



**REGULAR BOARD MEETING
Tuesday, May 26, 2009 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom**

A G E N D A

- | | Page # |
|--|--------|
| I In-Camera Meeting – 6:00 p.m. | |
| II Regular Meeting of the Board - 7:00 p.m. | |
| 1. Call To Order | |
| 2. Opening Prayer | - - |
| 3. Recording of Attendance | |
| 4. Approval of Agenda | |
| 5. Questions Pertaining to Agenda | |
| 6. Disclosure of Interest - <u>Pursuant to the Municipal Conflict of Interest Act.</u> | |
| 7. Presentations: | |
| a. Focus on Youth Program - Ministry Funded Summer Initiative (L. Staudt/P. Picard) | - - |
| 8. Delegations: | |
| a. Delegation Regarding Items <u>Not</u> on the Agenda | |
| <i>3:11.1 Any person(s) wishing to make a formal presentation to the Board shall make their intent known, in writing, to the Secretary at least one week prior to the regular meeting. They shall briefly explain in their petition the nature of their business. Discussion shall be limited to the petition and shall be not longer than ten (10) minutes. The time limit can be waived by the consent of the majority of the Board.</i> | |
| b. Delegations Regarding Items <u>On</u> the Agenda | |
| <i>3:11.2 Any person(s) wishing to appear before the Board and speak on an item appearing on the agenda of the Board Meeting has until NOON of the day of the Board meeting to make a request to the Secretary. They shall explain briefly the nature of their business. The discussion shall be limited to the item on the agenda and shall be no longer than ten (10) minutes.</i> | |

9.	Action Items:	
	a. Approval of Minutes	
	i) Minutes of In-Camera Meeting, May 12, 2009	--
	ii) Minutes of Regular Meeting, May 12, 2009	1 - 7
	b. Items from the re-convened In-Camera Meeting of May 12, 2009 and the In-Camera Meeting of May 26, 2009	--
10.	Communications:	
	a. External (Associations, OCSTA, Ministry): Nil.	--
	b. Internal (Reports from Administration):	
	i) Report: Administrative Staff Report (P. Picard)	8 - 9
	ii) Report: Legal Services - March 2009 (M. Iatonna)	10 - 11
	iii) Verbal Report: Ministry of Education School Board Operational Review - Status Report (M. Iatonna)	--
11.	Unfinished Business:	
	a. Verbal Report: Status of Deferred Report from April 28, 2009 Play Surface Material Standard – Rubber (P. Picard)	--
12.	New Business:	
	a. Field Trips:	
	i) Cardinal Carter Catholic Secondary School – Europe (L. Staudt)	12 - 17
	ii) Assumption College Catholic High School - Monte Verde, Costa Rica (L. Staudt)	18 - 27
	iii) St. Gabriel Catholic School - Canada’s Wonderland (C. Geml)	28 - 29
	iv) Our Lady of Lourdes Catholic School - Canada’s Wonderland (L. Staudt)	30 - 40
	v) Our Lady of Lourdes Catholic School - Tecumseh Pool (L. Staudt)	41 - 43
	vi) Our Lady of Lourdes Catholic School - Lacasse Park (L. Staudt)	44 - 46
	vii) Our Lady of Lourdes Catholic School - Sandcastle Recreation Centre (L. Staudt)	47 - 49
	viii) St. Pius X Catholic School - Bluewater Fun Park, Sarnia (P. Picard)	50 - 52
	b. Report: Board Policy Amendment - SC: 08 Child Abuse Reporting (<i>for approval in principle</i>) (C. Geml)	53 - 56
	c. Report: Roofing Tender for W. J. Langlois Catholic Elementary School (M. Iatonna)	57 - 58
	d. Report: 2009 Temporary Borrowing Resolution – Annual Expenditures - Amended (M. Iatonna)	59 - 61
13.	Committee Reports:	
	a. Report: French Immersion Advisory Committee Meeting of April 8, 2009 (C. Geml)	62 - 66
14.	Notice of Motion	
15.	Remarks and Announcements:	
	a. Chairperson	
	b. Director of Education	
	c. Board Chaplain	

16. Remarks/Questions by Trustees
17. Pending Items
 - a. Draft Board Policy H:07 Selection Process - Principals and Vice Principals (*deferred March 10, 2009*) - -
 - b. Deferred Report (*Deferred from April 28, 2009*): Play Surface Material Standard – Rubber - -
18. Continuation of In-Camera, if required.
19. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.)*
 - Tuesday, June 9, 2009
 - **Monday**, June 22, 2009
20. Closing Prayer
21. Adjournment

Fred Alexander
Board Chairperson

Joseph Berthiaume
Director of Education & Secretary-Treasurer



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
DIRECTOR OF EDUCATION: Joseph Berthiaume

**REGULAR BOARD MEETING
Tuesday, May 12, 2009 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom**

MINUTES

PRESENT

Trustees:

F. Alexander, Chair	J. Macri
J. Courtney	S. Porcellini
M. DiMenna, Vice-Chair	L. Soulliere
B. Holland	
C. Resendes, Student Trustee	
N. Lau, Student Trustee	
Rev. L. Brunet, Board Chaplain	

Regrets:

P. Keane, C. Janisse

Administration:

J. Berthiaume (Resource)	J. Bumbacco
C. Geml	E. Byrne
M. Iatonna	P. Littlejohns
P. Picard	P. Murray
L. Staudt	S. O'Hagan-Wong

Recorder:

D. Steffens

1. Call To Order - Chair Alexander called the meeting to order at 7:11 p.m.
2. Opening Prayer - Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance - Trustee Keane sent regrets due to his vacation schedule. Trustee Janisse sent his regrets due to an employment commitment.
4. Approval of Agenda

Chair Alexander noted that the handouts for agenda items 12a(v) Field Trip St. Thomas of Villanova Catholic Secondary School - Canada's Wonderland, and 12a(vi) Field Trip Notre Dame, Christ The King, Our Lady of Perpetual Help, St. Rose, St. Maria Goretti, Elementary Schools' – All Star Band Programme –Canada's Wonderland are at trustee places and were previously provided to trustees electronically

Amendments:

- Addition: 12a (vii) St. John the Baptist Catholic Elementary School - Canada's Wonderland **Moved by Trustee Macri and seconded by Trustee DiMenna that the May 12, 2009 Regular Board meeting agenda be approved as amended. Carried.**

5. Questions Pertaining to Agenda - None.
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act. - None.
7. Presentations:
 - a. St. Francis Catholic Elementary School Dancing with the Stars - Students from St. Francis Catholic Elementary School were present to open the Board meeting with a shortened rendition of their Dancing with the Stars school presentation which is part of the schools healthy active living and physical education program.
8. Delegations:
 - a. Delegation Regarding Items Not on the Agenda - None.
 - b. Delegations Regarding Items On the Agenda - None.
9. Action Items:
 - a. Approval of Minutes
 - i) Minutes of In-Camera Meeting, April 28, 2009
Moved by Trustee Soulliere and seconded by Trustee DiMenna that the minutes of the Committee of the Whole Board In-Camera meeting of April 28, 2009 be adopted as distributed. Carried.
 - ii) Minutes of Special In-Camera Meeting, May 4, 2009
Moved by Trustee DiMenna and seconded by Trustee Soulliere that the minutes of the Special Committee of the Whole Board In-Camera meeting of May 4, 2009 be adopted as distributed. Carried.
 - iii) Minutes of Regular Meeting, April 28, 2009
Moved by Trustee Macri and seconded by Trustee Soulliere that the minutes of the Regular Board meeting of April 28, 2009 be adopted as distributed. Carried.
 - b. Items from the Special In-Camera Meeting of May 4, 2009 and the In-Camera Meeting of May 12, 2009

Vice Chair DiMenna reported the Windsor-Essex Catholic District School Board convened a Special Closed Committee of the Whole Board meeting on May 4, 2009 pursuant to the Education Act - Section 207, to consider specific personnel and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

In addition, the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on May 12, 2009, pursuant to the Education Act - Section 207, to consider specific personnel, pupil, real property matters, and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. Trustees Courtney, Macri and Porcellini declared a conflict of interest during the May 12, 2009 In-Camera Session and excused themselves from the relevant discussion items.

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the recommendations and directions of the Committee of the Whole Board at its special in-camera meeting of May 4, 2009 and its in-camera meeting of May 12, 2009 be approved. Carried.

Vice Chair DiMenna made the following announcements:

From the In-Camera meeting of April 28, 2009:

- The following individuals have been added to the 2009 – 2014 Elementary Principal Roster: Fil Greco, Carm Casalena, and Sue Easby
- The following individuals have been added to the 2009 – 2014 Elementary Vice-Principal Roster: Betty Brush, Linda DiPasquale, Jeff Fairlie, Paul LaRocque, Anna Mancini, Jackie O’Bright and Kevin Roberts

From the In-Camera meeting of May 12, 2009:

- receipt of the Administrative Staff Report, dated May 12, 2009
- approval of a restructuring plan for Business, Facilities Services and Human Resources departments
- the following Elementary Principal and Vice Principal Placements for September 2009 were announced:
 - **Louise St. Pierre**, from Principal at St. John the Evangelist School to Principal at L. A. Desmarais School
 - **Carol Wilk**, from Principal at St. James School to Principal at Sacred Heart School
 - **Joan Schell**, from Principal at St. Maria Goretti School to Principal at St. Angela School
 - **Rose Mousaly**, from Principal Information Technology to Principal at St. Anne French Immersion School
 - **Fr. Peter Hrytsyk**, from Principal at St. Mary School to Principal at St. Francis School
 - **Dan Laporte**, from Principal at St. Francis School to Principal at St. James School
 - **Mike Pannunzio**, from Principal at St. Louis School to St. John the Evangelist School
 - **Colleen Arfiero**, from Principal at St. Angela School to Principal at St. Maria Goretti School
 - **Bridget Russo**, from Acting Principal at Stella Maris School to Principal at Stella Maris School
 - **Bill Vaillancourt**, from Acting Principal at St. Alexander School to Principal at St. Alexander School
 - **Suzanna DiMeo-Easby**, from Vice Principal at St. William School to Principal at St. Louis School

- **Carmela Casalena**, from Vice Principal at Holy Name School to Principal at St. Mary School
- **Donna Savage**, from Vice Principal at St. Pius X School to Vice Principal at Holy Cross School
- **Brian Marenchin**, from Vice Principal at Holy Cross School to Vice Principal at Holy Name School
- **Lee Ann Poisson**, from Teacher at St. John the Baptist School to Vice Principal at St. Pius X School
- **Linda DiPasquale**, from Teacher at Holy Cross School to Vice Principal at St. William School
- the following Secondary Principal and Vice Principal Placements for September 2009 were announced:
 - **JoAnne Shea**, from Principal at St. Thomas of Villanova to Principal Information Technology
 - **Ron Donaldson**, from Principal at St. Michael's Alternative Secondary School to Cardinal Carter Secondary School
 - **Kathy Furlong**, from Vice Principal at St. Anne High School to Principal at St. Thomas of Villanova Secondary School
 - **Joseph Ibrahim**, from Vice Principal at St. Michael's Alternative Secondary School to Principal at St. Michael's Alternative Secondary School
 - **Arlene Davis**, from Vice Principal at Cardinal Carter Secondary School to Vice Principal at St. Anne High School
 - **Amy LoFaso**, from Vice Principal at St. Joseph's High School to Vice Principal at St. Thomas of Villanova Secondary School
 - **Laura Guglietta**, from Vice Principal at Holy Names High School to Vice Principal at St. Michael's Alternative Secondary School
 - **Lou Conte**, from Vice Principal at St. Thomas of Villanova Secondary School to Vice Principal at St. Joseph's High School
 - **Sam Sleiman**, from *Acting* Administrator at Holy Names High School to Vice Principal at Holy Names High School
 - **Jeremy Schiller**, from *Acting* Administrator at Cardinal Carter Secondary School to Vice Principal at Cardinal Carter Secondary School
- the following extensions to employee assignments were announced:
 - **Karen Kessler** as Special Education Coordinator for an additional three (3) year term, effective September 2009 to June 2012
 - **Heather Pelisek** as Special Education Program Planner for an additional three (3) year term, effective September 2009 to June 2012
 - **Andrew Spurdza** as a Centrally Assigned Teacher for an additional three (3) year term, effective September 2009 to June 2012
- the extension of the secondment of **Thérèse Barichello** as Elementary Principal, Special Assignment for an additional two (2) year term, effective September 2009 to June 2011
- the extension of the existing three (3) year contract with Coca Cola Bottling Company for a further one (1) year period from September 1, 2009 to August 31, 2010 for the provision of cold beverages and vending machine services in the Board's secondary schools

10. Communications:

a. External (Associations, OCSTA, Ministry): None.

b. Internal (Reports from Administration):

i) Report: Administrative Staff Report

Moved by Trustee Holland and seconded by Trustee DiMenna that the Board receive the *Administrative Staff Report* on hiring, retirement and resignation of staff dated May 12, 2009 for information. Carried.

