



**REGULAR BOARD MEETING
Tuesday, November 27, 2007 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom**

A G E N D A

- I In-Camera Meeting – 6:00 p.m.
II Regular Meeting of the Board - 7:00 p.m.

Page #

1. Call To Order
2. Opening Prayer
3. Recording of Attendance
4. Approval of Agenda
5. Questions Pertaining to Agenda
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.
7. Presentations
8. Delegations
 - a. Delegation Regarding Items Not on the Agenda
3:11.1 Any person(s) wishing to make a formal presentation to the Board shall make their intent known, in writing, to the Secretary at least one week prior to the regular meeting. They shall briefly explain in their petition the nature of their business. Discussion shall be limited to the petition and shall be not longer than ten (10) minutes. The time limit can be waived by the consent of the majority of the Board.
 - b. Delegations Regarding Items On the Agenda
3:11.2 Any person(s) wishing to appear before the Board and speak on an item appearing on the agenda of the Board Meeting has until NOON of the day of the Board meeting to make a request to the Secretary. They shall explain briefly the nature of their business. The discussion shall be limited to the item on the agenda and shall be no longer than ten (10) minutes.

9.	Action Items	
	a. Approval of Minutes	
	i) Minutes of In-Camera Meeting, November 13, 2007	--
	ii) Minutes of Regular Meeting, November 13, 2007	1 - 6
	b. Items From In-Camera Meeting of November 27, 2007	
10.	Communications	
	a. External (Associations, OCSTA, Ministry)	
	i) Ontario Catholic Schools Trustees' Association (OCSTA) Annual General Meeting & Conference Information Package	7 - 16
	ii) Memorandum from OCSTA dated September 13, 2007 re Trustee Award of Merit	17 - 23
	iii) Memorandum from OCSTA dated September 17, 2007 re 2008 AGM & Conference Resolutions	24 - 30
	b. Internal (Reports from Administration)	
	i) Report: Administrative Staff Report (P. Picard)	31 - 32
11.	Unfinished Business	
12.	New Business	
	a. Field Trips:	
	i) St. Anne's and St. Joseph Catholic High School French Program - Epcot Centre (M. Seguin)	33 - 53
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	a. Report: High School Council Meeting of October 11, 2007 (L. Staudt)	91 - 97
14.	Notice of Motion	
15.	Remarks and Announcements	
	a. Chairperson	
	b. Director of Education	
	c. Board Chaplain	
16.	Remarks/Questions by Trustees	
17.	Pending Items	

18. Continuation of In-Camera, if required.
19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor)
 - Tuesday, December 4, 2007 (Organizational Meeting – 7:30 p.m.)
 - Tuesday, December 11, 2007
 - Tuesday, January 15, 2008
 - Tuesday, January 29, 2008
 - Tuesday, February 12, 2008
 - Tuesday, February 26, 2008
 - Tuesday, March 11, 2008 (TENTATIVE – March Break)
 - Tuesday, March 25, 2008
 - Tuesday, April 8, 2008
 - Tuesday, April 22, 2008
 - Tuesday, May 13, 2008
 - Tuesday, May 27, 2008
 - Tuesday, June 10, 2008
 - Monday, June 23, 2008
20. Closing Prayer
21. Adjournment

John Macri
Board Chairperson

Joseph Berthiaume
Director of Education & Secretary-Treasurer



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: John Macri
DIRECTOR OF EDUCATION: Joseph Berthiaume

REGULAR BOARD MEETING
Tuesday, November 13, 2007 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom

MINUTES

PRESENT

Trustees:

F. Alexander	C. Janisse
J. Courtney, Vice-Chair	P. Keane
M. DiMenna	J. Macri, Chair
B. Holland	L. Soulliere
Rev. L. Brunet, Board Chaplain	
N. Bradley, Student Trustee	
C. Resendes, Student Trustee	

Regrets:

S. Porcellini

Administration:

J. Berthiaume (Resource)	E. Byrne
C. Geml	K. Gignac
M. Iatonna	P. Littlejohns
P. Picard	R. Mousaly
M. Seguin	S. O'Hagan-Wong
L. Staudt	R. Sasso
J. Bumbacco	

Recorder:

D. Steffens

1. Call To Order - Chair Macri called the meeting to order at 7:42 p.m.
2. Opening Prayer - Fr. Brunet read the intentions and opened the meeting with a prayer.
3. Recording of Attendance - Trustee Porcellini sent regrets due to illness.
4. Approval of Agenda
 - DELETION: Agenda item 10b(ii) Learning Support Services Teachers (LSST) Model Interim Report #2
 - ADDITION: 12a(v) Field Trip: Catholic Central High School - Toledo Ohio (handout at trustee places)

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the November 13, 2007 Regular Board meeting agenda be approved as amended. Carried.

5. Questions Pertaining to Agenda - None.
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act. - None.
7. Presentations
 - a. Day of Champions - Event Expansion

Karen Kessler, Department Head of Special Education, Cardinal Carter Catholic Secondary School and teachers Ryan Coristine and Brian Steers, presented an overview of the annual Day of Champions event which has been hosted by Cardinal Carter for students in secondary school Life Skills programs. The event promotes a sense of community among students and staff members of the Life Skills programs. This year, plans are in place to expand the event to include elementary school students in grades 6, 7 and 8. Administration will follow-up on a means to financially support transportation to and from the event.

8. Delegations
 - a. Delegation Regarding Items Not on the Agenda - None.
 - b. Delegations Regarding Items On the Agenda - None.
9. Action Items

- a. Approval of Minutes

- i) Minutes of In-Camera Meeting, October 23, 2007

Moved by Trustee Janisse and seconded by Trustee DiMenna that the minutes of the Committee of the Whole Board In-Camera meeting of October 23, 2007 be adopted as distributed. Carried.

- ii) Minutes of Regular Meeting, October 23, 2007

Moved by Trustee Soulliere and seconded by Trustee Keane that the minutes of the Regular Board meeting of October 23, 2007 be adopted as distributed. Carried.

- b. Items From In-Camera Meeting of November 13, 2007

Vice-Chair Courtney reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on November 13, 2007 pursuant to the Education Act - Section 207, to consider specific personnel, labour relations and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. Trustee Macri declared a conflict of interest during the November 13, 2007 In-Camera Session and excused himself from the relevant discussion item.

Moved by Trustee Courtney and seconded by Trustee Janisse that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of November 13, 2007 be approved. Carried.

Vice-Chair Courtney made the following announcements:

- the assignment of Bruno Limarzi to Vice-Principal - Special Assignment Safe Schools Strategy, effective December 3, 2007 to June 26, 2008
- the assignment of Luigi Baggio to the position of Acting Vice-Principal at Assumption College Catholic High School, effective December 3, 2007 to June 26, 2008

10. Communications

a. External (Associations, OCSTA, Ministry) - None.

b. Internal (Reports from Administration)

i) Report: Administrative Staff Report

Moved by Trustee DiMenna and seconded by Trustee Janisse that the Board receive the *Administrative Staff Report* on hiring, retirement and resignation of staff dated November 13, 2007 for information. Carried.

ii) Report: Learning Support Services Teachers (LSST) Model - Interim Report #2 - *Deleted from agenda.*

11. Unfinished Business - None.

12. New Business

a. Field Trips:

i) St. John de Brebeuf Catholic Elementary School - Muskoka Woods

Moved by Trustee Alexander and seconded by Trustee Holland that the Board approve the St. John de Brebeuf Catholic School field trip to Muskoka Woods scheduled for June 9 to June 11, 2008. Carried.

ii) St. Thomas of Villanova Catholic Secondary School - Ireland and England

Moved by Trustee Alexander and seconded by Trustee Holland that the Board approve the St. Thomas of Villanova Catholic High School field trip to Ireland and England May 12 - 20, 2008. Carried.

iii) St. Joseph's Catholic High School - Toledo, Ohio

Moved by Trustee Alexander and seconded by Trustee Holland that the Board approved the St. Joseph's Catholic High School field trip to attend the Canadian American Security Councils (CASC) United Nations Debate in Toledo Ohio, USA from November 29 to December 1, 2007. Carried.

iv) Holy Names Catholic High School - Quebec City

Moved by Trustee Alexander and seconded by Trustee Holland that the Board approve the Holy Names Catholic High School field trip to Quebec City, Quebec, November 29 to December 3, 2007. Carried.

- v) WALK-ON: Catholic Central High School - Toledo, Ohio
Moved by Trustee Alexander and seconded by Trustee Holland that the Board approved the Catholic Central High School field trip to attend the Canadian American Security Councils (CASC) United Nations Debate in Toledo Ohio, USA from November 29 to December 1, 2007. Carried.

b. Report: Tender – Janitorial Supplies 2007

Trustee Holland indicated that neither she nor her family is affiliated with Holland Cleaning Solutions Ltd. and asked that the minutes reflect there is no conflict of interest present.

Moved by Trustee Janisse and seconded by Trustee Soulliere that the Board approve the successful tender bids for Janitorial Supplies 2007/2008 from: Holland Cleaning Solutions Ltd. for \$146,149, International Supply Systems Inc. for \$ 88,015, and Merchants Paper Company Ltd. for \$63,774;

and, that a purchase order contract be issued upon Board approval. Carried.

c. Report: Request for Quote – Refurbished Computers

Moved by Trustee Alexander and seconded by Trustee Keane that the Board approve the successful tender bid from Dell Canada and that a purchase order contract be issued upon Board approval for 1,440 computers totalling \$395,625.60. Carried.

d. Report: Tender - Roof Top Unit Installation at L. A. Desmarais Elementary School

Moved by Trustee Holland and seconded by Trustee Janisse that the Board approve the successful tender bid from Bryant Heating & Cooling, \$68,582.00 for the roof top unit installation at L. A. Desmarais Elementary School and that a purchase order contract be issued upon Board approval;

and, that the work be funded through an allocation of \$68,582.00 from the approved budget under Good Places to Learn Grant – Stage 2 (GPL2). Carried.

e. Report: Tender – Roofing - “Cardinal Carter High School”

Moved by Trustee DiMenna and seconded by Trustee Courtney that the Board approve the successful tender bid from Horizon Roofing Ltd., \$635,894.00 for roofing at Cardinal Carter Secondary School and that a purchase order contract be issued upon Board approval;

and, that the work be funded through an allocation of \$635,894.00 from the approved budget under Good Places to Learn Grant – Stage 2 (GPL2). Carried.

13. Committee Reports

a. Verbal Report: City / School Board Liaison Meeting of October 30, 2007

Superintendent Iatonna provided a briefing of the City and School Board Liaison Committee meeting held on October 30, 2007. Agenda topics included concerns related to the announcement of official results during the November 2006 elections, the establishment of a

joint task force to examine safe routes to schools in high traffic areas, identification of key issues relating to policies respecting bus bays, inventory process for city walkways essential for schools, protocols for city consultation to insure proper infrastructures in place for new school construction, and in fill housing.

14. Notice of Motion - None.

15. Remarks and Announcements

- a. Chairperson Macri commented on the recent act of vandalism to the Remembrance Day memorial at Holy Names Catholic High School and congratulated the students on their efforts to continue with the ceremony despite the damage.
- b. Director of Education Berthiaume commented on his attendance at an information session hosted by the board for faculty of education students wishing to teach in Catholic education, a session for the Principal Qualifications Program and a session for the Support Staff Leadership Course.
- c. Board Chaplain Fr. Brunet commented on the new Catholic Faith Reference Portfolio process that was developed in consultation with the local Deaneries and the Diocesan restructuring.

16. Remarks/Questions by Trustees

- Trustee Janisse thanked Auxiliary Bishop Daniels for his recent visit to St. Mary's Catholic School and invited trustees to St. Mary's Pasta Fest Fundraiser. Trustee Janisse congratulated the honour roll students that were recognized at St. Anne Catholic High School.
- Trustee Keane commented on his attendance at the Annual Assumption College Alumni Reunion and complimented Student Trustee Bradley's on her musical talents that he enjoyed at a recent event where Holy Names High School students provided the entertainment.
- Trustee Soulliere congratulated the St. Anne High School students who recognized for honour roll or other special awards.
- Trustee Holland commented on her attendance at the recent information session that was hosted by the board for faculty of education students who wish to teach in Catholic education and indicated Bishop Fabbro is considering the new Catholic Faith Reference Portfolio process for other Catholic school boards in the diocese.
- Student Trustee Bradley invited everyone to attend the Holy Names Annual Silent Auction on November 30, commented on attending the OSTA-AEGO Fall Conference and indicated the annual Student Senate faith development day has been scheduled for Thursday, November 22.
- Student Trustee Resendes commented on the November 8 High School Council meeting she attended and the Jean Vanier Forum that was held in Toronto on October 26.

17. Pending Items - None.

18. Continuation of In-Camera - Not required.

19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor)
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 - Tuesday, May 13, 2008
 - Tuesday, May 27, 2008
 - Tuesday, June 10, 2008
 - Monday, June 23, 2008
20. Closing Prayer - The meeting closed with Oh Canada.
21. Adjournment - There being no further business, the Regular Board meeting of November 13, 2007 adjourned at 8:26 p.m.

Not approved.

John Macri
Board Chairperson

Joseph Berthiaume
Director of Education & Secretary-Treasurer



Ontario Catholic School
Trustees' Association

OCSTA 78th Annual General Meeting & Conference

We are Called

April 24 to 26, 2008
Sheraton on the Falls Hotel, Niagara Falls

Keynote Speakers:

Dr. Reginald Bibby, Author: *Restless Gods: the Renaissance of Religion in Canada*

The Most Reverend Paul-André Durocher, Bishop of Alexandria-Cornwall

Host Board:



Niagara Catholic District School Board

Dates to Remember

Deadline Date	Action
January 4, 2008	Deadline for Trustee Award of Merit nominations.
January 4, 2008	Resolutions must be received by OCSTA.
March 24, 2008	AGM Resolutions distributed to boards by this date.
March 14, 2008	Deadline for 'Early Bird' registration discount (full payment must be received in the OCSTA office by this date).
March 14, 2008	<p>Deadline for full refund of registration.</p> <p>The deadline date for full refund of conference registration fees, due to cancellation is March 14, 2008. A 25% administrative charge will apply to each cancelled registration received after March 14, 2008 and before April 4, 2008. Cancellation requests received after April 4, 2008 and before the close of business on April 18, 2008 will be subject to a 50% administrative charge. No refund will be available for cancellations received after April 18, 2008; however, substitutions will be accepted. Confirmed registrants who do not attend the event are responsible for the full registration fee.</p>
April 18, 2008	Deadline for full refund of Spousal Program or Meal Plan, due to cancellation.
April 1, 2008	Hotel rooms held in the OCSTA block will be released to the public.
April 4, 2008 10:00 a.m.	<p>Deadline for nominations for:</p> <ul style="list-style-type: none"> • President, OCSTA Board of Directors • Vice President, OCSTA Board of Directors • OCSTA Representative to the CCSTA Board of Directors <p>Provided however that if no nominations for the position of the President and Vice President are received at the Corporation Head Office within the time so limited, nominations shall remain open until, but not later than, two hours and fifteen minutes prior to the time fixed in the Notice of Meeting for the call to order of the first plenary session at the Annual Meeting.</p>
April 23, 2008 10:00 a.m.	Deadline for receipt of Proxy Forms in OCSTA office.
April 25, 2008 10:00 a.m.	All proxy badges must be obtained from staff at the OCSTA Registration Desk. Proxies not collected by 10:00 a.m. on Friday, April 25, 2008 will be deemed invalid.

Delegate Registration Information

Conference Registration Fees

Early Bird Fee (until March 14, 2008)
\$495.00 + \$29.70 GST (\$524.70)

Regular Fee (after March 14, 2008)
\$525.00 + \$31.50 GST (\$556.50)

Student Trustee Fee
\$350.00 + \$21.00 GST (\$371.00)

Note: *GST subject to change on January 1, 2008, pending new legislation.*

Registration fees include admission to all sessions, receptions and meals, including Conference Breakfasts, the AGM Luncheon and the Annual Dinner.

Registration Form

Please complete the attached registration form (print quantity required) and return with full payment (cheques only) to:

Jane Ponte
OCSTA
1804 – 20 Eglinton Avenue West
P.O. Box 2064
Toronto, ON M4R 1K8

Register on-line at

<http://www.ocsta.on.ca/2008%20AGM/agm2008onlineregistrationform.html>

Please make cheques payable to OCSTA.

Note: There is no cost for attending business sessions only. However, individuals must register before **April 11, 2008**, so that identification badges may be prepared.

Registration Desk

The Registration Desk will be located in the lobby outside the Great Room of the Sheraton on the Falls Hotel for the duration of the Conference. Staff from the Niagara Catholic District School Board and OCSTA will be available to welcome and assist delegates.

Name Badges

Name badges will be used to admit delegates to all AGM & Conference functions. Therefore, delegates are asked to wear name badges at all times.

Conference Kits

Conference kits contain information about the conference and business sessions and will be distributed to delegates as they register. The kit will include:

- Conference program
- Resolutions package
- List of delegates
- Copy of auditor's report
- Other material as appropriate

Cancellations

The deadline date for full refund of conference registration fees, due to cancellation is **March 14, 2008**. A 25% administrative charge will apply to each cancelled registration received after **March 14, 2008** and before **April 4, 2008**.

Cancellation requests received after **April 4, 2008** and before the close of business on **April 18, 2008** will be subject to a 50% administrative charge. No refund will be available for cancellations received after **April 18, 2008**; however, substitutions will be accepted. Confirmed registrants who do not attend the event are responsible for the full registration fee.

Notice of cancellation must be submitted in writing to Jane Ponte either by email: jponte@ocsta.on.ca or by fax 416-932-9459 within the timelines.



Hotel Registration

Room Rates

The Sheraton on the Falls Hotel has set aside a block of rooms for Conference delegates and guests starting at the special discounted rates of:

- Standard City View Room: \$139.00/night plus applicable taxes (single/double).
- Standard Fallsview Room: \$179.00/night plus applicable taxes (single/double).

Boards are asked to make room reservations directly with the hotel by calling **1-800-519-9911** or on-line at <http://www.starwoodmeeting.com/Book/OCSTA2008>.

Be sure to mention OCSTA when booking to secure the group discount rate. **Rooms must be booked by April 1, 2008.** After this date the rate will be provided on the basis of availability.

Parking

The overnight parking rate for registered guests is \$5.00 (OCSTA negotiated rate).

Meals and Receptions April 24 to 26, 2008

Following is a summary of the meals and receptions planned for OCSTA's 78th AGM & Conference. Meeting session details will be included in the official conference program.

Receptions

Our Conference receptions provide wonderful opportunities to meet other trustees and Catholic colleagues from across the province. There will be two receptions held during the conference.

