



1325 California Avenue  
Windsor, ON N9B 3Y6  
CHAIRPERSON: Fred Alexander  
DIRECTOR OF EDUCATION: Joseph Berthiaume

**REGULAR BOARD MEETING**  
**Tuesday, February 10, 2009 at 7:00 p.m.**  
**Windsor Essex Catholic Education Centre**  
**John Paul II Boardroom**

**AGENDA**

- I In-Camera Meeting – 6:00 p.m. Page #  
II Regular Meeting of the Board - 7:00 p.m.

1. Call To Order
2. Opening Prayer
3. Recording of Attendance
4. Approval of Agenda
5. Questions Pertaining to Agenda
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.
7. Presentations
  - a. Student Learning - K to 12 (L. Staudt/C. Geml)
8. Delegations:
  - a. Delegation Regarding Items Not on the Agenda  
*3:11.1 Any person(s) wishing to make a formal presentation to the Board shall make their intent known, in writing, to the Secretary at least one week prior to the regular meeting. They shall briefly explain in their petition the nature of their business. Discussion shall be limited to the petition and shall be not longer than ten (10) minutes. The time limit can be waived by the consent of the majority of the Board.*
  - b. Delegations Regarding Items On the Agenda  
*3:11.2 Any person(s) wishing to appear before the Board and speak on an item appearing on the agenda of the Board Meeting has until NOON of the day of the Board meeting to make a request to the Secretary. They shall explain briefly the nature of their business. The discussion shall be limited to the item on the agenda and shall be no longer than ten (10) minutes.*

- 9. Action Items:
  - a. Approval of Minutes
    - i) Minutes of In-Camera Meeting, January 27, 2009 --
    - ii) Minutes of Regular Meeting, January 27, 2009 1 - 8
    - iii) Minutes of the Special Public Meeting of February 3, 2009 9 - 13
  - b. Items from the Re-Convened In-Camera Meeting of January 27, 2009 and the In-Camera Meeting of February 10, 2009 --
  
- 10. Communications:
  - a. External (Associations, OCSTA, Ministry): Nil. --
  - b. Internal (Reports from Administration):
    - i) Report: Administrative Staff Report (P. Picard) 14 - 15
    - ii) Report: 2009 – 10 Budget Schedule (M. Iatonna) 16 - 17
    - iii) Report: Fundraising Principal Reporting Compliance - Follow-Up Report (M. Iatonna) 18 - 19
    - iv) Report: Legal Services - December 2008 (M. Iatonna) 20 - 21
  
- 11. Unfinished Business: Nil.
  
- 12. New Business:
  - a. Field Trips:
    - i) Catholic Central High School - Chicago (L. Staudt) 22 - 26
  - b. Report: 2009 - 2014 System Priorities (J. Berthiaume/L. Staudt) 27 - 31
  - c. Report: Proposed Request for Proposal Process for External Audit Services (M. Iatonna) 32 - 33
  
- 13. Committee Reports:
  - a. Report: City School Board Liaison Meetings of October 16, 2008 and January 29, 2009 (M. Iatonna) 34 - 39
  
- 14. Notice of Motion
  
- 15. Remarks and Announcements:
  - a. Chairperson
  - b. Director of Education
  - c. Board Chaplain
  
- 16. Remarks/Questions by Trustees
  
- 17. Pending Items
  
- 18. Continuation of In-Camera, if required.

19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor at 7:00 p.m.)

- Tuesday, February 24, 2009
- Tuesday, March 10, 2009
- Tuesday, March 31, 2009
- Tuesday, April 14, 2009
- Tuesday, April 28, 2009
- Tuesday, May 12, 2009
- Tuesday, May 26, 2009
- Tuesday, June 9, 2009
- **Monday**, June 22, 2009

20. Closing Prayer

21. Adjournment

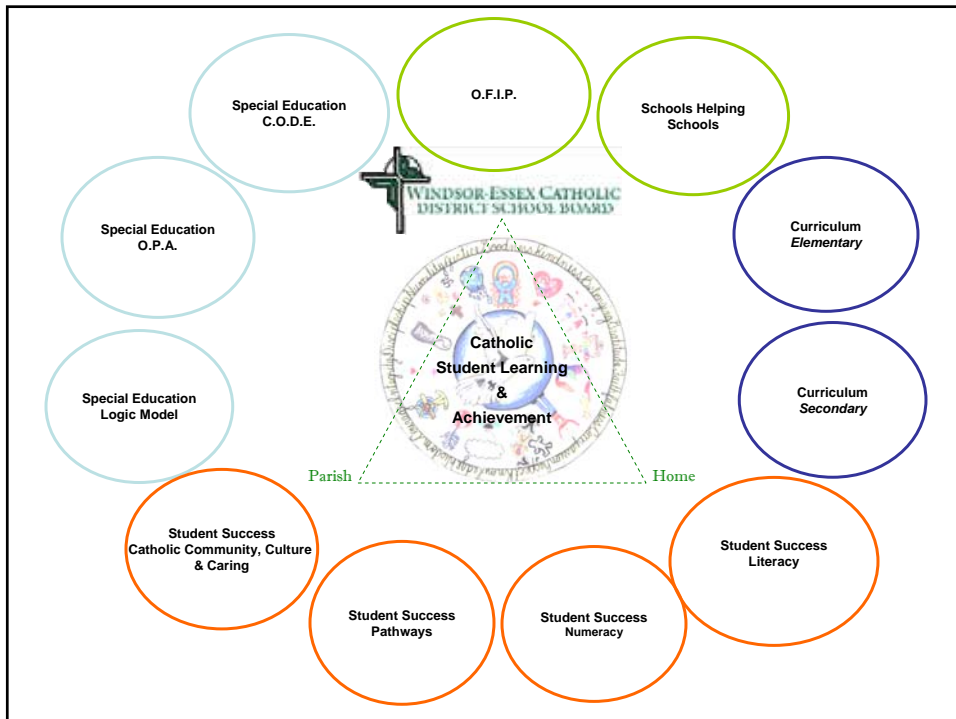
***Fred Alexander***  
*Board Chairperson*

***Joseph Berthiaume***  
*Director of Education & Secretary-Treasurer*



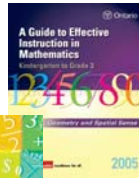
Student Learning ~ K - 12  
February 10, 2009

*Cathy Geml  
Linda Staudt  
Emelda Byrne  
Sharon O'Hagan-Wong*



**Curriculum  
Elementary**

- Guides to Effective Instruction
  - Literacy & Numeracy Strategies
  - Curriculum Review / Revision
  - Summer Institute
- Professional Development



**O.F.I.P.**

- Job embedded support
- Teaching Learning Critical Pathway
  - STAR program
- Summer Literacy Camp

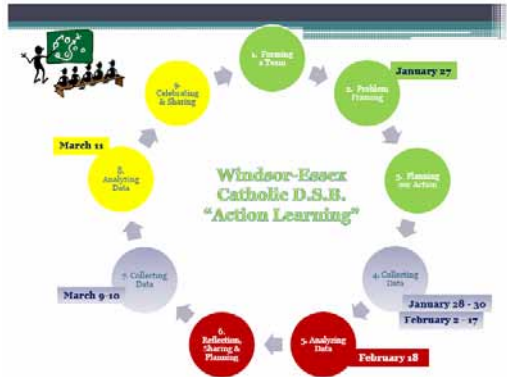
Sample Analysis at the Grade/Subject Level:

Grade	Subject	Target	Actual	Gap	Question
L1	ESL	80%	67%	13%	What are the most common misconceptions in the first two questions? How do we address them? How well do students understand the word 'identify'?
L2	ESL	80%	67%	13%	What is the main problem in the story 'up and down'? How can we address it in a grade-specific way? How can we address it in a grade-specific way? How can we address it in a grade-specific way?



**Schools Helping Schools**

- Learning Networks
- Collaborative Learning
- Teacher Moderation



**Special Education C.O.D.E.**

- Technology
- Learning Styles
- Building Capacity

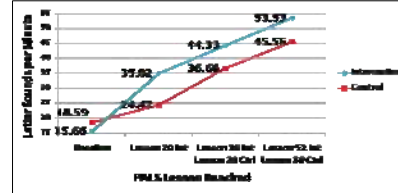


Learning style - Hemispheric  
LEFT - ANALYTIC RIGHT - GLOBAL

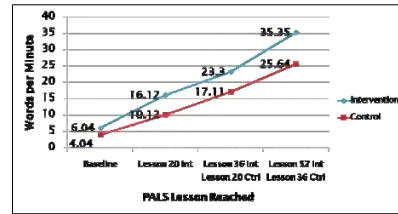
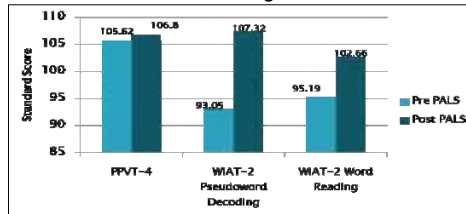


### Special Education O.P.A.

- P.A.L.S. / C.B.M.
- Reduce wait list for assessment
- Focused intervention & assessment

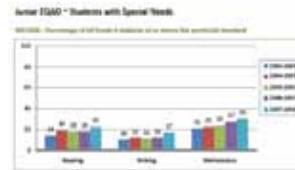


### Standardized Testing Results

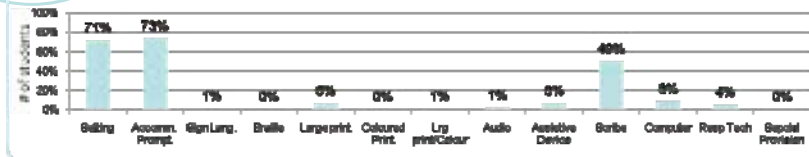


### Special Education Logic Model

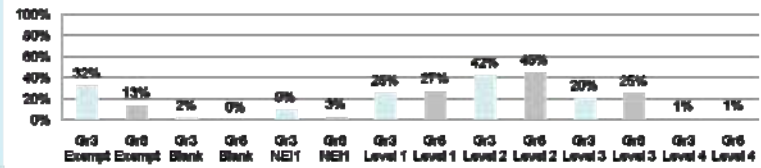
- Measurable goals
- Evidence based practice
  - Data collection
  - Closing the gap

