



# Windsor-Essex Catholic District School Board

1325 California Avenue, Windsor, Ontario N9B 3Y6

Telephone: (519) 253-2481  
Michael B. Moher, Director of Education

Fax: (519) 253-0620  
John Macri, Board Chairperson

## REGULAR BOARD MEETING Tuesday, November 8, 2005 at 7:00 p.m. Windsor Essex Catholic Education Centre John Paul II Boardroom

### AGENDA

- I In-Camera Meeting – 6:00 p.m. Page #  
II Regular Meeting of the Board - 7:00 p.m.

1. Call To Order
2. Opening Prayer
3. Recording of Attendance
4. Approval of Agenda
5. Questions Pertaining to Agenda
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act
7. Presentations
  - a. CODE Special Education Project “Improving Literacy and Numeracy for Students with Special Education Needs” (J. Ouellette/C. Geml)
8. Delegations
  - a. Delegation Regarding Items Not on the Agenda  
*3:11.1 Any person(s) wishing to make a formal presentation to the Board shall make their intent known, in writing, to the Secretary at least one week prior to the regular meeting. They shall briefly explain in their petition the nature of their business. Discussion shall be limited to the petition and shall be not longer than ten (10) minutes. The time limit can be waived by the consent of the majority of the Board.*
  - b. Delegations Regarding Items On the Agenda  
*3:11.2 Any person(s) wishing to appear before the Board and speak on an item appearing on the agenda of the Board Meeting has until NOON of the day of the Board meeting to make a request to the Secretary. They shall explain briefly the nature of their business. The discussion shall be limited to the item on the agenda and shall be no longer than ten (10) minutes.*

9. Action Items
  - a. Approval of Minutes
    - i) Minutes of In-Camera Meeting, October 25, 2005
    - ii) Minutes of Regular Meeting, October 25, 2005 1 - 7
  - b. Items From In-Camera Meeting of November 8, 2005
  
10. Communications
  - a. External (Associations, OCSTA, Ministry)
  - b. Internal (Reports from Administration)
    - i) Report: Administrative Staff Report (J. Berthiaume) 8 – 9
    - ii) Report: Good Schools Open – Distant School and Rural School Allocation Report (P. Marchini/K. Gignac) 10 - 13
    - iii) Report: Legal Services - September 2005 (P. Marchini) 14 - 15
  
11. Unfinished Business
  
12. New Business
  - a. Report: Appointment of SEAC Representative (Alternate) (J. Ouellette) 16 - 17
  - b. Fieldtrips:
    - i) F. J. Brennan Catholic High School – Chicago, IL 18 – 24
    - ii) St. Anne’s Catholic High School – Washington, DC 25 - 32
  
13. Committee Reports
  - a. Report: Ad Hoc Elementary Uniform Committee Report - Recommendations to the Board (J. Berthiaume/J. Byrne/P. Picard) 33 - 35
  
14. Notice of Motion
  
15. Remarks and Announcements
  - a. Chairperson
  - b. Director of Education
  - c. Board Chaplain
  
16. Remarks/Questions by Trustees
  
17. Pending Items
  - a. Deferred from June 27, 2005: Board Policy Review Committee – Board Policy Revisions: *A:12 Code of Ethics / Conflict of Interest (Amended Policy)*
  - b. Deferred for six months from October 25, 2005: Motion by Trustee Soulliere and seconded by Trustee DiMenna *“that the Board add two (2) more psychologists to its psychology department for a total of four (4), and that the cost be applied to the general budget to offset the cost of educational assistant lunch supervision to the Special Education budget.”*
  
18. Continuation of In-Camera, if required

19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor)

- Tuesday, November 22, 2005
- Tuesday, December 6, 2005  
(Organizational Meeting begins at 7:30 p.m.  
– Mass at 6:45 p.m. in Assumption Chapel)
- Tuesday, December 13, 2005
- Tuesday, January 17, 2006
- Tuesday, January 31, 2006
- Tuesday, February 14, 2006
- Tuesday, February 28, 2006
- Tuesday, March 28, 2006
- Tuesday, April 11, 2006
- Tuesday, April 25, 2006
- Tuesday, May 9, 2006
- Tuesday, May 23, 2006
- Tuesday, June 13, 2006
- Monday, June 26, 2006

20. Closing Prayer

21. Adjournment

***John Macri***  
*Board Chairperson*

***Michael Moher***  
*Director of Education & Secretary*



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## REGULAR BOARD MEETING Tuesday, October 25, 2005 at 7:00 p.m. Windsor Essex Catholic Education Centre John Paul II Boardroom

### MINUTES

#### PRESENT

##### **Trustees:**

F. Alexander	P. Keane
J. Courtney, Vice-Chair	J. Macri, Chair
M. DiMenna	S. Porcellini (electronically until 8:25 p.m.)
B. Holland	L. Soulliere
C. Janisse	
Rev. L. Brunet, Board Chaplain	
A. Kishek, Student Trustee	
J. Devos, Student Trustee (Alternate)	

##### **Administration:**

M. Moher (Resource)	T. Halford
J. Berthiaume	P. Littlejohns
P. Marchini	C. Marier
J. Ouellette	P. Picard
S. Freeman	E. Poirier
C. Geml	T. Robins
K. Gignac	

##### **Recorder:**

D. Steffens

1. Call To Order - Chair Macri called the meeting to order at 7:30 p.m.
2. Opening Prayer – Father Brunet opened the meeting with a prayer.
3. Recording of Attendance – All trustees present. Trustee Porcellini participated electronically and left the meeting at 8:25 p.m.
4. Approval of Agenda

##### Amendments:

- Addition – 10a (iii) Correspondence from CUPE Locals 1358.1 Educational Assistant Group and 1358.2 Special Services Unit

**Moved by Trustee Keane and seconded by Trustee Janisse that the October 25, 2005 Regular Board meeting agenda be approved as amended. *Carried.***

5. Questions Pertaining to Agenda – None.

6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act. – None.

7. Presentations

- a. Building a Culture of Excellence: Successes and Challenges Related to EQAO Achievements, 2005

Superintendent Ouellette and Kelly Power, Consultant – Assessment and Evaluation reported that annual Education Quality and Accountability Office (EQAO) test results released last week show an overall steady improvement in the achievement of grade 3, 6, and 9 students in the Windsor-Essex Catholic District School Board. In comparison to provincial results, our students continue to exceed the Average Provincial achievement. The test results will be one of the tools used to develop board level and school level improvement plans that continue to support student achievement and professional learning communities.

8. Delegations

- a. Delegation Regarding Items Not on the Agenda – None.
- b. Delegations Regarding Items On the Agenda – None.

9. Action Items

- a. Approval of Minutes

- i) Minutes of In-Camera Meeting, October 11, 2005

**Moved by Trustee Janisse and seconded by Trustee DiMenna that the minutes of the In-Camera meeting of October 11, 2005 be adopted as distributed. Carried.**

- ii) Minutes of Regular Meeting, October 11, 2005

**Moved by Trustee Holland and seconded by Trustee Soulliere that the minutes of the Regular Meeting of October 11, 2005 be adopted as distributed. Carried.**

- b. Items From In-Camera Meeting of October 25, 2005

Vice-Chair Courtney reported the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole meeting on October 25, 2005, pursuant to the Education Act - Section 207, to consider specific personnel and real property issues and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

**Moved by Trustee Courtney and seconded by Trustee DiMenna that the recommendations and directions of the Committee of the Whole Board at its meeting of October 25, 2005 be approved. Carried.**

Vice-Chair Courtney reported that at the Committee of the Whole meeting of October 11, 2005 the Board approved a ten-year lease agreement for property located at 3600 Rhodes

Drive to accommodate the Board's Continuing Adult Education Program and Work Matters Program beginning September 2006.