April 24

Opening Reception: 8:45 p.m.
(immediately following the Opening Ceremonies)

April 25

Annual Dinner Reception: 6:15 p.m.

Meals

The full registration fee for delegates covers the cost of all meals offered during the OCSTA AGM & Conference.

Note: Breakfasts are open to all guests accompanying delegates who have purchased the spousal program or meal plan.

April 25

Breakfast: 7:30 a.m.
Delegate Luncheon: 12:15 p.m.
Annual Dinner: 7:00 p.m.

April 26

Breakfast: 8:00 a.m.

Special Meal Requirements

If you have special meal requirements, please contact Margaret Binns, OCSTA Office Administrator, at 416-932-9460 ext. 28, no later than **April 9, 2008** to make appropriate food arrangements.

Spousal Program

An exciting spousal program will be sent to all Trustees and Board Personnel in the near future. In the meantime, delegates can register their spouses for the spousal meal plan which includes breakfast on Friday and Saturday and the Annual Dinner on Friday night.

The cost for the spousal meal plan is \$ 95.00 – (\$89.62 + \$5.38 GST).

Eucharistic Celebration

The Eucharistic Celebration will be held on Friday, April 25th at 5:30 p.m. at St. Patrick Catholic Church, 4673 Victoria Avenue, Niagara Falls. The Most Reverend Bishop James M. Wingle, D.D., Bishop of St. Catharines will preside.

Nominations and Elections

General

Nominations are open for the following positions:

- **President , OCSTA Board of Directors**
- **Vice President, OCSTA Board of Directors**
- **OCSTA Representative to the CCSTA Board of Directors**

Nomination forms are attached and additional copies may be produced locally as required. The deadline date for nominations is **10:00 a.m. on Friday, April 4, 2008** – i.e. all nominations must be received by Jane Ponte in the OCSTA office.

A list of all nominations received in the OCSTA office by **April 4, 2008** will be distributed to all member boards no later than **April 7, 2008**.

Provided however that if no nominations for the position of President and Vice President, are received at the Corporation Head Office within the time so limited, nominations shall remain open until but not later than two hours and fifteen minutes prior to the time fixed in the Notice of Meeting for the call to order of the first plenary session at the Annual Meeting.

Voters' List

All trustees are deemed to be Trustee Members of the Association and are eligible to vote.

A list of Trustee Members in each Region, based on existing records, will be emailed separately to all boards. Boards will be asked to verify the information and advise OCSTA of any changes by **March 28, 2008**.

Proxy Votes

Trustee Members who cannot attend the Annual Meeting may appoint a proxy to vote on their behalf. We have outlined below some rules governing the appointment of proxies.

NOTE: No appointment as proxy shall entitle any individual to vote at any meeting of the Members unless the appointment:

- a. is in writing in the appropriate form set out herein;
- b. has been completed in all respects;
- c. has been witnessed by a Roman Catholic who has attained the age of eighteen years and who has completed the Declaration of Witness;
- d. has been delivered to the OCSTA Office of the Corporation no later than 48 hours, excluding Saturdays and Holidays, before the meeting of the Members is scheduled to commence; and
- e. the individual has registered as proxy with the Registration Desk no later than 10:00 a.m. on the day the meeting of the Members is to commence.

A proxy form is included in this package. Additional forms may be reproduced locally as required.

Business Sessions

Resolutions

The resolutions process provides member boards with the opportunity to bring important issues, which have provincial implications, to the attention of all trustees in the province. The deadline date for resolutions in the OCSTA office is **January 4, 2008**.

Business Sessions consist of

- Nominations report
- President's address
- Introduction of and address by candidates
- Presentation of Audited Financial Statements
- Resolutions session(s)
- Report of the returning officer re: Election(s)

Times and details of all sessions will be included in the official conference program.

Note: There is no cost for attending business sessions only. However, individuals must register before **April 11, 2008**, so that identification badges may be prepared.

Generally, voting at business sessions will be by a show of hands. Delegates carrying proxies must have and show a valid proxy badge. In the event that a recorded vote is needed, ballots will be distributed.

Plenaries and Workshops

Details of plenaries and workshops will be included in the official conference program.



View of Gardens outside Hotel (Fallsview Rooms)



Ontario Catholic School
Trustees' Association

APPOINTMENT AS PROXY BY CATHOLIC SCHOOL TRUSTEE

I, _____ hereby appoint
(PLEASE PRINT)

(PLEASE PRINT)

Address _____
(PLEASE PRINT)

as a proxy to attend and vote on my behalf at the Annual General Meeting to commence on Friday, April 25, 2008 at 10:00 a.m. on such business as may come before the meeting, hereby revoking any proxy previously given.

I hereby certify that I am a Catholic School Trustee of the

(PLEASE PRINT NAME OF SCHOOL BOARD)

and that my appointee as proxy is a Catholic School Trustee.

Date: _____ **Signature:** _____

DECLARATION OF WITNESS

I, _____ hereby certify
(PLEASE PRINT)

that I saw _____ sign
(PLEASE PRINT)

this document, that it was completed in all respects at that time, and that I am a Roman Catholic and at least eighteen years of age and I am not the person appointed proxy by this document.

Signature: _____

- NOTE:** No appointment as proxy shall entitle any individual to vote at any meeting of the Members unless the appointment:
- a. is in writing in the appropriate form set out herein;
 - b. has been completed in all respects;
 - c. has been witnessed by a Roman Catholic who has attained the age of eighteen years and who has completed the Declaration of Witness;
 - d. has been delivered to the OCSTA Office of the Corporation no later than 48 hours excluding Saturdays and Holidays before the meeting of the Members is scheduled to commence; and
 - e. the individual has registered as proxy with the Registration Desk no later than 10:00 a.m. on the day the meeting of the Members is to commence.



Ontario Catholic School
Trustees' Association

NOMINATION FORM

FOR

OCSTA President

April 2008

MOVED BY:

Name of Board:

SECONDED BY:

Name of Board:

THAT:

Name of Board:

BE NOMINATED FOR THE POSITION OF PRESIDENT OF OCSTA
FOR THE PERIOD APRIL 2008 TO APRIL 2010

I,

(Signature of Nominee)

consent to stand for election to the above position.



Ontario Catholic School
Trustees' Association

NOMINATION FORM

FOR

OCSTA Vice President

April 2008

MOVED BY:

Name of Board:

SECONDED BY:

Name of Board:

THAT:

Name of Board:

BE NOMINATED FOR THE POSITION OF VICE PRESIDENT OF OCSTA
FOR THE PERIOD APRIL 2008 TO APRIL 2010

I,

(Signature of Nominee)

consent to stand for election to the above position.



Ontario Catholic School
Trustees' Association

NOMINATION FORM

FOR

OCSTA Representative to the CCSTA Board of Directors

April 2008

MOVED BY:

Name of Board:

SECONDED BY:

Name of Board:

THAT:

Name of Board:

BE NOMINATED FOR THE POSITION OF OCSTA REPRESENTATIVE TO THE
CCSTA BOARD OF DIRECTORS FOR THE PERIOD APRIL 2008 TO APRIL 2010

I,

(Signature of Nominee)

consent to stand for election to the above position.



Ontario Catholic School
Trustees' Association

September 13, 2007

EMAIL TO: Chairpersons & Directors of Education
All Member Boards and School Authorities

FROM: Margaret Binns, Office Administrator

RE: **OCSTA Trustee Award of Merit**

Detailed information regarding matters relating to the 2008 AGM & Conference will be distributed in the coming weeks. Meanwhile, we are providing information regarding the OCSTA Trustee Award of Merit.

CRITERIA AND REGULATIONS

The criteria and regulations for the Trustee Award of Merit are outlined on the following pages.

NOMINATION FORMS

We have outlined the categories to be addressed by the author of the nomination. The response for each category must **not** exceed one 8.5 x 11 double-spaced page. Submissions must be clearly legible and must address the categories outlined by OCSTA.

Boards are encouraged to submit nominations by email to Pam DeNobrega at pdenobrega@ocsta.on.ca. You may also submit nominations by fax (416-932-9459), by mail, or by courier.

**THE DEADLINE FOR RECEIPT OF AWARD
NOMINATIONS IN THE OCSTA OFFICE
IS JANUARY 4, 2008**

***“He or she who seeks the
office of trustee is seeking
an honourable office”***

(THE CHALLENGE OF TRUSTEESHIP – G. EMMETT CARDINAL CARTER)



Ontario Catholic School
Trustees' Association

***It is time to nominate your
candidate for the OCSTA 2008
Trustee Award of Merit***

Once again, OCSTA is providing an opportunity for member boards or individual trustees to nominate Catholic school trustees to be publicly honoured at the provincial level. A trustee can nominate another trustee who is not from his or her own board.

All boards or individual trustees are strongly encouraged to participate in this process, which allows us to recognize at least a few of the very deserving Catholic trustees who have served Catholic education so well over the years.

CRITERIA

This award is given to those trustees who:

- Have made a significant contribution to the Catholic education community.
- Have strong Catholic leadership qualities.
- Give witness to the faith commitment.

This award is not a reward for long-service but this may be taken into account by the Conference Committee.

REGULATIONS

- a. The Award will be given to Catholic school trustees only.
- b. Up to three awards may be presented in one year.
- c. Current members of the OCSTA Board of Directors are not eligible to receive this award.
- d. The Conference Committee will announce its selection to the Board of Directors. The Committee's decision will be final.
- e. The official OCSTA Trustee Award of Merit nomination format must be used for all nominations.

DEADLINE

The deadline date for receiving nominations in the provincial office whether by fax, courier service, regular mail or e-mail is January 4, 2008.

The 2008 AGM & Conference will be held at the Sheraton on the Falls Hotel in Niagara Falls from the evening of Thursday, April 24th to Saturday, April 26th. Recipients of the Award of Merit will be honoured during the Friday evening celebrations.

COVER SHEET FOR NOMINATION FOR OCSTA TRUSTEE AWARD OF MERIT

NAME OF NOMINEE: _____

NOMINATED BY: _____

BOARD: _____

CONTACT PERSON: _____

TELEPHONE NO: _____

FAX NO: _____

This award is given to trustees who have made significant contributions to the Catholic education community. Please provide details of the nominee's contributions which, in your opinion, exceed the community's expectations of a Catholic trustee.

This award is given to trustees with strong Catholic leadership qualities who give witness to the faith commitment. Please provide details of how this nominee's leadership qualities exemplify his/her faith commitment:

The Award of Merit is not intended to recognize long service only, however, the term of service may be taken into consideration by the Committee. How long has the nominee served as a trustee and what positions has he/she held?



Ontario Catholic School
Trustees' Association

P.O. Box 2064, Suite 1804
20 Eglinton Avenue West
Toronto, Ontario M4R 1K8

Telephone: 416-932-9460

Fax: 416-932-9459

E-mail: ocsta@ocsta.on.ca

Website: www.ocsta.on.ca

President: Bernard Murray

Vice-President: Paula Peroni

Executive Director: John Stunt

September 17, 2007

MEMO TO: Chairpersons and Directors of Education
All Catholic District School Boards and School Authorities

FROM: Margaret Binns, Office Administrator

RE: **2008 AGM & Conference Resolutions**

The 2008 OCSTA Annual General Meeting will once again offer an opportunity for delegates to consider and vote on all resolutions received from our members.

The resolution process provides member boards with the opportunity to bring important issues, which have provincial implications, to the attention of all trustees in the province.

The processing of member board resolutions is a fundamental responsibility of the Association.

Attached please find guidelines to assist you in the preparation of your resolution(s).

The deadline date for receipt of resolutions
in the OCSTA office is
January 4, 2008.

Guidelines for Preparing Resolutions

To improve the effectiveness of the resolution process, we ask boards to review the following guidelines.

Resolutions are your opportunity to address problems, solutions or concerns, which affect Catholic education in Ontario. A resolution approved by the membership at the Annual General Meeting calls for priority action by OCSTA and the commitment of OCSTA resources to address the particular issue outlined in the resolution.

A. Criteria for Submitting a Resolution

A resolution should:

- a. Address an area of concern for the province's Catholic school boards.
- b. Concern a matter which requires attention or action.
- c. Be written in language appropriate for province-wide consideration (language contained in resolutions is often incorporated into subsequent communications to the government or other relevant parties).
- d. Be accompanied by substantiated rationale.

B. Steps in Preparing a Resolution

1. Identify the concern. Be sure the concern is a matter of **province-wide** scope.
2. Research and gather sufficient supporting background materials to substantiate the resolution. If the concern has been presented/dealt with in a previous resolution, review the outcome of that process to assess what changes in approach/additional information might be useful.
3. Write the resolution in the following proposed format taking care to ensure that:
 - a. Each "*Whereas*" is accompanied by adequate background material.
 - b. The "*Therefore Be it Resolved*" directs OCSTA to take specific action.

C. Writing A Resolution

Structure

The resolution should be assigned a succinct title that identifies the problem or issue (or its proposed solution). There should be two parts to the resolution: a preamble followed by a resolving clause (or clauses).

1. Preamble

The preamble is a brief statement of background or rationale coming before the resolving clause(s).

The purpose of the preamble is to provide information without which the point or the merits of a resolution are likely to be poorly understood.

Each clause in a preamble is written as a separate paragraph, beginning with the word "WHEREAS".

2. Resolving Clauses

A resolving clause indicates what action(s) is to be taken given the “WHEREAS” clause(s) in the preamble. If more than one action is being recommended, the “Therefore Be It Resolved” portion should be divided into a), b), c), etc.

3. Submission Statement

Please include the following information in the submission statement.

[Mover’s Name]
[Secunder’s Name]
[Board Name]
[Topic]

D. Submission Deadline Date

The deadline date for receipt of resolutions in the OCSTA office is **January 4, 2008**. We encourage boards to submit their resolutions by email to Jane Ponte at jponte@ocsta.on.ca. The provincial office will distribute, in the delegate kits, resolutions to be presented from the floor provided a minimum of 225 copies of each resolution (and background material, if applicable) are received in the Provincial Office by **March 28, 2008**.

E. Regulations

See the enclosed attachment for current regulations regarding submission and presentation of resolutions at the AGM.

These guidelines (and the enclosed template) have been provided as a reference that we hope you will find useful in preparing effective resolutions for your Association and Catholic education in Ontario.

Thank you.

TEMPLATE

The following example is provided for your reference. Please **do not use** tables, text boxes or any type of graphic. The type of font to be used in this document is **Times New Roman 12pt**.

MOVED BY: [Mover's Name] **[Board Name]**

SECONDED BY: [Seconder's Name]

TOPIC: [e.g. **Funding-Special Education**]

WHEREAS: the Ministry of Education has recognized the importance of Early Literacy & early intervention in the realization of student achievement; and

WHEREAS: the support of speech and language development in young children is critical to their development of literacy skills; and

WHEREAS: the provision of speech and language interventions in children over the age of four years of age is the reality of school boards that have implemented JK and SK; and

WHEREAS: the provision of speech and language interventions for children in Junior and Senior Kindergarten is not funded by the Ministry of Education.

THEREFORE BE IT RESOLVED THAT:

OCSTA petition the Ministry of Education to provide direct additional funding for speech and language interventions for students in Junior and Senior Kindergarten as opposed to relying on other Ministries to provide such services.

If you have any question regarding this template please contact **Jane Ponte either by telephone at (416) 932-9460 ext. 23 or by e-mail jponte@ocsta.on.ca**.

EXPLANATION OF COMMITTEE RECOMMENDATIONS & RESOLUTION SESSION PROCEDURES

Resolution sessions will be conducted using “**Robert’s Rules of Order**” and the provisions of the OCSTA Constitution. The chairperson of the session will ensure compliance with their rules.

Explanation of Committee Recommendations

The Conference Committee will study the resolutions and offer recommendations on the best way to meet their intent. The recommendations and their implications are:

- i. **Approve**
The direction given in the “therefore be it resolved” section of the resolution will be carried out.
- ii. **Approve and refer to the committee for appropriate implementation.**
The resolution will be forwarded to the designated committee for implementation.
- iii. **Receive and refer to the committee for study.**
The resolution will be forwarded to the designated committee for study. Following the study and receipt of the committee’s recommendation, the Board of Directors will determine whether or not the resolution will be implemented.
- iv. **Not approve**
No action will be taken.
- v. **No action required**
The intent of the resolution has been met. No further action will be taken.
- vi. **No recommendation**
The committee is not making any recommendation with respect to the resolution.

Resolution Session Procedures

Delegates wishing to speak to a resolution must go to one of the floor microphones and state their name and the name of the board they represent.

The mover of a resolution will have the opportunity to be the first and last to speak to that resolution. Other trustees may speak **once** to a resolution.

The chairperson may declare a motion out of order giving the reasons for doing so. The chairperson’s decision may be challenged by a majority vote of those voting delegates present **at the session** when the vote is called.

Voting will be by a show of hands. Delegates carrying proxies must have and show proper identification - i.e.: proxy badge. Ballots will be provided in the event that a recorded vote is called for.

Note Re Quorum: *A quorum for the transaction of business at any general meeting of Members shall consist of not fewer than forty (40) individuals entitled to vote, present in person.*

Grouped Resolutions

- a. the chair of the session will ask for a mover and seconder to approve the **grouping** of various related resolutions.
- b. the chair of the session will ask for movers and seconders for the committee recommendation for each group.
- c. delegates will vote on the committee recommendation for each group.

Delegates may request that any resolution(s) be removed from a “group” to be handled individually. These will be addressed when the group from which they have been removed has been dealt with.

Resolutions Handled Individually

These will include resolutions removed from the groups, resolutions for which the committee has not made any recommendation and resolutions from the floor.

A. RESOLUTIONS WITH COMMITTEE RECOMMENDATIONS

1. The chair of the session will announce the resolution number and the name of the sponsoring board:
 - the chair will call for the sponsoring board to move and second **the committee recommendation;**
 - delegates will speak to the committee recommendation;
 - delegates will vote on the committee recommendation.
2. If the sponsoring board does not move the committee recommendation from the floor:
 - the chair will call for the sponsoring board to move their **original resolution;**
 - delegates will speak to the resolution;
 - delegates will vote on the resolution.
3. If the original resolution is not moved by the sponsoring board, the resolution will be withdrawn.

B. RESOLUTIONS WITHOUT COMMITTEE RECOMMENDATIONS

1. These resolutions will be handled as follows:
 - the chair will call for the sponsoring board to move their **original resolution**;
 - delegates will speak to the resolution;
 - delegates will vote on the resolution.
2. If the original resolution is not moved by the sponsoring board, the resolution will be withdrawn.

C. AMENDMENTS FROM THE FLOOR

Amendments made on the floor relate to the “therefore be it resolved” section of the resolution and **must be written out** and handed to the chairperson. The chairperson will consider the amendment and, if necessary, discuss it with the parliamentarian or others to ensure that it is clearly understood.

