on a regular basis our work in this area
Continue to embrace and reinforce the Ontario Catholic School Graduate Expectations as the desired outcomes for all of our students as they pursue educational excellence	<p>Work with Student Trustees and the Student Senate to reinforce this goal</p> <p>Share this information at the initial meeting of our Elementary and Secondary School Umbrella Groups</p>	2009 - 2010	Work with our Principals to reinforce these expectations
Work in cooperation with service providers to support our community	<p>Support United Way campaign</p> <p>Support Terry Fox Run</p>	2009-2010	Successful fund raising involvement
Work towards implementation of the recommendations outlined by the Ministry of Education from the findings of the Operational Review of the Board.	Monitor various departments to ensure recommendations are implemented	2009-2010	Ongoing discussion on implementation with Senior Administration Team

STRATEGIC PRIORITY: STUDENT ACHIEVEMENT
2009-2010 School Year

ACHIEVEMENT EXPECTATIONS	STRATEGIES	TIMELINES	SUCCESS INDICATORS
<p>Student Achievement goals remain a priority and I will continue to ensure our strategies are aligned with the Ministry of Education in working toward the goal of increased Student Achievement, closing the gap in achievement levels for all students and to increasing confidence for publicly funded Catholic education</p>	<p>Stress importance of these goals at all meetings of stakeholder groups</p> <p>Principal's Qualifications Program</p> <p>Director's Annual Report</p>	<p>2009 - 2010</p>	<p>Continued board improvement in all of these areas</p>
<p>Continue with ongoing support of professional development for all employees through training, mentoring and sharing best practices in order to enrich the educational experience for all of our students</p>	<p>Professional development workshops</p> <p>New Teacher Induction Program</p> <p>Principal Mentoring Program</p> <p>Teacher and Support Staff Leadership Programs</p>	<p>2009 - 2010</p>	<p>Positive feedback from the employees involved in these workshops and programs</p>
<p>Encourage effective communication among all partners in Catholic education to promote Student Achievement and spiritual growth</p>	<p>Working with our Communications Officer to get messages out to stakeholders in a timely fashion</p>	<p>2009 - 2010</p>	<p>Positive feedback from our stakeholders</p>

STRATEGIC PRIORITY: STUDENT ACHIEVEMENT
2009-2010 School Year

ACHIEVEMENT EXPECTATIONS	STRATEGIES	TIMELINES	SUCCESS INDICATORS
Provide opportunities to enhance intellectual, physical, emotional and spiritual well being of all of our students	Appropriate field trip approval for sports teams, visual artists, choirs and bands Anti Bullying Programs Rachel's Challenge Program and Initiatives	2009 - 2010	Positive feedback from our schools involved in these initiatives
Work with all employee groups and parents to challenge our students to become critical thinkers, effective communicators and problem solvers through the development of their faith practices along with their literacy and numeracy skills	Professional development opportunities Effective communication Director's Annual Report	2009 - 2010	Continued improvement and focus in these areas
Ensure Student Achievement and the individual school improvement plans are ongoing focused topics of discussion	Focus at Executive Council and Principal Meetings Family of Schools Meetings Individual school visits School Improvement presentations at Board Meetings	2009 - 2010	System awareness of the priority of this area
Work towards implementation of the recommendations outlined by the Ministry of Education from the findings of the Operational Review of the Board	Monitor various departments to ensure recommendations are implemented	2009-2010	Ongoing discussion on implementation with the Senior Administration Team

Cathy Geml

Superintendent of Education – Learning Support Services

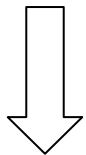
STRATEGIC PRIORITY: FAITH DEVELOPMENT
Special Education and Elementary Curriculum - 2009-2010

ACHIEVEMENT EXPECTATIONS	STRATEGIES	TIMELINES	SUCCESS INDICATORS
Lead Board for implementation of the new “Learning For All” K – 12 document which promotes inclusion for all students (presently in DRAFT)	<p><u>Phase One</u> Provide the document to Coordinators, Consultants and all system support personnel for their input and to facilitate discussion and planning</p> <p><u>Phase Two</u> Administrators SEAC</p> <p><u>Phase Three</u> Teachers, parents and community partners</p>	2009-2010 School Year	Increase in inclusionary practices as evidenced by students remaining in the “regular” class as opposed to support via the withdrawal model
Completion of 3-year implementation plan (primary) Fully Alive program	Distribution of the revised document	Fall 2009	Implementation of the new document

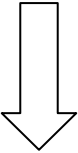
STRATEGIC PRIORITY: STUDENT ACHIEVEMENT
Special Education and Elementary Curriculum - 2009-2010

ACHIEVEMENT EXPECTATIONS	STRATEGIES	TIMELINES	SUCCESS INDICATORS
<p>Assessment for Learning Universal Design for Learning Differentiated Instruction Tiered Approach</p>	<p>Introduction and implementation of the new Ministry document “Learning For All, K-12”</p> <p><u>Phase One</u> Provide document to Coordinators, Consultants and system support personnel</p> <p><u>Phase Two</u> Administrators SEAC</p> <p><u>Phase Three</u> Teachers, parents, community partners</p> <p>Systematically explore Class and Student Profile templates</p>	<p>2009-2010 School Year</p>	<p>Principals will have evidence of the expectations outlined in teacher planning</p> <p>School and system data collection will support an increase in student achievement K-12, including students with special needs</p>
<p>Facilitate teaching/ learning critical pathways (OFIP schools and all elementary schools)</p>	<p>*New pilot Board Target identified schools and provide specific professional development to students (class) and staff on a scheduled, monthly basis</p>	<p>2009-2010 School Year</p>	<p>-EQAO -PM Benchmarks -CBM scores -Report cards -Development of student/ classroom/ school profiles</p>

STRATEGIC PRIORITY: STUDENT ACHIEVEMENT
Special Education and Elementary Curriculum - 2009-2010

ACHIEVEMENT EXPECTATIONS	STRATEGIES	TIMELINES	SUCCESS INDICATORS
	<p>Job-embedded professional development</p> <p>School/ student specific</p> <p>Support provided through consultants, coordinators, Board Strategy Team, Assistant Superintendents and Superintendents</p>		
<p>Increase awareness and knowledge re: school improvement and student achievement with administrators</p>	<p>Each Principal will present to the Board a 10 minute presentation on the status of student achievement in their school</p> <p>We will continue with the “Lunch & Learn” for Principals at the Family of Schools meetings</p> <p>We will expand on the opportunities for administrators to visit site/topic-specific sessions</p>	<p>2009-2010 School Year</p> <p>3 times per year in 2009-2010</p> <p>2 – 3 times per year in 2009-2010</p>	<p>Trustee/ Principal feedback</p> <p>Principal feedback</p> <p>Observed applicable changes in the schools</p> 

STRATEGIC PRIORITY: STUDENT ACHIEVEMENT
Special Education and Elementary Curriculum - 2009-2010

ACHIEVEMENT EXPECTATIONS	STRATEGIES	TIMELINES	SUCCESS INDICATORS
Raise awareness and teacher capacity in student achievement	<p>Support will continue to be school-based/ job-embedded with a collaboration of resources for all initiatives</p> <p>Include sessions of interest (via teacher survey) in Summer Institute (i.e. Combined Grades, Spec. Ed., etc.)</p> <p>Provide voluntary monthly after-school professional development for teachers and support staff</p>	<p>2009-2010 School Year</p> <p>August 25, 26, 27, 2009</p> <p>Monthly</p>	<p>Improved and sustained student achievement: EQAO, PMB, CBMs, Report Cards</p> <p align="center"></p> <p>Attendance and expression of indicators</p>
Assessment and Evaluation	<p>Implementation of Year 3 of 3 year plan for expanded CASI</p> <p>Emergent implementation of the Board's Policy on Assessment and Evaluation</p>	<p>Fall 2009</p> <p>2009-2010 School Year</p>	<p>Improvement of assessment indicators</p> <p>Evidence of more specific and measurable goals in School Improvement Plans</p>
<p>IEPs</p> <p>-Measurable goals (S.M.A.R.T. goals)</p> <p>-Expectations tied to the Ontario Curriculum</p>	<p>Continue and expand on internal IEP audit</p> <p>Provide ongoing support with the professional development package prepared in Spring 2009</p>	<p>2009-2010 School Year</p>	<p>Through our IEP audit, CBMs, PMBs and report cards</p>

STRATEGIC PRIORITY: STUDENT ACHIEVEMENT
Special Education and Elementary Curriculum - 2009-2010

ACHIEVEMENT EXPECTATIONS	STRATEGIES	TIMELINES	SUCCESS INDICATORS
Improved Transition Planning	Continue with last year's path in conjunction with the Board's ABA Specialist Pilot "Connections for Students" in collaboration with Thames Valley Children's Centre	2009-2010 School Year	Meet criteria for PPM 140 and observe outcomes of transition plans
P.A.L.S.		2009-2010 School Year	Reduce wait times for psychological assessments Reduction in the number of referrals to special services
Peer P.A.L.S.	Last phase of implementation In servicing Pairing with community partners Additional support for teaching social skills (DTT)	2009-2010 School Year	Data to demonstrate increased reading fluency via CBMs, PMBs, EQAO and ongoing teacher assessment and evaluation Decrease in behaviour with data

Mario Iatonna

Superintendent of Business – Business Services

STRATEGIC PRIORITY: FAITH DEVELOPMENT
2009-2010 School Year

ACHIEVEMENT EXPECTATIONS	STRATEGIES	TIMELINES	SUCCESS INDICATORS
<p>Continue regular liaison with the Diocese on business/property matters for the purpose of advancing the mutual interests of both the Diocese and the Board.</p>	<p>Conduct at least one meeting per school year with senior Diocese administration and local Deanery representatives. (M. Iatonna)</p> <p>Continue to conduct at least one meeting per school year with Diocese staff. (M. Iatonna)</p>	<p>November 2009</p> <p>February 2010</p>	<p>Meeting conducted with minutes subsequently prepared and distributed to attendees.</p> <p>Meeting conducted with minutes subsequently prepared and distributed to attendees.</p>
<p>Advance pending property matters with the Diocese to assist the Diocese in the planned consolidation of parishes.</p>	<p>Finalize transaction for the acquisition by the Board of a portion of the closed Our Lady of Annunciation Church property in the Town of Lakeshore. (M. Iatonna)</p> <p>Continue to pursue potential joint redevelopment of formerly jointly-owned St. Anne High School property in the Town of Tecumseh. (M. Iatonna)</p> <p>Explore three-way transaction between the Diocese, the Town of Tecumseh and the Board with respect to the disposition by the Diocese of St. Gregory Church. (M. Iatonna)</p>	<p>December 2009</p> <p>June 2010</p> <p>June 2010</p>	<p>Acquisition of Diocese lands by the Board is completed and the bus drop-off and parking (currently on Diocese lands) for Our Lady of Annunciation School are protected over the longer term.</p> <p>Sale of Diocese lands is completed and long term disposition of Board property is formally determined by Board.</p> <p>Sale of Diocese lands is completed and the Board's interests with respect to bus drop-off and parking (currently on Diocese property) for St. Gregory School are protected over the longer term.</p>

STRATEGIC PRIORITY: FAITH DEVELOPMENT
2009-2010 School Year

ACHIEVEMENT EXPECTATIONS	STRATEGIES	TIMELINES	SUCCESS INDICATORS
	Assess the need and define the property requirements for the Board at St. William School in the Town of Lakeshore given the potential disposition of the adjacent St. William Church property. (M. Iatonna)	August 2010	Agreement in principle is achieved with the Diocese regarding property transfer.
Continue to foster a faith-based work environment.	<p>Continue to provide weekly or more frequent faith reflections by email. (M. Iatonna)</p> <p>Continue to promote participation by staff through prayer at formal meetings and by encouraging attendance at faith activities. (M. Iatonna)</p>	<p>Sept. 2009 to Aug. 2010</p> <p>Sept. 2009 to Aug. 2010</p>	<p>Emails are sent out in the noted frequency.</p> <p>Prayer is conducted as recorded in minutes and staff attends faith activities.</p>

STRATEGIC PRIORITY: STUDENT ACHIEVEMENT
2009-2010 School Year

ACHIEVEMENT EXPECTATIONS	STRATEGIES	TIMELINES	SUCCESS INDICATORS
Address recommendations pertaining to the Business Department contained in the July 20, 2009 Operational Review Report prepared by the Ministry of Education.	Conduct independent compliance audits of the Board's insurance carrier to ensure adherence to the Board's benefit plan terms and conditions. (S. Ficon)	January 2010	Completed compliance audit report submitted to Superintendent of Business by external consultant.
	Implement enhancements to interim financial reports to Board by providing explanations of variances and forecasts based on historical data and ensure submission of reports to the Board within established timelines. (P. King)	January 2010	Enhancements included in first quarter financial report and submitted on time to Board.
	Review the establishment of an internal audit function including the establishment of an internal audit plan. (M. Iatonna)	June 2010	Formal report submitted to Board with recommendations.
	Expand the Audit Committee to include at least two external members. (M. Iatonna)	June 2010	Formal report submitted to Board with recommendations.
	Review the potential establishment of an investment policy and periodically reporting to the Board on investment activity. (P. King)	August 2010	Formal report submitted to Board with recommendations.
	Compare banking terms and conditions with other Boards and tender all banking services for consolidation with a single financial	August 2010	Formal report submitted to Board with recommendations.

