



1325 California Avenue  
Windsor, ON N9B 3Y6  
CHAIRPERSON: John Macri  
DIRECTOR OF EDUCATION: Joseph Berthiaume

**REGULAR BOARD MEETING**  
**Tuesday, November 25, 2008 at 7:00 p.m.**  
**Windsor Essex Catholic Education Centre**  
**John Paul II Boardroom**

**A G E N D A**

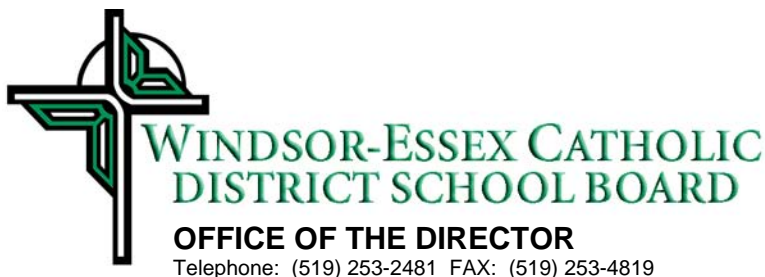
- |  | Page # |
|--|--------|
| I In-Camera Meeting – 6:00 p.m.  |        |
| II Regular Meeting of the Board - 7:00 p.m.  |        |
| 1. Call To Order   |        |
| 2. Opening Prayer  |        |
| 3. Recording of Attendance   |        |
| 4. Approval of Agenda  |        |
| 5. Questions Pertaining to Agenda  |        |
| 6. Disclosure of Interest - <u>Pursuant to the Municipal Conflict of Interest Act.</u>   |        |
| 7. Presentations   |        |
| a. Ontario Special Olympics Windsor Summer Games 2009 (C. Geml)  | --     |
| 8. Delegations:  |        |
| a. Delegation Regarding Items <u>Not</u> on the Agenda   |        |
| <i>3:11.1 Any person(s) wishing to make a formal presentation to the Board shall make their intent known, in writing, to the Secretary at least one week prior to the regular meeting. They shall briefly explain in their petition the nature of their business. Discussion shall be limited to the petition and shall be not longer than ten (10) minutes. The time limit can be waived by the consent of the majority of the Board.</i> |        |
| i) Holy Name Catholic Elementary School Advisory Council Members re: French Immersion Program at Holy Name   | 1 - 2  |
| b. Delegations Regarding Items <u>On</u> the Agenda  |        |
| <i>3:11.2 Any person(s) wishing to appear before the Board and speak on an item appearing on the agenda of the Board Meeting has until NOON of the day of the Board meeting to make a request to the Secretary. They shall explain briefly the nature of their business. The discussion shall be limited to the item on the agenda and shall be no longer than ten (10) minutes.</i>   |        |

9. Action Items:
  - a. Approval of Minutes
    - i) Minutes of In-Camera Meeting, November 11, 2008 --
    - ii) Minutes of Regular Meeting, November 11, 2008 3 - 8
  - b. Items from the In-Camera Meeting of November 25, 2008 --
  
10. Communications:
  - a. External (Associations, OCSTA, Ministry):
    - i) Ontario Catholic Schools Trustees' Association (OCSTA) re: Annual General Meeting 9 - 15
    - ii) Ontario Catholic Schools Trustees' Association (OCSTA) re: 2009 OCSTA Seminar for Chairs, Vice Chairs and Directors of Education 16 - 19
  - b. Internal (Reports from Administration):
    - i) Report: Administrative Staff Report (P. Picard) 20 - 21
    - ii) Report: Community Use of Schools Summary (P. Picard) 22 - 41
  
11. Unfinished Business: Nil.
  
12. New Business:
  - a. Field Trips:
    - i) Catholic Central High School - Quebec City (L. Staudt) 42 - 47
    - ii) St. Joseph's Catholic High School - Ottawa (L. Staudt) 48 - 53
  - b. Report: Board Policy Review B:06 Facility Maintenance (for approval in principle) (M. Iatonna) 54 - 57
  - c. Report: Board Policy Review H: 09 Assault on Employee (for approval in principle) (P. Picard) 58 - 61
  - d. Report: Board Policy Review H: 10 Employee Injuries/Illness (for approval in principle) (P. Picard) 62 - 65
  - e. Report: Board Policy Review ST: 24 Special Education Equipment (for approval in principle) (C. Geml) 66 - 70
  - f. Report: Honoraria for Board Members (M. Iatonna) 71 - 72
  - g. Report: Ontario Association of Parents in Catholic Education (OAPCE) 2009 Annual Membership Fees (L. Staudt) 73 - 78
  - h. Report: Ontario School Boards' Insurance Exchange (OSBIE) Insurance Premium – Year 2009 (M. Iatonna) 79 - 80
  
13. Committee Reports:
  - a. Report: Audit Committee Meeting of November 10, 2008 (M. Iatonna) 81 - 83
  
14. Notice of Motion
  
15. Remarks and Announcements:
  - a. Chairperson
  - b. Director of Education
  - c. Board Chaplain

16. Remarks/Questions by Trustees
17. Pending Items:
- a. Notice of Motion (*Deferred to December 16, 2008*): Trustee Soulliere - “*At the next regular scheduled meeting of the Board, I will move or cause to be moved, that the Board establish a multi-disciplinary committee to review current programs, practices and procedures existing within our school communities regarding prevention of smoking, and alcohol and drug abuse and to provide feedback to the Board on current best practices with recommendations for improvements by the end of April 2009.*” - -
18. Continuation of In-Camera, if required.
19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor at 7:00 p.m.)
- **Tuesday, December 9, 2008** (Organizational Meeting - 7:30 p.m./Mass - 6:45 p.m.)
  - Tuesday, December 16, 2008
  - Tuesday, January 13, 2009
  - Tuesday, January 27, 2009
  - Tuesday, February 10, 2009
  - Tuesday, February 24, 2009
  - Tuesday, March 10, 2009
  - Tuesday, March 31, 2009
  - Tuesday, April 14, 2009
  - Tuesday, April 28, 2009
  - Tuesday, May 12, 2009
  - Tuesday, May 26, 2009
  - Tuesday, June 9, 2009
  - **Monday**, June 22, 2009
20. Closing Prayer
21. Adjournment

**John Macri**  
Board Chairperson

**Joseph Berthiaume**  
Director of Education & Secretary-Treasurer



1325 California Avenue  
Windsor, ON N9B 3Y6  
CHAIRPERSON: John Macri  
DIRECTOR OF EDUCATION: Joseph Berthiaume

November 19, 2008

Mary Kiteley  
Holy Name School Advisory Council Member  
200 Fairview Avenue West  
Essex, ON N8M 1Y1

**BY E-MAIL:** \_\_\_\_\_

Dear Ms. Kiteley:

**Re: Request to Appear as a Delegation at the November 25, 2008 Board Meeting**

This letter acknowledges your correspondence dated November 12, 2008 requesting an opportunity to appear as a delegation at the November 25, 2008 Regular meeting of the Windsor-Essex Catholic District School Board.

Your request has been granted. The public session begins at 7:00 p.m. in the Board Room at the Windsor Essex Catholic Education Centre located at 1325 California Avenue, Windsor.

Your correspondence indicated that you will be present to speak on the Dual-Track French Immersion Program at Holy Name and would like to address some of the benefits, challenges, parental concerns and possible resolutions regarding the future of the French Immersion Program.

In accordance with the Board By-Laws, the delegation will have **up to ten minutes to make the presentation**, which shall be limited to the nature of the petition.

The Executive Assistant to the Board will be contacting you in order to to finalize arrangements for that evening.

Sincerely,

Joseph Berthiaume  
**Director of Education**


cc: J. Macri, Board Chairperson  
Trustees

**Joseph Berthiaume**

November 14, 2008 8:38:05 AM

Title: **Delegation request : Windsor-Essex CDSB**

Page 1 of 1

From:  "Mary Kiteley"November 12, 2008 11:18:06 PM 

Subject: Delegation request

To:  **Joseph Berthiaume**Attachments: 

Dear Mr. Berthiaume,

As a member of the Holy Name School Advisory Council, as well as, a parent of a child in the Dual-Track French Immersion Program at Holy Name; I would appreciate the opportunity to address some of the benefits, challenges, parental concerns, as well as, possible resolutions regarding the future of French Immersion Program to the Board on Tuesday November 25, 2008.

I understand that a committee has been devised to evaluate and review the future of the Dual-Track French Immersion Program; however, it is my hope that you will provide me an opportunity to voice our support for this viable and beneficial program that will provide our children, as well as, future children at Holy Name School the gift of bilingualism.

Sincerely,

Mary Kiteley

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# Holy Name School

Dual-Track French Immersion Program



## Dual-Track French Immersion Program Benefits

- Increases the students' capacity for creative thinking
- Enhances problem solving and reasoning skills
- Increases appreciation of the value of language and its functions
- Increases understanding of oneself and others

## Benefits Continued

- Bilingualism facilitates social, spiritual, intellectual and emotional development; ultimately personal growth for children.
  
- “Bilingualism is essential for those who wish to experience and enjoy everything Canada has to offer. A knowledge of both languages extends one’s horizons to every corner of our country” – Dr. Wilbert Keon, World – renowned heart surgeon, Director of the University of Ottawa Heart Institute.

## Benefits Continued

- Research concludes results in each of these areas:
  - ❖ Students fluent in two languages score higher in both verbal and non-verbal intelligence.
  - ❖ Students studying a second language are superior in divergent thinking tasks, memory ability and attention span.
  - ❖ Second language education significantly strengthens first language skills in areas of reading, English vocabulary, grammar and communication skills.
  - ❖ Students studying a second language display greater cultural sensitivity.
  - ❖ There is an urgent requirement for qualified speakers of languages other than English in areas of science, technology, medicine and global commerce.

## Dual-Track French Immersion Program Challenges

- Enrollment
- Advertisement and Promotion
- Awareness
- Instability of program
- Commitment to program
- Resources
- Parental involvement

## Dual-Track French Immersion Program Parental Concerns

- Relocation of French Immersion program to alternative location
- Elimination of French Immersion program at Holy Name School
- Destiny of our children and future students at Holy Name School
- Transition for our children enrolled in the program to another school community
- Jeopardizing the community connections and relationships that are currently established (school, home and parish)



## French Immersion Program Supporting Evidence

- Overwhelming interest, growth and expansion at St. Anne's French Immersion School in Windsor.
- GECSDB has five French immersion elementary schools that are expanding.
- Overwhelming support by the Essex community is evident, as 95% of the students currently enrolled in the French Immersion Program were already attending Holy Name School.

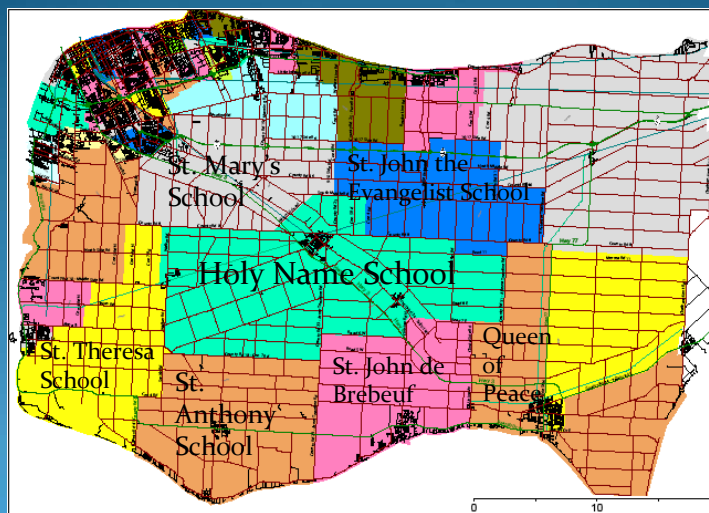
## Supporting Evidence Continued

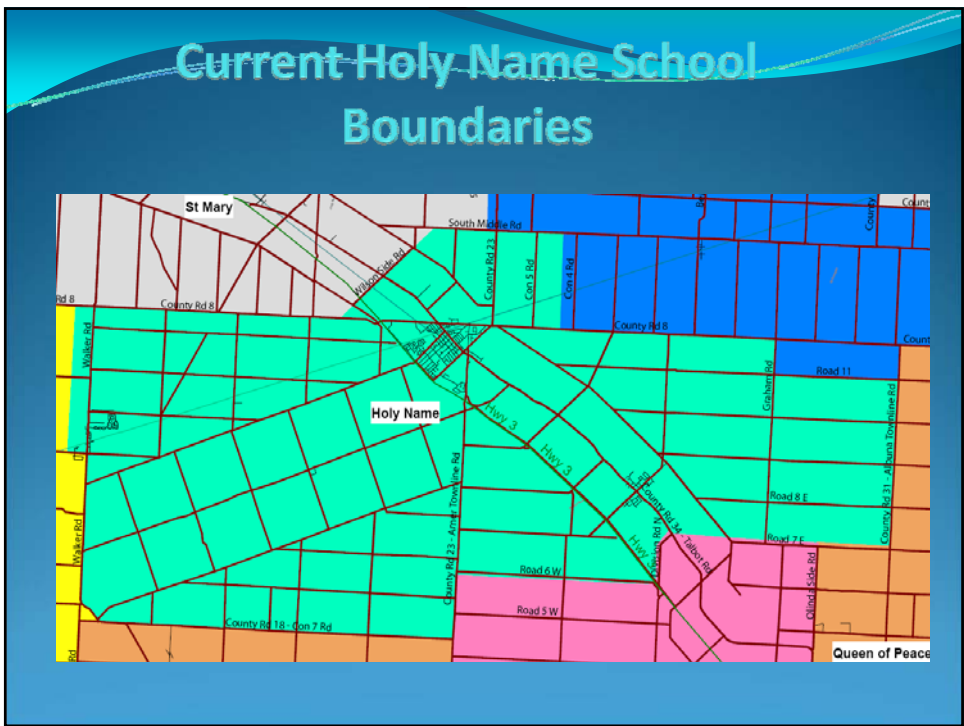
- National Ipsos Reid survey shows that more than 80 percent of employers outside of Quebec consider bilingual employees to be a valuable asset to their company.
- “ Knowing both languages has opened many doors for me; doors to opportunity and doors of the mind. There's an interesting and exciting world out there, waiting for those who are ready to reach.”- Marc Garneau, Canada's first astronaut

## Possible resolutions for Dual-Track French Immersion Program at Holy Name School

- Advertise and promote the French immersion program at Holy Name School via newspapers, television, radio and pamphlets.
- Collaborating with Canadian Parents for French with providing an informational evening for parents ; discussing the benefits of the program.
- Increase in resources for teachers
- Commitment from the WECDSB
- Dissolve any reservations that parents may have regarding the future of the program
- Re-evaluate the current boundaries for Holy Name School and the schools in the surrounding areas.

## Current School Boundaries





## Thank you for your time and consideration.

It is our intention to work collectively and cooperatively with the WECDSB administration to ensure that a positive resolution can be accomplished for our children and the future students of Holy Name School.

Merci!

## Resources

- [www.wecdsb.on.ca](http://www.wecdsb.on.ca)
- [www.cpf.ca](http://www.cpf.ca) (Canadian Parents for French)
- [www.gecdsb.ca](http://www.gecdsb.ca)
- <http://education.alberta.ca/teachers/resources/learnlang/benefits.aspx>
- [http://www.cpf.ca/eng/press-releases/PR\\_Oct-16-08-2.html](http://www.cpf.ca/eng/press-releases/PR_Oct-16-08-2.html)
- [www.cpfont.on.ca](http://www.cpfont.on.ca)



1325 California Avenue  
 Windsor, ON N9B 3Y6  
**CHAIRPERSON:** John Macri  
**DIRECTOR OF EDUCATION:** Joseph Berthiaume

**REGULAR BOARD MEETING**  
**Tuesday, November 11, 2008 at 7:00 p.m.**  
**Windsor Essex Catholic Education Centre**  
**John Paul II Boardroom**

**MINUTES**

**PRESENT**

**Trustees:**

- |                                |                 |
|--------------------------------|-----------------|
| F. Alexander                   | P. Keane        |
| M. DiMenna                     | J. Macri, Chair |
| B. Holland                     | S. Porcellini   |
| C. Janisse                     | L. Soulliere    |
| C. Resendes, Student Trustee   |                 |
| N. Lau, Student Trustee        |                 |
| Rev. L. Brunet, Board Chaplain |                 |

**Regrets:**

J. Courtney, Vice-Chair

**Administration:**

- |                          |                 |
|--------------------------|-----------------|
| J. Berthiaume (Resource) | J. Bumbacco     |
| C. Geml                  | P. Littlejohns  |
| M. Iatonna               | P. Murray       |
| P. Picard                | S. O'Hagan-Wong |
| L. Staudt                |                 |

**Recorder:**

D. Steffens

1. Call To Order - Chair Macri called the meeting to order at 7:05 p.m.
2. Opening Prayer - The opening prayer occurred as part of the Remembrance Day Prayer Service and Presentation.
3. Recording of Attendance - Trustee Courtney sent regrets due to a family commitment.
4. Approval of Agenda  
**Moved by Trustee DiMenna and seconded by Trustee Janisse that the November 11, 2008 Regular Board meeting agenda be approved as distributed. Carried.**
5. Questions Pertaining to Agenda - None.

6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act. - Student Trustee Lau disclosed interest in relation to agenda item 12a(i) Assumption College Catholic High School Field Trip to Montreal.
7. Presentations:
- a. Remembrance Day Prayer Service and Presentation - A special Remembrance Day prayer and video presentation was shown honouring the memory of Corporal Andrew Grenon, a former student who was recently killed during a tour of military duty in Afghanistan. Members of Corporal Grenon's family were given a memento of his time spent in the Muskoka Woods Leadership Experience Program.
8. Delegations:
- a. Delegation Regarding Items Not on the Agenda - None.
- b. Delegations Regarding Items On the Agenda - None.
9. Action Items:
- a. Approval of Minutes
- i) Minutes of In-Camera Meeting, October 28, 2008  
**Moved by Trustee DiMenna and seconded by Trustee Janisse that the minutes of the Committee of the Whole Board In-Camera meeting of October 28, 2008 be adopted as distributed. Carried.**
- ii) Minutes of Regular Meeting, October 28, 2008  
**Moved by Trustee Soulliere and seconded by Trustee Alexander that the minutes of the Regular Board meeting of October 28, 2008 be adopted as distributed. Carried**
- b. Items from the In-Camera Meeting of November 11, 2008
- Trustee DiMenna reported the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on November 11, 2008 pursuant to the Education Act - Section 207, to consider specific personnel, pupil, labour relations matters, and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. Trustees Keane and Porcellini declared a conflict of interest during the November 11, 2008 In-Camera Session and excused themselves from the relevant discussion items.
- Moved by Trustee DiMenna and seconded by Trustee Soulliere that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of November 11, 2008 be approved. Carried.**
- Trustee DiMenna made the following announcements:
- the receipt of the Administrative Staff Report, dated November 11, 2008

- the ratification of the a collective agreement with the Ontario English Catholic Teachers' Association - Secondary Teachers that was tentatively reached on October 26, 2008
- the secondment of Therese Barichello to the position of Elementary Principal, Special Assignment for the period of December 1, 2008 to August 31, 2009 for the purpose of studying the optimal provision of elementary French Immersion in the County

10. Communications:

a. External (Associations, OCSTA, Ministry):

- i) Memorandum from the Ontario Catholic Schools Trustees' Association (OCSTA) dated October 31, 2008 re: Minister of Finance Pre-Budget Consultation

**Moved by Trustee Janisse and seconded by Trustee DiMenna that the Memorandum from the Ontario Catholic Schools Trustees' Association (OCSTA) dated October 31, 2008 re: Minister of Finance Pre-Budget Consultation be received as information. Carried.**

- ii) Memorandum from the Ministry of Education dated November 4, 2008 re: Modernization of School Board Governance

The Board received correspondence from Kathleen Wynne, Minister of Education concerning the creation of a Governance Review Committee. The Committee's mandate is to consult with education stakeholders and recommend ways to modernize School Board governance. The Board will be provided with updates as the initiative progresses.

**Moved by Trustee Alexander and seconded by Trustee Soulliere that Memorandum from the Ministry of Education dated November 4, 2008 re: Modernization of School Board Governance be received as information. Carried.**

b. Internal (Reports from Administration):

- i) Report: Administrative Staff Report  
**Moved by Trustee Janisse and seconded by Trustee DiMenna that the Board receive the *Administrative Staff Report* on hiring, retirement and resignation of staff dated November 11, 2008 for information. Carried.**
- ii) Report: Legal Services Annual Report - 2007 - 08 Fiscal Year  
**Moved by Trustee Alexander and seconded by Trustee Soulliere that the Board receive the report *Legal Services Annual Report* as information. Carried.**
- iii) Report: 2007-08 Annual Report on Trustee Expenses - In accordance with Board Policy *T02 Conventions, Meetings, Out of Pocket Expenses*, the Board received a report presenting an annual summary of the expenses of each Trustee for the 2007-08 fiscal year.

**Moved by Trustee DiMenna and seconded by Trustee Soulliere that the Board receive the *2007-08 Annual Report on Trustee Expenses* as information. Carried.**

- iv) Report: Pupil Accommodation Reviews - Status Report as of November 3, 2008 - The Board received a report on the status of the pupil accommodation reviews that were approved by the Board on October 14, 2008. The report included information on the establishment of Accommodation Review Committees (ARC's) for the group of schools located in East Windsor: St. Bernard (Windsor), St. Jules and Our Lady of Lourdes; and, the group of schools located in West Windsor: St. Francis, St. James and St. John.

**Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board receive as information this report on the status of the pupil accommodation reviews that have been approved by the Board and on the establishment of Accommodation Review Committees (ARC's) for the group of schools located in East Windsor, including St. Bernard (Windsor), St. Jules and Our Lady of Lourdes, and the group of schools located in West Windsor, including St. Francis, St. James and St. John. Carried.**

11. Unfinished Business:

- a. Deferred Notice of Motion (from October 28, 2008): Trustee Soulliere deferred this notice of motion to the December 16, 2008 meeting: *“At the next regular scheduled meeting of the Board, I will move or cause to be moved, that the Board establish a multi-disciplinary committee to review current programs, practices and procedures existing within our school communities regarding prevention of smoking, and alcohol and drug abuse and to provide feedback to the Board on current best practices with recommendations for improvements by the end of April 2009.”*

12. New Business:

a. Field Trips:

- i) Assumption College Catholic High School - Montreal

**Moved by Trustee Keane and seconded by Trustee DiMenna that the Board approve Assumption College Catholic High School Field Trip to Montreal on May 28 to May 31, 2009. Carried.**

- ii) St. Thomas of Villanova Catholic Secondary School - Chicago

**Moved by Trustee Alexander and seconded by Trustee Porcellini that the Board approve the St. Thomas of Villanova Catholic Secondary School Field Trip to Chicago on May 21 to May 24, 2009. Carried.**

- b. Report: Appointment to Special Education Advisory Committee (SEAC)

**Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board approve the following member to the Special Education Advisory Committee for the balance of the four-year term, December 1, 2006 to November 30, 2010: Melanie Allen representing VIEWS – Support for the Families of Blind And Visually Impaired Children. Carried.**

13. Committee Reports:

- a. Report: Special Education Advisory Committee (SEAC) Meeting Minutes of September 18, 2008

**Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board receive the Minutes of the September 18, 2008 Special Education Advisory Committee meeting as information. Carried.**



14. Notice of Motion - None.

15. Remarks and Announcements:

- a. Chairperson John Macri commended members of both the Board and OECTA Secondary Unit negotiating parties for their diligence and commitment to work together to achieve a four year agreement so that the focus on student achievement and success can be maintained.
- b. Director of Education Joseph Berthiaume provided comment on the following activities that support the four pillars of the Board's strategic plan: student achievement initiatives, Catholic faith formation, community partnerships, and employee development. Director Berthiaume indicated that trustees are invited to attend the Long Service Banquet celebrating employee milestones that is scheduled for November 21 and the system-wide Together in Faith Day that is scheduled for the morning of November 28. Director Berthiaume congratulated Student Trustee Chynna Resendes upon being chosen as recipient of a YMCA Peace Medallion for 2008. Student Trustee Resendes' contributions to student leadership, peace initiatives in her community, and involvement in causes that support social justice make her a most deserving recipient of this award.
- c. Board Chaplain Fr. Brunet provided a reflection on the sacrifices soldiers make when providing military service to their country.

16. Remarks/Questions by Trustees

- Trustee Porcellini thanked all those involved in tonight's Remembrance Ceremony and thanked the organizers of the recent Autism of Ontario fundraising event held in Leamington.
- Trustee Janisse expressed his appreciation for the Remembrance Ceremony this evening and thanked everyone involved in the Muskoka Woods Leadership Experience for their dedication to the program and their support and encouragement to students on their journey to personal and spiritual growth.
- Trustee Keane congratulated Student Trustees Lau and Resendes for their work in organizing the annual student Faith Development Day and commended Director Berthiaume for representing the Board so well at several recent Catholic leadership community events.
- Trustee Alexander thanked the staff and students at St. Joseph's Catholic High School for their remarkable Remembrance Day Ceremony which was designed to remember and honour Cpl. Andrew Grenon.
- Trustee Soulliere congratulated Student Trustees Lau and Resendes on the success of the recent Student Senate Faith Development Day and commented on how well received the school council chairs found the recent Commissioning Ceremony.
- Trustee Holland thanked administration for their hospitality and support of the recent Open House for the St. Peter's Institute for Catholic Formation and expressed her appreciation to the staff and students of St. Joseph's Catholic High School for their Remembrance Day Ceremony.
- Trustee DiMenna commented on the recent Fashions for Autism fundraising event and congratulate the organizers for their hard work and dedication to the success of the event that raised \$12,500 for the Windsor Essex Autism Society.
- Student Trustee Resendes indicated it was an honour to be chosen for a 2008 YMCA Peace Medallion, remarked on the Remembrance Day Ceremony this evening and thanked campus ministers and Ms. Staudt for their support of the annual Student Faith Development Day.

- Student Trustee Lau thanked Father Chris Gaevart for attending the Student Faith Development Day and Celebrating the Eucharist with approximately 200 students in attendance.
17. Pending Items - None.
18. Continuation of In-Camera - Not required.
19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor at 7:00 p.m.)
- Tuesday, November 25, 2008
  - **Tuesday, December 9, 2008 (Organizational Meeting - 7:30 p.m./Mass - 6:45 p.m.)**
  - Tuesday, December 16, 2008
  - Tuesday, January 13, 2009
  - Tuesday, January 27, 2009
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  - Tuesday, May 12, 2009
  - Tuesday, May 26, 2009
  - Tuesday, June 9, 2009
  - **Monday**, June 22, 2009
20. Closing Prayer - Fr. Brunet closed the meeting with a prayer.
21. Adjournment - There being no further business, the Regular Board meeting of November 11, 2008 adjourned at 8:05 p.m.

*Not approved.*

**John Macri**  
Board Chairperson

**Joseph Berthiaume**  
Director of Education & Secretary-Treasurer



Ontario Catholic School  
Trustees' Association

# OCSTA 79<sup>th</sup> Annual General Meeting & Conference

# Catholic Education: Good News for All

May 7 to 9, 2009  
Doubletree by Hilton – Toronto Airport

**Opening Keynote Speaker:**

**Fr. Ronald J. Nuzzi, Ph.D**

*Director, Catholic Leadership Program*

*Alliance for Catholic Education*

*University of Notre Dame*

## Dates to Remember

Deadline Date	Action
January 30, 2009	Deadline for Trustee Award of Merit nominations.
January 30, 2009	Resolutions must be received by OCSTA.
March 13, 2009	<p>Deadline for full refund of registration fees.</p> <p>The deadline date for full refund of conference registration fees, due to cancellation, is <b>March 13, 2009</b>. A 25% administrative charge will apply to each cancelled registration received after <b>March 13, 2009</b> and before <b>April 3, 2009</b>. Cancellation requests received after <b>April 3, 2009</b> and before the close of business on <b>April 17, 2009</b> will be subject to a 50% administrative charge. No refund will be available for cancellations received after <b>April 17, 2009</b>; however, substitutions will be accepted. Confirmed registrants who do not attend the event are responsible for the full registration fee.</p>
March 13, 2009	Deadline for 'Early Bird' registration discount (full payment must be received in the OCSTA office by this date).
April 9, 2009 10:00 a.m.	<p>Deadline for nominations for:</p> <ul style="list-style-type: none"> <li>• Regional Directors, OCSTA Board of Directors</li> </ul> <p><i>Provided</i> however that if no nominations for positions of OCSTA Regional Directors are received at the Corporation Head Office within the time so limited, nominations shall remain open until, but not later than, two hours and fifteen minutes prior to the time fixed in the Notice of Meeting for the call to order of the first plenary session at the Annual Meeting.</p>
April 17, 2009	Deadline for full refund of Spousal Meal Plan, due to cancellation.
April 17, 2009	Hotel rooms held in the OCSTA block will be released to the public.
May 6, 2009 10:00 a.m.	Deadline for receipt of Proxy Forms in OCSTA office.
May 8, 2009 10:00 a.m.	All proxy badges must be obtained from staff at the OCSTA Registration Desk. Proxies not collected by <b>10:00 a.m. on Friday, May 8, 2009</b> will be deemed invalid.

## Preliminary Program

### Thursday, May 7, 2009

- 4:00 p.m. – 5:30 p.m.      *Delegate Mixer (refreshments & hors d'oeuvres)*
- 4:00 p.m. – 6:45 p.m.      Registration
- 7:00 p.m.                      Opening Liturgy – Ballroom
- 7:20 p.m.                      Opening Remarks, Special Acknowledgments - Ballroom
- 7:30 p.m.                      Keynote Address  
Fr. Ronald J. Nuzzi, Ph.D  
Executive Director, Alliance for Catholic Education (ACE)  
Leadership Program  
University of Notre Dame
- 8:30 p.m. (to 10:00 p.m.)    **Networking** Reception – Hosted Bar

### Friday, May 8, 2009

- 7:30 a.m.                      Registration - Salon B  
Buffet Breakfast (Delegates & Families)
- 8:45 a.m.                      Morning Praise, Opening Remarks
- 9:00 a.m.                      President's Address  
Financial Report
- 9:30 a.m.                      Nominations Report & Introduction of Candidates  
  
Break
- 10:00 a.m.                      Resolutions Session  
  
**Student Trustee Workshop** (10:00 a.m. – 11:30 a.m.)
- 11:15 a.m.                      Lou Rocha, Friends and Advocates for Catholic Education  
Project Manager
- 12:00 p.m.                      Lunch  
  
Elections
- 1:15 p.m.                      Regional Meetings:
- *President addresses plenary*
  - *Delegates then move to breakout sessions according to regions*
-

2:15 p.m.	Kevin Feehan, LL.B - How Catholic Education Rights Have Shaped the History of Canada (invited)
3:15 p.m.	Report of the Returning Officer
3:30 p.m.	Adjournment
4:45 p.m.	Mass (to be held at the Doubletree by Hilton – Toronto Airport)
6:00 p.m.	Reception
7:00 p.m.	Annual Dinner and Awards Ceremony

## Saturday, May 9, 2009

8:00 a.m.	Buffet Breakfast (Delegates & Families)
9:00 a.m.	Morning Praise
9:15 a.m.	Morning Plenary – Speaker (To be Announced)
10:15 a.m.	BREAK
10:30 a.m.	<b>Breakout Session – Concurrent Workshops (4)</b> <b>Working Topics:</b> (To be Confirmed) <ul style="list-style-type: none"><li>▪ <i>Technology in Today's Schools;</i></li><li>▪ <i>Governance;</i></li><li>▪ <i>Parent Engagement;</i></li><li>▪ <i>Addressing the needs of Students with Autism</i></li></ul>
11:45 a.m.	Minister of Education, The Honourable Kathleen Wynne (Invited)
12:30 p.m.	Lunch
1:30 p.m.	Media Personality (To be Confirmed)
2:30 p.m.	Adjournment

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# Appointment as Proxy by Catholic School Trustee

I, \_\_\_\_\_ hereby appoint  
(PLEASE PRINT)

\_\_\_\_\_  
(PLEASE PRINT)

Address \_\_\_\_\_  
(PLEASE PRINT)

as a proxy to attend and vote on my behalf at the Annual General Meeting to commence on Friday, May 8, 2009 at 10:00 a.m. on such business as may come before the meeting, hereby revoking any proxy previously given.

I hereby certify that I am a Catholic School Trustee of the

\_\_\_\_\_  
(PLEASE PRINT NAME OF SCHOOL BOARD)

and that my appointee as proxy is a Catholic School Trustee.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

### DECLARATION OF WITNESS

I, \_\_\_\_\_ hereby certify  
(PLEASE PRINT)

that I saw \_\_\_\_\_ sign  
(PLEASE PRINT)

this document, that it was completed in all respects at that time, and that I am a Roman Catholic and at least eighteen years of age and I am not the person appointed proxy by this document.

Signature: \_\_\_\_\_

**NOTE:** No appointment as proxy shall entitle any individual to vote at any meeting of the Members unless the appointment:

- a. is in writing in the appropriate form set out herein;
- b. has been completed in all respects;
- c. has been witnessed by a Roman Catholic who has attained the age of eighteen years and who has completed the Declaration of Witness;
- d. has been delivered to the Head Office of the Corporation no later than 48 hours excluding Saturdays and Holidays before the meeting of the Members is scheduled to commence; and
- e. the individual has registered as proxy with the Registration Desk no later than 10:00 a.m. on the day the meeting of the Members is to commence.

\_\_\_\_\_



Ontario Catholic School  
Trustees' Association

## Nomination Form for OCSTA Regional Director

May 2009

MOVED BY:

---

Name of Board:

---

SECONDED BY:

---

Name of Board:

---

THAT:

---

Name of Board:

---

BE NOMINATED FOR THE POSITION OF DIRECTOR OF OCSTA FOR  
THE PERIOD MAY 2009 TO APRIL 2011

I,

---

(Signature of Nominee)

consent to stand for election to the above position.



## Resolutions

The 2009 OCSTA Annual General Meeting will once again offer an opportunity for delegates to consider and vote on all resolutions received from our members.

The resolution process provides member boards with the opportunity to bring important issues, which have provincial implications, to the attention of all trustees in the province.

### **NEW GUIDELINES RE APPROPRIATE SUBJECT MATTER FOR RESOLUTIONS**

As a result of input from our recent membership survey and discussions at our 2008 Regional Meetings, **OCSTA is asking that boards no longer submit AGM resolutions that deal with education funding issues.**

OCSTA is now designing a process separate from the Resolution process by which member boards will be able to make the Association aware of your current funding concerns and recommendations and have them brought to the government's attention in time to have maximum impact on the next provincial grant cycle. The new process will also provide feedback to boards regarding progress made by OCSTA on these funding issues.

A memo outlining the new process, its timelines and benefits will follow in the near future.

Following are guidelines to assist you in the preparation of your resolution(s).

The deadline date for receipt of resolutions  
in the OCSTA office is  
**January 30, 2009**



Ontario Catholic School  
Trustees' Association

P.O. Box 2064, Suite 1804  
20 Eglinton Avenue West  
Toronto, Ontario M4R 1K8  
T. 416.932.9460 F. 416.932.9459  
[ocsta@ocsta.on.ca](mailto:ocsta@ocsta.on.ca) [www.ocsta.on.ca](http://www.ocsta.on.ca)  
Paula Peroni, *President*  
Nancy Kirby, *Vice President*  
John Stunt, *Executive Director*

November 18, 2008

**EMAIL TO:** Chairs, Vice Chairs and Directors of Education  
All Catholic District School Boards and School Authorities

**FROM:** Margaret Binns, Office Administrator

**RE:** 2009 OCSTA Seminar for Chairs, Vice Chairs and Directors of Education

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The 2009 Seminar for Chairs, Vice Chairs and Directors of Education will be held January 16 & 17 at the Doubletree by Hilton – Toronto Airport, 655 Dixon Road.

The Seminar will focus on emerging issues in Catholic education and timely strategies for effective leadership and issues management. The Preliminary Program is enclosed.

Please complete and return the attached registration form by no later than **December 17, 2008** to Pam DeNobrega at [pdenobrega@ocsta.on.ca](mailto:pdenobrega@ocsta.on.ca), or send via fax to (416) 932-9459.

The seminar will open with registration and a full breakfast at 8:00 a.m. on Friday, January 16<sup>th</sup> and the program will commence at 9:00 a.m. The seminar will conclude at approximately 12:00 p.m. on Saturday.

**Note:** For your convenience, delegate packages will be available for early pick-up on Thursday, January 15<sup>th</sup> from 7:00 p.m. to 8:00 p.m. at the registration desk located in the International Foyer.

The Doubletree by Hilton – Toronto Airport has set aside a block of rooms that will be held until **January 2, 2009**. The special OCSTA room rate is \$134.00 + applicable taxes (single or double occupancy). Please reserve your room(s) directly with the hotel by calling 1-800-222-8733. You may also reserve your room(s) online at [Doubletree by Hilton - Toronto Airport](http://DoubletreebyHilton-TorontoAirport.com). To secure the special rate, all guests must identify themselves as members of the **Ontario Catholic School Trustees' Association**.

If you require additional information, please call Pam DeNobrega at 416-932-9460 ext. 234.

cc: CDSB Executive Assistants



Ontario Catholic School  
Trustees' Association



Ontario Catholic School  
Trustees' Association

# REGISTRATION FORM

## OCSTA SEMINAR FOR CHAIRS, VICE CHAIRS AND DIRECTORS OF EDUCATION

JANUARY 16 TO 17, 2009

DOUBLETREE BY HILTON – TORONTO AIRPORT

BOARD:		CONTACT:		
Delegate	Title	Extra Dinner Ticket	Delegate Cost <b>\$325.50</b> (\$310.00 + \$15.50 GST)	Additional Dinner Tickets <b>\$63.00 each</b> (\$60.00 + \$3.00 GST)
		<input type="checkbox"/> yes <input type="checkbox"/> no		
		<input type="checkbox"/> yes <input type="checkbox"/> no		
		<input type="checkbox"/> yes <input type="checkbox"/> no		
		<input type="checkbox"/> yes <input type="checkbox"/> no		
<b>TOTAL</b>				

Please forward a cheque covering the registration fee of \$325.50 (\$310.00 + \$15.50 GST) for each delegate and \$63.00 (\$60.00 + \$3.00 GST) for each additional dinner ticket. The delegate registration fee covers the cost of admission to the Seminar and all meals. Additional dinner tickets must be purchased for guest(s) attending Friday night's dinner.

Cancellations for full refund must be received in writing by no later than **December 12, 2008**. A fee of **\$75.00** will be charged for cancellations received after **December 12, 2008** and **NO** refunds will be issued after **January 8, 2009**. No show – full fee.

The Doubletree by Hilton – Toronto Airport has set aside a block of rooms that will be held until **January 2, 2009**. The special OCSTA room rate is \$134.00 + applicable taxes (single or double occupancy). Please reserve your room(s) directly with the hotel by calling 1-800-222-8733. You may also reserve your room(s) online at [Hotel](#). To secure the special rate, all guests must identify themselves as members of the **Ontario Catholic School Trustees' Association**.

Submit to: OCSTA  
Attn: Pam DeNobrega  
1804-20 Eglinton Avenue West, P.O. Box 2064 Toronto, Ontario, M4R 1K8  
Tel: 416-932-9460 Fax: 416-932-9459  
E-mail: [pdenobrega@ocsta.on.ca](mailto:pdenobrega@ocsta.on.ca)



Ontario Catholic School  
Trustees' Association

OCSTA SEMINAR FOR CHAIRS,  
VICE CHAIRS AND DIRECTORS OF EDUCATION

## "One Voice for Ontario's Catholic Schools"

### PRELIMINARY PROGRAM

#### Thursday, January 15, 2009

- 7:00 p.m. Registration
- 8:00 p.m. Hospitality Suite (TBA)

#### Friday, January 16, 2009

- 8:00 a.m. Registration
- Buffet Breakfast
- 9:00 a.m. **Opening Prayer and Welcome**  
*Tony da Silva, OCSTA Director and Conference Chair*
- 9:15 a.m. **President's Address and Discussion**  
Paula Peroni, OCSTA President
- 10:00 a.m. Break
- 10:30 a.m. **Keynote Address: One Voice for Ontario's Catholic Schools**  
*Bishop Fred J. Colli, Ontario Conference of Catholic Bishops Liaison to OCSTA*
- 11:30 a.m. **The Challenges Facing Catholic Chairs Today**  
*A Discussion Panel featuring 4 CDSB Chairs from across the Province, including Elizabeth Crowe (York CDSB) and Anita Labadie (St. Clair CDSB). Other panelists TBA.*
- 12:30 p.m. Lunch
- 1:30 p.m. **Chaplaincy Report**  
*Noel Martin, Director of Catholic Education, OCSTA*
- 2:30 p.m. **The New Reporting Model**  
*Andrew Davis, Director, Transfer Payments and Financial Reporting Branch  
Ministry of Education*
- 3:15 p.m. **Minister of Education's Address**  
The Honourable Kathleen Wynne

- 4:00 p.m. Adjournment
- 5:00 p.m. Reception
- 5:45 p.m. Dinner

### **Saturday, January 17, 2009**

- 8:00 a.m. Buffet Breakfast

- 9:00 a.m. Mass

*President:*

*Father Pat Fitzpatrick, OCSTA Chaplain*

- 9:45 a.m. **Green Schools: How Greening Education Facilities can Improve Learning Environments, Reduce Operating Costs and Make a Difference to the Environment**

This educational session will focus on a high-level overview of current international green school thinking and identify lessons learned from the first generation of pilot green schools. Tools to evaluate green claims and to determine what "green" means for your Board will also be covered. The presentation will then identify key pragmatic green strategies that pay off on the balance sheet, in student performance, for the environment and "greening initiatives" that are currently being undertaken by school boards in Ontario.

*Paul Stevens, Senior Principal, ZAS Architecture*

*Peter Duckworth-Pilkington, Associate, ZAS Architecture*

- 10:45 a.m. Break

- 11:00 a.m. **Our Catholic Schools and Community Engagement**

*Lou Rocha, Project Manager*

*Friends and Advocates for Catholic Education*

- 12:00 p.m. Adjournment



1325 California Avenue  
 Windsor, ON N9B 3Y6  
 CHAIRPERSON: John Macri  
 DIRECTOR OF EDUCATION: Joseph Berthiaume

**Meeting Date:**  
 November 25, 2008

## BOARD REPORT

**Public**  **In-Camera**

**PRESENTED FOR:** Information  Approval

**PRESENTED BY:** Senior Administration

**SUBMITTED BY:** Joseph Berthiaume, Director of Education  
 P. Picard, Superintendent of Human Resources  
 J. Bumbacco, Assistant Superintendent, Human Resources  
 P. Littlejohns, Manager of Human Resources

**SUBJECT:** ADMINISTRATIVE STAFF REPORT

**RECOMMENDATION:**

That the Board receive the *Administrative Staff Report* on hiring, retirement and resignation of staff dated November 25, 2008 for information.

**SYNOPSIS:**

**BACKGROUND COMMENTS:**

**FINANCIAL IMPACT:**

**TIMELINES:**

**APPENDICES:**

- Administrative Staff Report dated November 25, 2008

**REPORT REVIEWED BY:**

<input checked="" type="checkbox"/> EXECUTIVE COUNCIL	Review Date:	November 17, 2008
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date:	November 18, 2008
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date:	November 19, 2008

November 25, 2008

**Windsor-Essex Catholic District School Board  
Administrative Staff Report**

	<b>Employee Name</b>	<b>Position</b>	<b>Date</b>
<b>HIRING:</b>	Richard Frias	Secondary Teacher	November 10, 2008
	Emily Pocock	Secondary Teacher	November 14, 2008
<b>RESIGNATION:</b>	Barclay Fahringer	Secondary Teacher	November 5, 2008
<b>RETIREMENT:</b>	Rino Licata	Elementary Principal	December 31, 2008
	John Celestino	Secondary Vice Principal	January 5, 2009
<b>OTHER:</b>			



1325 California Avenue  
 Windsor, ON N9B 3Y6  
 CHAIRPERSON: John Macri  
 DIRECTOR OF EDUCATION: Joseph Berthiaume

**Meeting Date:**  
 November 25, 2008

## BOARD REPORT

**Public**  **In-Camera**   
**PRESENTED FOR:** Information  Approval   
**PRESENTED BY:** Senior Administration  
**SUBMITTED BY:** Joseph Berthiaume, Director of Education  
 Paul Picard, Superintendent of Education'  
 Patrick Murray, Academic Supervisor, Facilities Services  
**SUBJECT:** **COMMUNITY USE OF SCHOOLS SUMMARY**

**RECOMMENDATION:**

**That the Board receive the Community Use of Schools Summary as information.**

**SYNOPSIS:** This report was generated in response to a request from a Trustee of the Board for information regarding the Community Use of our schools, specifically the groups, activities and amount of usage.