11. Unfinished Business: None.

12. New Business:

a. Field Trips:

i) St. Theresa Catholic Elementary School – Bark Lake Leadership

Moved by Trustee Porcellini and seconded by Trustee Holland that the Board approve the St. Theresa Catholic Elementary School field trip to *Bark Lake Leadership and Conference Centre* in Haliburton, Ontario from May 20 to May 22, 2009. Carried.

ii) H. J. Lassaline Catholic Elementary School - Eastpark Water Park

Moved by Trustee Porcellini and seconded by Trustee Holland that the Board approve the H. J. Lassaline Catholic Elementary School field trips to *Eastpark Water Park* in London, Ontario as outlined. Carried.

iii) St. John, St. Pius X, St. William and Our Lady of Lourdes Catholic Elementary Schools' East Side All Star Band Programme - Canada's Wonderland

Moved by Trustee Porcellini and seconded by Trustee Holland that the Board approve the St. John, St. Pius X, St. William and Our Lady of Lourdes Elementary schools' East Side All Star Band Programme trip to Canada's Wonderland, May 19th 2009 to participate in the Canada's Wonderland School Music Festival. Carried.

iv) St. John, W.J. Langlois and Our Lady of Lourdes Catholic Elementary Schools' East Side All Star Band Programme - Canada's Wonderland

Moved by Trustee Porcellini and seconded by Trustee Holland that the Board approve the St. John, W.J. Langlois and Our Lady of Lourdes Elementary schools' East Side All Star Band Programme trip to Canada's Wonderland, May 27th, 2009 to participate in the Canada's Wonderland School Music Festival. Carried.

v) St. Thomas of Villanova Catholic Secondary School - Canada's Wonderland (*Handout was distributed and previously provided to trustees*)

Moved by Trustee Porcellini and seconded by Trustee Holland that the Board approve the St. Thomas of Villanova Catholic High School field trip to Canada's Wonderland on Wednesday, May 27, 2009. Carried.

- vi) Notre Dame, Christ The King, Our Lady of Perpetual Help, St. Rose, St. Maria Goretti, Elementary Schools' – All Star Band Programme –Canada's Wonderland (*Handout was distributed and previously provided to trustees*)

Moved by Trustee Porcellini and seconded by Trustee Holland that the Board approve the Notre Dame, Christ the King, Our Lady of Perpetual Help, St. Rose, St. Maria Goretti elementary schools' - All Star Band Programme trip to Canada's Wonderland, May 26th, 2009 to participate in the Canada's Wonderland School Music Festival. Carried.

- vii) WALK ON: St. John the Baptist Catholic School to Canada's Wonderland (*Handout was distributed and previously provided to trustees*)

Moved by Trustee Porcellini and seconded by Trustee Holland that the Board approve the St. John the Baptist All Star Band Programme trip to Canada's Wonderland, May 27th, 2009 to participate in the Canada's Wonderland School Music Festival. Carried.

13. Committee Reports - None.

14. Notice of Motion - None.

15. Remarks and Announcements:

- a. Chairperson Alexander commented on his attendance at the Ontario Catholic Schools Trustees' Association (OCSTA) Annual General Meeting held in Toronto this past weekend, and noted the proceedings of meeting will be posted on the OCSTA website for trustee reference. Trustee Alexander provided comment on the student art display welcoming staff and visitors to the Catholic Education Centre and asked that a note of appreciation be sent to those involved.
- b. Director of Education Berthiaume provided comment on recent activities supporting the Board's strategic priorities: student achievement, faith development and professional development initiatives. Director Berthiaume noted that World Catholic Education Day will be held on May 21, and reported all schools in the west end of Windsor gathered for Mass at Assumption Church on May 8. Director Berthiaume congratulated Student Trustee Resendes for the recognition she received at the Rotary's Dr. Clare MacLeod Secondary School Youth Awards event.
- c. Board Chaplain Fr. Brunet provided reflection on the recent World Day of Prayer for Vocations, held on May 3, 2009.

16. Remarks/Questions by Trustees

- Trustee Holland welcomed two former student trustees who were present in the audience this evening.
- Trustee DiMenna inquired into the status of a decision on bilingual signage for St. Mary's school.

- Trustee Porcellini inquired into the process for dealing with refuse and recycling in the board's city schools, reminded trustees of the upcoming Catholic Central High School bursary fundraising gala, and provided brief comment on the legislation coming from the Ministry's recent Governance Review.
 - Student Trustee Resendes and Student Trustee Lau provided brief comment on the social awareness activities that students participated in during Catholic Education Week.
17. Pending Items:
- a. Draft Board Policy H:07 Selection Process - Principals and Vice Principals (*deferred March 10, 2009*)
 - b. Deferred Report: Play Surface Material Standard – Rubber (*Deferred April 28, 2009*)
18. Continuation of In-Camera - The Board reconvened to In-Camera Committee of the Whole meeting following adjournment.
19. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.)*
- Tuesday, May 26, 2009
 - Tuesday, June 9, 2009
 - **Monday**, June 22, 2009
20. Closing Prayer – Fr. Brunet closed the meeting with a prayer.
21. Adjournment - There being no further business, the Regular Board meeting of May 12, 2009 adjourned at 7:51 p.m.

Not approved.

Fred Alexander
Board Chairperson

Joseph Berthiaume
Director of Education & Secretary-Treasurer



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: Fred Alexander
 DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date: May 26, 2009

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
 P. Picard, Superintendent of Human Resources
 J. Bumbacco, Assistant Superintendent, Human Resources
 P. Littlejohns, Senior Manager Facilities and Support Services

SUBJECT: ADMINISTRATIVE STAFF REPORT

RECOMMENDATION:

That the Board receive the *Administrative Staff Report* on hiring, retirement and resignation of staff dated May 26, 2009 as information.

SYNOPSIS:

BACKGROUND COMMENTS:

FINANCIAL IMPACT:

TIMELINES:

APPENDICES:

- Administrative Staff Report dated May 26, 2009

REPORT REVIEWED BY:

<input checked="" type="checkbox"/> EXECUTIVE COUNCIL	Review Date:	May 19, 2009
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date:	May 19, 2009
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date:	May 20, 2009

May 26, 2009

Windsor-Essex Catholic District School Board Administrative Staff Report

	Employee Name	Position	Date
HIRING:	Aaron Adamovich	Secondary Teacher	May 25, 2009
	Michelle Allaire	Secondary Teacher	May 25, 2009
	Doninique Camlis-Spicer	Elementary Teacher	May 19, 2009
	Misty Dattilo	Elementary Teacher	May 19, 2009
	Katherine Ebert	Elementary Teacher	May 19, 2009
	Jacquelline Gaffan	Elementary Teacher	May 19, 2009
	Renee Handsor	Elementary Teacher	May 19, 2009
	Amanda Harris	Elementary Teacher	May 19, 2009
	Marcy Hipkins	Elementary Teacher	May 19, 2009
	Maria Liolli	Elementary Teacher	May 19, 2009
	Christine McGregor	Elementary Teacher	May 19, 2009
	Lucy Rinaldi Ross	Elementary Teacher	May 19, 2009
	Nicole Stella	Elementary Teacher	May 19, 2009
	Monika Stoyshin	Secondary Teacher	May 25, 2009
RESIGNATIONS:	Justine Bisson	Occasional Teacher	April 22, 2009
	Tracy Cherry	Occasional Teacher	May 5, 2009
	Kathryn Holding	Occasional Teacher	May 1, 2009
RETIREMENTS:	Elizabeth Cecile-Pagliaroli	Elementary Principal	June 30, 2009
	Kathy Gallagher	Elementary Teacher	June 30, 2009
	Lydia Musyi	Elementary Teacher	June 30, 2009
	Diana Porfilio	Secondary Secretary	July 31, 2009
	Frank Porfilio	Secondary Teacher	June 30, 2009
	Linda Renaud	Secondary Secretary	July 31, 2009
	Frank Torti	Secondary Teacher	June 30, 2009



1325 California Avenue
 Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
 May 26, 2009

BOARD REPORT

Public **In-Camera**
PRESENTED FOR: Information Approval
PRESENTED BY: Senior Administration
SUBMITTED BY: Joseph Berthiaume, Director of Education
 Mario latonna, Superintendent of Business
SUBJECT: **LEGAL SERVICES – MARCH 2009**

RECOMMENDATION:

That the Board receive the report Legal Services – March 2009 as information.

SYNOPSIS:

By the terms of the agreement with the Board, the Board’s solicitor, Shibley Righton LLP, is required to report fees and services on a regular basis.

BACKGROUND COMMENTS:

This report is supported by documentation that has been provided to and reviewed by Senior Administration. Records provided indicate hourly rates, time billed, description of services and total amount invoiced.

FINANCIAL IMPACT:

For the month of March 2009 legal fees submitted are as follows:

*Real Estate and Property Matters	\$0.00
*Labour (incl. Grievances, Contract Administration and Arbitration)	\$7,640.00
*Litigation (inc. OLRB Hearings, Spec Ed., Human Rights and Safe School Issues)	\$0.00
*Contract Negotiations	\$0.00
*Other Misc. (On-going Legal Advice and Consultation)	\$15,635.00

TOTAL **\$23,275.00**

The above fees do not include disbursements and GST.

TIMELINES: N/A

APPENDICES: None

REPORT REVIEWED BY:

- EXECUTIVE COUNCIL
- SUPERINTENDENT
- DIRECTOR OF EDUCATION:

Review Date: May 11, 2009
Approval Date: May 11, 2009
Approval Date: May 20, 2009



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: Fred Alexander
 DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
 May 26, 2009

BOARD REPORT

Public **In-Camera**
PRESENTED FOR: Information Approval
PRESENTED BY: Senior Administration
SUBMITTED BY: Joseph Berthiaume, Director of Education
 Linda Staudt, Superintendent of Education
SUBJECT: **CARDINAL CARTER CATHOLIC SECONDARY SCHOOL**
Field Trip Europe: France and Italy from March 10 – 21, 2010

RECOMMENDATION:

**That the Board approve Cardinal Carter Catholic Secondary School
 Field Trip to Europe: France and Italy from March 10– 21, 2010.**

SYNOPSIS: In accordance with Board Policy SC:04 Field Trips, this report seeks Board approval for 21 students in Grades 11 and 12 social studies and humanities and languages courses to travel France and Italy as part of the school’s culminating Destinations Learning Enrichment Activity.

BACKGROUND COMMENTS: This field trip is in relation to the students’ Grade 11 and 12 social studies and humanities curriculum, as well as the language components of their Grade 11 and 12 courses. The students will be attending Mass at Notre Dame Cathedral in Paris on Saturday, March 13th, and at the St. Maria Maggiore Cathedral in Rome on Saturday, March 20th, 2010.

FINANCIAL IMPACT: Approximately \$3,100 per student

TIMELINES: March 10 – 21, 2010

APPENDICES:

- Request for Approval of Field Trip – SC:04 Form A
- Itinerary and Destinations Learning Enrichment Activity Description

REPORT REVIEWED BY:

<input checked="" type="checkbox"/> EXECUTIVE COUNCIL	Review Date:	May 11, 2009
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date:	May 11, 2009
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date:	May 20, 2009

C DiPonio

Wednesday, April 22, 2009 9:28:39 AM

Title: Field Trip/Excursion Approval Form : Windsor-Essex CDSB

Page 1



Windsor-Essex Catholic District School Board Field Trip Approval Form

SC:04 Form A 2008 v.1

Subject: Field Trip/Excursion Approval Form

From: C DiPonio

To: D Steffens
Linda Staudt

Leo Clark
J Bateman

Teacher: J Bateman, M Antonuzzo School: Cardinal Carter Catholic Secondary ...

Destination Name: Europe Name of Carrier: Pauwel's Travel

Mode of Transportation: Plane, Bus, Train Travel Company Involved: Pauwel's Travel

Departure Date: Wed, Mar 10, 2010 Return Date: Sun, Mar 21, 2010

Time of Departure from School: 11 AM Approximate Time of Return to School: 10 PM

Number of Male Students: 6 Number of Female Students: 15

Total Cost Per Student: 3100 Personal Cost Per Student:

Grade of Students: 11 and 12 Number of Supervisors: Male: 1 Female: 1

Purpose of Trip/Excursion: to extend students classroom curriculum learning with real life experience

Relationship to Students' Program/Course: *Maximum 200 characters.*

covers many overall and specific curriculum expectations for social sciences and humanities and languages; extended outline will be provided

Pre-Trip/Excursion Preparation(s) by Students: *Maximum 200 characters.*

orientation meeting; weekly pre-trip planning meetings; parent meeting
fundraising experiences both individual and group in nature

Follow-up Activities Planned: *Maximum 200 characters.*

as per individual students and own classroom teacher expectations

If activity is occurring over a weekend Indicate plans for students to attend a eucharistic celebration:

Notre Dame Cathedral Paris 6pm Sat Mar. 13 2010; Maria Maggiore Cathedral Rome 6pm Sat Mar. 20 20...

Date Submitted: Wed, Apr 15, 2009 Teacher: J Bateman, M. Antonuzzo

Approval Date: Wed, Apr 22, 2009 Principal: L Clark

Approval Date: Wed, Apr 22, 2009 Superintendent: Linda Staudt

Approval Date: Trustee (per SO):

For Same Day Local/Regional Trips/Excursions, submit request to Principal 2 weeks prior to trip/excursion. For Multiple Days Local/Regional Trips/Excursions, submit request to Superintendent 4 weeks prior to trips/excursions. For Special Trips/Excursions, submit request to Superintendent for Board approval 8 weeks prior to trip/excursion.

Send signed form to School Superintendent, school should retain a copy, Superintendent will return copy upon approval of trip/excursion. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, 1989, information in forms and documents pertaining to a student registered/enrolled within the Windsor-Essex Catholic District School Board is collected under the legal authority of the Education Act and its Regulations and the Ontario Student Record Guideline, 2000.

Ship's School Educational Tours Ltd.
95 Dalhousie St., Brantford, Ontario, N3T 2J1
TEL: (519) 753 2695, FAX: (519) 753 6376
email: tours@pauwelstravel.com

PROPOSED



CARDINAL CARTER SECONDARY SCHOOL
FRANCE & ITALY
March 10 - 21, 2010
Proposed Itinerary

Wednesday, March 10:

Evening departure from Detroit Airport to Paris, France on Northwest Airlines or similar. Full service including dinner, breakfast, and movie provided.