STRATEGIC PRIORITY: STUDENT ACHIEVEMENT
2009-2010 School Year

ACHIEVEMENT EXPECTATIONS	STRATEGIES	TIMELINES	SUCCESS INDICATORS
	<p>institution. (M. Iatonna)</p> <p>Review the potential implementation of an electronic payment and registration system for permitting of facilities and for continuing education. (P. Littlejohns)</p> <p>Review the potential implementation of an electronic supplier interface for ordering, processing and payment, including electronic funds transfers for vendor payments. (S. Ficon)</p> <p>Maintain an approved list of contractors, architects, and related professionals. (S. Ficon)</p>	<p>August 2010</p> <p>August 2010</p> <p>August 2010</p>	<p>Formal report submitted to Executive Council with recommendations.</p> <p>Formal report submitted to Executive Council with recommendations.</p> <p>List provided on internal shared computer database.</p>
<p>Address recommendations pertaining to the Facilities Services Department - Maintenance functions contained in the July 20, 2009 Operational Review Report prepared by the Ministry of Education.</p>	<p>Implement computerized maintenance management system and ensure ReCapp database is updated and maintained with accurate information. (P. Littlejohns)</p> <p>Establish a multi-year energy program. (P. Littlejohns)</p> <p>Implement tracking of energy at a facility level and obtain consolidated billing for all facilities from each utility. (P. Littlejohns)</p>	<p>January 2010</p> <p>January 2010</p> <p>January 2010</p>	<p>System is operational and ReCapp data is confirmed up-to-date.</p> <p>Plan submitted to Executive Council.</p> <p>Tracking report and consolidated billing is submitted to Superintendent of Business.</p>

STRATEGIC PRIORITY: STUDENT ACHIEVEMENT
2009-2010 School Year

ACHIEVEMENT EXPECTATIONS	STRATEGIES	TIMELINES	SUCCESS INDICATORS
	Establish cost-effective practices in the design and construction of facilities based on comparison with other school boards and including a project management process to monitor and control construction projects and their costs. (M. Iatonna)	August 2010	Report submitted to Executive Council.
Continued improvement and documentation of accounting processes to improve efficiencies Board-wide and to reduce time spent by school staff in non-academic duties.	Continue with enhancements in all processes and procedures and introduce improvements on an ongoing basis. (P. King)	Sept. 2009 - Aug. 2010	Revised processes and procedures formally communicated to applicable parties as they are completed.
Expand cashless school pilot to other schools.	Implement cashless school concept in those schools that have volunteered to participate, with expansion to all schools in the future. (G. Flood)	Sept. 2009 - Aug. 2010	Implementation completed and operational in each identified school.
Ongoing training of school staff involved in financial matters to increase knowledge and proficiency with respect to financial policies and accounting processes.	Continue with formalized training previously initiated. (G. Flood)	Sept. 2009 - August 2010	Training scheduled and provided.

Paul Picard

Superintendent of Education – Human Resources

STRATEGIC PRIORITY: FAITH DEVELOPMENT
2009-2010 School Year

ACHIEVEMENT EXPECTATIONS	STRATEGIES	TIMELINES	SUCCESS INDICATORS
Expand participation in Faith Day activities	Continue to develop Faith Day at the University of Windsor site. Encourage greater participation of Occasional and Prospective Hire personnel.	Fall, 2009	Continued increase of number of participants
Catholic Faith Formation Initiatives through Specialty Teachers	Begin to integrate Specialty Teachers into active school based faith initiatives through aggregate preparation time	September 2009 to June, 2010	Increased meaningful faith formation initiatives at the school level for both staff and students
Integration of Faith Development component to Focus on Youth Program	Add a Faith Development camp experience to Focus on Youth program for 2010. Make a Statement of Catholic values a key application component as an indicator of Catholic Student Leadership	Spring and Summer 2010	Strategic Plan is met. Successful Faith component to the camp experience.
Expand the Faith Development Component of the New Teacher Induction Program	Provide greater exposure to Faith Development through Mentorship. Increase mentor awareness of Faith Development link to system strategic expectations.	Fall, 2009 Spring, 2010	More faith focused program Increased awareness on the part of mentors and mentees.

STRATEGIC PRIORITY: FAITH DEVELOPMENT
2009-2010 School Year

ACHIEVEMENT EXPECTATIONS	STRATEGIES	TIMELINES	SUCCESS INDICATORS
Retention and recruitment initiatives as a call to worship	Work in conjunction with OECTA and the Deanery to encourage students to return to Catholic schools and families to return to participation in the Parish	All year	Increased numbers at school and greater numbers returning to the Church.

STRATEGIC PRIORITY: STUDENT ACHIEVEMENT
2009-2010 School Year

ACHIEVEMENT EXPECTATIONS	STRATEGIES	TIMELINES	SUCCESS INDICATORS
Implement Absentee Management Protocol	Review and amend current absentee protocols in the context of Provincial best practices. Work with unions to reduce absenteeism. Implement more effective communication protocol.	September, 2009 to June, 2010 - ongoing	Reduced absenteeism. Improved student achievement as a result of a more consistent attendance on the part on teaching and support staff.
Succession planning and Cross Training of Staff	In consultation with Executive Council and the Risk Management team, review and amend succession approaches in the context of pandemic response.	Fall, 2009 - ongoing	Communicate Amended Pandemic Response Protocol to unions through joint Occupational Health and Safety Committee
School Improvements through increased school monitoring	Regular visits to schools to review effective school indicators	All year	Greater evidence of effective school “look fors”
Greater school exposure to the Board Strategy Team	Creatively expand the team through Specialty Teachers, Student Success and Special Education	All year	Increased evidence of the use of High Yield Strategies and Differentiated Instruction/

STRATEGIC PRIORITY: STUDENT ACHIEVEMENT
2009-2010 School Year

ACHIEVEMENT EXPECTATIONS	STRATEGIES	TIMELINES	SUCCESS INDICATORS
Review of Prep Time Delivery	Work in conjunction with OECTA to enhance student achievement with innovative prep delivery models. Link prep to specialty and embedded Professional Development	All year	Prep to be viewed as a reportable component of the instructional day which enhances learning and achievement for all students.
Consultative Staffing	Consult with the Superintendents and Assistant Superintendents with respect to usage of elective staff through specialty and student success in order to provide necessary specialized staff to maximize student achievement.	September to December, 2009	Focused intervention model to staffing begins to emerge. Specialized needs of schools to improve achievement are recognized and addressed.

Linda Staudt

Superintendent of Education – Student Success

STRATEGIC PRIORITY: FAITH DEVELOPMENT
2009-2010 School Year

ACHIEVEMENT EXPECTATIONS	STRATEGIES	TIMELINES	SUCCESS INDICATORS
<p>Employee Faith Formation</p> <p>Provide ongoing faith development opportunities for all staff</p>	<p>Retreat opportunities for employees</p> <p>Board Wide Together In Faith Day</p> <p>Professional Development opportunities for Faith Ambassadors</p>	<p>September to June</p>	<p>Increased participation in faith based activities</p> <p>Ongoing faith development</p>
<p>Student Faith Formation</p> <p>Provide ongoing faith development opportunities for students</p>	<p>Coordinate retreats for students</p> <p>System wide Grade 11 Faith Day</p> <p>Faith Formation Day for all Student Council members</p> <p>School visits – Bishop Daniels</p> <p>The “One Called Jesus” travelling sculpture exhibit depicting the life of Jesus</p>	<p>September to June</p>	<p>Increased participation in faith based activities</p> <p>Ongoing faith development</p>
<p>School Council and Parent Faith Formation</p> <p>Provide faith development opportunities for parents</p>	<p>Faith development opportunities for School Councils and parents</p>	<p>September to June</p>	<p>Increased participation in faith based activities</p>
<p>Implementation of Catholic Character Development Initiative</p>	<p>Continued implementation of a board wide Catholic Character Development strategy</p> <p>Annual Catholic Character Awards recognizing students who answered God’s call to “Act justly, love tenderly and walk humbly with their God”.</p>	<p>September to June</p>	<p>Board plan in place and fully implemented</p>

STRATEGIC PRIORITY: FAITH DEVELOPMENT
2009-2010 School Year

ACHIEVEMENT EXPECTATIONS	STRATEGIES	TIMELINES	SUCCESS INDICATORS
<p>Liaison with the Office of the Bishop, Deanery and Parishes</p> <p>Ongoing communication between the diocese/board/school.</p>	<p>Bishop Daniels school visits</p> <p>Family of Schools Parish/School Day</p> <p>Shared faith development initiatives throughout the year</p>	<p>September to June</p>	<p>Ongoing communication with the Office of the Bishop, Deanery and Parishes</p>
<p>Liaison with St. Peter's Institute for Catholic Formation</p>	<p>Continued participation in a variety of collaborative activities with St. Peter's Institute including the First Annual Festival of Faith</p>	<p>September to June</p>	<p>Ongoing communication with St. Peter's Institute and shared planning.</p> <p>Ongoing faith development</p>
<p>Delivery of Parts I, II and III of Religion Course</p>	<p>Delivery of Parts I, II and II of Religion Course</p>	<p>September to June</p>	<p>Increased skill and confidence in the teaching of Religion</p> <p>Ongoing Faith development</p>
<p>Catholic Education DVD Project</p>	<p>Communicate to all stakeholders the goals of Catholic Education</p>	<p>September to June</p>	<p>Key goals of our Catholic education clearly articulated</p>

STRATEGIC PRIORITY: STUDENT ACHIEVEMENT
2009-2010 School Year

ACHIEVEMENT EXPECTATIONS	STRATEGIES	TIMELINES	SUCCESS INDICATORS
<p>Ministry Student Success: Four Pillars of the Student Success Initiative</p> <p>Work in conjunction with Principals, Consultants and School Student Success Teams to address:</p> <ul style="list-style-type: none"> Literacy Numeracy Pathways Community, Culture and Caring <p>Transition of Students from Grade 8 to Grade 9</p>	<p>Ongoing Professional Development</p> <ul style="list-style-type: none"> • System Professional Development Days • Family of Schools Professional Development <p>Strategies and procedures put in place to support a successful transition from elementary to secondary for all students</p>	<p>September to June</p>	<p>Improved EQAO scores and student achievement</p> <p>Improved student engagement and retention</p> <p>Continued improvement on Board/School Key Indicator Data</p> <ul style="list-style-type: none"> • Credit Accumulation • Course Pass Rates • Literacy Success Rates • Grade 7/ 8 Students At Risk • Early Leaver Rate • Graduation Rates
<p>School Improvement</p> <p>Continued analysis of Board/School EQAO assessments to support the development of Board/School Improvement Plans</p>	<p>Ongoing professional development for principals and school staffs.</p> <p>Provide access to appropriate information for the purpose of:</p> <ul style="list-style-type: none"> • Improving student learning • Monitoring student progress • Identification of patterns over time 	<p>September to June</p>	<p>Improved:</p> <p>EQAO scores</p> <p>Student Achievement</p>