**BACKGROUND COMMENTS:** The Community Use of Schools Program is a government program established in 2004 to provide assistance to District School Boards to increase affordable access for Not-For-Profit Groups to both indoor and outdoor school space. Community Use of Schools for the Windsor – Essex Catholic District School Board is governed by policy A:03 Community Use of Schools.

In dealing with Community use applications, Facilities Services secretaries make a conscious effort to ensure that section 4.2 of the Community Use of Schools policy is followed during the allocation process.

*4.2 In keeping with the intent of the Community Use of schools Program, the Board shall endeavour to provide fair and equal access to all user groups in the classification priority detailed within section 4.3 of this policy. Where there are multiple permit request filed by applicants included within the same priority classification and those applications are filed before the deadline for filing as determined by the Facilities Services Department. Facilities staff will in all cases endeavour to distribute the facilities equally amongst those applicants.*



Our rental groups are classified under the policy in 7 distinct categories. Fees for these groups are determined based on the schedule outlining rates for "Not for Profit" organizations and "For Profit" organizations. A number of our schools are also utilized by their affiliated Church for youth and Parish related Activities. We work with each of these groups in their bookings to ensure their costs are minimal and in most cases non-existent. It is our intent to continue this practice in the future to ensure that our school system maintains a strong partnership with our Catholic parish ministries.

Appendix A (included in the package) outlines the activities, duration and fee amount for each activity in each of the rental areas in our schools along with the predominant group / groups utilizing the facility.

The Community Use of Schools data sheet (also included) identifies the community groups renting our schools for 20 hours or more, their respective activity, their status and the total number or hours that they access our facilities in the year.

The Administration has closely monitored all aspects of the Community use program to ensure that the Board does not incur any unnecessary costs as a result of its operation.

**FINANCIAL IMPLICATIONS: N / A**

**TIMELINES:**

September 1, 2007 – June 30, 2008

**APPENDICES:**

- Appendix A - Community Use of Schools - User Analysis
- Appendix B - Community Use of Schools - Rentals of 20 Hours or More

**REPORT REVIEWED BY:**

<input checked="" type="checkbox"/>	EXECUTIVE COUNCIL	Review Date:	November 17, 2008
<input checked="" type="checkbox"/>	SUPERINTENDENT	Approval Date:	November 17, 2008
<input checked="" type="checkbox"/>	DIRECTOR OF EDUCATION:	Approval Date:	November 18, 2008

Booking Types: Rentals/Courses/Maint/Admin/Holiday  
 Date from: Saturday, September 01, 2007  
 Facility Option: Complex

Date to: Monday, June 30, 2008

	Duration	Fee Amount	Rental Group	Total Hours
<b>Complex: Assumption</b>				
<b>Facility: Armstrong Gym</b>	<b>Hours Avail: 7296:00</b>			
Basketball	58:00	\$93.52		
Meeting	36:30	\$10.02		
Recreational Activities	124:30	\$357.01		
School Use	36:29	\$0.00		
School's Night	228:30	\$0.00		
Special Olympics	6:00	\$0.00		
Volleyball	8:00	\$0.00		
<b>Total for Facility: Armstrong Gym</b>	<b>497:59</b>	<b>\$460.55</b>		
			Windsor Valiants (basketball)	56.00
			Assumption Alumni	26.50
<b>Facility: Cafeteria</b>	<b>Hours Avail: 7296:00</b>			
Meeting	56:00	\$0.00		
School Use	6:00	\$0.00		
Walk-a-thon	8:00	\$45.00		
<b>Total for Facility: Cafeteria</b>	<b>70:00</b>	<b>\$45.00</b>		
			MS Society	16.00
<b>Facility: Chapel</b>	<b>Hours Avail: 7296:00</b>			
Meeting	60:00	\$0.00		
<b>Total for Facility: Chapel</b>	<b>60:00</b>	<b>\$0.00</b>		
<b>Facility: Classroom 3</b>	<b>Hours Avail: 7296:00</b>			
Meeting	60:00	\$0.00		
<b>Total for Facility: Classroom 3</b>	<b>60:00</b>	<b>\$0.00</b>		
<b>Facility: Parking Lot</b>	<b>Hours Avail: 7296:00</b>			
Parking Cars	8:00	\$1.00		
<b>Total for Facility: Parking Lot</b>	<b>8:00</b>	<b>\$1.00</b>		
<b>Total for Complex: Assumption</b>	<b>782:59</b>	<b>\$506.55</b>		

**Complex: Holy Cross**

<b>Facility: Gymnasium</b>	<b>Hours Avail: 7296:00</b>			
Recreational Activities	49:00	\$0.00		
School Use	15:00	\$0.00		
School's Night	14:30	\$0.00		
<b>Total for Facility: Gymnasium</b>	<b>78:30</b>	<b>\$0.00</b>		
<b>Total for Complex: Holy Cross</b>	<b>78:30</b>	<b>\$0.00</b>		

**Complex: Cardinal Carter**

<b>Facility: Auditorium</b>	<b>Hours Avail: 7296:00</b>			
Concert		3:00	\$310.00	
Meeting		3:30	\$0.00	
School Use		23:30	\$0.00	
Youth Activities		18:00	\$0.00	
<b>Total for Facility: Auditorium</b>		<b>48:00</b>	<b>\$310.00</b>	
				<b>Holy Name of Jesus</b>
				<b>Essex, St. Michael's</b>
				<b>80.00</b>
<b>Facility: Cafeteria</b>	<b>Hours Avail: 7296:00</b>			
Meeting		13:00	\$0.00	
Youth Activities		43:30	\$0.00	
<b>Total for Facility: Cafeteria</b>		<b>56:30</b>	<b>\$0.00</b>	
<b>Facility: Chapel</b>	<b>Hours Avail: 7296:00</b>			
Peer Ministry Training		16:00	\$0.00	
<b>Total for Facility: Chapel</b>		<b>16:00</b>	<b>\$0.00</b>	
<b>Facility: Classroom 1</b>	<b>Hours Avail: 7296:00</b>			
Meeting		45:30	\$0.00	
<b>Total for Facility: Classroom 1</b>		<b>45:30</b>	<b>\$0.00</b>	
<b>Facility: Gymnasium</b>	<b>Hours Avail: 7296:00</b>			
COR Weekend		6:00	\$0.00	
Meeting		16:00	\$0.00	
Recreational Activities		234:00	\$390.78	
School's Night		281:30	\$0.00	
Volleyball		9:00	\$15.03	
Youth Basketball		33:00	\$0.00	
<b>Total for Facility: Gymnasium</b>		<b>579:30</b>	<b>\$405.81</b>	
				<b>Leamington Cougars (basketball)</b>
				<b>234.00</b>
				<b>Youth Basketball</b>
				<b>33.00</b>
				<b>Heart and Stroke</b>
				<b>15.30</b>
<b>Facility: Outdoor Track</b>	<b>Hours Avail: 7296:00</b>			
Recreational Activities		9:00	\$6.00	
<b>Total for Facility: Outdoor Track</b>		<b>9:00</b>	<b>\$6.00</b>	
				<b>Essex County Warriors Special Olympics</b>
				<b>9.00</b>
<b>Facility: Soccer Field</b>	<b>Hours Avail: 7296:00</b>			
School Use		9:00	\$0.00	
<b>Total for Facility: Soccer Field</b>		<b>9:00</b>	<b>\$0.00</b>	
<b>Total for Complex: Cardinal Carter</b>		<b>850:30</b>	<b>\$721.81</b>	

**Complex: Catholic Central**

<b>Facility: Auditorium</b>	<b>Hours Avail: 7296:00</b>			
Concert		12:00	\$0.00	
<b>Total for Facility: Auditorium</b>		<b>12:00</b>	<b>\$0.00</b>	
<b>Facility: Classroom 2</b>	<b>Hours Avail: 7296:00</b>			
Meeting		234:00	\$0.00	
<b>Total for Facility: Classroom 2</b>		<b>234:00</b>	<b>\$0.00</b>	
<b>Facility: Classroom 4</b>	<b>Hours Avail: 7296:00</b>			
Meeting		3:30	\$0.00	
<b>Total for Facility: Classroom 4</b>		<b>3:30</b>	<b>\$0.00</b>	
<b>Facility: New Gym</b>	<b>Hours Avail: 7296:00</b>			
Recreational Activities		319:30	\$1,105.44	
School Use		13:15	\$0.00	
School's Night		277:00	\$0.00	
Tournament		20:00	\$33.40	
Volleyball		8:00	\$0.00	
Youth Activities		9:00	\$0.00	
<b>Total for Facility: New Gym</b>		<b>646:45</b>	<b>\$1,138.84</b>	
				<b>Core City Hoops (Basketball)</b>
				<b>622.30</b>
				<b>Independent (Recreational)</b>
				<b>46.00</b>
<b>Facility: Old Gym</b>	<b>Hours Avail: 7296:00</b>			
Recreational Activities		234:00	\$390.78	
Special Olympics		58:00	\$96.86	
<b>Total for Facility: Old Gym</b>		<b>292:00</b>	<b>\$487.64</b>	
				<b>Caboto Special Olympics</b>
				<b>128.00</b>
<b>Total for Complex: Catholic Central</b>		<b>1,275:15</b>	<b>\$1,626.48</b>	

**Complex: Christ the King**

<b>Facility: Classroom 3</b>	<b>Hours Avail: 7296:00</b>			
Mad Science		6:00	\$216.00	
<b>Total for Facility: Classroom 3</b>		6:00	\$216.00	
<b>Facility: Gymnasium</b>	<b>Hours Avail: 7296:00</b>			
Basketball		4:30	\$6.68	
Recreational Activities		28:00	\$262.64	
School's Night		198:00	\$0.00	
Volleyball	<b>WAMVL</b>	<b>123:00</b>	<b>\$1,153.74</b>	
<b>Total for Facility: Gymnasium</b>		353:30	\$1,423.06	
				<b>Windsor Expos Baseball Club</b>
				<b>28.00</b>
<b>Total for Complex: Christ the King</b>		<b>446:30</b>	<b>\$1,639.06</b>	

**Complex: F. J. Brennan**

<b>Facility: Auditorium</b>	<b>Hours Avail: 7296:00</b>			
Concert		50:30	\$0.00	
Meeting		13:30	\$0.00	
<b>Total for Facility: Auditorium</b>		64:00	\$0.00	
				<b>Sears Festival</b>
				<b>41.30</b>
<b>Facility: Cafeteria</b>	<b>Hours Avail: 7296:00</b>			
Meeting		18:00	\$0.00	
<b>Total for Facility: Cafeteria</b>		18:00	\$0.00	
<b>Facility: Classroom 3</b>	<b>Hours Avail: 7296:00</b>			
Meeting		13:30	\$0.00	
<b>Total for Facility: Classroom 3</b>		13:30	\$0.00	
<b>Facility: Classroom 5</b>	<b>Hours Avail: 7296:00</b>			
Meeting		13:30	\$0.00	
<b>Total for Facility: Classroom 5</b>		13:30	\$0.00	
<b>Facility: Gym North</b>	<b>Hours Avail: 7296:00</b>			
Basketball		338:00	\$513.52	
School Use		191:30	\$0.00	
Volleyball		16:00	\$0.00	
<b>Total for Facility: Gym North</b>		545:30	\$513.52	
				<b>Riverside Basketball</b>
				<b>550.00</b>
				<b>Windsor Valiants (Basketball)</b>
				<b>116.00</b>
<b>Facility: Gym South</b>	<b>Hours Avail: 7296:00</b>			
Basketball		615:30	\$597.02	
School Use		19:00	\$0.00	
Volleyball		16:00	\$0.00	
<b>Total for Facility: Gym South</b>		650:30	\$597.02	
				<b>Windsor Valiants (Valiants)</b>
				<b>7.00</b>
<b>Total for Complex: F. J. Brennan</b>		<b>1,392:00</b>	<b>\$1,110.54</b>	

**Complex: H. J. Lassaline**

<b>Facility: Gymnasium</b>	<b>Hours Avail: 7296:00</b>			
Baseball Warm ups		20:00	\$33.40	
Recreational Activities		52:00	\$86.84	
School Use		29:00	\$0.00	
School's Night		205:00	\$0.00	
Volleyball	<b>WAMVL</b>	<b>120:00</b>	\$1,125.60	
<b>Total for Facility: Gymnasium</b>		<b>426:00</b>	<b>\$1,245.84</b>	
				Windsor Sports & Culture (Recreational) 52.00
				Forest Glade Baseball 20.00
<b>Total for Complex: H. J. Lassaline</b>		<b>513:00</b>	<b>\$1,245.84</b>	

**Complex: Holy Cross**

<b>Total for Complex: Holy Cross</b>		<b>87:00</b>	<b>\$0.00</b>
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**Complex: Holy Name (Essex)**

<b>Facility: Classroom 4</b>	<b>Hours Avail: 7296:00</b>			
Mad Science		6:00	\$288.00	
<b>Total for Facility: Classroom 4</b>		<b>6:00</b>	<b>\$288.00</b>	
<b>Facility: Gymnasium</b>	<b>Hours Avail: 7296:00</b>			
Recreational Activities		52:00	\$86.84	
School Use		30:30	\$0.00	
School's Night		195:00	\$0.00	
Volleyball		198:00	\$330.66	
Youth Activities		192:30	\$403.13	
<b>Total for Facility: Gymnasium</b>		<b>668:00</b>	<b>\$820.63</b>	
				Essex Energizers skip 189.00
				South County Volleyball 198.00
				Essex Gospel 3.30
<b>Facility: Resource Center</b>	<b>Hours Avail: 7296:00</b>			
CPR Course		21:00	\$0.00	
<b>Total for Facility: Resource Center</b>		<b>21:00</b>	<b>\$0.00</b>	
<b>Total for Complex: Holy Name (Essex)</b>		<b>782:00</b>	<b>\$1,108.63</b>	

**Complex: Holy Names H. S.**

<b>Facility: Auditorium</b>	<b>Hours Avail: 7296:00</b>			
Meeting		6:30	\$0.00	
School Use		7:00	\$0.00	
<b>Total for Facility: Auditorium</b>		<b>13:30</b>	<b>\$0.00</b>	
<b>Facility: Cafeteria</b>	<b>Hours Avail: 7296:00</b>			
Meeting		3:00	\$0.00	
<b>Total for Facility: Cafeteria</b>		<b>3:00</b>	<b>\$0.00</b>	
<b>Facility: Classroom 1</b>	<b>Hours Avail: 7296:00</b>			
Meeting		76:00	\$0.00	
<b>Total for Facility: Classroom 1</b>		<b>76:00</b>	<b>\$0.00</b>	
<b>Facility: Gymnasium</b>	<b>Hours Avail: 7296:00</b>			
Basketball		18:30	\$3.34	
Recreational Activities		136:00	\$840.30	
School Use		28:30	\$0.00	
School's Night		594:30	\$0.00	
Volleyball		16:00	\$0.00	
<b>Total for Facility: Gymnasium</b>		<b>793:30</b>	<b>\$843.64</b>	
				Windsor Expos Baseball 46.00
				Hellenic Spartans FC (Soccer) 68.00
<b>Facility: Soccer Game Field</b>	<b>Hours Avail: 7296:00</b>			
Soccer Exercises		76:00	\$24.00	
<b>Total for Facility: Soccer Game Field</b>		<b>76:00</b>	<b>\$24.00</b>	
				Hellenic Spartans FC (Soccer) 76.00
<b>Facility: Soccer Practice Field</b>	<b>Hours Avail: 7296:00</b>			
School's Night		4:00	\$0.00	
Soccer Exercises		72:00	\$24.00	
<b>Total for Facility: Soccer Practice Field</b>		<b>76:00</b>	<b>\$24.00</b>	
				Hellenic Spartans FC (Soccer) 72.00
<b>Total for Complex: Holy Names H. S.</b>		<b>1,125:00</b>	<b>\$891.64</b>	

**Complex: Immaculate Conception**

<b>Facility: Gymnasium</b>	<b>Hours Avail: 7296:00</b>			
Meeting		30:00	\$0.00	
Recreational Activities		84:00	\$140.28	
School's Night		198:00	\$0.00	
Volleyball	<b>WAMVL</b>	<b>63:00</b>	<b>\$590.94</b>	
<b>Total for Facility: Gymnasium</b>		<b>375:00</b>	<b>\$731.22</b>	
				<b>Youth Connection Assoc. 84.00</b>
<b>Total for Complex: Immaculate Conception</b>		<b>462:00</b>	<b>\$731.22</b>	

**Complex: L. A. Desmarais**

<b>Facility: Gymnasium</b>	<b>Hours Avail: 7296:00</b>		
Recreational Activities		2:30	\$4.17
School Use		29:30	\$0.00
School's Night		173:00	\$0.00
Scouts		56:00	\$93.52
Volleyball	<b>WAMVL</b>	<b>126:00</b>	<b>\$1,181.88</b>
<b>Total for Facility: Gymnasium</b>		<b>387:00</b>	<b>\$1,279.57</b>
<b>Total for Complex: L. A. Desmarais</b>		<b>474:00</b>	<b>\$1,279.57</b>

**Complex: Notre Dame**

<b>Facility: Classroom 4</b>	<b>Hours Avail: 7296:00</b>			
Mad Science		6:00	\$288.00	
<b>Total for Facility: Classroom 4</b>		6:00	\$288.00	
<b>Facility: Gymnasium</b>	<b>Hours Avail: 7296:00</b>			
Meeting		30:00	\$0.00	
Recreational Activities		46:00	\$431.48	
School's Night		197:00	\$0.00	
Volleyball	<b>WAMVL</b>	<b>127:00</b>	<b>\$631.26</b>	
<b>Total for Facility: Gymnasium</b>		<b>400:00</b>	<b>\$1,062.74</b>	
				<b>Corpus Christie Church 64.00</b>
<b>Facility: Parking Lot</b>	<b>Hours Avail: 7296:00</b>			
Parking Cars		10:00	\$1.00	
<b>Total for Facility: Parking Lot</b>		10:00	\$1.00	
				<b>PJL Paddlers (Dragon Boat Team) 10.00</b>
<b>Facility: Soccer Field</b>	<b>Hours Avail: 7296:00</b>			
Soccer Field		3:30	\$0.00	
<b>Total for Facility: Soccer Field</b>		3:30	\$0.00	
<b>Total for Complex: Notre Dame</b>		<b>506:30</b>	<b>\$1,351.74</b>	

**Complex: Our Lady of Annunciation**

<b>Facility: Classroom 1</b>	<b>Hours Avail: 7296:00</b>		
Mad Science		6:00	\$72.00
Meeting		22:00	\$110.00
<b>Total for Facility: Classroom 1</b>		28:00	\$182.00
<b>Facility: Gymnasium</b>	<b>Hours Avail: 7296:00</b>		
School Use		30:30	\$0.00
School's Night		195:00	\$0.00
<b>Total for Facility: Gymnasium</b>		225:30	\$0.00
<b>Total for Complex: Our Lady of Annunciation</b>		<b>340:30</b>	<b>\$182.00</b>

**Complex: Our Lady of Lourdes**

<b>Facility: Gymnasium</b>	<b>Hours Avail: 7296:00</b>			
Baseball Warm ups		48:00	\$80.16	
Meeting		29:00	\$0.00	
School's Night		195:00	\$0.00	
Volleyball	<b>WAMVL</b>	<b>126:00</b>	<b>\$1,181.88</b>	
<b>Total for Facility: Gymnasium</b>		<b>398:00</b>	<b>\$1,262.04</b>	
				<b>The Hitting Club (Baseball) 48.00</b>
<b>Total for Complex: Our Lady of Lourdes</b>		<b>485:00</b>	<b>\$1,262.04</b>	

**Complex: Our Lady of Mt. Carmel**

<b>Facility: Classroom 3</b>	<b>Hours Avail: 7296:00</b>			
Mad Science		1:00	\$36.00	
<b>Total for Facility: Classroom 3</b>		<b>1:00</b>	<b>\$36.00</b>	
<b>Facility: Gymnasium</b>	<b>Hours Avail: 7296:00</b>			
Basketball		30:00	\$50.10	
Recreational Activities		42:00	\$393.96	
School Use		35:00	\$0.00	
Soccer Exercises		86:00	\$54.18	
<b>Total for Facility: Gymnasium</b>		<b>193:00</b>	<b>\$498.24</b>	
				<b>Open Door Fellowship Ministries 34.00</b>
				<b>Caboto Soccer Club 64.00</b>
				<b>South Windsor Youth Soccer 46.00</b>
<b>Total for Complex: Our Lady of Mt. Carmel</b>		<b>281:00</b>	<b>\$534.24</b>	

**Complex: Our Lady of Perpetual Help**

<b>Facility: Classroom 1</b>	<b>Hours Avail: 7296:00</b>			
Meeting		52:00	\$260.00	
<b>Total for Facility: Classroom 1</b>		<b>52:00</b>	<b>\$260.00</b>	
				<b>Learning Disabilities Association 52.00</b>
<b>Facility: Gymnasium</b>	<b>Hours Avail: 7296:00</b>			
Baseball Warm ups		127:00	\$211.98	
Meeting		3:00	\$28.14	
Recreational Activities		4:00	\$3.34	
School Use		44:00	\$0.00	
Volleyball	<b>WAMVL</b>	<b>126:00</b>	<b>\$1,181.88</b>	
<b>Total for Facility: Gymnasium</b>		<b>304:00</b>	<b>\$1,425.34</b>	
				<b>Walker Homesites (Baseball) 55.00</b>
				<b>Windsor Lady Expos (Baseball) 72.00</b>
<b>Total for Complex: Our Lady of Perpetual Help</b>		<b>443:00</b>	<b>\$1,685.34</b>	

