



Windsor-Essex Catholic District School Board

1325 California Avenue, Windsor, Ontario N9B 3Y6

Telephone: (519) 253-2481
Michael B. Moher, Director of Education

Fax: (519) 253-0620
John Macri, Board Chairperson

REGULAR BOARD MEETING Tuesday, December 13, 2005 at 7:00 p.m. Windsor Essex Catholic Education Centre John Paul II Boardroom

AGENDA

- I In-Camera Meeting – 6:00 p.m. Page #
II Regular Meeting of the Board - 7:00 p.m.

1. Call To Order
2. Opening Prayer
3. Recording of Attendance
4. Approval of Agenda
5. Questions Pertaining to Agenda
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act
7. Presentations
 - a. Queen of Peace Catholic Elementary School – Theatrical Production
“Cinderella” (J. Berthiaume/V. Cocchetto-Picco)
8. Delegations
 - a. Delegation Regarding Items Not on the Agenda
3:11.1 Any person(s) wishing to make a formal presentation to the Board shall make their intent known, in writing, to the Secretary at least one week prior to the regular meeting. They shall briefly explain in their petition the nature of their business. Discussion shall be limited to the petition and shall be not longer than ten (10) minutes. The time limit can be waived by the consent of the majority of the Board.
 - b. Delegations Regarding Items On the Agenda
3:11.2 Any person(s) wishing to appear before the Board and speak on an item appearing on the agenda of the Board Meeting has until NOON of the day of the Board meeting to make a request to the Secretary. They shall explain briefly the nature of their business. The discussion shall be limited to the item on the agenda and shall be no longer than ten (10) minutes.

9. Action Items	
a. Approval of Minutes	
i) Minutes of In-Camera Meetings, November 22, 2005 and December 1, 2005	
ii) Minutes of Regular Meeting, November 22, 2005	1 – 6
b. Items From In-Camera Meetings of December 1 and December 13, 2005	
10. Communications	
a. External (Associations, OCSTA, Ministry)	
b. Internal (Reports from Administration)	
i) Report: Administrative Staff Report (J. Berthiaume)	7 – 8
ii) Report: High School Council – Minutes of October 20, 2005 (J. Berthiaume)	9 – 11
iii) Report: Elementary School Council – Notes of November 29, 2005 (J. Ouellette/P. Picard)	12 – 13
iv) Report: Fiscal 2005 Special Education Budget Report (P. Marchini/ K. Gignac)	14 - 18
v) Report: Provincial-Federal Funding Agreement For French-Language Education And French-As-A-Second Language Instruction (P. Marchini)	19 - 22
11. Unfinished Business	
12. New Business	
a. Notice of Motion - Trustee Holland: <i>“At the next Board meeting, I shall move or cause to be moved that the Board strike a Committee to re-examine the role of the Board Chaplain in consultation with the Bishops of the Diocese of London.”</i>	
b. Report: 2005 Fiscal Year End Financial Statements (P. Marchini/K. Gignac)	23 - 24
c. Report: Good Places to Learn Borrowing Resolution (P. Marchini/K. Gignac)	25 - 26
d. Report: Tender St. William School – Site Drainage (P. Marchini/C. Marier/ T. Robins)	27
e. Report: Ontario Association Of Parents In Catholic Education (OAPCE) – 2006 Annual Membership Fees (M. Moher)	28 - 30
f. Report: Trustee Group Accident Insurance (P. Marchini/K. Gignac)	31
g. Report: Appointment of Student Trustees to the Board for the 2006 – 2007 School Year (J. Berthiaume/L. Staudt)	32 - 35
h. Fieldtrips:	
i) St. Thomas of Villanova Catholic High School – Costa Rica	36 - 46
13. Committee Reports	
14. Notice of Motion	
15. Remarks and Announcements	
a. Chairperson	
b. Director of Education	
c. Board Chaplain	

16. Remarks/Questions by Trustees

17. Pending Items

- a. Deferred from June 27, 2005: Board Policy Review Committee – Board Policy Revisions: *A:12 Code of Ethics / Conflict of Interest (Amended Policy)*
- b. Deferred for six months from October 25, 2005: Motion by Trustee Soulliere and seconded by Trustee DiMenna *“that the Board add two (2) more psychologists to its psychology department for a total of four (4), and that the cost be applied to the general budget to offset the cost of educational assistant lunch supervision to the Special Education budget.”*

18. Continuation of In-Camera, if required.

19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor)

- Tuesday, January 17, 2006
- Tuesday, January 31, 2006
- Tuesday, February 14, 2006
- Tuesday, February 28, 2006
- Tuesday, March 28, 2006
- Tuesday, April 11, 2006
- Tuesday, April 25, 2006
- Tuesday, May 9, 2006
- Tuesday, May 23, 2006
- Tuesday, June 13, 2006
- Monday, June 26, 2006

20. Closing Prayer

21. Adjournment

John Macri
Board Chairperson

Michael Moher
Director of Education & Secretary



Windsor-Essex Catholic District School Board

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REGULAR BOARD MEETING Tuesday, November 22, 2005 at 7:00 p.m. Windsor Essex Catholic Education Centre John Paul II Boardroom

MINUTES

PRESENT

Trustees:

F. Alexander	P. Keane
J. Courtney, Vice-Chair	J. Macri, Chair
M. DiMenna	S. Porcellini
B. Holland	L. Soulliere
C. Janisse	
A. Kishek, Student Trustee	
J. Devos, Student Trustee (Alternate)	

Regrets:

Rev. L. Brunet, Board Chaplain

Administration:

M. Moher (Resource)	P. Littlejohns
J. Berthiaume	C. Marier
J. Ouellette	R. Mousaly
S. Freeman	P. Picard
C. Geml	E. Poirier
K. Gignac	T. Robins
T. Halford	L. Staudt

Recorder:

D. Steffens

1. Call To Order - Chair Macri called the meeting to order at 7:10 p.m.
2. Opening Prayer – The meeting opened with a prayer.
3. Recording of Attendance – All trustees present. Fr. Brunet sent regrets. Trustees Holland and Courtney entered the meeting at 7:15 p.m.
4. Approval of Agenda

Amendments:

- Addition: 7a Construction Projects Update – New St. Anne and St. Joseph's Catholic High Schools
- Addition: 10a(ii) Memorandum from Ontario Catholic Schools Trustees' Association re: Trustee Input to Minister's Advisory Council on Special Education

Moved by Trustee DiMenna and seconded by Trustee Janisse that the November 22, 2005 Regular Board meeting agenda be approved as amended. Carried.

- 5. Questions Pertaining to Agenda – None.
- 6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act. – None.

Trustees Holland and Courtney entered the meeting at 7:15 p.m.

7. Presentations

- a. Construction Projects Update – New St. Anne’s and St. Joseph’s High Schools

Director Moher and Tim Robins, Controller of Facilities Services provided a progress report on the new St. Anne Catholic High School that is being constructed in the Lakeshore River Ridge subdivision and the new St. Joseph’s Catholic High School that is being constructed in the East Riverside area of Windsor.

8. Delegations

- a. Delegation Regarding Items Not on the Agenda – None.
- b. Delegations Regarding Items On the Agenda – None.

9. Action Items

- a. Approval of Minutes

- i) Minutes of In-Camera Meeting, November 8, 2005

Moved by Trustee Soulliere and seconded by Trustee Janisse that the minutes of the In-Camera meeting of November 8, 2005 be adopted as distributed. Carried.

- ii) Minutes of Regular Meeting, November 8, 2005

Moved by Trustee Keane and seconded by Trustee Janisse that the minutes of the Regular Meeting of November 8, 2005 be adopted as distributed. Carried.

- b. Items From In-Camera Meeting of November 22, 2005

Vice-Chair Courtney reported the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole meeting on November 22, 2005, pursuant to the Education Act - Section 207, to consider specific personnel and real property issues and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. Trustee Soulliere declared a conflict of interest in the November 22, 2005 In-Camera Session and excused herself from the relevant discussion items.

Moved by Trustee Courtney and seconded by Trustee DiMenna that the recommendations and directions of the Committee of the Whole Board at its meeting of November 22, 2005 be approved. Carried.

Vice-Chair Courtney made the following announcements:

In relation to the **Principal and Vice Principal Elementary and Secondary Roster:**

- The following individuals have been added to the 2005 – 2010 Elementary Principal Roster: Joe Bachetti, Nancy Georges, Dan Laporte, Cathy Nelson, Pamela Prsa, Bridget Russo and Louise St. Pierre.
- The following individuals have been added to the 2005 – 2010 Elementary Vice-Principal Roster: David Bishop, Carmen Casalena, Ian Drago, Diane Loebach, Brian Marenchin, Susanna DiMeo-Easby, Cathy Prekupec, Kelly Rilley, Vicky Walker, Michelle Mailloux and Carl Bull.
- The following individuals have been added to the 2005 – 2010 Secondary Vice-Principal Roster: Jim Melito, Laura Porfilio and Sam Sleiman.

In relation to **school administration appointments:**

- The appointment of Greg Jolicoeur as Acting Principal of St. Christopher Catholic Elementary School, the appointment of Donna Savage as Acting Administrator as St. John Vianney Catholic Elementary School, the appointment of Brenda Stanley Dauphin as Acting Administrator at St. Peter Catholic Elementary School and the appointment of Arlene Davis as Acting Administrator at Cardinal Carter Catholic Secondary School.

10. Communications

a. External (Associations, OCSTA, Ministry)

- i) Memorandum from Ontario Catholic Schools Trustees' Association
re: Trustee Award of Merit, dated October 7, 2005
Moved by Trustee Soulliere and seconded by Trustee Porcellini that Board receive the Memorandum from Ontario Catholic Schools Trustees' Association re: Trustee Award of Merit, dated October 7, 2005 as information. Carried.
- ii) Walk On: Memorandum from Ontario Catholic Schools Trustees' Association re:
Trustee Input to Minister's Advisory Council on Special Education
Moved by Trustee Alexander and seconded by Trustee Janisse that Board receive the Memorandum from Ontario Catholic Schools Trustees' Association re: Trustee Input to Minister's Advisory Council on Special Education, dated November 17, 2005, as information. Carried.

b. Internal (Reports from Administration)

- i) Report: Administrative Staff Report
Moved by Trustee Courtney and seconded by Trustee DiMenna that the Board receive the *Administrative Staff Report* on hiring, retirement and resignation of staff dated November 22, 2005 for information. Carried.
- ii) Report: High School Council – Minutes of June 9, 2005
Moved by Trustee Keane and seconded by Trustee Porcellini that the Board receive the minutes of the High School Council dated June 9, 2005, as information. Carried.

- iii) Report: Public Consultation Process Re: Expansion of Elementary French Immersion Program to County

Superintendent Ouellette presented the report on the Public Consultation Process Re: Expansion of Elementary French Immersion Program to County that was initiated as the result of a board motion on June 27, 2005. The consultation process, initiated in October 2005, consisted of a public meeting held in each of the three county secondary schools, telephone feedback and survey comments. Superintendent Ouellette indicated that the results of the parental survey from the St. Louis parent community are pending.

Moved by Trustee Keane and seconded by Trustee Porcellini that the Board receive the *Report on Public Consultation Process Re: Expansion of Elementary French Immersion Program to County* as information.

Trustee Soulliere commented that, as a result of considerable parental interest in the possibility of the program being offered in county schools, she would like to propose an amendment to the motion.

Moved by Trustee Soulliere and seconded by Trustee DiMenna that the motion be amended to add: “and, that that the Board instruct administration to move forward in expanding the French Immersion program by adding it to one school in each of the three family of schools in the county.”

After further table discussion, Trustees Soulliere and DiMenna agreed to add the following to the proposed amendment “and that administration bring back a report at the end of January regarding the financial costs, implementation plan and registration.”

Chair Macri brought the question of the adoption of the amendment. Following trustee debate regarding the need for additional study of the proposed program expansion prior to making a final decision, the amendment was further amended and the following question was considered.

Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board receive the *Report on Public Consultation Process Re: Expansion of Elementary French Immersion Program to County* as information;

and, that administration provide an additional report to the Board, by the end of January, that provides an outline of the implementation process, an estimate of the total costing and requests further direction from the Board in terms of the feasibility of expanding the French Immersion program to the county. Carried.

11. Unfinished Business – None.

12. New Business

- a. Report: OSBIE Insurance Premium 2005

Moved by Trustee Soulliere and seconded by Trustee Holland that the Board approve payment for the Ontario School Boards’ Insurance Exchange Insurance Premium for the year 2006. Carried.

b. Fieldtrips:

- i) St. Joseph's Catholic High School – Quebec City
Moved by Trustee Alexander and seconded by Trustee Keane that the Board approve the St. Joseph's Catholic High School – Quebec City field trip for February 19 to 22, 2006. Carried.
- ii) Holy Names Catholic High School – New York City
Moved by Trustee Keane and seconded by Trustee Janisse that the Board approve the Holy Names Catholic High School field trip to New York City field trip for May 9 to 12, 2006. Carried.