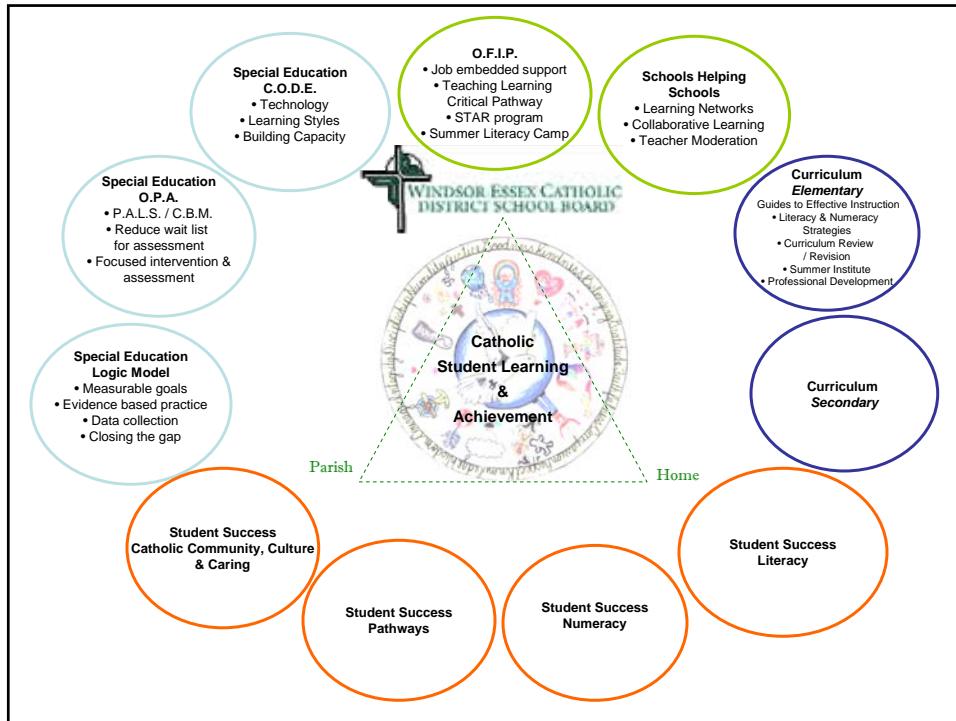


### 2007-2008 Gr.3 EQAO Accommodations In Reading



### 2004-2006 Gr.3 EQAO - 2007-2008 Gr.3 EQAO - READING OVERALL





**WINDSOR ESSEX CATHOLIC DISTRICT SCHOOL BOARD**

**Catholic Student Learning & Achievement**

Parish Home

**Student Learning ~ K – 12**  
**(Part 2)**  
**March 10, 2009**

*Cathy Geml*  
*Linda Staudt*  
*Emelda Byrne*  
*Sharon O'Hagan-Wong*





1325 California Avenue  
Windsor, ON N9B 3Y6  
CHAIRPERSON: Fred Alexander  
DIRECTOR OF EDUCATION: Joseph Berthiaume

**REGULAR BOARD MEETING**  
**Tuesday, January 27, 2009 at 7:00 p.m.**  
**Windsor Essex Catholic Education Centre**  
**John Paul II Boardroom**

**MINUTES**

**PRESENT**

**Trustees:**

F. Alexander, Chair	P. Keane
J. Courtney	J. Macri
M. DiMenna, Vice-Chair	S. Porcellini
B. Holland	L. Soulliere
C. Janisse	
C. Resendes, Student Trustee	
N. Lau, Student Trustee	
Rev. L. Brunet, Board Chaplain	

**Administration:**

J. Berthiaume (Resource)	J. Bumbacco
M. Iatonna	P. Littlejohns
P. Picard	P. Murray
L. Staudt	S. O'Hagan-Wong
Thérèse Barichello	

**Recorder:**

D. Steffens

1. Call To Order - Chair Alexander called the meeting to order at 7:45 p.m.
2. Opening Prayer - Fr. Brunet opened the meeting with a prayer and reading of intentions.
3. Recording of Attendance - All trustees present.
4. Approval of Agenda

Amendments:

- Addition: 8b(i) Delegation - St. Mary Catholic School Advisory Council regarding the Ad Hoc Elementary French Immersion Study Committee Recommendations
- Addition: 8b(ii) Delegation - Terry Marentette, Parent St. Mary Catholic Elementary School regarding the Ad Hoc Elementary French Immersion Study Committee Recommendations
- Addition: 8b(iii) Delegation - Tammy Laforge, Parent St. Mary Catholic Elementary School regarding the Ad Hoc Elementary French Immersion Study Committee Recommendations

- Addition: 8b(iv) Delegation - Rene Deschamps, Holy Name Catholic School Advisory Committee regarding the Ad Hoc Elementary French Immersion Study Committee Recommendations
- Addition: 8b(v) Delegation - Tanya Jobin, Parent St. Mary Catholic Elementary School regarding the Ad Hoc Elementary French Immersion Study Committee Recommendations
- Addition: 8b(vi) Delegation - Dana O'Neil, Parent St. Mary Catholic Elementary School, regarding the Ad Hoc Elementary French Immersion Study Committee Recommendations
- Renumber Agenda Item 12b Ad Hoc Elementary French Immersion Study Committee - Final Report to 9c. Chair Alexander noted that revised recommendations for the report were distributed.

**Moved by Trustee Janisse and seconded by Trustee Keane that the January 27, 2009 Regular Board meeting agenda be approved as amended. *Carried.***

5. Questions Pertaining to Agenda - None.
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act. - None.
7. Presentations: Nil.
8. Delegations:
  - a. Delegation Regarding Items Not on the Agenda - Nil.
  - b. Delegations Regarding Items On the Agenda
    - i) St. Mary Catholic School Advisory Council regarding the Ad Hoc Elementary French Immersion Study Committee Recommendations - (Shawn Fuerth, Roger Bastien, Christine Zahara) - The delegation members brought forward the concerns about the Ad Hoc Committee's communication, stakeholder notification and consultation process; identified local issues and impacts of the proposed solution; and, proposed alternate options for the Board to consider prior to making a final decision.
    - ii) Delegation - Terry Marentette, Parent St. Mary Catholic Elementary School regarding the Ad Hoc Elementary French Immersion Study Committee Recommendations - As a parent of children attending St. Mary's elementary school, Mr. Marentette petitioned the Board consider keeping the French Immersion program at Holy Name Catholic Elementary School and retaining a single-track English program for students enrolled at St. Mary School in Maidstone.
    - iii) Delegation - Tammy Laforge, Parent St. Mary Catholic Elementary School regarding the Ad Hoc Elementary French Immersion Study Committee Recommendations - As a parent of children attending St. Mary's elementary school, Ms. Laforge petitioned the Board consider keeping the French Immersion program at Holy Name Catholic Elementary School as it is centrally located in the County, retaining a single-track English program at St. Mary School in Maidstone and consider a boundary adjustment to relieve accommodation pressures experienced in the English program at Holy Name school.

- iv) Delegation - Rene Deschamps, Holy Name Catholic School Advisory Council regarding the Ad Hoc Elementary French Immersion Study Committee Recommendations - Mr. Deschamps, Vice Chair of the Holy Name Catholic School Advisory Council identified several local issues and impacts of the proposed relocation of the French Immersion program currently located at Holy Name school and asked the Board to consider changing the boundary between Holy Name and St. Mary schools, to proceed with an addition at Holy Name as previously petitioned by the Holy Name school community and to defer the matter in order to have additional public meetings to obtain stakeholder input.
- v) Delegation - Tanya Jobin, Parent at St. Mary Catholic Elementary School, regarding the Ad Hoc Elementary French Immersion Study Committee Recommendations - As a parent of children attending St. Mary's elementary school, Ms. Jobin petitioned the Board to reconsider a permanent single-track French Immersion school at St. Mary School citing concerns about the long-term impact of relocating students in the English program at the Maidstone on the school community, families and parish.
- vi) Delegation - Dana O'Neil, Parent at St. Mary Catholic Elementary School, regarding the Ad Hoc Elementary French Immersion Study Committee Recommendations - As a parent of children attending St. Mary's elementary school, Ms. O'Neil petitioned the Board to defer their decision and consider other viable options including boundary adjustments in conjunction with marketing the French Immersion program at Holy Name or approving a permanent dual-track French Immersion and English program at St. Mary rather than single-track.

## 9. Action Items:

### a. Approval of Minutes

- i) Minutes of In-Camera Meeting, January 13, 2009  
**Moved by Trustee Holland and seconded by Trustee Soulliere that the minutes of the Committee of the Whole Board In-Camera meeting of January 13, 2009 be adopted as distributed. Carried.**
- ii) Minutes of Regular Meeting, January 13, 2009  
**Moved by Trustee DiMenna and seconded by Trustee Courtney that the minutes of the Regular Board meeting of January 13, 2009 be adopted as distributed. Carried.**

### b. Items from the Re-Convened In-Camera Meeting of January 13, 2009 and the In-Camera Meeting of January 27, 2009

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board re-convened a closed Committee of the Whole Board meeting on January 13, 2009 pursuant to the Education Act - Section 207, to consider specific real property matters, labour relations matters, and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. Trustee Porcellini declared a conflict of interest during the January 13, 2009 reconvened In-Camera Session and excused herself from the relevant discussion item. In addition, the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on January 27, 2009 pursuant to the Education Act - Section 207, to consider specific personnel, real property matters, labour relations matters, and other matters permitted or required to be kept private and confidential

under the Freedom of Information and Protection of Privacy Act.

**Moved by Trustee DiMenna and seconded by Trustee Holland that the recommendations and directions of the Committee of the Whole Board at its reconvened in-camera meeting of January 13, 2009 and its in-camera meeting of January 27, 2009 be approved. Carried.**

Vice Chair DiMenna made the following announcements:

From the re-convened in-camera meeting of January 13, 2009:

- receipt of a verbal report on the in-camera portion of the Audit Committee Meeting of January 7, 2009

From the in-camera meeting of January 27, 2009:

- receipt of the Administrative Staff Report, dated January 27, 2009
- appointment of Sam Sleiman to the position of *Acting* Administrator at Holy Names Catholic High School, effective January 29, 2009

- c. Report: Ad Hoc Elementary French Immersion Study Committee - Final Report (*Re-Numbered from 12b*) - A document providing revised Ad Hoc Committee and Implementation recommendations was distributed.