**Complex: Queen of Peace**

<b>Facility: Classroom 1</b>	<b>Hours Avail: 7296:00</b>			
Meeting		4:00	\$48.00	
<b>Total for Facility: Classroom 1</b>		<b>4:00</b>	<b>\$48.00</b>	
<b>Facility: Classroom 3</b>	<b>Hours Avail: 7296:00</b>			
Mad Science		6:00	\$216.00	
<b>Total for Facility: Classroom 3</b>		<b>6:00</b>	<b>\$216.00</b>	
<b>Facility: Gymnasium</b>	<b>Hours Avail: 7296:00</b>			
School's Night		199:00	\$0.00	
Special Olympics		10:00	\$16.70	
Volleyball		6:30	\$10.85	
Youth Basketball		70:00	\$116.90	
<b>Total for Facility: Gymnasium</b>		<b>285:30</b>	<b>\$144.45</b>	
				<b>Bergthaler Mennonite Church 52.00</b>
				<b>Leamington Cougars (Basketball) 18.00</b>
				<b>Special Olympics 10.00</b>
<b>Facility: Soccer Field</b>	<b>Hours Avail: 7296:00</b>			
Soccer Exercises		8:00	\$10.00	
<b>Total for Facility: Soccer Field</b>		<b>8:00</b>	<b>\$10.00</b>	
				<b>Mexican Soccer League 8.00</b>
<b>Total for Complex: Queen of Peace</b>		<b>390:30</b>	<b>\$418.45</b>	

**Complex: Sacred Heart**

<b>Facility: Gymnasium</b>	<b>Hours Avail: 7296:00</b>			
Baseball Warm ups		106:00	\$176.91	
Recreational Activities		79:30	\$132.61	
School Use		30:00	\$0.00	
<b>Total for Facility: Gymnasium</b>		215:30	\$309.52	
				<b>Sacred Heart Church</b>
				<b>Youth Ministry</b> 77.30
				<b>Walker Homesites Baseball</b> 106.00
<b>Total for Complex: Sacred Heart</b>		215:30	\$309.52	

**Complex: Sacred Heart (LaSalle)**

<b>Facility: Classroom 4</b>	<b>Hours Avail: 7296:00</b>			
Mad Science		6:00	\$288.00	
<b>Total for Facility: Classroom 4</b>		6:00	\$288.00	
<b>Facility: Gymnasium</b>	<b>Hours Avail: 7296:00</b>			
Baseball Warm ups		72:00	\$78.93	
Recreational Activities		2:00	\$3.34	
<b>Total for Facility: Gymnasium</b>		74:00	\$82.27	
				<b>LaSalle Turtle Club (Baseball)</b> 72.00
<b>Total for Complex: Sacred Heart (LaSalle)</b>		167:00	\$370.27	

**Complex: St. Alexander**

<b>Facility: Classroom 1</b>	<b>Hours Avail: 7296:00</b>			
Meeting		10:00	\$0.00	
<b>Total for Facility: Classroom 1</b>		10:00	\$0.00	
				<b>Confirmation classes</b> 10.00
<b>Facility: Classroom 2</b>	<b>Hours Avail: 7296:00</b>			
Meeting		6:00	\$144.00	
<b>Total for Facility: Classroom 2</b>		6:00	\$144.00	
<b>Facility: Gymnasium</b>	<b>Hours Avail: 7296:00</b>			
School Use		29:00	\$0.00	
School's Night		197:00	\$0.00	
Volleyball	<b>WAMVL</b>	126:00	\$1,181.88	
<b>Total for Facility: Gymnasium</b>		352:00	\$1,181.88	
<b>Total for Complex: St. Alexander</b>		455:00	\$1,325.88	

**Complex: St. Angela**

<b>Facility: Classroom 1</b>	<b>Hours Avail: 7296:00</b>			
Meeting		6:00	\$72.00	
<b>Total for Facility: Classroom 1</b>		6:00	\$72.00	
<b>Facility: Gymnasium</b>	<b>Hours Avail: 7296:00</b>			
Baseball Warm ups		52:30	\$87.57	
School Use		30:00	\$0.00	
School's Night		195:00	\$0.00	
Special Olympics		70:00	\$116.76	
Volleyball	<b>WAMVL</b>	63:00	\$590.94	
<b>Total for Facility: Gymnasium</b>		410:30	\$795.27	
				<b>Walker Homesites (Baseball)</b> 52.30
<b>Total for Complex: St. Angela</b>		503:30	\$867.27	



**Complex: St. Anne (Elementary)**

<b>Facility: Gymnasium</b>	<b>Hours Avail: 7296:00</b>		
School's Night		195:00	\$0.00
Volleyball	<b>WAMVL</b>	<b>108:00</b>	\$1,013.04
<b>Total for Facility: Gymnasium</b>		<b>303:00</b>	<b>\$1,013.04</b>

**Total for Complex: St. Anne (Elementary) 390:00 \$1,013.04**

**Complex: St. Anne H. S.**

<b>Facility: Cafetorium</b>	<b>Hours Avail: 7296:00</b>		
Christmas Party		2:00	\$0.00
Concert		8:00	\$0.00
Meeting		2:30	\$0.00
Social Activity		5:30	\$0.00
<b>Total for Facility: Cafetorium</b>		<b>18:00</b>	<b>\$0.00</b>

<b>Facility: Gym A</b>	<b>Hours Avail: 7296:00</b>		
Basketball		96:00	\$666.86
<b>Total for Facility: Gym A</b>		<b>96:00</b>	<b>\$666.86</b>

Tecumseh St. Clair Beach  
Basketball Assoc. 38.00

<b>Facility: Gym ABC</b>	<b>Hours Avail: 7296:00</b>		
Baseball Warm ups		3:00	\$15.03
Basketball		325:00	\$1,628.25
School Use		11:30	\$0.00
School's Night		75:00	\$0.00
Social Activity		11:00	\$0.00
Volleyball		16:00	\$0.00
<b>Total for Facility: Gym ABC</b>		<b>441:30</b>	<b>\$1,643.28</b>

Tecumseh St. Clair Beach  
Basketball Assoc. 325.00

**Total for Complex: St. Anne H. S. 642:30 \$2,310.14**

**Complex: St. Anthony**

<b>Facility: Classroom 2</b>	<b>Hours Avail: 7296:00</b>		
Meeting		6:00	\$144.00
<b>Total for Facility: Classroom 2</b>		<b>6:00</b>	<b>\$144.00</b>

<b>Facility: Gymnasium</b>	<b>Hours Avail: 7296:00</b>		
Recreational Activities		46:00	\$76.82
School Use		30:00	\$0.00
School's Night		195:00	\$0.00
Youth Activities		2:00	\$3.34
<b>Total for Facility: Gymnasium</b>		<b>273:00</b>	<b>\$80.16</b>

Harrow Parents Group 46.00

**Total for Complex: St. Anthony 366:00 \$224.16**

**Complex: St. Bernard (Amherstburg)**

<b>Facility: Gymnasium</b>	<b>Hours Avail: 7296:00</b>			
Recreational Activities		52:00	\$86.84	
School Use		30:00	\$0.00	
School's Night		190:00	\$0.00	
Soccer Exercises		86:00	\$143.62	
<b>Total for Facility: Gymnasium</b>		<b>358:00</b>	<b>\$230.46</b>	
				<b>Amherstburg Minor Soccer 86.00</b>
<b>Total for Complex: St. Bernard (Amherstburg)</b>		<b>445:00</b>	<b>\$230.46</b>	

**Complex: St. Bernard (Windsor)**

<b>Facility: Classroom 2</b>	<b>Hours Avail: 7296:00</b>			
Meeting		6:00	\$144.00	
<b>Total for Facility: Classroom 2</b>		<b>6:00</b>	<b>\$144.00</b>	
<b>Facility: Gymnasium</b>	<b>Hours Avail: 7296:00</b>			
Basketball Camp		3:00	\$0.00	
Free Throw		4:30	\$7.52	
School Use		29:00	\$0.00	
Youth Activities		84:00	\$140.28	
<b>Total for Facility: Gymnasium</b>		<b>120:30</b>	<b>\$147.80</b>	
				<b>Most Precious Blood Church 84.00</b>
<b>Facility: Parking Lot</b>	<b>Hours Avail: 7296:00</b>			
Parking Cars		16:00	\$1.00	
<b>Total for Facility: Parking Lot</b>		<b>16:00</b>	<b>\$1.00</b>	
				<b>Most Precious Blood Church 16.00</b>
<b>Total for Complex: St. Bernard (Windsor)</b>		<b>229:30</b>	<b>\$292.80</b>	

**Complex: St. Christopher (New)**

<b>Facility: Gymnasium</b>	<b>Hours Avail: 7296:00</b>			
Baseball Warm ups		32:30	\$20.88	
Basketball		4:00	\$6.68	
Recreational Activities		24:00	\$15.12	
<b>Total for Facility: Gymnasium</b>		<b>60:30</b>	<b>\$42.68</b>	
				<b>Windsor Lady Expos (Baseball) 32.30</b>
<b>Total for Complex: St. Christopher (New)</b>		<b>147:30</b>	<b>\$42.68</b>	

**Complex: St. Christopher - Jr./Int./Sr.**

<b>Facility: Gymnasium</b>	<b>Hours Avail: 7296:00</b>			
School Use		30:00	\$0.00	
Scouts		81:00	\$135.27	
Volleyball	<b>WAMVL</b>	<b>126:00</b>	<b>\$1,181.88</b>	
<b>Total for Facility: Gymnasium</b>		<b>237:00</b>	<b>\$1,317.15</b>	
				<b>Scouts 81.00</b>
<b>Total for Complex: St. Christopher - Jr./Int./Sr.</b>		<b>237:00</b>	<b>\$1,317.15</b>	

**Complex: St. Francis**

<b>Facility: Gymnasium</b>	<b>Hours Avail: 7296:00</b>		
School Use		30:00	\$0.00
Volleyball	<b>WAMVL</b>	<b>123:00</b>	<b>\$1,153.74</b>
<b>Total for Facility: Gymnasium</b>		<b>153:00</b>	<b>\$1,153.74</b>
<b>Total for Complex: St. Francis</b>		<b>240:00</b>	<b>\$1,153.74</b>

**Complex: St. Gabriel**

<b>Facility: Gymnasium</b>	<b>Hours Avail: 7296:00</b>			
Baseball Warm ups		52:00	\$86.84	
Parish Event		7:00	\$0.00	
School's Night		196:30	\$0.00	
Volleyball	<b>WAMVL</b>	<b>123:00</b>	\$1,153.74	
<b>Total for Facility: Gymnasium</b>		<b>378:30</b>	<b>\$1,240.58</b>	
				<b>Corpus Christie Parish 7.00</b>
				<b>Windsor Lady Expos (Baseball) 52.00</b>
<b>Total for Complex: St. Gabriel</b>		<b>465:30</b>	<b>\$1,240.58</b>	

**Complex: St. Gregory**

<b>Facility: Gymnasium</b>	<b>Hours Avail: 7296:00</b>			
Recreational Activities		132:00	\$220.44	
School Use		14:30	\$0.00	
School's Night		195:00	\$0.00	
Volleyball	<b>WAMVL</b>	<b>64:00</b>	\$600.32	
<b>Total for Facility: Gymnasium</b>		<b>405:30</b>	<b>\$820.76</b>	
				<b>Independent 64.00</b>
				<b>Tecumseh St. Clair Beach 46.00</b>
				<b>Basketball Assoc.</b>
<b>Total for Complex: St. Gregory</b>		<b>492:30</b>	<b>\$820.76</b>	

**Complex: St. James**

<b>Facility: Gymnasium</b>	<b>Hours Avail: 7296:00</b>			
Baseball Warm ups		21:00	\$35.07	
Recreational Activities		114:00	\$591.30	
School Use		30:00	\$0.00	
Volleyball	<b>WAMVL</b>	<b>63:00</b>	\$590.94	
<b>Total for Facility: Gymnasium</b>		<b>228:00</b>	<b>\$1,217.31</b>	
				<b>Italian Canadian Handicapable 62.00</b>
				<b>Throne of Grace 52.00</b>
				<b>Windsor South Can. Little League 21.00</b>
<b>Total for Complex: St. James</b>		<b>315:00</b>	<b>\$1,217.31</b>	

**Complex: St. John (Windsor)**

<b>Facility: Gymnasium</b>	<b>Hours Avail: 7296:00</b>		
School Use		40:00	\$0.00
Volleyball	<b>WAMVL</b>	<b>120:00</b>	\$1,125.60
<b>Total for Facility: Gymnasium</b>		<b>160:00</b>	<b>\$1,125.60</b>
<b>Total for Complex: St. John (Windsor)</b>		<b>247:00</b>	<b>\$1,125.60</b>

**Complex: St. John (Woodslee)**

<b>Facility: Classroom 2</b>	<b>Hours Avail: 7296:00</b>			
Meeting		6:00	\$144.00	
<b>Total for Facility: Classroom 2</b>		<b>6:00</b>	<b>\$144.00</b>	
<b>Facility: Gymnasium</b>	<b>Hours Avail: 7296:00</b>			
Baseball Warm ups		16:00	\$26.72	
Free Throw		2:00	\$3.34	
Recreational Activities		42:00	\$70.14	
School's Night		205:30	\$0.00	
Scouts		6:00	\$10.02	
Youth Activities		4:00	\$6.68	
<b>Total for Facility: Gymnasium</b>		<b>275:30</b>	<b>\$116.90</b>	
				<b>St. John's Youth Group 4.00</b>
				<b>The Good Shepherd 42.00</b>
				<b>Belle River Baseball 16.00</b>
<b>Total for Complex: St. John (Woodslee)</b>		<b>368:30</b>	<b>\$260.90</b>	

**Complex: St. John de Brebeuf**

<b>Facility: Classroom 4</b>	<b>Hours Avail: 7296:00</b>		
Mad Science		6:00	\$288.00
<b>Total for Facility: Classroom 4</b>		6:00	\$288.00

<b>Facility: Gymnasium</b>	<b>Hours Avail: 7296:00</b>		
Recreational Activities		62:00	\$535.30
School Use		34:30	\$0.00
School's Night		229:00	\$0.00
Volleyball		72:00	\$675.36
Youth Activities		120:00	\$200.40
<b>Total for Facility: Gymnasium</b>		517:30	\$1,411.06

Jumping Jacks Precision Rope team	56.00
Youth and Family Resource Network	120.00
Leamington Adult Volleyball League	72.00
K of C Squires	6.00

<b>Total for Complex: St. John de Brebeuf</b>		610:30	\$1,699.06
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**Complex: St. John the Baptist**

<b>Facility: Classroom 3</b>	<b>Hours Avail: 7296:00</b>		
Mad Science		6:00	\$216.00
<b>Total for Facility: Classroom 3</b>		6:00	\$216.00

<b>Facility: Gymnasium</b>	<b>Hours Avail: 7296:00</b>		
Baseball Warm ups		158:00	\$263.86
School's Night		216:30	\$0.00
Scouts		176:00	\$293.92
Youth Activities		3:00	\$3.34
<b>Total for Facility: Gymnasium</b>		553:30	\$561.12

Scouts Canada	176.00
Belle River Baseball	158.00

<b>Total for Complex: St. John the Baptist</b>		646:30	\$777.12
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**Complex: St. John Vianney**

<b>Facility: Classroom 1</b>	<b>Hours Avail: 7296:00</b>		
Meeting		1,064:00	\$1,662.50
<b>Total for Facility: Classroom 1</b>		1,064:00	\$1,662.50

<b>Facility: Classroom 4</b>	<b>Hours Avail: 7296:00</b>		
Mad Science		6:00	\$288.00
<b>Total for Facility: Classroom 4</b>		6:00	\$288.00

<b>Facility: Gymnasium</b>	<b>Hours Avail: 7296:00</b>		
Parish Event		66:00	\$107.71
Recreational Activities		303:30	\$1,000.45
School Use		29:30	\$0.00
School's Night		27:00	\$0.00
Volleyball		204:30	\$324.82
<b>Total for Facility: Gymnasium</b>		630:30	\$1,432.98

St. John Vianney Youth Ministry	66.00
Riverside Sports Office	1064.00
Riverside Sports	239.00

<b>Total for Complex: St. John Vianney</b>		1,787:30	\$3,383.48
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**Complex: St. Joseph (River Canard)**

<b>Facility: Classroom 1</b>	<b>Hours Avail: 7296:00</b>			
Instructional		162:00	\$486.00	
<b>Total for Facility: Classroom 1</b>		162:00	\$486.00	
				<b>Allegro Music 128.00</b>
				<b>Chappus Piano 34.00</b>
<b>Facility: Classroom 5</b>	<b>Hours Avail: 7296:00</b>			
Mad Science		6:00	\$360.00	
<b>Total for Facility: Classroom 5</b>		6:00	\$360.00	
<b>Facility: Gymnasium</b>	<b>Hours Avail: 7296:00</b>			
School's Night		241:00	\$0.00	
Youth Activities		54:00	\$34.02	
<b>Total for Facility: Gymnasium</b>		295:00	\$34.02	
				<b>St. Joseph Youth Ministry 54.00</b>
<b>Total for Complex: St. Joseph (River Canard)</b>		550:00	\$880.02	

**Complex: St. Joseph H. S.**

<b>Facility: Cafetorium</b>	<b>Hours Avail: 7296:00</b>			
Concert		33:45	\$875.00	
School Use		39:30	\$0.00	
Workshop		4:00	\$0.00	
<b>Total for Facility: Cafetorium</b>		77:15	\$875.00	
				<b>Performance/Arts/Education The Space 15.00</b>
<b>Facility: Game Field</b>	<b>Hours Avail: 7296:00</b>			
Soccer Field		276:00	\$0.00	
<b>Total for Facility: Game Field</b>		276:00	\$0.00	
				<b>Tecumseh Soccer Club 246.00</b>
<b>Facility: Gym A</b>	<b>Hours Avail: 7296:00</b>			
Basketball		6:30	\$0.00	
<b>Total for Facility: Gym A</b>		6:30	\$0.00	
<b>Facility: Gym B</b>	<b>Hours Avail: 7296:00</b>			
Basketball		6:30	\$0.00	
<b>Total for Facility: Gym B</b>		6:30	\$0.00	
<b>Facility: Gymnasium ABC</b>	<b>Hours Avail: 7296:00</b>			
Baseball Warm ups		42:00	\$210.42	
Recreational Activities		233:00	\$953.57	
School Use		372:30	\$0.00	
Volleyball		109:00	\$465.93	
Youth Activities		44:30	\$145.29	
<b>Total for Facility: Gymnasium ABC</b>		801:00	\$1,775.21	
				<b>Riverside Sports Volleyball 297.30</b>
				<b>Riverside Sports Badminton 175.00</b>
				<b>Teutonia Soccer Club 20.00</b>
<b>Facility: Practice Field</b>	<b>Hours Avail: 7296:00</b>			
Soccer Field		276:00	\$0.00	
<b>Total for Facility: Practice Field</b>		276:00	\$0.00	
				<b>Tecumseh Soccer Club 246.00</b>
<b>Facility: Resource Center</b>	<b>Hours Avail: 7296:00</b>			
Meeting		8:00	\$0.00	
School Use		26:00	\$0.00	
<b>Total for Facility: Resource Center</b>		34:00	\$0.00	
<b>Total for Complex: St. Joseph H. S.</b>		1,564:15	\$2,650.21	

**Complex: St. Jules**

<b>Facility: Classroom 3</b>	<b>Hours Avail: 7296:00</b>			
Meeting		6:00	\$216.00	
<b>Total for Facility: Classroom 3</b>		6:00	\$216.00	
<b>Facility: Gymnasium</b>	<b>Hours Avail: 7296:00</b>			
Girl Guides		2:30	\$4.17	
Recreational Activities		2:00	\$3.34	
School's Night		213:00	\$0.00	
Volleyball	<b>WAMVL</b>	<b>63:00</b>	\$590.94	
<b>Total for Facility: Gymnasium</b>		280:30	\$598.45	
				Girl Guides of Canada 2.30
<b>Total for Complex: St. Jules</b>		373:30	\$814.45	

**Complex: St. Louis**

<b>Facility: 1 Classroom</b>	<b>Hours Avail: 7296:00</b>			
Meeting		4:00	\$48.00	
<b>Total for Facility: 1 Classroom</b>		4:00	\$48.00	
<b>Facility: 2 classroom</b>	<b>Hours Avail: 7296:00</b>			
Mad Science		7:35	\$168.00	
<b>Total for Facility: 2 classroom</b>		7:35	\$168.00	
<b>Facility: Gymnasium</b>	<b>Hours Avail: 7296:00</b>			
School's Night		139:30	\$0.00	
Volleyball		84:00	\$787.92	
Youth Activities		21:00	\$35.07	
<b>Total for Facility: Gymnasium</b>		244:30	\$822.99	
				Kids Alliance Teen Health Centre 16.00
				Leamington Volleyball 84.00
<b>Total for Complex: St. Louis</b>		343:05	\$1,038.99	

**Complex: St. Maria Goretti**

<b>Facility: Gymnasium</b>	<b>Hours Avail: 7296:00</b>			
School Use		34:00	\$0.00	
Scouts		147:30	\$246.03	
Volleyball	<b>WAMVL</b>	<b>63:00</b>	\$590.94	
<b>Total for Facility: Gymnasium</b>		244:30	\$836.97	
				Scouts 147.00
<b>Total for Complex: St. Maria Goretti</b>		331:30	\$836.97	

**Complex: St. Mary**

<b>Facility: Gymnasium</b>	<b>Hours Avail: 7296:00</b>			
Recreational Activities		86:00	\$806.68	
School's Night		197:00	\$0.00	
<b>Total for Facility: Gymnasium</b>		283:00	\$806.68	
				St. Mary's Park & Rec Committee 86.00
<b>Total for Complex: St. Mary</b>		370:00	\$806.68	

**Complex: St. Michael's Alternative**

<b>Facility: Gymnasium</b>	<b>Hours Avail: 7296:00</b>		
Meeting		30:00	\$0.00
<b>Total for Facility: Gymnasium</b>		30:00	\$0.00
<b>Total for Complex: St. Michael's Alternative</b>		117:00	\$0.00