- the chair will **read** the amendment;
- delegates will speak to the amendment;
- delegates will vote on the amendment;
- delegates will vote on the resolution as amended.

If the amendment is defeated:

- delegates will be asked to speak to the original resolution;
- delegates will vote on the original resolution.

D. RESOLUTIONS PRESENTED FROM THE FLOOR

After resolutions presented by the committee have been dealt with, other resolutions may be presented from the floor. The following rules apply:

- 2/3 of the voting delegates present at the session must consent to consider the resolution;
- sufficient copies of the resolution (and background material) must be provided for all those present at the resolution session;
- these resolutions will be handled as outlined above.

The provincial office will distribute, in the delegate kits, resolutions to be presented from the floor provided a minimum of 225 copies of each resolution (and background material, if applicable) are received in the Provincial Office by **March 28, 2008**.



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: John Macri
 DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
 November 27, 2007

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
 P. Picard, Senior Manager of Human Resources
 P. Littlejohns, Manager of Human Resources
 J. Bumbacco, Supervisor of Human Resources, Academic

SUBJECT: ADMINISTRATIVE STAFF REPORT

RECOMMENDATION:

That the Board receive the *Administrative Staff Report* on hiring, retirement and resignation of staff dated November 27, 2007 for information.

SYNOPSIS:

BACKGROUND COMMENTS:

FINANCIAL IMPACT:

TIMELINES:

APPENDICES:

- Administrative Staff Report dated November 27, 2007

REPORT REVIEWED BY:

<input checked="" type="checkbox"/> EXECUTIVE COUNCIL	Review Date: November 19, 2007
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date: November 20, 2007
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date: November 21, 2007

November 27, 2007**Windsor-Essex Catholic District School Board
Administrative Staff Report**

	Employee Name	Position	Location	Date
HIRING:	Cassia Hebert	Elementary Teacher	St. Bernard A'burg	November 19, 2007
	Teresa Occhinero	Itinerant Teacher for the Deaf .5	Catholic Education Centre	November 8, 2007
RESIGNATION:				
RETIREMENT:	Sandra Copp	Occasional Teacher	Supply	November 30, 2007
	Mary Jean Hansen	Occasional Teacher	Supply	December 31, 2007
	David Piche	Department Head	Catholic Central	January 31, 2008



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: John Macri
DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
November 27, 2007

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
Mike Seguin, Superintendent of Education-Facilities Services

SUBJECT: **ST. ANNE/ST. JOSEPH'S CATHOLIC HIGH SCHOOLS
– ORLANDO FLORIDA- EXAMINE THE ROLE OF FRANCE AND
FRENCH CANADIAN CULTURE IN WORLD ARENA**

RECOMMENDATION:

That the Board approve the St. Anne/St. Joseph's Catholic High School field trip to Orlando Florida from February 12 to 16, 2008.

SYNOPSIS: This trip is in relation to the student's program/courses.

BACKGROUND COMMENTS: This field trip request is in compliance with the Field Trip Policy (SC:04). All procedures with regard to the policy have been followed.

FINANCIAL IMPACT: N/A

TIMELINES:

APPENDICES:

- Request for Approval Field Trip – SC:04 Form A & Parent Consent – SC:04 Form B
- Letter from Department Heads of Modern Languages
- Itinerary and Curriculum Expectations
- Information Pamphlet re: Disney's Leadership Excellence: The Inside Track"

REPORT REVIEWED BY:

<input checked="" type="checkbox"/>	EXECUTIVE COUNCIL	Review Date: November 19, 2007
<input checked="" type="checkbox"/>	SUPERINTENDENT	Approval Date: November 20, 2007
<input checked="" type="checkbox"/>	DIRECTOR OF EDUCATION:	Approval Date: November 21, 2007

Printed by: **Terri Maitre**

Wednesday, November 14, 2007 8:02:05 AM

Title: **Approval for Field Trip v.4 : Windsor-Essex CDSB**

Page 1 of 2



Windsor-Essex Catholic District School Board

Monday, October 22, 2007 2:03:25 PM

From: **Toni Esposito**

Send

SC:04 Form A

Subject: **Approval for Field Trip v.4**

2007 v.4

To: **Terri Maitre**

School: St. Anne High School Mode of Transportation: Airplane

Departure Date: Tue, Feb 12, 2008 Return Date: Sat, Feb 16, 2008

Name of Carrier: To Be Determined Destination Name: EPCOT Center Orlando Florida

Travel Company Involved: Pauells Travel

Time of Departure from School: 6:00am Approximate Time of Return to School: 9:00pm

Number of Male Students: 20 Number of Female Students: 20

Total Cost Per Student: 750.00 Personal Cost Per Student: 100.00

Grade of Students: 10/11/12 Number of Supervisors: Male: 2 Female: 2

Name of Teacher: Toni Esposito Purpose of Trip: refer to letter dated October 1, 2007

Relationship to Students' Program/Course:

refer to letter dated October 1, 2007

Pre-Trip Preparation(s) by Students:

Express 10/11 French speaking nations of the world
ISU preparation due May 2008

Follow-up Activities Planned:

Family of Schools Presentation to the 6 feeder elementary schools at the end of February 2008

If activity is occurring over a weekend Indicate plans for students to attend a eucharistic celebration:

Mary Queen of the Universe Shrine

Date Submitted: Mon, Oct 22, 2007 Teacher: Toni Esposito

Approval Date: Principal: John Byrne

Approval Date: Superintendent:

Approval Date: Trustee (per SO):

For Same Day Local/Regional Trips, submit request to Principal 2 weeks prior to trip. For Multiple Days Local/Regional Trips, submit request to Superintendent 4 weeks prior to trips. For Special Trips, submit request to Superintendent for Board approval 8 weeks prior to trip.

Send signed form to School Superintendent, school should retain a copy, Superintendent will return copy upon approval of trip. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, 1989, information in forms and documents pertaining to a student registered/enrolled within the Windsor-Essex Catholic District School Board is collected under the legal authority of the Education Act and its Regulations and the Ontario Student Record Guideline, 1980.



1325 California Avenue
Windsor, Ontario, N9B 3Y6
(519)253-2481

SC:04 Form B

FIELD TRIP INFORMATION AND CONSENT FORM

PART 1 TRIP INFORMATION (To be retained by Parent/Guardian)

To the Parent/Guardian

Permission has been granted by the Principal (and Superintendent or Board if applicable) for the students to participate in the Field Trip described below. To have your son/daughter participate in the trip, please complete **Part 2** below and return it to the school as soon as possible.

School	Date(s) of Trip	Mode of Transportation
St. Anne High School	February 12-16, 2008	Plane, bus
Destination Name and Phone#	Cost per Student	
Walt Disney World	\$750.00	
Time of Departure from School	Approximate Time of Return to School	
6am	6pm	
No. Of Students	No. of Supervisors	
40	4	
Purpose/Relationship to program		
Students to examine the role of France and French Canadian culture in the world arena		
Students should come prepared with		

Parent/Guardian to cut-off from here and Retain Part 1; Part 2 below to be returned to the school

Part 2 PARENT/GUARDIAN CONSENT to be returned to the school at least 3 days prior to the trip

To the Windsor-Essex Catholic District School Board and the Principal of _____ Catholic School.

As the Parent(s)/Guardian(s) of (print name in full) _____

We hereby request that the above-named student be permitted to participate in the trip to (Note destination) _____

I/We are aware that the Mode of Transportation noted in Part 1 above indicates that the students may travel to/from the destination by use of private motor vehicle. I/We hereby give permission for the above-name student to be transported in a vehicle driven by another **student/parent**.

Signature(s) _____ **Student Health Card #** _____

Medical Condition (if any) or Prescribed Medication _____

Date _____ **Signature of Parent(s) or Guardian(s)** _____

Student Home Telephone # _____ **Emergency Contact Name** _____

Emergency Phone Number _____

In accordance with the Municipal Freedom of Information and Protection of Privacy Act, 1989, information in forms and documents pertaining to a student registered/enrolled within the Windsor-Essex Catholic District School Board is collected under the legal authority of the Education Act and its Regulations and the Ontario Student Record Guideline, 1989.



Windsor-Essex Catholic District School Board

Tuesday, November 06, 2007 1:52:17 PM

From: Renee Saad
 Tracy Menard
 Renee Saad
 Tracy Menard

Send

SC:04 Form A

Subject: Approval for Field Trip v.4

2007 v.4

To: **Terri Maitre**

School: St. Joseph High School Mode of Transportation: Airplane

Departure Date: Tue, Feb 12, 2008 Return Date: Sat, Feb 16, 2008

Name of Carrier: Spiritair Destination Name: Orlando, Florida, USA

Travel Company Involved: Pauwel's Travel

Time of Departure from School: 6 am Approximate Time of Return to School: 6 pm

Number of Male Students: 10 Number of Female Students: 10

Total Cost Per Student: \$700.00 Personal Cost Per Student: \$200.00

Grade of Students: 9 -12 immersi Number of Supervisors: Male: 1 Female: 1

Name of Teacher: R. Saad Purpose of Trip: World Wide French Cultural Awareness

Relationship to Students' Program/Course

French Immersion students will examine French cultures from around the world and how they are viewed by other cultures.

Pre-Trip Preparation(s) by Students:

Students will examine various French speaking countries such as: Senegal, Morocco, Tahiti, etc., and their significance in the world through literature and writing exercises. THIS HELPS TO FULFILL THE GRADE 11 MINISTRY REQUIREMENT FOR FRENCH CULTURE AND LITERATURE FROM AREAS OTHER

Follow-up Activities Planned:

Students will use the information gathered during the seminar on Millenium Cultures for their ISU projects and presentations.

If activity is occuring over a weekend Indicate plans for students to attend a eucharistic celebration:

Visit to St. Mary's Shrine

Date Submitted: Mon, Nov 05, 2007 Teacher: Mme Renee Saad

Approval Date: Principal: Kevin Mulvey

Approval Date: Superintendent:

Approval Date: Trustee (per SO):

For Same Day Local/Regional Trips, submit request to Principal 2 weeks prior to trip. For Multiple Days Local/Regional Trips, submit request to Superintendent 4 weeks prior to trips. For Special Trips, submit request to Superintendent for Board approval 8 weeks prior to trip.



385 Cameron Avenue
Windsor, Ontario, N9B 1Y8
(519)253-2481

SC:04 Form B

FIELD TRIP INFORMATION AND CONSENT FORM

PART 1 TRIP INFORMATION (To be retained by Parent/Guardian)

To the Parent/Guardian
Permission has been granted by the Principal (and Superintendent or Board if applicable) for the students to participate in the Field Trip described below. To have your son/daughter participate in the trip, please complete **Part 2** below and return it to the school as soon as possible.

School	Date(s) of Trip	Mode of Transportation
St. Joseph High School	Feb. 12/08 to Feb. 16/08	Airplane
Destination Name and Phone#		Cost per Student
Epcot - Disney World, Orlando, Florida		\$700.00
Time of Departure from School	Approximate Time of Return to School	
6:00am	6:00pm	
No. of Students	No. of Supervisors	
20	2	
Purpose/Relationship to program		
World Wide French Culture awareness		
Students should come prepared with luggage, passport, spending money		

Parent/Guardian to cut-off from here and Retain Part 1; **Part 2 below to be returned to the school**

Part 2 PARENT/GUARDIAN CONSENT to be returned to the school at least 3 days prior to the trip

To the Windsor-Essex Catholic District School Board and the Principal of Catholic School.

As the Parent(s)/Guardian(s) of (print name in full)

We hereby request that the above-named student be permitted to participate in the trip to (Note destination)

I/We are aware that the Mode of Transportation noted in Part 1 above indicates that the students may travel to/from the destination by use of private motor vehicle. I/We hereby give permission for the above-name student to be transported in a vehicle driven by another **student/parent**.

Signature(s) **Student Health Card #**

Medical Condition (if any) or Prescribed Medication

Date **Signature of Parent(s) or Guardian(s)**

Student Home Telephone # **Emergency Contact Name**

Emergency Phone Number

In accordance with the Municipal Freedom of Information and Protection of Privacy Act, 1989, information in forms and documents pertaining to a student registered/enrolled within the Windsor-Essex Catholic District School Board is collected under the legal authority of the Education Act and its Regulations and the Ontario Student Record Guideline, 1989.

Monday October 1st, 2007

Dear Mr. Michael Seguin:

Please accept and review this letter for the proposed Walt Disney World Millenium Youth Education Series field trip, lodged by St. Anne Catholic Secondary School and St. Joseph Catholic Secondary School, for the 2007-2008 academic year.

The aim of participating in the two three hour workshops at the Experimental Prototype Community of Tomorrow or EPCOT Center, entitled Leadership Excellence and Millenium Cultures, directly relate to the guidelines of the Ontario Curriculum of French as a Second Language, Core, Extended, and Immersion French courses that we currently offer. *"It is important that students have opportunities to learn in a variety of ways: individually and cooperatively; independently and with teacher direction; through hands-on activities; and through the study of examples followed by practice"* p.6 The Ontario Curriculum 2000.

Currently in the Grade 11 French as a Second Language course, the student explores the francophone world and thereby extends their knowledge of cultural and historical traditions of French-speaking peoples. At EPCOT Center, the students will be able to experience the Pavilion of Nations providing important and specific information for their Independent Study Unit, a summative culminating task worth 15% of their final grade. The Morocco, France, and Canada French-speaking nations' displays leaves students immersed in a culture-rich environment, all in one sole location.

While at Disney, the students will savour a fine French meal at the French Chefs restaurant followed by the outdoor Illumination Show. It is expected that the students will submit a report; which shares the common purpose of developing the students' writing skills in the French language.

*"Learning activities should be taught in contexts that reflect students' interests and concerns so that they can apply their knowledge of French in situations that are meaningful to them."*P. 4 The Ontario Curriculum 2000.

As Catholic educators, the incorporation of the gospel values is at the very core of our pedagogical delivery. In addition to providing our students with this proposed educational hands-on experience, we have included a tour of Mary Queen of the Universe Shrine located two miles from Disney World.

*"This study promotes individual growth, responsible citizenship and respect for the Catholic teachings of peace, justice, solidarity, and compassion."*P. 1 Course Overview Course Profiles Spring 2001.

The safety of our students and staff personnel is a paramount concern. The Disney Corporation will provide the accommodations and transportation. Students will spend the entire duration of the field trip in EPCOT Center and at Mary Queen of the Universe Shrine only. Disney is world-renowned for their family-oriented, drug-free facilities and

we are therefore quite confident that the experience will be an unforgettable, safe, and educational experience.

In reviewing the required curriculum expectations outlined for our programs, the proposed field trip has encompassed the four categories included in our achievement chart—Knowledge/Understanding, Thinking/Inquiry, Communication, and Application and would provide a unique learning experience.

“planning instruction and learning activities that will lead to the achievement of the curriculum expectations in a course” p. 46 The Ontario Curriculum 2000.

“Students should be given numerous and varied opportunities to demonstrate their achievement of the expectations across the four categories.” P. 47 The Ontario Curriculum 2000.

Other Specific and Overall Expectations for Modern Languages – French Immersion curriculum (p.36) include:

Specific (p.36):

1. identify and demonstrate an understanding of a range of accents as well as some dialects from the francophone world
2. react to issues expressed in media reports, films, oral presentations
3. lead a group discussion on a particular topic by encouraging individual participation, asking questions to stimulate an exchange of views, clarifying and moderating discussion
4. debate formally and informally issues arising from their reading of literary and other works
5. recognize and use appropriate language structures
6. use newly acquired vocabulary in conversations, discussions, and presentations
7. incorporate colloquialisms and idiomatic expressions in their speech.

Overall (p.37):

1. read a variety of literary and other works to gain an appreciation of francophone culture around the world.

In closing, I would like to thank for this opportunity to bring forth to you our proposal for this worthwhile endeavour.

Sincerely,
 Antonietta (Toni) Esposito
 Department Head of Modern Languages
 St. Anne Catholic Secondary School

Renee Saad
 Department Head of Modern Languages
 St. Joseph Catholic Secondary School

Printed by: **Terri Maitre**
Title: **Orlando Trip : Windsor-Essex CDSB**

Wednesday, November 14, 2007 8:02:15 AM
Page 1 of 2



Monday, November 12, 2007 1:40:42 PM

Message

From:  Toni Esposito

Subject: Orlando Trip

To:  **Terri Maitre**

**PROPOSED ITINERARY FOR FIELD TRIP TO EPCOT FOR ST. ANNE
CAHTHOLIC SECONDARY SCHOOL
(FEBRUARY 12 TO 16 2008)**

Day 1

6:45 am Arrival Detroit Airport (DTW)
8:50 am Departure to Orlando Florida
11:27 am Arrival in Orlando
2:00 pm Check in at hotel
5:00 pm Departure from Main Lobby for dinner at Downtown Disney
9:30 pm Return to hotel

Day 2

6:00 am Breakfast
7:00 am Departure for EPCOT
8:00 am to 11:00 am Seminar at EPCOT: LEADERSHIP EXCELLENCE-THE
INSIDE TRACK
12 noon Lunch and explore EPCOT for information for ISU presentation:
WORLD SHOWCASE FRANCE
7:00 pm Dinner at a French restaurant
9:30 pm Return to hotel

Day 3

6:00 am Breakfast
7:00 am Departure for EPCOT
8:00 am to 11:00 am Seminar at EPCOT: MILLENIUM CULTURES
12 noon Lunch and explore EPCOT for ISU information presentation
WORLD SHOWCASE-FRANCE
7:00 pm Dinner at Les Chefs de France restaurant
9:00 pm Illuminations show
10:00 pm Return to hotel

Day 4

Printed by: **Terri Maitre**

Wednesday, November 14, 2007 8:02:15 AM

Title: **Orlando Trip : Windsor-Essex CDSB**

Page 2 of 2

6:00 am Breakfast

7:00 am Departure for EPCOT

STUDENTS HAVE THE WHOLE DAY TO EPXLORE ALL 4 PARKS
WITH THEIR HOPPER TICKET

7:00 pm Group meals for dinner at a chosen restaurant

Day 5

8:00 am Breakfast

10:00 am Check out of hotel

11:00 am Mary Queen of the Universe Shrine tour

12:30 pm Departure for Orlando airport

3:00 pm Departure for Detroit

5:30 pm Arrival at Detroit Airport

WE ARE ALSO CONSIDERING ARRANGING TRANSPORTATION TO AND FROM SCHOOL TO DETROIT AIRPORT BY SHUTTLE, IF STUDENTS ARE INTERESTED. (All costs to be covered by the students/passengers)

With thanks!