Thursday, March 11:

Morning arrival in Paris where you are met by private coach and taken on an orientation tour of the city before arriving at the hotel. Highlights include a visit to Montmartre and Sacre Coeur. Time to settle in before going to dinner. Overnight.

Friday, March 12:

Additional sightseeing of the French capital including a tour of the Latin Quarter, Notre Dame, the Opera House, and the Louvre museum, famous for works such as the Mona Lisa and Venus DeMilo. Tonight following dinner will be an opportunity to see Paris by night aboard the Bateaux Mouches.

Saturday, March 13:

This morning's tour takes you a short distance outside Paris to Versailles. While here you will visit the famous palace built by the "Sun King", Louis XIV and the place where the French revolutionaries came for Louis XVI and Marie Antoinette. In the afternoon return to Paris for lunch followed by a visit to the Eiffel Tower and a stroll along the Champs Elysees. Dinner and overnight.

Sunday, March 14:

Mass at Notre Dame Cathedral followed by a visit to the d'Orsay Museum, famous for its Impressionist collection, before transferring to the Gare de Lyon where you will board your high speed train for Nice, France, unofficial capital of the French Riviera. Check into your centrally located hotel before enjoying dinner at a restaurant in the Old Town. Overnight.

Monday, March 15:

This morning following breakfast you are joined by a local guide and taken on a tour of Nice. Highlights include the flower market, the Old Town and a trip on the new tram lines to visit the Chagall Museum. Dinner and overnight.

Tuesday, March 16:

Today's journey takes you along the Mediterranean coastline. Your first stop will be in Eze to visit a local perfumerie. Following the visit you continue to the Principality of Monaco. Time to walk around and explore "the rock" where you will find the Royal Palace and Cathedral before making your way back to Nice. Dinner and overnight.

Wednesday, March 17:

Morning departure from Nice. Today you cross the border into Italy as you make your way to Pisa where you will have time to see the famous leaning tower before continuing to Florence. Dinner and overnight.

Thursday, March 18:

Sightseeing tour of Florence. Highlights include the Baptistery, Giotto's Bell Tower, and the Ponte Vecchio. In the early afternoon, you visit the Academia Museum, home to the "David". Any time remaining will be spent enjoying the atmosphere of the St. Lorenzo Market. Dinner and overnight.

Friday, March 19:

Morning departure from Florence as you make your way to Rome. Upon arriving in the Eternal City, you are joined by a local guide for an afternoon tour including: the Colosseum, the Forum, the Victor Emmanuel building and several other well-known landmarks such as the Trevi Fountain and Spanish Steps. Tonight's dinner will be in a local Pizzeria.

Saturday, March 20:

Early morning transfer to Vatican City for a tour of St. Peter's Basilica and the Vatican Museum including the Sistine Chapel. Following the tour, you return to the hotel and enjoy some free time for last minute souvenir shopping and packing before going to dinner in a nearby restaurant. Overnight.

Sunday, March 21:

Following an early breakfast, the bus will transfer you to the airport where you will return to Detroit on Air France or similar.

WELCOME HOME !!!!!

Approximate Tour Cost: \$3095.00 Per Person sharing triple or quad accommodation (minimum 30 participants)
\$3195.00 Per Person sharing triple or quad accommodation (minimum 25 participants)
\$3325.00 Per Person sharing triple or quad accommodation (minimum 20 participants)
Twin Supplement: \$195.00 per person sharing twin or double accommodation
Single Supplement: \$610.00

Price Includes:

- * Return airfare from Toronto on Air France or similar
- * 10 nights accommodation based on 3 or 4 persons in a room
- * Deluxe motorcoach through the tour
- * Daily breakfast and dinner
- * Sightseeing as per the itinerary
- * All taxes and tips
- * Guided city tours of Paris, Florence and Rome
- * Cruise on the Bateaux Mouches.
- * Admissions to:
 1. The Louvre
 2. The Eiffel Tower
 3. Versailles
 4. The Academia Museum
 5. Santa Croce
 6. The Vatican Museum
 7. The Colosseum

Not Included:

- * Transfers to Detroit airport
- * Lunches
- * Beverages with meals
- * Airport taxes approximately \$125.00 USD
- * Optional - All-inclusive Insurance: \$103.68 ages 0-17
\$109.08 ages 18-29 including teachers and chaperones under the age of 65.

Destinations Learning Enrichment Activity

European Cultural, Historical and Artistic Experience – 2010 – Italy and France

Cardinal Carter Secondary School

Destination Program provides students with opportunities for:

- Academic Enrichment
- Program Enhancement
- Travel
- Long Range Academic Planning

An Independent Study Unit is tied to a language and/or history course

A specific travel destination is linked to academic courses and curriculum expectations.

Student preparation:

- Students and parents will meet with teacher advisors in order to prepare for the trip - planning, educating, and clarifying information.
- Students will be given a packet of information related to the activities and attractions planned for the trip in order to better enable them to understand what they are seeing and doing while touring France and Italy.

History Expectations and their connection to the Destinations Activity

By the end of this course, students will:

Change and Continuity

- Assess the influence of individuals and groups who have helped shape Western attitudes to change.
- Assess the variety, intensity, and breadth of change that has taken place from the sixteenth century to the present.
- *Students will tour a number of major European cities where significant historical changes have taken place that have helped to shape Western attitudes. i.e. Paris – French Revolution, Florence – The Enlightenment, Rome – The Vatican.*

Citizenship and Heritage

- Describe the main tenants of key modern beliefs and philosophies and explain how they shaped Western thought.
- Describe key developments in a variety of modes of artistic expression in the West and the rest of the world since the sixteenth century (e.g. classical, baroque, romantic and modern art; traditional and modern architectural styles)
- *Students will tour cities that have been the source of some key modern beliefs and philosophies. i.e. Paris, Florence, Rome.*

Methods of Historical Inquiry and Communication

- Select and use a wide variety of relevant primary and secondary sources (e.g. written, visual, oral, physical) that represent a wide range of perspectives.
- *Students will be exposed to many primary and secondary historical sources as they tour France and Italy – i.e. museums, art galleries, and cathedrals.*

Language Expectations and their connection to the Destinations Activity

By the end of this course, students will:

Oral Communication

- Demonstrate an understanding of a variety of oral messages, communicated in various situations and for a variety of purposes.
- Respond in a variety of ways to a wide range of media works.
- Use appropriate language and conventions during oral communication.
- Express and justify ideas and opinions in self-directed conversations and discussion on a variety of issues.
- *Students will have numerous opportunities to use their oral communication skills in both French and Italian – i.e. ordering in restaurants, asking directions, purchasing items, touring museums and art galleries.*

Reading

- Read and demonstrate an understanding of a range of literary information and texts.
- *Students will have numerous opportunities to use their French and Italian reading skills – i.e. menus, airports, signs, museums and art galleries.*

Ontario Catholic School Graduate Expectations and their connection to the Destinations Activity

The Graduate is expected to be:

A Discerning Believer Formed in the Catholic Faith Community who:

- Participate in the sacramental life of the Church and demonstrate an understanding of the centrality of the Eucharist to our Catholic story.
- Respects the faith traditions, world religions and the life-journeys of all people of good will.
- *Students will attend Eucharistic celebrations at Notre Dame in Paris and Basilica di Santa Maria Maggiore in Rome.*
- *Students will have opportunities to be exposed to various faith traditions and world religions as they tour cities and museums.*

A Responsible Citizen who:

- Respects and affirms the diversity and interdependence of the world's people and cultures.
- Respects and understands the history, cultural heritage and pluralism of today's contemporary society.
- *Students will be able to learn to respect and understand the diversity, history, cultural heritage and interdependence of some of the world's people and culture by visiting their cities and towns in France and Italy.*



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: Fred Alexander
 DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
 May 26, 2009

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
 Linda Staudt, Superintendent of Education

SUBJECT: **ASSUMPTION COLLEGE CATHOLIC HIGH SCHOOL**
- Field Trip to Monte Verde, Costa Rica

RECOMMENDATION:

That the Board approve Assumption College Catholic High School Field Trip to Monte Verde, Costa Rica from Saturday, June 12 to Saturday, June 19, 2010.

SYNOPSIS: In accordance with Board Policy SC:04 Field Trips, this report seeks Board approval for 14 students to participate in this Scientific Field Research at Monteverde Biological Station, Costa Rica.

BACKGROUND COMMENTS: This field trip is in relation to the students' Grade 12 Science Curriculum. Each student will be performing scientific field research study and their field books will be evaluated and all marks directed towards their senior science ISU. Students will be attending Mass on Sunday, June 13th at 12 noon in Santa Elena.

FINANCIAL IMPACT: The result of the fundraising efforts will determine the cost per student.

TIMELINES: Saturday, June 12, 2010 to Saturday, June 19, 2010.

APPENDICES:

- Request for Approval of Field Trip – SC:04 Form A
- 2010 Proposed Costa Rica Program, Itinerary and Curriculum Expectations

REPORT REVIEWED BY:

<input checked="" type="checkbox"/> EXECUTIVE COUNCIL	Review Date:	May 19, 2009
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date:	May 19, 2009
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date:	May 20, 2009

May 19, 2009 9:03:27 AM

Title: **Field Trip/Excursion Approval Form : Windsor-Essex CDSB**

Page 1



Windsor-Essex Catholic District School Board Field Trip Approval Form

May 19, 2009 8:52:56 AM

SC:04 Form A 2008 v.1

▼ Subject: Field Trip/Excursion Approval Form

From: **C DiPonio**

To: **D Steffens**
Linda Staudt

Linda Staudt
Sherrilynn Colley-Vegh
M Bottos

Teacher: Mr. M Bottos

School: Assumption College School

Destination Name: Monteverde, Costa Rica

Name of Carrier: Airline

Mode of Transportation: Airline/Bus

Travel Company Involved:

Departure Date: Jun 12, 2010



Return Date: Jun 19, 2010



Time of Departure from School: 7 AM

Approximate Time of Return to School: 7 PM

Number of Male Students: 7

Number of Female Students: 7

Total Cost Per Student: 1650.00

Personal Cost Per Student: 1650.00

Grade of Students: 12

Number of Supervisors: Male: 2 Female: 1

Purpose of Trip/Excursion: Science Expedition

Relationship to Students' Program/Course: *Maximum 200 characters.*

Each student will be performing scientific field research at the Monteverde Research Station. Their field book will be evaluated and all marks will be directed towards their senior science ISU.

Pre-Trip/Excursion Preparation(s) by Students: *Maximum 200 characters.*

All students must be taking a Gr. 12 science course. (ie Chemistry, Biology or Physics)

Follow-up Activities Planned: *Maximum 200 characters.*

The field book is evaluated.

If activity is occurring over a weekend Indicate plans for students to attend a eucharistic celebration:

Date Submitted: May 4, 2009



Teacher: M Bottos

Approval Date: May 13, 2009



Principal: S. Vegh

Approval Date: May 19, 2009



Superintendent: Linda Staudt

Approval Date:



Trustee (per SO):

For Same Day Local/Regional Trips/Excursions, submit request to Principal 2 weeks prior to trip/excursion. For Multiple Days Local/Regional Trips/Excursions, submit request to Superintendent 4 weeks prior to trips/excursions. For Special Trips/Excursions, submit request to Superintendent for Board approval 8 weeks prior to trip/excursion.

Send signed form to School Superintendent, school should retain a copy, Superintendent will return copy upon approval of trip/excursion. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, 1989, information in forms and documents pertaining to a student registered/enrolled within the Windsor-Essex Catholic District School Board is collected under the legal authority of the Education Act and its Regulations and the Ontario Student Record Guideline, 2000.

2010 Proposed Costa Rica Program

The following information is in regards to a proposed Scientific Education Program at the Monteverde Research Station in Costa Rica.

Dates: June 12 to June 19, 2010

Participants: Students: 14
Chaperones: Mr. Maurice Bottos plus 2 other chaperones (one male and one female)

Location: Monteverde Biological Station, Costa Rica. This station is situated in a 1500 ha tropical mountain rain forest. It provides an ideal area for tropical research for all students from high school to Ph.D levels. An extensive trail system has been developed and maintained by the station staff.

Lodging/Meals:

All participants will stay in a dormitory style room at the Research Station (4 students per room). Three meals a day will be provided by the station.

Itinerary: See attached.

Rationale: To provide students with a unique opportunity to:

1. Perform field research on a high elevation tropical ecosystem.
2. Develop research skills, gather knowledge and develop field skills essential to post secondary education.
3. Gain a better understanding of the complexity and importance of the Rain Forest to the local environment and people of Costa Rica, as well as on a global scale.

Student Field Studies:

Each student is to complete an extensive field booklet. Topics may include: plant, tree, insect and bird diversity studies, leaf litter studies, climatological and geothermal studies etc... (no aquatic studies). Please see attached pages for related curriculum outcomes. Students will work in groups of 3 or 4. No student will work without the supervision of a chaperone.

Student Preparation:

The following will be provided:

1. All students will receive an extensive list of necessary clothing, equipment, etc...
2. Seminars with the parents & students to;

- a) Show slides, videos, books, maps, etc.... of the region.
- b) Answer questions and concerns of the trip and region.
- c) Discuss field studies and student expectations.

Cost: Approximately \$1650 CDN per student.

All students will be extensively involved in fund raising. Any costs not covered by fund raising will be covered by each student.

Health Insurance

All participants will be encouraged to purchase extra out of country health insurance to supplement their OHIP coverage.

Why Costa Rica and Monteverde Research Station.

Costa Rica is a peaceful country with no history of political or military unrest. It is also a world leader in promoting habitat conservation and it has some of the richest diversity of flora and fauna in Central America. Monteverde Research Station is Canadian owned, well equipped and at the centre of tropical ecology studies in Central Costa Rica.