10. Communications

a. External (Associations, OCSTA, Ministry)

- i) Memorandum from Ontario Catholic School Trustees' Association (OCSTA) dated October 13, 2005 re: 2006 AGM & Conference Resolutions  
**Moved by Trustee Keane and seconded by Trustee Holland that the Memorandum from Ontario Catholic School Trustees' Association (OCSTA) dated October 13, 2005 re: 2006 AGM & Conference Resolutions be received as information Carried.**

- ii) Correspondence from CAW-Canada Local 2458 (Custodial and Maintenance) and (Office, Clerical and Technicians) re Notice to Negotiate

**Moved by Trustee DiMenna and seconded by Trustee Soulliere that the Board enter into negotiations with CAW Custodial & Maintenance;**

**and, that the Board enter into negotiations with CAW Office, Clerical & Technicians. Carried.**

- iii) Walk-On: Correspondence from CUPE Locals 1358.1 Educational Assistant Group and 1358.2 Special Services Unit re Notice to Negotiate

**Moved by Trustee Soulliere and seconded by Trustee Alexander that the Board enter into negotiations with CUPE Local 1358.1 – Educational Assistants;**

**and, that the Board enter into negotiations with CUPE Local 1358.2 – Special Services Unit. Carried.**

b. Internal (Reports from Administration)

- i) Report: Administrative Staff Report  
**Moved by Trustee Janisse and seconded by Trustee DiMenna that the Board receive the *Administrative Staff Report* on hiring, and resignation of staff dated October 25, 2005 for information. Carried.**

- ii) Report: Report of Trustee Expenses 2004 – 2005  
**Moved by Trustee Holland and seconded by Trustee Alexander that the Board receive the Report of Trustees Expenses 2004 - 2005 as information. Carried.**

- iii) Verbal Report: Update – Video Security Surveillance Policy Implementation

Superintendent Berthiaume reported the Board is experiencing a growing number of thefts, break-ins and incidents of vandalism at our schools. Over the next few months, administration will be exploring ways to update the security and safety measures in schools throughout the system. Tim Robins, Controller of Facilities Services provided a

summary of the Building Management System (BMS) components currently in place at the schools. The intention is to update to a digital system that provides a keyless facility entry system across the board to control access privileges and move toward a web-based technology for video surveillance by September 2006. Funding to support the initiative will be provided through the Stage 2 Good Places to Learn and School Renewal funding. Additional information will be provided to the Board as the project moves forward. Specific security measures at board facilities will not be discussed or released publicly in order to not compromise security and safety.

**Moved by Trustee Janisse and seconded by Trustee Courtney that the Board receive the Verbal Report: Update – Video Security Surveillance Policy Implementation as information. Carried.**

## 11. Unfinished Business

- a. Deferred from August 30, 2005: Notice of Motion - Trustee Soulliere

Trustee Soulliere provided trustees with supporting information she has gathered from current Ministry documents and discussions with various parents, staff and principals within the board with respect to the psychological services currently provided to our students. Trustee Soulliere indicated that the recommendations resulting from the board's *2003 Expert Panel Review of Special Education Services* lead to the idea that the Board would require four psychologists in order to provide adequate psychological services in the new family of schools model. The Special Education Advisory Committee and administration supported this idea at the time.

Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board add two (2) more psychologists to its psychology department for a total of four (4), and that the cost be applied to the general budget to offset the cost of educational assistant lunch supervision to the Special Education budget.

*Trustee Porcellini left the meeting at 8:25 p.m.*

Trustee Soulliere further conveyed concern about the length of time some students in need have been waiting for a psychological assessment. Some parents have proceed with arranging private assessments covered through personal health coverage while children whose families may be economically challenged remain on the Board's waiting list. Superintendent Ouellette responded to the issues raised and indicated that a new delivery model for servicing students with special education needs is in its early stages of implementation. Superintendent Ouellette recommended that a decision concerning the recruitment of permanent staff be deferred until the staffing requirements under the new model have been determined.

**Moved by Trustee Alexander and seconded by Trustee Courtney that the motion be deferred for six months to provide administration with an opportunity to fully implement and assess the new service delivery model and provide a follow-up report to the Board for further discussion. Carried.**

## 12. New Business

### a. Report: Special Education Plan – 2005

Superintendent Ouellette presented the 2005 Special Education Plan that the Ministry of Education requires school boards to develop, approve and maintain every two years. The Special Education Advisory Committee approved the 2005 Special Education Plan at their meeting of October 6, 2005. A minority report from the Learning Disabilities Association of Windsor Essex County was also received by motion at this SEAC meeting. Cathy Geml, Supervisor of Special Education was present to respond to specific questions about the Minority Report and clarify the different types of programming provided by the board in terms of inclusion, contained classes and partial day programming for students with special learning needs. The 2005 Special Education Plan is available to the public on the board's website at <http://www.wecdsb.on.ca/speced>.

**Moved by Trustee DiMenna and seconded by Trustee Janisse that the Board approve the 2005 Special Education Plan, and forward it to the Ministry of Education for approval;**

**and, that the Board receive the Minority Report regarding the 2005 Special Education Plan, from the Learning Disabilities Association of Windsor-Essex County. Carried.**

### b. Report: Annual Playground Equipment & Repair Program

Tim Robins, Controller of Facilities Services, reported that Playchek Services Inc was engaged by the board to conduct the 2005-2006 annual playground inspection and reported that overall the playground equipment is in fair to good order system-wide, with only five locations where minor level "A" hazards of immediate concern were identified. Other repairs were prioritized based on the age of the equipment and cost prohibitive to repair. A Request for Quotation will be initiated and a follow-up tender report will be submitted to the Board as soon as possible to commence with the repairs. In addition, a review of play surfaces at several locations across the system will be completed to ensure compliance with the Canadian Standards Association (CSA) guideline.

**Moved by Trustee Alexander and seconded by Trustee Soulliere that the Board receive the Annual Playground Equipment & Repair Program report, as information. Carried.**

### c. Report: Quote – "Sub-Structure And Erection Of Pre-Purchased Catholic Education Centre Storage Building"

Tim Robins, Controller of Facilities Services reported that the new centralized storage building will provide a functional maintenance area as well as allow the storage items currently stored off-site such as archived documents, music podiums and stages, recycled equipment and resource materials for schools. Superintendent Marchini indicated the savings of offsite storage fees would be approximately \$45,000 to \$50,000 annually.

**Moved by Trustee Janisse and seconded by Trustee Holland that the Board approve the quoted bid from Artisan Masonry and that a purchase order contract be issued upon Board approval. Carried.**



d. Fieldtrips:

- i) St. Thomas of Villanova Secondary School – Orlando, Florida  
**Moved by Trustee Courtney and seconded by Trustee Keane that the Board approve the St. Thomas of Villanova Secondary School field trip to Orlando, Florida for May 17 to 22, 2006. Carried.**
- ii) St. John de Brebeuf Catholic Elementary School – Muskoka  
**Moved by Trustee Courtney and seconded by Trustee Keane that the Board approve the St. John de Brebeuf Catholic Elementary School field trip to Muskoka Woods for June 7th to 9th, 2006. Carried.**

13. Committee Reports

- a. Report: Special Education Advisory Committee (SEAC) Minutes of September 8, 2005  
**Moved by Trustee Soulliere and seconded by Trustee Holland that the Board receive the minutes of the September 8, 2005 Special Education Advisory Committee (SEAC) meeting as information. Carried.**

14. Notice of Motion – None.

15. Remarks and Announcements

- a. Chairperson – No comments this evening.
- b. Director of Education Moher reminded trustees of the Blessing and Dedication of the new St. Anthony Catholic Elementary School that will be held on Friday, October 28 at 2:00 p.m. Director Moher announced that Fr. Tony Ricard, internationally known Youth Speaker, has been engaged to speak to with the board's faith ambassadors, campus ministers and secondary Catholic Studies chairpersons on Wednesday, December 7.
- c. Board Chaplain – No comments this evening.