STRATEGIC PRIORITY: STUDENT ACHIEVEMENT
2009-2010 School Year

ACHIEVEMENT EXPECTATIONS	STRATEGIES	TIMELINES	SUCCESS INDICATORS
<p>MISA Initiatives</p> <p>WECDSB Data Warehouse: the use of data to support student success</p> <p>Implementation of suspension/discipline tracker in Trillium.</p>	<p>Inservice for Principals/Vice-Principals</p>	<p>September to June</p> <p>September to December</p>	<p>Improved student achievement</p> <p>Tool in place to support Principals/Vice-Principals in the tracking of progressive discipline in support of Ministry Safe Schools Initiative</p>
<p>Safe School Initiatives</p> <p>Ongoing work with community partners to put in place additional proactive measures to promote Safe Schools</p> <p>Implementation of Drug and Alcohol Strategy</p>	<p>Development and identification of additional proactive strategies to support Safe Schools.</p> <p>Implementation of a system-wide plan that includes new and existing programs and interventions with a specific focus on prevention and harm reduction.</p>	<p>September to June</p> <p>September to June</p>	<p>Strategies, practices and programs in place</p> <p>Additional programming and interventions in place.</p>
<p>Differentiated Instruction</p> <p>Effective instruction that is responsive to the learning preferences, interests and readiness of the individual learner.</p>	<p>Continued work with consultative staff to develop inservice/training sessions on the implementation of D.I. in Grade 7 to 12 classrooms across the curriculum</p>	<p>September to December</p>	<p>Improved student achievement for all learners</p> <p>Differentiated Instruction strategies implemented in classrooms.</p>

STRATEGIC PRIORITY: STUDENT ACHIEVEMENT
2009-2010 School Year

ACHIEVEMENT EXPECTATIONS	STRATEGIES	TIMELINES	SUCCESS INDICATORS
<p>System Wide Professional Development</p> <p>Work with consultative staff and subject councils to deliver professional development</p>	<p>Development of a Board P.D. Plan</p> <ul style="list-style-type: none"> • System wide PD • Family of School PD 	September to June	<p>Clear expectations for teachers. Increased skill and confidence</p>
<p>Board and School Web pages</p>	<p>Ongoing revisions, updating and improvements to the board and school Web pages</p>	September to June	<p>Improved communication with all stakeholders</p>
<p>Continued Implementation of Specialist High Skills Major (SHSM)</p> <p>Arts/Culture: F. J. Brennan Agriculture and Construction: Cardinal Carter Environment: St. Anne High School Health and Wellness: St. Joseph's High School Business: Holy Names High School Hospitality and Tourism: Assumption High School ICT: St. Thomas of Villanova</p>	<p>Procedures and curriculum in place to meet the Ministry requirements</p>	September to June	<p>Full implementation</p> <p>Enhanced program opportunities for students</p>
<p>Ministry of Education Equity and Inclusive Education Policies</p>	<p>Development and implementation of equity and inclusive education policies</p>	September to June	<p>Existing board policies aligned with principles set out in "Ontario Equity and Inclusive Education Strategy"</p>

STRATEGIC PRIORITY: STUDENT ACHIEVEMENT
2009-2010 School Year

ACHIEVEMENT EXPECTATIONS	STRATEGIES	TIMELINES	SUCCESS INDICATORS
<p>Aboriginal Education</p> <p>Build capacity to support identity building, including the appreciation of Aboriginal perspectives, values and cultures by students and board staff.</p>	<p>Ongoing work with the local First Nations and other Aboriginal organizations to engage in shared planning to plan for:</p> <p>A Professional Development inservice for Grade 6 teachers</p> <p>A “Building Relationships” Gathering to include students, parents, teachers and the local aboriginal organizations</p> <p>Establishment of a voluntary self-identification policy</p>	<p>September to June</p>	<p>Have in place a voluntary self-identification policy and greater appreciation of Aboriginal culture and perspectives among staff and students.</p>
<p>Partnerships with Community Partners</p>	<p>Establish ongoing meetings with community, business and industry partners as part of new and existing Ministry and Board initiatives</p>	<p>September to June</p>	<p>Enhanced partnerships to promote improved student achievement, equitable, inclusive and safe schools</p>
<p>Partnerships with Post-Secondary to enhance transitions and supports to Post Secondary</p>	<p>Establish ongoing meetings with St. Clair College and the University of Windsor</p>	<p>September to June</p>	<p>Enhanced partnerships to promote improved student achievement and transition to post-secondary</p>

*Duties/Portfolios
Family of Schools
&
Organizational Chart*

September 2009

SENIOR ADMINISTRATION DUTIES/PORTFOLIOS SEPTEMBER 2009

Linda Staudt Student Success	Paul Picard Human Resources	Cathy Geml Learning Support Services	Mario Iatonna Business Services	Facilities Services
Secondary School Support -School Improvement -Curriculum Implementation -Principals <ul style="list-style-type: none"> • School Councils -WECSSAA -Safe Schools Equity and Inclusive Education Faith Formation Student Success /Learning to 18 Staff Development -Teaching Staff Information Technology Student Attendance School Year Calendar	Staffing – Elementary / Secondary Contract Negotiations / Maintenance Staff Leadership Development Staff Evaluation, Awards, Wellness Health & Safety/ Risk Management OSBIE (Insurance) Issues	Elementary School Support -School Improvement -Curriculum Implementation -Principals <ul style="list-style-type: none"> • School Councils • Elementary Sports Council -Safe Schools French Immersion Program Staff Development -Support Staff Special Education Learning Commons Centres Child Care Crisis/Trauma Intervention	Budget Preparation and Monitoring Accounting Finance Payroll & Benefits Purchasing Capital Planning Major Capital Project Management Boundaries/ Assessment Transportation	Operations and Custodial Services – Paul Picard Energy and Building Systems – Paul Picard Community Use of Schools – Paul Picard Building Maintenance and Repair – Mario Iatonna Capital Renewal – Mario Iatonna

SUPERINTENDENTS' FAMILY OF SCHOOLS

September 2009

PAUL PICARD Superintendent of Education Human Resources	LINDA STAUDT Superintendent of Education Student Success	CATHY GEML Superintendent of Education Learning Support Services
Jamie Bumbacco Assistant Superintendent	Emelda Byrne Assistant Superintendent	Sharon O'Hagan-Wong Assistant Superintendent

Cardinal Carter Family

Diane Quenneville
Executive Assistant

Holy Name
Our Lady of the Annunciation
Queen of Peace
St. John de Brebeuf
St. Louis

St. Anne Family
Diane Quenneville
Executive Assistant

St. Gregory
St. John the Baptist
St. John the Evangelist
St. Peter
St. Pius X
St. William

Assumption Family

Terri Maitre
Executive Assistant

St. Francis
St. James
St. John

F.J. Brennan Family

Terri Maitre
Executive Assistant

Our Lady of Lourdes
St. John Vianney
St. Jules
St. Maria Goretti
St. Rose

Catholic Central Family

Celeste DiPonio
Executive Assistant

Immaculate Conception
Our Lady of Perpetual Help
St. Angela
St. Bernard (Windsor)

Secondary Schools

Celeste DiPonio
Executive Assistant

Assumption College
F.J. Brennan
Cardinal Carter
Catholic Central
Holy Names
St. Anne
St. Joseph's
St. Michael's Alternate
St. Thomas of Villanova

Holy Names Family

Simone Lira
Executive Assistant

Christ the King
Notre Dame
Our Lady of Mt. Carmel
St. Christopher
St. Gabriel

St. Thomas of Villanova

Simone Lira
Executive Assistant

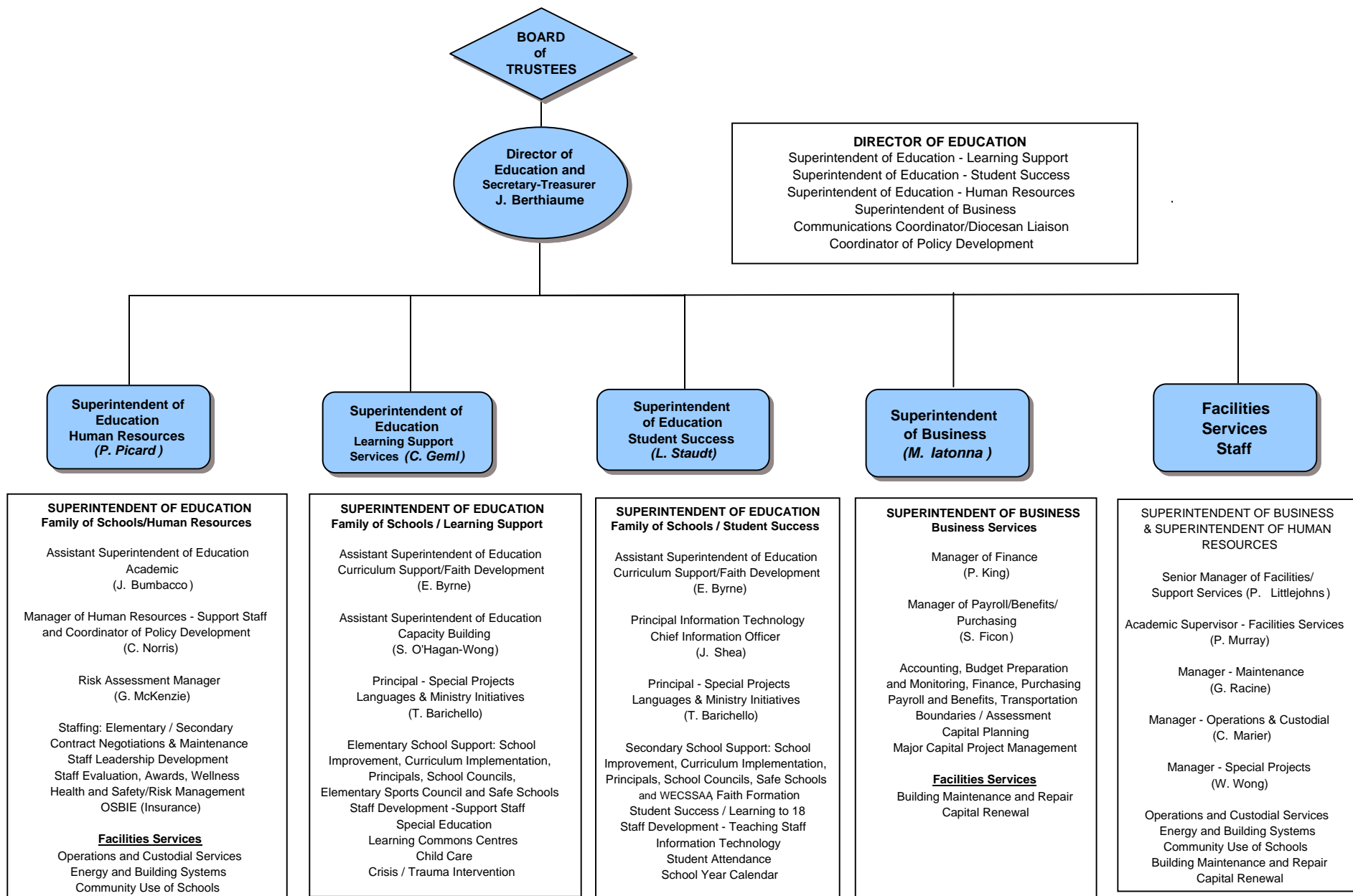
Holy Cross
Sacred Heart
Stella Maris
St. Anthony
St. Bernard (Amherstburg)
St. Joseph
St. Mary
St. Theresa

St. Joseph's Family

Terri Maitre
Executive Assistant

L.A. Desmarais
W. J. Langlois
H. J. Lassaline
St. Alexander
St. Anne French Immersion

**WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD
SENIOR ADMINISTRATION ORGANIZATIONAL CHART
SEPTEMBER 2009**





WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD

Foundations of Faith and Learning

System Priorities 2009-2014

"We will strive, as a partnership of school, family and parish, to provide our students with a quality Catholic education rooted in Gospel teachings, enabling all to grow to their potential."

Faith Development

- 1 We seek to make Catholic faith integral to all aspects of our lives and learning.
- 2 We provide meaningful and ongoing Catholic faith formation for all students and employees.
- 3 We foster, through Our Journey to Holiness*, a spirit of kindness, compassion and service to the community.
- 4 We create, in all our places of learning and labour, welcoming, inclusive and safe environments in which the dignity and worth of each individual is valued as being in the image and likeness of Christ.
- 5 We embrace the Ontario Catholic School Graduate Expectations* as the desired outcomes for all our students as they pursue educational excellence.

* *Our Journey to Holiness*.
Windsor-Essex Catholic District School Board
* *Ontario Catholic School Graduate Expectations*.
Institute for Catholic Education

Student Achievement

- 1 We challenge all our students to become critical thinkers, effective communicators and problem-solvers through the development of literacy and numeracy skills.
- 2 We nurture well-rounded, faith-filled and contributing citizens by developing knowledge, understanding and proficiencies in sciences, arts, humanities, languages and technologies.
- 3 We enhance intellectual, physical, emotional and spiritual well-being through Healthy Active Living Education*.
- 4 We encourage effective communication among all partners in Catholic education to promote students' achievement and spiritual growth.
- 5 We support the professional development of all employees through training, mentoring and sharing best practices in order to enrich the educational experiences of our students.