**ON THE REVISED AD HOC COMMITTEE RECOMMENDATIONS PRESENTED IT WAS: Moved by Trustee Soulliere and seconded by Trustee Janisse that the Board approve the following Ad Hoc Elementary French Immersion Committee recommendations:**

**The designation of St. Mary Elementary School as the permanent site for a single track French Immersion school with full-time JK/SK to commence in September 2009 (including Implementation Recommendations);**

***and*, that the Board approve the dissolution of the Ad Hoc Elementary French Immersion Committee in accordance with Board By-Law 4:03;**

***and*, that the Board approve the establishment of a system-wide standing French Immersion Committee which will develop Terms of Reference to be approved by the Board. Included in the Terms of Reference will be provisions for the Holy Name and St. Mary School Communities to advise the committee of ongoing issues and concerns with respect to the transition issues related to single/dual track French Immersion at the St. Mary Catholic school site. (NOTE: *Motion subsequently deferred by recorded vote.*)**

Discussion and debate was held on concerns and issues brought forward by the delegations that appeared at tonight's meeting. A motion to defer the matter was presented to provide time for additional stakeholder input from both school communities and explore the viability of some of the options suggested by tonight's delegations.

**ORIGINAL MOTION FOR DEFERRAL: Moved by Trustee Janisse and seconded by Trustee DiMenna that the matter be deferred to allow for the additional stakeholder input. (NOTE: *Motion subsequently amended.*)**

Following lengthy discussion and debate on the intent and effectiveness of a deferral, its potential impact on the French Immersion program for September 2009, and the type of additional data required from administration, an amended motion was presented and approved by the mover and seconder as follows.

**AMENDED MOTION FOR DEFERRAL: Moved by Trustee Janisse and seconded by Trustee DiMenna that the matter be deferred for one week to allow for the receipt of additional stakeholder input, and supplementary information from administration to include: additional financial data and statistics, background information on dual- vs. single-track language schools and feedback from the Town of Essex concerning the current property by-law prohibiting the use of portables; and, that a Special Public Board Meeting be held on February 3, 2009 at 6:00 p.m. for final disposition. (NOTE: The amended motion of deferral was split into two and put to question by recorded vote upon trustee request.)**

**Moved by Trustee Janisse and seconded by Trustee DiMenna that the matter be deferred for one week to allow for the receipt of additional stakeholder input, and supplementary information from administration to include: additional financial data and statistics, background information on dual- vs. single-track language schools and feedback from the Town of Essex concerning the current property by-law prohibiting the use of portables. Carried.**

**Recorded Vote: In Favour:** Trustees Janisse, Keane, DiMenna, Macri and Courtney  
**Opposed:** Trustees Holland, Soulliere and Porcellini

**Moved by Trustee Janisse and seconded by Trustee DiMenna that a Special Public Board Meeting be held on February 3, 2009 at 6:00 p.m. for final disposition. Carried.**

**Recorded Vote: In Favour:** Trustees Janisse, Soulliere, Keane, DiMenna, Porcellini, Macri and Courtney  
**Opposed:** Trustee Holland

10. Communications:

a. External (Associations, OCSTA, Ministry):

- i) Verbal Report: Ontario Catholic Schools Trustees' Association (OCSTA) Chairs, Vice-Chair and Director's Seminar - Chair Alexander reported that he, Vice Chair DiMenna and Director Berthiaume attended the OCSTA seminar on January 16 and 17 in Toronto. Trustees were advised that they can obtain copies of the seminar presentations from OCSTA's website.
- ii) Memorandum from the Ontario Catholic Schools Trustees' Association (OCSTA), dated January 15, 2009 re OCSTA Labour Relations Seminar  
**Moved by Trustee Janisse and seconded by Trustee Keane that the Board receive the Memorandum from the Ontario Catholic Schools Trustees' Association (OCSTA), dated January 15, 2009 re OCSTA Labour Relations Seminar as information. Carried.**

## b. Internal (Reports from Administration):

- i) Report: Administrative Staff Report  
**Moved by Trustee Macri and seconded by Trustee Courtney that the Board receive the *Administrative Staff Report* on hiring, retirement and resignation of staff dated January 27, 2009 for information. Carried.**
- ii) Report: 2008 - 09 Revised Estimates - Trustees received a report indicating that Ministry of Education requirements stipulate all school boards must submit Revised Estimates for their 2008-09 budgets based on actual October 31, 2008 enrolment numbers. The Revised Estimates for the Windsor-Essex Catholic District School Board were submitted to the Ministry on January 16, 2009.  
  
**Moved by Trustee Porcellini and seconded by Trustee DiMenna that the Board receive the 2008-09 Revised Estimates report as information. Carried.**
- iii) Report: Trustee Attendance July – December 2008  
**Moved by Trustee DiMenna and seconded by Trustee Keane that the Board receive the report *Trustee Attendance – August to December 2008* as information. Carried.**

11. Unfinished Business: Nil.

## 12. New Business:

## a. Field Trips:

- i) F. J. Brennan Catholic High School - Quebec City  
**Moved by Trustee Janisse and seconded by Trustee Keane that the Board approve the F. J. Brennan Catholic High School field trip to Quebec City, Quebec from Monday, May 4 – Thursday, May 7, 2009. Carried.**
- ii) Assumption College Catholic High School - Cedar Point  
**Moved by Trustee Janisse and seconded by Trustee Keane that the Board approve the Assumption College Catholic High School Field trip to Cedar Point scheduled for Monday, May 18, 2009. Carried.**
- iii) St. Joseph's Catholic High School - Kalamazoo, Michigan  
**Moved by Trustee Janisse and seconded by Trustee Keane that the Board approve the St. Joseph's Catholic High School field trip to Kalamazoo, Michigan from Tuesday, March 3 to Saturday, March 7, 2009. Carried.**

b. Report: Ad Hoc Elementary French Immersion Study Committee - Final Report (*This item was renumbered and discussed under 9c.*)

## 13. Committee Reports:

- a. Report: Audit Committee Meeting of January 7, 2009 - Administration will follow-up on a clerical correction to the meeting notes.  
**Moved by Trustee Holland and seconded by Trustee Janisse that the Board receive the Notes from the Audit Committee Meeting of January 7, 2009 as information. Carried.**

- b. Report: Special Education Advisory Committee Meeting of December 11, 2008  
**Moved by Trustee DiMenna and seconded by Trustee Soulliere that the Board receive the Minutes of the December 11, 2008 Special Education Advisory Committee meeting as information. Carried.**
14. Notice of Motion: Nil.
15. Remarks and Announcements:
- a. Chairperson Alexander indicated he had no comments this evening.
- b. Director of Education Berthiaume provided comment on the following activities that support the four pillars of the Board's strategic plan: student achievement initiatives, Catholic faith formation, community partnerships, and employee development; and, advised trustees on the dates for JK and SK registration activities.
- c. Board Chaplain Fr. Brunet commented on a recent local cable television program he saw describing the International Baccalaureate Programme offered at Assumption College Catholic High School.
16. Remarks/Questions by Trustees
- Trustee Janisse thanked all delegations present tonight for their input into the proposed recommendations for the provision of elementary French Immersion for county students and asked to be advised of any meetings on the matter during the upcoming week.
  - Trustee Holland commented on the activities of the East Windsor Accommodation Review Committee and thanked administration for their support of the local programs offered by the Diocese of London's St. Peter's Institute for Catholic Formation.
  - Trustee Soulliere inquired into receiving a status report on the board's 2008 Capital Plan.
  - Trustee Keane asked his fellow trustees to keep equity in mind when considering transportation provisions for the proposed French Immersion program.
  - Trustee DiMenna thanked members of Holy Name Catholic School Advisory Council for attending tonight's meeting and providing their input.
  - Trustee Porcellini thanked all parents for coming out tonight, inquired into the status of the information she previously requested about the cost of the International Baccalaureate Programme, and congratulated St. Angela school on their celebrations of St. Angela Merici day.
  - Trustee Macri commented on the evening's proceedings in relation to the Ad Hoc Elementary French Immersion Study Committee - Final Report.
  - Student Trustee Lau conveyed his gratefulness for having the opportunity to participate in the board's International Baccalaureate Programme.
17. Pending Items: Nil.

18. Continuation of In-Camera - The Board reconvened to In-Camera Committee of the Whole meeting following adjournment.
19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor at 7:00 p.m.)
  - Special Board Meeting - Tuesday, February 3, 2009 at 6:00 p.m.
  - Tuesday, February 10, 2009
  - Tuesday, February 24, 2009
  - Tuesday, March 10, 2009
  - Tuesday, March 31, 2009
  - Tuesday, April 14, 2009
  - Tuesday, April 28, 2009
  - Tuesday, May 12, 2009
  - Tuesday, May 26, 2009
  - Tuesday, June 9, 2009
  - **Monday**, June 22, 2009
20. Closing Prayer - Fr. Brunet closed the meeting with a prayer.
21. Adjournment - There being no further business, the Regular Board meeting of January 27, 2009 adjourned at 10:13 p.m.