16. Remarks/Questions by Trustees

- Trustee Janisse congratulated the St. Mary's Elementary School boys' soccer team on their recent competition and inquired into receiving a report on the savings the board has achieved since implementing the energy savings plan.
- Trustee Alexander reported that he recently attended the Ontario Modern Language Teachers Association Fall Conference that was held at Assumption College Catholic High School and congratulated Rosa Cipparone and her committee for their part in organizing the successful province-wide event.
- Trustee Soulliere reported that she attended the French Immersion public consultation meeting last night at Cardinal Carter Catholic High School. The meeting was well attended by the school community. The attendees made a lot of positive comments and she is looking forward to the next step in the process of exploring the possibility of expanding the board's elementary French Immersion Program into the county.

- Trustee Courtney recognised parent and School Council Chair Mary Sagat who is presently the regional representative for the Ontario Association of Parents in Catholic Education. Trustee Courtney thanked Ms. Sagat for her diligent work in support of Catholic education.
- Student Trustee Kishek clarified her comments made at last meeting in relation to the availability of student summer courses and encouraged students to make use of e-Learning. Student Trustee Kishek reminded trustees they are invited to attend the Student Senate Faith Development Day *Linking Leaders – Building Bridges* that will be held at the Fogolar Furlan Club on Wednesday, November 2.

17. Pending Items

- a. Deferred from June 27, 2005: Board Policy Review Committee – Board Policy Revisions: *A:12 Code of Ethics / Conflict of Interest (Amended Policy)*

18. Continuation of In-Camera – Not required.

19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor)

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- Tuesday, November 22, 2005
- Tuesday, December 6, 2005  
(Organizational Meeting begins at 7:30 p.m.  
– Mass at 6:45 p.m. in Assumption Chapel)
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- Tuesday, April 25, 2006
- Tuesday, May 9, 2006
- Tuesday, May 23, 2006
- Tuesday, June 13, 2006
- Monday, June 26, 2006

20. Closing Prayer – Father Brunet closed the meeting with a prayer.

21. Adjournment - There being no further business, the Regular Board Meeting of October 25, 2005 adjourned at 9:18 p.m. at the call of the Chair.

***John Macri***  
*Board Chairperson*

***Michael Moher***  
*Director of Education & Secretary*



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Michael B. Moher, Director of Education

John Macri, Board Chairperson

## BOARD REPORT

**Meeting Date:**  
November 8, 2005

**PRESENTED FOR:** Public  In-Camera   
Information  Approval

**PRESENTED BY:** Senior Administration

**SUBMITTED BY:** Michael B. Moher, Director of Education  
J. Berthiaume, Superintendent of Education  
P. Littlejohns, Manager of Human Resources  
P. Picard, Supervisor of Human Resources, Academic

**SUBJECT:** ADMINISTRATIVE STAFF REPORT

### RECOMMENDATION:

That the Board receive the *Administrative Staff Report* on hiring, retirement and resignation of staff dated November 8, 2005 for information.

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### BACKGROUND:

### FINANCIAL:

### COMMENTS:

### TIMELINES:

### APPENDICES:

- Administrative Staff Report dated November 8, 2005

November 8, 2005

**Windsor-Essex Catholic District School Board  
Administrative Staff Report**

	<b>Employee Name</b>	<b>Position</b>	<b>Location</b>	<b>Date</b>	<b>Reason</b>
<b>HIRING:</b>	Derrick Ballard	Occasional Teacher	Supply	October 21, 2005	
	Gaye Blankenship	Occasional Teacher	Supply	October 21, 2005	
	Cutrone, David	Part-Time Custodian	Supply	October 28, 2005	
	Deanne D'Alimonte	Occasional Teacher	Supply	October 21, 2005	
	Cheryl Davies	Part-Time Custodian	Supply	October 28, 2005	
	Revelyn Fikes	Part-Time Custodian	Supply	October 28, 2005	
	Darren Gravalese	Secondary Teacher (.32)	Supply	October 17, 2005	
	John Guiry	Occasional Teacher	Supply	October 21, 2005	
	Joseph Paul Kennedy	Occasional Teacher	Supply	October 21, 2005	
	Douglas McCormick	Part-Time Custodian	Supply	October 28, 2005	
	Joseph Mullins	Part-Time Custodian	Supply	October 28, 2005	
	Amy Ouellette	Occasional Teacher	Supply	October 21, 2005	
	Michaeline Rowberry	Occasional Teacher	Supply	October 21, 2005	
	Connie Urquhart	Occasional Teacher	Supply	October 21, 2005	
<b>RETIREMENT:</b>	Gregory Cecile	Elementary Teacher	St. Gregory	December 31, 2005	
	Fred Lessard	Elementary Principal	On Leave	September 30, 2005	
	Patricia MacCoubrey	Secondary Teacher	Holy Names Secondary	September 30, 2005	
<b>RESIGNATION:</b>	Cathy Knowler	Elementary Teacher	St. John the Baptist	November 24, 2005	
	Kevin Racine	Part-Time Custodian	Supply	October 28, 2005	
	Katina Tsafos	Occasional Teacher	Supply	August 29, 2005	



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## BOARD REPORT

**Meeting Date:**  
November 8, 2005

**PRESENTED FOR:** Public  In-Camera   
Information  Approval

**PRESENTED BY:** Senior Administration

**SUBMITTED BY:** Michael B. Moher, Director of Education  
Peter S. Marchini, Superintendent of Business

**SUBJECT:** **GOOD SCHOOLS OPEN-DISTANT SCHOOL AND RURAL SCHOOLS ALLOCATION REPORT**

### RECOMMENDATION:

**That the Board receive the Good Schools Open - Distant School and Rural Schools Allocation Report as information.**

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### BACKGROUND:

Ministry of Education memorandum 2004:B17 provided a definition of Distant and rural schools and new funding to help support the operation of these schools. Rural school allocation grants are provided to offset the costs of providing full time principal and secretaries at these schools. Boards are required to report the costs of providing principals and secretaries.

The Ministry identified five WECD SB elementary schools as meeting the Rural School criteria.

- St. Mary
- St. Theresa
- Our Lady of the Annunciation
- St. John the Evangelist
- St. Anthony

“Schedule A” Good Schools Open – Rural Schools provides an analysis of the expenditure and grants allocation for the above noted rural schools.

“Schedule A” also includes the additional board grants for Distant Schools. Holy Name and St. John de Brebeuf elementary schools as well as the above noted five schools were eligible for Distant School grant funding.

At the Secondary level Cardinal Carter qualified for Distant School Grants of \$86,345.

**FINANCIAL:**

The analysis indicates that prior to considering additional expenditures associated with lower than board average pupil teacher ratios (PTR's) and additional transportation costs, the total elementary Principal and School Secretary expenses of \$1,842,000 exceeded the total Foundation, Good Schools Open - Distant School and Rural Grant of \$1,828,023 at the elementary panel.

“Schedule B” Good Schools Open – Rural Schools Secondary provides an analysis for the board’s secondary panel. Cardinal Carter Principal and Vice Principal salaries exceed the Foundation and Distant grant by \$14,435.

**COMMENTS:**

The Ministry has requested that this information be forwarded to the Ministry and posted on the boards website.