* *Healthy Active Living Education*.
Ontario Ministry of Education

"Learning together in faith and service"



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: Fred Alexander
 DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
 September 1, 2009

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education

SUBJECT: **TRUSTEE ATTENDANCE – JANUARY TO JULY 2009**

RECOMMENDATION:

That the Board receive the report *Trustee Attendance – January to July 2009* as information.

SYNOPSIS: In accordance with the Board motion of December 16, 2003, this report provides a summary of trustee and student trustee attendance at regularly scheduled board meetings during the months of January to July 2009.

BACKGROUND COMMENTS: Twelve regularly scheduled Board meetings were held during the period of January to July 2009.

The chart provided below summarizes attendance during the reporting period.

Trustee	Meetings Attended
Fred Alexander	11
Joan Courtney	11
Mary DiMenna	12
Barbara Holland	10
Chris Janisse	8
Patrick Keane	11
John Macri	11
Shannon Porcellini	12
Lisa Soulliere	12

Student Trustee 2008 - 2009	Meetings Attended
Nils Lau	11
Chynna Resendes	11

FINANCIAL IMPACT: Not applicable.

TIMELINES: The report on trustee attendance for the period of August to December 2009 will be submitted to the Board at its January 12, 2010 meeting.

APPENDICES:

- None

REPORT REVIEWED BY:

- EXECUTIVE COUNCIL
- SUPERINTENDENT
- DIRECTOR OF EDUCATION:

Review Date: August 24, 2009

Approval Date: - -

Approval Date: August 24, 2009



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: Fred Alexander
 DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
 September 1, 2009

BOARD REPORT

PRESENTED FOR: Public In-Camera
 Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
 Mario latonna, Superintendent of Business

SUBJECT: CITY OF WINDSOR WARD BOUNDARY RECONFIGURATION
 – TEN-WARD OPTION UPDATE

RECOMMENDATION:

That the Board receive the City of Windsor Ward Boundary Reconfiguration – Ten Ward Option Update as information.

SYNOPSIS: On December 8, 2008, City Council approved a recommendation for a full comprehensive ward boundary review for the upcoming 2010 municipal elections to be undertaken by an outside consulting firm of the existing boundary composition. Trustees of the Board would be affected by any changes to the existing boundaries for the City of Windsor.

BACKGROUND COMMENTS: The Board of Trustees requested that Administration keep abreast of the final outcome as it relates to the City of Windsor Ward Boundary Review and a result, this is a report on the outcome of activities regarding this issue.

At its meeting on August 10, 2009, City Council approved for the 2010 municipal election and thereafter, the composition of council to ten (10) members, plus the Mayor, with one-member ward representation and the establishment of a 10-ward boundary configuration as follows:

- a) Wards one, two, nine and ten as the proposed Ward Boundary configuration outlined in the consultant’s report dated June 2009, Appendix “A”, and
- b) Wards, three, four, five, six, seven and eight as the proposed Ward Boundary configuration outlined in the consultant’s report dated August 10, 2009, Appendix “A”; and further,

That Council direct the City Solicitor to prepare the necessary bylaw for Council approval establishing the ward boundaries for the City of Windsor; and further,

That Council direct the City Clerk to develop a policy for Council approval that provides for a review of the City of Windsor ward boundaries on a pre-determined cycle according to an agreed upon process, together with the criteria and guiding principles to be considered when reviewing the ward boundaries.

A further report will be forthcoming from administration with respect to impact and options for the Board.

FINANCIAL IMPACT:

N/A

TIMELINES:

N/A

APPENDICES:

- 2009 Ward Boundary Review City of Windsor – Supplementary Final Report, dated August 10, 2009.

REPORT REVIEWED BY:

<input checked="" type="checkbox"/>	EXECUTIVE COUNCIL	Review Date:	August 24, 2009
<input checked="" type="checkbox"/>	SUPERINTENDENT	Approval Date:	August 25, 2009
<input checked="" type="checkbox"/>	DIRECTOR OF EDUCATION:	Approval Date:	August 25, 2009

**2009 Ward Boundary Review
City of Windsor**



Supplementary Final Report

August 10, 2009

Prepared by

**Dr. Robert J. Williams
Waterloo, Ontario**

**CR271/2009
August 10, 2009**

Recommendations

1. That Council approve for the 2010 municipal election and thereafter, the composition of Council to be ten (10) members, plus the Mayor, with one-member ward representation and the establishment of the revised ten-ward boundary configuration as outlined in this report;
and
2. That Council direct the City Clerk to develop a policy for Council approval that provides for a review of the City of Windsor ward boundaries on a pre-determined cycle according to an agreed upon process, together with the criteria and guiding principles to be considered when reviewing ward boundaries.

At the Council meeting of July 27, I was directed to refine the boundaries for the Ten Ward Option presented in my Final Report (June 2009).

On August 4, an initial modification was presented to Councillors and members of the public who expressed an interest in examining that arrangement. Views expressed at that time have been taken into account in the ward boundaries presented here; it is not possible to incorporate all of those preferences but, on the whole, the critiques and evaluation have contributed to a more suitable ward configuration.

The Refined Ten-Ward Option

This configuration (see map next page) will be assessed in terms of the guiding principles set out for the Ward Boundary Review and applied to the other Options presented throughout the Review.

Factor a: effective representation

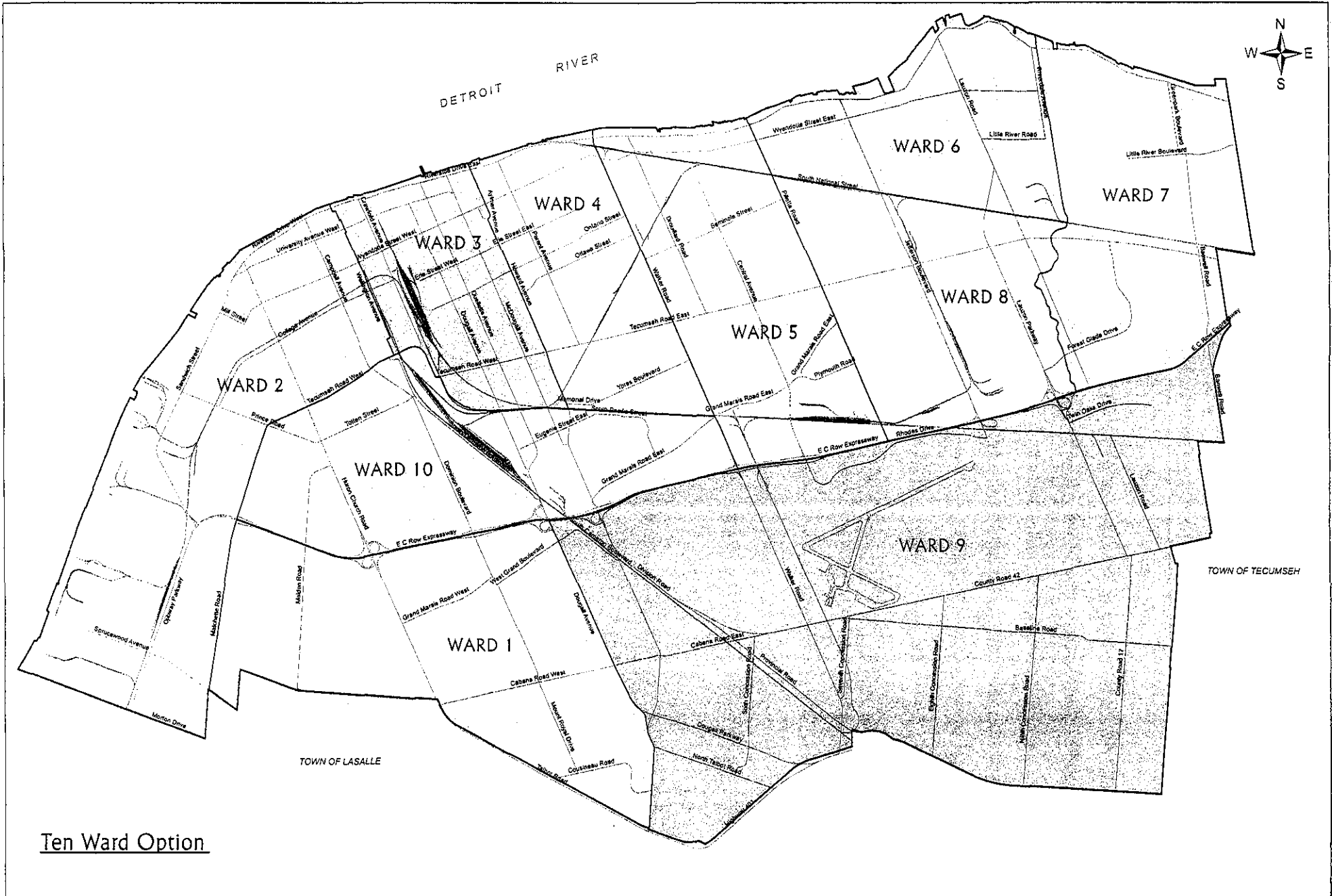
In this Option, each individual Councillor is responsible for representing all residents in the Ward. A relatively minor population imbalance still exists; however, the range of variation is manageable.

There is a reasonably successful trade-off in area and population density since the more heavily populated inner city Wards tend to be more compact in size and the wards encompassing extensive areas are close to optimal population size.

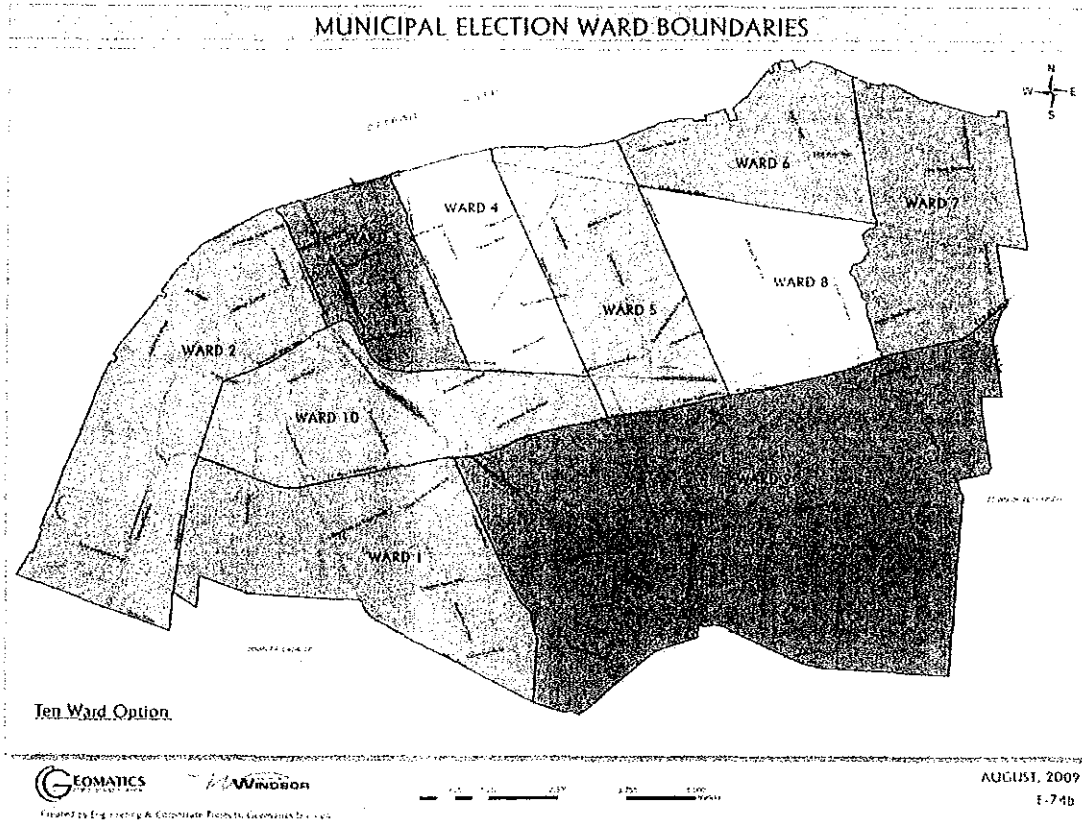
Factor b: communities of interest

Most traditional community groupings are retained and the CBD is included in a single ward. One existing BIA (Pilette Village) is split in half, while two others are disconnected from the Downtown BIA.