*Not approved.*

***Fred Alexander***  
*Board Chairperson*

***Joseph Berthiaume***  
*Director of Education & Secretary-Treasurer*





1325 California Avenue  
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CHAIRPERSON: Fred Alexander  
DIRECTOR OF EDUCATION: Joseph Berthiaume

**SPECIAL BOARD MEETING  
Tuesday, February 3, 2009 at 6:00 p.m.  
Windsor Essex Catholic Education Centre  
John Paul II Boardroom**

**MINUTES**

**PRESENT**

**Trustees:**

F. Alexander, Chair	P. Keane
M. DiMenna, Vice-Chair	J. Macri
B. Holland ( <i>participated electronically</i> )	S. Porcellini
C. Janisse	L. Soulliere
C. Resendes, Student Trustee	
N. Lau, Student Trustee	
Rev. L. Brunet, Board Chaplain	

**Regrets:**

J. Courtney, Trustee  
J. Berthiaume, Director of Education

**Administration:**

M. Iatonna (Resource)	J. Bumbacco
C. Geml	E. Byrne
P. Picard	P. Littlejohns
L. Staudt	P. Murray
Thérèse Barichello	S. O'Hagan-Wong

**Recorder:**

D. Steffens

1. Call To Order - Chair Alexander called the meeting to order at 6:03 p.m.
2. Opening Prayer - Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance - Trustee Courtney sent regrets due to illness. Trustee Holland participated electronically. Director Berthiaume sent regrets due to his vacation schedule. Superintendent Iatonna provided administrative resource.
4. Approval of Agenda

**Amendments:**

- Addition: 7a (i) Delegation - St. Mary Catholic School Advisory Council (Shawn Fuerth and Roger Bastien) regarding agenda item 8a Ad Hoc Elementary French Immersion Study Committee Recommendations

- Addition: 7a (ii) Delegation - Vittoria Conciatori-Fortier, Parent St. Mary Catholic Elementary School regarding agenda item 8a Ad Hoc Elementary French Immersion Study Committee Recommendations
- Addition: 7a (iii) Delegation - Rene Deschamps, Vice Chair of the Holy Name Catholic School Advisory Committee regarding agenda item 8a Ad Hoc Elementary French Immersion Study Committee Recommendations

**Moved by Trustee DiMenna and seconded by Trustee Soulliere that the February 3, 2009 Special Board meeting agenda be approved as amended. Carried.**

5. Questions Pertaining to Agenda - None.
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act. - None.
7. Delegations:
  - a. Delegations Regarding Items On the Agenda
    - i. St. Mary Catholic School Advisory Council (Shawn Fuerth and Roger Bastien) regarding agenda item 8a Ad Hoc Elementary French Immersion Study Committee Recommendations
 

Members of the delegation thanked the Board for deferring their decision last meeting and thereby allowing the school community time to gain a better understanding of the issues surrounding the recommendations. The delegation confirmed the majority of parents are now accepting the prospect of a French Immersion program located at St. Mary with renewed hope for the future vitality of the Maidstone school community. The delegation brought forward several factors raised by members of the school community over the course of the past week for the Board's consideration should the recommendation be approved.
    - ii. Vittoria Conciatori-Fortier, Parent St. Mary Catholic Elementary School regarding agenda item 8a Ad Hoc Elementary French Immersion Study Committee Recommendations
 

As parents of children attending St. Mary's elementary school, Mr. and Mrs. Fortier thanked trustees for amending the original committee recommendations to address some of the concerns raised by the affected school communities. The delegation indicated their support of the proposed single-track French immersion program as recommended, and encouraged trustees to vote in favour.
    - iii. Rene Deschamps, Vice Chair of the Holy Name Catholic School Advisory Committee regarding agenda item 8a Ad Hoc Elementary French Immersion Study Committee Recommendations
 

Mr. Deschamps, as Vice Chair of the Holy Name Catholic School Advisory Council and as a parent of children attending Holy Name school questioned the rationale to initially locate the French Immersion program at Holy Name despite the accommodation pressure that was apparent at that time, and commented on the subsequent impact of moving the program on both school communities. The delegation petitioned trustees to monitor the enrolment at Holy Name Catholic Elementary School and to move quickly to address its accommodation needs.

## 8. Item:

- a. Deferred Report (*as revised*) from the January 27, 2009 Regular Board Meeting:  
Ad Hoc Elementary French Immersion Study Committee - Final Report

Trustees considered the final report from the Ad Hoc Elementary French Immersion Study Committee that was deferred from the January 27, 2009 Regular Board Meeting in order to follow-up on concerns raised by both school communities affected, to receive additional data from administration and to study the revised proposal.

Administration provided an overview of the stakeholder meetings that have been held over the last week, provided information on a single- versus dual-track French Immersion program and provided additional rationale for selecting St. Mary Elementary School as the permanent site.

Trustees entered into a period of discussion and debate, seeking clarification from administration on the cost effectiveness and program viability of “grandfathering” existing students enrolled in French Immersion at Holy Name Elementary School, transportation costs and student pick up locations, the potential for future accommodation pressures / expansion opportunities at St. Mary, the need to address the student capacity issue at Holy Name, the possibility of opening the St. Mary catchment area to include interested Catholic ratepayers in South Windsor as an option in alleviating accommodation pressures at St. Anne French Immersion, and the on-going role of the principal assigned to lead the implementation process. Administration confirmed that existing French Immersion students at Holy Name whose parents elect to stay at Holy Name to receive instruction in the English language will receive additional Learning Support Services, if needed, to assist in their transition.

**Moved by Trustee Janisse and seconded by Trustee Porcellini that the Board approve the following Ad Hoc Elementary French Immersion Committee recommendations:**

**The designation of St. Mary Elementary School as the permanent site for a single track French Immersion school with full-time JK/SK to commence in September 2009 (including Implementation Recommendations);**

**and, that the Board approve the dissolution of the Ad Hoc Elementary French Immersion Committee in accordance with Board By-Law 4:03;**

**and, that the Board approve the establishment of a system-wide standing French Immersion Committee which will develop Terms of Reference to be approved by the Board. Included in the Terms of Reference will be provisions for the Holy Name and St. Mary School Communities to advise the committee of ongoing issues and concerns with respect to the transition issues related to single/dual track French Immersion at the St. Mary Catholic school site. Carried unanimously.**

*Upon request, a recorded vote was taken. In favour:* Trustees Janisse, Soulliere, Keane, DiMenna, Porcellini, Macri and Holland. Student Trustee Lau requested that his support of the recommendation be noted.

Implementation recommendations, noted in the above approval, include:

1. The immediate commencement of planning for the transition of the St. Mary School site to a single track French Immersion school.
2. Full day French Immersion Junior and Senior Kindergarten at St. Mary Elementary School to begin in September 2009, with on-site before and after school child-care.
3. The approval of an open boundary for French Immersion at St. Mary Elementary School for all County schools effective the start of the 2009-2010 school year.
4. A dual track French Immersion/English Language Instruction program will be provided at St. Mary Elementary from Grades 1 – 8 effective September, 2009. In each succeeding year, one English Language grade will be eliminated. (i.e. 2010-11 – grade 1, 2011-12 – grade 2, etc.)
5. Effective for the 2009-2010 school year, the Holy Name School site Junior Kindergarten to Grade 8 will be English language.
6. The transfer of existing French Immersion students in Grades 1 to 3 from Holy Name School (Essex) to St. Mary School (in Grades 2 to 4 in 2009-2010).
7. A parent of any French immersion student transferring from Holy Name to St. Mary who has an older child in an English language grade at Holy Name may elect to transfer that student to the St. Mary English track. Transportation will be provided by the Board.
8. Transportation for French Immersion students will be provided from centralized locations outside the Holy Name and St. Mary boundaries pending enrolment numbers.
9. Principal Barichello will submit regular status reports to administration and the Board on the planning and implementation of the St. Mary French Immersion School site.

9. Remarks/Questions by Trustees

- Chair Alexander conveyed his appreciation to the Ad Hoc Committee members, administration, the delegations and school communities for their work and input into this initiative.
- Trustee Janisse inquired into the process for providing a response to the St. Mary school community regarding the points raised by the delegation. Chair Alexander indicated the concerns and suggestions will be referred to the new French Immersion Committee for their advisement to the Board.
- Trustee Soulliere asked if an administrative report could be provided regarding the accommodation issues that remain at Holy Name Catholic Elementary School, to include the viability of providing some leniency in providing approval for out-of-boundary requests from parents in the Holy Name catchment area who wish to enrol their children at St. John Evangelist Elementary School.
- Trustee Keane congratulated St. Mary and Holy Name of Jesus parents on their active parish involvement.

- Trustee DiMenna indicated that she would like to see the new French Immersion Committee struck as soon as possible with representation from both Holy Name and St. Mary parents.
  - Trustee Porcellini thanked parents and delegations for attending tonight's meeting, thanked the Chair for his visit to St. Anne French Immersion Elementary School, and extended an invitation to everyone to attend a fundraising dinner for a St. Anne French Immersion family whose parent is facing a serious illness.
  - Trustee Macri congratulated and extended his best wishes to the parents and families of St. Mary and Holy Name school communities.
  - Trustee Holland asked that the Board consider East Windsor schools when exploring options to alleviate accommodation pressures at St. Anne French Immersion.
10. Closing Prayer - Fr. Brunet closed the meeting with a prayer.
11. Adjournment - There being no further business, the Special Board meeting of February 3, 2009 adjourned at 7:37 p.m.

*Not approved.*

***Fred Alexander***  
*Board Chairperson*

***Mario Iatonna***  
*Superintendent of Business & Administrative Resource*

***Joseph Berthiaume***  
*Director of Education & Secretary-Treasurer*



1325 California Avenue  
 Windsor, ON N9B 3Y6  
 CHAIRPERSON: Fred Alexander  
 DIRECTOR OF EDUCATION: Joseph Berthiaume

**Meeting Date:**  
 February 10, 2009

**BOARD REPORT**

**Public**  **In-Camera**

**PRESENTED FOR:** Information  Approval

**PRESENTED BY:** Senior Administration

**SUBMITTED BY:** Joseph Berthiaume, Director of Education  
 P. Picard, Superintendent of Human Resources  
 J. Bumbacco, Assistant Superintendent, Human Resources  
 P. Littlejohns, Manager of Human Resources

**SUBJECT:** ADMINISTRATIVE STAFF REPORT

**RECOMMENDATION:**

That the Board receive the *Administrative Staff Report* on hiring, retirement and resignation of staff dated February 10, 2009 for information.

**SYNOPSIS:**

**BACKGROUND COMMENTS:**

**FINANCIAL IMPACT:**

**TIMELINES:**

**APPENDICES:**

- Administrative Staff Report dated February 10, 2009

**REPORT REVIEWED BY:**

<input checked="" type="checkbox"/> EXECUTIVE COUNCIL	Review Date:	February 2, 2009
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date:	February 3, 2009
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date:	--

February 10, 2009

**Windsor-Essex Catholic District School Board  
Administrative Staff Report**

	<b>Employee Name</b>	<b>Position</b>	<b>Date</b>
<b>HIRING:</b>			
	Silvia Muldoon	Elementary Teacher	February 2, 2009
	Hrvoje Malovich	Occasional Teacher	February 2, 2009

**RESIGNATION:**

<b>RETIREMENT:</b>	Gregory Knight	Secondary Teacher	January 31, 2009
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**OTHER:**



1325 California Avenue  
 Windsor, ON N9B 3Y6  
 CHAIRPERSON: Fred Alexander  
 DIRECTOR OF EDUCATION: Joseph Berthiaume

**Meeting Date:**  
 February 10, 2009

## BOARD REPORT

**Public**  **In-Camera**   
**PRESENTED FOR:** Information  Approval   
**PRESENTED BY:** Senior Administration  
**SUBMITTED BY:** Joseph Berthiaume, Director of Education  
 Mario latonna, Superintendent of Business  
**SUBJECT:** **2009-10 BUDGET SCHEDULE**

**RECOMMENDATION:**

**That the Board receive the report on the 2009-10 Budget Schedule as information.**

**SYNOPSIS:**

In order to provide an orderly process for the preparation of the 2009-10 Budget, a proposed schedule has been developed.