**TIMELINES:**

**APPENDICES:**

- “Schedule A” Good Schools Open – Rural Schools Elementary
- “Schedule B” Good Schools Open – Rural Schools Secondary

**Schedule A**  
**Good Schools Open- Rural Schools**  
**Expenditure and Grant Analysis (Elementary)**

GRANTS for Student Needs

10/24/2005

School	FTE 2005	Principal & VP Salary / Benefit and PD	School Secretary Salary & Benefits	TOTAL Expenditures	Principals/VP's (\$330/pupil)	Secretary (\$133 /pupil)	Distant School	Grant Good Schools/ Open Rural Schools	Total Foundation and Rural	2003/2004 Distant School Allocation	TOTAL Foundation Rural & Distant Grants	GRANT/ EXPENDITURES VARIANCE/ SURPLUS (Deficit)
St. Mary	163.0	\$117,000	\$47,000	\$164,000	\$53,790	\$21,679	\$4,000	\$55,244	\$134,713	\$21,233	\$155,946	(\$8,054)
St. John Baptist	513.5	\$217,000	\$67,000	\$284,000	\$169,455	\$68,295	\$4,000	\$0	\$241,750	\$0	\$241,750	(\$42,250)
St. Theresa	164.5	\$117,000	\$47,000	\$164,000	\$54,285	\$21,878	\$4,000	\$45,072	\$125,235	\$22,718	\$147,953	(\$16,047)
Holy Name	0.0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$52,311	\$52,311	\$52,311
OCAO	172.0	\$117,000	\$47,000	\$164,000	\$56,760	\$22,876	\$4,000	\$54,064	\$137,700	\$19,867	\$157,567	(\$6,433)
St. Joseph	454.5	\$117,000	\$60,000	\$177,000	\$149,985	\$60,449	\$4,000	\$0	\$214,434	\$0	\$214,434	\$37,434
St. John Evangelist	210.5	\$117,000	\$47,000	\$164,000	\$69,465	\$27,997	\$4,000	\$34,712	\$136,174	\$21,477	\$157,651	(\$6,349)
St. William	633.5	\$217,000	\$67,000	\$284,000	\$209,055	\$84,255	\$4,000	\$0	\$297,310	\$0	\$297,310	\$13,310
St. Anthony	261.0	\$117,000	\$47,000	\$164,000	\$86,130	\$34,713	\$4,000	\$8,044	\$132,887	\$0	\$132,887	(\$31,113)
St. Peter	487.0	\$217,000	\$60,000	\$277,000	\$160,710	\$64,771	\$4,000	\$0	\$229,481	\$0	\$229,481	(\$47,519)
St. John Brebeuf	0.0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40,733	\$40,733	\$40,733
<b>TOTAL</b>		<b>\$1,353,000</b>	<b>\$489,000</b>	<b>\$1,842,000</b>	<b>\$1,009,635</b>	<b>\$406,913</b>	<b>\$36,000</b>	<b>\$197,136</b>	<b>\$1,649,684</b>	<b>\$178,339</b>	<b>\$1,828,023</b>	<b>(\$13,977)</b>

**Schedule B**  
**Good Schools Open- Rural Schools**  
**Expenditure and Grant Analysis (Secondary)**

10/24/2005

School	FTE 2005	Principal & VP Salary / Benefit and PD	GRANTS Principal/VP's	Distant School	TOTAL Foundation Rural & Distant Grants	GRANT/ EXPENDITURES VARIANCE/ SURPLUS (Deficit)
Cardinal Carter	930	\$337,000	\$236,220	\$86,345	\$322,565	(\$14,435)





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## BOARD REPORT

**Meeting Date:**  
November 8, 2005

**Public**  **In-Camera**   
**PRESENTED FOR:** Information  Approval   
**PRESENTED BY:** Senior Administration  
**SUBMITTED BY:** Michael B. Moher, Director of Education  
Peter S. Marchini, Superintendent of Business  
**SUBJECT:** **LEGAL SERVICES – September 2005**

### RECOMMENDATION:

**That the report *Legal Services – September 2005* be received as information.**

### BACKGROUND:

By the terms of the agreement with the board the board's solicitors, Shibley Righton LLP are requested to report fees and services on a regular basis.

This report is supported by documentation that has been provided to and reviewed by senior administration. Records provided indicate hourly rates, time billed, description of services and total amount invoiced.

### FINANCIAL:

**For the month of September 2005** legal fees submitted are as follows:

* Real Estate and property matters	\$4,014
* Labour, incl. Negotiations, contract administration and arbitration	\$24,492
* Litigation (incl. OLRB hearings, Spec. Ed., Human Rights and Safe School issues).	\$1,700
* Other Misc. (on-going legal advice and consultation)	<u>\$42,761</u>

<b>TOTAL</b>	<b>\$72,967.00</b>
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**COMMENTS:**

A portion of the September fees for real estate (\$4,014.00) will be charged to New Pupil Place Grant Capital project accounts.

**TIMELINES:**

October 2005 Report – November 2005 Board meeting.

**APPENDICES:**

- None



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## BOARD REPORT

**Meeting Date:**  
November 8, 2005

**PRESENTED FOR:** Public  In-Camera   
Information  Approval

**PRESENTED BY:** Senior Administration

**SUBMITTED BY:** Michael B. Moher, Director of Education  
Janet Ouellette, Superintendent of Education

**SUBJECT:** APPOINTMENT OF SEAC REPRESENTATIVE

**RECOMMENDATION:**

**That the Board approve the appointment of Paula Nantais-Murphy to the Special Education Advisory Committee, representing The Windsor Down Syndrome Parent Association as the alternate member, for the remainder of the three year term.**

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### BACKGROUND:

According to Ministry of Education Regulation 464/97, Associations represented on the Board's SEAC are to appoint a primary representative as well as an alternate. The primary SEAC member for this Association is Michelle Mastellotto, and The Windsor Down Syndrome Parent Association now requests that Paula Nantais-Murphy be appointed as the alternate representative.

### COMMENTS:

Paula Nantais-Murphy meets the Ministry of Education's requirements for appointment to our Board's Special Education Advisory Committee.

### TIMELINES:

The appointment will take effect immediately following Board approval.

### APPENDICES:

- Letter from Paul Arnold, President – The Windsor Down Syndrome Parent Association.

/psh/M05/10 24 2005



The Windsor Down Syndrome  
Parent Association

September 12, 2005

Janet Ouellette  
Superintendent of Education  
Windsor Essex Catholic District School Board  
1325 California Ave.  
Windsor, Ontario,  
N8B 3Y6

**Dear Ms. Ouellette;**

The Windsor Down Syndrome Parent Association would like to put forward the names of two representatives for the Special Education Advisory Committee to the Windsor Essex Catholic District School Board:

Primary Representative: Michelle Mastellotto

Alternate Representative: Paula Nantais Murphy

We trust that these two individuals will meet with the board's approval.

Sincerely,

Paul Arnold  
President Up About Down, the Windsor-Essex Down Syndrome Parent Association



# Windsor-Essex Catholic District School Board

1325 California Avenue, Windsor, Ontario N9B 3Y6  
Telephone (519) 253-2481 Fax: (519) 253-0620

Michael B. Moher, Director of Education

John Macri, Board Chairperson

## BOARD REPORT

**Meeting Date:**  
November 8, 2005

**Public**  **In-Camera**   
**PRESENTED FOR:** Information  Approval   
**PRESENTED BY:** Senior Administration  
**SUBMITTED BY:** Michael B. Moher, Director of Education  
Janet Ouellette, Superintendent of Education  
**SUBJECT:** **F. J. BRENNAN CATHOLIC HIGH SCHOOL**  
**- Chicago, Illinois - April 27 – 30, 2006**

### RECOMMENDATION:

**That the Board approve the F. J. Brennan Catholic High School field trip to Chicago, Illinois on April 27 – 30, 2006 to participate in the Heritage Music Festival Band and Choir Competition.**

### BACKGROUND:

This trip is in relation to the students' program/courses for Science/History.

**FINANCIAL:** None.

### COMMENTS:

This field trip request is in compliance with the Field Trip Policy (SC:04). All procedures with regard to the policy have been followed.