MUNICIPAL ELECTION WARD BOUNDARIES



Ten Ward Option



Factor c: population and growth issues

Using the 2009 MPAC population figures and the concept of optimal ward size developed in earlier reports, this Option is built around optimal wards with a population of 20,304.

Ward One	21,635	1.06	above optimal
Ward Two	17,941	0.88	below optimal
Ward Three	20,736	1.02	optimal
Ward Four	24,459	1.20	well above optimal
Ward Five	19,321	0.95	optimal
Ward Six	21,572	1.06	above optimal
Ward Seven	20,688	1.02	optimal
Ward Eight	18,228	0.89	below optimal
Ward Nine	20,836	1.03	optimal
Ward Ten	17,620	0.87	below optimal
Total	203,036		

Four of the ten wards fall into the Optimal category (that is within five per cent above or below the 20,304 figure) and two others are a shade over the five percent population parameter. This "fit" is an improvement over the Option presented in June. The configuration south of the E.C. Row Expressway may need to be evaluated when significant residential growth occurs; anticipated residential growth in the South Cameron area can be readily accommodated in the proposed Ward Ten.

One ward varies significantly from the optimal size; the proposed Ward Four is the product of the need to devise wards for a series of relatively densely populated neighbourhoods across the northern part of the City. The proposed Wards Three, Four and Five are each centred in older residential neighbourhoods that lie between the Detroit River and the CPR mainline. There are few suitable east-west traffic arteries north of Tecumseth Road (see below) to use as ward boundaries; as a result the three wards have been aligned north-south in an area that is home to nearly 65,000 people. Various scenarios have been proposed and tested to align wards on an east-west axis in this area but none have proven to be viable. When all five guiding principles are brought into the design process, this proposed configuration can be tolerated.

Factor d: physical boundaries and coherence

This Option maintains many of the present ward boundaries along the southern edge of the proposed Wards Two, Three and Four, as well as the Walker Road boundary between the present Wards Three and Four. It uses the E.C. Row Expressway from the City's eastern boundary to Matchette Road in the west. Each of these is a defensible selection in the context of this factor.

The absence of suitable natural east-west boundaries to the east of the CBD influenced the ward configuration in the central part of the City. The use of the Little River Corridor is somewhat unconventional in the context of other boundaries used in this Review, but is consistent with the guiding principles.

Most wards are reasonably coherent in terms of demographics, neighbourhood design or amenities. The major exception is arguably Ward Ten which consists of a set of communities partitioned by major transportation corridors. The low population in this ward compensates in part for the challenge of representing such a ward.

Factor e: other municipal models

The Ten-Ward option is premised on abandoning Windsor's two-member ward electoral arrangement in favour of single-member wards. The number of Councillors remains at ten. This alternative would likely change the way Councillors seek electoral support but would not have a great impact on the resources available for Council to perform its responsibilities. It would actually improve the capacity of Councillors to deliver "effective representation" since each one would have fewer residents to serve.

Overall Assessment: Ten-Ward Option

	Meets Criterion	Comment
Factor a: effective representation	yes	
Factor b: communities of interest	yes	but one existing BIA is split, two others affected
Factor c: population and growth issues	yes	
Factor d: physical boundaries and coherence	yes	
size of Council	maintained	
two-member wards	no	

Comments

The Ten-Ward Option will trigger a change in the way Councillors seek election and act as representatives of their ward. To facilitate this, the proposed wards offer a reasonably successful trade-off in area and population density. The design of smaller entities has been complicated by the configuration of roadways and residential patterns, especially in the area east of the CBD, but the capacity of this arrangement to accommodate growth is good.

Conclusion

As noted in the June 2009 Final Report, there are many ways to divide the City of Windsor for the election of City Councillors that are consistent with the guiding principles set out for this Ward Boundary Review. The Options provided in June were, on balance, successful at meeting the Review's guiding principles, although Council preferred no single Option ahead of any other at its July 13 meeting.

By definition, approving one ward boundary configuration requires a choice among a number of workable and valid alternatives.

7

This further review has confirmed that there is, in fact, another workable and valid alternative for electing future municipal councils in Windsor and it is provided in this report.



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: Fred Alexander
 DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
 September 1, 2009

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
 Linda Staudt, Superintendent of Education

SUBJECT: **ST. THOMAS OF VILLANOVA CATHOLIC SECONDARY SCHOOL
 - Field Trip to Quebec City, Quebec**

RECOMMENDATION:

That the Board approve the St. Thomas of Villanova Catholic Secondary School field trip to Quebec City, Quebec from Friday, February 12, 2010 to Tuesday, February 16, 2010.

SYNOPSIS: In accordance with Board Policy SC:04 Field Trips, this report seeks Board approval for Grades 10 - 12 students to experience Quebec City in order to practice oral comprehension and communication French skills and to develop culinary arts perspective and increase Canadian History skills and develop Visual Arts perspectives.

BACKGROUND COMMENTS: This field trip request is in compliance with the Field Trip policy.

FINANCIAL IMPACT: Approximately \$850 per student

TIMELINES: Friday, February 12 – Tuesday, February 16, 2010.

APPENDICES:

- Request for Approval of Field Trip - Form A
- Itinerary

REPORT REVIEWED BY:

<input checked="" type="checkbox"/> EXECUTIVE COUNCIL	Review Date:	August 24, 2009
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date:	August 24, 2009
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date:	August 24, 2009

27/06/2009 D Steffens

June 29, 2009 9:45:00 AM

Title: Field Trip/Excursion Approval Form : Windsor-Essex CDSB

Page 1 of 1



Windsor-Essex Catholic District School Board Field Trip Approval Form

June 29, 2009 9:25:13 AM

SC:04 Form A 2008 v.1

Subject: Field Trip/Excursion Approval Form

From: C DiPonio

To: D Steffens

Linda Staudt
Kathy Furlong
M Beneteau

Teacher: M Beneteau, T Palermo School: St Thomas of Villanova S. School
 Destination Name: Quebec City, Quebec Name of Carrier: Great Canadian Holiday ...
 Mode of Transportation: Coach bus Travel Company Involved: Keating Ed. Tours/Explorer
 Departure Date: Feb 12, 2010 Return Date: Feb 16, 2010
 Time of Departure from School: 6:00 a.m. Approximate Time of Return to School: 10:30 p.m.
 Number of Male Students: TBA Number of Female Students: TBA
 Total Cost Per Student: \$850 Personal Cost Per Student: \$850
 Grade of Students: 10-12 Number of Supervisors: Male: 2 Female: 2

Purpose of Trip/Excursion: Practise French in French Environment/Art/ Culinary Arts/History

Relationship to Students' Program/Course: *Maximum 200 characters.*

Practise Oral/Comprehension and Communication French Skills, Develop Culinary Arts perspective, increase Canadian History Skills, develop Visual Arts perspective.

Pre-Trip/Excursion Preparation(s) by Students: *Maximum 200 characters.*

Students must be enrolled or successfully have completed a course in at least Grade 10 in Modern Languages, Culinary Arts, Visual Arts or French Immersion History.

Follow-up Activities Planned: *Maximum 200 characters.*

Students will prepare a presentation based on their experience in their particular discipline and will present to an audience which could include Grade 8 students/parents Open House Night.

If activity is occurring over a weekend Indicate plans for students to attend a eucharistic celebration:

Students will attend Sunday morning mass at Ste Anne-de-Beaupré Cathedral

Date Submitted: Jun 15, 2009 Teacher: M Beneteau
 Approval Date: Jun 16, 2009 Principal: Kathy Furlong
 Approval Date: Jun 29, 2009 Superintendent: C DiPonio
 Approval Date: Trustee (per SO):

For Same Day Local/Regional Trips/Excursions, submit request to Principal 2 weeks prior to trip/excursion. For Multiple Days Local/Regional Trips/Excursions, submit request to Superintendent 4 weeks prior to trips/excursions. For Special Trips/Excursions, submit request to Superintendent for Board approval 8 weeks prior to trip/excursion.

Send signed form to School Superintendent, school should retain a copy, Superintendent will return copy upon approval of trip/excursion. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, 1989, information in forms and documents pertaining to a student registered/enrolled within the Windsor-Essex Catholic District School Board is collected under the legal authority of the Education Act and its Regulations and the Ontario Student Record Guideline, 2000.

**St Thomas Of Villanova Secondary School
Carnaval de Québec
Languages/Arts/ Histoire /Hospitality
Feb 12-16, 2010
Proposed Itinerary**

Day One Friday Feb. 12, 2009

6:00 a.m. Great Canadian Holiday & Coaches Motorcoach (1 X 47 passenger) to arrive at the school.

KEATING EDUCATIONAL TOURS REQUIRES THAT THE CARRIER WILL PROVIDE DRIVERS IN FULL COMPLIANCE WITH THE NEW JANUARY 1, 2007 TRANSPORT CANADA REGULATIONS.

6:30 a.m. Depart from school. Students to bring a lunch from home. Meal and rest stops are made en route.

Travelling all day.

6:30 p.m. Arrive to Québec City. Meet Tour Guide. Check-in at Hôtel Acadia (within the walled city)

8:00 p.m. Dinner

9:30 p.m. Back at hotel for Overnight.

Day Two Saturday February 13

8:30 a.m. Breakfast is at *L'Accent, déjeuner Oeuforique*

9:30 a.m. Historical animation of *Upper Town* conducted by your Animateur. Students are captivated by the narrow winding streets and vintage stone buildings within the old walls.

10:30 a.m. Back at Hotel to board the bus for the *Musée de Québec or Musée de la Civilisation*.

11:30 a.m. Walk up to the Plains of Abraham for Quebec Winter activities (Admission is included).

12:00 p.m. There students are given FREE TIME for LUNCH (on their own) and/or exploring the Winter Carnaval activities.

Own arrangements for lunch. Some suggestions for restaurants are *Croissant Plus, Chez Temporel, Le Casse Crepe Breton or La Nouvelle France*.

Students who want to make a quick stop at the hotel before their free time will be accompanied by Mme Bénéteau.

3:30 p.m. EVERYONE meets back to Hotel to freshen up for Dinner at Cabane à Sucre (Sugar Shack).

- 5:30 p.m.** Board the bus at Hotel Lobby for *Lac Beauport - La cabane à Sucre* (Sugar Shack).
- 6:15 p.m.** Supper is at *Erabliere du Lac Beauport*. Students enjoy a hearty meal complete with traditional music and entertainment. (418-849-0066).
- 9:30 p.m.** Board the bus and return to your hotel.

Overnight at L'Hotel Acadia, Vieux Québec.
(Night supervision has been arranged from 10:00pm-6:00am.)
KEATING EDUCATIONAL TOURS LTD

Day Three Sunday February 14

- 8:00 a.m.** Breakfast .
- 9:00 a.m.** Bring snow clothes and board the bus to drive through the lovely countryside of *Cote de Beaupré* along le *Chemin Royale*, Canada's oldest road.
- 10:00 a.m.** Attend Sunday Mass at the *Basilica of Ste-Anne-de-Beaupre*, (418-827-3781).
- 11:30 a.m.** Board bus for Picture stop at *Montmorency Falls* and Drive-through tour of *L'Université de Laval*.
- 12:30 p.m.** Arrive at *Place Laurier Shopping mall*.
Own arrangements for lunch at Place Laurier. Time may permit for some shopping following lunch.
- 3:00 p.m.** Board bus to return to **hotel** to change for *Village des Sports*
- 3:30 p.m.** Board the bus for *Valcartier-Village des Sports*-put on snow clothes.
- 4:15 p.m.** Arrive at *Village Valcartier*. Students choose from inner tubes and carpet slides, snow rafting, tornado trails and ice skating paths. We recommend that students bring their own skates (skate rental available on site but not included in the price).
- 5:30 p.m.** Dinner at *Village Valcartier*.
Evening- Enjoy more inner-tubing and ice skating at the *Village des Sports*.
- 9:30 p.m.** Board the bus for Upper Town.
Overnight at *L'Hotel Acadia*.
(Night supervision has been arranged from 10:00pm-6:00am.)

Day Four Monday February 15

- 8:00 a.m.** Breakfast.
- 9:00 a.m.** '*Spirit of Lower Town*' tour (dress warmly). Your Animateur takes students back in time as they explore *Place Royale, Notre-Dame-des-Victoires*, Batterie Royale and rue *Petit Champlain*.

