



Windsor-Essex Catholic District School Board

1325 California Avenue, Windsor, Ontario N9B 3Y6

Telephone (519) 253-2481
Michael B. Moher, Director of Education

Fax: (519) 253-0620
John Macri, Board Chairperson

REGULAR BOARD MEETING Tuesday, September 14, 2004 Windsor Essex Catholic Education Centre 1325 California Avenue, Windsor

A G E N D A

- I In-Camera Meeting – 6:00 p.m. Page #
II Regular Meeting of the Board- 7:00 p.m.

1. Call To Order
2. Opening Prayer and Blessing of New Student Trustee Representatives
3. Recording of Attendance
4. Approval of Agenda
5. Questions Pertaining to Agenda
6. Disclosure of Interest
7. Presentations
8. Delegations
 - a. Delegation Regarding Items Not on the Agenda
3:11.1 Any person(s) wishing to make a formal presentation to the Board shall make their intent known, in writing, to the Secretary at least one week prior to the regular meeting. They shall briefly explain in their petition the nature of their business. Discussion shall be limited to the petition and shall be not longer than ten (10) minutes. The time limit can be waived by the consent of the majority of the Board.
 - b. Delegations Regarding Items On the Agenda
3:11.2 Any person(s) wishing to appear before the Board and speak on an item appearing on the agenda of the Board Meeting has until NOON of the day of the Board meeting to make a request to the Secretary. They shall explain briefly the nature of their business. The discussion shall be limited to the item on the agenda and shall be no longer than ten (10) minutes.

9. Action Items

- a. Approval of Minutes
 - i) Minutes of the Special In-Camera Meeting, August 31, 2004
 - ii) Minutes of the Regular Meeting, August 31, 2004
- b. Items From In-Camera Meeting of September 14, 2004

1 - 9

10. Communications

- a. External (Associations, OCSTA, Ministry)
- b. Internal (Reports from Administration)
 - i) Report: Administrative Staff Report (J. Berthiaume)
 - ii) Report: Legal Services – July 2004 (P. Marchini)

10 - 11

12 - 13

11. Unfinished Business

- a. Report: 2004/2005 Fiscal Year Budget – Final Approval (*report was distributed at the August 31 Regular Board Meeting*)
- b. Report: New Pupil Place Grant Project – St. Anthony Catholic Elementary School (P. Marchini)

14 - 16

12. New Business

- a. Field Trip Requests
 - i) Holy Names Catholic High School – Northern Edge Algonquin
- b. Notice of Motion - Trustee Soulliere
“At the next regular scheduled meeting of the Board, I shall move or cause to be moved that the Board establish an internal expert Kindergarten Program Panel of no more than four members to: evaluate the existing program based on successful student rates; survey our community and take input from focus groups within the system; make recommendations to the Board on its Kindergarten Programs; report progress by- monthly to the Board until the Panel’s final report can be provided to the Board; and, that the financial impacts be considered.”

17 - 20

13. Committee Reports

14. Notice of Motion

15. Remarks and Announcements

- a. Chairperson
- b. Director of Education
 - Fall Workshop Update – Capital Strategy: Blueprint for the Future
- c. Board Chaplain

16. Remarks/Questions by Trustees
17. Pending Items
18. Continuation of In-Camera, if required
19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor)
 - Tuesday, September 28 – 7:00 p.m.
 - Tuesday, October 12 – 7:00 p.m.
 - Tuesday, October 26 – 7:00 p.m.
 - Tuesday, November 9 – 7:00 p.m.
 - Tuesday, November 23 – 7:00 p.m.
 - Tuesday, December 7 – 7:00 p.m. (Organizational Meeting)
 - Tuesday, December 14 – 7:00 p.m.
20. Closing Prayer
21. Adjournment