Toni

ANTONIETTA (Toni) ESPOSITO
Department Head of Modern Languages
St. Anne Catholic Secondary School
519-727-0833
Toni_Esposito@wecdsb.on.ca

Enclosure 1
- see next sheet

Where career paths come into focus.



Career Discovery

Career Discovery



6th-12th grade, School-to-Work Careers
Blast off in search of career path insights. Students discover how to navigate unexpected career highs and lows as they identify barriers to career development and formulate strategies for personal and professional success. School-to-work training has never been this much fun!

Disney's Leadership Excellence: The Inside Track



9th-12th grade, Business and Leadership
Go to the head of the class. Your students — tomorrow's business leaders — investigate proven management strategies employed within the "Walt Disney Company," see how effective leadership produces innovation, and identify tactics they can adapt to help promote their own personal and professional success. This program offers practical training for students who aim to be productive leaders in their communities and careers.

3 HRS



Disney's Leadership Excellence: The Inside Track

Disney's Production Arts and Sciences



3rd-12th grade, Production Arts and Media Literacy

Acting as makers and marketers of visual media, students learn how technologies, techniques, and storyboarding are shaping today's media and influencing audiences of all ages.

Keepers of the Kingdom at Disney's Animal Kingdom®



10th-12th grade, Conservation and Careers

Journey behind-the-scenes as well as on select attractions to explore the variety of "wild" careers available in the zoological field. Students discover the innovative ways *Disney's Animal Kingdom* scientists and animal care staff are handling the complex issues surrounding animal care, nutrition, conservation and animal behavior. This program sparks new directions of thought and inspires students to become more involved in conservation in their own lives and communities.

Keepers of the Kingdom at Disney's Animal Kingdom



Disney's Production Arts and Sciences

Making Waves with a Marine Career



9th-12th grade, Marine Sciences and Careers (2 hrs)

Discover the wild and wet world of marine careers. Students "submerge" themselves into the fields of marine mammal training, water chemistry, aquarium and animal care, research and conservation education. Through behind-the-scenes observations, hands-on demonstrations, and discussions with *The Living Seas* staff, students learn how to use their skills to "make a splash" in this fascinating career track.

ASSOCIATION OF ZOOS & AQUARIUMS

Disney's Animal Kingdom® and The Living Seas at Epcot® are both accredited by the Association of Zoos and Aquariums (AZA).

DISNEY Y.E.S. PROGRAM
DESCRIPTION

"DISNEY'S LEADERSHIP EXCELLENCE: THE INSIDE TRACK"

LIFE MANAGEMENT

Grade Levels:
9th-12th

Program Length:
3 hours

This program is aligned with National Standards.

Meeting Location:

(Morning) Outside *Epcot*® Main Entrance, near the Guest Relations Window.

(Afternoon) Inside *Epcot*®, at the *Innoventions* Tip Board located in *Innoventions Plaza*.

OBJECTIVE

Understand the *Walt Disney World*® approach to leadership and discover how effective communication, training, and empowerment strategies impact business results.

KEY LEARNING HIGHLIGHTS

Introduction to Leadership

- Students are introduced to the concept that leadership affects every aspect of business.
- Students are presented with the suggestion that everyone has the opportunity to exhibit leadership traits and behaviors.

Leadership Tools

- Students consider the impact of effective recognition in the workplace.
- Students explore the value of training and empowerment in creating an environment that delivers business results.
- Students examine the role of service and quality standards within the *Walt Disney World*® Resort.
- Students learn that effective leaders strive to overcome barriers and challenges that prevent the achievement of business results.

Entrepreneurial Leadership

- Students discover entrepreneurship.
- Students consider how they each use entrepreneurial skills on a daily basis.
- Students explore the organizational value of possessing an entrepreneurial outlook and skills.

The Art of Communication

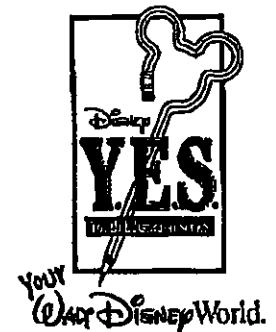
- Students uncover the barriers, challenges, and advantages of effective communication.
- Students consider the suggestion that the strength and success of any organization is the result of individuals working toward a common goal.
- Students discover the multiple layers of communication and its effect on teamwork.

Guest Speaker

- Students have the opportunity to discuss leadership with a *Walt Disney World*® leader.

THE DISNEY DIFFERENCE

- Students experience the real world beyond the magic of the *Walt Disney World*® Resort.
- Students discuss leadership with a *Walt Disney World*® leader.
- Trained and knowledgeable *Disney Institute* Cast Members facilitate this high quality and educationally sound program, while never forgetting that fun is a vital part of learning.



Where students become "World" scholars.

The American Story



2nd-12th grade, Social Studies and History

Live the rich history of the United States of America through the stories and attractions in *Liberty Square* and *Frontierland*®. Students gain an understanding of the conflicts and resolutions of the nation's people, as they strived to make *E Pluribus Unum* a way of life.

Disney's Animation Magic



3rd-12th grade, Animation Art

The art of animation comes to life as students discover the history, creativity and innovation behind the creative process of animation.



The American Story

Seminar 2
- See next sheet

Magic Behind the Show: Improv & Teamwork



6th-12th grade, Performing Arts and Improvisation (3 1/2 hrs)

Think on your feet. During this entertainment adventure, students participate in improvisational activities, practice and develop performance and team-building techniques, and come to know one another as members of a creative team. Using their new knowledge, they perform a unique improvisational production.

Showbiz Magic at La Nouba™ by Cirque du Soleil®



6th-12th grade, Production & Performing Arts (2 hrs)

Have you ever wanted to be a part of the circus? This 2-hour adventure inside *La Nouba*™ by *Cirque du Soleil*® takes a look at the art and innovation behind this modern day circus. Participants will gain a greater appreciation of the preparation, training, and support systems that create an experience that invokes the imagination, provokes the senses, and evokes the emotions of people from around the world.

Prerequisite: *La Nouba*™ by *Cirque du Soleil*® show attendance required prior to program date.



Showbiz Magic at *La Nouba*™ by *Cirque du Soleil*®

Millennium Cultures



5th-12th grade, Social Studies

Discover how cultural gateways have been created through technology, communication, and commerce. The culturally authentic pavilions of *World Showcase* serve as the backdrop for this interactive study of people and places around the world. Students learn that while cultures vary, all people share similar needs and interests in the global community.

Millennium Cultures



For more information or to book, visit www.DisneyYES.com

DISNEY Y.E.S. PROGRAM DESCRIPTION

"MILLENNIUM CULTURES"

ARTS & HUMANITIES

Grade Levels:
4th-12th

Program Length:
3 hours

Meeting Location:
(Morning) Outside *Epcot*® Main Entrance, near the Guest Relations Window.

This program is aligned with National Standards.

OBJECTIVE

Discover, explore, and learn to recognize how the various aspects of culture are impacted by changes in technology, commerce, communication, and people.

KEY LEARNING HIGHLIGHTS

The Role of Communication

Aboard *Spaceship Earth*, students observe the evolution and progression of communication, yesterday through tomorrow.

- Students discover how technological advancement is rapidly changing global communication.
- Students understand the impact that communication, or its absence, has on modern lifestyles.

Global Culture

Looking out over *World Showcase Lagoon*, students make their first acquaintance with the beauty, splendor, and richness of the cultures of *World Showcase* nations.

- Students discover the meaning of culture and its many aspects through a variety of hands-on activities.
- Students explore reasons why culture is defined in different ways.

Life in China

Entering China through the Gate of the Golden Sun, students discover not only beautiful gardens with exotic lotus blossoms and mulberry trees, they uncover the transformation of China through changes in lifestyle, technology, and trade.

Cultural Barriers and Gateways

Students discover the unique and distinctive cultures of people around the world.

- Students explore and discuss the effects of transportation, trade, and communication on culture and how technology has helped overcome barriers and build gateways in the global community.

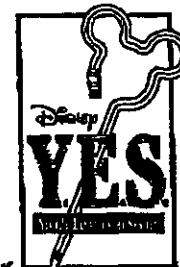
* Cultural Diversity *

Students share newfound perceptions and learnings from the day's adventure.

- Students articulate the relevance of points of contact in assimilation, accommodation, and displacement of culture.
- Students recognize and identify the various elements of culture.
- Students appreciate that while people are all different, all share similar needs, interests, and issues.

THE DISNEY DIFFERENCE

- The program takes place prior to the opening of *Epcot*® *World Showcase*.
- Students meet with a *World Showcase* Cultural Representative.
- The authenticity and attention to detail of the *World Showcase* pavilions gives students the feeling of being immersed in a culture-rich environment.
- Trained and knowledgeable *Disney Institute* Cast Members facilitate this high quality and educationally sound program, while never forgetting that fun is a vital part of learning.



Your
Daily Disney World.

Disney Youth Education Series

Millennium Cultures

National Standards

HISTORY

Understands and knows how to analyze chronological relationships and patterns

Grades 3-5

- Understands calendar time in years, decades, and centuries
- Knows how to identify patterns of change and continuity
- Distinguishes between past, present, and future time
- Understands the broadly defined eras of state and local historical events

Understands the historical perspective


Grades 5-6

- Understands that specific individuals had an impact on history
- Understands that specific ideas had an impact on history

Grades 7-8

- Analyzes the effects that specific "chance" events had on history

Grades 9-12

- 
- Analyzes the values held by specific people who influenced history and the role their values played in influencing history
 - Understands that change and continuity are equally probably and natural
 - Understands how the past affects our private lives and society in general
 - Uses historical maps to understand the relationship between historical events and geography

Understands the characteristics of societies in the Americas, Western Europe, and Western Africa that increasingly interacted after 1450

Grades 5-6

- Compares political, social, economic, and religious systems of Africans, Europeans, and Native Americans who converged in the Western Hemisphere after 1492

Grades 7-8

- Understands European perspectives of different cultures during period of exploration and early settlement

GEOGRAPHY

Understands the characteristics and uses of spatial organization of Earth's surface

Grades 6-8

- Understands the patterns and processes of migration and diffusion

Understands the physical and human characteristics of place

Grades 6-8

- Knows the human characteristics of places
- Knows the causes and effects of changes in a place over time

* Grades 9-12 **IMMERSION GR 10**

- Knows how social, cultural, and economic processes shape the features of places

Understands that culture and experience influence people's perceptions of places and regions

Grades 6-8

- Knows how places and regions serve as cultural symbols
- Knows the ways in which culture influences the perception of places and regions

Grades 9-12 **IMMERSION GR 10**

- * • Understands why places and regions are important to individual human identity and as symbols for unifying or fragmenting society
- Knows ways in which people's changing views of places and regions reflect cultural change

Understands that nature and complexity of Earth's cultural mosaics

Grades 3-5

- Knows the similarities and differences in characteristics of culture in different regions
- Understands how different people living in the same region maintain different ways of life
- Understands how cultures differ in their use of similar environments and resources
- Understands cultural change

Grades 6-8

- Knows ways in which communities reflect the cultural background of their inhabitants
- Understands the significance of patterns of cultural diffusion

Grades 9-12

- Knows how cultures influence the characteristics of regions
- Understands how human characteristics make specific regions of the world distinctive
- Understands how communication and transportation technologies contribute to cultural convergence or divergence

VISUAL ARTS**Understands the visual arts in relation to history and cultures****Grades K-4**

- Knows that the visual arts have both a history and a specific relationship to various cultures
- Knows how history, culture, and the visual arts can influence each other

***FOREIGN LANGUAGE*****Understands traditional ideas and perspectives, institutions, professions, literary and artistic expressions, and other components of the target culture****Grades 3-5**

- Knows various age appropriate cultural activities practiced in the target culture
- Knows simple patterns of behavior and interaction in various settings in the target culture and how these patterns compare to those in one's native culture
- Knows familiar utilitarian forms of the target culture and how they compare to those in one's native culture
- Knows basic cultural beliefs and perspectives of people in both native and target culture relating to family, school, work, and play

Grades 6-8

- Knows various age appropriate cultural activities practiced in the target culture
- Knows cultural traditions and celebrations that exist in the target culture and how these traditions and celebrations compare with those of the native culture
- Knows a variety of age appropriate utilitarian forms of the target culture
- Understands the general relationship between cultural perspectives and practices in the target and native cultures
- Knows how "local" opinions of various aspects of the native culture compare with the views of peers from the target culture
- Knows the location(s) and major geographic features of countries where the target language is/was used

Grades 9-12

- Understands various patterns of behavior or interaction that are typical of one's age group
- Knows age appropriate utilitarian forms of the target culture, how they are reflected in American culture, and their significance
- Understands age appropriate expressive forms of the target culture
- Understands how other cultures view the role of the native culture in the world arena

BEHAVIORAL STUDIES**Understands the group and cultural influences contribute to human development, identity, and behavior****Grades 6-8**

- Understands that each culture has distinctive patterns of behavior that are usually practiced by most of the people who grow up in it
- Understands that technology, especially in transportation and communication, is increasingly important in spreading ideas, values, and behavior patterns within a society and among different societies

Grades 9-12

- Understands that cultural beliefs strongly influence the values and behavior of the people who grow up in the culture, often without their being fully aware of it, and that people have different responses to these influences
- Understands that heredity, culture, and personal experience interact in shaping human behavior, and that the relative importance of these influences is not clear in most circumstances
- Understands that family, gender, ethnicity, nationality, institutional affiliations, socioeconomic status, and other group and cultural influences contribute to the shaping of a person's identity

Understands various meanings of social group, general implication of group membership, and different ways that groups function**Grades 6-8**

- Understands how language, literature, the arts, architecture, other artifacts, traditions, beliefs, values, and behaviors contribute to the development and transmission of culture
- Understands there are similarities and differences within groups as well as among groups
- Understands that a large society may be made up of many groups, and these groups may contain many distinctly different subcultures

AK

Grades 9-12

- Understands how the diverse elements that contribute to the development and transmission of culture function as an integrated whole
- Understands that groups have patterns for preserving and transmitting culture even as they adapt to environmental and/or social change
- Understands that social groups may have patterns of behavior, values, beliefs, and attitudes that can help or hinder cross-cultural understanding

Understands that interactions among learning, inheritance, and physical development affect human behavior

Grades 6-8

- Understands that language and tools enable human beings to learn complicated and varied things from others

AK

Grades 9-12

- Knows that people can produce many associations internally without receiving information from their senses

Disney Youth Education Series

Disney's Leadership Excellence: The Inside Track National Standards

Behavioral Studies

Understands various meanings of social group, general implications of group membership, and different ways that groups function

Grades 9-12

- Understands that groups have patterns for preserving and transmitting culture even as they adapt to environmental and/or social change.

Understands that group and cultural influences contribute to human development, identity, and behavior

Grades 9-12

- Understands that cultural beliefs strongly influence the values and behaviors of the people who grow up in the culture, often without their being fully aware of it, and that people have different responses to these influences.

Understands that interactions among learning, inheritance, and physical development affect human behavior

Grades 9-12

- Understands that expectations, moods, and prior experiences of human beings affect how they interpret new perceptions or ideas.
- Knows that human thinking involves the interaction of ideas, and ideas about ideas.

Understands conflict, cooperation, and interdependence among individuals, groups, and institutions

Grades 9-12

- Understands that conflict between people or groups may arise from competition over ideas, resources, power, and/or status.
- Understands that conflicts are especially difficult to resolve in situations in which there are few choices and little room for compromise.
- Understands that the decisions of one generation both provide and limit the range of possibilities open to the next generation.

LIFE SKILLS: THINKING AND REASONING

Effectively uses mental processes that are based on identifying similarities and differences

K

Grade 9-12

- Identifies abstract relationships between seemingly unrelated items.

LIFE SKILLS: WORKING WITH OTHERS

Contributes to the overall effort of a group

K

Grade K-12

- Challenges practices in a group that are not working.
- Demonstrate respect for others in the group.
- Identifies and uses the strengths of others.
- Takes initiative when needed.
- Identifies and deals with causes of conflict in a group.
- Helps the group establish goals.
- Engages in active listening.

Uses conflict resolution techniques

K

Grade K-12

- Communicates ideas in a manner that does not irritate others.
- Resolves conflicts of interest.
- Determines causes of conflict.

Works well with diverse individuals and in diverse situations

K

Grade K-12

- Works to satisfy needs of customers.

Demonstrates leadership skills

K

Grade K-12

- Occasionally serves as a leader in groups.
- Occasionally serves as a follower in groups.
- Enlists others in working towards a shared vision.

LIFE SKILLS: SELF-REGULATION

Performs self appraisal

α Grades K-12

- Distributes work according to perceived strengths.
- Identifies personal strengths and weaknesses.
- Performs analysis of employability.
- Understands preferred work environments.
- Understands career goals.
- Identifies personal motivational patterns.
- Identifies desired future accomplishments.

Considers risks

α Grades K-12

- Weighs risks in making decisions and solving problems.
- Thinks clearly under stress.

Demonstrates perseverance

α Grades K-12

- Maintains a high level of energy over a prolonged period of time when engaged in tasks.
- Concentrates mental and physical energy.

Maintains a healthy self-concept

α Grades K-12

- Has basic belief in ability to succeed.
- Uses techniques to remind self of strength.



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: John Macri
DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
November 27, 2007

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
Mike Seguin, Superintendent of Education-Facilities Services

SUBJECT: **ST. JOSEPH’S CATHOLIC HIGH SCHOOL – EXPERIENCE
FRENCH CANADIAN CULTURE IN QUEBEC CITY**

RECOMMENDATION:

That the Board approve the St. Joseph’s Catholic High School field trip to Quebec City from February 24 to 27, 2008.

SYNOPSIS: This trip is in relation to the student’s program/courses.

BACKGROUND COMMENTS: This field trip request is in compliance with the Field Trip Policy (SC:04). All procedures with regard to the policy have been followed.