### TIMELINES:

### APPENDICES:

- Request for Approval of Field Trip – SC:04 Form A
- Parental Consent – SC:04 Form B
- Participation Rationale
- Itinerary



### Request for Approval of Field Trip

<b>School</b>	F. J. Brennan Catholic High School		<b>Date of Trip</b>	Ex. mm/dd/yyyy 04/27/2006 - 04/30/2006	
<b>Destination</b>	Chicago Illinois		<b>Mode of Transportation</b>	Coach	
<b>School Departure Time</b>	7:00 am	<b>School Arrival Time</b>	12:00 am	<b>Name of Carrier</b>	
<b># of Male Students</b>	30	<b>Grade of Students</b>	9 - 12	<b>Number of Supervisors</b>	Female <input type="text" value="3"/> Male <input type="text" value="3"/>
<b># of Female Students</b>	30	<b>Personal Cost Per Student</b>	\$500.00	<b>Travel Company Involved</b>	Cha-Co
<b>Total Cost Per Student</b>	\$790.00				

#### EDUCATIONAL RATIONALE

**Name of Teacher**

**Purpose of Trip**

**Relationship to Students' Program/Course**

**Pre-Trip Preparation(s) by Students**

**Follow-Up Activities Planned**

**If Activity is Occuring over a Weekend Indicate Plans for Students to Attend a Eucharistic Celebration**

<b>Date Submitted</b>	<input type="text" value="10/26/2005"/>	<b>Name of Teacher</b>	<input type="text" value="Cari Meneghini"/>
<b>Approval Date</b>	<input type="text" value="11/01/2005"/>	<b>Name of Principal</b>	<input type="text" value="JoAnne Shea"/>
<b>Approval Date</b>	<input type="text"/>	<b>Name of Superintendent</b>	<input type="text"/>
<b>Approval Date</b>	<input type="text"/>	<b>Board of Trustees Approval (per Superintendent)</b>	<input type="text"/>

**For Same Day Local/Regional Trip, submit request to Principal 2 weeks prior to trip.**  
**For Multiple Days Local/Regional Trips, submit request to Superintendent 4 weeks prior to trips.**  
**For Special Trips, submit request to Superintendent for Board approval 8 weeks prior to trip.**

Send signed form to School Superintendent, school should retain a copy, Superintendent will return copy upon approval of trip.

In accordance with the Municipal Freedom of Information and Protection of Privacy Act, 1989, information in forms and documents pertaining to a student registered/enrolled within the Windsor-Essex Catholic District School Board is collected under the legal authority of the Education Act and its Regulations and the Ontario Student Record Guideline, 1980.



**FIELD TRIP INFORMATION AND CONSENT FORM**

**PART 1 TRIP INFORMATION (To be retained by Parent/Guardian)**

To the Parent/Guardian

Permission has been granted by the Principal (and Superintendent or Board if applicable) for the students to participate in the Field Trip described below. To have your son/daughter participate in the trip, please complete **Part 2** below and return it to the school as soon as possible.

<b>School</b>	<b>Date(s) of Trip</b>	<b>Mode of Transportation</b>
F. J. Brennan	April 27-30 2006	Coach
<b>Destination Name and Phone#</b>	<b>Cost per Student</b>	
Chicago, Illinois	\$710.00	
<b>Time of Departure from School</b>	<b>Approximate Time of Return to School</b>	
7am	9pm-12am	
<b>No. Of Students</b>	<b>No. of Supervisors</b>	
60	6	
<b>Purpose/Relationship to program</b>		
Band and Choir competition to supplement the music requirements of classroom music course		
<b>Students should come prepared with</b> instruments, luggage and carry on, proper id, proper funds		

Parent/Guardian to cut-off from here and Retain Part 1; **Part 2 below to be returned to the school**

**Part 2 PARENT/GUARDIAN CONSENT to be returned to the school at least 3 days prior to the trip**

To the Windsor-Essex Catholic District School Board and the Principal of  Catholic School.

As the Parent(s)/Guardian(s) of (print name in full)

We hereby request that the above-named student be permitted to participate in the trip to (Note destination)

I/We are aware that the Mode of Transportation noted in Part 1 above indicates that the students may travel to/from the destination by use of private motor vehicle. I/We hereby give permission for the above-name student to be transported in a vehicle driven by another **student/parent**.

**Signature(s)**  **Student Health Card #**

**Medical Condition (if any) or Prescribed Medication**

**Date**  **Signature of Parent(s) or Guardian(s)**

**Student Home Telephone #**  **Emergency Contact Name**

**Emergency Phone Number**

In accordance with the Municipal Freedom of Information and Protection of Privacy Act, 1989, information in forms and documents pertaining to a student registered/enrolled within the Windsor-Essex Catholic District School Board is collected under the legal authority of the Education Act and its Regulations and the Ontario Student Record Guideline, 1989.

## **CHICAGO, ILLINOIS HERITAGE MUSIC FESTIVAL: PARTICIPATION RATIONALE**

The Chicago Heritage Music Festival is an inspiring and valuable artistic experience for all student musicians. It provides secondary school instrumentalists and vocalists from across North America, with the opportunity to meet and compete in an educational and culturally stimulating setting. The highlight of the festival is the performance component which features presentations from a wide variety of musical ensembles including: Jazz and Show Choirs, Gospel Choirs, Jazz Ensembles, Symphonic and Concert Bands etc. In addition, all festival participants (including the conductor) are required to participate in on-stage mini-clinics during which they receive constructive criticism and methodology designed to improve performance technique, theory, analysis skills and overall understanding of the works performed.

Sight-seeing comprises approximately 1.5 days of this excursion and provides students with a well-earned break as well as opportunities for growth in the areas of leadership, creativity and organization.

The festival concludes with a banquet and awards ceremony that acts as a powerful motivational tool and confidence-builder for students. It also serves to promote program unity and mutual respect while simultaneously encouraging the recognition and appreciation for musical excellence.

From the preparation for this expedition to the travel experience and finally, the festival itself, our students are presented with continuous opportunities to exercise Christian leadership and act as witnesses to their faith. Specifically: All participants will be called to put aside differences, recognize and organize their strengths (spiritual and academic) for the purpose of attaining the common goal of successful participation in this festival. Upon meeting festival participants, staff, officials, and even local citizens, our students will be expected to conduct themselves as respectful and courteous “ambassadors” of their city, school and faith. Attendance of mass on the final day of this festival is also included and will allow students the opportunity to reaffirm their faith as a school community.

**To further underline the educational value of this excursion, a list of the relevant Coded Curriculum Expectations that are fulfilled through this excursion, is provided below:**

THV.02:-read and understand musical notation

TH1.01-identify and describe a greater variety of musical indicators of speed and changes in speed

TH1.09-use appropriate terminology to describe how repetition and contrast of musical elements are used to organize sound.

TH1.12-explain the influence of certain composers on the evolution of musical form.

CRV.01-play or sing technical exercises and diverse repertoire that reflect the theory expectations at this grade level

CRV.02-make complex artistic decisions that affect the stylistic accuracy of their playing or singing

CR1.04-play or sing with tone quality appropriate to the exercises and repertoire being performed

CR1.06-play or sing with accurate pitch

CR1.07-play or sing with accurate intonation, both melodically and harmonically

CR1.08-maintain a consistent tempo and accurately change tempi as found in the exercises and repertoire being performed.

CR2.04-make artistic decisions about interpretive aspects of performance in individual and group situations

AN2.04-demonstrate leadership in rehearsal, performance, and audience etiquette

AN2.02-analyze and describe their own strengths and needs at various points in the course and work towards improving themselves in identified areas.

CGE3b-creates, adapts, evaluates new ideas in light of the common good

CGE3c -thinks reflectively and creatively to evaluate situations and solve problems

CGE3e -adopts a holistic approach to life by integrating learning from various subject areas and experience

CGE4a -demonstrates a confident and positive sense of self and respect for the dignity and welfare of others

CGE4b- demonstrates flexibility and adaptability

CGE4c -takes initiative and demonstrates Christian leadership

CGE4g-examines and reflects on one's personal values, abilities and aspirations influencing life's choices and opportunities

CGE5c -develops one's God-given potential and makes a meaningful contribution to society



**EXPECTATIONS (CONTINUED)**

CGE7b-accepts accountability for one's own actions

CGE7e -witnesses Catholic social teaching by promoting equality, democracy, and solidarity for a just, peaceful and compassionate society

CGE7g-respects and understands the history, cultural heritage and pluralism of today's contemporary society.