**Complex: St. Peter**

<b>Facility: Gymnasium</b>	<b>Hours Avail: 7296:00</b>		
Baseball Warm ups		44:00	\$73.48
Meeting		29:00	\$0.00
Recreational Activities		55:00	\$208.50
School's Night		222:00	\$0.00
<b>Total for Facility: Gymnasium</b>		350:00	\$281.98
			<b>McAuliffe Park</b>
			5.00
<b>Facility: Parking Lot</b>	<b>Hours Avail: 7296:00</b>		
Parking Cars		24:00	\$0.00
<b>Total for Facility: Parking Lot</b>		24:00	\$0.00
			<b>Greater Windsor Home Builders Assoc.</b>
			24.00
<b>Facility: Soccer Field 1</b>	<b>Hours Avail: 7296:00</b>		
Soccer Field		76:00	\$0.00
<b>Total for Facility: Soccer Field 1</b>		76:00	\$0.00
			<b>Greater Windsor Home Builders Assoc.</b>
			76.00
<b>Facility: Soccer Field 2</b>	<b>Hours Avail: 7296:00</b>		
Soccer Field		72:00	\$0.00
<b>Total for Facility: Soccer Field 2</b>		72:00	\$0.00
			<b>Greater Windsor Home Builders Assoc.</b>
			72.00
<b>Facility: Soccer Field 3</b>	<b>Hours Avail: 7296:00</b>		
Soccer Field		72:00	\$0.00
<b>Total for Facility: Soccer Field 3</b>		72:00	\$0.00
			<b>Greater Windsor Home Builders Assoc.</b>
			72.00
<b>Total for Complex: St. Peter</b>		681:00	\$281.98

**Complex: St. Pius X**

<b>Facility: Classroom 5</b>	<b>Hours Avail: 7296:00</b>		
Meeting		6:00	\$360.00
<b>Total for Facility: Classroom 5</b>		6:00	\$360.00
<b>Facility: New Gym</b>	<b>Hours Avail: 7296:00</b>		
Recreational Activities		11:00	\$80.05
School Use		2:00	\$0.00
School's Night		214:30	\$0.00
Scouts		144:00	\$240.48
Soccer Exercises		6:00	\$56.28
Volleyball		11:00	\$18.37
<b>Total for Facility: New Gym</b>		388:30	\$395.18
			<b>South County Volleyball</b>
			11.00
			<b>Windsor Rugby Football Club</b>
			8.00
			<b>High Performance Sport Academy</b>
			6.00
<b>Facility: Old Gym</b>	<b>Hours Avail: 7296:00</b>		
Recreational Activities		40:00	\$66.80
School Use		2:00	\$0.00
School's Night		20:30	\$0.00
Scouts		147:00	\$245.49
Volleyball		11:00	\$18.37
<b>Total for Facility: Old Gym</b>		220:30	\$330.66
			<b>South County Volleyball</b>
			11.00
			<b>Scouts Canada</b>
			147.00
<b>Total for Complex: St. Pius X</b>		702:00	\$1,085.84

**Complex: St. Rose**

<b>Facility: 2 Classrooms (P)</b>	<b>Hours Avail: 7296:00</b>			
Mad Science		6:00	\$144.00	
<b>Total for Facility: 2 Classrooms (P)</b>		6:00	\$144.00	
<b>Facility: Gymnasium</b>	<b>Hours Avail: 7296:00</b>			
Recreational Activities		84:00	\$52.92	
School Use		29:00	\$0.00	
Volleyball	<b>WAMVL</b>	<b>126:00</b>	\$1,181.88	
<b>Total for Facility: Gymnasium</b>		239:00	\$1,234.80	
				St. Rose Youth Ministry 84.00
<b>Total for Complex: St. Rose</b>		332:00	\$1,378.80	

**Complex: St. Theresa**

<b>Facility: Classroom 1</b>	<b>Hours Avail: 7296:00</b>			
Instructional		128:00	\$384.00	
<b>Total for Facility: Classroom 1</b>		128:00	\$384.00	
				Allegro Music 128.00
<b>Facility: Gymnasium</b>	<b>Hours Avail: 7296:00</b>			
School Use		5:00	\$0.00	
School's Night		195:00	\$0.00	
<b>Total for Facility: Gymnasium</b>		200:00	\$0.00	
<b>Total for Complex: St. Theresa</b>		415:00	\$384.00	

**Complex: St. Thomas of Villanova**

<b>Facility: Auditorium</b>	<b>Hours Avail: 7296:00</b>			
Performance Night		280:00	\$0.00	
Rehearsal		120:30	\$0.00	
<b>Total for Facility: Auditorium</b>		400:30	\$0.00	
				Music Express Christmas 77.00
				J-Mor Enterprises 23.00
				Nancy Pattison 77.30
				Edmunds Towers 54.00
				Essex County Dancers 20.00
				Academie St. Cecile 15.00
				Winstars 14.00
<b>Facility: Baseball Diamond</b>	<b>Hours Avail: 7296:00</b>			
Baseball		3:00	\$1.00	
<b>Total for Facility: Baseball Diamond</b>		3:00	\$1.00	
<b>Facility: Cafeteria</b>	<b>Hours Avail: 7296:00</b>			
Annual Band Camp Optimist Youth Club		43:00	\$135.00	
Christmas Party		23:30	\$0.00	
Meeting		48:00	\$79.68	
Ticket Sale		2:00	\$0.00	
<b>Total for Facility: Cafeteria</b>		116:30	\$214.68	
<b>Facility: Classroom 1</b>	<b>Hours Avail: 7296:00</b>			
Meeting		81:00	\$80.00	
<b>Total for Facility: Classroom 1</b>		81:00	\$80.00	
<b>Facility: Classroom 2</b>	<b>Hours Avail: 7296:00</b>			
Meeting		21:30	\$0.00	
<b>Total for Facility: Classroom 2</b>		21:30	\$0.00	
<b>Facility: Classroom 3</b>	<b>Hours Avail: 7296:00</b>			
Meeting		12:30	\$0.00	
<b>Total for Facility: Classroom 3</b>		12:30	\$0.00	
<b>Facility: Gymnasium ABC</b>	<b>Hours Avail: 7296:00</b>			
Baseball Warm ups		311:00	\$1,558.11	
School Use		213:30	\$0.00	
Volleyball		12:00	\$0.00	
Youth Activities		43:00	\$10.02	
<b>Total for Facility: Gymnasium ABC</b>		579:30	\$1,568.13	
				Windsor Titans (Baseball) 195.00
				Windsor Wildcats (Baseball) 202.00
				Windsor Optimist Youth band 129.00
<b>Facility: Whole School</b>	<b>Hours Avail: 7296:00</b>			
COR Weekend		28:28	\$0.00	
Holiday		87:00	\$0.00	
Meeting		14:30	\$0.00	
<b>Total for Facility: Whole School</b>		129:58	\$0.00	
				Sacred Heart Youth Ministry 28.28
				St. Joseph Youth Ministry 14.30
<b>Total for Complex: St. Thomas of Villanova</b>		1,344:28	\$1,863.81	



**Complex: St. William**

<b>Facility: Classroom 4</b>	<b>Hours Avail: 7296:00</b>		
Mad Science		6:00	\$288.00
<b>Total for Facility: Classroom 4</b>		6:00	\$288.00

<b>Facility: Gymnasium</b>	<b>Hours Avail: 7296:00</b>		
Meeting		15:30	\$0.00
Recreational Activities		72:00	\$120.24
School Use		5:00	\$0.00
School's Night		30:00	\$0.00
Scouts		183:00	\$305.61
<b>Total for Facility: Gymnasium</b>		305:30	\$425.85

Windsor-Essex County YMCA	72.00
Scouts Canada	183.00

<b>Total for Complex: St. William</b>		398:30	\$713.85
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**Complex: Stella Maris**

<b>Facility: Classroom 3</b>	<b>Hours Avail: 7296:00</b>		
Mad Science		6:00	\$216.00
<b>Total for Facility: Classroom 3</b>		6:00	\$216.00

<b>Facility: Gymnasium</b>	<b>Hours Avail: 7296:00</b>		
Meeting		30:00	\$0.00
Recreational Activities		58:00	\$96.86
School's Night		190:00	\$0.00
<b>Total for Facility: Gymnasium</b>		278:00	\$96.86

<b>Total for Complex: Stella Maris</b>		371:00	\$312.86
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**Complex: W. J. Langlois**

<b>Facility: Gymnasium</b>	<b>Hours Avail: 7296:00</b>		
Girl Guides		90:00	\$150.30
Meeting		29:00	\$0.00
School's Night		198:00	\$0.00
<b>Total for Facility: Gymnasium</b>		317:00	\$150.30

Girl Guides	90.00
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<b>Total for Complex: W. J. Langlois</b>		404:00	\$150.30
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<b>28,071:02</b>	<b>\$49,475.83</b>
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## COMMUNITY USE OF SCHOOLS - Rentals of 20 hours or greater

APPENDIX B

Rental #	Community Use	Organization	Total Hrs	Group status
02-Oct-07	Volleyball	Windsor Adult Mixed Volleyball	1863.0	P
<b>01-Oct-07</b>	<b>Meeting</b>	<b>Riverside Sports Office</b>	<b>1064.0</b>	<b>NFP</b>
23-Apr-08	Soccer Field	Tecumseh Soccer Club	1048.0	NFP
09-Oct-07	Meeting	Elections Canada	950.0	
01-Oct-07	Scouts	Scouts Canada	940.5	NFP
10-Oct-07	Recreational Activities	Core City Hoops	622.5	NFP
<b>01-Oct-07</b>	<b>Basketball</b>	<b>Riverside Basketball Association</b>	<b>550.0</b>	<b>NFP</b>
29-Sep-07	Baseball Warm ups	Tecumseh St. Clair Beach Basketball Ass.	439.0	NFP
08-Sep-07	Community Groups	Various through Villanova Theatre	407.5	
01-Oct-07	Recreational Activities	Windsor-Essex County Family YMCA	396.0	NFP
06-May-08	Soccer Exercises	Hellenic / Spartans FC	382.0	NFP
01-Oct-07	Meeting	OECTA AQ Course	316.5	
<b>03-Oct-07</b>	<b>Volleyball</b>	<b>Riverside Sports - Volleyball</b>	<b>297.5</b>	<b>NFP</b>
17-Sep-07	Instructional	Allegro Music Studio	256.0	
01-Oct-07	Recreational Activities	Leamington Cougars	252.0	NFP
26-Jun-08	Parking Cars	Greater Windsor Home Builders Ass.	240.0	NFP
<b>01-Oct-07</b>	<b>Recreational Activities</b>	<b>Riverside Sports</b>	<b>239.5</b>	<b>NFP</b>
02-Oct-07	Volleyball	South County Volleyball Club	220.0	NFP
01-Nov-07	Baseball Warm ups	Walker Homesites	213.5	NFP
13-Oct-07	Baseball Warm ups	Windsor Wildcats	202.0	NFP
06-Sep-07	Baseball	St. Theresa	200.0	
01-Oct-07	Baseball Warm ups	Windsor Titans	195.0	NFP
01-Oct-07	Youth Activities	Essex Energizers Skipping Club	189.0	NFP
28-Mar-08	Basketball	Windsor Valiants	185.0	NFP
08-Jan-08	Meeting	OECTA Religious Ed Course	176.0	
<b>13-Oct-07</b>	<b>Recreational Activities</b>	<b>Riverside Sports - Badminton</b>	<b>175.0</b>	<b>NFP</b>
03-Nov-07	Baseball Warm ups	Belle River Baseball	174.0	NFP
05-Nov-07	Baseball Warm ups	Windsor Lady Expos	156.5	NFP
03-Oct-07	Volleyball	Leamington Adult Volleyball League	156.0	P
02-May-08	Band Practice	Windsor Optimist Youth Band	129.0	NFP
07-Jan-08	Mad Science	Mad Science of Windsor	128.5	NFP
09-Oct-07	Special Olympics	Caboto Specials	128.0	NFP
02-Oct-07	Youth Activities	Youth & Family Resource Network	120.0	NFP
04-Oct-07	Recreational Activities	Sacred Heart Church Youth Ministry	106.0	NFP
15-Oct-07	Youth Activities	Most Precious Blood Church	100.0	NFP
30-Nov-07	Basketball	Freed's Tournament	96.3	
01-Oct-07	Girl Guides	Girl Guides of Canada	92.5	NFP
19-Oct-07	Volleyball	All Catholic Ontario Senior Boys Tourn	88.0	
13-Oct-07	Youth Activities	Holy Name of Jesus, Essex St. Michael's	86.0	
09-Oct-07	Recreational Activities	St. Mary's Park & Rec Committee	86.0	P
01-Oct-07	Recreational Activities	St. Rose Youth Ministry	84.0	NFP
15-Oct-07	Recreational Activities	Youth Connection Association	84.0	NFP
29-Oct-07	Baseball Warm ups	Lasalle Turtle Club	78.0	NFP
22-Oct-07	Recreational Activities	Windsor Expos Baseball Assoc.	74.0	NFP
04-Oct-07	Volleyball	Corpus Christie Church	71.0	NFP
03-Oct-07	Youth Activities	St. Joseph Youth Ministry	68.5	NFP
20-May-07	Soccer Exercises	Mexican Soccer League	68.0	NFP

## COMMUNITY USE OF SCHOOLS - Rentals of 20 hours or greater

## APPENDIX B

28-Sep-07	Parish Event	St. John Vianney Youth Ministry	66.0	NFP
15-Oct-07	Recreational Activities	Caboto Soccer Club	64.0	NFP
25-Oct-07	Recreational Activities	Italian Canadian Handicapable Ass.	62.0	NFP
07-Nov-07	Basketball	Feurth	58.0	NFP
01-Oct-07	Recreational Activities	Jumping Jacks Precision Jump Rope Team	56.0	NFP
03-Nov-07	Meeting	FJ Brennan	54.0	
04-Oct-07	Youth Basketball	Bergthaler Mennonite Church	52.0	NFP
18-Mar-08	Meeting	Learning Disabilities Association	52.0	NFP
05-Nov-07	Basketball	Throne of Grace	52.0	P
15-Oct-07	Recreational Activities	Windsor Sports and Culture Centre	52.0	NFP
17-Nov-07	Youth Basketball	Cardinal Carter	48.0	NFP
12-Jan-08	Baseball Warm ups	The Hitting Club	48.0	NFP
05-Nov-07	Recreational Activities	Basketball	46.0	
17-Oct-07	Recreational Activities	Harrow Parents Group	46.0	NFP
17-Oct-07	Soccer Exercises	South Windsor Youth Soccer Club	46.0	NFP
16-Jan-08	Recreational Activities	The Good Shepherd	42.0	NFP
26-Feb-08	Concert	Sears Ontario Drama Festival	41.5	
07-Nov-07	Basketball	Steve Byrne	38.0	NFP
02-Oct-07	Instructional	Chappus Piano Classes	34.0	
04-Oct-07	Basketball	Open Door Fellowship Ministries	34.0	NFP
25-Aug-07	School Use	Students Transportation Services	29.5	
02-Nov-07	School Use	Assumption Alumni Association	26.5	
05-Feb-08	Baseball Warm ups	Windsor South Canadian Little League	21.0	NFP
25-Feb-08	Baseball Warm ups	Forest Glade Baseball	20.0	NFP
10-Jan-08	Recreational Activities	Teutonia Soccer Club	20.0	NFP



1325 California Avenue  
 Windsor, ON N9B 3Y6  
 CHAIRPERSON: John Macri  
 DIRECTOR OF EDUCATION: Joseph Berthiaume

**Meeting Date:**  
 November 25, 2008

## BOARD REPORT

**Public**  **In-Camera**   
**PRESENTED FOR:** Information  Approval   
**PRESENTED BY:** Senior Administration  
**SUBMITTED BY:** Joseph Berthiaume, Director of Education  
 Linda Staudt, Superintendent of Education  
**SUBJECT:** **CATHOLIC CENTRAL HIGH SCHOOL**  
**- FIELD TRIP TO QUEBEC CITY, QUEBEC**  
**RECOMMENDATION:**

**That the Board approve Catholic Central High School’s Field Trip to Quebec City, Quebec on February 5 – 8, 2009.**

**SYNOPSIS:** In accordance with Board Policy SC:04 Field Trips, this report seeks Board approval for 40 students in Grades 9 and 10 to experience French language and culture. They will have the chance to recognize particular vocabulary items used in Canada that are different from those used in other French-speaking regions, recognize and use newly acquired vocabulary. Students will also be attending mass on Saturday, February 7<sup>th</sup>, 2009 at the Basilica-Cathedral Notre Dame de Quebec.

**BACKGROUND COMMENTS:** This field trip ties in the students’ courses of study in music.

**FINANCIAL IMPACT:** \$554 per student.

**TIMELINES:** February 5 - 8, 2009

**APPENDICES:**

- Request for Approval of Field Trip – SC:04 Form A
- Letter to Trustees
- Itinerary

**REPORT REVIEWED BY:**

<input checked="" type="checkbox"/> EXECUTIVE COUNCIL	Review Date:	November 10, 2008
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date:	November 17, 2008
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date:	November 17, 2008



Windsor-Essex Catholic District School Board Field Trip Approval Form

Friday, October 31, 2008 3:01:23 PM

SC:04 Form A 2008 v.1

Send

Subject: Field Trip/Excursion Approval Form
To: Darlene Kennedy

From: Cathy Isabella

Teacher: Cathy Isabella

School: Catholic Central High School

Destination Name: Quebec City

Name of Carrier: Perspectives

Mode of Transportation: Bus

Travel Company Involved: Badder Bus Lines

Departure Date: Thu, Feb 05, 2009

checkbox

Return Date: Sun, Feb 08, 2009

checkbox

Time of Departure from School: 5:30 a.m.

Approximate Time of Return to School: 11:00 p.m.

Number of Male Students: 5

Number of Female Students: 35

Total Cost Per Student: 554

Personal Cost Per Student: \$554.00 money for ...

Grade of Students: 9 and 10

Number of Supervisors: Male: 2 Female: 2

Purpose of Trip/Excursion: Experience French culture and practice French language skills

Relationship to Students' Program/Course: Maximum 200 characters.

Students will recognize particular vocabulary items used in Canada that are different from those used in other French-speaking region; recognize and use newly acquired vocabulary in conversation.

Pre-Trip/Excursion Preparation(s) by Students: Maximum 200 characters.

Students will learn about Quebec culture, specifically Le Carnaval. Students will also learn and practice their French oral, written, listening, and reading skills.

Follow-up Activities Planned: Maximum 200 characters.

Students will create a poster presentation including images and vocabulary describing their experience. These posters will be displayed around the school and will be presented to the grade eights.

If activity is occurring over a weekend Indicate plans for students to attend a eucharistic celebration:

A mass is scheduled for Sunday, February 9th at 8:00a.m.

Date Submitted: Fri, Oct 31, 2008

checkbox

Teacher

Approval Date: Oct. 31, 2008

checkbox

Principal:

Approval Date: Nov 17/08

checkbox

Superintendent:

Approval Date:

checkbox

Trustee (per SO):

For Same Day Local/Regional Trips/Excursions, submit request to Principal 2 weeks prior to trip/excursion. For Multiple Days Local/Regional Trips/Excursions, submit request to Superintendent 4 weeks prior to trips/excursions. For Special Trips/Excursions, submit request to Superintendent for Board approval 8 weeks prior to trip/excursion.

Send signed form to School Superintendent, school should retain a copy, Superintendent will return copy upon approval of trip/excursion. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, 1989, information in forms and documents pertaining to a student registered/enrolled within the Windsor-Essex Catholic District School Board is collected under the legal authority of the Education Act and its Regulations and the Ontario Student Record Guideline, 2000.

# CATHOLIC CENTRAL HIGH SCHOOL

441 Tecumseh Rd. E., Windsor, ON N8X 2R7 Tel. (519) 256-3171 Fax (519) 256-6691

Windsor-Essex Catholic District School Board

*"Learning Together In Faith and Service"*

*Mr. Pat Hickson  
Vice-Principal*

*Ms. Darlene Kennedy  
Principal*

*Mr. Ron Innocente  
Vice-Principal*



Dear Trustees of the Windsor-Essex Catholic District School Board,

This letter is intended to address the rationale for the proposed trip to Quebec City, Quebec and how this trip relates to the students' program/course.

As stated in the Ministry of Education and Training document (1999) **French as a Second Language-Core, Extended and Immersion French**, the aim of the curriculum is to make it relevant to the students' lives by having them experience French language and culture in contexts that reflect their interests and experiences.

The rationale for this trip is to afford students the opportunity to experience first-hand the French language skills and culture they have learned in the classroom. In addition, students will be able to expand on their conversational skills through contact with French-speaking people in meaningful situations. Furthermore, through these interactions, students will develop a stronger appreciation for French culture within Canada.

In closing, since language and culture are inseparable, this trip will authenticate what French teachers have been saying for decades, that the acquisition of a second language is a transferable skill that will continue to be used throughout the course of their lives.