13. Committee Reports

- a. Report: Special Education Advisory Committee Meeting of October 6, 2005

Trustee Soulliere reported that the Special Education Advisory Committee is reviewing the recently approved Special Education Plan in preparation for the 2006 amendments.

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the Board receive the minutes of the October 6, 2005 Special Education Advisory Committee meeting as information. Carried.

14. Notice of Motion

- Trustee Holland – “At the next Board meeting, I shall move or cause to be moved that the Board strike a Committee to re-examine the role of the Board Chaplain in consultation with the Bishops of the Diocese of London.”

15. Remarks and Announcements

- a. Chairperson Macri commented on the recent fundraising dinner for the Hôtel Dieu Grace Hospital and congratulated the food services students of all Catholic high schools who provided the hors d'oeuvres for the evening.
- b. Director of Education reminded trustees of the St. Anne Catholic High School Ground Blessing that will be held the morning of November 23 and indicated the Organizational Meeting of the Board will be held Tuesday, December 6 with Celebration of Eucharist at 6:45 p.m. and the public meeting beginning at 7:30 p.m.
- c. Board Chaplain – Fr. Brunet sent regrets this evening.

16. Remarks/Questions by Trustees

- Trustee Holland expressed appreciation to the Windsor Mayor, city councillors, the fire chief, fire department members, emergency 911 services, officials from Windsor Star, and area sports heroes for their participation in the recent Read-a-thon held at H. J. Lassaline Catholic Elementary School and commended the staff and students on the success of the literacy initiatives underway at the school.

- Trustee DiMenna advised trustees of a pasta fundraiser for Queen of Peace Catholic Elementary School that will be held this Friday night.

17. Pending Items

- a. Deferred from June 27, 2005: Board Policy Review Committee – Board Policy Revisions: *A:12 Code of Ethics / Conflict of Interest (Amended Policy)*
- b. Deferred for six months from October 25, 2005: Motion by Trustee Soulliere and seconded by Trustee DiMenna *“that the Board add two (2) more psychologists to its psychology department for a total of four (4), and that the cost be applied to the general budget to offset the cost of educational assistant lunch supervision to the Special Education budget.”*

18. Continuation of In-Camera – Not required.

19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor)

- Tuesday, December 6, 2005
(Organizational Meeting begins at 7:30 p.m. – Mass at 6:45 p.m. in Assumption Chapel)
- Tuesday, December 13, 2005
- Tuesday, January 17, 2006
- Tuesday, January 31, 2006
- Tuesday, February 14, 2006
- Tuesday, February 28, 2006
- Tuesday, March 28, 2006
- Tuesday, April 11, 2006
- Tuesday, April 25, 2006
- Tuesday, May 9, 2006
- Tuesday, May 23, 2006
- Tuesday, June 13, 2006
- Monday, June 26, 2006

20. Closing Prayer - The meeting closed with the Lord’s Prayer.

21. Adjournment - There being no further business, the Regular Board Meeting of November 22, 2005 adjourned at 7:43 p.m. at the call of the Chair.

John Macri
Board Chairperson

Michael Moher
Director of Education & Secretary



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Michael B. Moher, Director of Education

John Macri, Board Chairperson

BOARD REPORT

Meeting Date:
December 13, 2005

PRESENTED FOR: Public In-Camera
Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Michael B. Moher, Director of Education
J. Berthiaume, Superintendent of Education
P. Littlejohns, Manager of Human Resources
P. Picard, Supervisor of Human Resources, Academic

SUBJECT: ADMINISTRATIVE STAFF REPORT

RECOMMENDATION:

That the Board receive the *Administrative Staff Report* on hiring and retirement of staff dated December 13, 2005 for information.

BACKGROUND:

FINANCIAL:

COMMENTS:

TIMELINES:

APPENDICES:

- Administrative Staff Report dated December 13, 2005

December 13, 2005

**Windsor-Essex Catholic District School Board
Administrative Staff Report**

	Employee Name	Position	Location	Date	Reason
HIRING:	Edwin Carpio	Secondary Teacher	St. Michael's (Victoria)	November 1, 2005	
	Regina Cenica	Occasional Teacher	Supply	December 1, 2005	
	Jason Charlton	Occasional Teacher	Supply	December 1, 2005	
	Katherine Ebert	Occasional Teacher	Supply	December 1, 2005	
	Anita Janes	Elementary Teacher	Our Lady of Mt. Carmel	January 9, 2006	
	Rebecca Kapusta	Occasional Teacher	Supply	December 1, 2005	
	Maria Liolli	Occasional Teacher	Supply	December 1, 2005	
	Anthony Mazza	Occasional Teacher	Supply	December 1, 2005	
	Joseph Nuic	Occasional Teacher	Supply	December 1, 2005	
	Teresa Pare	Occasional Teacher	Supply	December 1, 2005	
	Dianne Paterson	Occasional Teacher	Supply	December 1, 2005	
Jacqueline Ramos	Occasional Teacher	Supply	December 1, 2005		
RETIREMENT:	Michael Moher	Director of Education	Catholic Education Centre	June 30, 2006	
	Dan Stasso	Secondary Teacher	F. J. Brennan Secondary	January 31, 2006	



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John Macri, Board Chairperson

BOARD REPORT

Meeting Date:
December 13, 2005

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Michael B. Moher, Director of Education
Joseph Berthiaume, Superintendent of Education

SUBJECT: **MINUTES OF THE HIGH SCHOOL COUNCIL MEETING**
- October 20, 2005

RECOMMENDATION:

That the Board receive the minutes of the High School Council dated October 20, 2005, as information.

BACKGROUND:

All minutes of the High School Council are to be received by the Board.

FINANCIAL: None.

COMMENTS:

It was decided, by general consensus, that following meetings, the recording secretary would prepare a report and forward it to the Chair. If they agreed with the information contained in the report, it would be forwarded to the Board as information and the Council at their next meeting would approve the minutes.

Because of the length of time between meetings, there may be information contained in the report that would be received by Trustees after the fact, however, minutes are not posted to the board's website until they are formally approved by the High School Council.

TIMELINES:

APPENDICES:

- Report of October 20, 2005 meeting is attached.



WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD

HIGH SCHOOL COUNCIL MEETING

October 20, 2005

~ Assumption College Catholic High School ~

7:00 p.m.

REPORT

PRESENT

Parent Representatives

F. J. Brennan
Holy Names
St. Anne's
St. Thomas of Villanova

Robin Marentette
Carol Delisle
Patricia Machina, Joe Bachmeier
Mary Sagat

SEAC Representative

Claudio Del Duca

Trustee

Patrick Keane

Student Trustee

Amy Kishek

Recording Secretary

Jo-Anne McCaffrey

REGRETS

Cardinal Carter
Catholic Central
Administration
Trustee
Principal

Liz Matte
Anna St. Antoine
Linda Staudt, Paul Picard
Shannon Porcellini
Mary Margaret Parent

Mary Sagat, Co-Chair, called the meeting to order and led the opening prayer.

Mary Sagat, on behalf of the Committee

- acknowledged the hospitality of Assumption in their preparations for our meeting
- acknowledged the new School Council Chair for Assumption, Jim Nehmetallah (in his absence)
- extended our Congratulations on the Official Public Dedication of the Assumption Crosswalk later in November
- apologized to Principal JoAnne Shea (F.J. Brennan) and school council chair, Robin Marentette for the misunderstanding regarding the cancellation of the September meeting

Additions/Amendments to Agenda

- #10 on the agenda should be OAPCE Report
- determined that the first meeting of this High School Council will be in October (each year) in order to accommodate the various council dates in Sept. and elections of new executives, etc.

Approval of Minutes – June 9, 2005

Moved by: P. Machina

Seconded by: R. Marentette

THAT the minutes of the June 9, 2005 meeting be approved. Carried.

Election of Chair

Since there wasn't a quorum, the election was deferred to the November 24th meeting at Catholic Central.

Business Arising from Previous Minutes

None

PRESENTATION

None

STUDENT SENATE REPORT (*Amy Kishek, F J. Brennan High School*)

- The Student Senate is comprised of all of the Prime Ministers and Deputy Prime Ministers. Members of the Senate have met a couple of times since last June
- The Student Senate is looking forward to the 3rd annual all high schools Faith Development Day. This Board's Faith Development Day is the largest in Ontario (almost all student council members attend). The event is scheduled for November 2nd at the Fogolar Furlan Club. Mass will be concelebrated by Bishop Daniels and Fr. Brunet
- This year the Faith Development Day has been expanded to include 5 representatives from each of the Campus Ministry Departments as well as two grade eight students from each elementary school. Members will take ideas back to their respective schools
- An increase of approximately 150 students is expected over last year's attendance
- All Student Council representatives are invited to attend at a cost of \$10 per student (paid by the school) and a \$5 charge for each student that is applied to the cost of their meal
- Parent Councils should invite students who attend the Faith Development Day to come to a meeting and speak to the experience

SEAC REPORT (*Claudio Del Duca*)

Mr. Del Duca introduced himself to the Council

- He is President of the Autism Society of Ontario which has 31 Chapters
- His two youngest children have autism
- He attended the September 2005 Special Education Advisory Committee Meeting where most of the meeting dealt with unfinished business from the last school year
- The Spec. Ed. Plan 2005-2006 was presented to the Committee. It is a living document – suggestions can be made toward amending it and, if approved, incorporated into the next year's Plan
- The plan can be viewed on the Board's website at wecdsb.on.ca
- Mr. Del Duca also asked the group what their expectations are for him as their representative on SEAC

OAPCE REPORT (*Mary Sagat*)

M. Sagat, who represents the Windsor, Essex, Sarnia region, reported that she will attend an OAPCE Meeting in Toronto on Saturday, October 22, 2005 (7 a.m. to 3 P.M.)

Requesting that each school council designate an OAPCE representative to liaise with Mrs. Sagat

She needs to get information from the schools and expects them to provide feedback from their council

POLICY REVIEW

No report

CHAIRPERSON'S REPORT

No report

SUPERVISOR'S REPORT

No report

NEW BUSINESS

- The 'Trust and Licence Agreement' that was sent to school councils was discussed at some length and deferred to the next meeting to allow chairs to review the agreement.
- Joe Bachmeier will be this Council's representative on the Board's Policy Review Committee.
- The Council said good-bye to our long-time recording secretary, Jo-Anne McCaffrey who is taking on other assignments with the Board. Celeste DiPonio will assume the position of recording secretary at our next scheduled meeting and the new supervisor for the board is Linda Staudt.

The next meeting is scheduled for: Thursday, November 24th

Catholic Central High School
7:00 P.M.



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John Macri, Board Chairperson

BOARD REPORT

Meeting Date:
December 13, 2005

Public **In-Camera**
PRESENTED FOR: Information Approval
PRESENTED BY: Senior Administration
SUBMITTED BY: Michael B. Moher, Director of Education
Janet Ouellette, Superintendent of Education
SUBJECT: **MINUTES OF THE ELEMENTARY SCHOOL COUNCIL MEETING
- November 29, 2005**

RECOMMENDATION:

That the Board receive the minutes of the Elementary School Council dated November 29, 2005, as information.

BACKGROUND:

All minutes of the Elementary School Council are to be received by the Board.

FINANCIAL: None.

COMMENTS:

TIMELINES:

APPENDICES:

- Report of November 29, 2005 meeting is attached.



Windsor-Essex Catholic District School Board
1325 California Avenue, Windsor, Ontario N9B 3Y6

ELEMENTARY SCHOOL COUNCIL COMMITTEE MEETING

Tuesday, November 29, 2005

7:30 p.m.

Catholic Education Centre – 1325 California Avenue

PRESENT

Parent Representatives

Holy Name (Essex)

H. J. Lassaline

Sacred Heart

St. Angela

St. Bernard (county)

St. Christopher

St. Gregory

St. James

St. John de Brebeuf

St. Joseph's

St. Pius X

Mary Kiteley

Christine Prymack

Jan Reeves

Dori Bengle

Brad Bondy

Peter Mouawad

Christine Campeau, Wendy Daniel

Heather McGuire-Rainone

Shelley Abbruzzese, Ken Bosse, Suzanne Ingratta

Karen Parr

Cheryl Bielicz

Others

Administration

Recording Secretary

Paul Picard

Jo-Anne McCaffrey

NOTES (no quorum)

Supervisor Paul Picard called the meeting to order, thanked everyone for coming and led the opening prayer.

Parents, representing 11 elementary schools, attended the meeting in the John Paul II Board Room and discussed the success of the Family of Schools format for Elementary School Council Meetings. The general consensus was that since the Family of Schools meetings are held closer to home, more parents attend.