**PROPOSED ITINERARY FOR F.J. BRENNAN H.S. BAND AND CHOIR TRIP**  
**DESTINATION: CHICAGO HERITAGE MUSIC FESTIVAL**  
**DATES: THURSDAY APRIL 27-SUNDAY APRIL 30, 2006**

**IMPORTANT:** *Please be advised that students will be accompanied and strictly supervised by our teacher and parent chaperones throughout the entire duration of this trip including bus time, hotel time, all festival performances and clinics, meals, sightseeing activities and any other events pertaining to this trip.*

**THURSDAY, APRIL 27, 2006**

7:00 AM	Depart by coach from F.J. Brennan H.S. for Chicago
2:00 PM	Arrive at hotel in Chicago and check in.
3:30 PM	Band and Choir meeting in hotel conference room Deal with any questions or concerns, review itinerary and expected conduct.
4:30 PM	Depart for dinner downtown
7:00 PM	Arrive at Imax theatre or Broadway show
10:00PM	Depart for hotel
11:00 PM	Room check and lights out

**FRIDAY, APRIL 28 2006.**

8:30AM	Breakfast at hotel or nearby restaurants
9:30AM	Load buses, and depart for downtown Chicago and choir competition, clinics
10:30AM-1:00PM	Choir competition begins, one break for lunch, clinics
1:00 PM	Load bus and head to Sears Tower or shopping on Million Dollar Mile.
2:00 PM	Travel to Museum
4:30PM	Travel to Shed Aquarium
6:30 PM	Dinner at Rainforest Café
8:30 PM	Depart for hotel, band meeting and next day's itinerary and conduct is reviewed
10:30 PM	Room Check and lights out

**SATURDAY, APRIL 29, 2006.**

9:00AM	10:00AM	Breakfast at hotel/ nearby restaurants
10:00AM	10:30AM	Load Bus and depart for band competition
10:30AM	4:30 PM	Band Competition and clinics
4:30 PM	5:30 PM	Return to hotel for change of clothes'
6:30PM	7:00PM	Board bus for dinner dance and awards banquet
7:00 PM	11:00 PM	Awards banquet and dinner dance at Medieval Times
11:00 PM	12:00 AM	Return to hotel. Inform students of next day's schedule while on bus.
12:00 AM		Arrive at hotel, room check and lights out immediately!

**SUNDAY, APRIL 30, 2006.**

8:00 AM	Board Bus for Mass
8:30-9:30AM	Mass
9:30 AM	Breakfast at nearby restaurant
10:30 AM-2:00 PM	Shopping and lunch in groups downtown
2:30 PM	Depart for Windsor
9:00 PM	Buses arrive at F.J. Brennan High School, Windsor



# Windsor-Essex Catholic District School Board

1325 California Avenue, Windsor, Ontario N9B 3Y6  
Telephone (519) 253-2481 Fax: (519) 253-0620

Michael B. Moher, Director of Education

John Macri, Board Chairperson

## BOARD REPORT

**Meeting Date:**  
November 8, 2005

**Public**  **In-Camera**   
**PRESENTED FOR:** Information  Approval   
**PRESENTED BY:** Senior Administration  
**SUBMITTED BY:** Michael B. Moher, Director of Education  
Janet Ouellette, Superintendent of Education  
**SUBJECT:** **ST. ANNE'S CATHOLIC HIGH SCHOOL**  
- Washington, DC – May 10 – 14, 2006

### RECOMMENDATION:

**That the Board approve the St. Anne Catholic High School's Washington, D.C. Field Trip on May 10<sup>th</sup> – 14<sup>th</sup>, 2006 to participate in Performances for Jazz Band and Concert Choir.**

---

### BACKGROUND:

This trip is in relation to the students' program/courses.

**FINANCIAL:** None.

### COMMENTS:

This field trip request is in compliance with the Field Trip Policy (SC:04). All procedures with regard to the policy have been followed.

### TIMELINES:

### APPENDICES:

- Request for Approval of Field Trip – SC:04 Form A
- Parent Consent – SC:04 Form B
- Itinerary



### Request for Approval of Field Trip

<b>School</b>	St. Anne High School		<b>Date of Trip</b>	Ex. mm/dd/yyyy 05/10/2006-05/14/2006	
<b>Destination</b>	Washington DC		<b>Mode of Transportation</b>	Highway Coach	
<b>School Departure Time</b>	7:00AM	<b>School Arrival Time</b>	8:00PM	<b>Name of Carrier</b>	Chatham Coach
<b># of Male Students</b>	15	<b>Grade of Students</b>	9-12	<b>Number of Supervisors</b>	Female <input type="text" value="4"/> Male <input type="text" value="1"/>
<b># of Female Students</b>	34	<b>Personal Cost Per Student</b>	\$675.00	<b>Travel Company Involved</b>	Educational Tours Inc.
<b>Total Cost Per Student</b>	\$675.00				

#### EDUCATIONAL RATIONALE

**Name of Teacher** Ms. Beth Dykeman & Mr. Gabe Gagnon & Mrs. Villella

**Purpose of Trip** Performances for Jazz Band and Concert Choir

**Relationship to Students' Program/Course** An opportunity to perform in the US Capital city

**Pre-Trip Preparation(s) by Students** Rehearsals; fundraisers

**Follow-Up Activities Planned** Critiques; Discussion

**If Activity is Occuring over a Weekend Indicate Plans for Students to Attend a Eucharistic Celebration** Basilica of the National Shrine of the Immaculate Conception - Sunday

<b>Date Submitted</b>	10/14/2005	<b>Name of Teacher</b>	Beth Dykeman & Gabe Gagnon
<b>Approval Date</b>	11/01/2005	<b>Name of Principal</b>	John Byrne
<b>Approval Date</b>	11/02/2005	<b>Name of Superintendent</b>	Janet Ouellette
<b>Approval Date</b>		<b>Board of Trustees Approval (per Superintendent)</b>	

**For Same Day Local/Regional Trip, submit request to Principal 2 weeks prior to trip.**  
**For Multiple Days Local/Regional Trips, submit request to Superintendent 4 weeks prior to trips.**  
**For Special Trips, submit request to Superintendent for Board approval 8 weeks prior to trip.**

Send signed form to School Superintendent, school should retain a copy, Superintendent will return copy upon approval of trip.

In accordance with the Municipal Freedom of Information and Protection of Privacy Act, 1989, information in forms and documents pertaining to a student registered/enrolled within the Windsor-Essex Catholic District School Board is collected under the legal authority of the Education Act and its Regulations and the Ontario Student Record Guideline, 1980.



**FIELD TRIP INFORMATION AND CONSENT FORM**

**PART 1 TRIP INFORMATION (To be retained by Parent/Guardian)**

To the Parent/Guardian

Permission has been granted by the Principal (and Superintendent or Board if applicable) for the students to participate in the Field Trip described below. To have your son/daughter participate in the trip, please complete **Part 2** below and return it to the school as soon as possible.

<b>School</b>	<b>Date(s) of Trip</b>	<b>Mode of Transportation</b>
St. Anne High School	May 10 - 14, 2006	Highway Coach
<b>Destination Name and Phone#</b>	<b>Cost per Student</b>	
Washington DC	\$675.00	
<b>Time of Departure from School</b>	<b>Approximate Time of Return to School</b>	
0700 hrs	2000 hrs	
<b>No. Of Students</b>	<b>No. of Supervisors</b>	
49	5	
<b>Purpose/Relationship to program</b>		
Performances & Rehearsal prep		
<b>Students should come prepared with</b>		
music; instruments & other band equipment		

Parent/Guardian to cut-off from here and Retain Part 1; **Part 2 below to be returned to the school**

**Part 2 PARENT/GUARDIAN CONSENT to be returned to the school at least 3 days prior to the trip**

To the Windsor-Essex Catholic District School Board and the Principal of  Catholic School.