**BACKGROUND COMMENTS:**

The proposed 2009-10 Budget Schedule is outlined in the attached Appendix A. It includes steps for soliciting input from school councils, committees and the general public. It also contains required consideration by the Audit Committee and the Board prior to ultimate approval of the budget by the Board.

**FINANCIAL IMPLICATIONS:**

Not applicable

**TIMELINES:**

Timelines are noted in the attached Appendix A.

**APPENDICES:**

Appendix A – 2009-10 Budget Schedule

**REPORT REVIEWED BY:**

<input checked="" type="checkbox"/> EXECUTIVE COUNCIL	Review Date:	February 2, 2009
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date:	February 2, 2009
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date:	--



**APPENDIX A****2009-10 BUDGET SCHEDULE**

(Revised: January 27, 2009)

- February 2, 2009** - commencement of budget preparation by administration
- March 23, 2009** - submission of initial draft budget to Executive Council for review and comment
- April 1, 2009** - provision of the revised draft budget to individual Trustees for review and comment
- April 7, 2009** - consideration of the draft budget by the Audit Committee
- approval by the Audit Committee to provide the draft budget to the Special Education Advisory Committee, school councils and the general public to solicit input
- April 9, 2009** - submission of the revised draft budget to the Special Education Advisory Committee for review and comment
- May 22, 2009** - final day for receiving comments from all parties on the budget
- June 9, 2009** - consideration of the final draft budget by the Board
- June 23, 2009** - approval of the final budget by the Board
- June 26, 2009** - submission of the budget to the Ministry of Education
- October 31, 2009** - compilation of actual enrolments to be used in providing revised budget estimates to the Ministry of Education
- November 27, 2009** - submission of revised budget estimates, based on October 31, 2009 actual enrolments, to the Ministry of Education

**NOTES:**

1. Dates are tentative and are subject to change.
2. The Ministry has yet to establish timelines for submissions by Boards. The dates shown are based on the experience of prior years and may change once the Ministry announces the timelines applicable to the 2009-10 Budget.
3. The Ministry of Education is not expected to announce its grants for student needs and other budget targets for several weeks. These announcements may impact the budget schedule.



1325 California Avenue  
 Windsor, ON N9B 3Y6  
 CHAIRPERSON: Fred Alexander  
 DIRECTOR OF EDUCATION: Joseph Berthiaume

**Meeting Date:**  
 February 10, 2009

## BOARD REPORT

**Public**  **In-Camera**   
**PRESENTED FOR:** Information  Approval

**PRESENTED BY:** Senior Administration

**SUBMITTED BY:** Joseph Berthiaume, Director of Education  
 Mario Iatonna, Superintendent of Business

**SUBJECT:** **FUNDRAISING PRINCIPAL REPORTING COMPLIANCE - FOLLOW-UP REPORT**

**RECOMMENDATION:**

**That the Board receive the Fundraising Principal Reporting Compliance - Follow-up Report as information.**

**SYNOPSIS:**

A report on fundraising compliance in accordance with Board Policy SC:02 for the 2007-08 school year was considered by the Board on January 13, 2009. Additional information, not included in the original report, on the method of reporting to school communities has now been compiled and is being submitted in this report.

**BACKGROUND COMMENTS:**

Board Policy SC:02 Fundraising provides for compliance reporting as follows:

***Policy Clause 11. An annual financial summary of all fundraising activities conducted during the previous school year shall be presented to the school community and submitted to the Superintendent of Education by the Principal and the School Council no later than October 31. The following reports are required to be used:***

- ***Form B - School Council Fundraising Activities: Annual Summary Record***
- ***The "Detailed Category Summary" from the School Banking Program***

It had previously been reported that all annual financial summaries had been provided by Principals to their respective Superintendents of Education. It has now been confirmed that all school communities have also been supplied with this information through various means including provision to school council chairs and school councils, placement on school websites and/or inclusion in school newsletters.

**Procedure Clause 3.4 (School Funds Account) On October 31st, the bank reconciliation and the "Detailed Category Summary - All Transactions to Date" shall be signed by the Principal and the School Council Chair and submitted to the Superintendent of Business with a copy to the School Council.**

It had previously been reported that all reconciliations and summaries had been provided by Principals to the Superintendent of Business. It has now been confirmed that all school councils have also been supplied with this information through direct provision to school council chairs and/or by presentation at a school council meeting.

**Procedure Clause 3.6 (School Council Funds Account) At the end of the school year, the bank reconciliation of the School Council Account and the detailed general ledger of all transactions for the year shall be submitted to the School Council, the Principal and the Superintendent of Business.**

It had previously been reported that 41 out of 50 bank reconciliations and 42 out of 50 ledgers had been provided by school council chairs to their Principals and to the Superintendent of Business. It has now been confirmed that all school council chairs have since supplied this information.

As noted in the previous Board report, a process is being implementing whereby school bank account activity reports will be emailed to the respective Councils' email accounts on a quarterly basis. The Councils will then be able to view electronically the summaries of how school funds are being raised and spent. In addition, an update of the fundraising policy is anticipated in order to better streamline the reporting of information to all parties, including to the Board.

**FINANCIAL IMPLICATIONS:**

Not applicable.

**TIMELINES:**

Not applicable.

**APPENDICES:**

N/A

**REPORT REVIEWED BY:**

<input checked="" type="checkbox"/>	EXECUTIVE COUNCIL	Review Date:	February 2, 2009
<input checked="" type="checkbox"/>	SUPERINTENDENT	Approval Date:	February 2, 2009
<input checked="" type="checkbox"/>	DIRECTOR OF EDUCATION:	Approval Date:	--



1325 California Avenue  
 Windsor, ON N9B 3Y6  
 CHAIRPERSON: Fred Alexander  
 DIRECTOR OF EDUCATION: Joseph Berthiaume

**Meeting Date:**  
 February 10, 2009

## BOARD REPORT

**Public**  **In-Camera**   
**PRESENTED FOR:** Information  Approval   
**PRESENTED BY:** Senior Administration  
**SUBMITTED BY:** Joseph Berthiaume, Director of Education  
 Mario latonna, Superintendent of Business  
**SUBJECT:** **LEGAL SERVICES – DECEMBER 2008**

**RECOMMENDATION:**

**That the Board receive the report Legal Services – December 2008 as information.**

**SYNOPSIS:**

By the terms of the agreement with the Board, the Board’s solicitor, Shibley Righton LLP, is required to report fees and services on a regular basis.

**BACKGROUND COMMENTS:**

This report is supported by documentation that has been provided to and reviewed by Senior Administration. Records provided indicate hourly rates, time billed, description of services and total amount invoiced.

**FINANCIAL IMPACT:**

For the month of December 2008 legal fees submitted are as follows:

*Real Estate and Property Matters	\$2,910.00
*Labour (incl. Grievances, Contract Administration and Arbitration)	\$6,825.00
*Litigation (inc. OLRB Hearings, Spec Ed., Human Rights and Safe School Issues)	\$0.00
*Contract Negotiations	\$0.00
*Other Misc. (On-going Legal Advice and Consultation)	\$710.00

**TOTAL** **\$10,445.00**

The above fees do not include disbursements and GST.

**TIMELINES:** N/A

**APPENDICES:** None

**REPORT REVIEWED BY:**

- EXECUTIVE COUNCIL
- SUPERINTENDENT
- DIRECTOR OF EDUCATION:

Review Date: January 26, 2009  
Approval Date: January 27, 2009  
Approval Date: January 28, 2009



1325 California Avenue  
 Windsor, ON N9B 3Y6  
 CHAIRPERSON: Fred Alexander  
 DIRECTOR OF EDUCATION: Joseph Berthiaume

**Meeting Date:**  
 February 10, 2009

## BOARD REPORT

**Public**  **In-Camera**

**PRESENTED FOR:** Information  Approval

**PRESENTED BY:** Senior Administration

**SUBMITTED BY:** Joseph Berthiaume, Director of Education  
 Linda Staudt, Superintendent of Education

**SUBJECT:** **CATHOLIC CENTRAL CATHOLIC HIGH SCHOOL**  
**- Field Trip to Chicago, Illinois**

**RECOMMENDATION:**

**That the Board approve the Catholic Central Catholic High School field trip to Chicago, Illinois from Thursday, May 7 – Saturday, May 9, 2009.**

**SYNOPSIS:** In accordance with Board Policy SC:04 Field Trips, this report seeks Board approval for 70 grade 9 to 12 music students to visit Chicago, Illinois in order to participate in the live musical performance. Along with cultural enrichment of a musical city, the trip will provide a great learning experience for these students.

**BACKGROUND COMMENTS:** This field trip request is in compliance with the Field Trip policy.

**FINANCIAL IMPACT:** Approximately \$450.00 per student.

**TIMELINES:** Thursday, May 7 – Saturday, May 9, 2009.

**APPENDICES:**

- Request for Approval of Field Trip - Form A
- Field Trip Proposal Letter
- Itinerary and Learning Enrichment Activity Summary

**REPORT REVIEWED BY:**

<input checked="" type="checkbox"/> EXECUTIVE COUNCIL	Review Date:	February 2, 2009
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date:	February 2, 2009
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date:	--

Fwd: follow-Celeste DiPonio  
Title: Field Trip/Excursion Approval Form : Windsor-Essex CDSB

Thursday, January 29, 2009 9:36:13 AM  
Page 1 of 2



### Windsor-Essex Catholic District School Board Field Trip Approval Form

SC:04 Form A 2008 v.1

▼ Subject: Field Trip/Excursion Approval Form  
To: **D Steffens**

From: **Celeste DiPonio**  
 Linda Staudt  
 Grant Bergeron

Teacher:	Grant Bergeron	School:	Catholic Central High School
Destination Name:	Chicago, Illinois	Name of Carrier:	Badder Bus Lines
Mode of Transportation:	Highway Coach	Travel Company Involved:	Ellison Travel & Tours
Departure Date:	Thu, May 07, 2009 <input type="text"/>	Return Date:	Sat, May 09, 2009 <input type="text"/>
Time of Departure from School:	7:00am	Approximate Time of Return to School:	8:00pm
Number of Male Students:	30	Number of Female Students:	40
Total Cost Per Student:	\$450.00	Personal Cost Per Student:	n/a
Grade of Students:	9-12	Number of Supervisors: Male:	3
		Female:	4

Purpose of Trip/Excursion: School bands and choir to perform in front of live audiences.