- 10:00 a.m.** Independent activities: small interest groups led by teachers can explore Upper Town, shop for souvenirs along Rue du Tresor or choose from a number of on site educational activities provided by your guide. (Free time in the Old City).
- 11:00 a.m.** Return to hotel to drop off snow clothing and pack for early departure tomorrow morning.
- 12:00 p.m.** Board the bus and depart for *Les Galeries de la Capitale* shopping mall with indoors amusement park/skating rink.
Own arrangements for lunch in the food court.
Enjoy an afternoon of shopping and amusements at *Les Galeries de la Capitale*.
- 4:00 p.m.** Board the bus and return to your hotel to freshen up.
- 6:00 p.m.** Dinner
- 7:30 p.m.** Students enjoy an evening of **Improv** at the *Centre International de Sejour de Québec* . No scripts, no lines, no scenes, just all the spontaneity and surprises you can expect from an improv evening, with an interactive twist to keep the audience on their toes. Improv games are in English and in French.
- 9:00 p.m.** Group takes one last stroll through the Old City.
- 10:00 p.m.** Walk back to your hotel.
Overnight at *Hotel Acadia*.
**Students make sure they are packed for early a.m.departure.
(Night supervision has been arranged from 10:00pm-6:00am.)

Day Five : Tuesday February 16

- 8:00 a.m.** Breakfast is at *Au Petit Coin Breton* on rue St-Jean.
- 9:30 a.m.** Board the bus with luggage and depart for LaSalle.
Own arrangements for lunch and dinner en route.
- 10:30 p.m.** Arrive at St Thomas Of Villanova Secondary School.
It is recommended that upon our return, students contact their parents (via their cell phones) when we pass Tilbury so parents can be waiting at school upon our arrival. The Keating Ed. Toronto office will be notified as to what time we leave Québec City. Please contact Keating Tours before 4:00 p.m.



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: Fred Alexander
 DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
 September 1, 2009

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
 Linda Staudt, Superintendent of Education

**SUBJECT: ST. THOMAS OF VILLANOVA CATHOLIC HIGH SCHOOL
 - Field Trip to Bowling Green State University, OHIO**

RECOMMENDATION:

That the Board approve the St. Thomas of Villanova Catholic High School field trip to Bowling Green State University, OHIO from Friday, November 27, 2009 to Sunday, November 29, 2009.

SYNOPSIS: In accordance with Board Policy SC:04 Field Trips, this report seeks Board approval for 20 Grades 9 - 12 students to participate in the 33rd Annual Bowling Green Thanksgiving Invitational Hockey Tournament.

BACKGROUND COMMENTS: This field trip request is in compliance with the Field Trip policy.

FINANCIAL IMPACT: Approximately \$100 per student

TIMELINES: Friday, November 27, 2009 to Sunday, November 29, 2009.

APPENDICES:

- Request for Approval of Field Trip - Form A
- Tournament Schedule and Itinerary

REPORT REVIEWED BY:

<input checked="" type="checkbox"/> EXECUTIVE COUNCIL	Review Date:	August 24, 2009
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date:	August 24, 2009
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date:	August 24, 2009

C DiPonio

Title: **Field Trip/Excursion Approval Form : Windsor-Essex CDSB**

Page 1



Windsor-Essex Catholic District School Board Field Trip Approval Form

SC:04 Form A 2008 v.1

▼ Subject: Field Trip/Excursion Approval Form

From: C DiPonio
 Linda Staudt
 JoAnne Shea
 G O'Keefe

To: D Steffens

Teacher: G O'Keefe

School: Villanova

Destination Name: Bowling Green State University

Name of Carrier: NA

Mode of Transportation: School Bus

Travel Company Involved: NA

Departure Date: Fri, Nov 27, 2009

Return Date: Sun, Nov 29, 2009

Time of Departure from School: 2:30 PM

Approximate Time of Return to School: 7:00 PM

Number of Male Students: 20

Number of Female Students: 0

Total Cost Per Student: \$100

Personal Cost Per Student: \$100

Grade of Students: 9-12

Number of Supervisors: Male: 4 Female: 0

Purpose of Trip/Excursion: 33rd Annual Bowling Green Thanksgiving Invitational hockey tournament

Relationship to Students' Program/Course: *Maximum 200 characters.*

Pre-Trip/Excursion Preparation(s) by Students: *Maximum 200 characters.*

Follow-up Activities Planned: *Maximum 200 characters.*

If activity is occurring over a weekend Indicate plans for students to attend a eucharistic celebration:

St. Aloysius Catholic Church 10:00 AM

Date Submitted: Tue, May 19, 2009

Teacher: G O'Keefe

Approval Date: Thu, Jun 18, 2009

Principal: JoAnne Shea

Approval Date: Fri, Jun 19, 2009

Superintendent: Linda Staudt

Approval Date:

Trustee (per SO):

For Same Day Local/Regional Trips/Excursions, submit request to Principal 2 weeks prior to trip/excursion. For Multiple Days Local/Regional Trips/Excursions, submit request to Superintendent 4 weeks prior to trips/excursions. For Special Trips/Excursions, submit request to Superintendent for Board approval 8 weeks prior to trip/excursion.

Send signed form to School Superintendent, school should retain a copy, Superintendent will return copy upon approval of trip/excursion. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, 1989, information in forms and documents pertaining to a student registered/enrolled within the Windsor-Essex Catholic District School Board is collected under the legal authority of the Education Act and its Regulations and the Ontario Student Record Guideline, 2000.

Bowling Green 32nd Annual Thanksgiving Invitational Tournament

November 27-29

Itinerary

Friday November 27th

7:30-8:10	Bring Equipment to room 231
10:00	Load/board bus
10:15	Depart for Bowling Green
1:00	Arrive – team lunch Check –in
3:00	Attend Football Game vs. Toledo
6:00	Team Dinner
7:30	Depart for game
9:00 -11:00	Game #1 vs. Benedictine
12:00	Return to hotel – lights out

Saturday November 28th

9:00	Wake-up call
9:00-10:00	team breakfast
10:00-11:00	tour of athletic facilities
12:00-1:00	team lunch
1:00-2:00	pre-game nap
3:30	depart for game #2
5:30-7:30	Game #2 v. Bowling Green High

8:00 Team dinner Olive Garden

Sunday November 29th

9:00	Wake-up call
9:45	Depart Mass
10:00-11:00	Attend Mass St. Aloysius Catholic Church 150 S. Enterprise St.

11:00 Check out of Hotel
12:00 Game #3 vs. Findlay
3:00 Team meal
4:00 depart for Villanova
5:45 arrive at Villanova

Hotel: Best Western Falcon Plaza
1450 East Wooster St.
Bowling Green, OH 43402
United States (USA)
Phone: 419.352.6471

Arena: BGSU Ice Arena
417 North Mercer Road
Bowling Green, OH 43403-0035
Phone: 419.372.2264

Villanova Wildcat Hockey – Bowling Green Hockey Tournament (Nov. 23-25, 2007)**Itinerary- Friday Nov. 23rd, 2007**

Time	Activity
7:30-8:10 a.m.	Bring Equipment to School – Rooms 230 and 231
8:20-10:00 a.m.	Attend period 1 class & pick up work in other classes
10:00-10:15 am.	Change clothes/load Equipment into bus
10:15 am. sharp	Depart to Bowling Green State University
1:00 pm.	Arrive in Bowling Green – Lunch – Check into hotels
2:00 – 5:00 pm.	Leave for Football Game – Bowling Green State vs. Toledo
6:00 pm.	Team Dinner @ TBD
7:30 pm.	Depart for game against Bowling Green High School
9:00 -11:00 pm.	Game Time vs. Bowling Green High School
11:30 pm.	Return to Hotel – Room Check
12:00 am.	Lights out

Saturday Nov. 24th, 2007

Time	Activity
8:30 a.m.	WAKE – UP CALL
9:00-10:00a.m.	CONTINENTAL BREAKFAST – included/provided by Hotel
10:00 a.m.	Tour of Campus
12:00 p.m.	Team Lunch @ TBD
2:00 p.m.	Attend BGSU Men's Basketball game vs. Temple
4:15 p.m.	Depart for game against Benedictine
5:30-7:30 p.m.	Game Time vs. Benedictine
8:00 p.m.	Team Meal @ TBD
10:00 p.m.	Return to Hotel
11:00 p.m.	Room check
11:30 p.m.	Lights out

Sunday Nov. 25th, 2007

Time	Activity
8:00 a.m.	WAKE – UP CALL
8:00-9:00a.m.	CONTINENTAL BREAKFAST – included/provided by Hotel
9:30 a.m..	Attend Mass as a team – St. Aloysius Catholic Church 10:00 Mass – 150 S. Enterprise St. Bowling Green Ohio
11:00 a.m.	Check out of hotel – go to team Lunch @ TBD
11:30 a.m.	Depart for game against Findlay High School
12:45-2:30 p.m.	Game Time vs. Findlay
3:00 p.m.	Team Meal @ TBD and depart for Villanova
5:00 p.m.	Arrive @ Villanova

Hotel Information:**Days Inn Bowling Green**

1550 Wooster Street

I-75 at Exit 181, Route 64

Bowling Green Oh.

43402 U.S.

PH: (419) 352-5211

Teacher Contact

Mr. J Frias –

Cell Phone (519) 965-4532



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: Fred Alexander
 DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
 September 1, 2009

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
 Linda Staudt, Superintendent of Education

SUBJECT: **CARDINAL CARTER CATHOLIC SECONDARY SCHOOL
 - Field Trip to Anaheim, California**

RECOMMENDATION:

That the Board approve the Cardinal Carter Catholic Secondary School field trip to Anaheim, California, from Wednesday, September 30 to Tuesday, October 6, 2009.

SYNOPSIS: In accordance with Board Policy SC:04 Field Trips, this report seeks Board approval for two senior students to travel to Ahaheim California to participate in a hands-on construction experience at the Produce Marketing Association Fresh Summit International Trade Show. This field trip request is in compliance with the Field Trip policy.

BACKGROUND COMMENTS: Exomark Strategic Marketing and Design has invited two senior students, accompanied by the construction technology teacher at Cardinal Carter, to be involved in a real life construction experience assembling and dismantling four custom tradeshow booths at the Anaheim Convention Centre. The students will be exposed to a variety of design and build methods. Exomark Strategic Marketing and Design will be a learning partner with the school's Specialist High Skills Major (SHSM) construction program.

FINANCIAL IMPACT: Exomark will be providing funding for the flights and accommodations for the students and their teacher supervisor.

TIMELINES: Wednesday, September 30 to Tuesday, October 6, 2009

APPENDICES:

- Request for Approval of Field Trip - Form A
- Letter from John Ulicny, Principal

REPORT REVIEWED BY:

- EXECUTIVE COUNCIL
- SUPERINTENDENT
- DIRECTOR OF EDUCATION:

Review Date: - -
Approval Date: August 26, 2009
Approval Date: August 26, 2009

11/08/2009 D Steffens

August 26, 2009 1:08:27 PM

Title: **Field Trip/Excursion Approval Form : Windsor-Essex CDSB**

Page 1 of 1



Windsor-Essex Catholic District School Board Field Trip Approval Form

August 26, 2009 1:00:55 PM

SC:04 Form A 2008 v.1

Subject: Field Trip/Excursion Approval Form

From: Linda Staudt

To: D Steffens

John Ulicny
T Wigfield

Teacher: Ted Wigfield

School: Cardinal Carter Secondary

Destination Name: Aneheim California Convention ...

Name of Carrier: Northwest Airlines

Mode of Transportation: Airplane

Travel Company Involved:

Departure Date: Sep 30, 2009



Return Date: Oct 6, 2009



Time of Departure from School: TBD

Approximate Time of Return to School: TBD

Number of Male Students: 2

Number of Female Students:

Total Cost Per Student: no cost

Personal Cost Per Student: Meals

Grade of Students: 11/12

Number of Supervisors: Male: 1 Female:

Purpose of Trip/Excursion: Build and assemble Produce Displays for ECOMARK and local produce co...

Relationship to Students' Program/Course: *Maximum 200 characters.*

Construction related tasks for assembling Exhibit displays

Pre-Trip/Excursion Preparation(s) by Students: *Maximum 200 characters.*

Construction safety course relating to proper use of related tools required, proper lifting techniques, fall arrest, proper construction methods related to the building and assembly of exhibit displays

Follow-up Activities Planned: *Maximum 200 characters.*

Activity report to the class upon return, Video footage of procedures and final project, personal reflection paper on the experience.

If activity is occurring over a weekend Indicate plans for students to attend a eucharistic celebration:

Students will be attending a eucharistic celebration in Aneheim on Sunday Oct 4th /2009 at mass time avai...