FINANCIAL IMPACT: N/A

TIMELINES:

APPENDICES:

- Request for Approval Field Trip – SC:04 Form A
- Parent Consent – SC:04 Form B
- Letter from Kim Koekstat, Modern Languages Teacher
- Itinerary and Curriculum Expectations

REPORT REVIEWED BY:

<input checked="" type="checkbox"/> EXECUTIVE COUNCIL	Review Date: November 19, 2007
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date: November 20, 2007
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date: November 21, 2007

Printed by: **Terri Maitre**
 Title: **Approval for Field Trip v.4 : Windsor-Essex CDSB**

Monday, November 19, 2007 10:38:06 AM
 Page 1 of 2



Windsor-Essex Catholic District School Board

Monday, November 19, 2007 10:02:38 AM

From: **Kevin Mulvey**
Kim Koekstat

Send

SC:04 Form A

Subject: **Approval for Field Trip v.4**

2007 v.4

To: **Terri Maitre**

School: **St. Norbert School** Mode of Transportation:

Departure Date: **Sun, Feb 24, 2008** Return Date: **Wed, Feb 27, 2008**

Name of Carrier: **Keating Bus** Destination Name: **Quebec City**

Travel Company Involved: **Keating Educational Tours**

Time of Departure from School: **5:00am** Approximate Time of Return to School: **9:00pm**

Number of Male Students: **20** Number of Female Students: **20**

Total Cost Per Student: **\$540.00** Personal Cost Per Student: **lunches and**

Grade of Students: **9-10** Number of Supervisors: Male: **1** Female: **3**

Name of Teacher: **Kim Koekstat** Purpose of Trip: **French Canadian Cultural Experience**

Relationship to Students' Program/Course:

This experience will fulfill many graduate expectations in the grade 9 and 10 immersion and core French programs, please see attached.

Pre-Trip Preparation(s) by Students:

Students will attend meetings in preparation for the trip.

Follow-up Activities Planned:

Students will have the opportunity to gather and share details about the experience.

If activity is occurring over a weekend Indicate plans for students to attend a eucharistic celebration:

Date Submitted: **Fri, Oct 26, 2007** Teacher: **Kim Koekstat**

Approval Date: **Mon, Nov 19, 2007** Principal: **kmulvey**

Approval Date: Superintendent:

Approval Date: Trustee (per SO):

For Same Day Local/Regional Trips, submit request to Principal 2 weeks prior to trip. For Multiple Days Local/Regional Trips, submit request to Superintendent 4 weeks prior to trips. For Special Trips, submit request to Superintendent for Board approval 8 weeks prior to trip.

Send signed form to School Superintendent, school should retain a copy, Superintendent will return copy upon approval of trip. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, 1989, information in forms and documents pertaining to a student registered/enrolled within the Windsor-Essex Catholic District School Board is collected under the legal authority of the Education Act and its Regulations and the Ontario Student Record Guideline, 1980.



1325 California Avenue
Windsor, Ontario, N9B 3Y6
(519)253-2481

SC:04 Form B

FIELD TRIP INFORMATION AND CONSENT FORM

PART 1 TRIP INFORMATION (To be retained by Parent/Guardian)

To the Parent/Guardian
Permission has been granted by the Principal (and Superintendent or Board if applicable) for the students to participate in the Field Trip described below. To have your son/daughter participate in the trip, please complete Part 2 below and return it to the school as soon as possible.

School: St. Joseph's High School, Date(s) of Trip: February 24-27 2008, Mode of Transportation: Coach Bus, Destination Name and Phone#: Quebec City, Cost per Student: \$540.00, Time of Departure from School: 5:00am, Approximate Time of Return to School: 9:00pm, No. of Students: 40, No. of Supervisors: 4, Purpose/Relationship to program: Cultural experience, Students should come prepared with: known vocabulary from French Courses

Parent/Guardian to cut-off from here and Retain Part 1; Part 2 below to be returned to the school

Part 2 PARENT/GUARDIAN CONSENT to be returned to the school at least 3 days prior to the trip

To the Windsor-Essex Catholic District School Board and the Principal of St. Joseph's Catholic School. As the Parent(s)/Guardian(s) of (print name in full) [blank]. We hereby request that the above-named student be permitted to participate in the trip to (Note destination) [blank]. I/We are aware that the Mode of Transportation noted in Part 1 above indicates that the students may travel to/from the destination by use of private motor vehicle. I/We hereby give permission for the above-name student to be transported in a vehicle driven by another student/parent. Signature(s) [blank] Student Health Card # [blank]. Medical Condition (if any) or Prescribed Medication [blank]. Date [blank] Signature of Parent(s) or Guardian(s) [blank]. Student Home Telephone # [blank] Emergency Contact Name [blank] Emergency Phone Number [blank].

In accordance with the Municipal Freedom of Information and Protection of Privacy Act, 1989, information in forms and documents pertaining to a student registered/enrolled within the Windsor-Essex Catholic District School Board is collected under the legal authority of the Education Act and its Regulations and the Ontario Student Record Guideline, 1989.



2425 Clover Avenue, Windsor, Ontario N8P 2A3

Main Office: 519-735-3326

Fax: 519-735-5322

Attendance Office: 519-735-7883

Ms P. Moulard
Vice PrincipalMr. K. Mulvey
PrincipalMr. K. Larsen
Vice Principal

November 15, 2007

To: Paul Picard
Senior Manager of Facilities Services
WECDSB

From: Madame Kim Koekstat, St. Joseph's High School

Dear Sir:

This letter includes additional information to support the proposed field trip to Quebec City in February 2008 for St. Joseph's High School.

The purpose of this field trip is for students of St. Joseph's High School participating in French Immersion as well as Core French to have the opportunity of experiencing French Canadian Culture. The program set forth through Keating Educational Tours is one of threefold importance: culture, religion and kinesthetic. There are opportunities provided for all types of learners to get the most out of the experience being offered.

Culturally, students will familiarize themselves with Quebec history by visiting Upper and Lower Quebec, the Plains of Abraham, Musée de Fort historical diorama presentation of Quebec's history, a sugar shack and more. Students will have the opportunity to sample traditional French cuisine as well as French folkloric songs and dances. Students will attend an evening French theatre performance. Students will be immersed in both the French language through activities and language in order to have a truly cultural experience.

Religiously, students will have the opportunity to tour the beautiful sights throughout Ste. Anne de Beaupré. Students will have the opportunity for a brief discussion with the priest or pastor of Ste. Anne's, all of which will be done in French.

Kinesthetically, students will learn (lessons are included for all) how to either ski or snowboard under the supervision of qualified trainers in the Appalachian Mountains. They will also enjoy many other activities such as tubing or skating, with the benefit of supervised professionals.

Students will be traveling by coach bus with four chaperones (Kim Koekstat, Cindy Thornton-Teti and Laura Beltran and Denis Robillard).

Detailed itinerary is yet to be completed and will be forwarded as soon as it is received. Attached however, is a list of activities that are included as well as curriculum expectations that will be covered through this experience.

Thank you in advance for your time and assistance with this proposal.

Sincerely,

Kim Koekstat
Modern Languages
St. Joseph's High School



St. Joseph's Catholic High School

2425 Clover Avenue, Windsor, Ontario N8P 2A3

Main Office: 519-735-3326

Fax: 519-735-5322

Attendance Office: 519-735-7883

Ms P. Mouland
Vice Principal

Mr. K. Mulvey
Principal

Mr. K. Larsen
Vice Principal



The following is a list of activities that students will be participating in, please also see attached full itinerary.

- Return transportation by luxury Motor Coach
- 3 nights accommodation at Best Western Centre Ville
- Meals (3 breakfasts, 3 dinners)
- Village Valcartier
- Guided Tour of Ice Hotel
- Stoneham Skiing (included 1.5 hour ski instruction and helmet rental)
- Ski/Snowboard rental
- Keating Tour Guide
- Night supervision at all accommodations (10pm-6am)
- Historical Animation of Upper Town and Role Playing on the Dufferin Terrace
- The Spirit of Lower Town and Role Playing in Place Royale
 - Notre Dame des Victoires
 - Rue Petit Champlain
 - L'escalier Casse-Cou
- Plains of Abraham battlefield workshop
- Musée du Fort historical diorama presentation of Quebec's history
- Driving tour of the Beaupré Coast including:
 - Visit to Ste-Anne-de-Beaupré Basilica
- Student Theatre Soirée
- Érablière (sugar shack) included with meal plan, featuring:
 - The story of the making of maple syrup
 - Taffy Pull
 - Traditional music and dancing
- 4 teacher supervisors to 40 students

PRICE: \$540 based on triple/quad occupancy at the Best Western Centre Ville

The following are the curriculum expectations of Grade 9 and 10 Core and Immersion that will be fulfilled through this cultural experience.

- *Students will gain a greater understanding of French-speaking cultures in Canada
- *Students will recognize and use appropriate language structures
- *Students will listen to and demonstrate an understanding of text spoken in a variety of French accents
- *Students will interpret the meaning of unfamiliar words, using contextual clues
- *Students will demonstrate an understanding of complex, informal conversations delivered with normal clarity and speed (e.g. in québécois, in French films)
- *Students will expand their working vocabulary with words from a variety of subjects (e.g. history, science, technology)
- *Students will recognize and use appropriate language structures
- *The use of correct grammar and appropriate language conventions in spoken French will be emphasized
- *Students will have the opportunity to practise their French skills by asking questions and making comments to clarify presentations
- *To promote extensive development of French-language skills
- *Use newly acquired vocabulary in conversation
- *Students will select vocabulary and language structures to enhance the clarity and precision of their speech
- *Students will use correct grammar and appropriate language conventions during oral communication activities
- *Students will use French-English and French dictionaries to confirm the meaning of newly acquired words and phrases and expand their vocabulary
- *Students will have the opportunity to dramatize a scene in French
- *Students will use stylistic devices (e.g. juxtaposition, similes, metaphors) to add interest to their spoken French.
- *Students will incorporate colloquialisms and idiomatic expressions into their speech

"Learning together in faith and service"

**Tentative St Joseph Catholic High School
4 Day Quebec Winter Program
Feb 24-25-26-27, 2008**

**Day One
Sunday
February 24**

St Joseph Catholic High School, 2425 Clover Avenue, Windsor, Ontario, N8P 2A3 (519-735-3326)

DIRECTIONS:

HWY 401 to Windsor. Exit at Manning Rd, turning RIGHT onto Manning. Continue on Manning to Tecumseth. Turn LEFT(WEST) onto Tecumseth and continue past at least 2 sets of lights to Clover. Turn RIGHT onto Clover and look for school just past Clover/Tecumseth intersection.

- 5:00 a.m. Board your Luxury Motor Coach (1 X 47 passenger) to arrive at the school**
- 5:30 a.m. Depart from school. Students to bring a lunch from home. Meal and rest stops are made en route.**
- 5:30 p.m. Arrive in Quebec City. Check in at the Best Western Quebec Centre-Ville , 330 rue de la Couronne, (418-649-1919). Meet your Keating Tour Guide at the hotel.**
- 6:15 p.m. Board the bus for Upper Town.**
- 6:30 p.m. Supper (included)**
- 7:30 p.m. Historical animation of Upper Town conducted by your Animateur. Students are captivated by the narrow winding streets and vintage stone buildings within the old walls.**
- 8:30 p.m. Enjoy the Quebec Experience; a multisensory, multi-media trip into Quebec's history.**
- Walk back to your hotel.**
- Overnight at the Best Western Quebec Centre-Ville**
- (Night supervision has been arranged from 10:00pm-6:00am.)**
- (Your driver is staying at the hotel with the group).**

**Day Two
Monday
February 25**

- 8:00 a.m. Breakfast (included)**
- 9:00 a.m. Board the bus for Stoneham.**
- 9:30 a.m. Arrive at Stoneham.**
- Students may leave their bags and knapsacks in the ski room located on site prior to renting equipment.**
- 10:15 a.m. Students must attend a 90-minute ski lesson beginning with a ski-off to evaluate the level of each skier.**
- 11:45 a.m. Enjoy skiing at Stoneham Ski Resort, the third largest ski resort in the Province of Quebec. 300-Own arrangements for lunch at Stoneham. (not included)**

Page 2**St Joseph Catholic High School, Grade 10,11,12**

- 2:30 p.m.** Board the bus for Upper Town.
- 3:00 p.m.** Visit the Plains of Abraham. Students have an opportunity to view the ice sculptures, visit Bonhomme's castle and participate in the Winter Carnival activities (admission is included). This great French Canadian tradition will allow the students to see how people in Quebec live and embrace winter.
- 5:00 p.m.** Board the bus for Lac Beauport.
- 5:45 p.m.** Supper is at Erabliere du Lac Beauport. Students enjoy a hearty meal complete with traditional music and entertainment. Traditional music and dancing, a taffy pull, sleigh ride and more!

9:30 p.m. Board the bus and return to your hotel.

Overnight at Best Western Quebec Centre-Ville

(Night supervision has been arranged from 10:00pm-6:00am.)

Day Three
Tuesday
February 26

- 7:45 a.m.** Board the bus for breakfast.
- 8:00 a.m.** Breakfast (included)
- 9:00 a.m.** A group photograph will be taken behind the Chateau Frontenac. Meet the photographer on the Dufferin Terrace at the base of La Glissade de la Terrasse. Students have an opportunity to purchase one directly from the photographer. A complimentary photograph will be available for the school.
- 9:30 a.m.** 'Spirit of Lower Town'. Your Animateur takes students back in time as they explore Place Royale, Notre-Dame-des-Victoires, Batterie Royale and rue Petit Champlain.
- 10:30 a.m.** Tour of the Ice Hotel. Board the bus for the Beaupré Coast.
- 11:00 a.m.** Visit the Basilica of Ste-Anne-de-Beaupre.
- 11:45 a.m.** Picture stop at Montmorency Falls.
- Own arrangements for lunch on the Beaupré Coast (not included)**
- 1:45 p.m.** Board the bus for Village Valcartier.
- 2:45 p.m.** Arrive at Village Valcartier. Students choose from inner tubes and carpet slides, snow rafting and Tornado trails.
- 5:45 p.m.** Board bus for dinner.

Page 3
St Joseph Catholic High School, Grade 10,11,12

6:30 p.m. Dinner (included)

9:30 p.m. Board the bus and return to your hotel. Students enjoy an evening of bilingual, interactive improv! No scripts, no lines, no scenes, just an improve evening, with an interactive twist to keep the audience on their toes.

Overnight at Best Western Quebec Centre-Ville

(Night supervision has been arranged from 10:00pm-6:00am.)

Day Four
Wednesday
February 27

7:30 a.m. Breakfast (included)

8:30 a.m. Board the bus with luggage and depart for Windsor.

8:30 p.m. Arrive at St Joseph Catholic High School

HEAD TEACHER: Mr Patrick Weston St Joseph Catholic High School, Grade 10,11,12

MEAL PLAN: 6 meals included

Note: Travel times on the first and last day depend upon traffic and weather conditions.

Important Numbers:

Toronto Office _____ 1-416-974-9600 or 1-800-387-4446

Quebec Office _____ 1-418-694-9600

Great Canadian Holiday & Coaches: 1-519-896-8687 (Bus Confirmation Number: 40884)

Itinerary for the 4 day Quebec Winter Program

Day One

5:00am	Board your luxury Motor Coach (1x 47 passengers) to arrive at the school.
5:30am	Depart from school. Students to bring a lunch from home. Meal and rest stops are made en route.
5:30pm	Arrive in Quebec City. Check in at the Best Western Quebec Centre-Ville, 330 rue de la Couronne, (418-649-1919) Meet your Keating Tour Guide at the hotel.
6:15 pm	Board the bus for Upper Town.
6:30pm	Supper included
7:30pm	Historical animation of Upper Town conducted by your animateur. Students are captivated by the narrow winding streets and vintage stone buildings within the old walls
8:30pm	Enjoy the Quebec City Experience; a multisensory, multi-media trip into Quebec's history. Walk back to your hotel. Overnight at the Best Western Quebec Centre-Ville. (Night supervision has been arranged from 10:00pm-6:00am). (Your driver is staying at the hotel with the group.)

Curriculum expectations

- ** Students will interpret the meaning of unfamiliar words, using contextual clues
- ** Students will have the opportunity to practise their French skills by asking questions and making comments to clarify presentations
- ** Students will select vocabulary and language structures to enhance the clarity and precision of their speech

Day Two

8:00am	Breakfast (included)
9:00am	Board bus for Stoneham.
9:30am	Arrive at Stoneham. Students may leave their bags and knapsacks in the ski room located on site prior to renting equipment.
10:15am	Students must attend a 90-minute ski lesson beginning with a ski-off to evaluate the level of each skier.
11:45am	Enjoy skiing at Stoneham Ski Resort, the third largest ski resort in the Province of Quebec. Own arrangements for lunch at Stoneham. (not included)
2:30pm	Board bus for Upper Town.
3:00pm	Visit the Plains of Abraham. Students have an opportunity to view the ice sculptures, visit Bonhomme's castle and participate in the Winter Carnival activities (admission included). This great French Canadian tradition will allow the students to see how people in Quebec live and embrace winter.
5:00pm	Board the bus for Lac Beauport.
5:45pm	Supper is at Erabliere du Lac Beauport. Students enjoy a hearty meal

	complete with traditional music and entertainment. Traditional music and dancing, a taffy pull, sleigh ride and more!
9:30pm	Board bus and return to your hotel. Overnight at Best Western Quebec Centre-Ville (Night supervision has been arranged from 10:00pm-6:00am.)

Curriculum expectations

- ** Students will gain a greater understanding of French-speaking cultures in Canada
- ** Students will recognize and use appropriate language structures
- ** Students will listen to and demonstrate an understanding of text spoken in a variety of French accents
- ** Students will interpret the meaning of unfamiliar words, using contextual clues
- ** Students will demonstrate an understanding of complex, informal conversations delivered with normal clarity and speed (e.g. in québécois, in French films)
- ** Students will expand their working vocabulary with words from a variety of subjects (e.g. history, science, technology)
- ** Students will have the opportunity to practise their French skills by asking questions and making comments to clarify presentations
- ** To promote extensive development of French-language skills

Day Three

7:45am	Board the bus for breakfast.
8:00am	Breakfast (included)
9:00am	A group photograph will be taken behind the Chateau Frontenac. Meet the photographer on the Dufferin Terrace at the base of La Glissade de la Terrasse. Students have an opportunity to purchase one directly from the photographer. A complimentary photograph will be available for the school.
9:30am	“Spirit of Lower Town”. Your animateur takes students back in time as they explore Place Royale, Notre-Dame-des-Victoires, Batterie Royale and rue Petit Champlain.
10:30am	Tour of the Ice Hotel. Board the bus for the Beaupré Coast.
11:00am	Visit the Basilica of Ste-Anne de Beaupré
11:45am	Picture stop at Montmorency Falls. Own arrangements for lunch on the Beaupré Coast (not included)
1:45pm	Board the bus for Village Valcartier.
2:45pm	Arrive at Village Valcartier. Students choose from inner tubes and carpet slides, snow rafting and Tornado trails.
5:45pm	Board bus for dinner.
6:30pm	Dinner (included)
9:30pm	Board the bus and return to your hotel. Students enjoy an evening of bilingual, interactive improv! No scripts, no lines, no scenes, just an improv evening, with an interactive twist to keep the audience on their toes. Overnight at Best Western Quebec Centre-Ville (Night supervision has been arranged from 10:00pm-6:00am.)