As the Parent(s)/Guardian(s) of (print name in full)

We hereby request that the above-named student be permitted to participate in the trip to (Note destination)

I/We are aware that the Mode of Transportation noted in Part 1 above indicates that the students may travel to/from the destination by use of private motor vehicle. I/We hereby give permission for the above-name student to be transported in a vehicle driven by another **student/parent**.

**Signature(s)**  **Student Health Card #**

**Medical Condition (if any) or Prescribed Medication**

**Date**  **Signature of Parent(s) or Guardian(s)**

**Student Home Telephone #**  **Emergency Contact Name**

**Emergency Phone Number**

In accordance with the Municipal Freedom of Information and Protection of Privacy Act, 1989, information in forms and documents pertaining to a student registered/enrolled within the Windsor-Essex Catholic District School Board is collected under the legal authority of the Education Act and its Regulations and the Ontario Student Record Guideline, 1989.

11/3/05  
**SAINT ANNE CATHOLIC HIGH SCHOOL, TECUMSEH, ONTARIO**  
**JAZZ BAND & CONCERT CHOIR**  
**TRIP TO WASHINGTON, D.C. – May 10 – 14, 2006**

1p jkl

Wednesday, May 10, 2006

7:00 AM: One 54 passenger motorcoach arrives at Saint Anne Catholic High School, 12050 Arbour St, Tecumseh, Ontario, N8N1N8 Canada (519-735-6024) for loading. **On departure, please call our 24-hour (1-800-654-4560) service to let us know your departure time.**

\* **All passengers must be equipped with proper identification; The Department of Homeland Security requires that all U.S. citizens and foreign nationals must present a PASSPORT to cross the US / Canadian border. For those under 18, you must also have a PERMISSION SLIP signed by parent(s) or legal guardian and NOTARIZED. Non US citizens may be required to have a VISA. Without proper identification, border authorities may not allow you to cross the border.**

8:00 AM: Depart from Saint Anne Catholic High School on a first class, air-conditioned, VCR equipped MOTORCOACH provided by CHATHAM COACH (313-963-2256/ 519-259-5816). Rest stops and lunch on your own en route at the Director's discretion.

**Two hours from arrival, please call your escort or our 24-hour (1-800-654-4560) service to let us know your arrival time.**

6:30 PM: Arrive in Washington, D.C.; meet your EDUCATIONAL TOURS, INC. ESCORT at the HOLIDAY INN EXPRESS, 4783 Allentown Rd., Camp Springs, MD 20746 (301-420-2800) and check-in

7:00 PM: PIZZA PARTY at the hotel

PRIVATE NIGHT TIME HOTEL SECURITY

Thursday, May 11, 2006

8:30 AM: DELUXE CONTINENTAL at the hotel

9:30 AM: Depart for your tour

10:00 AM: Arrive at the WASHINGTON NATIONAL CATHEDRAL for a GUIDED TOUR a fine example of Gothic architecture. Its Gloria in Excelsis Tower is the highest point in Washington. (subject to availability)

11:30 AM: Depart for **The Fashion Centre at Pentagon City** - Four levels of specialty stores, restaurants, a food court and much more. Lunch on your own.

2:30 PM: Depart for Arlington

*Optional travel insurance is available. For more information see our website [www.tours-eti.com](http://www.tours-eti.com) or email us at [insurance@tours-eti.com](mailto:insurance@tours-eti.com)*

11/3/05

3:00 PM: Arrive at **Arlington National Cemetery** - The impressive national burial ground across the Potomac from Washington.

Board the TOURMOBILE (800-866-9661/703-979-0690) at the Visitor's Center for a narrated visit. Your local expert guide will give you the historical facts as you visit the Kennedy gravesites and the Tomb of the Unknown Soldier and view the Changing of the Guard.

Possible WREATH LAYING CEREMONY at the Tomb of the Unknown Soldier. (School must arrange through Arlington National Cemetery)

Write to: *U.S. Army Military District of Washington*  
*Attn: Memorial Affairs*  
*103 3rd Avenue*  
*Fort Leslie J. McNair,*  
*Washington D.C. 20319-5058*

5:00 PM: Depart for dinner

5:30 PM: DINNER at the HARD ROCK CAFÉ

6:30 PM: Return to the hotel

PRIVATE NIGHT TIME HOTEL SECURITY

Friday, May 12, 2006

8:00 AM: DELUXE CONTINENTAL at the hotel

9:00 AM: Depart for the clinic site

9:30 AM: Arrive at the clinic site (subject to the schedule of the clinician[s])

ETI MUSIC CLINIC for the Jazz Band

ETI MUSIC CLINIC for the Concert Choir

Lunch on your own in the area

1:00 PM: Depart for the performance site

1:30 PM: Arrive at the **Lincoln Memorial**

PERFORMANCE OPPORTUNITY for the Jazz Band & Concert Choir

2:30 PM: Depart for the United States Capitol

*Optional travel insurance is available. For more information see our website [www.tours-eti.com](http://www.tours-eti.com) or email us at [insurance@tours-eti.com](mailto:insurance@tours-eti.com)*



11/3/05

- 3:00 PM: Arrive at the **United States Capitol** - The country's most familiar landmark, located on Capitol Hill in a beautiful 217-acre park. The gleaming white grand-domed edifice for which this neighborhood is named, stands in glory at the foot of the National Mall.
- GROUP PHOTO on the steps of the **Grant Memorial**  
Meet your Congressperson (School must arrange)
- 5:00 PM: Depart for **Union Station** - When it first opened in 1907, this was the largest train station in the world, and has served as the site of many historic arrivals. Dinner (*MEAL COUPON PROVIDED*) on your own.
- 7:00 PM: Meet your STEP ON GUIDE at the **Columbus Statue** at **Union Station** for a TOUR provided by GUIDE SERVICES OF WASHINGTON (202-628-2842 ) of **Washington, D.C.** – View this multinational, cosmopolitan city featuring:
- \* **Thomas Jefferson Memorial** - The central memorial room contains a heroic bronze statue of Jefferson by Rudolph Evans surrounded by panels inscribed with Jefferson's most significant writings.
  - \* **Marine Corps Memorial** (Iwo Jima Statue) - This 78-foot memorial commemorates all the marines who have died in battle since 1775.
  - \* **Vietnam Veterans Memorial** - Honoring the men of the armed forces who served in the Vietnam War.
  - \* Across from the Vietnam Memorial is the **Vietnam Women's Memorial**, a statue depicting 3 service women and 1 wounded soldier supported by sandbags.
  - \* The **Korean War Veterans Memorial**, dedicated in July of 1995, features a group of 19 stainless steel statues that depict a squad on patrol.
  - \* **National WWII Memorial** – Dedicated in May 2004 this memorial is a tribute to all who served during World War II.
  - \* **Lincoln Memorial**, dedicated to the nation's 16th president; designed by Francis Bacon and modeled after the Greek Parthenon. The statue presides over the Mall, keeping watch over the Washington Monument and Capitol.
  - \* Also visit the nearby **Franklin Delano Roosevelt Memorial** - It's four open rooms depict Roosevelt's four terms in office and the upheaval in the nation along with the toll it took on his life. This memorial is the first to also include the wife of a president, Eleanor Roosevelt.
- 9:00 PM: End your tour, dropping your guide off at the nearest Metro Station and return to the hotel

PRIVATE NIGHT TIME HOTEL SECURITY

Saturday, May 13, 2006

- 7:30 AM: Depart for breakfast

*Optional travel insurance is available. For more information see our website [www.tours-eti.com](http://www.tours-eti.com) or email us at [insurance@tours-eti.com](mailto:insurance@tours-eti.com)*

11/3/05

8:00 AM: Arrive for BREAKFAST at the BASILICA OF THE NATIONAL SHRINE OF THE IMMACULATE CONCEPTION, 400 Michigan Ave., NE, Washington, DC 20017 (202-526-8300)

9:00 AM: Enjoy a guided tour of the **Basilica of the National Shrine of the Immaculate Conception** - The largest Catholic church in the Western Hemisphere and the eighth largest in the world.