It was decided that a minimum of 3 Family of Schools meetings would be held each year (one per term). Parents asked if a memo could be sent to the schools in early September outlining the process allowing councils the opportunity to plan their Family of Schools Meetings on dates that would not conflict with their feeder schools' regularly scheduled School Council Meetings.

A general meeting will be held in November of each year allowing representatives from all elementary schools to come together to share ideas/best practices, etc. By scheduling a meeting at that time, all schools will have their councils in place and will have held at least one meeting in their home school. This general meeting will provide a great opportunity for newly elected council members to interact with parents who have experience in dealing with fund raising, field trips, graduation, etc.

Supervisor Picard fielded questions and an open discussion on many topics took place.

The meeting adjourned at approximately 9:00 p.m.



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John Macri, Board Chairperson

BOARD REPORT

Meeting Date:
December 13, 2005

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Michael B. Moher, Director of Education
Peter S. Marchini, Superintendent of Business
Ken Gignac, Controller of Finance

SUBJECT: **FISCAL 2005 SPECIAL EDUCATION BUDGET REPORT**

RECOMMENDATION:

That the Board receive the report Fiscal 2005 Special Education Budget Report as information.

BACKGROUND:

The attached report summarizes the expenditures and allocations by envelope for the Special Education Program. The attached "Section 2" is a summary of the Special Education allocations and Schedules 10A and 10B are the expenditure reports filed with the Ministry.

FINANCIAL:

For the Fiscal Year 2005, the Special Education program experienced a deficit of 3.5 million. This deficit will be funded from the 3.2 million in reserves and the balance will be drawn from the Learning Opportunities Grant.

COMMENTS:

TIMELINES:

APPENDICES:

- WECDSB Special Education Report as at August 31, 2005
- Ministry of Education 2004 – 2005 Financial Statement Excerpts
 - "Section 2" - Special Education Allocations
 - "Schedule 10A" – Special Education Expenditures Elementary
 - "Schedule 10B" – Special Education Expenditures Secondary

**Windsor Essex Catholic District School Board
Special Education Report
as at August 31 , 2005**

ENVELOPE	Original Budget	Year end Actual	Allocation	Surplus < Deficit >
CLASSROOM TEACHER				
Salaries				
-Glengarda	387,000	459,911		
-Elementary	6,386,000	6,327,656		
-Secondary	2,178,000	2,167,787		
Supply	60,000	316,169		
Prep Time	110,000	110,000		
Fringe Benefits	1,333,400	1,276,140		
Sub-Total	10,454,400	10,657,663	9,206,848	(1,450,815)
EDUCATIONAL ASSISTANT				
Salaries	9,523,000	9,574,504		
Fringe Benefits	2,380,000	2,390,000		
Sub-Total	11,903,000	11,964,504	10,338,987	(1,625,517)
PROFESSIONAL and PARAPROFESSIONAL				
<u>Salaries</u>				
-Psych	133,000	88,762		
-Speech	440,000	446,704		
-Social Work	610,000	612,232		
-Child Youth workers	280,000	281,500		
Fringe Benefits	424,000	424,000		
Sub-Total	1,887,000	1,853,198	1,602,017	(251,181)
COORDINATOR				
Salaries	412,000	405,074		
Fringe Benefits	59,000	59,000		
Sub-Total	471,000	464,074	396,866	(67,208)
Text & Learning Materials	64,000	92,619		
Computers	60,000	56,260		
Transportation	70,000	24,480		
Professional Development	50,000	108,089		
Community Living	36,000	33,938		
ISA 1 Equipment	400,000	957,231		
	680,000	1,272,617	1,108,845	(163,772)
GRAND TOTAL	25,395,400	26,212,056	22,653,563	(3,558,493)

Section 2 - Special Education

	<u>Elementary</u>	<u>Secondary</u>	<u>Total</u>
2.1 SEPPA			
2.1.1 Total SEPPA	8,331,995	2,634,312	10,966,307
.....(Elem: (JK to Gr.3 ADE x Col. A) + (Gr. 4-8 ADE x Col. B))			
Col. A		Col. B	
585		441	
.....(Sec: Secondary ADE x Col. A)			
Col. A			
285			
2.2 ISA 1			
2.2.1 Total approved personalized special education equipment	375,000	125,000	500,000
2.3 ISA 2 and ISA 3			
2.3.1 ISA 2 and 3 amounts - 2003/04			12,462,000
2.3.1A Adjustment for special education reserve:			
2.3.1B Special Education reserve as of August 31, 2003			2,750,054
2.3.1C 4% of 2002/03 ISA 2 & 3 allocation			410,520
2.3.1D Net balance			2,339,534
.....(Item 2.3.1B less 2.3.1C, 0 if negative)			
2.3.1E Special Education reserve as of August 31, 2004			3,208,349
2.3.1F 2% of 2003/04 ISA 2 & 3 claims			249,240
.....(2% of Item 2.3.1)			
2.3.1G Net balance			2,959,109
.....(Item 2.3.1E less 2.3.1F, 0 if negative)			
2.3.1H ISA 2 & 3 Adjustment			2,959,109
.....(Greater of Item 2.3.1D and 2.3.1G)			
2.3.1I Adjusted ISA 2 & 3 amount (Note 1)	7,625,494	1,877,397	9,502,891
.....(Item 2.3.1 - 2.3.1H)			
2.3.1J Allocation from Effectiveness and Equity Fund	892,953	297,652	1,190,605
2.3.2 ISA Approved Special Incidence portion (SIP)	108,000	0	108,000
2.3.3 Total ISA 2 and 3 allocation, including SIP	8,626,447	2,175,049	10,801,496
.....(Items 2.3.1I + 2.3.1J + 2.3.2)			
2.4 ISA 4			
2.4.1 Salaries and supplies in approved facilities	385,760	0	385,760
2.4.2 Furniture and Equipment in approved facilities	0	0	0
2.4.3 Salaries and supplies in approved combined facilities	0	0	0
2.4.4 Furniture and Equipment in approved combined facilities	0	0	0
2.4.5 Approved costs under section 20(6)	0	0	0
2.4.6 ISA 4 adjustment (must enter a negative amount, 0 dec.)	0	0	0
2.4.7 Total ISA 4 allocation	385,760	0	385,760
.....(sum of Items 2.4.1 to 2.4.6)			
2.5 Total ISA Allocations	9,387,207	2,300,049	11,687,256
.....(Items 2.2.1 + 2.3.3 + 2.4.7)			
2.6 Total Special Education Allocation	17,719,202	4,934,361	22,653,563
.....(Item 2.5 + 2.1)			

Note 1 : ISA 2 & 3 amount should be allocated proportionally to Elementary / Secondary panel according to the ratio of the Elementary/Secondary split of ISA 2 & 3 allocation in 2003/04

Schedule 10A - Special Education Expenditures, Elementary
Expenditures recorded on an adjusted compliance basis ONLY

		Salaries and Wages	Employee Benefits	Staff Development	Supplies & Services	Replace Furn. & Equip.	Capital funded from Operating	Interest Charges on Long Term Debt
		02	03	04	05	06	07	08
CLASSROOM								
Class Teachers	31	6,127,656	953,900		0		0	
Supply Teachers	32	270,845	0					
Teacher Assistants	33	7,114,248	1,766,000					
Text./Supplies	35				67,168	0	0	
Computers	34				0	842,904	0	0
Prof/Paraprof/Tech	36	1,063,330	315,456		0	0	0	
Library/Guidance	37	0	0		0			
Staff Develop.	38	0	0	77,810				
Subtotal		14,576,079	3,035,356	77,810	67,168	842,904	0	0
NON-CLASS								
Teach. Prep time	40	82,000	0					
Principals & VPs	41	74,567	0	0	0			
Dept Heads	43	0	0					
School Office	42	0	0	0	0	0	0	0
Co-ord & Consult	39	220,818	25,700		0	0	0	
TOTAL	50	14,953,464	3,061,056	77,810	67,168	842,904	0	0
		Rentals	Fees & Contract. Serv.	Other	ISA 4 Programs	Principal Payments	TOTAL	
		09	10	11	12	13	14	
CLASSROOM								
Class Teachers	31	0	0		459,911		7,541,467	
Supply Teachers	32				0		270,845	
Teacher Assistants	33				0		8,880,248	
Text./Supplies	35	0	0	0	7,955		75,123	
Computers	34	0	0		0	0	842,904	
Prof/Paraprof/Tech	36	0	0	0	0		1,378,786	
Library/Guidance	37		0	0	0		0	
Staff Develop.	38			0	0		77,810	
Subtotal		0	0	0	467,866	0	19,067,183	
NON-CLASS								
Teach. Prep Time	40				0		82,000	
Principals & VPs	41			0	0		74,567	
Dept Heads	43				0		0	
School Office	42	0	0		0	0	0	
Co-ord & Consult	39	0	0	0	0		246,518	
TOTAL	50	0	0	0	467,866	0	19,470,268	

Schedule 10B - Special Education Expenditures, Secondary
Expenditures recorded on an adjusted compliance basis ONLY

		Salaries and Wages	Employee Benefits	Staff Development	Supplies & Services	Replace Furn. & Equip.	Capital funded from Operating	Interest Charges on Long Term Debt
CLASSROOM		02	03	04	05	06	07	08
Class Teachers	51	2,367,787	322,240		0		0	
Supply Teachers	52	45,324	0					
Teacher Assistants	53	2,460,256	624,000					
Text/Supplies	55				75,914	0	0	
Computers	54				0	170,577	0	0
Prof/Paraprof/Tech	56	365,877	108,545		0	0	0	
Library/Guidance	57	0	0		0			
Staff Develop.	58	0	0	30,279				
Subtotal		5,239,244	1,054,785	30,279	75,914	170,577	0	0
NON-CLASS								
Teach. Prep. Time	60	28,000	0					
Principals & VPs	61	25,657	0	0	0			
Dept Heads	67	0	0					
School Office	62	0	0	0	0	0	0	0
Co-ord & Consult	59	84,032	33,300		0	0	0	0
TOTAL	90	5,376,933	1,088,085	30,279	75,914	170,577	0	0
		Rentals	Fees & Contract. Serv.	Other	ISA 4 Programs	Principal Payments	TOTAL	
CLASSROOM		09	10	11	12	13	14	
Class Teachers	51	0	0		0		2,690,027	
Supply Teachers	52				0		45,324	
Teacher Assistants	53				0		3,084,256	
Text/Supplies	55	0	0	0	0		75,914	
Computers	54	0	0		0	0	170,577	
Prof/Paraprof/Tech	56	0	0	0	0		474,422	
Library/Guidance	57		0	0	0		0	
Staff Develop.	58			0	0		30,279	
Subtotal		0	0	0	0	0	6,570,799	
NON-CLASS								
Teach. Prep. Time	60				0		28,000	
Principals & VPs	61			0	0		25,657	
Dept Heads	67				0		0	
School Office	62	0	0		0	0	0	
Co-ord & Consult	59	0	0	0	0		117,332	
TOTAL	90	0	0	0	0	0	6,741,788	



Windsor-Essex Catholic District School Board

1325 California Avenue, Windsor, Ontario N9B 3Y6
Telephone (519) 253-2481 Fax: (519) 253-0620

Michael B. Moher, Director of Education

John Macri, Board Chairperson

BOARD REPORT

Meeting Date:
December 13, 2005

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Michael B. Moher, Director of Education
Peter S. Marchini, Superintendent of Business
Janet Ouellette, Superintendent of Education

SUBJECT: PROVINCIAL-FEDERAL FUNDING AGREEMENT FOR FRENCH-LANGUAGE EDUCATION AND FRENCH-AS-A-SECOND LANGUAGE INSTRUCTION

RECOMMENDATION:

That the Board receive the report Provincial-Federal Funding Agreement For French-Language Education And French-As-A-Second Language Instruction as information.

BACKGROUND:

The attached news release from the Ministry of Education provides the key points on a new four-year French-Language Education funding agreement that will impact on the level of grants provided to school boards. The \$300 million dollar funding initiative will provide:

- funding to French-Language School Boards for new school construction, - \$24.6 million annually
- \$133.5 million annually for French-Language colleges and bilingual universities
- \$140 million increase in funding for elementary and secondary French-Language education. This represents a 17% increase.

The Windsor-Essex Catholic District School Board offers French-as-a-Second Language (FSL) courses at the elementary and secondary level and currently receives \$2,700,000 in FSL grants.

Over 9,500 elementary and 2,800 secondary students receive French-as-a-Second Language education during the school year.

FINANCIAL:

The proposed funding increase could result in an additional \$460,000 in FSL grants for the board. This would result in additional supports such as teachers, textbooks and supplies.

COMMENTS:

The board has not yet received the official Ministry memorandum.