Curriculum expectations

- ** Students will select vocabulary and language structures to enhance the clarity and precision of their speech**
- ** Students will use correct grammar and appropriate language conventions during oral communication activities**
- ** Students will use French-English and French dictionaries to confirm the meaning of newly acquired words and phrases and expand their vocabulary**
- ** Students will have the opportunity to dramatize a scene in French**
- ** Students will use stylistic devices (e.g. juxtaposition, similes, metaphors) to add interest to their spoken French.**
- ** Students will incorporate colloquialisms and idiomatic expressions into their speech**

Day Four

7:30am	Breakfast (included)
8:30am	Board the bus with luggage and depart for Windsor.
8:30pm	Arrive at St. Joseph's Catholic High School



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: John Macri
DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
November 27, 2007

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
Linda Staudt, Superintendent of Education

SUBJECT: **FIELD TRIP: F. J. BRENNAN CATHOLIC HIGH SCHOOL
- Band Trip to Montreal Heritage Music Festival**

RECOMMENDATION:

That the Board approve the F. J. Brennan Catholic High School field trip to Montreal to participate in the Montreal Heritage Music Festival from Thursday, April 10 – Sunday April 13, 2008.

SYNOPSIS: In accordance with Board Policy SC:04 Field Trips, this report seeks Board approval for 50 students that are in the F. J. Brennan Music Program to participate in this Music Festival. This field trip request is in compliance with the Field Trip policy.

BACKGROUND COMMENTS: The Music Festival will help to further develop performance and critical listening and analysis skills covered in the music program, both choir and band.

FINANCIAL IMPACT: Approximately \$582.00 per student

TIMELINES: April 10 – April 13, 2008

APPENDICES:

- Request for Approval of Field Trip – Form A
- Parent Letter and Consent Form
- Cost Summary
- Itinerary

REPORT REVIEWED BY:

EXECUTIVE COUNCIL

SUPERINTENDENT

DIRECTOR OF EDUCATION:

Review Date: --

Approval Date: November 13, 2007

Approval Date: November 21, 2007



Windsor-Essex Catholic District School Board

From: **Celeste DiPonio**
 Linda Staudt
 Denise Deziel
 Cari Meneghini

Send

SC:04 Form A

Subject: Field Trip - Band - F. J. Brennan

2007 v.4

To: Debi Steffens

Cc:

School: Mode of Transportation:

Departure Date: Return Date:

Name of Carrier: Destination Na...

Travel Company Involved:

Time of Departure from School: Approximate Time of Return to School:

Number of Male Students: Number of Female Students:

Total Cost Per Student: Personal Cost Per Student:

Grade of Students: Number of Supervisors: Male: Female:

Name of Teacher: Purpose of Trip:

Relationship to Students' Program/Cou...

STUDENTS WILL LEARN NEW INSTRUMENTAL AND CHORAL TECHNIQUES TO ENHANCE THEIR SKILL DEVELOPMENT IN THEIR MUSIC COURSES..VIA CLINICS AND PERFORMANCE EXPERIENCE

Pre-Trip Preparation(s) by Students:

REHEARSALS, SECTIONALS, MEETINGS, FUNDRAISERS

Follow-up Activities Planned:

LISTEN TO AND ASSESS TAPES, REVIEW COMMENTS, FEEDBACK AND PLANNING FOR FUTURE PERFORMANCES

If activity is occurring over a weekend Indicate plans for students to attend a eucharistic celebration:

MASS WILL BE ATTENDED AT NOTRE DAME BASILICA

Date Submitted:	<input type="text" value="Mon, Oct 29, 2007"/>	Teacher:	<input type="text" value="C MENEGHINI"/>
Approval Date:	<input type="text" value="Mon, Nov 12, 2007"/>	Principal:	<input type="text" value="Denise Deziel"/>
Approval Date:	<input type="text" value="Tue, Nov 13, 2007"/>	Superintendent:	<input type="text" value="Linda Staudt"/>
Approval Date:	<input type="text"/>	Trustee (per SO):	<input type="text"/>

For Same Day Local/Regional Trips, submit request to Principal 2 weeks prior to trip. For Multiple Days Local/Regional Trips, submit request to Superintendent 4 weeks prior to trips. For Special Trips, submit request to Superintendent for Board approval 8 weeks prior to trip.



FIELD TRIP INFORMATION AND CONSENT FORM

PART 1 TRIP INFORMATION (To be retained by Parent/Guardian)

To the Parent/Guardian

Permission has been granted by the Principal (and Superintendent or Board if applicable) for the students to participate in the Field Trip described below. To have your son/daughter participate in the trip, please complete **Part 2** below and return it to the school as soon as possible.

School	Date(s) of Trip	Mode of Transportation
F.J. Brennan Catholic H.S.	April 10-13, 2008	Greyhound Coach

Destination Name and Phone#	Cost per Student
Montreal, Quebec Heritage Music Festival 1800 223-4367	\$582.00

Time of Departure from School	Approximate Time of Return to School
8am	11:00PM

No. Of Students	No. of Supervisors
47	4

Purpose/Relationship to program
 This excursion will help to further develop performance and critical listening and analysis skills covered

Students should come prepared with -weather appropriate and comfortable attires including Brennan uniform,

Parent/Guardian to cut-off from here and Retain Part 1; **Part 2 below to be returned to the school**

Part 2 PARENT/GUARDIAN CONSENT to be returned to the school at least 3 days prior to the trip

To the Windsor-Essex Catholic District School Board and the Principal of Catholic School.

As the Parent(s)/Guardian(s) of (print name in full)

We hereby request that the above-named student be permitted to participate in the trip to (Note destination)

I/We are aware that the Mode of Transportation noted in Part 1 above indicates that the students may travel to/from the destination by use of private motor vehicle. I/We hereby give permission for the above-name student to be transported in a vehicle driven by another **student/parent**.

Signature(s) **Student Health Card #**

Medical Condition (if any) or Prescribed Medication

Date **Signature of Parent(s) or Guardian(s)**

Student Home Telephone # **Emergency Contact Name**

Emergency Phone Number

In accordance with the Municipal Freedom of Information and Protection of Privacy Act, 1989, information in forms and documents pertaining to a student registered/enrolled within the Windsor-Essex Catholic District School Board is collected under the legal authority of the Education Act and its Regulations and the Ontario Student Record Guideline, 1989.

MONTREAL, QUEBEC HERITAGE MUSIC FESTIVAL: PARTICIPATION RATIONALE

The Montreal Heritage Music Festival is an inspiring and valuable artistic and cultural experience for all student musicians. It provides secondary school instrumentalists and vocalists from across North America, with the opportunity to meet and compete in an educational and culturally stimulating setting. The highlight of the festival is the performance component which features presentations from a wide variety of musical ensembles including: Jazz and Show Choirs, Gospel Choirs, Jazz Ensembles, Symphonic and Concert Bands etc. In addition, all festival participants (including the conductor) are required to participate in on-stage mini-clinics during which they receive constructive criticism and methodology designed to improve performance technique, theory, analysis skills and overall understanding of the works performed.

Sight-seeing comprises one day of this excursion and provides students with a well-earned break as well as opportunities for growth in the areas of leadership, creativity and organization.

The festival concludes with a banquet and awards ceremony that acts as a powerful motivational tool and confidence-builder for students. It also serves to promote program unity and mutual respect while simultaneously encouraging the recognition and appreciation for musical excellence in each other as well as in other ensembles.

From the preparation for this expedition to the travel experience and finally, the festival itself, our students are presented with continuous opportunities to exercise Christian leadership and act as witnesses to their faith. Specifically: All participants will be called to put aside personal and cultural differences and instead, channel their strengths (spiritual and academic) for the purpose of attaining the common goal of successful and fulfilling participation in this festival. Upon meeting festival participants, staff, officials, and even local citizens, our students will be expected to conduct themselves as respectful and courteous “ambassadors” of their city, school and faith. Attendance of mass on the final day of this festival is also included and will allow students the opportunity to reaffirm their faith as a school community.

To further underline the educational value of this excursion, a list of the relevant Coded Curriculum Expectations that are fulfilled through this excursion, is provided below:

THV.02:-read and understand musical notation

TH1.01-identify and describe a greater variety of musical indicators of speed and changes in speed

TH1.09-use appropriate terminology to describe how repetition and contrast of musical elements are used to organize sound.

TH1.12-explain the influence of certain composers on the evolution of musical form.

CRV.01-play or sing technical exercises and diverse repertoire that reflect the theory expectations at this grade level

CRV.02-make complex artistic decisions that affect the stylistic accuracy of their playing or singing

CR1.04-play or sing with tone quality appropriate to the exercises and repertoire being performed

CR1.06-play or sing with accurate pitch

CR1.07-play or sing with accurate intonation, both melodically and harmonically

CR1.08-maintain a consistent tempo and accurately change tempi as found in the exercises and repertoire being performed.

CR2.04-make artistic decisions about interpretive aspects of performance in individual and group situations

AN2.04-demonstrate leadership in rehearsal, performance, and audience etiquette

AN2.02-analyze and describe their own strengths and needs at various points in the course and work towards improving themselves in identified areas.

CGE3b-creates, adapts, evaluates new ideas in light of the common good

CGE3c-thinks reflectively and creatively to evaluate situations and solve problems

CGE3e-adopts a holistic approach to life by integrating learning from various subject areas and experience

CGE4a-demonstrates a confident and positive sense of self and respect for the dignity and welfare of others

CGE4b- demonstrates flexibility and adaptability

CGE4c-takes initiative and demonstrates Christian leadership

CGE4g-examines and reflects on one’s personal values, abilities and aspirations influencing life’s choices and opportunities

CGE5c-develops one's God-given potential and makes a meaningful contribution to society

EXPECTATIONS (CONTINUED)

CGE7b-accepts accountability for one's own actions

CGE7e-witnesses Catholic social teaching by promoting equality, democracy, and solidarity for a just, peaceful and compassionate society

CGE7g-respects and understands the history, cultural heritage and pluralism of today's contemporary society.

PROPOSED ITINERARY FOR F.J. BRENNAN H.S. BAND AND CHOIR TRIP
DESTINATION: MONTREAL HERITAGE MUSIC FESTIVAL
DATES: THURSDAY APRIL 10-SUNDAY APRIL 13, 2008

IMPORTANT: *Please be advised that students will be accompanied and strictly supervised by our teacher chaperones throughout the entire duration of this trip including bus time, hotel time, all festival performances and clinics, meals, sightseeing activities and any other events pertaining to this trip.*

THURSDAY, APRIL 10, 2008

8:00AM	Depart by coach from F.J. Brennan H.S. for Montreal Lunch and dinner on the road.
8:00 PM	Arrive at hotel in Montreal . Unpack bus, check in, room key distribution, unpack
9:30PM	Band and Choir Meeting-Conference Room. Go over itinerary and expectations for the following day, hotel policy and rules.
10:30PM	Room check and lights out

FRIDAY, APRIL 11 2008.

8:00 AM	Board bus for breakfast
9:30 AM	Return to hotel, meet tour guide and begin walking tour of old Montreal
11:30 AM	Shopping and lunch in old Montreal
1:00 PM	Visit Montreal Science Center and Imax Theatre
3:00 PM	Visit Biodome (Insectarium if time)
4:00 PM	Visit McCord Museum
5:30 PM	Dinner at Restaurant du Vieux Port in Old Montreal-originally an Inn for sailors that visited this commercial harbour
7:00 PM	Attend Montreal Symphony or MulitMedia show called “ And Then There Was Light. This show details the birth of Montreal and Notre-Dame Basilica. It is currently receiving rave reviews.
9:30 PM	Return to hotel. Band and Choir Meet in Conference Room to go over itinerary and expectations for the following day, field any questions or concerns.
10:30 PM	Room check and lights out

SATURDAY, APRIL 12, 2008.

8:00AM	Breakfast at hotel/ nearby restaurants
10:00AM	Load bus and depart for the Oscar Peterson Center for the Performing Arts
10:30AM	Band Competition , band and choir clinics. Lunch break /snack provided by festival.
4:30 PM	Return to hotel for rest and change of attire.
6:30PM	Board bus for dinner and awards banquet
7:00 PM	Dinner and Awards Banquet. Location T.B.A.
11:00 PM	Return to hotel. Inform students of next day’s schedule while on bus.

11:30PM Arrive at hotel, room check and lights out immediately!

SUNDAY, APRIL 13, 2008.

8:00 AM	Check out of hotel, load bus, and travel to Notre Dame Basilica
8:30-9:30AM	Mass at Notre Dame Basilica
9:30 AM	Breakfast at nearby restaurant
11:00 AM	Return to F.J. Brennan H.S. Windsor, Ontario (three-four stops along the way for late lunch and supper at fast food restaurant, and bathroom breaks)
11:00PM	Buses arrive at F.J. Brennan High School, Windsor, Ontario. Unload bus and see students off to waiting parents.

TRIP LOGISTICS

DESTINATION: Montreal, Quebec

DATE: Thursday April 10 to Sunday April 13 (2008)

ENSEMBLES ATTENDING: Brennan Concert Band, Sr. Jazz Band, Choir.

CHAPERONES: Ms. Cari Meneghini (Music Teacher, F.J. Brennan H.S.)
 Mr. Charlie Sylvestre (English Teacher, F.J. Brennan H.S.)
 Mr. Pat Vettrano (Hospitality Teacher, F. J. Brennan H.S.)
 Mrs. Jennifer Poisson (Cosmetology Teacher, F.J. Brennan H.S.)

MODE OF TRANSPORTATION: Highway Coach

ITINERARY: T.B.A.

COST OF TRIP PER STUDENT: (Canadian Currency)

ITEMS	COST
Accommodations (INCLUDES: - four star hotel room for 3 nights (4 students/room) -banquet -awards ceremony -trophies, Performance CD -performance venue, - adjudicator fees, mini clinic -ensemble photographs -walking tour of Old Montreal	\$ 255.00
Festival Fees* (INCLUDES: copyrights and sheet music fees,)	\$ 15.00
Sight-seeing Costs* <u>(current estimate only)</u>	\$ 150.00
Transportation*	\$ 115.00
Bus Driver Accommodation*	\$ 13.50
Staff Chaperone accommodation, sight-seeing*	\$ 33.50
Total	\$582.00

FURTHER INFORMATION REGARDING TRIP PRICE

***All prices assume 47 student participants and are subject to change according to number of participants, and sight-seeing activities.**

***Meals are not included in the total cost provided above. (Exception: Dinner Banquet on Sat., April 12, 2008)**

- Payment of trip fees will occur in five installments from November 2007 to March 2008. The final installment fee will be determined by the amount each student has fundraised. See below for installment schedule

INSTALLATION SCHEDULE

INSTALLATION #1: due: Wednesday, November 21, 2007 amount: \$200
(Submit to chaperone: Mr. Pat Vettraino)

INSTALLATION #2: due: Wednesday, December 12, 2007 amount \$125
(Submit to chaperone: Ms. Jen Poisson)

INSTALLATION #3: due: Wednesday, January 09, 2008 amount \$125
(Submit to chaperone: Ms. Cari Meneghini)

INSTALLATION #4: due: Wednesday, February 06, 2008 amount: \$100
(submit to chaperone: Mr. Charlie Sylvestre)

INSTALLATION #5: due: Wednesday, March 05, 2008 amount: \$32-amount fundraised
(submit to chaperone: Ms. Cari Meneghini)

******If student's fundraising monies exceed final installation #5, a refund will be issued to the student prior to the trip. This refund will be issued in the parent or guardians name.**

If you have any questions or concerns, please contact me at F.J. Brennan Catholic High School (519) 945-2351

Sincerely,

Cari Meneghini
Arts Department Head
F.J. Brennan Catholic High School

Friday, October 5, 2007

Dear Parents:

Hello ! I am writing to inform you of the exciting opportunity that has been presented to the F. J. Brennan High School Music Program. The Brennan bands and choir have been invited to participate in the internationally known Heritage Music Festival. This year's festival will take place from **Thursday, April 10 to Sunday, April 13, 2008 in Montreal, Quebec.**

The Montreal Heritage Music Festival is an annual music competition in which bands and choirs meet and compete with other student ensembles from across North America. During the competition, each band and choir performs before their peers and a panel of nationally known and highly qualified music educators and musicians including members of the Montreal Symphonic Orchestra and instructors from Concordia and McGill University. The ensembles are rated using an Olympic Award System (Gold, Silver, Bronze, Merit, and Participation) and receive constructive written and taped comments from the adjudicators. They also participate in a mini-clinic held by the judges after the performance.

This festival also incorporates approximately one and a half exciting days of sight-seeing . Available activities include visits to the McCord Museum, The Science Center, The Biodome, Notre-Dame Basilica, "And Then There Was Light" Multimedia Event, The Old Port and so on. On the final night of the festival (Saturday, April 12), all bands and choirs are invited to a celebratory dinner and awards ceremony.

Important details such as date, transportation, chaperones and approximate cost has been provided below for your perusal.

IMPORTANT FACTS

DESTINATION: Montreal, Quebec

DATE: Thursday April 10 to Sunday April 13 (2008)

ENSEMBLES ATTENDING: Brennan Concert Band, Sr. Jazz Band, Choir.

CHAPERONES: Ms. Cari Meneghini (Music Teacher, F.J. Brennan H.S.)
Mr. Charlie Sylvestre (English Teacher, F.J. Brennan H.S.)
Mr. Pat Vettraino (Hospitality Teacher, F. J. Brennan H.S.)
Mrs. Jennifer Poisson (Cosmetology Teacher, F.J. Brennan H.S.)

MODE OF TRANSPORTATION: Highway Coach

ITINERARY: T.B.A.

COST OF TRIP PER STUDENT: (Canadian Currency)

ITEMS	COST
Accommodations (INCLUDES: - four star hotel room for 3 nights (4 students/room) -banquet -awards ceremony -trophies, Performance CD -performance venue, - adjudicator fees, mini clinic -ensemble photographs -walking tour of Old Montreal	\$ 255.00
Festival Fees* (INCLUDES: copyrights and sheet music fees etc)	\$ 15.00
Sight-seeing Costs* <u>(current estimate only)</u>	\$ 150.00
Transportation*	\$ 115.00
Bus Driver Accommodation*	\$ 13.50.
Staff Chaperone accommodation, sight-seeing*	\$ 33.50
Total	\$582.00

***All prices assume 47 participants and are subject to change according to number of participants, and sight-seeing activities.**

***Meals are not included in the total cost provided above. (Exception: Dinner Banquet on Sat., April 12, 2008)**

- Payment of trip fees will occur in five installments from October 2007 to March 2008. The final installment fee will be determined by the amount each student has fundraised. Further Installment information will be sent home shortly.

FUNDRAISING

Please keep in mind that the total cost listed above represents the amount each student would be required to pay **before** the assistance of planned fundraising activities.