Respectfully yours,

Cathy Isabella  
Department Head of Modern Languages,  
Catholic Central HS

Sabrina McLure  
Modern Languages  
Catholic Central HS

Cc Darlene Kennedy, Principal



191 Castor Street, P.O. 337, Russell, Ontario K4R 1E1  
 24 hour service: 1-800-718-1785 or (613) 445-3682 Fax: (613) 445-2682  
 E-mail: [manager@perspectives-edu.com](mailto:manager@perspectives-edu.com)  
 Web Site: [www.perspectives-edu.com](http://www.perspectives-edu.com)

## CATHOLIC CENTRAL SECONDARY SCHOOL FEBRUARY 5-8, 2009 – QUEBEC CITY CARNIVAL

**Address:** 441 Tecumseh Road East, Windsor ON, N8X 2R7  
**Tel:** 519-256-3171 **Fax:** 519-256-6691  
**Contact:** Ms. Cathy Isabella  
**Home:** **Cell:**  
**Grade:** 9/12 **Students:** 40+4 **Language:** English

**Bus Company:** Badder  
**Tel:** **Fax:**  
**Bus Size:** (1) 47 passenger coach with DVD  
**Driver:** **Cell:**  
 Buses to arrive at school 15 minutes before departure time

### PERSPECTIVES COORDINATOR:

### Day One - Thursday, February 5

- 5:30 a.m. **DEPART:** School for Quebec City aboard a 47 passenger highway coach with DVD. Stop en route for lunch and dinner(student's expense or bagged from home) **TRANSPONDER USED FOR 407**
- 7:30 a.m. **CHANGE DRIVER IN LONDON**
- 8:00 p.m. **MEET YOUR PERSPECTIVES COORDINATOR:** Upon arrival in Quebec City
- 8:15 p.m. **REGISTRATION AT HOTEL QUARTIER:** Leisure time for a swim with a certified lifeguard before curfew

#### NIGHT SECURITY ON DUTY

### Day Two - Friday, February 6

- 7:30 a.m. **FULL BREAKFAST:** Served at the Vieille Maison du Spaghetti Restaurant
- 9:15 a.m. **QUEBEC EXPERIENCE:** A magical 3D multimedia show. You will journey through time and discover the great historical moments of Québec
- 10:15 a.m. **CARNAVAL EFFIGY PASS:** Let your Bonhomme Carnaval Pass guide you through the many Winter Carnival activities in Quebec City! Your personal pass will give you access to many activities on three main sites. Village M.Christie/KRAFT and Place Desjardins, located on the Plains of Abraham, have an exciting outdoor winter amusement park with activities such as the snow rafting, snow slides, snow sculptures and an ice tower. Place Loto-Quebec, located in front of the Quebec Parliament, has the Bonhomme Carnaval's Ice Palace. All this and more at Quebec's Winter Carnival!
- 12:30 p.m. **LUNCH:** In Old Quebec followed by departure for Côte de Beaupré (student's expense)
- 2:30 p.m. **SAINTE-ANNE DE BEAUPRÉ BASILICA:** The village is home to (and named for) the **Basilica of Sainte-Anne-de-Beaupré**, a major Catholic shrine and place of healing that attracts more than a million pilgrims per year. The interior is a feast for the eyes, filled with delightful details. The 240 stained glass windows were created using a new technique that suffuses the light beautifully
- 3:45 p.m. **MONTMORENCY FALLS:** The spray from the falls which is sent up during the summer months, freezes and makes a strange natural phenomenon that the locals call the "sugar loaf" during the winter months

- 5:15 p.m.**      **DINNER - ÉRABLIÈRE DU LAC BEAUPORT SUGAR CABIN:** Learn about the production of Maple Syrup and enjoy a traditional “sugaring-off” meal with folkloric music and dancing
- 7:45 p.m.**      **SLIDING AT DUFFERIN TERRASSE:** Enjoy tobogganing down to the foot of the Chateau Frontenac
- 9:15 p.m.**      **RETURN TO HOTEL:** Leisure time before curfew

**NIGHT SECURITY ON DUTY****Day Three - Saturday, February 7**

- 8:00 a.m.**      **FULL BREAKFAST:** Served at the Tomas Tam restaurant
- 9:45 a.m.**      **SOAPBOX DERBY:** The soapbox derby is a fun-filled activity where colorful and original soapboxes race down Côte de la Fabrique, in Old Québec. Safety is a very important aspect of this event. Every soapbox is submitted to a technical inspection before the race.
- 11:30 a.m.**      **VALCARTIER VILLAGE VACANCES:** Enjoy your day with fun filled activities at the Valcartier winter wonderland including snow sliding on inner tubes and crazy carpets on 6 snow rafting trails with 13 mechanical lifts (**skating available for rental or bring your own skates**) and much more.
- 12:30 p.m.**      **LUNCH:** At Valcartier Village Vacances (student’s expense)
- 3:45 p.m.**      **RETURN TO HOTEL:** Time to prepare for dinner and evening activities
- 5:00 p.m.**      **MASS AT BASILICA-CATHEDRAL NOTRE-DAME de QUEBEC:** Situated in the oldest parish in North America, this church has been twice destroyed by fire over the centuries and has always been reconstructed on the site of the original church, built in 1647
- 6:15 p.m.**      **DINNER:** At Café de Paris Restaurant
- 7:30 p.m.**      **CARNIVAL NIGHT PARADE:** Be part of the celebration. Come and admire the colorful floats, musical sequences of all kinds and impressive costumes. A spectacular production! (Saturday only)
- 9:00 p.m.**      **RETURN TO HOTEL:** Leisure time for a swim with a certified lifeguard before curfew

**NIGHT SECURITY ON DUTY****Day Four - Sunday, February 8**

- 7:30 a.m.**      **FULL BREAKFAST:** Served at your hotel followed by preparation and loading of luggage
- 8:45 a.m.**      **DEPARTURE:** Departure for home with a stop en route for lunch and dinner (**student’s expense**). Arrival back at school scheduled for approximately 11:00 p.m.
- 9:00 p.m.**      **CHANGE DRIVER IN LONDON**



## **EXPECTATIONS FOR CCH STUDENTS TRAVELING TO QUEBEC CITY (FEB. 5 – 8, 2009)**

### **In General:**

- You are always representing your school and its Modern Languages Department whether on the bus, in a restaurant, at the hotel, or sightseeing.
- Appropriate, mature behaviour is expected of everyone at all times.
- Students are to respect the accompanying supervisors at all times. Instructions or requests made by parent-chaperones have the same importance as teacher-chaperones.
- Catholic Central's chaperones are:  
Mrs. Isabella Mrs. McLure
  
- **Any student possessing and/or under the influence of drugs or alcohol at any time may be returned to Windsor at his/her parents' expense.**

### **On the Bus:**

- Proper conduct is expected on the highway coach at all times.
- Respect for the driver and the coach is very important.
- Luggage are the sole responsibility of each member.
- Be sure to clearly label all luggage. One suitcase and one carry-on bag is allowed by each person.
- Music on the bus is limited to "headphones only".
- DVDs and VHS tapes may be brought for viewing but the chaperones will approve what is shown on the bus televisions.

### **In the Hotel:**

- Hotel rooms are assigned in "quads". The room is the responsibility of those four people. Those people will pay for any charges incurred.
- Visiting other rooms is restricted to "before room check time" only.
- It is unacceptable to be in the room of a member of the opposite sex alone at any time.
- Visiting rooms other than those assigned to Catholic Central is not permitted.
- Students must respect the other guests of the hotel. We are not the only people there. Noise in the rooms and halls must be kept to an absolute minimum.
- The phones in student rooms will not permit out-going calls.
- Each day of our trip will be filled with many activities therefore **adequate rest is very important** .
- "Lights-out" times may vary from night to night but **these times MUST be respected.**
- **Everyone is to remain in his or her assigned rooms after the room check is completed. Hotel security will monitor hallways through the night.**



1325 California Avenue  
 Windsor, ON N9B 3Y6  
 CHAIRPERSON: John Macri  
 DIRECTOR OF EDUCATION: Joseph Berthiaume

**Meeting Date:**  
 November 25, 2008

## BOARD REPORT

**Public**  **In-Camera**

**PRESENTED FOR:** Information  Approval

**PRESENTED BY:** Senior Administration

**SUBMITTED BY:** Joseph Berthiaume, Director of Education  
 Linda Staudt, Superintendent of Education

**SUBJECT:** **ST. JOSEPH'S CATHOLIC HIGH SCHOOL**  
 - **FIELD TRIP TO OTTAWA**

**RECOMMENDATION:**

**That the Board approve St. Joseph's Catholic High School Field Trip to Ottawa on May 6 - 8, 2009.**

**SYNOPSIS:** In accordance with Board Policy SC:04 Field Trips, this report seeks Board approval for 48 students in Grades 10 and 11 to enhance student learning beyond the classroom. This field trip is directly related to the students' courses of studies in History, Civics and Law.

**BACKGROUND COMMENTS:** This field trip ties in the students' courses of study in music.

**FINANCIAL IMPACT:** \$275.00 per student.

**TIMELINES:** May 6 – 8, 2009

**APPENDICES:**

- Request for Approval of Field Trip – SC:04 Form A
- Rationale
- Itinerary

**REPORT REVIEWED BY:**

<input checked="" type="checkbox"/> EXECUTIVE COUNCIL	Review Date:	November 17, 2008
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date:	November 17, 2008
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date:	November 17, 2008



**Windsor-Essex Catholic District School Board Field Trip Approval Form**

**SC:04 Form A** 2008 v.1

▼ Subject: Field Trip/Excursion Approval Form

From: **Celeste DiPonio**

To: **Debi S**  
**Linda Staudt**

**Linda Staudt**  
**Mike Seguin**  
 Deirdre Drouillard

Teacher: Deirdre Drouillard

School: St. Joseph's High School

Destination Name: Ottawa

Name of Carrier:

Mode of Transportation: Bus

Travel Company Involved: Great Adventure Tours

Departure Date: Wed, May 06, 2009



Return Date: Fri, May 08, 2009



Time of Departure from School: 6:00 a.m.

Approximate Time of Return to School: 8:30 p.m.

Number of Male Students: 24

Number of Female Students: 24

Total Cost Per Student: 275.00

Personal Cost Per Student: 275.00/me...

Grade of Students: 10/11

Number of Supervisors: Male: 2 Female: 2

Purpose of Trip/Excursion: Visit and explore the highlights of our nation's capital.

Relationship to Students' Program/Course: *Maximum 200 characters.*

Itinerary is designed to enhance student learning beyond the classroom and is directly related to course studies in History, Civics and Law. See attachment.

Pre-Trip/Excursion Preparation(s) by Students: *Maximum 200 characters.*

Students will have completed units of study that include Canada's role as an emerging power in the 20th century ~ active, informed and participatory citizenship ~ the development of Canadian law.

Follow-up Activities Planned: *Maximum 200 characters.*

Written reflection ~ follow-up discussions and shared experiences.

If activity is occurring over a weekend Indicate plans for students to attend a eucharistic celebration:

Date Submitted: Wed, Nov 12, 2008



Teacher: Deirdre Drouillard

Approval Date: Fri, Nov 14, 2008



Principal: Mike Seguin

Approval Date: Mon, Nov 17, 2008



Superintendent: Linda Staudt

Approval Date:



Trustee (per SO):

**For Same Day Local/Regional Trips/Excursions, submit request to Principal 2 weeks prior to trip/excursion. For Multiple Days Local/Regional Trips/Excursions, submit request to Superintendent 4 weeks prior to trips/excursions. For Special Trips/Excursions, submit request to Superintendent for Board approval 8 weeks prior to trip/excursion.**

Send signed form to School Superintendent, school should retain a copy, Superintendent will return copy upon approval of trip/excursion. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, 1989, information in forms and documents pertaining to a student registered/enrolled within the Windsor-Essex Catholic District School Board is collected under the legal authority of the Education Act and its Regulations and the Ontario Student Record Guideline, 2000.

### **Rationale for Ottawa Trip**

The proposed trip to our nation's capital for students of Canadian History, Civics and Law is designed to enhance student learning beyond the classroom while at the same time meeting many of the Overall and Specific expectations of the curriculum, Canadian and World Studies. The trip will include visits to the Canadian War Museum, Parliament Hill, The National Gallery, The Canadian Museum of Civilization and the Supreme Court.

**Meeting Curriculum Expectations** ~ page numbers refer specifically to the Canadian and World Studies document.

### **The Canadian War Museum**

- “ assess Canada's participation in war and contributions to peacekeeping and security” (p. 46)
- “ describe Canada's and Canadians contributions to the war effort overseas and at home during WW I and WW II” (p. 47)
- “ describe the roles and functions of the Canadian Armed Forces since 1945” (p. 47)

### **The National Gallery**

- “ assess how individual Canadians have contributed to the development of Canada and the country's emerging sense of identity” (p. 50)
- \_ “assess how artistic expression has reflected Canadian identity since WW I ~ e.g. The Group of Seven...” (p. 50)

### **Parliament Hill**

- “ demonstrate an understanding of the need for democratic decision making” (p.65)
- “ explain why it is essential in a democracy for governments to be open and accountable to their citizens” (p.65)
- compare the benefits and drawbacks of democratic and authoritarian forms of decision making” (p.65)
- “demonstrate an understanding of the process of electing governments in Canada”(p.65)

### **Museum of Civilization**

- “ identify contributions to Canada's multicultural society by regional, linguistic, ethno-cultural and religious communities” (p.46)
- “ analyze the similarities and differences between current and historical patterns of immigration to Canada, making reference to changing immigration policies and pull factors” (p.48)

### **The Supreme Court**

- “ explain the legal rights and responsibilities associated with Canadian citizenship” (p.65)
- “ explain how the judicial system (e.g. law courts, trials, juries) protect the rights of both individuals and society” (p.65)
- “ analyze cases that have upheld or restricted a citizen's rights and responsibilities...” (p.65)



**GREAT ADVENTURE TOURS INC**

PH: 519-727-3661

FX: 519-727-6988

Email: [lisa@greatadventuretours.com](mailto:lisa@greatadventuretours.com)

St Joseph's High School  
 Att'n Deirdre Drouillard  
 Tel. school (519) 735-3326  
 Tel. home (519) 735-2789  
[Agragh55@hotmail.com](mailto:Agragh55@hotmail.com)

Tour # C9028  
 October 20, 2008

**Class Trip to Ottawa**  
**May 6-8, 2009**

**Wednesday May 6, 2008**

6:00 am Meet your **55-passenger coach** and depart Windsor for Ottawa (8 ½ hrs, 502 miles)  
 Appropriate rest stops and lunch along the way on your own.

4:00 pm Visit the **National Gallery of Canada** – a visual arts museum of international stature, it holds its collection of art in trust for all Canadians  
**NOTE: National Gallery is open until 5.00pm**

If time allows, check-in at the **Algonquin Residence and Conference Centre, Ottawa.**

Then, enjoy a **boat cruise** on the **Rideau Canal** with commentary (subject to schedule availability).

Dinner at your own cost.

7:45 pm Return to residence.

**PLEASE NOTE THAT COACH DRIVER CAN ONLY BE ON THE ROAD FOR A CERTAIN AMOUNT OF HOURS THIS DAY!!**

11:00pm-  
 6:00am **Security Guard** at the residence  
 Overnight Ottawa

**Thursday May 7, 2008**

**Continental breakfast** at the residence.

Board your coach and depart for a full day of touring

- 9.00am Enjoy a **guided tour of Parliament**, Centre Block – please arrive at least 10 minutes before your scheduled tour time for security clearance. Tours of Centre Block begin in the Visitor Welcome Centre (VWC), located on the ground floor under the Peace Tower. The VWC offers a small exhibit describing the history, roles and functions of Canada’s parliamentarians.
- 10.00am Following your tour, visit the **Peace Tower**
- 11.00am Then visit the **Supreme Court of Canada** or **Rideau Hall**. The Supreme Court interprets the Canadian constitution and is the highest court of appeal in the land. It hears criminal and civil cases from the ten provincial courts, the three territorial courts and from the Federal Court. **Rideau Hall** is the historic residence and workplace of the Governor General. Visit the ceremonial rooms where Canadians are honoured and dignitaries welcomed. This tour gives students insights into the important role of the Governor General in our political system and society.
- Explore the Byward Market for shopping and lunch on your own.
- 2.00pm **Question period** on Parliament Hill (subject to availability, must reserve through your local MP).
- 3.30pm Entry to the **New Canadian War Museum**, - This stunning new structure on the banks of the Ottawa River houses the largest military history collection in Canada and spans the period from French colony up to World War II (open until 9.00pm Thursdays)
- 5.00pm Visit the **Museum of Civilization**. The museum offers an informative and entertaining perspective on 10,000 years of human history. Its life-size reconstructions of historic sites and situations will fascinate all ages. (open until 9.00pm Thursdays)
- Dinner is at your own cost
- 8.00pm **Imax presentation** at the Museum of Civilization.
- Return to the Residence.
- 11:00pm-6:00am **Security Guard** at the residence
- Overnight Ottawa.

**Friday May 8, 2008**

- 7:30 am        **Continental breakfast** at the residence and check-out.
- 8:30 am        Depart for Kingston (2 ½ hours, 196 km)
- 11:00 am      Arrival into Kingston. Tour **Bellevue House**. This was once the home of Sir John A. Macdonald, Canada's first prime minister. Restored to the 1840s period, and staffed by costumed interpreters, the house and gardens are kept much as they would have been during the time that Macdonald lived here with his wife and infant son.
- 12:00 pm      Free time for lunch before departing Kingston.
- 12:45 pm      Depart for home (7 hours plus rest stops, 616 km).
- 8:30 pm        Arrive back into Windsor.

***PRICE per person in CDN Dollars, based on minimum 40 paying passengers:***

<b>SINGLE</b>	<b>DOUBLE</b>	<b>TRIPLE</b>	<b>QUAD</b>
<b>\$410.00</b>	<b>\$310.00</b>	<b>\$277.00</b>	<b>\$260.00</b>

**Price Includes:**

- Motorcoach transportation as per the above itinerary
- 2 nights accommodation in Ottawa at student residence
- 2 breakfasts all inclusive
- Admission to National Gallery, Rideau Canal Cruise, Parliament Hill with Question Period attendance (subject to availability), Supreme Court, Canadian War Museum, Canadian Museum of Civilization with IMAX film and Bellevue House
- Hotel Security
- Drivers room
- 1 complimentary tour with every 10 paying people (based on shared double)

**As a gift from Great Adventure Tours we will provide  
 \*\*\* 1 Free Create A Video Memory keepsake per person \*\*\***

**\*\*Please note: all prices quoted are subject to change at the time of booking due to limited availability. Prices are confirmed once all signed contracts and deposits are received.\*\***



1325 California Avenue  
 Windsor, ON N9B 3Y6  
 CHAIRPERSON: John Macri  
 DIRECTOR OF EDUCATION: Joseph Berthiaume

**Meeting Date:**  
 November 25, 2008

## BOARD REPORT

**Public**  **In-Camera**

**PRESENTED FOR:** Information  Approval

**PRESENTED BY:** Senior Administration

**SUBMITTED BY:** Joseph Berthiaume, Director of Education  
 Mario Iatonna, Superintendent of Business  
 Patrick Murray, Academic Supervisor, Facilities Services  
 Gary McKenzie, Risk Assessment Manager  
 Colleen Norris, Coordinator of Policy Development

**SUBJECT:** **DRAFT POLICY B: 06 Facility Maintenance**

**RECOMMENDATION:**

**That the Board approve in principle Draft Board Policy B: 06 Facility Maintenance.**

**SYNOPSIS:** A Policy Working Subcommittee conducted a scheduled review of existing Board Policy B: 02 Mould – Portable Classrooms. Out of that review, the Committee recommends approval of Draft Policy B: 06 Facility Maintenance, and proposes that the policy replace existing policy B: 02.

**BACKGROUND COMMENTS:**

**Proposed Changes to Existing Policy/Procedure:**

- It is proposed that draft policy B: 06 Facility Maintenance replace Board Policy B: 02 Mould – Portable Classrooms as an overriding governing policy providing for the maintenance and inspection of all Board facilities.
- The draft policy includes directives:
  - i. for the development and implementation of maintenance programs and planned maintenance projects for all facilities.
  - ii. for the development and implementation of protocols for the submission of maintenance requests (are currently implemented)
  - iii. that any maintenance/repair must be initiated through Facilities Service work order.
  - iv. that all employees have an obligation to report conditions that require emergency maintenance, including water infiltration, to their principals/supervisors.



**Source and Rationale for the Proposals**

- The objective of existing Board Policy B: 02 Mould – Portable Classrooms is to “protect the health of students and employees accommodated in portable classrooms”. The intent of replacing this policy with a general facilities maintenance policy is to ensure that all school and Board facilities are inspected and maintained (including portables) to protect the health and safety of students and employees

**Results of Public Consultation Process:**

- The Policy Working Subcommittee worked with staff and through a public consultation process in reviewing the board policy.
- The draft policy was forwarded to all principals, vice-principals, and union and association representatives on September 24, 2008. Principals were asked to forward the drafts to their school council chairs.
- The draft policy and the procedure were posted to the public web site for public input on September 29, 2008. There were no suggestions for amendment received, and the draft as posted for feedback is now submitted for approval in principle.

**Impact On Other Policies and Procedures:**

- The revised draft policy is consistent with other board policy/procedure and the Board’s commitment to healthy and safe working and learning environments.

**Timetable For Implementing Policy and Procedure:**

- The revised policy shall be implemented upon final approval.

**Benefits of the Policy Proposals:**

- The draft policy directs the development of processes for the inspection and maintenance of all Board facilities

**Risks of Policy Direction and Mitigation Strategies** – N/A

**Impact on Stakeholders and Plan For Communicating the Policies:**

- Upon approval, the policy will be forwarded to Principals/Vice-Principals and Union Representatives, and will be posted to the Board’s public web site.

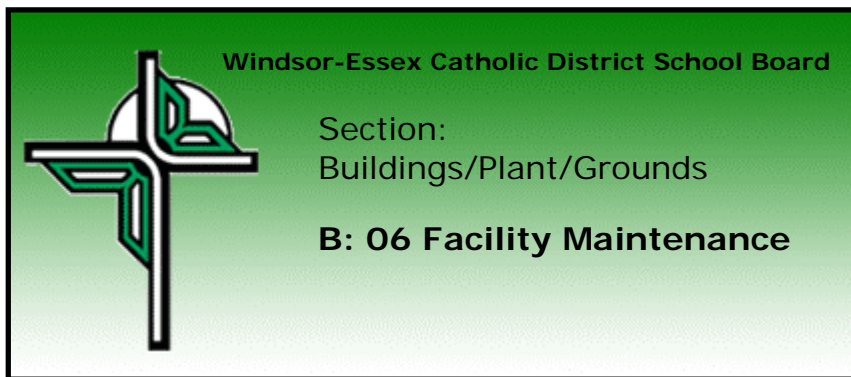
**FINANCIAL IMPACT:** N/A

**TIMELINES:** Immediate implementation

**APPENDICES:** Draft Policy B: 06 Facility Maintenance

**REPORT REVIEWED BY:**

<input checked="" type="checkbox"/>	EXECUTIVE COUNCIL	Review Date:	November 17, 2008
<input checked="" type="checkbox"/>	SUPERINTENDENT	Approval Date:	November 17, 2008
<input checked="" type="checkbox"/>	DIRECTOR OF EDUCATION:	Approval Date:	November 18, 2008



POLICY:	B: 06
EFFECTIVE:	
AMENDED:	
RELATED POLICIES:	H: 06
REPEALS:	B:02
REVIEW DATE:	2011-2012

**1.0 Objective**

**DRAFT**

1.1 To ensure that Board schools and facilities are properly inspected and maintained.

**2.0 Guiding Principles**

2.1 The Board is committed to the provision of a healthy and safe working and learning environment.

**3.0 Specific Directives**

- 3.1 The Board’s Facilities Services Department shall develop and implement maintenance programs for Board schools and facilities.
- 3.2 On an annual basis, subject to budget considerations, the Facilities Services Department shall develop and prioritize planned maintenance projects.
- 3.3 The Facilities Services Department shall develop and implement protocols for the submission and consideration of maintenance requests.
- 3.4 All employees must use the prescribed Facility Services work order form to initiate any and all maintenance or repair to schools and Board Facilities.
- 3.5 All employees must immediately report to their principals/supervisors any conditions that may require emergency maintenance, including any water infiltration, and principals/ supervisors must immediately contact the Facilities Services Department.
- 3.6 Schools and facilities shall be inspected as required.