Date Submitted: Aug 24, 2009



Teacher: ted Wigfield

Approval Date: Aug 25, 2009



Principal: John Ulicny

Approval Date: Aug 26, 2009



Superintendent: Linda Staudt

Approval Date:



Trustee (per SO):

For Same Day Local/Regional Trips/Excursions, submit request to Principal 2 weeks prior to trip/excursion. For Multiple Days Local/Regional Trips/Excursions, submit request to Superintendent 4 weeks prior to trips/excursions. For Special Trips/Excursions, submit request to Superintendent for Board approval 8 weeks prior to trip/excursion.

Send signed form to School Superintendent, school should retain a copy, Superintendent will return copy upon approval of trip/excursion. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, 1989, information in forms and documents pertaining to a student registered/enrolled within the Windsor-Essex Catholic District School Board is collected under the legal authority of the Education Act and its Regulations and the Ontario Student Record Guideline, 2000.



Cardinal Carter Catholic Secondary School

120 Ellison Avenue, Leamington, Ontario N8H 5C7
Office: (519) 322-2804 Attendance: (519) 322-2852 Fax: (519) 322-4214



Mr. J. Charron
Vice-Principal

Mr. J. Ulicny
Principal

Ms. R. Lo Faso
Vice-Principal

Dear Superintendent L. Staudt and Board of Trustees:

I have been approached by Mr. Ted Wigfield, the construction teacher at Cardinal Carter Catholic Secondary School, about a unique opportunity for two of our construction students as a result of favourable work performed by our students last year. Cardinal Carter students, under Mr. Wigfield's direction, built four display tables for an international trade show in Toronto for Exomark. Exomark works closely with produce companies in Essex County setting up and displaying produce displays internationally. Exomark was impressed with the quality and workmanship exhibited in the project last year by our students and has generously offered this school year to provide another real life construction experience in Anaheim, California at one of the largest tradeshow events in North America.

Two Cardinal Carter students would be involved in assembling and dismantling custom tradeshow booths. Their work would include layering the floor, building modular sections and flashing the booths with collateral materials. The students will be exposed to a variety of design and build methods, materials and experiences utilizing their carpentry, flooring and problem solving skills throughout the event. Exomark is willing to fund flights and accommodation for the students and their teacher supervisor.

Mr. Wigfield intends on promoting the project through the local media raising the local profile for student learning at Cardinal Carter. Students would be working with both local and international companies and there is hope that this project will further the working relationship between our students and local businesses. Mr. Wigfield and I thank you in advance for your consideration of this opportunity.

Sincerely,

John Ulicny
Principal

"Learning together in faith and service"



1325 California Avenue
 Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
 September 1, 2009

BOARD REPORT

Public **In-Camera**
PRESENTED FOR: Information Approval
PRESENTED BY: Senior Administration
SUBMITTED BY: Joseph Berthiaume, Director of Education
 Linda Staudt, Superintendent of Education
SUBJECT: **HIGH SCHOOL COUNCIL MEETING OF MAY 21, 2009**

RECOMMENDATION:

That the Board receive the report for the May 21, 2009 High School Council meeting as information.

SYNOPSIS: The High School Council meets several times during each school year. All reports of the High School Council are to be received by the Board.

BACKGROUND COMMENTS: Every school in the Windsor-Essex Catholic School Board has a school council, a group made up of parents, school staff and community representatives to offer advice to principals and the board on various topics. In addition, a High School Council, that includes school council representation from the board's high schools, provides an opportunity for high school council parent members and principals to discuss matters of regional concern or interest with each other and their area superintendent. These meetings also offer the chance to share successes and solutions from their school councils and "best practices" followed at their schools.

FINANCIAL IMPACT: n/a

TIMELINES: High School Council meetings are tentatively scheduled for 7 p.m. on the third Thursday of each month during the school year with the exception of December and March.

APPENDICES:

- High School Council Report of May 21, 2009

REPORT REVIEWED BY:

<input checked="" type="checkbox"/> EXECUTIVE COUNCIL	Review Date:	August 24, 2009
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date:	August 24, 2009
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date:	August 24, 2009



WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD

HIGH SCHOOL COUNCIL MEETING

May 21, 2009

~ St. Thomas of Villanova Catholic High School ~

7:15 p.m.

REPORT

PRESENT

Parent Representatives

Assumption
Brennan
Cardinal Carter
Catholic Central
St. Anne's
St. Thomas of Villanova
St. Anthony Elementary

Samantha Boglitch
Kathy Wilson
Marg and Larry Verbeke
Janice Bennett
Joe Bachmeier – Chair of HS Council
Greg Farrah, Heather Sharpe & Kathy Verardi
Stacey Slobodnick

Trustees

Shannon Porcellini

Student Trustee

Nils Lau, Assumption College High School

Principal Superintendent of Education Recording Secretary

JoAnne Shea
Linda Staudt
Celeste DiPonio

REGRETS

Brennan
Cardinal Carter
Holy Names
St. Anne's
St. Joseph's
Student Trustee

Kathy Wilson
Cynthia Casagrande, Pat Moyneur
Sherri Zorzit
Jeannine Shaloub
Barbara Dettlinger
Chynna Resendes

1. Call to Order and Opening Prayer

Kathy Verardi led the group in prayer.

2. Introduction of Members and Roll Call

Joe Bachmeier asked everyone to introduce themselves. He paid tribute Pat Machina and all her accomplishments and the lives she touched in her lifetime. He asked for a minute of silence to honour her memory.

3. Approval of Agenda/Amendments to Agenda

Moved by: Greg Farrah
Seconded by: Janice Bennett
THAT the agenda be approved. All in favour. CARRIED.

*High School Council
Minutes May 21, 2009 at St. Thomas of Villanova Catholic High School*

4. Approval of Minutes – April 16, 2009

Moved by: Greg Farrah

Seconded by: Janice Bennett

THAT the minutes of the April 16, 2009 meeting be approved. All in favour. CARRIED.

5. Presentation – Tammy Drazilov – Triple “P” – Positive Parenting

She is the Triple P Coordinator for the community-based program in the Windsor-Essex area. She currently works on the Triple P community-based schedule for the 2009 Fall and 2010 Winter Spring season. She also noted her surprise to find Stacey present at this evenings meeting as she too is a trained facilitator.

Triple P stands for Positive Parenting Program. The Triple P program was developed in Australia and now is available worldwide. It is one of the few evidence-based programs with over 25 years of proven clinical research to back it up. She noted that the Triple P program works for the majority of families and this is why our local children mental health agencies choose Triple P for our community.

They are looking to offer their programs in school communities who will support and benefit from Triple P. The program is offered at no charge and they just require a facility to host the program for parents to come out and participate. She noted that they will provide accredited facilitators, materials and coordinate the registration. She also noted that the Triple P program is offered in the Windsor-Essex Region by the following organizations: Help Link Central Access Service, Children’s Health Care Network, Children First, Glengarda Child and Family Services, Maryvale Adolescent and Family Services, Windsor Regional Children’s Centre, The Inn of Windsor, The Teen Health Centre and the Windsor-Essex County Health Unit. Staffs from the above organizations lead Triple P programs in both their agency, as well as, for their community-based program. She also stated they offer two different programs, one for parents with children 0 – 12 years old and a separate program for parents with teens.

She also spoke of the teen based seminars and teen bases group meetings. Again, she reiterated this service is absolutely free. She also circulated a sheet to find out if there are any interested parents or schools wanting to take advantage of this very positive program. She noted more information can be found on the website or by calling the Help Link at 519-252-2313 ext. 231. Her presentation was very well received and the members of the school council thanked her for this very valuable information.

6. Business Arising from the Minutes

At the last meeting of April 16th, 2009 the following three options were discussed,

- 1) What is the interest in a student led fundraiser to go to a pool?
- 2) What is the interest in a Regional Council lottery where we share a prize board?
- 3) What is the interest to an outright donation to a pool?

And the following motions were made:

That Nils Lau and Chynna Resendes, Student trustees come back with a report from the student senate meeting with respect to the interest in a board-wide student led fundraiser to go to a pool to assist needier schools.

And

That if the student senate has agreed to a board-wide High School student-led fundraiser, the students be part of a committee to design the framework and dispersement of funds to address the needs of the students.

*High School Council
Minutes May 21, 2009 at St. Thomas of Villanova Catholic High School*

Nils Lau, Student trustee gave a report with respect to the consultation meetings that were arranged with each student council coming from the above mentioned motions. A student senate meeting followed later. From the discussions that took place, a variety of options and suggestions took place with respect to the creation of a Board-wide student equity pool. It was suggested that if such a pool would be created the following concerns should be addressed:

- It be established that it is not a matter of one school raising more money than another and thus expecting an equal or greater share in return, but that if it be promoted and maintained as one community, rather than 8 separate schools.
- Each school be guaranteed a certain percentage of the pool so as to ensure that every school has the opportunity to file a request if one so arises (5 – 7%) for each school was recommended.
- Excess monies be dealt with - it was suggested that portions could be used for scholarships, and some, if possible, carry over to the future year.
- A procedure be established to deal with urgent requests (i.e. Uniforms) to avoid Student Senate meetings every week. It was recommended that either schools be reimbursed or school administration can access the fund immediately and information be presented at the next student senate meeting.
- Fundraising be established at the beginning of the year on the same day for every school and that this is established as only a minor fundraiser in the schools as students and families are facing greater financial needs.
- The committee administrating the pool be composed of at least 2 students from every school, preferably the student senator and a member of student council, at least 2 members from administration and 3 or more parents.

In conclusion, he stated that the Student Senate voted in favour of the creation of such a pool, and support from each individual student council was greatly shown. Interest provincially has been shown by the Ontario Student Trustee's Association into the creation of such a pool as a student equity strategy.

Much discussion took place and it was suggested by Superintendent Staudt that the next meeting should take place with Nils and Chynna and the new incoming student trustees at the next senate meeting at the retreat. The Framework can be presented to them and launched at that time and then presented at our next High School Council Meeting of June 18th. She praised both Nils and Chynna on the tremendous social justice work they have done to make this an exceptional year. She was also pleased that the provincial body has heard about this.

Joe Bachmeier asked Nils if he saw any value at the student senate to have invitations extended to one or two of the parent council reps to attend the meeting as well.

As well, Joe Bachmeier asked to hear what each individual school council's feelings were on the three options. Some of the high school members were absent. The following are the responses.

	Option #1 What is the interest in a student-led fundraiser to go to a pool?	Option #2 - What is the interest in a Regional Council lottery where we share a prize board?	Option #3 - What is the interest in an outright donation to a pool?	Comments
Assumption	Yes	No	Only if there are enough funds generated to allow for this possibility.	To verify at the next school council meeting
Brennan	Yes As per email	No As per email	Was not present at the meeting to ask this question.	Would like to see the money used for bus passes and school uniforms.

*High School Council
Minutes May 21, 2009 at St. Thomas of Villanova Catholic High School*

SCHOOL	Option #1	Option #2	Option #3	Comments
Cardinal Carter	Yes	No	Only if there are enough funds generated to allow for this possibility.	
Catholic Central	Yes	Yes	Only if there are enough funds generated to allow for this possibility	Their school is in a unique situation.
Holy Names	Not present	Not present	Not present	Not present
St. Anne's	Yes	No	Possibility	Fully support Option 1
St. Joseph's	Not present	Not present	Not present	Not present
St. Thomas of Villanova	Yes	No	Yes	

7. Superintendent's Report – Linda Staudt

- 1) **Engaging Parents In Their Children's Education – Parents Reaching out Grants**– The Ministry has extended the deadline to apply to the middle of October. Two levels of grants to consider: (1) Regional level/board level and (2) School level. The Ministry is looking to engage parents. She noted some of the provincial project grants that were awarded and brought attention to the website whereby they could access reports that were successfully submitted in order to get a better idea of what we can apply for. **ACTION ITEM:** (1) Celeste will email this notice to all the HS Council members. (2) To review and discuss this at the next meeting on June 18th at Assumption in order to see what the group as a whole would like to apply for.

- 2) **Drug and Alcohol awareness** - She noted that this started with a motion by Trustee Lisa Soulliere. The presentation for parents was twofold – (1) What are the signs parents need to look for (2) What are the community supports in place. She noted that the police have done an excellent job as acting as our community liaison. Alcohol is more prevalent as it is more easily accessible. Arlene Davis, Vice Principal has been working on this and the committee is endeavouring to receive input as to when the best time of year would be to make a presentation in order to attract more parents. Some discussion ensued and the following are some suggestions made:
 - Have this as a media presentation in the media literacy class.
 - This is to be embedded in the curriculum, specifically Catholic Studies
 - VIP programs at schools are an excellent tool, as is the B-rad program.
 - Support group be created.
 - Mentoring program with senior students.