If you have any questions or concerns, feel free to contact us at 519-256-7801. I would be glad to attend any meeting to discuss this proposal.

Sincerely,

Maurice Bottos

Costa Rica Itinerary 2010 *

	Saturday June 12	Sunday June 13	Monday June 14	Tuesday June 15	Wednesday June 16	Thursday June 17	Friday June 18
Breakfast		0700-0730	0700-0730	0700-0730	0700-0730	0600-0630	0630
A.M. Activity	0700 Departure to Liberia Costa Rica	0730 Hike around Monteverde Biological Station, Primary Cloud Forest 1200 Attend Mass in Santa Elena	0730 Travel to Monteverde Private Reserve. Guided Hike	0730 Sky Walk Canopy Hike Sky track (zip line) Canopy activity	0730 Travel to and hike the Santa Elena Private Reserve Trails	0700 Leave for Ricon del la Vieja	0700 Depart for Ricon de la Vieja National Park Volacanic Activity hike
Lunch		1330-1430	1300-1330	1300-1330	1200-1300	1200-1300	1200-1300
P.M. Activity	1230 arrival Depart for Monteverde research station	Go into the town of Santa Elena to visit snake, amphibian and insect museum	Visit Primary School to present gifts and meet and play soccer with students	Horseback riding and Hot spring activity	Travel & hike El Tegra Reserve (secondary could forest) Or a Coffee plantation tour	Kayaking down the Colorado river Arrive at Hacienda Guachipelin	Primary & Secondary forest lowland hike Hike to La Cangreja waterfalls
Dinner	1930	1800	1800	1800	1800	1900	1900
Evening Activity	2030-2300 Set up Night Entomological Studies	1900-2300 Run Night Entomological Studies	1900-2300 Run Night Entomological Studies	1900-2300 Run Night Entomological Studies	1900-2300 Run Night Entomological Studies	1900-2300 Run Night Entomological Studies	Prepare for early morning departure.

* Due to unpredictable weather the daily activities may be modified.

OVERALL AND SPECIFIC CURRICULUM Outcomes

2010 COSTA RICA Trip

SNC 2D- BIOLOGY

Overall Expectations

By the end of this course, students will:

- demonstrate an understanding of the dynamic nature of ecosystems, including the relationship between ecological balance and the sustainability of life;(*Entomology study, Monteverde Cloudforest Preserve*)
- investigate factors that affect ecological systems and the consequences of changes in these factors;(*Entomology study*)
- analyse issues related to environmental sustainability and the impact of technology on ecosystems (*Entomology study, Monteverde Cloudforest Preserve, Sky Walk-Sky Track Tour*)

Specific Expectations

Understanding Basic Concepts

By the end of this course, students will:

- examine the factors (natural and external) that affect the survival and equilibrium of populations in an ecosystem (e.g., resource limits of an ecosystem, competing populations, bioaccumulation, selective decline); (*Entomology study, El tegra Reserve, Sky Walk-Sky Track Tour*)
- examine how abiotic factors affect the survival and geographical location of biotic communities (e.g., explain why deserts exist in different parts of the world); (*Entomology study, El tegra Reserve*)
- explain why different ecosystems respond differently to short-term stresses and long-term changes (e.g., short term: the activity of tent caterpillars during a season; long-term: the effect of acid rain on maple trees);(*El tegra Reserve, Cloud Forest School*)
- compare a natural and a disturbed ecosystem and suggest ways of assuring their sustainability (e.g., compare a meadow and a lawn); (*Entomology study, El tegra Reserve, Cloud Forest School*)

- through investigations and applications of basic concepts:
 - formulate scientific questions about observed ecological relationships, ideas, problems, and issues (e.g., “What impact will supplying an excess of food for a particular organism have on an ecosystem?”);
 - demonstrate the skills required to plan and conduct an inquiry into ecological relationships, using instruments, apparatus, and materials safely and accurately, and controlling major variables and adapting or extending procedures where required;
 - select and integrate information from various sources, including electronic and print resources, community resources, and personally collected data, to answer the questions chosen;
 - analyse data and information and evaluate evidence and sources of information, identifying flaws such as errors and bias;
 - select and use appropriate vocabulary and numeric, symbolic, graphic, and linguistic modes of representation to communicate scientific ideas, plans, results, and conclusions (e.g., use terms such as *biotic*, *abiotic*, *biomass*, *biome*, *ecosystem*, *chemical concentration*, and *biodiversity* when making presentations); (*Entomology study*)

SBI 3U

Overall Expectations

By the end of this course, students will:

- demonstrate an understanding of the diversity of living organisms through applying the concepts of phylogeny and taxonomy to the kingdoms of life (including Eubacteria and Archeobacteria) and viruses;
- use techniques of sampling and classification to illustrate the fundamental principles of taxonomy;
- relate the role of common characteristics and diversity within the kingdoms of life (including Eubacteria and Archeobacteria) to the importance of maintaining biodiversity within natural ecosystems, and explain the use of micro-organisms in biotechnology
- demonstrate the skills required to plan and carry out investigations, using laboratory equipment safely, effectively, and accurately (e.g., conduct an experiment to investigate gas production in the metabolic processes of plants);
- select and use appropriate numeric, symbolic, graphical, and linguistic modes of representation to communicate scientific ideas, plans, and experimental results (e.g., identify chemical formulae for some important biochemical compounds; use correct terminology to describe the internal systems of organisms);

- locate, select, analyse, and integrate information on topics under study, working independently and as part of a team, and using appropriate library and electronic research tools, including Internet sites;
- compile, organize, and interpret data, using appropriate formats and treatments, including tables, flow charts, graphs, and diagrams (e.g., construct a flow chart to describe representative mechanisms in living organisms, or a chart on the uses of microbes in biotechnological applications);
- communicate the procedures and results of investigations and research for specific purposes using data tables and laboratory reports (e.g., describe appropriate sampling techniques for classification of specimens in a local environment); (***Entomology study***)

Specific Expectations

Understanding Basic Concepts

By the end of this course, students will:

- demonstrate, through applying classification techniques and terminology, the usefulness of the system of scientific nomenclature in the field of taxonomy;
- classify representative organisms from each of the kingdoms (e.g., classify organisms according to their nutritional pattern, type of reproduction, habitat, and general structures);
- use appropriate sampling procedures to collect various organisms in a marsh, pond, or other ecosystem, and classify them following the principles of taxonomy. (***Entomology study***)

Overall Expectations

By the end of this course, students will:

- investigate, analyse, and evaluate populations, their interrelationships within ecosystems, and their effect on the sustainability of life on this planet; **(Entomology study, Monteverde Cloudforest Preserve, El tegra Reserve)**

Specific Expectations

Understanding Basic Concepts

By the end of this course, students will:

- explain, using examples, the process of adaptation of individual organisms to their environment (e.g., explain the significance of a short life cycle in the development of antibiotic-resistant bacteria populations). **(Entomology study, Monteverde Cloudforest Preserve)**
- explain the concepts of interaction (e.g., competition, predation, defence mechanisms, symbiotic relationships, parasitic relationships) among different species of animals and plants; **(Entomology study, Monteverde Cloudforest Preserve)**
- describe characteristics of a population, such as growth, density, distribution, carrying capacity, minimum/viable size; **(Entomology study, El tegra Reserve)**
- compare and explain the fluctuation of a population of a species of plant, wild animal, and micro-organism, with an emphasis on such factors as carrying capacity, fecundity, and predation; **(Entomology study, Monteverde Cloudforest Preserve)**

Earth and Space Science, Grade 12, University Preparation (SES4U)

Overall Expectations

By the end of this course, students will:

- assess the impact of natural forces and systems on the Earth's physical and human environments, as well as the impact of human activities on natural systems. **(El tegra Reserve)**

5

- identify the processes at work within the Earth (e.g., plate tectonics, earthquakes, volcanism) and on its surface (e.g., running water, weathering and erosion, mass wasting, glaciation), and describe the role of both types of processes in shaping the Earth's surface; (***El tegra National Park***)
- demonstrate an understanding of the interrelationships between internal and surficial Earth processes (e.g., earthquake activity, volcanic eruptions, floods, erosion) and the ways in which they affect human activity. (***El tegra National Park***)

Specific Expectations***Understanding Basic Concepts*****By the end of this course, students will:**

- document and explain, through investigation, examples of the complex interconnectedness of physical, chemical, and biological processes as they apply to the Earth (e.g., plants live in the biosphere by taking nutrients and other crucial substances from the other three spheres of the Earth, to which they also contribute important substances).
- identify major areas of tectonic activity in the world (e.g., Japan – convergent margin; Iceland – divergent margin; California – transform fault), drawing on information about the relationship between earthquakes, volcanoes, and plate boundaries (e.g., plot on a world map, for a given time period, the locations of recorded earthquakes and active volcanoes); (***El tegra Reserve***)



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: Fred Alexander
 DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
 May 26, 2009

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
 Cathy Geml, Superintendent of Education

**SUBJECT: ST. GABRIEL CATHOLIC ELEMENTARY SCHOOL
 -Field Trip to Canada’s Wonderland**

RECOMMENDATION:

That the Board approve the St. Gabriel Catholic Elementary School field trip to *Canada’s Wonderland* in Toronto, Ontario on June 17, 2009.

SYNOPSIS: In accordance with Board Policy SC:04 Field Trips, this report seeks Board approval for 62 grade 8 students to attend Canada’s Wonderland as an end of year trip to support the physical education curriculum. This field trip request is in compliance with the Field Trip policy.

BACKGROUND COMMENTS: The students will participate in challenge by choice, relationship and team-building activities while on this field trip. The students will complete follow-up discussions and debriefing after the trip.

FINANCIAL IMPACT: Approximately \$110.00 per student.

TIMELINES: June 17, 2009

APPENDICES:

- Request for Approval of Field Trip - Form

REPORT REVIEWED BY:

<input checked="" type="checkbox"/> EXECUTIVE COUNCIL	Review Date:	May 19, 2009
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date:	May 19, 2009
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date:	May 20, 2009



Windsor-Essex Catholic District School Board Field Trip Approval Form

Thursday, May 14, 2009 10:50:42 AM

SC:04 Form A 2008 v.1

Subject: Field Trip/Excursion Approval Form
To: S Lira

From: Cathy Geml
 Karen Drago
 J Murtagh

Teacher: J. Murtagh

School: St. Gabriel

Destination Name: Canada's Wonderland

Name of Carrier:

Mode of Transportation: Coach bus

Travel Company Involved: Shoreline

Departure Date: Wed, Jun 17, 2009

Return Date: Wed, Jun 17, 2009

Time of Departure from School: 6:00am

Approximate Time of Return to School: 11:45pm

Number of Male Students: 32

Number of Female Students: 30

Total Cost Per Student: \$110

Personal Cost Per Student: \$110

Grade of Students: 8

Number of Supervisors: Male: 4 Female: 4

Purpose of Trip/Excursion:

Relationship to Students' Program/Course: *Maximum 200 characters.*

Supports physical education curriculum

Pre-Trip/Excursion Preparation(s) by Students: *Maximum 200 characters.*

Challenge by choice, relationship/team building activities

Follow-up Activities Planned: *Maximum 200 characters.*

Debriefing, class discussion

If activity is occurring over a weekend Indicate plans for students to attend a eucharistic celebration:

Date Submitted: Thu, May 14, 2009

Teacher: J. Murtagh

Approval Date:

Principal:

Approval Date: Thu, May 14, 2009

Superintendent: cathy geml

Approval Date:

Trustee (per SO):

For Same Day Local/Regional Trips/Excursions, submit request to Principal 2 weeks prior to trip/excursion. For Multiple Days Local/Regional Trips/Excursions, submit request to Superintendent 4 weeks prior to trips/excursions. For Special Trips/Excursions, submit request to Superintendent for Board approval 8 weeks prior to trip/excursion.

Send signed form to School Superintendent, school should retain a copy, Superintendent will return copy upon approval of trip/excursion. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, 1989, information in forms and documents pertaining to a student registered/enrolled within the Windsor-Essex Catholic District School Board is collected under the legal authority of the Education Act and its Regulations and the Ontario Student Record Guideline, 2000.

John Murtagh



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: Fred Alexander
 DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
 May 26, 2009

BOARD REPORT

Public **In-Camera**
PRESENTED FOR: Information Approval
PRESENTED BY: Senior Administration
SUBMITTED BY: Joseph Berthiaume, Director of Education
 Linda Staudt, Superintendent of Education
 Cathy Geml, Superintendent of Education
SUBJECT: **FIELD TRIP: OUR LADY OF LOURDES ELEMENARY SCHOOL
 – TRIP TO TORONTO, and CANADA’S WONDERLAND**

RECOMMENDATION:

That the Board approve the Our Lady of Lourdes Elementary school – Trip to Toronto and Canada’s Wonderland, June 4th and 5th, 2009 to participate in activities to enhance personal experiences and leadership qualities.

SYNOPSIS: In accordance with Board Policy SC:04 Field Trips, this report seeks Board approval for 27 grade 8 students to participate in two days of activities to enhance personal experiences and ignite their passion for strength and leadership.

BACKGROUND COMMENTS: The trip planned for Toronto and Canada’s Wonderland is both a gift and an earned privilege, earned from adherence to the school board’s and school’s code of conduct. The students will travel to Canada’s Wonderland where they may participate in over 200 attractions, including rides, lmax theatre and live shows. On day two they will travel to the Hockey Hall of Fame and the Playdium where they will participate in interactive attractions and simulators, exploring a rapidly evolving realm of technology.