These activities tentatively include: band-a-thons, raffles, chocolate bar sales, car washes, concert and musical proceeds, bake sales and so on. Students that fully participate in these fundraising activities should be able to offset their total cost substantially.

For example: During one Band-a thon the average student can usually earn \$100. This would bring the total cost down as low as \$610.00, if not further.

TRIP REFUND POLICY

The following trip items are **non- refundable**: 1) sight-seeing cost 2) transportation by coach 3) festival registration fee 4) staff chaperone cost.

The following items are **refundable only upon the conditions stated below**: 1) Heritage Festival Accommodations. Please read these conditions carefully!

Heritage Music Festival Accommodations

To cancel a reservation on the HF program, the participant must do so in writing. Upon cancellation, the participant will be entitled to a refund of payments under following terms:

- a) If the reservation is cancelled, and this cancellation is received in writing, by the festival at least forty-five (45) days prior to departure., Heritage Festival will refund all amounts paid, less a \$25.00 processing fee per person and all other applicable cancellation fees.
- b) If the reservation is cancelled and this cancellation is received by the festival in writing, less than forty-five (45) days prior to departure, the participant will forfeit 50% of the program price plus all applicable cancellation fees.
- c) If the reservation is cancelled less than 7 days prior to departure, no refund is given.

SPENDING MONEY

Students should have enough money with them to cover the cost of four breakfasts, four lunches, three dinners (at inexpensive restaurants such as McDonalds or Pizza Hut) .

CURRENT FUNDRAISING NEWS

We are pleased to announce that our first fundraiser, a program wide bake sale and choker sale was quite successful. We earned \$513.00 in proceeds. These funds, as well as the proceeds from future collective fundraisers, will be divided up evenly among all trip participants and applied directly to their trip fees. Thank you to all parents and families for their time and generosity towards this bake sale. We could not have done it without you!

We are currently in the process of planning our next fundraiser, a car wash, which is **tentatively scheduled for October 20th, 2008 at Lifestyles Family Fitness at Manning and Tecumseh**. Trip participants are expected to work a shift at this car wash as well as sell tickets for this event. Please keep this day open. Further details and confirmation of this date are forthcoming. **A second bake sale is also planned for October 31, 2007 . A band-choir -athon is planned for Saturday November 3, 2007 from 9am to 9pm- Band and choir members must keep this day open also.**

In order to finalize plans and prices for this trip, we will need to assess the number of students that will be attending this event. As a result, I am requesting that you carefully consider the information provided and complete the form below. **Please return this form to F.J. Brennan H.S. (Rm111), by Friday, October 12, 2007**

Having participated in several Heritage Music Festivals in the past (including the Florida Heritage Music Festival in 1997, the Montreal Heritage Music Festival in 2000 and the Toronto Heritage Music Festival in 2003, the New York Heritage Music Festival in 2004, the Chicago Heritage Music Festival in 2006), I am very confident that this will be an enjoyable and educational experience for your son or daughter. If you have any questions or concerns, please feel free to call me, at F.J. Brennan Catholic High School (519) 945-2351. Thank you for your consideration and ongoing support of the F.J. Brennan Music Program.

Sincerely,

Ms Cari Meneghini
Music Teacher
F. J. Brennan High School

I hereby give me son/daughter permission to participate in the Montreal Heritage Music Festival from Thursday April 10, 2008 to Sunday April 13, 2008.

Student's Name (printed): _____

Parent's Name (printed): _____

Parent's Signature: _____

Parent's Phone Number: _____

(CUT ON DOTTED LINE AND RETURN BY WEDNESDAY, NOVEMBER 2, 2005)



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: John Macri
 DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
 November 27, 2007

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
 Mike Seguin, Superintendent of Education, Facilities Services

SUBJECT: **ST. ANNE CATHOLIC HIGH SCHOOL**
 – Los Angeles California – to attend music workshops and performances at Disneyland

RECOMMENDATION:

That the Board approve the St. Anne Catholic High School trip to Los Angeles California from April 23 to April 27, 2008.

SYNOPSIS: This trip is in relation to the student’s program/courses.

BACKGROUND COMMENTS: This field trip request is in compliance with the Field Trip Policy (SC:04). All procedures with regard to the policy have been followed.

FINANCIAL IMPACT: N/A

TIMELINES:

APPENDICES:

- Request for Approval Field Trip – SC:04 Form A
- Parent Consent – SC:04 Form B
- Itinerary and Trip Features

REPORT REVIEWED BY:

<input type="checkbox"/> EXECUTIVE COUNCIL	Review Date: --
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date: November 20, 2007
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date: November 21, 2007



Windsor-Essex Catholic District School Board

Wednesday, October 24, 2007 1:09:24 PM

From: Linda Milanis
 Gabe Gagnon

Send

SC:04 Form A

Subject: Approval for Field Trip v.4

2007 v.4

To: Terri Maitre

School: St. Anne High School Mode of Transportation: Airplane

Departure Date: Wed, Apr 23, 2008 Return Date: Sun, Apr 27, 2008

Name of Carrier: Northwest Airlines Destination Name: Los Angeles California

Travel Company Involved: Educational Tours Inc. Holt, MI

Time of Departure from School: 6:00 am Approximate Time of Return to School: 8:00 pm

Number of Male Students: 30 Number of Female Students: 40

Total Cost Per Student: \$1,000 Personal Cost Per Student: \$1,000

Grade of Students: 9-12 Number of Supervisors: Male: 3 Female: 3

Name of Teacher: Beth Dykeman and Gabe Gagnon Purpose of Trip: To participate in music workshops and perform

Relationship to Students' Program/Course:
 The Jazz Band workshop focuses on the essentials of jazz, style, rhythmic interpretation, sound, articulation, and the importance of a solid rhythm section.

Pre-Trip Preparation(s) by Students:
 Students will attend weekly rehearsals, perform concerts and do individual practice.

Follow-up Activities Planned:
 Self evaluation of performances and workshops.

If activity is occurring over a weekend Indicate plans for students to attend a eucharistic celebration:
 Attend a Catholic mass in Sunday morning.

Date Submitted: Wed, Oct 10, 2007 Teacher: Beth Dykeman and Gabe Gagnon
 Approval Date: Wed, Oct 24, 2007 Principal: John Byrne
 Approval Date: Superintendent:
 Approval Date: Trustee (per SO):

For Same Day Local/Regional Trips, submit request to Principal 2 weeks prior to trip. For Multiple Days Local/Regional Trips, submit request to Superintendent 4 weeks prior to trips. For Special Trips, submit request to Superintendent for Board approval 8 weeks prior to trip.

Send signed form to School Superintendent, school should retain a copy, Superintendent will return copy upon approval of trip. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, 1989, information in forms and documents pertaining to a student registered/enrolled within the Windsor-Essex Catholic District School Board is collected under the legal authority of the Education Act and its Regulations and the Ontario Student Record Guideline, 1980.



FIELD TRIP INFORMATION AND CONSENT FORM

PART 1 TRIP INFORMATION (To be retained by Parent/Guardian)

To the Parent/Guardian
 Permission has been granted by the Principal (and Superintendent or Board if applicable) for the students to participate in the Field Trip described below. To have your son/daughter participate in the trip, please complete **Part 2** below and return it to the school as soon as possible.

School	Date(s) of Trip	Mode of Transportation
St. Anne High School	April-23---27-2008	Bus and airplane
Destination Name and Phone#		Cost per Student
Los Angeles/Anaheim California		\$1000.00
Time of Departure from School	Approximate Time of Return to School	
6:00 am	8:00 pm	
No. Of Students	No. of Supervisors	
70	6	
Purpose/Relationship to program		
Music workshops and performances at Disneyland		
Students should come prepared with Instruments and music		

Parent/Guardian to cut-off from here and Retain Part 1; **Part 2 below to be returned to the school**

Part 2 PARENT/GUARDIAN CONSENT to be returned to the school at least 3 days prior to the trip

To the Windsor-Essex Catholic District School Board and the Principal of Catholic School.

As the Parent(s)/Guardian(s) of (print name in full)

We hereby request that the above-named student be permitted to participate in the trip to (Note destination)

I/We are aware that the Mode of Transportation noted in Part 1 above indicates that the students may travel to/from the destination by use of private motor vehicle. I/We hereby give permission for the above-name student to be transported in a vehicle driven by another **student/parent**.

Signature(s) **Student Health Card #**

Medical Condition (if any) or Prescribed Medication

Date **Signature of Parent(s) or Guardian(s)**

Student Home Telephone # **Emergency Contact Name**

Emergency Phone Number

In accordance with the Municipal Freedom of Information and Protection of Privacy Act, 1989, information in forms and documents pertaining to a student registered/enrolled within the Windsor-Essex Catholic District School Board is collected under the legal authority of the Education Act and its Regulations and the Ontario Student Record Guideline, 1989.

**ST. ANNE HIGH SCHOOL JAZZ BAND & CONCERT CHOIR, TECUMSEH, ONT
TRIP TO LOS ANGELES / ANAHEIM –April 23 – 27, 2008**

3p nw

Wednesday, April 23, 2008

- * **All passengers must be equipped with proper identification; The Department of Homeland Security requires that everyone must present a **BIRTH CERTIFICATE** with ID –OR- a **PASSPORT** to cross the US / Canadian border. For those under 18, you must also have a **PERMISSION SLIP** signed by parent(s) or legal guardian. *Without proper identification, border authorities might not allow you to cross the border.***

Morning: Two 55 passenger motorcoaches arrive at St. Anne High School for loading
1200 Oakwood Dr, Belle River, ON NOR1AO

Depart from St. Anne High School aboard your **MOTORCOACHES** provided by
GREAT CANADIAN (519-896-8687/800-461-8687) for the airport

Arrive at the Detroit Metropolitan International Airport and check-in

Depart on your **FLIGHT** to Los Angeles

PACIFIC TIME – Arrive at the airport and meet your **EDUCATIONAL TOURS, INC. ESCORT** in the baggage claim area. Board your **LOCAL MOTORCOACHES** provided by **CALIFORNIA TOUCH OF CLASS** (323-232-7466) and depart for **Santa Monica Pier** – Featuring restaurants, an aquarium center, a small amusement park, and an antique carousel.

Lunch at Santa Monica Pier.

Enjoy time on the **Beach** – The widest stretch of sand on the Pacific Coast. Featuring bike paths, volleyball courts, gymnastic equipment, and public art.

Also visit **Santa Monica Place** – With over 140 exciting stores, restaurants and specialty carts, and the **Third Street Promenade**.

5:00 PM: Depart for dinner

6:30 PM: Arrive at **MEDIEVAL TIMES FEAST & TOURNAMENT** – Enjoy a four-course **DINNER** while fearless knights on spirited stallions compete in daring tournament games of skill and accuracy.

9:30 PM: Depart for the hotel

10:30 PM: Arrive at the **BEST WESTERN RAFFLES**, 2040 S. Harbor Blvd, Anaheim, CA 92802 (800-654-0196) and check-in.

PRIVATE NIGHT TIME HOTEL SECURITY

Thursday, April 24, 2008

- 7:00 AM: DELUXE CONTINENTAL BREAKFAST at the hotel
- 8:00 AM: Depart for your workshop
- 9:00 AM: Meet your Magic Music Days Host
- 9:30 AM: "SOUND TRACK SESSION JAZZ BAND" – The workshop focuses on the essentials of jazz: style, rhythmic interpretation, sound, articulation, and the importance of a solid rhythm section.

"SOUND TRACK SESSION VOCAL" – The workshop gives students an insight into the world of professional singing and realistic career expectations.

After your workshop, enjoy the Disney park of your choice:

DISNEYLAND – The original Kingdom of magic and fantasy. Experience the classic Disney mystique and legacy.

Lunch at Disneyland.

MEAL COUPON PROVIDED FOR DINNER

DISNEY'S CALIFORNIA ADVENTURE PARK – Visit **Paradise Pier**, **Hollywood Pictures Backlot**, and **California Soarin'**; you're guaranteed to end up in a positively "Golden State of Mind."

Also enjoy **Downtown Disney** – A marvelous fun and must-see alternative to the Theme Parks.

- 9:00 PM: Depart for the hotel at the scheduled chosen time

PRIVATE NIGHT TIME HOTEL SECURITY

Friday, April 25, 2008

- 8:30 AM: DELUXE CONTINENTAL BREAKFAST at the hotel
- 9:30 AM: Depart for the Disney park where you will be performing

Meet your Magic Music Days Host at a time to be announced. PERFORMANCE OPPORTUNITY for the Jazz Band at the ASSIGNED PERFORMANCE SITE.

Meet your Magic Music Days Host at a time to be announced. PERFORMANCE OPPORTUNITY for the Concert Choir at the

ASSIGNED PERFORMANCE SITE.

*Lunch at Disneyland.**MEAL COUPON PROVIDED*

9:00 PM: Depart for the hotel at the scheduled chosen time

PRIVATE NIGHT TIME HOTEL SECURITY

Saturday, April 26, 2008

7:30 AM: DELUXE CONTINENTAL BREAKFAST at the hotel

8:30 AM: Depart for your tour

9:30 AM: Arrive at WARNER BROTHERS STUDIO for your GUIDED TOUR – Explore the back lot and studio facilities. Get a behind-the-scenes look at the workings of motion pictures.

11:30 AM: After your tour, depart for **Hollywood & Highland Complex** – retail and entertainment destination, fashion retailing, dining, cinemas, and the Kodak Theatre.

Lunch at the Hollywood & Highland Complex..

Also enjoy **Grauman's Chinese Theatre** – Footprints of legendary Hollywood stars are imprinted in the concrete of the theater's forecourt. Over 200 stars have been immortalized over the years.2:00 PM: Meet your STEP-ON-GUIDE at a predetermined location and depart for your **HOLLYWOOD & BEVERLY HILLS HIGHLIGHTS TOUR** – See the Sunset Strip, Rodeo Drive, Hollywood & Highland Complex, the walk of fame, and Grauman's Chinese Theater.

5:00 PM: End your tour, and depart for dinner

5:30 PM: DINNER at the HOUSE OF BLUES (Sunset Blvd location)

6:30 PM: Depart for downtown **Beverly Hills** – Enjoy shopping on **Rodeo Drive**

9:00 PM: Depart for the hotel

PRIVATE NIGHT TIME HOTEL SECURITY

Sunday, April 27, 2008

8:00 AM: DELUXE CONTINENTAL BREAKFAST at the hotel and check-out

9:00 AM: Depart for mass

10:00 AM: Arrive at the **Cathedral Of Our Lady Of The Angels** for Catholic Mass. Spanish architect, Professor Jose Rafael Moneo has designed a dynamic, contemporary Cathedral with virtually no right angles.

11:30 AM: Depart for lunch at **Beverly Center Mall** – An eight-story, one-stop-shopping destination, which includes trendy eateries and the country's very first Hard Rock Café.

Afternoon: Depart for the airport

Arrive at airport and check-in

Depart on your return FLIGHT

EASTERN TIME – Arrive at Detroit Metropolitan International Airport

Two 55 passenger motorcoaches arrive at the airport for loading

Depart from the airport aboard your MOTORCOACH provided by GREAT CANADIAN (519-896-8687/800-461-8687) for the school

Arrive at St. Anne High School

**IN CASE OF EMERGENCY OR TO LEAVE A MESSAGE, PLEASE CALL 1-800-654-4560.
PLEASE LEAVE ALL PERTINENT INFORMATION INCLUDING NAMES AND PHONE
NUMBERS**

TRIP FEATURES
ST. ANNE HIGH SCHOOL JAZZ BAND & CONCERT CHOIR
TRIP TO LOS ANGELES / ANAHEIM – April 23 – 27, 2008

*** THE TOUR INCLUDES:**

- * Round trip airport transfers to and from the school
- * Round trip air transportation priced separately
- * Local transportation provided aboard a first class, air-conditioned motorcoach
- * First-class accommodations for four nights in the Los Angeles area
- * Four breakfasts, two dinners, and two meal coupons
- * Disneyland Magic Music Days 2-Day Park Hopper
- * Magic Music Days T-Shirt for performers only
- * Santa Monica Pier / Beach / Santa Monica Place
- * Third Street Promenade / Medieval Times Feast & Tournament
- * “Sound Track Session Vocal” / “Sound Track Session Jazz Band” Workshops
- * Disneyland / Disney’s California Adventure Park / Downtown Disney
- * Warner Brothers Studio Guided Tour / Hollywood & Highland Complex
- * Grauman’s Chinese Theatre / Hollywood & Beverly Hills Highlights Tour / Beverly Hills
- * Rodeo Drive / Crystal Cathedral / Beverly Center Mall
- * Private night time hotel security / Create a Video Package
- * All trip planning and arrangements / Member of the Student Youth Travel Association
- * Services of our company tour escort for your entire stay in California
- * \$2,000,000 Liability Insurance / SYTA Consumer Protection Plan Coverage
- * Optional travel insurance is available for \$35.00 per person
- * All taxes, service charges and gratuities for restaurant and hotel facilities
- * Based on tariffs in effect 10/20/07 and subject to availability at time of booking
- * Health and accident insurance coverage, including medical evacuation, up to \$2,500 per person included for all participants
- * 1-800-654-4560 24 hour Emergency phone service provided for your peace of mind while the

trip
is in progress



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: John Macri
DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
November 27, 2007

BOARD REPORT

Public **In-Camera**
PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
Mario Iatonna, Superintendent of Business
Ken Gignac, Controller of Finance

SUBJECT: HONORARIA FOR BOARD MEMBERS

RECOMMENDATION:

That the Board approve the Honoraria for Board Members for the period December 1, 2007 to November 30, 2008 as follows: Trustee - \$10,872.04, Vice-chair - \$13,999.16, and Chair - \$17,126.29.

SYNOPSIS:

In accordance with the Education Act and Regulations, Trustee Honoraria must be calculated for each year beginning December 1.

BACKGROUND COMMENTS:

Policy TO6 establishes levels of honoraria for Trustees. In accordance with Regulation 357/06, Boards are required to adjust Trustee honoraria each year to reflect the change in a) the Ontario Consumer Price Index for the period between July 1 and June 30, and b) the day school average daily enrolment as determined under section 234 of the Act.

FINANCIAL IMPACT:

The changes to the trustee honoraria can be summarized as follows:

- i. The Ontario CPI increased 1.6% over the 12 month period resulting in an upward adjustment of \$94.40 which increased the base from \$5,900.00 to \$5,994.40
- ii. The enrolment decreased from 25,615.55 to 25,085.00, which adjusted the enrolment component downward by \$103.16 from \$4,980.80 to \$4,877.64 per Trustee.

TIMELINES: The revised honorarium is for the period December 1, 2007 to November 30, 2008.