11:00 AM: Depart for the **Smithsonian Museum** of your choice on the Mall including **Air & Space** and the **Natural History Museum**. The **National Museum of American History** houses a collection of objects documenting the September 11, 2001 terrorist attacks and their aftermath. Lunch on your own at one of the museum cafeterias.

4:00 PM: Depart for the museum

4:30 PM: Arrive at the INTERNATIONAL SPY MUSEUM, 800 F Street NW, Washington DC, 20004 (866-779-6873/202-654-0980) – the largest collection of international espionage related artifact. The museum chronicles the history of spying throughout the ages.

6:30 PM: Depart for dinner

7:00 PM: Enjoy a PERFORMANCE of the STUDENT DINNER THEATER (subject to 2006 schedule)

9:30 PM: Return to the hotel

PRIVATE NIGHT TIME HOTEL SECURITY

Sunday, May 14, 2006

7:00 AM: DELUXE CONTINENTAL BREAKFAST at the hotel and check-out

8:00 AM: Depart for the cathedral

8:30 AM: Arrive at the **Basilica of the National Shrine of the Immaculate Conception**

Enjoy Mass

10:00 AM: Depart for home. Rest stops and meals on your own en route at the Director's discretion.

**Two hours away from home, please call our 24-hour (1-800-654-4560) service, give the name of your school and expected arrival time. Your telephone tree captain can call in and be advised of that arrival time.**

9:00 PM: Arrive at Saint Anne Catholic High School

**IN CASE OF EMERGENCY OR TO LEAVE A MESSAGE, PLEASE CALL 1-800-654-4560. PLEASE LEAVE ALL PERTINENT INFORMATION INCLUDING NAMES AND PHONE NUMBERS**

*Optional travel insurance is available. For more information see our website [www.tours-eti.com](http://www.tours-eti.com) or email us at [insurance@tours-eti.com](mailto:insurance@tours-eti.com)*

11/3/05

**TRIP FEATURES**

**SAINT ANNE CATHOLIC HIGH SCHOOL JAZZ BAND & CONCERT CHOIR  
TRIP TO WASHINGTON, D.C. – May 10 - 14, 2006**

**\* THE TOUR INCLUDES:**

- \* Round trip transportation aboard a first class, air-conditioned, VCR equipped motorcoach
- \* First-class accommodations for four nights in the Washington, D.C. area
- \* Four breakfasts, three dinners and one meal coupon
- \* Washington National Cathedral / Fashion Centre at Pentagon City
- \* Arlington National Cemetery / Tourmobile / Wreath Laying Ceremony
- \* Two ETI Music Clinics / United States Capitol / Group Photo
- \* Union Station / Guided Tour of Washington, D.C. / Thomas Jefferson Memorial / Marine Corps Memorial
- \* Vietnam Memorials / Korean War Memorial / National WWII Memorial / Lincoln Memorial / FDR Memorial
- \* Guided Tour of the Basilica of the National Shrine of the Immaculate Conception
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# Windsor-Essex Catholic District School Board

1325 California Avenue, Windsor, Ontario N9B 3Y6  
Telephone (519) 253-2481 Fax: (519) 253-0620

Michael B. Moher, Director of Education

John Macri, Board Chairperson

## BOARD REPORT

**Meeting Date:**  
November 8, 2005

**Public**  **In-Camera**   
**PRESENTED FOR:** Information  Approval   
**PRESENTED BY:** Senior Administration  
**SUBMITTED BY:** Michael B. Moher, Director of Education  
Joseph Berthiaume, Superintendent of Education  
**SUBJECT:** **AD HOC ELEMENTARY UNIFORM COMMITTEE REPORT**  
**RECOMMENDATION:**

**That the Board approve the following recommendations of the 'Ad Hoc Elementary Uniform Committee':**

**That the Board receive as information the results of the survey;**  
**and, that the Board not implement a mandatory uniform for elementary students;**  
**and, that the Board formally bring to a close the mandate of the Elementary Uniform Committee.**

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**BACKGROUND:** In February 2005, the Committee informed the Board of its intention to survey School Councils with respect to the advisability of conducting a Board-wide survey to determine the views of parents regarding the implementation of a mandatory elementary school uniform.

**FINANCIAL:** None.

**COMMENTS:** The survey was completed by October 28, 2005 and the survey, along with the results, is attached.

**TIMELINES:**

**APPENDICES:**

- Appendix A - Report of the Ad Hoc Elementary Uniform Committee
- Appendix B – Parental Survey Results Compilation

**Report of the Ad Hoc Elementary Uniform Committee**

Results of the Board-wide parent survey regarding school uniforms for elementary students

1. Survey question:

**“The Windsor-Essex Catholic District School Board should adopt a mandatory school uniform for all elementary students.”**

2. The results of the survey:

Total number of surveys distributed:	12,444
Total number of surveys returned:	8,885
Total number “Agree”	3,756
Total number “Disagree”	5,139
Percentage “Agree” (of total surveys returned):	42.2%
Percentage “Disagree” (of total surveys returned):	57.8%

3. The finding of the Committee:

A clear majority of the parents/guardians of the Windsor-Essex Catholic District School Board’s elementary students (57.8%) do not favour the implementation of a mandatory uniform for elementary students.

4. The recommendations of the Committee:

- a. That the Board receive as information the results of the survey;
- b. That the Board **not implement** a mandatory uniform for elementary students;
- c. That the Board formally bring to a close the mandate of the Elementary Uniform Committee.

PARENTAL SURVEY RESULTS COMPILATION

Appendix B

School	# Sent Home	"AGREE"	"DISAGREE"	TOTAL # Returned
Christ the King	325	88	134	222
Desmarais	197	82	75	157
Holy Cross	553	212	234	446
Holy Name (Essex)	396	91	213	304
Immaculate Conception	379	98	131	229
Langlois	190	54	78	132
Lassaline	465	155	218	373
Notre Dame	374	112	147	259
Our Lady of Lourdes	244	68	75	143
Our Lady of Mount Carmel	390	138	153	291
Our Lady of Perpetual Help	371	64	127	191
Our Lady of the Annunciation	188	26	84	110
Queen of Peace	327	121	98	219
Sacred Heart (LaSalle)	472	125	221	346
Stella Maris	206	64	131	195
St. Alexander	278	75	106	181
St. Angela	314	118	118	236
St. Anne French Immersion	318	145	139	284
St. Anthony	166	37	78	115
St. Bernard (Amherstburg)	240	31	84	115
St. Bernard (Windsor)	235	72	97	169
St. Christopher	360	93	131	224
St. Francis	115	43	40	83
St. Gabriel	391	192	129	321
St. Gregory	341	123	129	252
St. James	204	53	94	147
St. John	210	71	75	146
St. John de Brebeuf (Kingsville)	464	113	171	284
St. John the Baptist (Belle River)	380	122	125	247
St. John the Evangelist (Woodslee)	122	34	78	112
St. John Vianney	440	141	184	325
St. Joseph - River Canard	320	116	154	270
St. Jules	205	70	69	139
St. Louis	310	77	129	206
St. Maria Goretti	240	56	120	176
St. Mary	113	28	66	94
St. Peter	327	96	158	254
St. Pius X	527	157	246	403
St. Rose	224	59	77	136
St. Theresa	112	15	58	73
St. William	411	126	178	304
<b>TOTALS</b>	<b>12,444</b>	<b>3,761</b>	<b>5,152</b>	<b>8,913</b>