- 3) **Specialist High Skills Major (SHSM)** – Four schools new school programs were successful: Business at Holy Names High School; Construction at Cardinal Carter; Hospitality and Tourism at Assumption and ICT at St. Thomas of Villanova.

*High School Council
Minutes May 21, 2009 at St. Thomas of Villanova Catholic High School*

- 4) **Bishop Fabbro** – Our Bishop was one of only a few Canadian Bishops invited to Rome in October for a special synod. The theme of the synod was prayerful reflection of scripture. On this topic he is meeting with five student representatives from each high school in the diocese on June 3rd. He has also given an online assignment to the religion teachers, through Dan Moynahan, to present to our senior students.

8. Student Senate Report –Nils Lau, Assumption College High School & Chynna

- Social Awareness week was a big success in all of the schools. A lot of work was done by the leaders in each school and as a result they were able to raise a lot of money and spread awareness in regard to a number of issues.
- The Can drive that was held in April in conjunction with United Way finished and students gathered at the Ciociaro club to celebrate the success, about 21,000 cans were raised
- Youth week Canada went well, some difficulties arose with the city strike but most activities went ahead.
- Chynna and the two incomings, Nadia and Joanna, Ms.Shea and Nils will be travelling to Toronto for the Annual General Meeting of Osta-Aeco on Thursday. While there, Nadia and Joanna will have the chance to learn about being a student trustee, their provincial roles, as well as have the chance to run for a position on next year's OSTA executive council.
- We have a student senate meeting on May 26th, to reflect on social awareness week, and the year, as well plan the Incoming/Outgoing student senate retreat that will be held in June at the CEC at a date yet to be determined.
- A variety of schools have had the chance to have fundraisers for the Ontario Special Summer Olympics

9. Chairperson's Report/Comments

He was very happy to be asked to participate in the Annual Evaluation Report Card with the Director of Education and allowed to submit his comments by May 15th. He did state in his comments that although he does not have direct contact with the director, he was confident all pertinent information is reaching his office as a result of the exceptional relationship he has with the superintendents and administrative staff. He also thanked the chair of the board, Mr. Alexander for having afforded him this wonderful opportunity.

10. New Business/Other Comments

Shannon Porcellini – Trustee

- The budget process is underway and will be on the website shortly. She noted that if anyone has any budget questions or concerns, this is the time to do it.
- The principal and vice-principal moves were announced last week.
- She noted her enthusiasm with respect to the enrolment of French Immersion and the work of the French immersion Committee. The enrolment is strong for the new French Immersion Program at St. Mary's Catholic Elementary School.

Janice Bennett – Parent Council Chair – Catholic Central High School

- The Spring Concert was held last night and it was very well received.
- The Bursary Gala was a huge success. Volunteers were very dedicated into making this a very elegant evening. She thanked everyone for their generosity in making this a huge success.
- SAC Student elections are currently underway. The new SAC will be announced tomorrow, May 22nd.

*High School Council
Minutes May 21, 2009 at St. Thomas of Villanova Catholic High School*

- The senior prom night is scheduled for May 29th.
- The EQAO Math test for grade 9 students will be from June 4th to 19th.
- Final exams are June 18th – 23rd.
- Graduation is on June 23rd at the Caboto Club.

Marg Verbeke – Parent Council Chair and Larry Verbeke - Treasurer– Cardinal Carter Secondary School

- Commitment Day – June 5 for parents that would like to attend.
- The Prom took place on May 9th and it went very well.
- The fashion show is back and it will take place on May 27 and 28. The students do a wonderful job with the guidance of their teacher Lucy Afonso.
- Spring sports are in full wing – girls and boys soccer and track and field.
- Day of Champions will be taking place on June 4th
- The year -end liturgy is scheduled for June 9th at 9:30 a.m. and all are welcome to attend.
- Their graduation will be taking place on Wednesday, June 24th at 6 p.m.
- They are sad to see Leo Clark retire. The new Principal for this coming September is Ron Donaldson

Sam Boglitch – Regional Representative, Assumption College High School

- Enrolment figures for next year are projected at 670.
- The website works as new students will be enrolled from viewing the website.
- STAFFING – layoffs and a few surplus and they are praying to have the staff all back for coming school year.
- RETIREMENTS – Lyn Renaud, Frank Torti and Gary Weir
- The school community had a great success at the Science Olympiad and the results are on the Assumption website as well as the University website. Assumption's score was the highest ever in the history of the competition.
- The IB exams are finished as of tomorrow with the Grade 11 written French exams
- Catholic Education Week was a success with a multicultural lunch; school Mass with the feeder schools, Spirit Week activities and Spring Fling Dance.
- Rotary Award – Kyle Godden.
- Track – Junior Boys – 1st place with only 3 members on the team and the seniors placed 3rd.
- Student Success Assembly and the year end Mass will be held on June 3rd.
- Cookbook sales are going well at \$10 each.
- Sweatshirt sales are sold at cost for \$30 designed by Humna.
- Newsletter is available on the website.
- Their prom is on June 6th at the St. Clair Centre for Performing Arts.
- Student Council Elections are in progress.
- June 12 from 7 – 11 p.m. the school will be having a Luau.
- Assumption did well at the Battle of the Hors d'oeuvres – Many positive remarks on the students' submissions.
- Assumption is the biggest feeder school for the Culinary Arts Program at St. Clair College.
- The Graduation is taking place on June 25th at the Fogolar Furlan Club.
- They have a Spirit (PEP) Squad.
- Band Trip scheduled to Montreal and they will be performing at the Olympic Stadium.
- MATH CONTEST – 12 of their students placed in the top 25%
- DEBATE TEAM – Taking place at Massey this coming Saturday.
- The boy's basketball team lost in the finals and the senior girls lost in the quarter finals.
- Boys and girls baseball playoffs are tomorrow.
- 210 students went to Cedar Point on Victoria Day.
- The lottery is on hold until the City worker's strike is over.

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Stacey Slobodnick, Parent Representative for St. Anthony Elementary School

- Their school received the Rotary Peace Pole award.

Nils Lau, Student Trustee – Assumption College High School

- Social Awareness week was a big success in all the schools. A lot of work was done by the leaders in each school and as a result we were able to raise a lot of money and spread awareness in regard to a number of issues.
- The “Can” drive that was held in April in conjunction with United Way finished and students gathered at the Ciociaro Club to celebrate the success. Over 21,000 cans were raised.
- Youth week Canada went well - some difficulties arose with the city strike but most activities went ahead anyway.
- Nils noted that he and Chynna and the two incoming Student Trustees, Nadia and Joanna, and also Ms. Shea will all be travelling to Toronto for the Annual General Meeting of Osta-Aeco on Thursday, May 28th. While there Nadia and Joanna will have the chance to learn about being a student trustee, their provincial roles, as well as have the chance to run for a position on next year’s OSTA executive council.
- We have a student senate meeting on May 26th, to reflect on social awareness week, and the year, as well plan the Incoming/Outgoing student senate retreat that will be held in June at the CEC at a date yet to be determined.
- A variety of schools have had the chance to have fundraisers for the Ontario Special Summer Olympics

Joe Bachmeier – Parent Council Rep – St. Anne’s High School

- The grade 12 Oxley retreat was most successful
- The musicala foundation and fashion show raised some good revenue
- Earth Day was a success.
- The students went to Stratford to see Westside story.
- 340 tickets were sold for their prom.
- The student of month awards took place.
- Kathy Furlong, their Vice Principal is leaving St. Anne’s and has been promoted to principal at St. Thomas of Villanova. Arlene Davis will be coming to St. Anne’s as their new vice principal.
- Hot dog day went very well.
- June 17th is their next School council meeting
- In honour of Pat Machina they are having a memorial service called “Ordinary Things done Extraordinarily!”

JoAnne Shea, St. Thomas of Villanova – Principal

- The students just finished their dance recitals.
- Friends of River Canard are meeting this evening at the school
- She commented on the beautiful ART work in the learning commons centre and the wonderful work the students and teachers do. They incorporate this year artistic endeavours through dance and tied in math and science. She said it was a phenomenal capture and the elementary feeder school was also brought in.
- The Prom is on June 8th for the grade 12 students.
- Kathy Furlong will be taking her place as the new principal of St. Thomas of Villanova.

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- The EQAO test will be written on this coming Friday and Monday and there are four more weeks to go before exams start.
- Activities are in full swing for June:
 - ❖ June 5 – Special Olympics
 - ❖ June 10 – Athletic Banquet at the Verdi Club
 - ❖ June 11 – Graduation Mass with senior students and Father Mike
 - ❖ June 12 – Half day grad day earned
 - ❖ June 25 – Graduation Ceremony

Celeste DiPonio – Recording Secretary

- She praised Nils and Chynna for the work they have done with respect to the social justice issues all year through and for making a mark provincially with the Ontario Student Trustee's Association for the creation of such a student equity based strategy. They have put our board on the map as a leader and for this they should be applauded.

13. Next Meeting:

Remainder of the year scheduled meeting dates are:

June 18 – Assumption College High School

Beginning of next school year – Holy Names High School – date to be announced.

14. Closing Prayer and Adjournment

The closing prayer was led by JoAnne Shea, Principal

Meeting adjourned at – **9:02 p.m.**

Moved by: Sam Boglitch

Seconded by: Larry Verbeke

All in favour. **CARRIED**



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: Fred Alexander
 DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date: September 1, 2009

BOARD REPORT

Public **In-Camera**
PRESENTED FOR: Information Approval
PRESENTED BY: Senior Administration
SUBMITTED BY: Joseph Berthiaume, Director of Education
 Mario latonna, Superintendent of Business
SUBJECT: **EMPLOYEE BENEFIT COMMITTEE REPORT – NOTES FROM THE MEETING OF JUNE 18, 2009**

RECOMMENDATION:

That the Board receive the Notes from the Employee Benefits Committee Meeting of June 18, 2009 as information.

SYNOPSIS: The Employee Benefit Committee was established by Board resolution at the May 8, 2006 In-Camera Meeting of the Board. Trustee Alexander was present at the Employee Benefits Committee Meeting on behalf of the Board.

BACKGROUND COMMENTS: The Employee Benefit Committee met on June 18, 2009 and moved in-camera to discuss the following items:

- i) Verbal Report from Mosey & Mosey

FINANCIAL IMPACT:

None.

TIMELINES:

None.

APPENDICES:

- Notes from the June 18, 2009 Employee Benefit Committee Meeting.

REPORT REVIEWED BY:

<input checked="" type="checkbox"/> EXECUTIVE COUNCIL	Review Date:	August 24, 2009
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date:	August 25, 2009
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date:	August 25, 2009



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: Fred Alexander
 DIRECTOR OF EDUCATION: Joseph Berthiaume
 Telephone: (519) 253-2481 FAX: (519) 985-2924

EMPLOYEE BENEFITS COMMITTEE

Thursday, June 18, 2009 at 6:00 p.m.
Windsor Essex Catholic Education Centre
1325 California Avenue, Windsor
St. Thomas Aquinas Meeting Room

NOTES

PRESENT:

Trustee Committee Members: F. Alexander

Administration: M. Iatonna
 S. Livingston

Guest: Kirk Ryan, Representative from Mosey & Mosey

Regrets:

Recorder: C. Racine

1. Call to Order and Opening Prayer – Trustee Alexander called the meeting to order at 6:03 p.m. and opened with a prayer.
2. Recording of Attendance – Trustee Alexander advised that Trustee Keane has resigned from the committee and Trustee Janisse was no longer a committee member.
3. Approval of Agenda/Questions Pertaining to Agenda

Moved by Trustee Alexander and that the agenda be approved as presented.
Approved.

4. Disclosure of Interest – None.

Moved by Trustee Alexander that pursuant to the Education Act – Section 207 and as authorized by Board By-Law 4:15/5, the Employee Benefits Committee go into a meeting which is closed to the public to discuss contractual matters and other personnel matters.
Carried.

The Employee Benefit Committee moved In-Camera at 6:10 p.m.

5. *(In-Camera)*

Moved by Trustee Alexander that the Employee Benefit Committee move out of In-Camera at 7:15 p.m. Carried.

6. Other Business/Questions

7. Future Scheduled Meeting Dates:

- Tentative Date: June 14, 2010

8. Closing Prayer and Adjournment – The meeting adjourned at 7:16 p.m.

Distribution:

- Employee Benefits Committee Members (Trustees Alexander, Janisse)
- Administrative Resource to the Committee: M. Iatonna, S. Livingston