This field trip request is in compliance with the Field Trip Policy (SC:04)

FINANCIAL IMPACT: N/A

TIMELINES: Thursday June 4th and Friday June 5th, 2009

APPENDICES:

- Request for Approval Field Trip – SC:04 Form A
- Itinerary and Relationship to Curriculum and Student Learning

REPORT REVIEWED BY:

- EXECUTIVE COUNCIL
- SUPERINTENDENT
- DIRECTOR OF EDUCATION:

Review Date: May 19, 2009

Approval Date: May 11, 2009

Approval Date: May 20, 2009

Printed by: **Terri Maitre**
 Title: **Field Trip/Excursion Approval Form : Windsor-Essex CDSB**

Friday, May 08, 2009 2:41:39 PM
 Page 1 of 1



Windsor-Essex Catholic District School Board Field Trip Approval Form

Friday, May 08, 2009 2:26:54 PM

SC:04 Form A 2008 v.1



Subject: Field Trip/Excursion Approval Form
 To: **Terri Maitre**

From: **Celeste DiPonio**
Linda Staudt
Velma Picco
Sacha Sladic

Teacher: Mrs. Sacha Sladic School: Our Lady of Lourdes
 Destination Name: Toronto, Ontario Name of Carrier: Badder Bus Lines
 Mode of Transportation: Bus Travel Company Involved: Shoreline Tours Inc.
 Departure Date: Thu, Jun 04, 2009 Return Date: Fri, Jun 05, 2009
 Time of Departure from School: 6:00 a.m. Approximate Time of Return to School: 11:00 p.m.
 Number of Male Students: 12 Number of Female Students: 15
 Total Cost Per Student: \$245.90 Personal Cost Per Student:
 Grade of Students: 8 Number of Supervisors: Male: 2 Female: 2

Purpose of Trip/Excursion: Leadership/Graduation

Relationship to Students' Program/Course: *Maximum 200 characters.*

Various tours, exhibits and activities are related to the grade 8 curriculum: science and technology, sport/physical/recreational activities, historical parts of Toronto will be visited, leadership.

Pre-Trip/Excursion Preparation(s) by Students: *Maximum 200 characters.*

Independent and classroom fundraising responsibilities, long-range planning and scheduling.

Follow-up Activities Planned: *Maximum 200 characters.*

Photo-journals, oral presentation, journals and classroom discussion.

If activity is occurring over a weekend Indicate plans for students to attend a eucharistic celebration:

Date Submitted: Mon, Apr 20, 2009 Teacher: Sacha Sladic
 Approval Date: Mon, Apr 20, 2009 Principal: Velma Picco
 Approval Date: Tue, Apr 21, 2009 Superintendent: Linda Staudt
 Approval Date: Trustee (per SO):

For Same Day Local/Regional Trips/Excursions, submit request to Principal 2 weeks prior to trip/excursion. For Multiple Days Local/Regional Trips/Excursions, submit request to Superintendent 4 weeks prior to trips/excursions. For Special Trips/Excursions, submit request to Superintendent for Board approval 8 weeks prior to trip/excursion.

Send signed form to School Superintendent, school should retain a copy, Superintendent will return copy upon approval of trip/excursion. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, 1989, information in forms and documents pertaining to a student registered/enrolled within the Windsor-Essex Catholic District School Board is collected under the legal authority of the Education Act and its Regulations and the Ontario Student Record Guideline, 2000.

Ms. Linda Staudt
Superintendent of Education
1325 California Avenue
Windsor, Ontario

May 11th, 2009

On Thursday, June 4th and 5th, the Grade Eight students of Our Lady of Lourdes will have the opportunity to travel to Toronto, Ontario.

The Grade Eight field trip planned for Toronto and Canada's Wonderland is both a gift and an earned privilege. The gift is in the form of school fundraising and School Advisory Council donations. The earned part of this privilege comes from adherence to the School Board's and school's code of conduct, the Board's Field Trip policy and school and classroom rules.

In preparation for this trip the Grade Eight students are expected to follow three rules. They are Respect, Responsibility and Reliability. Our students have raised over \$4,000 in order to help with the cost. It was our hope that our school could have participated in this year's spring trip to Muskoka Woods, but unfortunately we have only been scheduled for fall trips. This makes fundraising extremely difficult in our situation.

Last year's Toronto Trip was a positive and rewarding experience for all involved. This year, Shoreline Tours and Travel have ensured our school a safe, educational and cost-effective trip. They have negotiated the lowest possible rates for us and have included four free chaperone tickets. Due to the socioeconomic status of many of our students, this Trip to our province's capital offers an exciting and affordable experience for every one of them.

When our students return, they each share a visual and oral presentation with our Grade 7 class. The Grade Eights take great pride in sharing these experiences and will always remember this leadership opportunity. The vision for our trip is to provide our students with a travel opportunity that magnifies classroom lessons, broadens their own personal experiences, and ignites their passion for strength and leadership.

Please find enclosed a letter from Shoreline Tours and Travel indicating cost, our itinerary and an outline of roles and responsibilities.

Thank you for your consideration and support.

Sacha Sladic
Grade 8 Teacher
Our Lady of Lourdes
519-948-3072

**Our Lady of Lourdes School
Toronto, Ontario
June 4-5, 2009**

Confirmed Itinerary:

5:30 a.m. Everyone assembles at: Our Lady of Lourdes School
4130 Franklin
Windsor, Ontario

5:45 a.m. Bus Company: Badder Bus Lines 47 passenger
Head Teacher: Sacha Sladic

Teacher Chaperones:

Sacha Sladic, Christina Miller, Fred Polistena and Robert Brown

6:00 a.m. Departure for Toronto, Ontario
Traveling time: 4½ hrs One stop en route

10:30 a.m. Arrival into **Canada's Wonderland.**
(Students will be divided into groups of 6 with a chaperone)

Students may participate in over 200 attractions including rides, Imax theatre, and live shows.

8:00 p.m. Departure for the hotel for the evening

9:00 p.m. Check into the: **Comfort Inn North York**
66 Norfinch Ave.
Toronto, Ontario

11:00 p.m. **Hallway security begins** – the guards will identify himself/herself before starting duty. At this time please give instructions to the guard as to any special requirements you need.

Friday, June 5, 2009

6:00 a.m. Hallway security is finished

7:30 a.m. Wake Up Call

8:00 a.m. A **deluxe continental breakfast** is served at the hotel

9:00 a.m. Check out of the hotel
Departure for the Hockey Hall of Fame

10:00 a.m. **Arrival into the Hockey Hall of Fame. Visit the Newest Exhibit, NHL Franchise Alley where they pay tribute to each team in the NHL.** The Hockey Hall of Fame has 57,000 square feet of the world's finest collection of hockey artifacts including state-of-the-art technology, breathtaking interactive displays and games. Take shots at real-time goalies; stop the shots of Gretzky and Messier or even call the play by play of some of hockey's greatest goals. In the NHL Zone, see two nine-foot tall statues of hockey legends Cyclone Taylor and Ken Dryden – one of the many great photo opportunities and have your picture taken with the greatest sport trophy in the world, the magnificent Stanley Cup. (2hrs)

Lunch Arrangements: The group can buy their lunch at the food court located at the entrance of the Hockey Hall of Fame.

12:30 p.m. Departure for Sega City Playdium

1:00 p.m. **Arrival into Playdium**
Playdium is leading the edge of interactive attractions and simulators. Nowhere else in North America will you find such a dynamic meld of physical and virtual recreation activities in such a spectacular venue. Open year around PLAYDIUM is also an extraordinary educational resource. It is an interactive discovery center that invites you to explore a rapidly evolving realm of technology. The learning experience takes place in a hands-on, immediate way. Each member of the group will receive an unlimited pass to all indoor activities

3:00 p.m. Departure for Our Lady of Lourdes School
Making one quick stop en route

7:30 p.m. Arrival into Our Lady of Lourdes School

**Our Lady of Lourdes School
Toronto, Ontario
June 4-5, 2009**

Tour Includes the Following:

- Round Trip Motor Coach Transportation
- One nights lodging at the Comfort Inn North York
- One deluxe continental breakfast
- Admission into: Canada's Wonderland
 Hockey Hall of Fame
- Two hour play card at Sega City Playdium
- Hallway security in the evenings at the hotel
- Taxes and service charges
- Four complimentary chaperon packages staying two people to a room

Tour Cost per person:

Is based on 27 paying participants along with 4 complimentary chaperon packages via 1-47 passenger motor coach

QUAD OCCUPANCY

(4 people to a room)
\$ 229.00
\$ 11.45 g.s.t.
\$ 240.45

TRIPLE OCCUPANCY

(3 people to a room)
\$ 239.00
\$ 11.95 g.s.t.
\$ 250.95

DOUBLE OCCUPANCY

(2 people to a room)
\$ 255.00
\$ 12.75 g.s.t.
\$ 267.75

SINGLE OCCUPANCY

(1 person in a room)
\$ 305.00
\$ 15.25 g.s.t.
\$ 320.25

RELATIONSHIP TO CURRICULUM AND STUDENT LEARNING

SCIENCE AND TECHNOLOGY

Amusement Park Physics is a unique opportunity for students of all ages to learn and experience the science behind park rides and activities in a safe, fun and educational way. The goal is to understand potential and kinetic energy, gravitational forces, sensory detail, friction, momentum and inertia.

GRADE 8 | UNDERSTANDING STRUCTURES AND MECHANISMS SYSTEMS IN ACTION

Whether large or small, human, mechanical, or natural, all systems consist of many components that can be studied and improved. Students will learn to calculate the mechanical advantage of mechanical systems, and will learn about the overall safety, efficiency, and effectiveness of a variety of systems.

OVERALL EXPECTATIONS

By the end of Grade 8, students will:

2. investigate a working system and the ways in which components of the system contribute to its desired function;
3. demonstrate an understanding of different types of systems and the factors that contribute to their safe and efficient operation.

SPECIFIC EXPECTATIONS

1. Relating Science and Technology to Society and the Environment

By the end of Grade 8, students will:

- 1.1 assess the social, economic, and environmental impacts of automating systems

2. Developing Investigation and Communication Skills

By the end of Grade 8, students will:

- 2.1 follow established safety procedures for working with apparatus, tools, materials, and electrical systems
- 2.2 investigate the work done in a variety of everyday activities and record the findings quantitatively
- 2.3 use scientific inquiry/experimentation skills (see page 12) to investigate mechanical advantage in a variety of mechanisms and simple machines
- 2.6 use appropriate science and technology vocabulary, including mechanical advantage, input, output, friction, gravity, forces, and efficiency, in oral and written communication

3. Understanding Basic Concepts

By the end of Grade 8, students will:

- 3.1 identify various types of systems (e.g., mechanical systems, body systems, optical systems, mass transit systems)
- 3.3 identify the various processes and components of a system (e.g., robot, front-end loader/backhoe, heating system, transportation system) that allow it to perform its function efficiently and safely
- 3.4 compare, using examples, the scientific definition with the everyday use of the terms work, force, energy, and efficiency

3.7 explain ways in which mechanical systems produce heat, and describe ways to make these systems more efficient (e.g., friction produces heat, which can be reduced by lubrication)

GRADE 8 | UNDERSTANDING MATTER AND ENERGY FLUIDS

OVERVIEW

Fluids are essential to many industrial processes and form the basis of hydraulic and pneumatic devices. Even gases, such as air, can be classified as fluids. Students will learn about the diverse applications of the principles involved in fluid mechanics, the impacts of technological innovations based on the properties of fluids, and the industries and jobs related to fluids.

OVERALL EXPECTATIONS

By the end of Grade 8, students will:

1. analyse how the properties of fluids are used in various technologies, and assess the impact of these technologies on society and the environment;
2. investigate the properties of fluids;
3. demonstrate an understanding of the properties and uses of fluids.

SPECIFIC EXPECTATIONS

2. *Developing Investigation and Communication Skills*

By the end of Grade 8, students will:

- 2.4 investigate applications of the principles of fluid mechanics (e.g., in aeronautical research, shipping, food services, plumbing, hydrodynamic engineering)
- 2.6 use technological problem-solving skills (see page 16) to design, build, and test devices that use pneumatic or hydraulic systems
- 2.7 use appropriate science and technology vocabulary, including viscosity, density, particle theory of matter, hydraulic, and pneumatic, in oral and written communication

HEALTHY AND ACTIVE LIVING

Fundamental Movement Skills

When fun and enjoyment are part of skill development and physical activity, students are more likely to develop positive attitudes towards healthy active living.

Students will develop skills related to the following four principles of movement:

- body awareness (what parts the body moves)
- space awareness (where the body moves, e.g., location, direction, or level)
- effort (how the body moves, e.g., fast or slow, with strong or light force, or bound or free)
- relationship (with whom or with what the body moves, e.g., with people or with objects)

Fundamental Movement Skills: Grade 8

OVERALL EXPECTATIONS

By the end of Grade 8, students will:

- apply a variety of movement skills in combination and in sequence in physical activities and formal games
- apply the principles of movement while refining movement skills

SPECIFIC EXPECTATIONS

Students will:

Locomotion/Travelling Skills

– apply locomotion/travelling, manipulation, and stability skills in combination and in sequence in specific physical activities

Manipulation Skills

- throw, pass, or shoot an object to a partner or a target while being defended;
- shoot an object at a target for distance and accuracy;
- hit an object using the hand or a piece of equipment, using backhand and forehand motions;
- perform movement skills in sequence

Stability Skills

- balance in control while moving on and off equipment

Active Participation

The health and physical education program, which includes vigorous physical activity for all learners throughout the school year, will help children to become fit, independent learners; and to develop interpersonal skills by interacting with others. Students are expected to participate vigorously on a regular basis in a wide range of physical activities.

Participation in physical activity provides students with a variety of opportunities for increasing their self-esteem and developing positive interpersonal skills and attitudes, including practices of fair play and respect for others.