Relationship to Students' Program/Course: *Maximum 200 characters.*

Live musical performances are an integral component to all high school music courses. Along with the cultural enrichment of a musical city such as Chicago, this trip provides a great learning experience

Pre-Trip/Excursion Preparation(s) by Students: *Maximum 200 characters.*

- \* Year-long musical preparation of the planned selections for the live performances by the bands and choir.
- \* Fundraising within the music program to assist students in offsetting related costs.

Follow-up Activities Planned: *Maximum 200 characters.*

- \* Reflection on the musical performances and cultural experiences enjoyed while on tour.

If activity is occurring over a weekend Indicate plans for students to attend a eucharistic celebration:

- \* The itinerary of this trip has the students returning home on Saturday evening. Mass to be attended on S...

Date Submitted:	Tue, Jan 27, 2009	<input type="text"/>	Teacher:	Grant Bergeron
Approval Date:	Tue, Jan 27, 2009	<input type="text"/>	Principal:	Darlene Kennedy
Approval Date:	Thu, Jan 29, 2009	<input type="text"/>	Superintendent:	Linda Staudt
Approval Date:		<input type="text"/>	Trustee (per SO):	

**For Same Day Local/Regional Trips/Excursions, submit request to Principal 2 weeks prior to trip/excursion. For Multiple Days Local/Regional Trips/Excursions, submit request to Superintendent 4 weeks prior to trips/excursions. For Special Trips/Excursions, submit request to Superintendent for Board approval 8 weeks prior to trip/excursion.**

Send signed form to School Superintendent, school should retain a copy, Superintendent will return copy upon approval of trip/excursion. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, 1989, information in forms and documents pertaining to a student registered/enrolled within the Windsor-Essex Catholic District School Board is collected under the legal authority of the Education Act and its Regulations and the Ontario Student Record Guideline, 2000.

# CATHOLIC CENTRAL HIGH SCHOOL

441 Tecumseh Rd. E., Windsor, ON N8X 2R7 Tel. (519) 256-3171 Fax (519) 256-6691



Windsor-Essex Catholic District School Board

*"Learning Together In Faith and Service"*

*Mr. Pat Hickson*  
Vice-Principal

*Ms. Darlene Kennedy*  
Principal

*Mr. Ron Innocente*  
Vice-Principal



January 27, 2009

Linda Staudt, Superintendent  
Windsor Essex Catholic District School Board

Dear Linda,

Please find enclosed the appropriate materials to support my **"Request for Approval of Field Trip"** form. (SC:04 Form A). Preliminary plans are being made for the music students of Catholic Central High School to travel to and perform in Chicago, Illinois from May 7 – 9, 2009. For your information, I have included a draft copy of our itinerary outlining travel, meals, events and performance information. I trust that you will find everything in order to present to the board for approval. Please contact me if there are any questions or concerns.

Sincerely,

Grant Bergeron  
Arts Department Head,  
Catholic Central HS

Cc Darlene Kennedy, principal





311 Main Street, P.O. Box 1990  
Exeter, Ontario, Canada N0M 1S7  
Tel: (519) 235-2000 Fax: (519) 235-2061

www.ettravel.com

255 West 1<sup>st</sup> Street, Suite #116  
North Vancouver, BC, Canada V7M 3G8  
Tel: (604) 983-2470 Fax: (604) 983-2471

## CATHOLIC CENTRAL HIGH SCHOOL PERFORMING TOUR TO CHICAGO MAY 7 - 9, 2009

### Revised Itinerary – January 24, 2009

*Note: It is the responsibility of all participants to be in possession of the correct documentation required to cross the border into the USA. Failure to do so will result in participants being denied entry at the border and returned home at the expense of the individual.*

#### Day 1 – Thursday May 7

**D**

- 7:00am - **2 - 47 passenger coaches from Badder Bus Lines** will arrive at Catholic Central High School to load luggage and band equipment
- 7:30am - board the coaches and depart Windsor for **Chicago**
- a stop will be made to purchase lunch
- turn your watches back 1 hour when crossing into Illinois
- 2:00pm - on arrival in downtown you will be let off to stroll on Michigan Avenue in your chaperoned groups
- 2:30pm - report to the **Wendella boat dock** – North side of the river at the Wrigley Building
- 3:00pm - enjoy a **narrated cruise** on the river and out into the lake – you will see the city from a different perspective and how unique some of the buildings are
- 4:30pm - return to the dock - meet the coaches in front of the Wrigley Building - board the coaches and transfer to dinner
- 5:30pm - **dinner at Giordano's on Randolph**
- 6:30pm - board the coaches and transfer to the theatre
- 7:00pm - arrive at the **Bank of America Theatre**
- 7:30pm - enjoy a **Broadway musical performance of Jersey Boys** – this 2006 Tony® Award-winning best musical that takes you up the charts, across the country and behind the music of Frankie Valli and The Four Seasons. (running time 2 hours and 40 minutes, including intermission)
- your coaches will leave you at the theatre and the drivers will go to your hotel
- 10:15pm - following the show **local coaches** are waiting to transfer you to your hotel in Westchester, IL
- 11:00pm - check in to the **Hampton Inn** for a **3 night stay**
- settle in your rooms after a long day (your bags will be in your rooms)
- **night security** arranged from 11:00pm – 6:00am

continued....

-2-

**Day 2 – Friday May 8****B/D**

- 8:00am - **breakfast** at the hotel
- 9:00am - board coaches and depart for your performance location
- arrive and prepare for your performance
- 10:30am - **performance by the Catholic Central High School Concert Band and Choir**
- 11:30am - performance ends and you will pack up
- 12:00pm - board the coaches and continue into Chicago
- 12:30pm - arrive at Navy Pier with time to purchase lunch in the food court and do some shopping and exploring
- 2:30pm - meet your coaches in front of the Family Pavilion and depart for the John Hancock Centre
- 3:00pm - enjoy a **audio tour** and ride the elevator to the top of the **John Hancock Center** for a great view from the 94<sup>th</sup> floor – see Chicago from atop one of the worlds tallest buildings – this is Chicago’s only open air viewing deck 1,000 feet above Michigan Avenue offering an incomparable view of the city and a history wall, an informative and photographic tale of Chicago’s rise from swamp to metropolis
- 4:30pm - board the coaches and transfer to dinner
- 5:00pm - enjoy **dinner and jazz at Andy’s Jazz Club**
- 6:45pm - depart the restaurant and walk to where your coaches are waiting
- 7:00pm - arrive at your “hijack location” (**610 North Clark Street – Clarke Street between Ontario and Ohio Streets**) where you will meet your **tour guides** (hijackers) for this evening’s **Untouchable Tour** “gangsters” stake out the facts and shake down the fun on a **2 hour theatre-on-wheels** tour of the hot spots and hit spots made famous by Chicago crime legends of the 1920’s and 1930’s
- 9:00pm - your tour ends and you will return to the hotel
- **night security** arranged from 11:00pm – 6:00am

**Day 3 – Saturday May 9****B/D**

- 7:00am - **breakfast** at the hotel
- 8:15am - board the coaches and transfer into the city
- 9:00am - enjoy a self-guided visit at the Field Museum of Natural History - considered one of the finest natural history museums in the world. It even gained national acclaim when Steven Spielberg made it the home base for the esteemed archaeologist in his Indiana Jones movies.
- come face to face with Sue, the world’s largest and most complete T. Rex.
- 10:45am - meet at the entrance and walk as a group across to the **John G Shedd Aquarium** (Oceanarium is closed for renovation/repair)
- 11:00am - enjoy a **self-guided visit** to **The John G Shedd Aquarium** - created with a mandate to study, protect and exhibit all aquatic life and help visitors to learn about the natural world
- purchase lunch in the café in small groups (suggest you begin just before noon)
- 1:00pm - board the coaches and depart for **Windsor**
- turn your watches ahead 1 hour when leaving Illinois
- a stop to purchase dinner will be made enroute
- 7:30pm - estimated arrival time at Catholic Central High School
- welcome home

**B - Breakfast / L - Lunch / D - Dinner - denote meals included in tour cost**



1325 California Avenue  
 Windsor, ON N9B 3Y6  
 CHAIRPERSON: Fred Alexander  
 DIRECTOR OF EDUCATION: Joseph Berthiaume

**Meeting Date:**  
 February 10, 2009

## BOARD REPORT

**Public**  **In-Camera**

**PRESENTED FOR:** Information  Approval

**PRESENTED BY:** Senior Administration

**SUBMITTED BY:** Joseph Berthiaume, Director of Education  
 Linda Staudt, Superintendent of Education

**SUBJECT:** **WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD  
 SYSTEM PRIORITIES 2009-2014**

**RECOMMENDATION:**

**That the Board approve the Windsor-Essex Catholic District School Board System Priorities 2009-2014.**

**SYNOPSIS:** At the beginning of 2008-2009 school year a consultation process was undertaken to re-visit the Board’s original strategic plan “*Blueprint for the Future*”: System Priorities 2001-2006 (Appendix A). As part of the consultation process, feedback was requested from employees, School Councils and parishes. All input received was reviewed and refinements were made to the original document. The final report Windsor-Essex Catholic District School Board System Priorities 2009-14 (Appendix B) identifies the system priorities for the next five years.

**BACKGROUND COMMENTS:** During the 2000-2001 school year a Strategic Planning Committee was formed to develop a Board Strategic Plan. Members of the Planning Committee including Senior Administration, Trustees, Federation Presidents, City and County community leaders, teachers and former students. During a very extensive and far reaching consultative process the committee identified four pillars that would serve as the Board’s System Priorities:

- Faith Development,
- Communication,
- Student Achievement
- Employee Development.