APPENDICES:

None

REPORT REVIEWED BY:

<input checked="" type="checkbox"/>	EXECUTIVE COUNCIL	Review Date:	November 19, 2007
<input checked="" type="checkbox"/>	SUPERINTENDENT	Approval Date:	November 19, 2007
<input checked="" type="checkbox"/>	DIRECTOR OF EDUCATION:	Approval Date:	November 21, 2007



1325 California Avenue
 Windsor, ON N9B 3Y6
CHAIRPERSON: John Macri
DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
 November 27, 2007

BOARD REPORT

Public **In-Camera**
PRESENTED FOR: Information Approval
PRESENTED BY: Senior Administration
SUBMITTED BY: Joseph Berthiaume, Director of Education
 Mario Iatonna, Superintendent of Business
 Ken Gignac, Controller of Finance
SUBJECT: TRUSTEE GROUP ACCIDENT INSURANCE

RECOMMENDATION:

That the Board approve payment in the amount of \$528, plus tax for elected Trustees and for the two Student Trustees for the year 2008.

SYNOPSIS: The Windsor-Essex Catholic District School Board provides accident insurance for its Board of Trustees and it is now time to renew the coverage for 2008.

BACKGROUND COMMENTS: The trustee group accident insurance policy is due for renewal on January 1, 2008. The policy currently provides coverage for an injury sustained while performing the duties of a Trustee away from his or her residence or place of regular employment and while traveling on business for the Board as follows:

	<u>Elected Trustees</u>	<u>Student Trustees</u>
Accidental Death and Dismemberment	\$100,000 maximum	\$50,000 maximum
Weekly Accident Indemnity		
• Total Disability	from \$50 - \$500 weekly	None
• Partial Disability	from \$25 - \$250 weekly	None
Hospital Cash	\$100 per day	\$75 per day
Funeral Expense	\$2,500	\$2,500
Accident Reimbursement (medical)	\$10,000	\$2,500

FINANCIAL IMPACT: The premium for the year remains unchanged at \$528.

TIMELINES: Renewal is due on January 1, 2008.

APPENDICES: None

REPORT REVIEWED BY:

<input checked="" type="checkbox"/> EXECUTIVE COUNCIL	Review Date: November 19, 2007
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date: November 19, 2007
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date: November 21, 2007



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: John Macri
 DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
 November 27, 2007

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
 Mario Iatonna, Superintendent of Business
 Ken Gignac, Controller of Finance

SUBJECT: **ONTARIO SCHOOL BOARDS' INSURANCE EXCHANGE (OSBIE) INSURANCE PREMIUM – YEAR 2008**

RECOMMENDATION:

That the Board approve payment in the amount of \$544,447, plus tax for the Ontario School Boards' Insurance Exchange Insurance Premium for the year 2008.

SYNOPSIS:

The Board has historically purchased insurance from the Ontario School Boards' Insurance Exchange (OSBIE) on an annual basis and it is now time to renew the Board's coverage for 2008.

BACKGROUND COMMENTS:

The Insurance Policy with the Ontario School Boards' Insurance Exchange is due for renewal on January 1, 2008.

FINANCIAL IMPACT:

The premium for 2008 is \$544,447 before tax, which is 3% higher than the previous year. The breakdown of the premium by type of coverage is as follows:

	<u>2007</u>	<u>2008</u>
• Boiler & Machinery	\$6,372	\$5,497
• Crime	14,394	14,152
• Fleet & Auto	26,938	27,682
• Liability	365,957	368,222
• Property	<u>153,738</u>	<u>170,235</u>
	\$567,399	\$585,788

TIMELINES:

Renewal is due on January 1, 2008.

APPENDICES:

None

REPORT REVIEWED BY:

- EXECUTIVE COUNCIL
- SUPERINTENDENT
- DIRECTOR OF EDUCATION:

Review Date: November 19, 2007

Approval Date: November 19, 2007

Approval Date: November 21, 2007



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: John Macri
 DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
 November 27, 2007

BOARD REPORT

Public **In-Camera**
PRESENTED FOR: Information Approval
PRESENTED BY: Senior Administration
SUBMITTED BY: Joseph Berthiaume, Director of Education
 Linda Staudt, Superintendent of Education
SUBJECT: **HIGH SCHOOL COUNCIL MEETING OF OCTOBER 11, 2007**

RECOMMENDATION:

That the Board receive the report for the October 11, 2007 High School Council meeting as information.

SYNOPSIS: The High School Council meets several times during each school year. All reports of the High School Council are to be received by the Board.

BACKGROUND COMMENTS: Every school in the Windsor-Essex Catholic School Board has a school council, a group made up of parents, school staff and community representatives to offer advice to principals and the board on various topics. In addition, a High School Council, that includes school council representation from the board's high schools, provides an opportunity for high school council parent members and principals to discuss matters of regional concern or interest with each other and their area superintendent. These meetings also offer the chance to share successes and solutions from their school councils and "best practices" followed at their schools.

FINANCIAL IMPACT: n/a

TIMELINES: High School Council meetings are tentatively scheduled for 7 p.m. on the third Thursday of each month during the school year with the exception of December and March.

APPENDICES:

- High School Council Report of October 11, 2007

REPORT REVIEWED BY:

<input type="checkbox"/> EXECUTIVE COUNCIL	Review Date: --
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date: November 19, 2007
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date: November 21, 2007



WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD

HIGH SCHOOL COUNCIL MEETING

October 11, 2007

~ St. Joseph's Catholic High School ~

7:10 p.m.

REPORT

PRESENT

Parent Representatives

Assumption
F. J. Brennan
Catholic Central
Holy Names
St. Anne's
St. Joseph's
St. Thomas of Villanova

Sam Boglitch
Kathy Wilson
Lisa Stabile
Daniela Pastorius
Joe Bachmeier
Paula Piunno and Barbara Dettlinger
Greg Farrah

Trustees

Student Trustee
SEAC Representative
Board Superintendent
Principal
Recording Secretary

Patrick Keane & Shannon Porcellini
Nerissa Bradley
Claudio Delduca
Linda Staudt
Kevin Mulvey
Celeste DiPonio

REGRETS

F. J. Brennan
Cardinal Carter

Robin Marentette
Liz Matte

1. Call to Order and Opening Prayer

Mr. Bachmeier opened with prayer.

2. Introduction of Members and Roll Call

Joe Bachmeier introduced everyone. He thanked Kevin Mulvey, the Chair and Parent Rep for hosting the meeting.

3. Approval of Agenda/Amendments to Agenda

Moved by: Daniela Pastorius
Seconded by: Barbara Dettlinger
That the Election of Chair be added to the Agenda.
THAT the agenda be approved. All in favour. CARRIED.

4. Approval of Minutes – June 7, 2007

Moved by: Daniela Pastorius
Seconded by: Barbara Dettlinger

THAT the minutes of the June 7, 2007 meeting be approved. All in favour. CARRIED.

High School Council

Minutes- October 11, 2007 at St. Joseph's High School

5. Presentation

The Presentation was tabled as there were no presentations to be made.

6. Election of Chairperson

Moved by: Daniela Pastoriuis

That **Joe Bachmeier** be nominated for the Chairperson of the High School Council for the 2007-2008 School Year.

Seconded by: Barbara Dettlinger

All in favour. **CARRIED.**

7. Business Arising from the Minutes

Action Items from June 7th Meeting

#1 The presentation made by Barbara Gaspard at the June 7th meeting was sent to the members of the council by the Recording Secretary along with the October 11th Agenda. Done.

Action Item – Select the meeting dates for the coming school year.

Meetings usually take place the third Thursday of the month.

The host schools will contact the recording secretary with the date of their meeting.

November	– Assumption – November 8, 2007
January	– Catholic Central
February	– Brennan
April	– St. Anne's
May	– Holy Names
June	– St. Thomas of Villanova

8. The 5th Annual School Council Symposiun

- Friday, April 25, 2008 in Toronto – one day conference
- Joe Bachmeier indicated that the board will sponsor two representatives again this year and is therefore looking for two representatives of the Council to attend.
 - **Barbara Dettlinger offered to attend.**
 - ❖ **ACTION ITEM:** The recording secretary will send her the details on how to register for this conference.

8. Superintendent's Report – Linda Staudt

1) **EQAO** – The WECDSB is ahead in the province and in many areas above the provincial average

	WECDSB	PROVINCE	GECDSE
➤ Gr 3 Reading	66%	62%	59%
➤ Gr. 3 Writing	67%	64%	59%
➤ Gr.3 Math	81%	69%	70%
➤ Gr 6 Reading	62%	64%	61%
➤ Gr. 6 Writing	61%	61%	55%
➤ Gr. 6 Math	65%	59%	62%
➤ Gr 9 Academic	72%	71%	70%
➤ Gr 9 Applied	38%	35%	48%

*High School Council**Minutes- October 11, 2007 at St. Joseph's High School*

2. **Tuesday, October 16, 2007 - 6 p.m.** – Commissioning Ceremony of the School Council Representatives at the Assumption High School Chapel followed by dinner and presentation at the Board Office in the Board Room. A brief presentation will be given on the board web page and resources that are available to parents.
3. **Principal Retreat and Grade 11 Student Retreat**
 - Guest speaker, Darryl Scott, the father of one of the students that was the first to die at the Columbine Massacre gave a very amazing and moving speech. His story is an amazing story that creates a chain of kindness and compassion. She is hoping to bring him back or his son in February for the second semester to speak to other Grade 11 students and also to their parents.
 - Both principals and parents have commented positively on this very moving speaker and the big impact he has made to all who received his message.
4. **On-line Course Selection**
 - New for the first time this year, students will be selecting their courses on line. Students will receive an email account, similar to the process at the University. They can do it from home or at school in the Learning Commons area.
 - They will also receive a workshop on on-line etiquette, internet safety and protocol to prepare them for the working world.
 - Parents will still need to sign a verification form.
 - **ACTION ITEM:** Linda Staudt will send the email address for this public site.
 - **ACTION ITEM:** Linda Staudt will look into the possibility of parents/guardians being able to be put on the list for an email account in order to access school information.
5. **Safe Schools – Ministry Mandate – One Day Training Session**
 - This is a mandated training session for all Principals and Vice-Principals as the Education Act will be making changes to the Safe Schools Legislation this coming February.
 - *She asked for two volunteers to attend this one day training session at the Hilton on the following dates: October 24, October 30 and November 9, 2007*
 - a. Kathy Wilson volunteered for the November 9th Training Session.
 - b. If there is any one else interested, they are to contact the Recording Secretary, Celeste at the Board Office.
6. **Learning to 18 Initiative**
 - It is mandatory to stay in school till age 18 or until a student successfully graduates.
 - Two Cooperative Education Central Intake Teachers have been hired by the board to identify and welcome back students that are early leavers.
 - Taking a proactive stance was extremely well received by parents.

9. Student Senate Report – Nerissa Bradley

The Student Senate retreat was on Thursday, October 4th. They discussed the upcoming plans and goals for the new year:

- Main focus this year is uniting all of the schools within the board.
- They plan on increasing school involvement and school spirit and work on creative solutions towards various issues in their school community – for example, garbage and littering.
- They have noticed a lack of togetherness present in our board and are going to facilitate monthly projects for students within our schools to participate in such projects as our global and local missions.
- November – focus is on Homelessness in our community.
- December and January each school will take part in their own initiatives for the Holiday season.
- February – host a 30 hour famine in each of the schools to raise funds and awareness for the hungry within our community and around the world.
- March – facilitating Free the Children's Vow of Silence. This will be a powerful symbol of representing children around the world that have no voice and are victims of war, neglect, abuse and child labour.
- April and May – still working on developing these initiatives.
- As a final event, they hope to host a benefit concert for the Free the Children Organization. They want to be able to build a school in either Kenya, Sirlanca, China, Thailand.

*High School Council**Minutes- October 11, 2007 at St. Joseph's High School*

- A Centralization Affairs Committee is going to be organized to bring all the efforts of every school in our board regarding charities. This will show all the great things that our Catholic Schools do to better our world locally and globally.
- A Faith sub-committee will be set up with students that were selected to be leaders of the Jean Vanier Retreat
- A group of students' one rep of each school will see Jean Vanier – amazing speaker and advocate for people with developmental disabilities– Oct. 25, 26th and meet other students in south-western Ontario. Jean Vanier's message = may alter people from society – philosophy – inclusion and belonging, make a greater sense of belonging in our schools.
- She spoke of Rachel's Challenge Presentation (Darryl Scott) and how it touched many people with Rachel's life and the story of kindness and compassion. Chynna Rescendes attended and told her just how powerful the message was and she wants to ignite this message and share with all students so that they can help make the change.
- She is happy about the online course selections as this is a great new advancement for our board.
- Gagle accounts stress eLearning availabilities.

10. SEAC Report – Claudio DelDuca

Nothing to report.

11. Chairperson's Report/Comments

Nothing to report.

12. New Business/Other**Pat Keane, Trustee**

- He reiterated the sentiments of Superintendent Linda Staudt with respect to the EQAO results.
- He congratulated the representatives of St. Anne's Catholic High School for the most beautiful opening and blessing ceremony.

Shannon Porcellini, Trustee

- She too congratulated St. Anne's on their Official Opening and Blessing Ceremony.
- People for Education – Annie Kidder – conference in Toronto, reps from all four systems and it could be interesting, Ottawa Catholic School Board representatives will be present along with great guest speakers. Shannon will send the Recording Secretary the information to distribute to rest of the High School Council members.
- Good news – There were substantial cuts in June to deal with the deficit and between that time and this September, the Ministry has given our board over 2 million dollars in grants to help alleviate any shortfalls.
- The board also received a grant for a Supervisor – Capacity Building – (Literacy/Numeracy Grades K to grade 6). As a result Sharon O'Hagan-Wong was moved to this position and Emelda Byrne has been seconded to the position of Acting Supervisor of Curriculum. Both these principals are outstanding people.
- Boundary study due at the end of this month and a lot of decisions are hinging on this.
- Election for the Chair and Vice-Chair are coming u p.

Daniella Pastorius – Parent Council Chairperson, Holy Names High School

- First dance tomorrow night (October 12th)
- HNHS is running a Raffle fundraiser – all students will be given 5 tickets to sell. If they all sell a book they could possibly raise \$60,000
- Harvest Mass on October 19th.

*High School Council**Minutes- October 11, 2007 at St. Joseph's High School***Kathy Wilson – Parent Council Co-Chairperson, F. J. Brennan High School**

- They are running a lottery and are using the techniques of St. Thomas of Villanova suggested by the new vice principals at Brennan.
- They are very excited that six new parents of Grade 9 students attended the first parent council meeting and are all pulling things together and contributing immensely.
- Both she and Robin are looking forward to getting back on track on new initiatives for the school with the help of the new parent representatives. The next parent council meeting will take place next Monday, October 15th.

Greg Farrah – Parent Council Chairperson, St. Thomas of Villanova

- He noted that their first parent council meeting was a great success with a great turn out of grade 9 parents.
- Their parent council still has two vacant positions they are hoping to fill at the next meeting.
- Kicked off their Wildcat Lottery today, October 11th. Each student is given a book of 10 tickets to sell.
- Next Sunday, October 20th is the 20th Anniversary Reunion for St. Thomas of Villanova Catholic High School.

Samantha Boglitch – Parent Council Regional Representative - Assumption

- They had their first parent council meeting and both she and Barb Graham have been reinstated to their positions. She was happy to note that there are new faces on the parent council.
- Terry Fox run was a great success.
- Many field trips – example, Ojibway Park, Gr. 11 students – Darryl Scott, Stratford to see a play.
- First pasta night of the year tonight at Assumption College High School.

Barbara Dettlinger – Parent Council Rep, St. Joseph's High School

- They are running a lottery with proceeds going for their theatre curtains and drama department.
- They are supporting peer mediation and the Muskoka Woods project.
- Their school council has a vacant Secretary Position hoping to fill.

Paula Piunno – Parent Council Chairperson - St. Joseph's High School

- Terry Fox run for the past five years has raised a total of \$106,000.
- Homecoming last week was exciting. Their football team has done extremely well for the first year.
- Although she was not in attendance, the Grade 9 Night was a great success with many individuals in attendance.
- For praised her school council and their efforts – she noted that the last four years has been a pleasure to work with this fine group of caring people.

Lisa Stabile, Parent Council Chairperson, Catholic Central High School

- She praised one of their star athletes, Tyrone Crawford.
- She noted that their principal, Darlene Kennedy has been working extremely hard to accommodate 16 new ESL students
- Great snack program this year, as in the middle of the morning, left overs are being sent to the school from Tim Hortons.
- School play is underway – Little Shop of Horrors.
- Formal Dance coming up soon at the Caboto in a couple of weeks.
- The school council has decided not to have any major fund raisers this year.

Kevin Mulvey – Principal, St. Joseph's HS

- Declining enrolment for their school as noted in the Windsor Star was not correct.
- Our enrollment 1145 - their projection was 1130.
- Shannon Porcellini congratulated the principal on the great job he and his staff have done recruiting students.

Joe Bachmeier – Parent Council Co-chairperson, St. Anne's High School and Chair of HS Council

- Since the parents club has been dissolved due to the new school, they are not yet set for running a lottery. He noted that the remaining monies were moved around for scholarships, etc.
- He once again noted the dedication and commitment of Pat Machina former co-chair of St. Anne's HS and hoping to announce the name of the new school council co-chair.

*High School Council**Minutes- October 11, 2007 at St. Joseph's High School*

- \$500 parent involvement monies are available once again this year – This umbrella group has \$5000 – He noted that the Symposium money came from this account. Once again, perhaps these monies can be used for the Darryl Scott presentation this coming February.
 - He asked if Parent Engagement /Parent Involvement Committee will continue under the direction of Randy Sasso.
 - Joint meeting met with chair of elementary council to start the process of the possibility of having a few joint meetings.
- ACTION ITEM:** Joe Bachmeier to meet with chair of Elementary Council to discuss having a joint meeting.

Some discussion took place regarding the St. Anne's Cafeteria and the Aramark Contract.

ACTION ITEM: Linda Staudt to bring these concerns to the attention of Claude Marier, Purchasing Agent.

Joe Charron presentation showing – at HHNS might be something we can share – a whole power point presentation about 20minutes - have it done here. Sam, brought into mass – work with the diocese – a few key bullets to communicate

14. Next Meeting

ACTION ITEM (Linda Staudt) Agenda Item: Communicating the Value of Catholic Education. Suggestion was made to show the presentation that Joe Charron, Vice-principal has prepared. Next Meeting at Assumption College High School on November 8th. Pasta night will be available for those interested.

15. Closing Prayer and Adjournment

Meeting adjourned at – 8:33 p.m.

Moved by: Nerissa Bradley

Seconded by: Daniela Pastorius

All in favour. CARRIED