John Macri
Board Chairperson

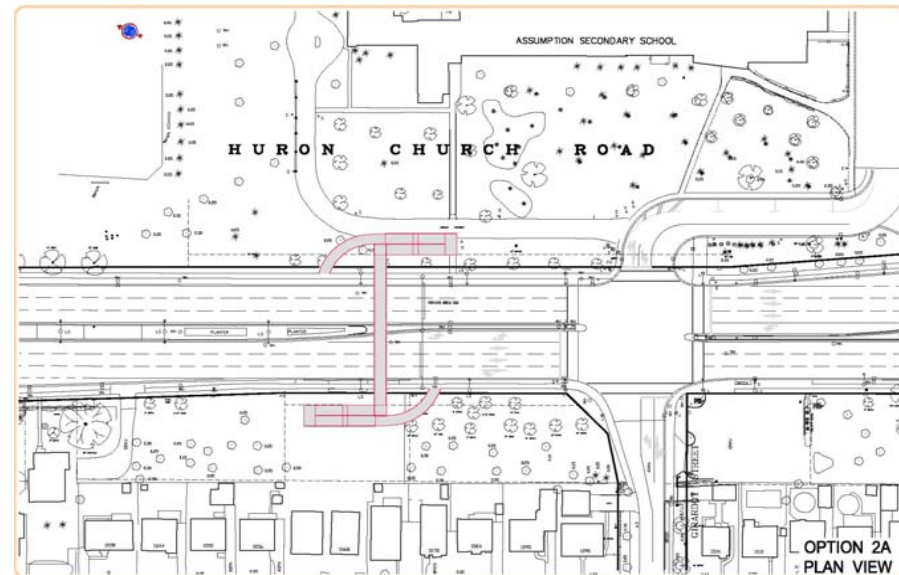
Michael Moher
Director of Education & Secretary

Option 2 – Basic Structural Bridge and Ramps

1) Safety	<ul style="list-style-type: none"> • Safer for pedestrians and vehicles • Walkway fully visible to motoring public from both sides of bridge
2) Construction Costs	<ul style="list-style-type: none"> • Ranges from \$2.3 - \$2.6 million
3) Maintenance Costs	<ul style="list-style-type: none"> • Standard structural maintenance costs • Low landscaping maintenance costs
4) Time to Completion	<ul style="list-style-type: none"> • From completion of the EA process, this particular option would take between 6 - 9 months for the bridge to be ready for pedestrian use.
5) Gateway Calibre / Landmark Quality	<ul style="list-style-type: none"> • Basic structural bridge does not exhibit landmark qualities
6) Green Corridor Objectives	<ul style="list-style-type: none"> • Does not comply with the Green Corridor's overall plan for Huron Church Road
7) Social & Environmental Impacts	<ul style="list-style-type: none"> • Safer movement of pedestrians across Huron Church Road • Removal of some existing trees • All removed trees will be replaced



Option 2A



Option 2A

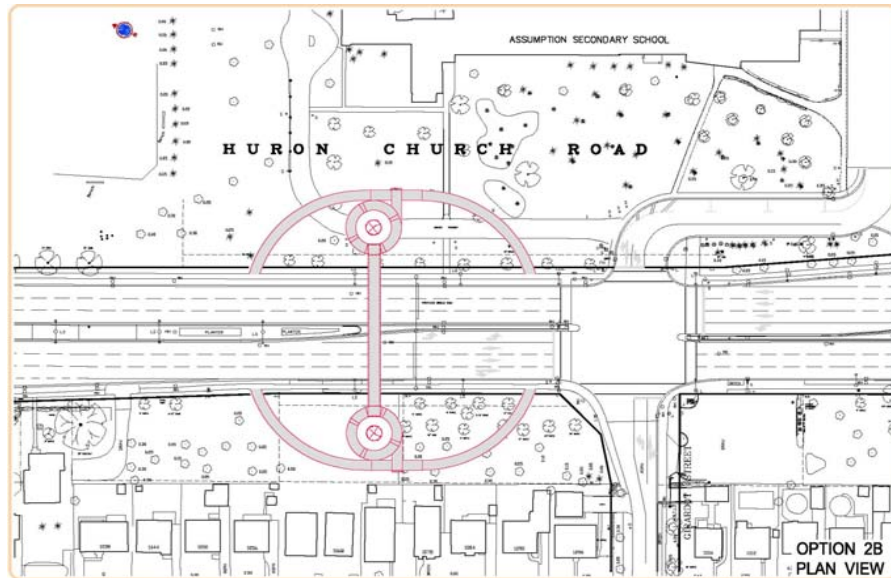
Option 2 – Basic Structural Bridge and Ramps