TIMELINES:**APPENDICES:**

- Ministry of Education News Release, dated December 5, 2005

For Immediate Release
December 5, 2005

PARTNERSHIP MEANS MORE HIGH QUALITY FRENCH-LANGUAGE EDUCATION IN ONTARIO

Ontario Enters Provincial-Federal Funding Agreement For French-Language Education And French-As-A-Second-Language Instruction

TORONTO — The McGuinty government has entered into a four-year agreement negotiated between the Council of Ministers of Education, Canada and the federal government for funding to support French-language education, Minister of Education Gerard Kennedy said today.

“French language and culture are an important part of Ontario’s heritage,” said Kennedy. “That’s why Ontario supports this provincial-federal partnership and is committed to ensuring our students, at whatever educational level, have access to the best quality French-language education we can provide.”

Ontario will receive more than \$300 million over a four-year period for minority-language education and second-language instruction at the elementary, secondary and post-secondary levels. The federal government will provide the funding as part of the Protocol for Agreements for Minority-Language Education and Second-Language Instruction between the Government of Canada and the Council of Ministers of Education, Canada (CMEC). The agreement was finalized on November 23.

“Francophone Affairs Minister Madeleine Meilleur and MPP Jean Marc Lalonde played a role in securing this agreement as tireless advocates on behalf of the more than 100,000 French-language learners in Ontario,” said Kennedy.

“We are strongly committed to helping our francophone students succeed with more focused programs in French. We also believe it is important to support the acquisition of bilingual skills amongst anglophone students,” said Meilleur. “French-language education is an important part of Ontario's vitality and is a key factor in ensuring our present and future economic well-being.”

As the province with the largest francophone community outside of Quebec, Ontario has invested significantly in minority-language education. Since taking office the McGuinty government has introduced a variety of policies and supports to ensure a vibrant French-language education system including:

- Increased funding for elementary and secondary French-language education of approximately 17 per cent or \$140 million
- Providing \$24.6 million in annual funding to French-language school boards for new construction. This represents an increase of \$10.4 million since 2003-04. The total

annual amount is expected to finance approximately \$338.6 million worth of construction

- Launched a policy in 2004 entitled *Politique d'aménagement linguistique* to help promote French language and culture, improve student achievement and self-esteem and help keep young Franco-Ontarians in French-language schools.

In addition, Ontario, in partnership with the federal government, has flowed approximately \$133.5 million annually to support the two French-language colleges and six bilingual universities.

“As a result of this agreement, we will have more resources to ensure French-language colleges and bilingual universities are better able to support their unique mission in Ontario society,” said Chris Bentley, Minister of Training, Colleges and Universities. “Increasing access to university and college education for francophone students is part of the McGuinty government’s Reaching Higher Plan.”

“This agreement acknowledges Ontario as the home of Canada’s largest minority French-language community and will assist our government in its vision to increase the vitality of French educational institutions in Ontario,” said MPP Jean-Marc Lalonde.

-30-

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Windsor-Essex Catholic District School Board

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Michael B. Moher, Director of Education

John Macri, Board Chairperson

BOARD REPORT

Meeting Date:
December 13, 2005

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Michael B. Moher, Director of Education
Peter S. Marchini, Superintendent of Business
Ken Gignac, Controller of Finance

SUBJECT: **FISCAL 2005 YEAR END FINANCIAL STATEMENTS**

RECOMMENDATION:

That the Board approve the Fiscal 2005 Year End Financial Statements;

and, that the year-end surplus of \$257,756 be transferred to the Reserve for Working Funds.

BACKGROUND:

This is the second year of the transitional period for School Boards to consolidate their financial statements with the Province of Ontario.

For the fiscal year ending August 31, 2005, Boards are required to include expenditures and dispositions of Capital assets during the five-month period from April 1 to August 31.

Also, for the first time, we have included the finances of the schools and school councils in the "School Activities Fund" schedule of the financial statements.

All of our capital assets have been assigned an identification number and their values are being estimated or appraised for inclusion in next year's financial statements. Once these assets are evaluated, a method of depreciation will be established and incorporated into the accounting systems.

FINANCIAL:

For the year-end August 31, 2005, the Board realized a surplus of \$257,757 in its Operating fund with expenditures totaling \$200,394,743.

In the Capital fund, the Board's expenditures totaled \$31,269,493. These expenditures include the purchase of classroom computers (\$578,274), vehicles and equipment for the facilities services department (\$205,123) and approximately 29 million dollars for the construction or improvement of our schools and our new central office facility.

The Board's Reserve fund has a balance of \$11,473,967 that consists of a pupil accommodation reserve of \$3,530,093, a working fund reserve of \$588,748 and the proceeds from the sale of our land and buildings totaling \$7,355,826.

The working fund reserve balance at September 1, 2004 amounted to \$1,714,670. During the year, \$1,183,678 was transferred to the pupil accommodation reserve to finance the difference between project cost and debenture for the St. Anthony project, and \$200,000 was transferred to Facilities Services department to finance the purchase of new vehicles. Board motions authorized these transfers during the year.

COMMENTS:

As noted in the 2004 year-end report, the presentation of the Financial Statements has changed considerably in the past two years. The statement of Financial Position replaces the Balance Sheet and now includes financial information that was previously disclosed in the "notes" section.

The two most significant changes are in the reporting of debenture debt and the actuarial valuation of retirement gratuities, post retirement benefits and disability benefits.

Historically, school boards have not been required to capitalize their assets such as buildings, and furniture and equipment; therefore, the value of all assets was not presented in the financial statements. The debenture debt incurred to acquire or build schools was not included in the liabilities, but instead, was reported in the notes to the financials.

Under the Public Sector Accounting Board (PSAB) requirements, the gross amount of the debenture debt (\$98,144,760) and the actuarial valuation for future payments (\$52,365,383) are now included in the financial liabilities section of the statement of financial position.

The most obvious omission from the presentation of the financial information is the value of the board's fixed assets such as buildings and furniture and equipment.

Last year, we reported that the Ministry was researching methods of valuation for school board assets. During the past year, we have been gathering data on all of our land and buildings and forwarding this information to the Ministry as Phase One of the Reporting Entity Project. We have also included in this year's reports the in year additions to Capital assets in preparation for the full disclosure of all assets in the Province's next year-end financial statements.

TIMELINES:

APPENDICES:

- Audited Financial Statements (to follow by e-mail)

**WINDSOR-ESSEX CATHOLIC
DISTRICT SCHOOL BOARD**

**Financial Statements
August 31, 2005**



Windsor-Essex Catholic District School Board

Catholic Education Centre

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*Michael B. Moher
Director of Education*

*John Macri
Chairperson*

MANAGEMENT REPORT

Management's Responsibility for the Financial Statements

The accompanying financial statements of the Windsor-Essex Catholic District School board are the responsibility of the Board management and have been prepared in compliance with legislation, and in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of The Canadian Institute of Chartered Accountants. A summary of the significant accounting policies is described in Note 1 to the financial statements. The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

Board management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the financial statements. These systems are monitored and evaluated by management (and by the Board's internal auditors).

The Board meets with management to review the financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the financial statements.

Graham, Settingington, McIntosh, Driedger & Hicks, independent external auditors appointed by the Board, has audited the financial statements. The accompanying Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the Board's financial statements.

Michael B. Moher
Director of Education

Peter S. Marchini
Chief Financial Officer

November 30, 2005

Date

GRAHAM, SETTERINGTON, McINTOSH, DRIEDGER & HICKS

CHARTERED ACCOUNTANTS



DAVID P. SETTERINGTON, FCA
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AUDITORS' REPORT

To the Board of Trustees of Windsor-Essex Catholic District School Board

We have audited the consolidated statement of financial position of Windsor-Essex Catholic District School Board as at August 31, 2005 and the consolidated statements of financial activities and changes in financial position for the year then ended. These financial statements are the responsibility of the Board's management. Our responsibility is to express an opinion on these financial statements based on our audit.

Except as explained in the following paragraph, we conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In common with many school boards, individual schools derive revenue from School fundraising activities held throughout the year. Adequate documentation and controls were not in place throughout the year to allow us to obtain satisfactory audit verification as to the completeness of these revenues. Accordingly our verification of these revenues was limited to the amounts recorded in the records of the individual schools and we were not able to determine whether adjustments might be necessary to school fundraising revenue, net revenue, financial assets and net financial position.

In our opinion, except for the effect of adjustments, if any, which we might have determined to be necessary had we been able to satisfy ourselves concerning the completeness of school fundraising revenue referred to in the preceding paragraph, these consolidated financial statements present fairly, in all material respects, the financial position of the Windsor-Essex Catholic District School Board as at August 31, 2005 and the results of its operations and the changes in its financial position for the year then ended in accordance with Canadian generally accepted accounting principles.

We issued our audit reported December 10, 2004 on the financial statements as at and for the year ended August 31, 2004. Our audit report contained a qualification with respect to the non-recording of school-generated fund balances and activities.

Respectfully yours,

GRAHAM, SETTERINGTON, McINTOSH,
DRIEDGER & HICKS

*Graham, Setterington, McIntosh,
Driedger & Hicks*
Chartered Accountants

Leamington, Ontario
November 30, 2005

WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD

Consolidated Statement of Financial Position

For the years ended August 31

FINANCIAL ASSETS	2005	2004
Cash and cash equivalents (note 1d)	\$ -	\$ 14,494,640
Accounts receivable	9,349,020	12,037,542
TOTAL FINANCIAL ASSETS	\$ 9,349,020	\$ 26,532,182
FINANCIAL LIABILITIES		
Temporary borrowing	\$ 4,667,464	\$ -
Accounts payable and accrued liabilities	8,909,961	3,720,198
Net debenture debt, capital loans and leases (note 5)	98,144,760	101,685,417
Deferred revenue - reserves (note 3)	7,355,826	7,763,412
Deferred revenue - other	1,619,293	228,971
Employee benefits payable (note 4)	52,365,383	50,763,893
TOTAL FINANCIAL LIABILITIES	173,062,687	164,161,891
NET FINANCIAL ASSETS (LIABILITIES)	(163,713,667)	(137,629,709)
NON-FINANCIAL ASSETS		
Prepaid expenses	374,935	765,101
NET ASSETS (LIABILITIES)	(163,338,732)	(136,864,608)
FINANCIAL POSITION		
Operating fund	-	-
Capital fund	(16,594,991)	8,778,288
Reserve fund (note 3)	4,118,841	6,774,872
School Activities fund (note 2)	1,879,680	2,340,316
TOTAL FUND BALANCE	(10,596,470)	17,893,476
Amounts to be recovered (note 6)	(152,742,263)	(154,758,082)
NET FINANCIAL POSITION	\$ (163,338,733)	\$ (136,864,606)

Signed on Behalf of the Board

Chief Executive Officer

Chair of Board

The accompanying notes are an integral part of these financial statements.

WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD

Consolidated Statement of Financial Activities

For the years ended August 31

	2004-05 Budget	2004-05 Actual	2003-04 Actual
REVENUES			
Local taxation	\$ 60,281,000	\$ 60,053,096	\$ 56,603,200
Provincial grants - student focused funding	139,203,854	142,381,883	136,520,201
Provincial grants - other	-	1,988,951	465,706
Federal grants and fees	-	3,956	61,541
Other fees and revenues	(32,000)	1,300,763	1,419,648
Investment income	-	312,262	482,787
School fundraising (note 2)	-	8,194,760	-
TOTAL REVENUE	199,452,854	214,235,671	195,553,083
EXPENDITURES (note 8)			
Instruction	156,521,814	159,996,882	148,161,940
Administration	5,935,236	6,829,775	6,831,801
Transportation	7,197,500	7,524,758	7,289,126
School operations and maintenance	19,925,837	21,029,009	19,535,049
Pupil accommodation	37,843,242	34,671,067	36,952,678
Other	6,624,947	1,612,745	2,257,723
School funded activities	-	8,655,396	-
TOTAL EXPENDITURES	234,048,576	240,319,632	221,028,317
NET REVENUES (EXPENDITURES)	(34,595,722)	(26,083,961)	(25,475,234)
Increase (decrease) in prepaid expenses	-	(390,166)	(641,931)
CHANGES IN NET ASSETS (LIABILITIES)	(34,595,722)	(26,474,127)	(26,117,165)
FINANCING TRANSACTIONS			
Long term financing issues	-	-	55,000,000
Debt repayments and sinking fund contributions	-	(3,540,657)	(2,926,976)
Increase (decrease) in unfunded liabilities	-	1,524,838	3,143,511
CHANGE IN AMOUNTS TO BE RECOVERED	-	(2,015,819)	55,216,535
CHANGE IN FUND BALANCES	(34,595,722)	(28,489,946)	29,099,370
Opening fund balances	8,778,288	17,893,476	(11,205,894)
Closing fund balances	\$ (25,817,434)	\$ (10,596,470)	\$ 17,893,476

The accompanying notes are an integral part of these financial statements.

WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD

Consolidated Statement of Changes in Financial Position

For the years ended August 31

	2004-05	2003-04
OPERATIONS		
Net revenue (expenditure)	\$ (26,083,961)	\$ (25,475,234)
Sources and (Uses)		
Decrease (increase) in accounts receivable	2,688,522	906,165
Decrease (increase) other financial assets	-	-
Increase (decrease) in accounts payable and accrued liabilities	5,189,763	171,037
Increase (decrease) in deferred revenues - reserves	(407,586)	-
Increase (decrease) in deferred revenues - other	1,390,322	2,001,916
Increase (decrease) employee benefits payable	1,601,490	2,072,403
School Activities Fund	-	2,340,316
NET INCREASE (DECREASE) IN CASH FROM OPERATIONS	(15,621,450)	(17,983,397)
FINANCING		
Long term liabilities issued	-	55,000,000
Debt repaid and sinking fund contributions	(3,540,657)	(2,926,976)
NET INCREASE (DECREASE) IN CASH FROM FINANCING	(3,540,657)	52,073,024
CHANGE IN CASH AND CASH EQUIVALENTS	(19,162,107)	34,089,627
Opening cash and cash equivalents	14,494,643	(19,594,984)
Closing cash and cash equivalents	\$ (4,667,464)	\$ 14,494,643

The accompanying notes are an integral part of these financial statements.

WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD

Schedule of Operating Fund

For the years ended August 31

	2004-05 Budget	2004-05 Actual	2003-04 Actual
REVENUES			
Local Taxation	\$ 60,281,000	\$ 60,053,096	\$ 56,603,200
Provincial legislative grants	139,203,854	142,381,883	136,520,201
Provincial grants - other	-	1,988,951	465,706
Federal grants and fees	-	3,956	61,541
Other fees and revenues	(32,000)	1,300,763	1,419,648
Investment Income	-	312,262	482,787
TOTAL REVENUE	199,452,854	206,040,911	195,553,083
EXPENDITURES			
Instruction	155,851,814	159,418,608	147,139,561
Administration	5,935,236	6,829,775	6,831,801
Transportation	7,197,500	7,524,758	7,289,126
School operations and maintenance	19,764,837	20,823,886	19,395,635
Pupil accommodation	9,843,242	5,797,716	5,727,336
Other	5,012,202	-	-
TOTAL EXPENDITURES	203,604,831	200,394,743	186,383,459
NET REVENUE (EXPENDITURE)	(4,151,977)	5,646,168	9,169,624
Increase (decrease) in prepaid expenses	-	(390,166)	(641,931)
INCREASE (DECREASE) IN NON-FINANCIAL ASSETS	-	(390,166)	(641,931)
Debt principal repayments and sinking fund contribution	-	(3,540,657)	(2,926,976)
Increase (decrease) in unfunded liabilities	-	1,524,838	3,143,511
CHANGE IN AMOUNTS TO BE RECOVERED	-	(2,015,819)	216,535
NET TRANSFERS (TO) FROM OTHER FUNDS			
Transfers (to) from capital fund	2,300,000	(4,366,105)	(7,281,665)
Transfer (to) from reserve fund	1,851,977	1,125,922	(1,462,563)
Transfer (to) from school activities fund	-	-	-
NET TRANSFERS (TO) FROM OTHER FUNDS	4,151,977	(3,240,183)	(8,744,228)
CHANGE IN OPERATING FUND BALANCE	-	-	-
Opening balance - operating fund	-	-	-
Closing balance - operating fund	\$ -	\$ -	\$ -

The accompanying notes are an integral part of these financial statements.

WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD

Schedule of Capital Fund

For the years ended August 31

	2004-05 Budget	2004-05 Actual	2003-04 Actual
REVENUES			
Other Revenues	\$ -	\$ -	\$ -
CAPITAL EXPENDITURES			
Instruction	670,000	578,274	1,022,379
Administration	-	-	-
School operations and maintenance	161,000	205,123	139,414
Pupil accommodation	28,000,000	28,873,351	31,225,342
Other	1,612,745	1,612,745	2,257,723
TOTAL EXPENDITURES	30,443,745	31,269,493	34,644,858
NET REVENUE (EXPENDITURES)	(30,443,745)	(31,269,493)	(34,644,858)
LONG TERM FINANCING	-	-	55,000,000
NET TRANSFERS FROM (TO) OTHER FUNDS			
Transfers from (to) operating fund	(2,300,000)	4,366,105	7,281,665
Transfers from (to) reserve fund		1,530,109	
NET TRANSFERS FROM (TO) OTHER FUNDS	(2,300,000)	5,896,214	7,281,665
CHANGE IN CAPITAL FUND BALANCE	(32,743,745)	(25,373,279)	27,636,807
Opening balance - capital fund	8,778,288	8,778,288	(18,858,519)
Closing balance - capital fund	\$ (23,965,457)	\$ (16,594,991)	\$ 8,778,288

The accompanying notes are an integral part of these financial statements.

WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD
Schedule of Reserve Funds
For the years ended August 31

	2004-05 Budget	2004-05 Actual	2003-04 Actual
REVENUES			
Investment income	\$ -	\$ -	-
NET REVENUE	-	-	-
NET TRANSFERS (TO) FROM OTHER FUNDS			
Transfers from (to) operations	(1,851,977)	(1,125,922)	1,462,563
Transfers from (to) capital		(1,530,109)	
NET TRANSFERS FROM (TO) OTHER FUNDS		(2,656,031)	1,462,563
CHANGE IN RESERVE FUND BALANCE	(1,851,977)	(2,656,031)	1,462,563
Restatement of Deferred Revenue	-	-	5,060,202
Opening balance - reserve fund	-	6,774,872	252,107
Closing balance - reserve fund	\$ (1,851,977)	\$ 4,118,841	\$ 6,774,872

The accompanying notes are an integral part of these financial statements.

WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD

Schedule of School Activities Fund

For the years ended August 31

	2004-05 Budget	2004-05 Actual	2003-04 Actual
REVENUES			
School fundraising & other revenue	\$ -	\$ 8,194,760	\$ -
NET REVENUE	-	8,194,760	-
EXPENDITURES			
School funded activities	-	8,655,396	-
NET REVENUE (EXPENDITURES)	-	(460,636)	-
Opening balance (note 2)	-	2,340,316	2,340,316
Closing balance	\$ -	\$ 1,879,680	\$ 2,340,316

The accompanying notes are an integral part of these financial statements.

WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD

Notes to the Financial Statements

For the years ended August 31

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Reporting Entity

The consolidated financial statements are prepared by management in accordance with Canadian generally accepted accounting principles for local governments established by the Public Sector Accounting Board of The Canadian Institute of Chartered Accountants and reflect the assets, liabilities, revenues, expenditures and fund balances of the reporting entity. The reporting entity is comprised of all organizations accountable for the administration of their financed affairs and resources to the Board and which are controlled by the Board. School generated funds, which include the assets, liabilities, revenues, expenditures and fund balances of various entities which exist at the school level and which are controlled by the Board are reflected in the consolidated financial statement.

(b) Trust Funds

Trust funds and their related operations administered by the Board are not included in the financial statements as they are not controlled by the Board.

(c) Basis of Accounting

Revenues and expenditures are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they are earned and measurable; expenditures are the cost of goods and services acquired in the period whether or not payment has been made or invoices received.

(d) Cash and Cash Equivalents

Cash and cash equivalents comprise of cash on hand, demand deposits and short-term investments. Short-term investments are highly liquid, subject to insignificant risk of changes in value and have a short maturity term of less than 90 days.

(e) Investments

Investments consist of marketable securities which are liquid short-term investments with maturities of between three months and one year at the date of acquisition, and are carried on the Statement of Financial Position at the lower of cost or market value.

(f) Capital Assets

The historical cost and accumulated depreciation of capital assets are not reported. Capital assets are reported as expenditures on the Statement of Financial Activities in the year of acquisition.

WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD

Notes to the Financial Statements

For the years ended August 31

1. SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

(g) Deferred Revenue

Certain amounts are received pursuant to legislation, regulation or agreement and may only be used in the conduct of certain programs or in the delivery of specific services and transactions. These amounts are recognized as revenue in the fiscal year the related expenditures are incurred or services performed.

(h) Retirement and other employee future benefits

The Board provides defined retirement and other future benefits to specified employee groups. These benefits include pension, life insurance and health care benefits, retirement gratuity, worker's compensation and long-term disability benefits. The Board has adopted the following policies with respect to accounting for these employee benefits:

- (i) The costs of self insured retirement and other employee future benefit plans are actuarially determined using management's best estimate of salary escalation, accumulated sick days at retirement, insurance and health care cost trends, disability recovery rates, long-term inflation rates and discount rates.

For self insured retirement and other employee future benefits that vest or accumulated over the periods of service provided by employees, such as retirement gratuities and life insurance and health care benefits for retirees, the cost is actuarially determined using the projected benefits method prorated on service. Under this method, the benefit costs are recognized over the expected average service life of the employee group. Any actuarial gains and losses related to the past service of employees are amortized over the expected average remaining service life of the employee group.

For those self insured benefit obligations that arise from specific events that occur from time to time, such as obligations for worker's compensation, long-term disability and life insurance and health care benefits for those on disability leave, the cost is recognized immediately in the period the events occur. Any actuarial gains and losses that are related to these benefits are recognized immediately in the period they arise.

- (ii) The costs of multi-employer defined pension plan benefits, such as the Ontario Municipal Employees Retirement System pensions, are the employer's contributions due to the plan in the period;
- (iii) The costs of insured benefits are the employer's portion of insurance premiums owed for coverage of employees during the period.

(i) Reserves and Reserve Funds

Certain amounts, as approved by the Board trustees, are set aside in reserves and reserve funds for future operating and capital purposes. Transfers to and/or from reserves and reserve funds are an adjustment to the respective fund when approved.

WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD

Notes to the Financial Statements

For the years ended August 31

1. SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

(j) Government Transfers

Government transfers, which include legislative grants, are recognized in the financial statements in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met and reasonable estimates of the amount can be made.

(k) Investment Income

Investment income earned on surplus operating funds, capital funds, reserves and reserve funds are reported as revenue in the period earned.

Investment income earned on externally restricted funds such as pupil accommodation, education development charges and special education is added to the fund balance and forms part of the respective deferred revenue balances.

(l) Budget Figures

Budget figures have been provided for comparison purposes and have been derived from the budget approved by the Trustees. The budget approved by the Trustees is developed in accordance with the provincially mandated funding model for school boards and is used to manage program spending within the guidelines of the funding model. Given differences between the funding model and Canadian generally accepted accounting principles for local governments established by the Public Sector Accounting Board, the budget figures presented have not been adjusted to conform with this basis of accounting as it is used to prepare the financial statements. The budget figures are unaudited.

(m) Use of Estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures during the year. Actual results could differ from these estimates.

2. ADOPTION OF PUBLIC SECTOR ACCOUNTING RECOMMENDATIONS

Commencing in 2004, the Board adopted Canadian generally accepted accounting principles applying the local government accounting standards issued by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants.

WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD

Notes to the Financial Statements

For the years ended August 31

2. ADOPTION OF PUBLIC SECTOR ACCOUNTING RECOMMENDATIONS (Cont'd)

Key elements of the changes include:

- Establishing a liability on the Board's accounts for estimated employee future benefit obligations associated with retirement gratuities, long-term disability and health retirement benefits and vacation pay earned but untaken.
- Establishing a liability for the accrued interest obligation in respect of debenture debt obligations that arises since the last payment date and restating the expenditure in the statement of financial activities to show only interest expense on an accrual basis, excluding payments on account of repayment of principal.
- Reporting amounts received that are subject to restrictions arising from legislation, regulations or agreements with external parties as deferred revenues. Previously such amounts were reported as revenues when received and accumulated in reserve funds. Amounts reported in the restated statement of financial activities include only revenues realized in the period expended in a manner consistent with the purpose specified.

In the current fiscal year, as required by Canadian generally accepted accounting principles, the Board's financial statements include financial assets, liabilities, revenues and expenditures arising from school generated funds that have been determined to be under the Board's control. This accounting policy has been applied retroactively, with restatement of prior periods, as revenue and expenditure information in respect of the 2003-2004 fiscal period was not available and has therefore not been included in the consolidated statement of financial activities.

3. DEFERRED REVENUE

The use of certain reserve funds are restricted by the provincial government regulations. It is a requirement of the public sector accounting principles of the Canadian Institute of Chartered Accountants that these reserve funds be reported as deferred revenue.

Deferred revenue set-aside for specific purposes by legislation, regulation or agreement as at August 31, 2005 is comprised of:

	<u>2005</u>		<u>2004</u>
Proceeds of Disposition	\$ 7,355,826	\$	4,555,063
Special Education	-		3,208,349
	<u>\$ 7,355,826</u>	<u>\$</u>	<u>7,763,412</u>

In the prior year, deferred revenue included an amount of \$5,060,202 that had not been used for pupil accommodation. In the current year, at the request of the Ministry of Education, this amount has been included in the reserve fund, and the prior year comparative restated.

WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD

Notes to the Financial Statements

For the years ended August 31

4. RETIREMENT AND OTHER EMPLOYEE FUTURE BENEFITS

Retirement and Other Employee Future Benefit Liabilities	2005		2004	
	Retirement Benefits	Other Employee Future Benefits	Total Employee Future Benefits	Total Employee Future Benefits
Accrued Employee Future Benefit Obligations at August 31, 2005	61,840,744	2,281,894	64,122,638	52,155,844
Unamortized Actuarial Gains (Losses) at August 31, 2005	(11,576,332)	(180,923)	(11,757,255)	(1,391,951)
Employee Future Benefits Liability at August 31, 2005	50,264,412	2,100,971	52,365,383	50,763,893

Retirement and Other Employee Future Benefit Expenses	2005		2004	
	Retirement Benefits	Other Employee Future Benefits	Total Employee Future Benefits	Total Employee Future Benefits
Current Year Benefit Cost	1,800,120	215,317	2,015,437	1,693,803
Interest on Accrued Benefit Obligation	3,004,736	34,579	3,039,315	2,930,387
Recognized Actuarial gains (losses)	120,608	3,043	123,651	-
Employee Future Benefit Expenses	4,925,464	252,939	5,178,403	4,624,190

WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD

Notes to the Financial Statements

For the years ended August 31

4. RETIREMENT AND OTHER EMPLOYEE FUTURE BENEFITS (Cont'd)

Retirement Benefits

(i) Ontario Teacher's Pension Plan

Teachers and related employee groups are eligible to be members of Ontario Teacher's Pension Plan. Employer contributions for these employees are provided directly by the Province of Ontario. The pension costs and obligations related to this plan are a direct responsibility of the Province. Accordingly, no costs or liabilities related to this plan are included in the Board's financial statements.

(ii) Ontario Municipal Employees Retirement System

All non-teaching employees of the Board are eligible to be members of the Ontario Municipal Employees Retirement System (OMERS), a multi-employer pension plan. The plan provides defined pension benefits to employees based on their length of service and rates of pay. From January 1, 2004 to December 31, 2004, eligible employees contributed at rates of up to 8.8% of earnings. Effective January 1, 2005 employee contribution rates continued at levels of up to 8.8% of earnings. The Board contributions equal the employee contributions to the plan. During the year ended August 31, 2005, the Board contributed \$ 1,629,892 (2004 - \$ 1,179,920) to the plan. As this is a multi-employer pension plan, these contributions are the Board's pension benefit expenses. No pension liability for this type of plan is included in the Board's financial statements.

(iii) Retirement Gratuities

The Board provides retirement gratuities to certain groups of employees hired prior to specified dates. The amount of the gratuities paid to eligible employees at retirement is based on their salary, accumulated sick days, and years of service at retirement. The Board provides these benefits through an unfunded defined benefit plan. The benefit costs and liabilities related to this plan are included in the Board's financial statements.

(iv) Retirement Life Insurance and Health Care Benefits

The Board continues to provide life insurance, dental and health care benefits to certain employee groups after retirement until the members reach 65 years of age. The Board provides these benefits through an unfunded defined benefit plan. The benefit costs and liabilities related to this plan are included in the Board's financial statements.

Other Employee Future Benefits

(i) Workplace Safety and Insurance Board Obligations

The Board is a Schedule 2 employer under the Workplace Safety and Insurance Act and, as such, assumes responsibility for the payment of all claims to its injured workers under the Act. The Board does not fund these obligations in advance of payments made under the Act. The benefit costs and liabilities related to this plan are included in the Board's financial statements.

WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD

Notes to the Financial Statements

For the years ended August 31

4. RETIREMENT AND OTHER EMPLOYEE FUTURE BENEFITS (Cont'd)

Other Employee Future Benefits (Cont'd)

(ii) Long-term Disability Life Insurance and Health Care Benefits

The Board provides life insurance, dental and health care benefits to employees on long-term disability leave. The board is responsible for the partial payment of life insurance premiums and the partial costs of health care benefits under this plan. The Board provides these benefits through an unfunded defined benefit plan. The costs of salary compensation paid to employees on long-term disability leave are fully insured and not included in this plan.

The accrued benefit obligations for employee future benefit plans as at August 31, 2005 are based on an actuarial valuations for accounting purposes as at August 31, 2005. These actuarial valuations were based on assumptions about future events. The economic assumptions used in these valuations are the Board's best estimates of expected rates which implicitly include an inflation rate adjustment.

	2005	2004
	%	%
Wage and salary escalation	2.0-4.0	2.0-4.0
Insurance and health care cost escalation	5.0-7.5	4.0-7.5
Discount on accrued benefit obligations	5.0	6.0

5. NET LONG-TERM LIABILITIES

Net long-term debt reported on the Statement of Financial Position comprises of the following:

	2005	2004
1 By-law # 55	\$ 664,000	\$ 737,000
2 By-law # 57	235,000	335,000
3 By-law # 64	5,670,000	6,244,000
4 By-law # 67	7,146,000	7,715,000
5 By-law # 172	-	655,000
6 By-law # 02-01	30,641,258	31,282,354
7 By-law # 03-04 Sinking Fund Debenture	24,012,700	24,012,700
8 By-law # 03-05	30,113,635	30,704,363
Less: Sinking Fund Assets Balance as at August 31	(337,833)	-
	<u>\$ 98,144,760</u>	<u>\$ 101,685,417</u>

WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD

Notes to the Financial Statements

For the years ended August 31

5. NET LONG-TERM LIABILITIES (Cont'd)

Principal payments relating to net long-term liabilities of \$ 98,144,760 outstanding as at August 31, 2005 are due as follows:

	Principal and Sinking Fund Contributions	Interest	Total
2005/06	\$ 4,508,062	\$ 7,286,332	\$ 11,794,394
2006/07	3,291,915	5,824,876	9,116,791
2007/08	3,389,001	5,591,225	8,980,226
2008/09	3,624,962	5,345,675	8,970,637
2009/10	3,884,086	5,079,811	8,963,897
Thereafter	79,446,734	54,557,838	134,004,572
	<u>\$ 98,144,760</u>	<u>\$ 83,685,757</u>	<u>\$ 181,830,517</u>

6. AMOUNTS TO BE RECOVERED IN FUTURE YEARS

The amounts to be recovered in future years reported on the Statement of Financial Position are comprised of:

	2005	2004
Capital outlay to be recovered in future years		
Net long term debt (note 5)	\$ 98,144,760	\$ 101,685,417
Amounts to be financed in future years		
Retirement and other employee future benefits liability (note 4)	52,365,383	50,763,893
Vacation accrual	54,390	39,968
Interest accrual	2,177,730	2,268,804
	<u>\$ 152,742,263</u>	<u>\$ 154,758,082</u>

WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD

Notes to the Financial Statements

For the years ended August 31

7. DEBT CHARGES AND CAPITAL LOANS AND LEASES INTEREST

The expenditure for debt charges, capital loans and capital leases interest includes principal, sinking fund contributions and interest payments as follows:

	<u>2005</u>	<u>2004</u>
Principal payments on long term liabilities including contributions to sinking funds	\$ 1,560,288	2,926,976
Interest payments on long term liabilities	<u>4,881,423</u>	<u>5,012,620</u>
	<u>\$ 6,441,711</u>	<u>7,939,596</u>

8. EXPENDITURES BY OBJECT

The following is a summary of the current and capital expenditures reported on the Statement of Financial Activities by object:

	<u>2005 Actual</u>	<u>2004 Actual</u>
Current expenditures:		
Salary and wages	\$ 141,940,329	\$ 132,468,514
Employee benefits	24,767,814	23,526,528
Staff development	394,622	325,143
Supplies and services	21,743,827	14,229,281
Replacement Furniture & Equipment	1,510,235	439,289
Interest	6,218,806	6,043,760
Rental expenditures	234,208	162,754
Fees and contract services	9,310,405	9,188,190
	<u>31,269,493</u>	<u>34,644,858</u>
	<u>\$ 237,389,739</u>	<u>\$ 221,028,317</u>

9. ONTARIO SCHOOL BOARD INSURANCE EXCHANGE (OSBIE)

The school board is a member of the Ontario School Board Insurance Exchange (OSBIE), a reciprocal insurance company licensed under the Insurance Act. OSBIE insures general public liability, property damage and certain other risks.

10. FINANCIAL INSTRUMENTS

(a) Interest Rate Risk

Interest rate risk represents the risk to the Board's operations that arises from fluctuations in interest in interest rates and the degree of volatility of these rates. The Board is exposed to interest rate risk as the interest on the bank short term borrowings is at variable rates.

WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD

Notes to the Financial Statements

For the years ended August 31

10. FINANCIAL INSTRUMENTS (Cont'd)

(b) Fair Value

Fair values approximate amounts at which financial assets and liabilities would be exchanged between willing parties, based on current markets for instruments of the same risk and materiality. The fair value of financial assets and liabilities approximate their carrying values.

11. CONTINGENT LIABILITIES

In the normal course of operations, the Board became involved in various claims and legal proceedings. While the final outcome with respect to claims and legal proceedings pending at August 31, 2005 cannot be predicted with certainty, it is the opinion of the Board that their resolution will not have a material adverse effect on the Board's financial position or results of operations.



Windsor-Essex Catholic District School Board

1325 California Avenue, Windsor, Ontario N9B 3Y6
Telephone (519) 253-2481 Fax: (519) 253-0620

Michael B. Moher, Director of Education

John Macri, Board Chairperson

BOARD REPORT

Meeting Date:
December 13, 2005

PRESENTED FOR: Public In-Camera
Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Michael B. Moher, Director of Education
Peter S. Marchini, Superintendent of Business
Ken Gignac, Controller of Finance

SUBJECT: GOOD PLACES TO LEARN BORROWING RESOLUTION

RECOMMENDATION:

That the Board approve the Borrowing Resolution to secure a capital loan for expenditures under Stage 1 of the Good Places to Learn Program.

BACKGROUND:

On April 26, 2005, the Board approved the Revised Good Places to Learn – Stage 1 Plan for urgent and high needs projects with an estimated expenditure of \$8,002,222.

In August 2005, the Ministry advised that the Province had negotiated a special interest rate for short term financing while waiting for the Province to issue a debenture. School boards will pay the Bankers Acceptance rate plus 13 basis points that is presently near 3%.

In order to secure the bridge financing for the Good Places expenditures, the Board must approve a separate Borrowing Resolution.

FINANCIAL:

COMMENTS:

TIMELINES:

APPENDICES:

- Windsor-Essex Catholic District School Board Borrowing Resolution

**WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD
BORROWING RESOLUTION**

A RESOLUTION AUTHORIZING THE BORROWING OF MONEY BY WAY OF CAPITAL LOAN.

WHEREAS the Windsor-Essex Catholic District School Board (hereinafter called the board) finds it necessary to borrow a sum up to \$8,002,222 by way of bank capital loan for major school repair expenditures under Stage 1 of the Good Places to Learn Program.

AND WHEREAS the estimated current revenues of the board have not yet been received or fully received and such revenues hereafter to be received are sufficient to repay all unpaid sums borrowed hereunder and interest thereon.

AND WHEREAS the total cost of the projects is within the Board's Debt and Financial Obligation Limit as established by the Ministry of Education and Training.

THEREFORE the council of the board enacts as follows:

1. The Chairperson and Treasurer are hereby authorized on behalf of the board, pursuant to the orders to borrow by way of promissory note or credit agreement, a sum or sums not exceeding the aggregate of \$8,002,222 to meet capital expenditures of the board for school purposes and are hereby authorized to give, on behalf of the board, to the lender a promissory note or credit agreement signed by the Chairperson and the Treasurer for the monies borrowed hereunder with interest and other charges that may be agreed upon from time to time with the bank.
2. The Treasurer of the board is hereby authorized and directed to apply in payment of all sums borrowed as aforesaid, together with interest thereon, all monies comprising of current revenue of the board hereafter received.

We hereby certify that the foregoing is a true copy of a resolution of the Windsor-Essex Catholic District School Board, duly passed at a meeting of the said board regularly held and that the said resolution is in full force and effect.

DATED THIS 13th day of December 2005.

WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD

COPY

Per _____
JOHN MACRI, CHAIRPERSON

Per _____
PETER S. MARCHINI, TREASURER



Windsor-Essex Catholic District School Board

1325 California Avenue, Windsor, Ontario N9B 3Y6
Telephone (519) 253-2481 Fax: (519) 253-0620

Michael B. Moher, Director of Education

John Macri, Board Chairperson

BOARD REPORT

Meeting Date:
December 13, 2005

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Michael B. Moher, Director of Education
Peter Marchini, Superintendent of Business
Tim Robins, Controller of Facilities Services
Claude Marier, Manager of Purchasing & Administrative Services

SUBJECT: TENDER – “ST. WILLIAM SCHOOL – SITE DRAINAGE”

RECOMMENDATION:

That the Board approve the tender bid from LaSalle Backhoe Services for the St. William Catholic Elementary School site drainage, that a purchase order contract be issued upon Board approval, and that funding comes from the Board’s Working Fund Reserve account.