**4.0 Responsibility for Implementation**

4.1 The Facilities Services Department and Risk Assessment Manager shall be responsible for the implementation of this policy and the development and

Policy B: 06 Facility Maintenance

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implementation of any processes required to support the objective or satisfy the directives of this policy.

**5.0 Review and Evaluation**

5.1 The policy shall be reviewed for effectiveness during the 2011-2012 policy review cycle.

**6.0 References**

Occupational Health and Safety Act  
Board Policy H: 06 Health and Safety of Employees



1325 California Avenue  
 Windsor, ON N9B 3Y6  
 CHAIRPERSON: John Macri  
 DIRECTOR OF EDUCATION: Joseph Berthiaume

**Meeting Date:**  
 November 25, 2008

## BOARD REPORT

**Public**  **In-Camera**

**PRESENTED FOR:** Information  Approval

**PRESENTED BY:** Senior Administration

**SUBMITTED BY:** Joseph Berthiaume, Director of Education  
 Paul Picard, Superintendent of Human Resources  
 Risk Management Committee

**SUBJECT:** **DRAFT POLICY H: 09 Assault on Employee**

**RECOMMENDATION:**

**That the Board approve in principle Draft Board Policy H: 09 Assault on Employee.**

**SYNOPSIS:** Board Policy H: 09 Assault on Employee was reviewed by a Policy Working Subcommittee as part of the Policy Review Plan 07/08. From that review, the Subcommittee recommends the attached draft revised policy for approval in principle.

**BACKGROUND COMMENTS:**

**Proposed Changes to Existing Policy/Procedure:**

- The draft is proposed as a revision to existing Board Policy H: 09 Assault on Employee, and amendments include:
  - i. Separation of policy from procedure.
  - ii. Redefining the term “assault” so that it is consistent with the definition as set out within Board Policy H: 19 Violence Prevention in the Workplace, which was approved by the Board on June 25, 2007.
  - iii. Deleting reference to the Safe Schools Act and referencing recently approved student discipline procedures detailed in Board Policy ST: 05 Student Discipline Policy and Pr ST: 05 Student Discipline Procedure.
  - iv. Cross-referencing the Board’s Violence Prevention in the Workplace Policy.
  - v. Reformatting to provide guiding principles, specific directives, and roles and responsibilities.

**Source and Rationale for the Proposals**

- The Policy Working Subcommittee reviewed the draft policy for consistency with the Board’s Violence Prevention In the Workplace Policy and Program. Both policies have the common objective of promoting a safe and orderly work environment. Where the goal of the Violence Prevention in the Workplace Policy is to prevent violence in the workplace, the goal of the attached draft policy is to ensure that procedures are in place to support Board employees should an assault occur, despite all prevention efforts.

**Results of Public Consultation Process:**

- The Risk Management Committee composed of Paul Picard, Superintendent of Human Resources, Paulette Littlejohns, Manager of Human Resources, Jamie Bumbacco, Assistant Superintendent of Human Resources, Gary McKenzie, Risk Assessment Manager, and Colleen Norris, Coordinator of Policy Development, worked with staff and through a public consultation process in reviewing the board policy.
- The draft policy and a supporting procedure were forwarded to all principals, vice-principals, and union and association representatives on September 24, 2008. Principals were asked to forward the drafts to their school council chairs.
- The draft policy and the procedure were posted to the public web site for public input on September 29, 2008. There were no suggestions for amendment received, and the draft as posted for feedback is now submitted for approval.

**Impact On Other Policies and Procedures:**

- The revised draft policy is consistent with other board policy. A draft supporting procedure is currently posted for public input. Necessary amendments will be made after consideration of public feedback, and the procedure will be implemented upon approval of the revised policy.

**Timetable For Implementing Policy and Procedure:**

- The revised policy shall be implemented upon final approval.

**Benefits of the Policy Proposals:**

- The policy will ensure that support is provided to any Board employee who may suffer assault upon their person during the course of their duties

**Risks of Policy Direction and Mitigation Strategies** – N/A

**Impact on Stakeholders and Plan For Communicating the Policies:**

- Upon approval, the policy will be forwarded to Principals/Vice-Principals and Union Representatives for communication to Board employees, and will be posted to the Board’s public web site.

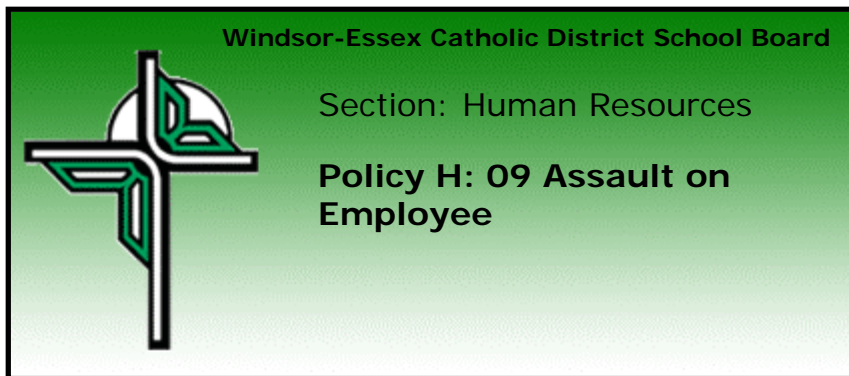
**FINANCIAL IMPACT:** N/A

**TIMELINES:** Immediate implementation

**APPENDICES:** Draft Policy H: 09 Assault on Employee

**REPORT REVIEWED BY:**

<input checked="" type="checkbox"/>	EXECUTIVE COUNCIL	Review Date:	November 17, 2008
<input checked="" type="checkbox"/>	SUPERINTENDENT	Approval Date:	November 17, 2008
<input checked="" type="checkbox"/>	DIRECTOR OF EDUCATION:	Approval Date:	November 18, 2008



NUMBER:	H: 09
EFFECTIVE:	June 26,2001
AMENDED:	Nov 23, 2001
RELATED POLICIES:	See references section 7.0
REPEALS:	
REVIEW DATE:	2011-2012

## DRAFT

### 1.0 Objectives

- 1.1 To support Board employees in situations arising out of an assault upon their persons sustained in the course of their duties.

### 2.0 Definitions

- 2.1 **Assault**, for the purposes of this policy and any supporting procedure, shall be defined as the attempted or actual exercise of any intentional physical force that causes or may cause physical injury and includes any intent to inflict injury on another, coupled with an apparent ability to do so, or any intentional display of force that causes the victim to fear immediate bodily harm.

### 3.0 Guiding Principles

- 3.1 The Board is committed to the implementation of Board Policy H: 19 Violence Prevention in the Workplace Policy and its Program for Violence Prevention in the Workplace, and to the promotion of a safe and orderly working environment for its employees.
- 3.2 Should an assault occur against an employee, despite Board efforts to prevent violence in the workplace, the Board is committed to protecting the employee from further injury and to providing support to that employee.

### 4.0 Specific Directives

- 4.1 Administration shall develop procedures that appropriately respond to an assault upon an employee.
- 4.2 The Board shall ensure that the measures set out within the Board’s violence prevention in the workplace policy and program are followed to assist in the prevention of further violence.

H:09 Assault on Employees

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**5.0 Responsibility**

- 5.1 The Director of Education, superintendents, principals, and fellow employees must be aware of and fulfill their roles in responding to an assault on an employee of the Board

**6.0 Review and Evaluation**

- 6.1 The policy will be reviewed during the 2011-2012 policy review cycle.

**7.0 References**

Education Act, Part XIII Behaviour, Discipline and Safety  
H: 06 Health and Safety of Employees  
H: 08 Work Place Harassment  
H: 10 Employee Injury  
H: 19 Violence Prevention in the Workplace  
Program for Violence Prevention in the Workplace  
SC: 15 Code of Conduct  
ST:05 Student Discipline Policy  
Pr ST: 05 Student Discipline Procedure  
ST: 18 Physical Intervention



1325 California Avenue  
 Windsor, ON N9B 3Y6  
 CHAIRPERSON: John Macri  
 DIRECTOR OF EDUCATION: Joseph Berthiaume

**Meeting Date:**  
 November 25, 2008

## BOARD REPORT

**Public**  **In-Camera**

**PRESENTED FOR:** Information  Approval

**PRESENTED BY:** Senior Administration

**SUBMITTED BY:** Joseph Berthiaume, Director of Education  
 Paul Picard, Superintendent of Human Resources  
 Risk Management Committee

**SUBJECT:** **DRAFT POLICY H: 10 Employee Injuries/Illness**

**RECOMMENDATION:**

**That the Board approve in principle Draft Board Policy H: 10 Employee Injuries/Illness.**

**SYNOPSIS:** Board Policy H: 10 Employee Injuries was reviewed by a Policy Working Subcommittee as part of the Policy Review Plan 07/08. From that review, the Subcommittee recommends the attached draft revised policy H: 10 Employee Injuries/Illness for approval in principle.

**BACKGROUND COMMENTS:**

**Proposed Changes to Existing Policy/Procedure:**

- The draft is proposed as a revision to existing Board Policy H: 10 Employee Injuries, and amendments include:
  - i. Addition of "illness" to the name and body of the policy to ensure that both work-related injury and illness are appropriately addressed.
  - ii. Reference to the Board's Workplace Safety & Insurance Program and the Modified Work Program and direction from the Board for compliance with those programs.
  - iii. Establishment of clear objectives, guiding principles, directives, and roles and responsibilities.
  - iv. Minor amendments to language.



**Source and Rationale for the Proposals**

- The Policy Working Subcommittee reviewed all relevant legislation, including the Workplace Safety and Insurance Act, and the Occupational Health and Safety Act. The existing policy was revised to ensure compliance with the legislation and to enhance the health and safety of all Board employees.

**Results of Public Consultation Process:**

- The Risk Management Committee composed of Paul Picard, Superintendent of Human Resources, Paulette Littlejohns, Manager of Human Resources, Jamie Bumbacco, Assistant Superintendent of Human Resources, Gary McKenzie, Risk Assessment Manager, and Colleen Norris, Coordinator of Policy Development, worked with staff and through a public consultation process in reviewing the board policy.
- The draft policy was forwarded to all principals, vice-principals, and union and association representatives on September 24, 2008. Principals were asked to forward the drafts to their school council chairs.
- The draft policy and the procedure were posted to the public web site for public input on September 29, 2008. There were no suggestions for amendment received, and the draft as posted for feedback is now submitted for approval.

**Impact On Other Policies and Procedures:**

- The revised draft policy is consistent with other board policy/procedure.

**Timetable For Implementing Policy and Procedure:**

- The revised policy shall be implemented upon final approval.

**Benefits of the Policy Proposals:**

- The policy is clear in directing compliance with all relevant legislation.

**Risks of Policy Direction and Mitigation Strategies** – N/A

**Impact on Stakeholders and Plan For Communicating the Policies:**

- Upon approval, the policy will be forwarded to Principals/Vice-Principals and Union Representatives for communication to Board employees, and will be posted to the Board’s public web site.

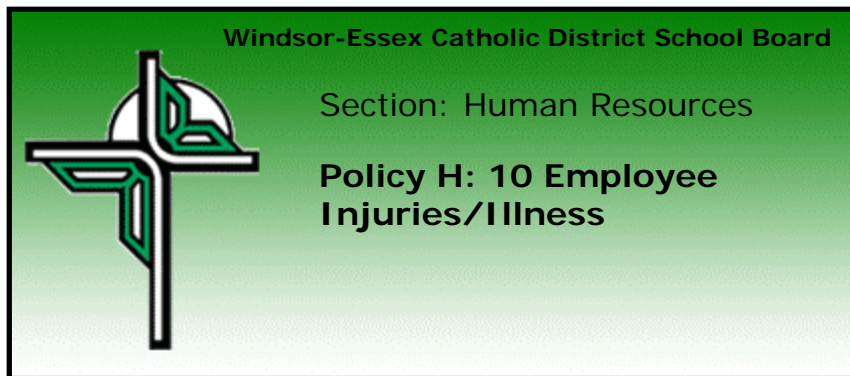
**FINANCIAL IMPACT:** N/A

**TIMELINES:** Immediate implementation

**APPENDICES:** Draft Policy H: 10 Employee Injuries/Illness

**REPORT REVIEWED BY:**

<input checked="" type="checkbox"/>	EXECUTIVE COUNCIL	Review Date:	November 17, 2008
<input checked="" type="checkbox"/>	SUPERINTENDENT	Approval Date:	November 17, 2008
<input checked="" type="checkbox"/>	DIRECTOR OF EDUCATION:	Approval Date:	November 18, 2008



NUMBER:	H: 10
EFFECTIVE:	Jan. 11,2000
AMENDED:	
RELATED POLICIES:	H: 06, H:09, Pr H:09
REPEALS:	
REVIEW DATE:	2011-2012

**1.0 Objectives**

**DRAFT**

- 1.1 To promote the health and safety of Board employees.
- 1.2 To ensure that all work-related injuries/illnesses are appropriately reported.
- 1.3 To ensure compliance with the Workplace Safety and Insurance Act.

**20 Guiding Principles**

- 2.1 The Board has developed, and is committed to, a Workplace Safety & Insurance Management Program (as detailed within The Workplace Safety & Insurance Board Management Program Handbook) that establishes procedures to be followed when an employee experiences a work related injury or illness.
- 2.2 The Board is committed to the early and safe return to work of an injured/ill worker to suitable employment within the worker’s abilities with no or minimal lost time and with no or minimal loss of earnings, and has developed a modified work program to fulfill that commitment.
- 2.3 It is the Board’s belief that through proactive measures such as the Workplace Safety & Insurance Management Program and a comprehensive modified work program, the health and safety of all Board employees will be enhanced by the reduction of accidents, injuries and illness.

**3.0 Specific Directives**

- 3.1 In the event that an employee suffers a work-related injury/illness, the Board shall ensure that the employee receives first aid treatment and/or provide transportation for medical attention, if necessary.
- 3.2 Employees shall report any work-related injury/illness to their Principal/Supervisor in accordance with the Workplace Safety & Insurance Management Program, and the procedures detailed within the program shall be followed.

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**H: 10 Employee Injuries**

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- 3.3 The Risk Assessment Manager shall be notified immediately of all serious or critical injuries as defined by the Occupational Health and Safety Act.
- 3.4 The Principal/Supervisor shall ensure that all appropriate forms are completed and forwarded to the Board's WSIB Specialist within 24 hours of the reported injury/illness.
- 3.5 The Board shall maintain complete records in compliance with the requirements of the Workplace Safety & Insurance Board.
- 3.6 The Workplace Safety & Insurance Board Specialist shall be notified when an employee returns to work after a work-related injury.

**4.0 Responsibility**

- 4.1 The Superintendent of Human Resources shall be responsible for the implementation of this policy, the Workplace Safety & Insurance Management Program, and the Modified Work Program.
- 4.2 The Workplace Safety & Insurance Specialist, The Risk Assessment Manager, principals/supervisors, and employees must be aware of their roles and responsibilities under this policy, the Workplace Safety & Insurance Program, and the Modified Work Program.

**5.0 Review and Evaluation**

- 5.1 The policy will be reviewed during the 2011-2012 policy review cycle.

**6.0 References**

Workplace Safety and Insurance Act, 1997  
Occupational Health and Safety Act

Related Board Policies and Programs:

H: 06 Health and Safety of Employees

H: 09 Assault on Employee

Pr H: 09 Assault on Employee

Workplace Safety & Insurance Management Program (detailed within WSIB Management Program Handbook)

Modified Work Program (detailed within WSIB Management Program Handbook)



1325 California Avenue  
 Windsor, ON N9B 3Y6  
 CHAIRPERSON: John Macri  
 DIRECTOR OF EDUCATION: Joseph Berthiaume

**Meeting Date:**  
 November 25, 2008

## BOARD REPORT

**Public**  **In-Camera**

**PRESENTED FOR:** Information  Approval

**PRESENTED BY:** Senior Administration

**SUBMITTED BY:** Joseph Berthiaume, Director of Education  
 Cathy Geml, Superintendent of Education  
 Colleen Norris, Coordinator of Policy Development

**SUBJECT:** **DRAFT POLICY ST: 24 SPECIAL EDUCATION EQUIPMENT**

**RECOMMENDATION:**

**That the Board approve in principle Draft Board Policy ST: 24 Special Education Equipment.**

**SYNOPSIS:** Draft Policy ST: 24 is presented for approval in principle to comply with the Ministry of Education directive that all boards develop internal operating policies and procedures regarding the purchase, repair, use and disposal of equipment purchased with Special Equipment Amount (SEA) funding.

**BACKGROUND COMMENTS:**

**Proposed Changes to Existing Policy/Procedure:**

- The draft is proposed as a new Board policy to formalize guidelines and procedures currently in place that protect, maintain and manage equipment purchased with SEA funding.

**Source and Rationale for the Proposals**

- The Special Equipment Amount (SEA) provides funding to school boards to assist with the costs of equipment essential to support students with special education needs where the need for specific equipment is recommended by a qualified professional and this equipment is to provide students with accommodations to access the Ontario curriculum and/or a board-determined alternative program and/or course and/or to attend school.
- Equipment purchased with SEA funding is a set of physical assets that the Board has a responsibility to protect, maintain and manage as a public resource.

- The Ministry of Education has directed in its Special Education Funding Guidelines that Boards develop policies and procedures that assist in protecting and effectively managing SEA equipment.

**Results of Public Consultation Process:**

- The draft policy and a supporting procedure were forwarded to all principals, vice-principals, union and association representatives on September 24, 2008. Principals were asked to forward the drafts to their school council chairs. Senior Administration also consulted with Karen Kessler, Special Education Coordinator, in the drafting of the policy and procedure.
- The draft policy and the procedure were posted to the public web site for public input on September 29, 2008.
- As a result of the consultation process, clarifying amendments/additions were made to the original draft as posted for feedback.

**Impact On Other Policies and Procedures:**

- The new policy is consistent with existing Board policy. The supporting procedure, which will be implemented upon approval of the policy, directs that obsolete special education equipment must be disposed of in accordance with Board Policy A: 10 Disposal of Assets.

**Timetable For Implementing Policy and Procedure:**

- The policy shall be implemented upon final approval.

**Benefits of the Policy Proposals:**

- The draft policy and supporting procedure complies with the Ministry's Special Education Funding Guidelines, and will ensure that students with special education needs receive equipment that will allow them to attend school and that will facilitate learning.

**Risks of Policy Direction and Mitigation Strategies** – N/A

**Impact on Stakeholders and Plan For Communicating the Policies:**

- The policy and procedure will be communicated to all staff, students and parents who are involved in processing, handling, maintaining, storing or utilizing SEA equipment.

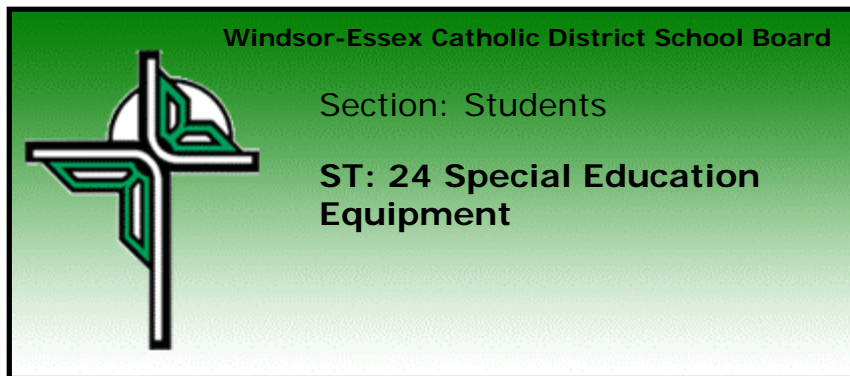
**FINANCIAL IMPACT:** N/A

**TIMELINES:** Immediate implementation

**APPENDICES:** Draft Policy ST: 24 Special Education Equipment.

**REPORT REVIEWED BY:**

<input checked="" type="checkbox"/>	EXECUTIVE COUNCIL	Review Date:	November 17, 2008
<input checked="" type="checkbox"/>	SUPERINTENDENT	Approval Date:	November 17, 2008
<input checked="" type="checkbox"/>	DIRECTOR OF EDUCATION:	Approval Date:	November 18, 2008



POLICY:	ST: 24
EFFECTIVE:	
AMENDED:	
RELATED POLICIES:	A: 10 Disposal of Assets
REPEALS:	
REVIEW DATE:	2011-2012

**1.0 Objectives**

**DRAFT**

- 1.1 To ensure that students with special education needs receive equipment necessary to attend school and to facilitate learning.
- 1.2 To protect, maintain and manage equipment purchased with Special Equipment Amount (SEA) funding.

**2.0 Definitions**

2.1 **The Special Equipment Amount (SEA)** provides funding to school boards to assist with the costs of equipment essential to support students with special education needs, where the need for specific equipment is recommended by a qualified professional, and this equipment is to provide students with the accommodations to access the Ontario curriculum and/or a board-determined alternative program and/or course and/or to attend school. (Special Education Funding Guidelines, Ministry of Education 2008-2009). Examples of eligible expenses under SEA may include:

- speech analysers
- FM systems
- soundfield systems
- amplification systems
- print enlargers for students with low vision
- computer hardware
- Ministry sanctioned software that provides access to curriculum
- adjustable desks or computer tables
- brailers
- symbol or letter voice translators
- communication aids, such as speech synthesizers
- positioning devices for sitting, standing and lying
- walkers, wheelchairs, strollers
- lifts or harnesses for moving students
- warranties
- service contracts for technology
- training for students and for staff who work with the student on how to use SEA funded computers, software or other equipment (limited).

ST: 24 Special Education Equipment

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**3.0 Guiding Principles**

- 3.1 The Board is dedicated to making cost effective choices about acquiring appropriate equipment for students with special education needs and to making the best use of the equipment.