Active Participation: Grade 8**Overall Expectations**

By the end of Grade 8, students will:

- participate on a regular basis in physical activities that maintain or improve physical fitness
- apply living skills (e.g., basic problem-solving, decision-making, goal-setting) in physical activities
- transfer appropriate interpersonal skills (e.g., exhibiting etiquette, fair play, co-operation, and respectful behaviour) to new physical activities;

SPECIFIC EXPECTATIONS

Students will:

- improve or maintain their fitness levels by participating in sustained moderate to vigorous fitness activity
- apply a goal-setting process to short- and long-term goals related to physical activity or fitness;
- demonstrate respectful behaviour towards the feelings and ideas of others;
- follow the rules of fair play and sports etiquette in games and activities

ROLES AND RESPONSIBILITIES

The process of putting together an overnight trip for the Grade 8 class requires hard work and cooperation of a number of people. This hard work does not end once the tour is on the road. While everyone involved ultimately has the same goal of a safe, fun and educational trip, everyone is expected to have their own role in achieving this goal.

Role of Student

- to be an active participant in all discussions and activities
- that they will have elements of the tour incorporated into their classroom
- to follow the Code of Conduct and behaviour expectations laid out by the school
- to make sure that their concerns are appropriately communicated to the chaperones on the trip
- to ensure that they are never alone and always in a group, supervised by a chaperone

Role of the Chaperone

- to be an active participant in all discussions and activities
- to supervise that students and ensure that all students are accounted for
- to be responsible for all discipline
- to ensure that medications be administered (if required) to students on tour
- to make the decisions as to whether or not a student should participate in any given activity
- to provide feedback to the tour guide throughout the tour



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: Fred Alexander
 DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
 May 26, 2009

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
 Linda Staudt, Superintendent of Education

SUBJECT: **FIELD TRIP: OUR LADY OF LOURDES – TRIP TO TECUMSEH POOL**

RECOMMENDATION:

That the Board approve the Our Lady of Lourdes – Trip to Tecumseh Pool, Tuesday, June 16th, 2009 to participate in activities to promote healthy active living.

SYNOPSIS: In accordance with Board Policy SC:04 Field Trips, this report seeks Board approval for 43 JK/SK students to participate in activities to promote healthy active living.

BACKGROUND COMMENTS: The trip planned for Tecumseh pool includes a day of outdoor physical activity, lunch, water safety rules review and swimming in the tot pool and splash pad.

This field trip request is in compliance with the Field Trip Policy (SC:04)

FINANCIAL IMPACT: N/A

TIMELINES: Tuesday, June 16, 2009

APPENDICES:

- Request for Approval Field Trip – SC:04 Form A
- Itinerary

REPORT REVIEWED BY:

<input checked="" type="checkbox"/> EXECUTIVE COUNCIL	Review Date:	May 19, 2009
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date:	May 19, 2009
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date:	May 20, 2009



Windsor-Essex Catholic District School Board Field Trip Approval Form

SC:04 Form A 2008 v.1

▼ Subject: Field Trip/Excursion Approval Form From: **Terri Maitre**
 To: **Linda Staudt** Velma Picco
 Kelly Czerwieniec

Teacher:	Miss K. Czerwieniec	School:	Our Lady of Lourdes
Destination Name:	Tecumseh Pool	Name of Carrier:	First Student
Mode of Transportation:	Bus	Travel Company Involved:	
Departure Date:	Tue, Jun 16, 2009	Return Date:	Tue, Jun 16, 2009
Time of Departure from School:	11:00 am	Approximate Time of Return to School:	2:30 pm
Number of Male Students:	22	Number of Female Students:	21
Total Cost Per Student:	\$6.75	Personal Cost Per Student:	\$6.75
Grade of Students:	JK/SK	Number of Supervisors: Male:	5
		Female:	20
Purpose of Trip/Excursion:	End of Year Field Trip - Physical Education		

Relationship to Students' Program/Course: *Maximum 200 characters.*
 The trip is a follow up to the Healthy Active Living Program.

Pre-Trip/Excursion Preparation(s) by Students: *Maximum 200 characters.*
 We will be reviewing safety rules, discussing co-operative play, and appropriate behaviour.

Follow-up Activities Planned: *Maximum 200 characters.*
 Self reflection and a small writing assignment.

If activity is occurring over a weekend Indicate plans for students to attend a eucharistic celebration:
 N/A

Date Submitted:	Mon, May 11, 2009	Teacher:	Miss K. Czerwieniec
Approval Date:	Tue, May 12, 2009	Principal:	Mrs. V. Picco
Approval Date:	Thu, May 14, 2009	Superintendent:	Linda Staudt
Approval Date:		Trustee (per SO):	

For Same Day Local/Regional Trips/Excursions, submit request to Principal 2 weeks prior to trip/excursion. For Multiple Days Local/Regional Trips/Excursions, submit request to Superintendent 4 weeks prior to trips/excursions. For Special Trips/Excursions, submit request to Superintendent for Board approval 8 weeks prior to trip/excursion.

Send signed form to School Superintendent, school should retain a copy, Superintendent will return copy upon approval of trip/excursion. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, 1989, information in forms and documents pertaining to a student registered/enrolled within the Windsor-Essex Catholic District School Board is collected under the legal authority of the Education Act and its Regulations and the Ontario Student Record Guideline, 2000.

Here is the Itinerary for the JK/SK field trip on Tuesday, June 16th, 2009 to Tecumseh Pool:

11:00 am - Departure from Our Lady of Lourdes School

11:30 am - Arrival at Lacasse Park/Pool

11:30 am - 12:00 pm - Lunch in the park

12:00 pm - 12:45 pm - Swimming in the tot pool and fun at the splash pad (group #1)

and use of (group #2) - Free play on the playground equipment and field equipment in the park

12:45 pm - 1:30 pm - Swimming in the tot pool and fun at the splash pad (group #2)

use of (group #1) Free play on the playground equipment and field equipment in the park

1:30 pm - 2:00 pm - Change wet clothing, have a small snack, and get ready to get on the bus

2:00 pm - Board the bus

2:30 pm - Arrival back at Our Lady of Lourdes School

Kelly Czerwieniec
SK/LSST Teacher, Our Lady of Lourdes
(519) 948-3072



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: Fred Alexander
 DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
 May 26, 2009

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
 Linda Staudt, Superintendent of Education

SUBJECT: **FIELD TRIP: OUR LADY OF LOURDES – TRIP TO LACASSE PARK**

RECOMMENDATION:

That the Board approve the Our Lady of Lourdes – Trip to Lacasse Park/Pool, Tuesday, June 23rd, 2009 to participate in activities to promote healthy active living.

SYNOPSIS: In accordance with Board Policy SC:04 Field Trips, this report seeks Board approval for 100 grades 1-5 students to participate in activities to promote healthy active living.

BACKGROUND COMMENTS: The trip planned for Lacasse park/pool includes a day of outdoor physical activity, lunch, water safety rules review and swimming.

This field trip request is in compliance with the Field Trip Policy (SC:04)

FINANCIAL IMPACT: N/A

TIMELINES: Tuesday, June 23rd, 2009

APPENDICES:

- Request for Approval Field Trip – SC:04 Form A
- Itinerary

REPORT REVIEWED BY:

<input checked="" type="checkbox"/> EXECUTIVE COUNCIL	Review Date:	May 19, 2009
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date:	May 19, 2009
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date:	May 20, 2009



Windsor-Essex Catholic District School Board Field Trip Approval Form

SC:04 Form A 2008 v.1

Send

▼ Subject: Field Trip/Excursion Approval Form
To: **Linda Staudt**

From: **Terri Maitre**
Velma Picco
Christina Barrette-Miller

Teacher:	James, White, Mocerri, Ryan, Hoop...	School:	Our Lady of Lourdes
Destination Name:	Lacasse Park/Pool	Name of Carrier:	First Student
Mode of Transportation:	School Bus	Travel Company Involved:	
Departure Date:	Tue, Jun 23, 2009	Return Date:	Tue, Jun 23, 2009
Time of Departure from School:	9:15 a.m.	Approximate Time of Return to School:	3:00 p.m.
Number of Male Students:	50	Number of Female Students:	50
Total Cost Per Student:	\$9.00	Personal Cost Per Student:	\$8.00
Grade of Students:	1-5	Number of Supervisors: Male:	3
		Female:	6
Purpose of Trip/Excursion:	Physical/Education. Healthy Living		

Relationship to Students' Program/Course: *Maximum 200 characters.*

The field trip is a concluding activity relating to our Healthy Living Program.

Pre-Trip/Excursion Preparation(s) by Students: *Maximum 200 characters.*

The students will focus on the relationship of healthy choices, and healthy activity promoting overall well-being. The students will also be prepared for water safety.

Follow-up Activities Planned: *Maximum 200 characters.*

Classroom discussions, follow-up art and writing activities.

If activity is occurring over a weekend Indicate plans for students to attend a eucharistic celebration:

Date Submitted:	Fri, May 08, 2009	Teacher:	C. Miller
Approval Date:	Fri, May 08, 2009	Principal:	V. Picco
Approval Date:	Thu, May 14, 2009	Superintendent:	Linda Staudt
Approval Date:		Trustee (per SO):	

For Same Day Local/Regional Trips/Excursions, submit request to Principal 2 weeks prior to trip/excursion. For Multiple Days Local/Regional Trips/Excursions, submit request to Superintendent 4 weeks prior to trips/excursions. For Special Trips/Excursions, submit request to Superintendent for Board approval 8 weeks prior to trip/excursion.

Send signed form to School Superintendent, school should retain a copy, Superintendent will return copy upon approval of trip/excursion. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, 1989, information in forms and documents pertaining to a student registered/enrolled within the Windsor-Essex Catholic District School Board is collected under the legal authority of the Education Act and its Regulations and the Ontario Student Record Guideline, 2000.

Tuesday May 12th, 2009
Our Lady of Lourdes

Re: June 23rd Field Trip
Lacasse Park

To Whom It May Concern:

- 9:05 am Bus Departure from Our Lady of Lourdes
- 9:30 am Arrival Lacasse Park
- 9:45 am Outdoor Physical Activity
(Ex: Ball Skills, Frisbee throw, tag games, co-operative play)
- 11:15 am Lunch
- 11:45 am Water Safety Rules Review (in the form of
games)
- 12:00 pm Swimming
- 2:00 pm Clean-up
- 2:30 pm Bus Departure from Park
- 3:00 pm Arrival at Our Lady of Lourdes



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: Fred Alexander
 DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
 May 26, 2009

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
 Linda Staudt, Superintendent of Education

SUBJECT: **FIELD TRIP: OUR LADY OF LOURDES – TRIP TO SANDCASTLE RECREATION CENTRE**

RECOMMENDATION:

That the Board approve the Our Lady of Lourdes – Trip to Sandcastle Recreation Centre Friday, June 19th, 2009 to participate in activities to promote healthy active living.

SYNOPSIS: In accordance with Board Policy SC:04 Field Trips, this report seeks Board approval for 45 grade 5,6,7 students to participate in activities to promote healthy active living.

BACKGROUND COMMENTS: The trip planned for Sandcastle Recreation Centre includes a day of physical activity, including basketball, soccer, volleyball, swimming and lunch.

This field trip request is in compliance with the Field Trip Policy (SC:04)

FINANCIAL IMPACT: N/A

TIMELINES: Friday, June 19, 2009

APPENDICES:

- Request for Approval Field Trip – SC:04 Form A
- Itinerary

REPORT REVIEWED BY:

<input checked="" type="checkbox"/> EXECUTIVE COUNCIL	Review Date:	May 19, 2009
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date:	May 19, 2009
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date:	May 20, 2009



Windsor-Essex Catholic District School Board Field Trip Approval Form

SC:04 Form A 2008 v.1

Subject: Field Trip/Excursion Approval Form From: **Terri Maitre**
 To: **Linda Staudt** Velma Picco
 Jodi Hawkins

Teacher:	Brown / Hawkins	School:	Our Lady of Lourdes
Destination Name:	SandCastle Recreation Centre	Name of Carrier:	First Student
Mode of Transportation:	Bus	Travel Company Involved:	
Departure Date:	Fri, Jun 19, 2009	Return Date:	Fri, Jun 19, 2009
Time of Departure from School:	9:15 a.m.	Approximate Time of Return to School:	3:30 p.m.
Number of Male Students:	25	Number of Female Students:	20
Total Cost Per Student:	13.00	Personal Cost Per Student:	13.00
Grade of Students:	5 / 6 / 7	Number of Supervisors: Male:	1
		Female:	2

Purpose of Trip/Excursion: End of year field trip

Relationship to Students' Program/Course: *Maximum 200 characters.*
 Follow up to Healty Active Living Program.

Pre-Trip/Excursion Preparation(s) by Students: *Maximum 200 characters.*
 Review of safety procedures and cooperative play.

Follow-up Activities Planned: *Maximum 200 characters.*
 Self reflection and cooperative game play.

If activity is occuring over a weekend Indicate plans for students to attend a eucharistic celebration:

Date Submitted:	Fri, May 08, 2009	Teacher:	Jodi Hawkins
Approval Date:	Fri, May 08, 2009	Principal:	Velma Picco
Approval Date:	Thu, May 14, 2009	Superintendent:	Linda Staudt
Approval Date:		Trustee (per SO):	

For Same Day Local/Regional Trips/Excursions, submit request to Principal 2 weeks prior to trip/excursion. For Multiple Days Local/Regional Trips/Excursions, submit request to Superintendent 4 weeks prior to trips/excursions. For Special Trips/Excursions, submit request to Superintendent for Board approval 8 weeks prior to trip/excursion.

Send signed form to School Superintendent, school should retain a copy, Superintendent will return copy upon approval of trip/excursion. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, 1989, information in forms and documents pertaining to a student registered/enrolled within the Windsor-Essex Catholic District School Board is collected under the legal authority of the Education Act and its Regulations and the Ontario Student Record Guideline, 2000.