Subcommittees were subsequently established to identify the key goals for each System Priority. On September 11, 2001 the Board of Trustees approved the Board’s “*Blueprint for the Future*” System Priorities 2001-2006. Although the priorities and goals identified were to be in place until 2006, they have continued to the present.

At the beginning of this school year a review of the Board's System Priorities was initiated. A process similar to that currently in place to review existing Board Policies and Procedures was followed. An Ad Hoc Working Group was brought together to suggest possible refinements to the Board's Strategic Priorities to reflect the present and future needs of the board and its students. One of the main refinements suggested was that the original four pillars be reduced to two foundations:

- Faith Development and
- Student Achievement.

The purpose of this change was to clearly identify **Faith Development** and **Student Achievement** as the primary focus of the board. This proposed model views the pillars of Communication and Employee Development as integral components of both foundations.

Feedback on the refined model was requested from board employees, School Councils and parishes. Input received was reviewed and considered. The following are the goals identified within the two foundations of Faith Development and Student Achievement:

### **FAITH DEVELOPMENT**

- We seek to make Catholic faith integral to all aspects of our lives and learning.
- We provide meaningful and ongoing Catholic faith formation for all students and employees.
- We foster, through *Our Journey to Holiness\**, a spirit of kindness, compassion and service to the community.
- We create, in all our places of learning and labour, welcoming, inclusive and safe environments in which the dignity and worth of each individual is valued as being in the image and likeness of Christ.
- We embrace the *Ontario Catholic School Graduate Expectations\** as the desired outcomes for all our students as they pursue educational excellence.

### **STUDENT ACHIEVEMENT**

- We challenge all our students to become critical thinkers, effective communicators and problem-solvers through the development of literacy and numeracy skills.
- We nurture well-rounded, faith-filled and contributing citizens by developing knowledge, understanding and proficiencies in sciences, arts, humanities, languages and technologies.
- We enhance intellectual, physical, emotional and spiritual well-being through Healthy Active Living Education\*.
- We encourage effective communication among all partners in Catholic education to promote students' achievement and spiritual growth.
- We support the professional development of all employees through training, mentoring and sharing best practices in order to enrich the educational experiences of our students.

**FINANCIAL IMPACT:** None

**TIMELINES:**

- The strategic priorities identified within the Foundations of Faith and Learning will immediately be communicated to the system.
- Beginning in the 2009-2010 school year board and school improvement plans will align with strategic priorities identified within the foundations of Faith Formation and Student Achievement.
- In 2014, a similar review of the Strategic Priorities of the Board will be undertaken.

**APPENDICES:**

- Appendix A: Windsor-Essex Catholic District School Board System Priorities 2001-2006
- Appendix B: Windsor-Essex Catholic District School Board System Priorities 2009-2014

**REPORT REVIEWED BY:**

<input checked="" type="checkbox"/> EXECUTIVE COUNCIL	Review Date:	February 2, 2009
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date:	February 2, 2009
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date:	--



## WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD

# System Priorities

## 2001-2006

*“We will strive, as a partnership of school, family and parish, to provide our students with a quality Catholic education rooted in Gospel teachings, enabling all to grow to their potential.”*

### Faith Development

- Support the ongoing faith development of all students and employees.
- Strengthen the partnership of the school, parish and home.
- Establish a systematic process for decision-making, which integrates the Ontario Catholic School Graduate Expectations into all decisions.

address the needs of those students who have been identified as not ready for school.

- Develop a system model of student conduct, which encourages self-discipline appropriate to the age and capabilities of the individual child, and recognizes learning as an activity requiring commitment, focus and respect for self and others.

### Communication

- Investigate the option of acquiring professional communications management services for the board.
- Develop and implement a comprehensive communications plan.
- Facilitate a transparent consultation process with all stakeholders.



***“Blueprint for the Future”***

### Employee Development

### Student Achievement

- Pursue educational excellence through the development of high expectations and formal processes of evaluation and accountability for all students.
- Commit to a process for the assessment of the learning readiness of every child entering the school system and for the provision of an individualized program to

- Create opportunities for all employees to learn through:
  - A systematic approach to the training and mentoring of new employees;
  - The establishment of a plan for the future human resource requirements of the system;
  - The provision of opportunities among employees for sharing best practices.
- Develop a system model, which supports and rewards innovative practices and exemplary employees.

*“Learning together in faith and service.”*



# WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD

## Foundations of Faith and Learning

### System Priorities 2009-2014

"We will strive, as a partnership of school, family and parish, to provide our students with a quality Catholic education rooted in Gospel teachings, enabling all to grow to their potential."

#### *Faith Development*

- 1 We seek to make Catholic faith integral to all aspects of our lives and learning.
- 2 We provide meaningful and ongoing Catholic faith formation for all students and employees.
- 3 We foster, through Our Journey to Holiness\*, a spirit of kindness, compassion and service to the community.
- 4 We create, in all our places of learning and labour, welcoming, inclusive and safe environments in which the dignity and worth of each individual is valued as being in the image and likeness of Christ.
- 5 We embrace the Ontario Catholic School Graduate Expectations\* as the desired outcomes for all our students as they pursue educational excellence.

\* *Our Journey to Holiness.*

Windsor-Essex Catholic District School Board

\* *Ontario Catholic School Graduate Expectations.*  
Institute for Catholic Education

#### *Student Achievement*

- 1 We challenge all our students to become critical thinkers, effective communicators and problem-solvers through the development of literacy and numeracy skills.
- 2 We nurture well-rounded, faith-filled and contributing citizens by developing knowledge, understanding and proficiencies in sciences, arts, humanities, languages and technologies.
- 3 We enhance intellectual, physical, emotional and spiritual well-being through Healthy Active Living Education\*.
- 4 We encourage effective communication among all partners in Catholic education to promote students' achievement and spiritual growth.
- 5 We support the professional development of all employees through training, mentoring and sharing best practices in order to enrich the educational experiences of our students.

\* *Healthy Active Living Education.*  
Ontario Ministry of Education

*"Learning together in faith and service"*



1325 California Avenue  
 Windsor, ON N9B 3Y6  
 CHAIRPERSON: Fred Alexander  
 DIRECTOR OF EDUCATION: Joseph Berthiaume

**Meeting Date:**  
 February 10, 2009

## BOARD REPORT

**Public**  **In-Camera**   
**PRESENTED FOR:** Information  Approval

**PRESENTED BY:** Senior Administration

**SUBMITTED BY:** Joseph Berthiaume, Director of Education  
 Mario Iatonna, Superintendent of Business

**SUBJECT: PROPOSED REQUEST FOR PROPOSAL PROCESS FOR EXTERNAL AUDIT SERVICES**

**RECOMMENDATION:**

**That the Board approve proceeding with a request for proposal process for external audit services.**

**SYNOPSIS:**

It has been deemed appropriate for the Board to solicit proposals for professional services on a periodic basis. It is being recommended that the Board proceed with a request for proposal (RFP) process to receive submissions from prospective vendors to provide external audit services to the Board for a 5 year period.

**BACKGROUND COMMENTS:**

The Audit Committee has reviewed the draft RFP document and has directed that the matter be brought forward to the Board for consideration. The details to be included in the RFP are as follows:

- Proponents must have been providing audit services for a minimum of 5 years with experience conducting audits for governmental organizations with budgets exceeding \$100 million.
- The evaluation of submissions is to consider understanding of work to be performed, identification of issues/risks facing Ontario school boards, breadth of experience and knowledge, size and structure of the firm, management philosophy of the firm, qualifications of staff, fee estimate and other available services.



- A two envelope system will be used whereby firms will initially be evaluated on the basis of all information submitted, with the exception of fees. Those firms not selected for an interview will have their fee estimates returned unopened. Those firms selected for an interview will be further evaluated on their responses in the interviews. At the conclusion of the interview stage, all firms interviewed will have their fee estimates opened and the fees will form part of the final evaluation.

The RFP process will be conducted under the oversight of the Audit Committee as supported administratively by Business Department staff. A recommendation will be made through the Audit Committee to the Board for consideration.

**FINANCIAL IMPLICATIONS:**

The Board has allocated \$36,000 in its 2009 budget for audit services. The financial impact of submissions will be assessed as part of the RFP process.

**TIMELINES:**

The RFP will be advertised subsequent to approval by the Board to proceed. A recommendation will be provided to the Board once the evaluation process is concluded.

**APPENDICES:**

N/A

**REPORT REVIEWED BY:**

<input checked="" type="checkbox"/>	EXECUTIVE COUNCIL	Review Date:	February 2, 2009
<input checked="" type="checkbox"/>	SUPERINTENDENT	Approval Date:	February 2, 2009
<input checked="" type="checkbox"/>	DIRECTOR OF EDUCATION:	Approval Date:	--



1325 California Avenue  
Windsor, ON N9B 3Y6  
CHAIRPERSON: Fred Alexander  
DIRECTOR OF EDUCATION: Joseph Berthiaume

<b>Meeting Date:</b> February 10, 2009
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## BOARD REPORT

**Public**       **In-Camera**   
**PRESENTED FOR:**    Information       Approval   
**PRESENTED BY:**     Senior Administration  
**SUBMITTED BY:**    Joseph Berthiaume, Director of Education  
                               Mario latonna, Superintendent of Business  
**SUBJECT:**            **CITY AND SCHOOL BOARDS LIAISON COMMITTEE MEETING-  
                               October 16, 2008**

**RECOMMENDATION:**

**That the Board receive the Minutes of the October 16, 2008 City and School Boards Liaison Committee Meeting as information.**

**SYNOPSIS:**

This joint committee is comprised of the Chair, Vice-Chair, Director of Education and Superintendent of Business from the four local school boards. It is also comprised of Councillors and Resources Personnel from the City of Windsor. Meetings to discuss issues of a common concern are arranged on an as needed basis.

**BACKGROUND COMMENTS:**

A meeting was held on October 16, 2008 and in attendance were Chairperson, John Macri, Vice-Chairperson, Joan Courtney and the Superintendent of Business, Mario latonna.

**FINANCIAL IMPACT:** N/A

**TIMELINES:** N/A

**APPENDICES:**

- Minutes of the October 16, 2008 City and School Boards Liaison Committee Meeting.