**4.0 Specific Directives**

- 4.1 Administration shall develop procedures for the purchase, maintenance, repair, use and disposal of special education equipment to ensure that:
- equipment is functioning properly and that the equipment is meeting students' needs;
  - students (where appropriate) and board staff who work with students utilizing equipment receive training as deemed necessary by the Superintendent responsible for special education in order to make the best use of the equipment;
  - equipment is replaced as required, at the Board's discretion, when students outgrow equipment or when equipment wears out through use;
  - upgrades and refurbishment are considered as an option before replacement;
  - equipment is reused by/transferred to other students when no longer required by the student for whom it was purchased;
  - efforts are made to share equipment among several students when appropriate and possible;
  - Reasonable efforts are made to acquire a fair market value when disposing of used equipment.
- 4.2 The Board will allocate within Board and school budgets, adequate amounts of funding for costs not covered by SEA, to assist in providing students with special education needs access to appropriate equipment. These costs include:
- i. the deductible required under SEA funding;
  - ii. the purchase of equipment that costs less than the deductible for students who require low cost items;
  - iii. consumables such as toner and paper for printers;
  - iv. the cost of parts for upgrading or refurbishing equipments;
  - v. staff costs for managing and purchasing equipment, set-up, repairs and training

**5.0 Responsibility**

- 5.1 The Superintendent responsible for special education shall be responsible for the implementation of this policy and any supporting procedures.

ST: 24 Special Education Equipment

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## **6.0 Review and Evaluation**

6.1 The policy shall be reviewed during the 2011-2012 policy review cycle.

## **7.0 References**

Special Education Funding Guidelines, Ministry of Education, 2008-2009  
Individual Education Plan (IEP) Resource Guide 2004, Ministry of Education

Board Policy A: 10 Disposal of Assets





1325 California Avenue  
 Windsor, ON N9B 3Y6  
**CHAIRPERSON:** John Macri  
**DIRECTOR OF EDUCATION:** Joseph Berthiaume

**Meeting Date:**  
 November 25, 2008

## BOARD REPORT

**Public**  **In-Camera**

**PRESENTED FOR:** Information  Approval

**PRESENTED BY:** Senior Administration

**SUBMITTED BY:** Joseph Berthiaume, Director of Education  
 Mario Iatonna, Superintendent of Business

**SUBJECT:** **HONORARIA FOR BOARD MEMBERS**

**RECOMMENDATION:**

**That the Board approve the Honoraria for Board Members for the period from December 1, 2008 to November 30, 2009 in the amounts of \$10,679.35 for Trustees, \$13,793.84 for Vice-Chair and \$16,908.35 for Chair.**

**SYNOPSIS:** In accordance with the Education Act and Ontario Regulation 357/06 Honoraria for Board Members, it is required to establish honoraria for Trustees in each year of the Board's term to take effect on December 1st.

**BACKGROUND COMMENTS:** Pursuant to the legislation and regulation, the Board has previously approved Policy T:06 Honoraria for Trustees which sets out the method for establishing Trustee honoraria. Calculations for the one year term commencing December 1, 2008 are as follows:

Component	Trustees	Vice-Chair	Chair
Base Amount	\$5,900.00	\$5,900.00	\$5,900.00
Base Amount Additions	0.00	2,500.00	5,000.00
Enrolment Amount	4,779.36	4,779.36	4,779.36
Enrolment Amount Additions	0.00	614.49	1,228.98
<b>Totals</b>	<b>\$10,679.36</b>	<b>\$13,793.85</b>	<b>\$16,908.34</b>

In accordance with Ontario Regulation 357/06, the specific components are defined as follows:

**Base Amount:** An annual amount of \$5,900 for each year of the term of office from December 1, 2006 to November 30, 2010 for all trustees.

**Base Amount Additions:** An additional annual amount of \$2,500 for the Vice-Chair and \$5,000 for the Chair for each year of the term of office.

**Enrolment Amount:** An annual amount for all trustees calculated for each year of the term of office by taking the Average Daily Enrolment (ADE) for the just completed school year, multiplying it by \$1.75, and dividing by the number of trustees. The 2007-08 ADE was 24,579.54 students. When multiplied by \$1.75 and divided by 9 trustees, this yields an amount of \$4,779.36 for all trustees.

**Enrolment Amount Additions:** An additional annual amount for the Vice-Chair calculated for each year of the term of office by taking the ADE and multiplying it by \$0.025. The 2007-08 ADE was 24,579.54 students. When multiplied by \$0.025, this yields an amount of \$614.49 for the Vice-Chair. An additional annual amount for the Chair calculated for each year of the term of office by taking the ADE and multiplying it by \$0.05. The 2007-08 ADE was 24,579.54 students. When multiplied by \$0.05, this yields an amount of \$1,228.98 for the Chair.

For Student Trustees, it is noted that the honoraria is set at \$2,500.00 per term, which current term extends from August 1, 2008 to July 31, 2009, in accordance with Ontario Regulation 7/07 Student Trustees and Board Policy T:01 Student Trustees.

**FINANCIAL IMPLICATIONS:** A comparison with the honoraria from 2007-08, show reductions as follows:

Position	2007-08 Honoraria	2008-09 Honoraria	Change
Trustees	\$10,872.04	\$10,679.36	-1.8%
Vice-Chair	\$13,999.16	\$13,793.85	-1.5%
Chair	\$17,126.29	\$16,908.34	-1.3%

**TIMELINES:** The revised honoraria apply for the December 1, 2008 to November 30, 2009 term.

**APPENDICES:** N/A

**REPORT REVIEWED BY:**

<input checked="" type="checkbox"/> EXECUTIVE COUNCIL	Review Date:	November 17, 2008
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date:	November 18, 2008
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date:	November 19, 2008



1325 California Avenue  
 Windsor, ON N9B 3Y6  
 CHAIRPERSON: John Macri  
 DIRECTOR OF EDUCATION: Joseph Berthiaume

**Meeting Date:**  
 November 25, 2008

## BOARD REPORT

**Public**  **In-Camera**

**PRESENTED FOR:** Information  Approval

**PRESENTED BY:** Senior Administration

**SUBMITTED BY:** Joseph Berthiaume, Director of Education  
 Linda Staudt, Superintendent of Education

**SUBJECT: ONTARIO ASSOCIATION OF PARENTS IN CATHOLIC EDUCATION (OAPCE) – 2009 ANNUAL MEMBERSHIP FEES**

**RECOMMENDATION:**

**That the Board approve payment of the Ontario Association of Parents in Catholic Education (OAPCE) 2009 annual membership fees for 41 elementary school councils and 8 secondary school councils in the amount of \$68.00 per school (\$3,332.00 total) to be funded from the Special Board Approval budget line.**

**SYNOPSIS:** Each year, the Board considers the payment, on behalf of its School Advisory Councils, of membership fees with the Ontario Association of Parents in Catholic Education (OAPCE).

**BACKGROUND COMMENTS:** The OAPCE provides a voice for parents who share a common goal in supporting the continuation and preservation of publicly funded Catholic Education in the province.

The OAPCE 2009 Annual General Meeting and Conference – “United by faith we are stronger” has been scheduled for May 22 – 24, 2009 in Toronto. The Board has approved up to \$4,000.00 annually to financially assist school council representatives in attending the AGM.

Additional information regarding the Ontario Association of Parents in Catholic Education (OAPCE) is available on their website at: <http://www.oapce.on.ca/>

**FINANCIAL IMPACT:** The annual membership fee totalling \$3,332.00 on behalf of 49 school advisory councils will be funded from the Special Board Approval Budget line.

**TIMELINES:** The annual membership fee is due by January 1, 2009.

**APPENDICES:**

- OAPCE Correspondence, dated October 27, 2008
- OAPCE Membership Invoice (amended to reflect 49 school councils)

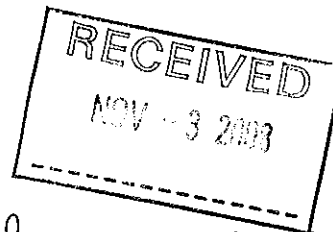
**REPORT REVIEWED BY:**

<input checked="" type="checkbox"/>	EXECUTIVE COUNCIL	Review Date:	November 17, 2008
<input checked="" type="checkbox"/>	SUPERINTENDENT	Approval Date:	November 17, 2008
<input checked="" type="checkbox"/>	DIRECTOR OF EDUCATION:	Approval Date:	November 18, 2008



October 27, 2008

Mr. Joseph Berthiaume  
 Director of Education, Windsor Essex CDSB  
 1325 California Ave.  
 Windsor, Ontario N9B 2Z8



*Invoice attached*

Dear Joseph,

It is a great pleasure that on behalf of the Board of Directors for the Ontario Association of Parents in Catholic Education (OAPCE), I extend our best wishes to you the Directors of Education and your Board staff and teachers for a wonderful and safe school year!

The journey to our 70th Anniversary in 2009 has begun! We hope that every Catholic School Board will join us in this journey to our AGM and Conference, May 22 to 24, 2009 in Toronto. To ensure you and your parent community is kept informed it is imperative that your board become an active member. *"United by faith we are stronger"* is the theme of our 70th year as Ontario's only parent association representing parents whose children attend our publicly funded Catholic schools in Ontario! Please review the attached invoice that will outline the cost of membership for your particular school board.

#### MEMBERSHIP-

There has been no better time for all publicly funded Catholic School Boards to join the OAPCE on behalf of their parent communities; another partner working with classroom teachers, school administrators, and school boards. I encourage your School Board to become a member of OAPCE this school year in order that the parent community of your school board is represented by this provincial parent organization. OAPCE is *the only recognized Catholic parent organization by the Ontario Ministry of Education*. Please contact Ann Callaghan, our Executive Director at [oapceexecdirector@gmail.com](mailto:oapceexecdirector@gmail.com) if you would like to receive more information.

#### OAPCE LIAISON REPS -

The Ministry of Education has specifically noted in Regulation 612 of the Education Act that included in the composition of an Ontario Catholic School Council, is an appointed **OAPCE Liaison Representative**. Please encourage your Catholic School Councils to nominate a Liaison Representative or alternatively, the Chair / Vice Chair can also assume this role. We are continuing to build an electronic database to reach out by email to the liaison representatives on the operations and activities of the OAPCE; and also to receive information in return from them, highlighting their region's achievements, celebrations/events, as well as areas of concern requiring clarification and/or recommendations identified by parents. Please have your Superintendent of School Councils contact our Head Office with the names, schools and email addresses in November, 2008 to ensure we are reaching each of your school councils. We do not share our contact information with anyone, and our office will follow-up again at the close of November.



### **ENGAGING PARENTS-**

**Speaking of school councils, has your Board registered for the "ENGAGING PARENTS WORKSHOP", a joint venture amongst the Ontario education partners which is built on the foundation of Catholic education and the trinity of Parish, Home, and School.**

Only your active participation in the initiation and organization of this workshop for your School Board will make it a great success for all those who attend. Many long hours by all the Catholic education partners lead by OAPCE has gone into the development of the workshop; and substantial funding has been obtained from the Provincial Parent Engagement Office to assist in delivering this initiative across the province. The Minister of Education is very impressed with the development of this school council workshop and she is actively monitoring its success within our Catholic school communities.

Enclosed, please find a brochure outlining the overall objectives and suggested outcomes of the workshop. This is an excellent time to book for November or December. Please contact the numbers listed in the brochure to book your School Board workshops soon!

Our Board of Directors welcome the opportunity to meet with you, and your School Board Trustees to expand our partnership and collaboration within our Catholic education community, for the betterment of all the children who attend Ontario's publicly funded Catholic schools. Over the next few months I will continue to communicate with you and your School Board providing updates on the good work and initiatives taken by OAPCE for 2008-2009!

I look forward to meeting each of you, and the School Board Trustees during this new school year.

### **GREAT NEWS - OAPCE**

The OAPCE is very excited about the upcoming launch of its "intranet" site which will provide a project management approach to allow OAPCE better communication, organization and monitoring of its internal operations. As technology evolves, costs rise, and time becomes more precious, the intranet site will provide the Directors the ability to dialogue.

As we departed the 69th OAPCE Conference and AGM for 2008, the OAPCE Directors were aware of the need to reach out to the parents of the regions across Ontario to learn more about and appreciate our Catholic education heritage. The idea of "Regional Forums" across Ontario leading up to the 70th Anniversary, and the ability to host these forums with the cooperation and participation of school boards, and other Catholic partners was conceived. OAPCE began the "official journey" to the 70th Anniversary and hosted its first Regional Forum on October 25, 2008 in Kingston, Ontario. We were pleased to present Sister Clare Fitzgerald as the key note speaker. Two other forums will be held in the New Year, hosted by Dufferin Peel and Thunder Bay/Superior North. Please see our website for further details.



OAPCE received its Charitable Status in September, 2007. This is a wonderful recognition of the quality work that OAPCE continues to achieve. As with many charities, operating costs to continue and grow increase annually. We are proud of the services we provide to every parent in the Catholic Education system in Ontario. To accomplish our goals we will be actively fundraising immediately. OAPCE would greatly appreciate a contribution from your Board. As OAPCE is a designated charity, a tax receipt can be issued for donations \$20.00 and above.

2009 promises to be a year of great activity for OAPCE. The 70th Anniversary of the Ontario Association of Parents in Catholic Education celebration will take place May 22 through May 24, 2009 at the Annual General Meeting and Conference in Toronto! This special event for OAPCE will be hosted by Father John Redmond Catholic Secondary and Regional Arts School in the Toronto West End. The celebrations will consist of interesting workshops, speakers, and honoured guests, including our keynote speaker **Noah benShea** - one of North America's most respected and beloved poet-philosophers and international best-selling author of 20 books translated into 18 languages, including the popular "Jacob's Ladder" (NoahbeShea.com). *Please mark your calendar* and join us for a fun filled weekend of Spirit, Knowledge sharing, entertainment and fun for all.

Watch the updates on our website....

### OUR JOURNEY CONTINUES -

Our journey began almost seventy years ago; and OAPCE continues its commitment to its Vision..."

*The Ontario Association of Parents in Catholic Education as a faith based community, advocates for, and is the voice of parents and guardians of children enrolled in publicly funded Catholic English Education in the province of Ontario.*

*The Ontario Association of Parents in Catholic Education nurtures passion for Catholic Education through providing and strengthening active leadership and partnership in all regions across the province.*

*The Ontario Association of Parents in Catholic Education actively participates with educational and community partners to influence positive outcomes for all children."*

Yours, In Catholic Education

Brian Evoy,  
President, the Ontario Association of Parents in Catholic Education.  
Encl.

# OAPCE

THE ONTARIO ASSOCIATION OF PARENTS IN CATHOLIC EDUCATION



**To:**

Mr. Berthiaume  
 Director of Education, Windsor Essex CDSB  
 1325 California Ave.  
 Windsor, Ontario N9B 2Z8

**INVOICE**

INVOICE #035  
 DATE: OCTOBER 14, 2008

Description	Number of Schools	Rate	Total Amount
2009 OAPCE Memberships Dues	<del>50</del> 49	\$68.00	<del>\$3,400.00</del> \$ 3332.00
Please Return Yellow Copy with your Payment to OAPCE			\$3,400.00

Please make cheques payable to The Ontario Association of Parents in Catholic Education (OAPCE)

Thank you for your Support!

OAPCE  
 PO Box 70614  
 2938 Dundas St West  
 Toronto, Ontario M6P 4F7

Website [www.oapce.on.ca](http://www.oapce.on.ca)  
 Email [oapce@oapce.on.ca](mailto:oapce@oapce.on.ca)

Telephone: 416-760-7784  
 FAX: 416-760-7789

1-877-828-2081





1325 California Avenue  
 Windsor, ON N9B 3Y6  
 CHAIRPERSON: John Macri  
 DIRECTOR OF EDUCATION: Joseph Berthiaume

**Meeting Date:**  
 November 25, 2008

## BOARD REPORT

**Public**  **In-Camera**   
**PRESENTED FOR:** Information  Approval   
**PRESENTED BY:** Senior Administration  
**SUBMITTED BY:** Joseph Berthiaume, Director of Education  
 Mario Iatonna, Superintendent of Business  
**SUBJECT:** **ONTARIO SCHOOL BOARDS' INSURANCE EXCHANGE (OSBIE) INSURANCE PREMIUM - YEAR 2009**

**RECOMMENDATION:**

**That the Board approve payment in the amount of \$572,481.16, including PST as applicable, for the Ontario School Boards' Insurance Exchange Insurance Premium for the year 2009.**

**SYNOPSIS:**

The Board has historically purchased insurance from the Ontario School Boards' Insurance Exchange (OSBIE) on an annual basis and it is now time to renew the Board's coverage for 2009.

**BACKGROUND COMMENTS:**

The Board's insurance policy with OSBIE is due for renewal on January 1, 2009.

**FINANCIAL IMPLICATIONS:**

The premium for 2009 is \$572,481.16, including PST as applicable, noting that PST is not charged on fleet automobile or on non-owned automobile premiums. This reflects a 2.3% reduction from the previous year. The reduction is due, in part, to the decline in student enrolment and, in part, to the reduction in the number of fleet vehicles from 26 to 24.

The breakdown of the premium by type of coverage with a comparison to the prior year is as follows:

**Breakdown of Insurance Premiums  
By Type of Coverage**

<b>Type of Coverage</b>	<b>Limit of Coverage</b>	<b>Deductible</b>	<b>2008 Premium (incl. PST)</b>	<b>2009 Premium (incl. PST)</b>	<b>Percent Change</b>
Liability	\$20,000,000	N/A	\$368,222	\$354,476	-3.7
Property	Unlimited	\$10,000	170,235	173,720	+2.0
Fleet Automobile	\$20,000,000	\$500	27,682	25,594	-7.5
Crime	\$500,000	\$500	14,152	13,194	-6.8
Boiler & Machinery	Unlimited	\$5,000	5,497	5,497	0.0
<b>Total</b>	<b>---</b>	<b>---</b>	<b>\$585,788</b>	<b>\$572,481</b>	<b>-2.3</b>

**TIMELINES:**

The renewal is due on January 1, 2009 and provides coverage for one year up to December 31, 2009

**APPENDICES:**

N/A

**REPORT REVIEWED BY:**

- EXECUTIVE COUNCIL  
 SUPERINTENDENT  
 DIRECTOR OF EDUCATION:

Review Date: November 17, 2008  
Approval Date: November 18, 2008  
Approval Date: November 19, 2008



1325 California Avenue  
 Windsor, ON N9B 3Y6  
 CHAIRPERSON: John Macri  
 DIRECTOR OF EDUCATION: Joseph Berthiaume

**Meeting Date:**  
 November 25, 2008

## BOARD REPORT

**Public**  **In-Camera**

**PRESENTED FOR:** Information  Approval

**PRESENTED BY:** Senior Administration

**SUBMITTED BY:** Joseph Berthiaume, Director of Education  
 Mario latonna, Superintendent of Business

**SUBJECT:** **AUDIT COMMITTEE REPORT – NOTES FROM THE MEETING OF NOVEMBER 10, 2008**

**RECOMMENDATION:**

**That the Board receive the Notes from the Audit Committee Meeting of November 10, 2008 as information.**

**SYNOPSIS:** The Audit Committee was established by Board resolution at the June 26, 2006 Board Meeting and the Board approved the Committee’s Terms of Reference at the August 29, 2006 Board Meeting. The Audit Committee members for the 2006 - 2010 election term consist of Trustees Soulliere, DiMenna and Porcellini. The chair for the 2008 calendar year is Trustee Porcellini.

**BACKGROUND COMMENTS:** In accordance with the Board By-Laws, committees are to report meeting activities either verbally or in writing. Notes from the November 10, 2008 meeting are attached.

**FINANCIAL IMPACT:** None.

**TIMELINES:** N/A

**APPENDICES:** Notes from the November 10, 2008 Audit Committee Meeting

**REPORT REVIEWED BY:**

<input checked="" type="checkbox"/> EXECUTIVE COUNCIL	Review Date:	November 17, 2008
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date:	November 17, 2008
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date:	November 18, 2008



1325 California Avenue  
 Windsor, ON N9B 3Y6  
 CHAIRPERSON: John Macri  
 DIRECTOR OF EDUCATION: Joseph Berthiaume  
 Telephone: (519) 253-2481 FAX: (519)985-2924

## AUDIT COMMITTEE

**Monday, November 10, 2008 at 6:00 p.m.**  
**Windsor Essex Catholic Education Centre**  
**1325 California Avenue, Windsor**  
**St. Thomas Aquinas Meeting Room**

## NOTES

### PRESENT:

**Trustee Committee  
 Members:**

M. DiMenna  
 S. Porcellini  
 L. Soulliere

**Administration:**

M. Iatonna  
 P. King

**Guests: (Present from 6:02  
 p.m. to 6:15 p.m.)**

Tyler Hicks, Representative from Graham,  
 Settrington, McIntosh, Driedger & Hicks

**Regrets:**

J. Berthiaume

**Recorder:**

C. Racine

1. Call to Order and Opening Prayer – The meeting convened at 6:03 p.m. and opened with a prayer.
2. Recording of Attendance – All trustees present.
3. Approval of Agenda/Questions Pertaining to Agenda

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the agenda be approved. **Carried.**

4. Disclosure of Interest – Pursuant to the Municipal Conflict of Interest Act - Trustee Porcellini disclosed interest in relation to an in-camera agenda item and was not present during discussion.

Moved by Trustee DiMenna and seconded by Trustee Soulliere that pursuant to the Education Act – Section 207 and as authorized by Board By-Law 4:15/5, the Audit Committee go into a meeting which is closed to the public to discuss other protected information matters. **Carried.**

*Superintendent Iatonna and Manager King left the meeting at 6:04 p.m.*

5. **(In-Camera) i) Discussions with External Auditors and Trustees**

*Superintendent Iatonna and Manager King re-entered the meeting at 6:17 p.m.*

**ii) Other Business**

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the Audit Committee move out of In-Camera. **Carried.**

**(Public) i) HALT Project**

Trustee DiMenna to follow-up with Assistant Superintendent Bumbacco regarding the number of teachers currently employed in this capacity and description of duties.

6. **Other Business/Questions - None.**

7. **Pending Items**

8. **Future Scheduled Meeting Dates:**  
To Be Determined.

9. **Closing Prayer and Adjournment** – The meeting adjourned at 7:18 p.m.

**Distribution:**

- Audit Committee Members (Trustees DiMenna, Porcellini and Soulliere)
- Trustees and Director of Education
- Administrative Resource to the Committee: M. Iatonna, P. King