Itinerary OLOL Grade 5/6/7 Field Trip to Sandcastle

Trip Date: June 19, 2009

Arrival at Sandcastle Recreation Centre 9:45

Management at Sandcastle outlines rules and areas students can participate at.

Students divide into groups to play: indoor basketball, indoor soccer, indoor volleyball, outdoor volleyball, outdoor swimming supervised by staff lifeguard from Sandcastle Recreation Centre.

Lunch 12:00 PM –12:35 PM at indoor picnic tables.

Afternoon 12:35 PM 2:15 PM repeat morning activities.

2:20 PM gather at picnic tables clean up, change into dry clothes.

2:35 PM board buses for return to school.



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: Fred Alexander
 DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
 May 26, 2009

BOARD REPORT

Public **In-Camera**
PRESENTED FOR: Information Approval
PRESENTED BY: Senior Administration
SUBMITTED BY: Joseph Berthiaume, Director of Education
 Paul Picard, Superintendent of Education
SUBJECT: **FIELD TRIP: ST. PIUS X CATHOLIC ELEMENTARY SCHOOL
 – BLUEWATER FUN PARK, SARNIA, ONTARIO**

RECOMMENDATION:

That the Board approve the St. Pius X Elementary school’s field trip to Bluewater Fun Park in Sarnia, Ontario on June 17th, 2009

SYNOPSIS: In accordance with Board Policy SC:04 Field Trips, this report seeks Board approval for 138 grade 5 and 6 students to attend Bluewater Fun Park in Sarnia, Ontario to educate students on the importance of sun and water safety. This is an end of the year field trip request and is in compliance with the Field Trip policy.

BACKGROUND COMMENTS: The excursion will provide students with a day of fun activities, including the use of 2 water slides, a large splash pad, mini-golf and volleyball. There is a large picnic area for students who bring their lunches or purchase lunches at the cafeteria. The Grade 5 and 6 students will travel to Bluewater Fun Park on Wednesday, June 17, 2009.

The following are some restrictions for Bluewater Fun Park, which pertain to this trip.

1. Bathing suits are required – no cut offs or denim
2. Water shoes are allowed on slide but no crocs
3. No lifejackets allowed on the slides
4. No food or drink allowing in the water area
5. No double riding on the slides

FINANCIAL IMPACT: \$23.00 per student

TIMELINES: Wednesday, June 17, 2009

APPENDICES:

- Request for Approval Field Trip – SC:04 Form A

REPORT REVIEWED BY:

<input checked="" type="checkbox"/>	EXECUTIVE COUNCIL	Review Date: May 19, 2009
<input checked="" type="checkbox"/>	SUPERINTENDENT	Approval Date: May 19, 2009
<input checked="" type="checkbox"/>	DIRECTOR OF EDUCATION:	Approval Date: May 20, 2009

May 19, 2009 8:38:47 AM

Title: **Field Trip/Excursion Approval Form : Windsor-Essex CDSB**

Page 1



Windsor-Essex Catholic District School Board Field Trip Approval Form

May 15, 2009 11:09:19 AM

SC:04 Form A 2008 v.1

▼ Subject: Field Trip/Excursion Approval Form

From: D Quenneville

To: **D Steffens**

Paul Picard
 David Lozinsky
 R Lazar

Teacher: Mr. R. Lazar

School: St. Pius X

Destination Name: Bluewater Fun Park

Name of Carrier: Stevenson

Mode of Transportation: Bus

Travel Company Involved:

Departure Date: Jun 17, 2009



Return Date: Jun 17, 2009



Time of Departure from School: 7:45 a.m.

Approximate Time of Return to School: 5:30p.m.

Number of Male Students: 69

Number of Female Students: 69

Total Cost Per Student: \$24.00

Personal Cost Per Student: \$24.00

Grade of Students: 5 and 6

Number of Supervisors: Male: 5 Female: 5

Purpose of Trip/Excursion: Healthy Active Living

Relationship to Students' Program/Course: *Maximum 200 characters.*

To encouraged, educate and enhance students' daily physical activity and healthy active living.

Pre-Trip/Excursion Preparation(s) by Students: *Maximum 200 characters.*

In preparation for the excursion we will be educating students on the importance of sun and water safety.

Follow-up Activities Planned: *Maximum 200 characters.*

N/A

If activity is occurring over a weekend Indicate plans for students to attend a eucharistic celebration:

Date Submitted: Apr 22, 2009



Teacher: R. Lazar

Approval Date: May 11, 2009



Principal: David Lozinsky

Approval Date: May 15, 2009



Superintendent: Paul Picard

Approval Date:



Trustee (per SO):

For Same Day Local/Regional Trips/Excursions, submit request to Principal 2 weeks prior to trip/excursion. For Multiple Days Local/Regional Trips/Excursions, submit request to Superintendent 4 weeks prior to trips/excursions. For Special Trips/Excursions, submit request to Superintendent for Board approval 8 weeks prior to trip/excursion.

Send signed form to School Superintendent, school should retain a copy, Superintendent will return copy upon approval of trip/excursion. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, 1989, information in forms and documents pertaining to a student registered/enrolled within the Windsor-Essex Catholic District School Board is collected under the legal authority of the Education Act and its Regulations and the Ontario Student Record Guideline, 2000.



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: Fred Alexander
 DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
 May 26, 2009

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
 Cathy Geml, Superintendent of Education
 Colleen Norris, Manager of Human Resources and Policy Development

**SUBJECT: BOARD POLICY AMENDMENT:
 DRAFT POLICY SC: 08 CHILD ABUSE REPORTING**

RECOMMENDATION:

That the Board approve in principle Draft Amended Policy SC: 08 Child Abuse Reporting.

SYNOPSIS: The Policy Working Subcommittee, of Cathy Geml, Superintendent of Education and Colleen Norris, Manager of Human Resources and Policy Development, worked with staff and in consultation with the Windsor-Essex Children’s Aid Society (WECAS) in reviewing existing Board Policy SC: 08 Child Abuse Reporting. Draft Amended Policy SC: 08 Child Abuse Reporting has been prepared from that review and is recommended for approval in principle

BACKGROUND COMMENTS:

Proposed Changes to Existing Policy/Procedure:

- Proposed amendments to the existing policy include the establishment of clear objectives, guiding principles, directives for the establishment of procedures that will ensure compliance with legislation, and responsibility for implementation.
- The Policy Working Subcommittee also reviewed the existing Child Abuse Reporting Protocol in consultation with the WECAS, and has prepared a Draft Child Abuse Reporting Procedure that fulfills the directives of the Draft Policy. The Procedure will be provided to the Board as information upon final approval of the Policy. The Procedure reflects current practice and complies with the requirements of the applicable legislation and the directives of the Ministry of Education.

Source and Rationale for the Proposals

Policy SC: 08 Child Abuse Reporting and the Protocol for Reporting were reviewed as part of the Annual Policy Review Plan 2008/2009. Amendments are proposed to clarify language and to ensure that procedures comply with the letter and intent of the legislation, and to ensure that the Board fulfills its responsibility for protecting those children who may be at risk.

Results of Public Consultation Process: The Draft Policy and Procedure were forwarded to Principals and Vice-Principals and the Draft was presented at the Principal’s meeting in March inviting feedback. Principals were asked to invite their school councils and staff to review and provide input. The drafts were also forwarded to Union/Association representatives, Trustees, Student Trustees, and to the Diocese of London, inviting comments and suggestions. The Draft Policy and Procedure were posted to the Board’s web site on April 8, 2009 welcoming feedback from the public. A Representative from the Diocese indicated they appreciated the clarity in the rewording of the Procedure and felt the documents would serve as a good resource for them. There were no suggestions received for amendments to the Policy. There was valuable input from Principals with respect to the Procedure that has been considered by the Committee. Some amendments have been incorporated into the Draft Procedure.

Impact On Other Policies and Procedures: N/A

Timetable For Implementing Policy and Procedure: The Draft Amended Policy and Procedure shall be implemented upon final approval. Practices are currently in place and staff is aware of reporting requirements.

Benefits of the Policy Proposals: The Benefits of the proposed amendments are to provide policy and procedure that is written in clear, common language that will assist staff in fulfilling their legislated obligations to protect children who may be at risk.

Risks of Policy Direction and Mitigation Strategies – N/A

Impact on Stakeholders and Plan For Communicating the Policies: Upon final approval, the Policy and Procedure will be posted to the Board’s web site. Principals and Vice Principals will be reminded to review the requirements annually with staff at the beginning of each school year.

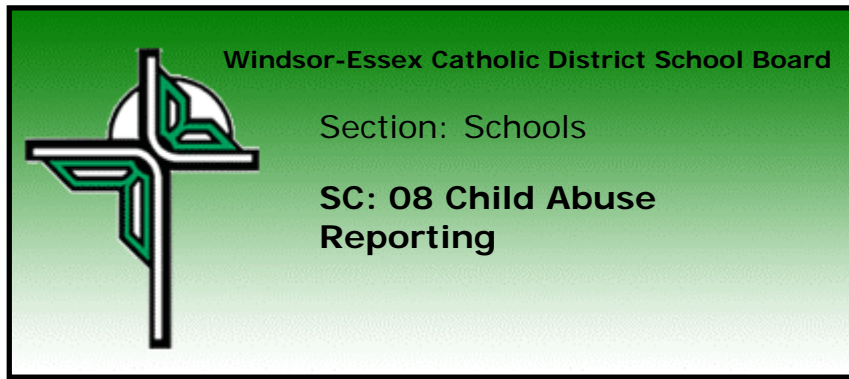
FINANCIAL IMPACT: N/A

TIMELINES: Immediate implementation

APPENDICES: Draft Policy SC: 08 Child Abuse Reporting

REPORT REVIEWED BY:

<input checked="" type="checkbox"/>	EXECUTIVE COUNCIL	Review Date:	May 19, 2009
<input checked="" type="checkbox"/>	SUPERINTENDENT	Approval Date:	May 19, 2009
<input checked="" type="checkbox"/>	DIRECTOR OF EDUCATION:	Approval Date:	May 20, 2009



POLICY:	SC: 08
EFFECTIVE:	April 25, 2000
AMENDED:	
RELATED POLICIES:	
REPEALS:	
REVIEW DATE:	2011-2012

1.0 Objective

DRAFT

- 1.1 To recognize the Board's commitment to the protection of all students who attend our schools.
- 1.2 To ensure compliance with the mandatory reporting requirements under the Child and Family Services Act, R.S.O. 1990, c.C.11 (as amended) to report suspected cases of child abuse involving students under the age of 16 years to the Windsor-Essex Children's Aid Society (WECAS).

2.0 Guiding Principles

- 2.1 The Board accepts the responsibility to provide those children who are at risk with the protection they have been guaranteed by law as well as recognizing the rights of the individual being accused.

3.0 Specific Directives

- 3.1 The Director of Education shall establish procedures that will:
 - i) Assist staff and the school community in recognizing circumstances in which the duty to report arises;
 - ii) Establish processes for investigation and reporting.
- 3.2 The procedures established by the Director shall be readily available in each school.

4.0 Responsibility for Implementation

- 4.1 Any person, including those who perform professional or official duties with respect to children, who have reasonable grounds to suspect that a child is in need of protection, must report their suspicion and the information on which it is based to the Windsor-Essex Children's Aid Society (WECAS).

Policy SC: 08 Child Abuse Reporting

- 4.2 Every person who performs professional or official duties with respect to children including, a teacher, school principal, psychologist, social worker, operator or employee of a day nursery, religious officials, priests and members of the clergy, service providers and an employee of a service provider, is guilty of an offence and subject to a fine if in contravention of the Child and Family Services Act they fail to report a suspicion and the information on which it was based was obtained in the course of his or her professional or official duties.

5.0 Review and Evaluation

- 5.1 The policy shall be reviewed during the 2011-2012 policy review cycle.

6.0 References

The Child and Family Services Act, R.S.O. 1990, c.C.11
The Education Act and Regulations
Ministry of Education Policy and Program Memorandum No. 9 (August 10, 2001)



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: Fred Alexander
 DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
 May 26, 2009

BOARD REPORT

Public **In-Camera**
PRESENTED FOR: Information Approval
PRESENTED BY: Senior Administration
SUBMITTED BY: Joseph Berthiaume, Director of Education
 Mario latonna. Superintendent of Business
 Paul Picard, Superintendent of Human Resources
SUBJECT: **ROOFING TENDER FOR W. J. LANGLOIS ELEMENTARY SCHOOL**

RECOMMENDATION:

That the Board approve the award of tender and the issuance of a purchase order contract for the Roof Replacement for W. J. Langlois Elementary School to Horizon Roofing Ltd. at the submitted bid amount of \$506,100.00 as a charge to the Good Places to Learn - Stage 3 Program Account No. 051-76-759822-6-000.

SYNOPSIS:

The Board had previously approved proceeding with the roof replacement at W.J. Langlois Elementary School as part of the Good Places to Learn Stage 3 Program. This report summarizes the results of the tender process.

BACKGROUND COMMENTS:

The roof replacement at W. J. Langlois was designed to utilize the Tremco roofing system. Given the specialized installation, 6 firms with this capability were invited to bid. A tender opening was subsequently held at the Catholic Education Centre on May 14, 2009 with Board staff Mario latonna, Pat Murray, Gerry Racine, Chris Strong and Debbie Maurice in attendance. No other individuals attended the opening.