**REPORT REVIEWED BY:**

<input checked="" type="checkbox"/> EXECUTIVE COUNCIL	Review Date: February 2, 2009
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date: February 2, 2009
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date: --

City and School Board Liaison Committee  
October 16, 2008

**Minutes of the City and School Boards Liaison Committee  
held Thursday, October 16, 2008 at 12:00 Noon at the  
Windsor-Essex Catholic District School Board  
Catholic Education Centre  
1325 California Avenue, Windsor**

***In attendance from the City of Windsor:***

Caroline Postma, Councillor, Ward 2  
Don Wilson, Acting Manager of Development  
Michael Cooke, Manager of Planning Policy  
Josette Eugeni, Manager of Transportation Planning  
Steve Kapusta, Traffic Policy Analyst  
Gary Cian, Manager of Council and Community Services  
Robert Barlozzari, City Council Secretariat

***In attendance from the Greater Essex County District School Board:***

Gale Simko-Hatfield, Chairperson of the Board  
Beth Cooper, Vice-Chairperson of the Board  
Heather Liffiton, Interim Director of Education  
Penny Allen, Superintendent of Business

***In attendance from Conseil scolaire de district des écoles catholiques du Sud Ouest:***

Francois Brule, Manager of Plant and Operations

***In attendance from the Conseil scolaire de district du Centre Sud-Ouest:***

Denyse Berecz, Principal, Ecole l'envolée (on behalf of Jean-Luc Bernard)

***In attendance from the Windsor-Essex Catholic District School Board:***

John Macri, Chairperson  
Joan Courtney, Vice-Chairperson  
Mario Iatonna, Superintendent of Business

***Regrets received from:***

Fulvio Valentini, Councillor for the City of Windsor, Ward 3  
Janine Griffore, Director of Education, Conseil Scolaire de district des écoles catholiques du Sud Ouest  
Carolyn Miljan, Superintendent of Business, Conseil Scolaire de district des écoles catholiques du Sud Ouest  
Jean-Luc Bernard, Director of Education, Conseil scolaire public de district du Centre Sud-Ouest  
Joseph Berthiaume, Director of Education, Windsor-Essex Catholic District School Board  
LeeAnne Doyle, Acting Executive Director of Building/Chief Building Official  
Mario Sonego, City Engineer, City of Windsor  
Wes Hicks, Manager/Deputy City Engineer, City of Windsor

City and School Board Liaison Committee  
October 16, 2008

1.	<p><b><u>Call to Order</u></b></p> <p>John Macri, Chairperson of the Windsor-Essex Catholic District School Board, called the meeting to order at 12:22pm</p> <p>Introductions were made individually.</p>	
2.	<p><b><u>Approval of Agenda</u></b></p> <p>Moved by Director of Education Heather Liffiton and seconded by Vice-Chairperson Joan Courtney that the agenda be approved. CARRIED.</p>	
3.	<p><b><u>Approval of Minutes of June 26, 2008</u></b></p> <p>Councillor Postma asked that Page 1 of the minutes be amended to read Fulvio Valentinis, Councillor, Ward 3 and not Ward 2.</p> <p>Moved by Councillor Caroline Postma and seconded by Trustee Gale Simko-Hatfield that the minutes of June 26, 2008 be approved as amended. CARRIED.</p>	
4.	<p><b><u>Business Arising from the Minutes</u></b></p> <p>1) Draft Report by S. Kapusta re: CQ89 School Crossings, CQ97-2007 School Zone Policy -- dated April 23, 2008 (Item # 4 in the minutes) (Attachment 2)</p> <ul style="list-style-type: none"> <li>• S. Kapusta indicated that the draft policy had not yet been presented to City Council for approval. Unfortunately, Administration has been unable to proceed with creating the policy and bringing it forward to council due to the work involved and the lack of staff that must be dedicated to the project at this time. He will update the committee when this issue is corrected.</li> </ul> <p>There was no further business arising from the minutes.</p>	
5.	<p><b><u>Signs at Massey Secondary School (Corner of Liberty and Glenwood) (B. Cooper)</u></b></p> <ul style="list-style-type: none"> <li>• Trustee Cooper advised of the traffic and safety concerns that are occurring at the corner of Liberty and Glenwood Streets due to the intersection having a 3-way stop. Trustee Cooper requested the City review the intersection with a view to making it a 4-way stop.</li> <li>• S. Kapusta indicated he would have the intersection reviewed for it's compliance with the <i>all way stop policy</i>.</li> <li>• Trustee Cooper reiterated the safety concerns that have been</li> </ul>	<p><b><u>Action:</u></b> S. Kapusta to investigate and report back to Penny Allen</p>

City and School Board Liaison Committee  
October 16, 2008

	expressed to her by the Massey High School community and asked that the City give this request for a 4-way stop a high priority.	
6.	<p><b><u>Priority List for City School Boards Bus Loading Zone Improvement Program 2008-2009</u></b></p> <p>(Correspondence from Windsor-Essex Student Transportation Consortium to M. Sonogo)</p> <ul style="list-style-type: none"> <li>• Trustee Courtney raised concerns regarding the Transportation Policy that is administered by the Transportation Consortium with respect to the distance students from grades 1 to 3 are required to walk to school. Trustee Courtney would like to see it reviewed with the intent to minimize the distance of 1.6 km that is presently in place.</li> <li>• P. Allen noted that the walking distances were put into place at amalgamation and conforms to the Ministry of Education's average requirements and is in line with other Boards in the province. Any changes to the present policy would mean increased costs that would have to be absorbed by the local school boards.</li> <li>• It was suggested that a graduated walking distance or bell curving could be an effective way of decreasing distances for the younger students while continuing to have the older grade levels remain at the 1.6 km distance.</li> <li>• M. Iatonna indicated to Trustee Courtney that he would add this item and bring forward her concerns to the next meeting of the Transportation Consortium for discussion.</li> <li>• S. Kapusta noted that he is very involved in the safe routes to school program and from his reviews of other municipalities in the province, the 1.6 km distance is more than reasonable and is among the average for Ontario.</li> <li>• D. Berecz noted that her school is presently involved with a program offered through the Windsor-Essex County Health Unit and funded by the Heart and Stroke Foundation called Active and Safe Routes to School (ASRTS). This coalition hosts community forms to inform parents about how this can be carried out in their school community. Schools that are involved in the community forum can receive up to \$500 based on the amount of parents that attend.</li> <li>• S. Kapusta confirmed his involvement in this program and recently attended the forum at Hugh Beaton School. The vision for ASRTS is to have a working group at each school that meets the schools individual needs. They provide educational and promotional items, encouraging parents and students to walk to and from school or the</li> </ul>	<p><b>Action:</b> M. Iatonna will add Trustee Courtney's concerns to the next meeting of the Transportation Consortium for discussion</p>

City and School Board Liaison Committee  
October 16, 2008

	<p>bus stop in a safe way.</p> <ul style="list-style-type: none"> <li>In response to D. Berecz's query re: crossing guards, S. Kapusta noted that the City of Windsor Crossing Guards is part of the ASRTS program, along with many other City departments for the purposes of mapping, signage, etc.</li> </ul>	
7.	<p><b>Development Approvals (D. Wilson)</b></p> <ul style="list-style-type: none"> <li>D. Wilson noted that the City of Windsor is making every effort in streamlining the application processes as per the Planning Act. He also noted that there is a heritage list available for review and when application is made it should be reviewed. It outlines steps that need to occur before proceeding and helps to resolve issues with the local community.</li> </ul>	
8.	<p><b>Streets and Alleys (D. Wilson)</b></p> <ul style="list-style-type: none"> <li>D. Wilson indicated that M. Quaglia had no updates at this time.</li> </ul>	
9.	<p><b>Customer Service Suggestions (D. Wilson)</b></p> <ul style="list-style-type: none"> <li>D. Wilson noted that there continues to be concerns with the development application process around timelines and conditions of approval. City staff is making every effort to ensure that individuals are advised who the applicants are to contact by making a contact list available when an application is made, i.e., landscaping, lighting, etc.</li> <li>City staff continues to seek suggestions on better ways of streamlining these processes for the applicant.</li> </ul>	
10.	<p><b>World Planning Day – November 8, 2008 (D. Wilson)</b></p> <ul style="list-style-type: none"> <li>D. Wilson indicated that the Mayor will be proclaiming and designating November 8, 2008 as World Planning Day. Schools will be invited to participate in this day by inviting city planners to speak with students. In the past, students have enjoyed viewing an aerial photo of their school, discussing neighbourhood planning issues and offering information on career opportunities for students. This will be offered throughout the county schools as well.</li> <li>Director Liffiton asked that printed information be sent to schools about this opportunity since it intersects nicely with aspects of the curriculum.</li> </ul>	<p><b>Action:</b> The City of Windsor to forward printed information to the schools re: November 8, 2008</p>
11.	<p><b>Other Business</b></p> <ul style="list-style-type: none"> <li>M. Cooke added a further comment to Item 7 - Development Approvals -- noting that the City plans to have a new product</li> </ul>	<p><b>Action:</b> City to add school board contacts</p>

City and School Board Liaison Committee  
October 16, 2008

	<p>available within the next few months that will provide mapping updates on residential activity with respect to new developments. This product will be beneficial to the City as well as the school boards providing a snapshot of where development is occurring and where the population is moving to.</p> <ul style="list-style-type: none"> <li>• P. Allen noted that she receives the development information from the City on a regular basis and asked that, if possible, it be e-mailed since 95 percent of the documentation is for information purposes only and does not affect a specific school area. She also noted that she has been receiving e-mails from the county municipalities and has found it to be effective and beneficial. City representatives will advise staff to add school board contacts to the e-mail list.</li> </ul>	to e-mail list to receive development/ planning information
12.	<p><b><u>Date and Host/Place of Next Meeting</u></b></p> <p>The next meeting of the City and School Boards Liaison committee will be hosted by the City of Windsor.</p> <p>The City of Windsor will be contacting the Committee members to confirm the next meeting date of Thursday, January 22, 2009</p>	<p><b><u>Action:</u></b> The City of Windsor will contact the committee to confirm the next meeting date of Thursday, January 22, 2009</p>
13.	<p><b><u>Adjournment</u></b></p> <p>Chairperson Macri declared the meeting adjourned at 12:52 p.m.</p>	