BACKGROUND: A tender opening for “St. William School – Site Drainage” took place on Monday, November 28, 2005. Three companies were sent a tender form and all of them closed.

FINANCIAL:

<u>Company</u>	<u>Contract Price (GST Incl.)</u>
LaSalle Backhoe Services	\$106,668.30
Shea Bros. Drainage	\$112,000.97
Spurr (Contracting) Inc.	\$119,353.15
Total Net of GST Rebate	\$101,923.06

This project will be financed from the Board’s Working Fund Reserve Account.

COMMENTS: The companies have been listed in alphabetical order and include GST.

TIMELINES: Require Board approval at the Board Meeting December 13, 2005.

APPENDICES: none



Windsor-Essex Catholic District School Board

1325 California Avenue, Windsor, Ontario N9B 3Y6
Telephone (519) 253-2481 Fax: (519) 253-0620

Michael B. Moher, Director of Education

John Macri, Board Chairperson

Meeting Date:
December 13, 2005

BOARD REPORT

PRESENTED FOR: Public In-Camera
Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Michael B. Moher, Director of Education

SUBJECT: **ONTARIO ASSOCIATION OF PARENTS IN CATHOLIC
EDUCATION (OAPCE) – 2006 ANNUAL MEMBERSHIP FEES**

RECOMMENDATION:

That the Board approve payment of the Ontario Association of Parents in Catholic Education (OAPCE) 2006 annual membership fees for 41 elementary school councils and 8 secondary school councils in the amount of \$60.00 per school.

BACKGROUND:

Each year, the Board pays for the School Council membership fees with the Ontario Association of Parents in Catholic Education (OAPCE). This year, the fees remain at the 2005 rate.

FINANCIAL:

The total 2006 annual membership fee for 49 schools is \$2,940.00.

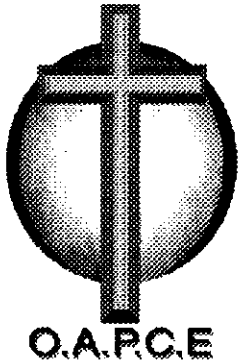
COMMENTS:

Individual School Councils have the option of purchasing Liability Insurance Coverage from Ontario Association of Parents in Catholic Education.

TIMELINES:

APPENDICES:

- Correspondence dated October 2005 from the OAPCE
- Invoice received November 30, 2005 (amended to reflect the number of Secondary School Councils)

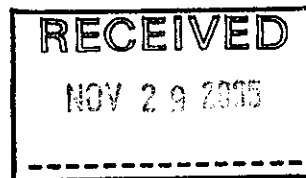


Ontario Association of Parents in Catholic Education

P.O. Box 70614,
2938 Dundas St. West,
Toronto, ON, M6P 4E7

Tel: 416-760-7784 Toll Free: 1-877-828-2081
Fax: 416-760-7784 Toll Free: 1-877-828-2081
Email: oapce@jet2.net www.oapce.on.ca

Director of Education
Windsor-Essex CDSB
1325 California Ave.
Windsor, N9B 3Y6



October 2005

Dear Mr. Moher

Please find enclosed, the annual invoices for the OAPCE membership, and 2006 insurance invoice and information, our Annual Report and fall Newsletter.

The OAPCE is a grass roots organization and all business is conducted by a Board of Directors who are volunteers. We represent the publicly funded system of Catholic education parent/guardian point of view in all consultations and meetings that we attend on the provincial level.

The payment of the PIC membership ensures that your parent/guardians are represented. Money is used to communicate to our members. We sit on the Board of the Institute for Catholic Education, the OCCB Family Life Education Committee, the Ministry's Ad hoc Committee and Professional Learning consultation, EQAO, and The Ontario College of Teachers consultations, as well as having input into the Ministry of Education Special Education Committee.

We encourage you to pay the membership fees on behalf of your parents/guardians. They receive our newsletter 4 times a year, have opportunities for input, and have full voting and election rights according to our bylaw. Our system of publicly funded Catholic education now more than ever needs this collective voice and the more voices are accounted for, the more our message gets through.

If you have a Board wide system where your school council chairs meet, there is a process whereby we can recognize them as a District Regional Council. This then entitles the group to a 30% rebate of your membership fees that can be used for communications, workshops or any other item that is for the benefit of the parents. This way, we continue our work to retain and enhance our publicly funded Catholic education system and money is available locally for the parents group.

We thank you for your kind attention and look forward to hearing from you. If you have any questions, please contact our Central Office.

Sincerely,

Brian Evoy
President OAPCE

The Ontario Association of Parents in Catholic
Education

P.O. Box 70614
2938 Dundas St. West
Toronto
M6P 4E7

PIC Membership 2006

Date	Invoice #
1/1/2006	P3502

Bill To
Windsor-Essex CDSB 1325 California Ave Windsor, Ontario N9B2Z8

RECEIVED
NOV 30 2005

Description	No. of Schools	Rate	Amount
Annual Membership	50	60.00	3,000.00
Please return yellow copy with payment to OAPCE		Total	\$3,000.00
		Payments/Credits	\$0.00
		Balance Due	\$3,000.00

Phone #	Fax #	E-mail	Web Site
416.760.7784	416.760.7784	oapce@jet2.net	www.oapce.on.ca



Windsor-Essex Catholic District School Board

1325 California Avenue, Windsor, Ontario N9B 3Y6
Telephone (519) 253-2481 Fax: (519) 253-0620

Michael B. Moher, Director of Education

John Macri, Board Chairperson

BOARD REPORT

Meeting Date:
December 13, 2005

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Michael B. Moher, Director of Education
Peter Marchini, Superintendent of Business
Ken Gignac, Controller of Finance

SUBJECT: TRUSTEE GROUP ACCIDENT INSURANCE

RECOMMENDATION:

That the Board re-new the current trustee group accident insurance policy for elected trustees, one student trustee, one alternate student trustee and one student trustee designate.

BACKGROUND: The trustee group accident insurance policy expires December 31, 2005. The policy currently provides coverage for an injury sustained while performing the duties of a Trustee away from his or her residence or place of regular employment and while traveling on business for the board as follows:

	Elected Trustees	Student Trustees
Accidental Death and Dismemberment	\$100,000 maximum	\$50,000 maximum
Weekly Accident Indemnity		
• Total Disability	from \$50 - \$500 weekly	None
• Partial Disability	from \$25 - \$250 weekly	None
Hospital Cash	\$100 per day	\$75 per day
Funeral Expense	\$2,500	\$2,500
Accident Reimbursement (medical)	\$10,000	\$2,500

FINANCIAL: The premium for the year remains unchanged at \$528.00

COMMENTS:

TIMELINES:

APPENDICES: None.



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Michael B. Moher, Director of Education

John Macri, Board Chairperson

BOARD REPORT

Meeting Date:
December 13, 2005

PRESENTED FOR: Public In-Camera
Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Michael B. Moher, Director of Education
Joseph Berthiaume, Superintendent of Education

SUBJECT: **APPOINTMENT OF STUDENT TRUSTEE TO THE BOARD FOR
THE 2006 – 2007 SCHOOL YEAR**

RECOMMENDATION:

That the Board appoint Luke Willson of St. Thomas of Villanova Catholic High School as Student Trustee for the 2006 – 2007 school year.

BACKGROUND:

On Monday, December 5, 2005, student representatives from seven (7) high schools were interviewed for the position of Student Trustee. The Selection Committee (Fred Alexander, Amy Kishek, Paul Picard and Linda Staudt) was very impressed with each of the candidates.

According to the revised Board Policy T:01 Student Trustee (Appendix A) effective September 2005, the selected student will fulfill an orientation period as Student Trustee Designate. The orientation period will begin upon board approval and shall extend to August 1st, 2006 at which time the Student Trustee Designate shall begin his one-year term as Student Trustee. The current Student Trustee shall act as a mentor to the Student Trustee Designate during the orientation period and shall assist the Student Trustee Designate in preparing to assume his role as the next Student Trustee.

FINANCIAL:

The students will be reimbursed for travel and any miscellaneous expenses. Such expenses will be normal.

COMMENTS:

The Committee was impressed with the caliber of the students interviewed. The Committee reached consensus on the selection of the Student Trustee.

TIMELINES:

The Student Trustee will serve a one-year term from August 1, 2006 to July 31, 2007.

APPENDICES:

- Appendix A: Board Policy T:01 Student Trustee



Windsor-Essex Catholic District School Board

Section: **Trustees**

Policy: **Student Trustee**
(effective September 2005)

T:01

POLICY

1. The Windsor-Essex Catholic District School Board shall establish the position of a non-voting pupil Student Trustee on the Board of Trustees in order to provide for the interests of pupils within its school system. [Reference: Bill 160 Sec. 55(3)]
2. The Student Trustee would:
 - a. Provide greater insight into student activities, programs, and needs;
 - b. Encourage more student involvement in Catholic school district governance activities;
 - c. Provide a greater awareness and understanding of mutual issues between the Board, school staff and students;
 - d. Provide for the active involvement of students in their education and to foster a spirit of inquiry whereby students may freely express their views and listen to and evaluate the opinions of others.
3. The Student Trustee shall not be a member of the Board and shall not be entitled to be present at a meeting that is closed to the public. [Education Act 207(1)-(2); Bill 160 Sec. 55(4)]
4. The Student Trustee shall receive no remuneration for this position.

REGULATIONS

1. Reg. 461/97 made under the Education Act.
2. This policy shall be maintained in accordance with the said regulation and with any policies and guidelines issued by the Minister under paragraph 3.5 of subsection 8(1) of the Act. [Education Act, Reg. 461/97 1.(2)]
3. The Student Trustee must be in either the last two years of the intermediate division or in the senior division at the time he/she is elected or appointed to the Board. [Education Act., Reg. 461/97 2.(2)]

PROCEDURES

1. The Student Trustee shall be registered in a Windsor-Essex Catholic District School Board school for the entire school year and shall be a Catholic school ratepayer or reside in a household that supports the Catholic school system.
2. The Student Trustee shall serve a one-year term from August 1 to July 31.
3. Each secondary school of the Board shall be allowed to submit one candidate for consideration to the Board's

Student Trustee Selection Committee. The Selection Committee shall be made up of the Chair of the Board or designate; the Director of Education or designate and the Student Trustee or designate of the present school year. After interviewing the prospective candidates the selection committee will recommend to the Board a candidate for Student Trustee for the upcoming school year.

4. The Student Trustee shall be selected by the Board no later than the last regular Board meeting in October. The selected student shall initially fulfill an orientation period as Student Trustee Designate that shall extend to August 1st, at which time he/she shall begin his/her one-year term as Student Trustee.
5. The current Student Trustee shall act as a mentor for the Student Trustee Designate during the orientation period and shall assist the Student Trustee Designate in preparing to assume their role as the next Student Trustee.
6. Subject to paragraph three (3) of the policy, the Student Trustee shall have the same opportunity as a Board member for participation at meetings of the Board and at meetings of Committees of the Board in a non-voting capacity. [Reference: Education Act., Reg. 461/97 3.(4)]
7. The Student Trustee and Student Trustee Designate shall be members of the Ontario Student Trustees' Association – L'association Des Eleves Conseillers Et Conseillers De L'Ontario, also known as OSTAAECO.
8. If the Student Trustee is unable to fulfill his/her commitment, the Student Trustee Designate will assume the position of Student Trustee. The Board shall reserve the right to disqualify a Student Trustee or Student Trustee Designate if actions of the said student are unacceptable to the Board.
9. The Student Trustee and Student Trustee Designate shall be reimbursed for out-of-pocket expenses reasonably incurred in connection with the carrying out of his/her responsibilities on behalf of the Board. [Education Act, Reg. 461/97 4 (1)].
10. The Student Trustee and the Student Trustee Designate will be responsible for the establishment of the Windsor-Essex Catholic District School Board Secondary School Student Senate (Appendix A) in the school year that they have been elected to serve. This will be done under the direction of the Superintendent of Human Resources and/or his or her designate.