A total of 5 bids from the 6 invited bidders were received. Schreiber Brothers Limited from Hamilton, Ontario did not submit a bid. The 5 received bids have been reviewed and were found to be in order with the exception of the submitted bid from Gillett Roofing Inc. This firm provided a bid bond in the amount of \$3,000, whereas the tender required a bid bond of \$30,000. Therefore, in accordance with the Board's purchasing procedures, the Gillett Roofing submission was disqualified. The remaining 4 bids are summarized as follows:

No.	Tenderer	Bid Amount
1	Horizon Roofing Ltd. 3735 County Road 42 Windsor ON N9A 6J3	\$506,100.00
2	813816 Ontario Limited o/a Kingsville Roofing 12 County Road 27 W., P.O. Box 129 Cottam, Ontario N0R 1B0	\$515,319.00
3	Rauth Roofing Limited 7830 McHugh Windsor ON N8S 2B8	\$519,225.00
4	Lafleche Roofing (1991) Limited 1100 Progress Drive London ON N6N 1B8	\$533,400.00

The low bidder meeting specifications is Horizon Roofing Ltd. with a bid amount of \$506,100.00.

FINANCIAL IMPACT:

A sum of \$550,000 has been allocated in the Good Places to Learn – Stage 3 program for this project. Therefore, sufficient funds are available to undertake this work.

TIMELINES:

The contractor has indicated that a period of 40 days will be required to complete the work.

APPENDICES:

Not applicable.

REPORT REVIEWED BY:

- EXECUTIVE COUNCIL
- SUPERINTENDENT
- DIRECTOR OF EDUCATION:

Review Date: May 19, 2009

Approval Date: May 19, 2009

Approval Date: May 20, 2009



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: John Macri
 DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date: May 26, 2009

BOARD REPORT

Public **In-Camera**
PRESENTED FOR: Information Approval
PRESENTED BY: Senior Administration
SUBMITTED BY: Joseph Berthiaume, Director of Education
 Mario latonna, Superintendent of Business
SUBJECT: **2009 TEMPORARY BORROWING RESOLUTION – ANNUAL EXPENDITURES - AMENDED**

RECOMMENDATION:

That the Board approve the 2009 Temporary Borrowing Resolution – Annual Expenditures – Amended (deemed to be read three times) authorizing the Board to borrow up to \$77,000,000 to meet, until current revenues are collected, the current expenditures of the Board for 2009.

SYNOPSIS:

A Temporary Borrowing Resolution is approved annually authorizing a limit that the Board may borrow to finance the calendar year’s expenditures. The 2009 resolution was approved by the Board on December 16, 2008. With the changing economic conditions, it is necessary to amend the resolution with respect to interest provisions.

BACKGROUND COMMENTS:

Short-term loans are required, in part, to bridge finance the Board’s capital expenditures that will ultimately be debentured. The Board presently has approximately \$50,000,000 of capital expenditures that are not permanently financed. In 2009, the Board will incur additional capital expenses for Good Places to Learn projects. Short-term loans are also made to finance operations when expenses exceed revenues. This occurs at the end of each calendar quarter due to the time lag in receiving tax levy payments from municipalities.

The December 16, 2008 Board report identified short term borrowing up to \$77,000,000 in 2009 to cover the obligations noted above. However, the approved borrowing resolution restricted interest payments as follows:

“Provided however, that the interest and any other charges connected therewith do not exceed the interest that would be payable at the prime lending rate on the date of borrowing of banks listed in Schedule 1 to the Bank Act.”

In the past, the Board had been incurring interest charges at the prime lending rate less a specific number of basis points. However, the changing global economic situation over the past several months has impacted the lending terms offered by banks. These terms are now being quoted at prime plus a specific number of basis points.

Given this reality in the marketplace and given the Board’s ongoing requirement to periodically short term finance a certain portion of its annual expenditures, it is necessary to amend the previously approved borrowing resolution as follows:

“Provided however, that the interest and any other charges connected therewith do not exceed the interest that would be payable at the prime lending rate on the date of borrowing of banks listed in Schedule 1 to the Bank Act plus 100 basis points.”

FINANCIAL IMPACT:

The interest costs incurred by the Board will be higher than under the previous terms. To keep these costs to a minimum, the use of banker’s acceptances is being used, since these are providing an overall more attractive interest rate in the current market.

TIMELINES:

The Temporary Borrowing Resolution is approved annually, with the 2009 resolution being amended as noted in this report.

APPENDICES:

- 2009 Temporary Borrowing Resolution – Annual Expenditures – Amended

REPORT REVIEWED BY:

<input checked="" type="checkbox"/>	EXECUTIVE COUNCIL	Review Date:	May 19, 2009
<input checked="" type="checkbox"/>	SUPERINTENDENT	Approval Date:	May 19, 2009
<input checked="" type="checkbox"/>	DIRECTOR OF EDUCATION:	Approval Date:	May 20, 2009

**WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD
2009 TEMPORARY BORROWING RESOLUTION – ANNUAL EXPENDITURES**

RESOLUTION duly passed by the Windsor-Essex Catholic District School Board at the meeting duly called on the 26th day of May 2009.

ON MOTION it was resolved as follows:

WHEREAS the Windsor-Essex Catholic District School Board (the “Board”) considers it necessary to borrow the amount of up to \$77,000,000 to meet, until current revenues are collected, the current expenditures of the Board for 2009.

AND WHEREAS the total amount borrowed pursuant to this Resolution together with the total of any similar borrowing is not to exceed the uncollected balance of estimated revenues of the Board.

THEREFORE, BE IT RESOLVED THAT:

1. The Chairperson, Vice-Chairperson or Secretary-Treasurer of the Board are hereby authorized on behalf of the Board to borrow from time-to-time by way of Promissory Note a sum or sums not exceeding the aggregate \$77,000,000 to meet the current expenditures of the Board until the current revenues have been received and to give on behalf of the Board a Promissory note or notes under the corporate seal of the Board signed by the Chairperson or Vice-Chairperson of the Board and the Secretary-Treasurer for the monies borrowed hereunder;

Provided, however, that the interest and any other charges connected therewith do not exceed the interest that would be payable at the prime lending rate on the date of borrowing of banks listed in Schedule 1 to the Bank Act plus 100 basis points.

2. The Secretary-Treasurer of the Board is hereby authorized and directed to apply in payment of all sums borrowed as aforesaid, together with interest thereon, all monies compromising the current revenues of the Board hereafter received.
3. The Secretary-Treasurer of the Board is hereby authorized and directed to deliver to the bank from time-to-time upon request a statement showing the total amount of unpaid previous borrowings of the Board for current expenditures together with debt charges, if any, and also the uncollected balance of the estimated revenues for the current year or, where the estimates have not been adopted, the estimated revenues of the previous year less any current revenues already collected.

WE HEREBY CERTIFY that the foregoing is a true and complete copy of a Resolution passed at a meeting of the Board duly called and held as aforesaid, which resolution remains in full force and effect unamended on the date hereof.

AS WITNESS, the Corporate Seal of this Board this 26th day of May 2009.

COPY

Chairperson, F. Alexander

Witness

Secretary-Treasurer, J. Berthiaume

Witness



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: Fred Alexander
 DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
 May 26, 2009

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
 Cathy Geml, Superintendent of Education
 Therese Barichello, Elementary Principal - Special Assignment

SUBJECT: **FRENCH IMMERSION ADVISORY COMMITTEE (FIAC)
 - MEETING OF APRIL 8, 2009**

RECOMMENDATION:

That the Board receive the Minutes of the April 8, 2009 French Immersion Advisory Committee meeting as information.

SYNOPSIS: In accordance with Board By-Laws, *Section 5:00 Committee Reports*, the French Immersion Advisory Committee (FIAC) is submitting for the Board of Trustees' information the Minutes of its April 8, 2009 meeting.

BACKGROUND COMMENTS: The French Immersion Advisory Committee came into existence as a result of a recommendation made at a Special Board meeting on February 3, 2009. The role of the French Immersion Advisory Committee is to promote and support the system-wide French Immersion program, exchange information and points of view about the French Immersion program and provide advice, recommendations and feedback to the Board on French Immersion.

FINANCIAL IMPACT: n/a

TIMELINES: The next French Immersion Advisory Committee meeting occurred on Wednesday, May 13, 2009 at the Catholic Education Centre. Minutes will be provided to the Board of Trustees following approval by the French Immersion Advisory Committee.

APPENDICES:

- French Immersion Advisory Committee Minutes of April 8, 2009

REPORT REVIEWED BY:

- EXECUTIVE COUNCIL
- SUPERINTENDENT
- DIRECTOR OF EDUCATION:

Review Date: May 19, 2009

Approval Date: May 20, 2009

Approval Date: May 20, 2009



**WINDSOR-ESSEX CATHOLIC
DISTRICT SCHOOL BOARD**

1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
DIRECTOR OF EDUCATION: Joseph Berthiaume

FRENCH IMMERSION ADVISORY COMMITTEE

**Wednesday, April 8, 2009 at 7:30 p.m.
Blessed Marie Rose Durocher Meeting Room**

Present: Shannon Porcellini, Trustee and Committee Chair
Therese Barichello, Principal
Joni Ouellette, Principal, Holy Name Elementary
Liz Pagliaroli, Principal, St. Anne French Immersion
Patti Mouland, Vice-Principal, St. Joseph's Sec.
Jeremy Schiller, Acting Vice-Principal, Cardinal Carter (delegate)
Maggie Beneteau, Modern Lang. Dept. Head, St. Thomas of Villanova
Renee Saad, Modern Lang. Dept. Head, St. Joseph's Secondary
Vittoria Fortier, Council Secretary, St. Mary Elementary (delegate)
Chrystal Willie, Council Chair, Holy Name Elementary
Nils Lau, Student Trustee, Assumption College High School

Absent: Chris Janisse, Trustee
Fr. Peter Hrytsyk, Principal, St. Mary Elementary
JoAnne Shea, Principal, St. Thomas of Villanova
Patti Bezaire, Council Chair, St. Anne French Immersion
Greg Farrah, Council Chair, St. Thomas of Villanova

Recording: Simone Lira, Executive Assistant

NOTES

1. Call to Order and Introductions
2. Opening Prayer – T. Barichello
3. Approval of Agenda

Approval of Minutes – December 11, 2008

- Motion by Therese Barichello and seconded by Patti Mouland that the Minutes be approved. Carried

4. **a) Report from Therese Barichello**

- Principal Barichello gave the committee an update on the renovations that have started at St. Mary School. They are going very well and classes were shifted while the renovations and move were taking place.
- There are 83 new registrants for St. Mary School (this is inclusive of those who

filled in the Intention to Enrol forms) The total to date for English and French Immersion track is 192 students for the coming school year.

- There are 54 JK and 2 SK new registrations for St. Anne French Immersion for the coming school year.
- There are plans for a Spring Fun Day in May. Brian Steer and the HAL teacher at Holy Name have agreed to assist as well as some of the secondary French Immersion students, including the French Immersion Department at St. Thomas of Villanova. The date has yet to be established.
- Principal Barichello discussed grandfathering of those from the county who wish to remain at St. Anne French Immersion, rather than going to St. Mary. The parents currently provide their own transportation. There are 5 such students from outside of boundary to date. Administration suggests that the Committee recommend to the Board that current out of boundary students be grandfathered if they still choose to attend St. Anne, with the understanding that transportation will not be provided.
- The new St. Mary boundaries, south of Cabana and east of Banwell were discussed with Frank Vergunst in Student Transportation. He has assured Ms. Barichello that all students in county school areas will now be provided bussing to St. Mary.
- Administration suggests that this Committee recommend to the Board that an informal arrangement be endorsed by which City of Windsor students who wish to attend St. Mary French Immersion program be permitted to enrol at the discretion of the local school and the Principal at St. Mary, with the understanding that transportation will not be provided.
- Maggie Beneteau informed the Committee that the French Immersion Department Heads were interested in forming a committee for Secondary French Immersion. Principal Barichello is meeting with Linda Staudt about this on April 9.
- Principal Barichello mentioned that the Tecumseh Tribune is doing an article on our French Immersion Program and wanted an update of the St. Mary School site.

b) Transition Issues

- There was a presentation made by a delegation from Holy Name to the Board at the last public meeting. There were some concerns about how the French Immersion community would be welcomed at St. Mary. Trustees assured the presenters from Holy Name that they understood the school community to be very welcoming. A representative from St. Mary School sees it as benefitting all students.
- Principal Barichello would like to be informed of any transition issues from St. Mary School so she can attempt to work them out with the parents. She asked that Parent Council request parent input be made via correspondence, e-mail, even anonymously if necessary. She proposed having the French Immersion Advisory Committee attend a meeting with parents at St. Mary if the Parent Council deems it necessary. Principal Barichello reiterated that French Immersion means only that some students are learning French, but that the school is fully English and French. There should be no distinct group, but full inclusion and integration.
- Those in French Immersion going back to English will obtain support from LSS teachers. Principals Joni Ouellette and Fr. Peter Hrytsyk will keep abreast of any issues and report to the committee.

- Despite the agreement that we accept and not refuse students from Holy Name to St. Mary for English, if they are out of boundary, they are not eligible for transportation unless there is a child from the same family in the French Immersion program at St. Mary. It will be the decision of Student Transportation for a courtesy ride of this nature.

c) New Business

- In order to set direction for this committee for the next year, Trustee Porcellini would like the committee members to put together their top three priorities for the committee to achieve. As an example, she mentioned that at the secondary level, the province has no standard certificate for French Immersion proficiency. At present, the students are given a school certificate at graduation, but it is not recognized by any university or college. She would like to recommend that we as a Board develop a certificate of proficiency that is of value to the students who complete the French Immersion program.
- Maggie Beneteau brought forth an informal package of ideas put together by the St. Thomas of Villanova Moderns Department staff for parents of children in French Immersion. It is user-friendly support for parents, and includes a number of web sites for parents to visit.

The next meeting will be held Wednesday, May 13th, 2009.

6. Closing Prayer and Adjournment

Meeting Adjourned at 8:30 p.m.