Amended by the Board: August 26, 2003
Amended by the Board: June 2005
Approved by the Board: June 23, 1998
Policy Review Date: 2010



Windsor-Essex Catholic District School Board

1325 California Avenue, Windsor, Ontario N9B 3Y6
Telephone (519) 253-2481 Fax: (519) 253-0620

Michael B. Moher, Director of Education

John Macri, Board Chairperson

BOARD REPORT

Meeting Date:
December 13, 2005

PRESENTED FOR: Public In-Camera
Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Michael B. Moher, Director of Education
Joseph Berthiaume, Superintendent of Education

SUBJECT: **ST. THOMAS OF VILLANOVA CATHOLIC HIGH SCHOOL**
- Monteverde, Costa Rica

RECOMMENDATION:

That the Board approve St. Thomas of Villanova Catholic High School field trip to Monteverde, Costa Rica for May 21 to 27, 2006.

BACKGROUND:

This trip is in relation to the students' program/courses.

FINANCIAL: None.

COMMENTS:

This field trip request is in compliance with the Field Trip Policy (SC:04). All procedures with regard to the policy have been followed.

TIMELINES:

APPENDICES:

- Request for Approval of Field Trip – SC:04 Form A
- Itinerary, Overall & Specific Curriculum Expectations, Rationale



Request for Approval of Field Trip

School	St. Thomas of Villanova		Date of Trip	Ex. mm/dd/yyyy 05/21 to 27/05	
Destination	Monteverde, Costa Rica		Mode of Transportation	air/bus/cab	
School Departure Time	3:30 am	School Arrival Time	11:00 pm	Name of Carrier	delta
# of Male Students	10	Grade of Students	12	Number of Supervisors	Female <input type="text" value="2"/> Male <input type="text" value="2"/>
# of Female Students	10	Personal Cost Per Student	\$1900.00	Travel Company Involved	none
Total Cost Per Student	\$1900.00				

EDUCATIONAL RATIONALE

Name of Teacher

Purpose of Trip

Relationship to Students' Program/Course

Pre-Trip Preparation(s) by Students

Follow-Up Activities Planned

If Activity is Occuring over a Weekend Indicate Plans for Students to Attend a Eucharistic Celebration

Date Submitted	<input type="text" value="11/14/2005"/>	Name of Teacher	<input type="text" value="George Cuckovic"/>
Approval Date	<input type="text" value="11/14/2005"/>	Name of Principal	<input type="text" value="Mike Seguin"/>
Approval Date	<input type="text" value="11/15/2005"/>	Name of Superintendent	<input type="text" value="Joseph Berthiaume"/>
Approval Date	<input type="text"/>	Board of Trustees Approval (per Superintendent)	<input type="text"/>

For Same Day Local/Regional Trip, submit request to Principal 2 weeks prior to trip.
For Multiple Days Local/Regional Trips, submit request to Superintendent 4 weeks prior to trips.
For Special Trips, submit request to Superintendent for Board approval 8 weeks prior to trip.

Send signed form to School Superintendent, school should retain a copy, Superintendent will return copy upon approval of trip.

In accordance with the Municipal Freedom of Information and Protection of Privacy Act, 1989, information in forms and documents pertaining to a student registered/enrolled within the Windsor-Essex Catholic District School Board is collected under the legal authority of the Education Act and its Regulations and the Ontario Student Record Guideline, 1980.

ITINERARY

The following information is a brief schedule of the planned events for the May 2006 trip to Costa Rica.

<u>DATE</u>	<u>DESTINATION</u>
Friday May 21	- arrive at hotel in Liberia
Saturday May 22	- visit Volcanoes - travel to Monteverde in afternoon
Sunday May 23	- hike trail to station - set up experiments - set up field study at night
Monday May 24	- hike biological reserve trail in the morning - visit El tegra Reserve in the afternoon (second growth) - field studies at night
Tuesday May 25	- visit Costa Rica high school and hike schools reserve - field studies at night
Wednesday May 26	- sky walk in the morning - sky track in the afternoon - wrap up studies and begin write up
Thursday May 27	- day of travel - visit the beach and arrive at the hotel at night
Friday May 28	- travel home

phone # for biological station 011-506-645-5539

OVERALL AND SPECIFIC CURRICULUM EXPECTATIONS

RELATIONSHIP TO COSTA RICA DESTINATION PROGRAM:

SNC 2D- BIOLOGY

Overall Expectations

By the end of this course, students will:

- demonstrate an understanding of the dynamic nature of ecosystems, including the relationship between ecological balance and the sustainability of life;

(Entomology study, Monteverde Cloudforest Preserve)

- investigate factors that affect ecological systems and the consequences of changes in these factors;

(Entomology study)

- analyse issues related to environmental sustainability and the impact of technology on ecosystems

(Entomology study, Monteverde Cloudforest Preserve, Sky Walk-Sky Track Tour)

Specific Expectations

Understanding Basic Concepts

By the end of this course, students will:

- examine the factors (natural and external) that affect the survival and equilibrium of populations in an ecosystem (e.g., resource limits of an ecosystem, competing populations, bioaccumulation, selective decline);

(Entomology study, El tegra Reserve, Sky Walk-Sky Track Tour)

- examine how abiotic factors affect the survival and geographical location of biotic communities (e.g., explain why deserts exist in different parts of the world);

(Entomology study, El tegra Reserve)

- explain why different ecosystems respond differently to short-term stresses and long-term changes (e.g., short term: the activity of tent caterpillars during a season; long-term: the effect of acid rain on maple trees);

(El tegra Reserve, Cloud Forest School)

- compare a natural and a disturbed ecosystem and suggest ways of assuring their sustainability (e.g., compare a meadow and a lawn);

(Entomology study, El tegra Reserve, Cloud Forest School,)

- through investigations and applications of basic concepts:
 - formulate scientific questions about observed ecological relationships, ideas, problems, and issues (e.g., “What impact will supplying an excess of food for a particular organism have on an ecosystem?”);
 - demonstrate the skills required to plan and conduct an inquiry into ecological relationships, using instruments, apparatus, and materials safely and accurately, and controlling major variables and adapting or extending procedures where required;
 - select and integrate information from various sources, including electronic and print resources, community resources, and personally collected data, to answer the questions chosen;
 - analyse data and information and evaluate evidence and sources of information, identifying flaws such as errors and bias;
 - select and use appropriate vocabulary and numeric, symbolic, graphic, and linguistic modes of representation to communicate scientific ideas, plans, results, and conclusions (e.g., use terms such as *biotic*, *abiotic*, *biomass*, *biome*, *ecosystem*, *chemical concentration*, and *biodiversity* when making presentations);

(Entomology study)

SBI 3U

Overall Expectations

By the end of this course, students will:

- demonstrate an understanding of the diversity of living organisms through applying the concepts of phylogeny and taxonomy to the kingdoms of life (including Eubacteria and Archeobacteria) and viruses;
- use techniques of sampling and classification to illustrate the fundamental principles of taxonomy;
- relate the role of common characteristics and diversity within the kingdoms of life (including Eubacteria and Archeobacteria) to the importance of maintaining biodiversity within natural ecosystems, and explain the use of micro-organisms in biotechnology
- demonstrate the skills required to plan and carry out investigations, using laboratory equipment safely, effectively, and accurately (e.g., conduct an experiment to investigate gas production in the metabolic processes of plants);
- select and use appropriate numeric, symbolic, graphical, and linguistic modes of representation to communicate scientific ideas, plans, and experimental results (e.g., identify chemical formulae for some important biochemical compounds; use correct terminology to describe the internal systems of organisms);
- locate, select, analyse, and integrate information on topics under study, working independently and as part of a team, and using appropriate library and electronic research tools, including Internet sites;
- compile, organize, and interpret data, using appropriate formats and treatments, including tables, flow charts, graphs, and diagrams (e.g., construct a flow chart to describe representative mechanisms in living organisms, or a chart on the uses of microbes in biotechnological applications);
- communicate the procedures and results of investigations and research for specific purposes using data tables and laboratory reports (e.g., describe appropriate sampling techniques for classification of specimens in a local environment);

(Entomology study)

Specific Expectations

Understanding Basic Concepts

By the end of this course, students will:

- demonstrate, through applying classification techniques and terminology, the usefulness of the system of scientific nomenclature in the field of taxonomy;
- classify representative organisms from each of the kingdoms (e.g., classify organisms according to their nutritional pattern, type of reproduction, habitat, and general structures);
- use appropriate sampling procedures to collect various organisms in a marsh, pond, or other ecosystem, and classify them following the principles of taxonomy.

(Entomology study)

SBI 4U

Overall Expectations

By the end of this course, students will:

- investigate, analyse, and evaluate populations, their interrelationships within ecosystems, and their effect on the sustainability of life on this planet;

(Entomology study, Monteverde Cloudforest Preserve, El tegra Reserve)

Specific Expectations

Understanding Basic Concepts

By the end of this course, students will:

- explain, using examples, the process of adaptation of individual organisms to their environment (e.g., explain the significance of a short life cycle in the development of antibiotic-resistant bacteria populations).

(Rincon de la Vieja National Park, Entomology study, Monteverde Cloudforest Preserve)

- explain the concepts of interaction (e.g., competition, predation, defence mechanisms, symbiotic relationships, parasitic relationships) among different species of animals and plants;

(Entomology study, Monteverde Cloudforest Preserve)

- describe characteristics of a population, such as growth, density, distribution, carrying capacity, minimum/viable size;

(Entomology study, El tegra Reserve)

- compare and explain the fluctuation of a population of a species of plant, wild animal, and micro-organism, with an emphasis on such factors as carrying capacity, fecundity, and predation;

(Entomology study, Monteverde Cloudforest Preserve)

Earth and Space Science, Grade 12, University Preparation (SES4U)

Overall Expectations

By the end of this course, students will:

- assess the impact of natural forces and systems on the Earth's physical and human environments, as well as the impact of human activities on natural systems.

(Rincon de la Vieja National Park, El tegra Reserve)

- identify the processes at work within the Earth (e.g., plate tectonics, earthquakes, volcanism) and on its surface (e.g., running water, weathering and erosion, mass wasting, glaciation), and describe the role of both types of processes in shaping the Earth's surface;

(Rincon de la Vieja National Park)

- demonstrate an understanding of the interrelationships between internal and surficial Earth processes (e.g., earthquake activity, volcanic eruptions, floods, erosion) and the ways in which they affect human activity.

(Rincon de la Vieja National Park)

Specific Expectations

Understanding Basic Concepts

By the end of this course, students will:

- document and explain, through investigation, examples of the complex interconnectedness of physical, chemical, and biological processes as they apply to the Earth (e.g., plants live in the biosphere by taking nutrients and other crucial substances from the other three spheres of the Earth, to which they also contribute important substances).
- identify major areas of tectonic activity in the world (e.g., Japan – convergent margin; Iceland – divergent margin; California – transform fault), drawing on information about the relationship between earthquakes, volcanoes, and plate boundaries (e.g., plot on a world map, for a given time period, the locations of recorded earthquakes and active volcanoes);

(Rincon de la Vieja National Park, El tegra Reserve)

Request Approval for Costa Rica Destinations Trip
St. Thomas of Villanova

Dates:

May 21 to 27th, 2006

Participants:

Twenty grade 12 science students
Four chaperone teachers

Location:

Monteverde, Costa Rica
(Five nights at the Monteverde Biological Research station)

Liberia, Costa Rica
(Two nights at the Best Western Hotel)

Cost:

\$1900 per student that can be subsidized by fundraising on individual student basis.

Rationale:

- Relate the role of common characteristics and diversity within the kingdoms of life to the importance of maintaining bio-diversity within natural ecosystems.
- Use techniques of sampling and classification to illustrate the fundamental principles of taxonomy.
- Describe the major processes and mechanics by which plants grow, develop, and supply various products, including energy and nutrition, needed by other organisms;
- Demonstrate an understanding, based in part on their own investigations of the connections among the factors that affect the growth of plants, the use of plants, and the ways in which plants adapt to their environment.
- Demonstrate an understanding of factors that influence the sustain ability of the natural environment, and evaluate their importance.
- Analyze how various factors influence the relationships between organisms and the natural environment.
- Explain why it is important to be aware of the impact of human activities on the natural environment.

Rationale Continued.....

- Investigate, analyze, and evaluate populations; their interrelationships within ecosystems, and their effect on the sustainability of life on this planet.
- Evaluate the carry capacity of the earth and relate the carrying capacity to the growth of populations, their consumption of natural resources, and advances in technology.
- Identify and describe elements and dynamic interactions of the earth's natural systems.
- Demonstrate an understanding of the interrelationships between internal and the surface of earth's processes (volcanoes) and the ways in which they affect human activity.
- Identify and analyse issues involving societal impact and change related to modern everyday technology.
- Demonstrate an understanding of the impact of humans on the environment, and assess alternative courses of action to protect the environment.
- Analyse the impact on society and the environment of the use of organic products.
- Demonstrate an understanding of the conditions required for plant growth, and of the techniques used in gardening, horticulture, and forestry.
- Demonstrate an understanding of the importance of cultivating with wild plants to society, the economy, and the environment.

Rationale is taken directly from the Ministry of Education document, The Ontario Curriculum Grade 11 and 12 Science 2000.