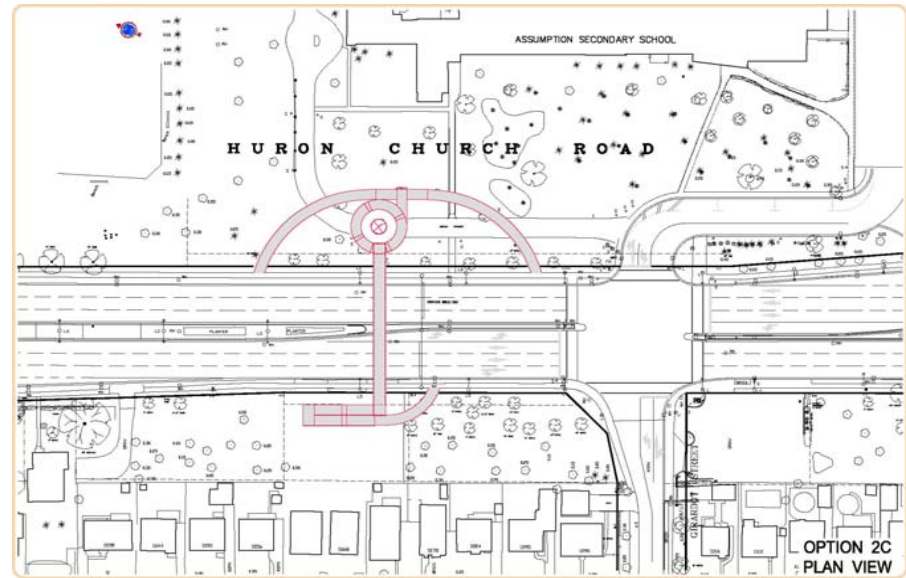
Option 2B



Option 2C



Option 2B



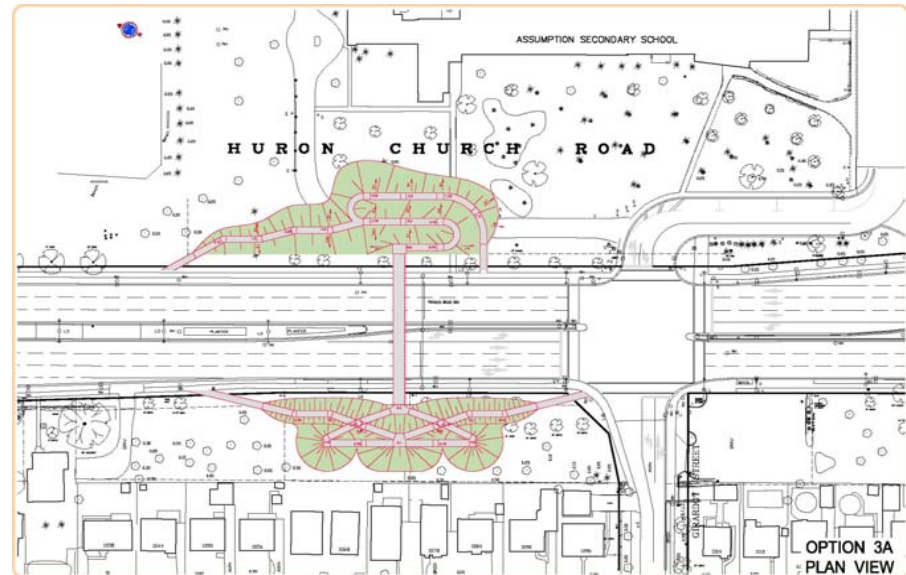
Option 2C

Option 3 – Architecturally Enhanced Bridge with Earth Bermed Ramps

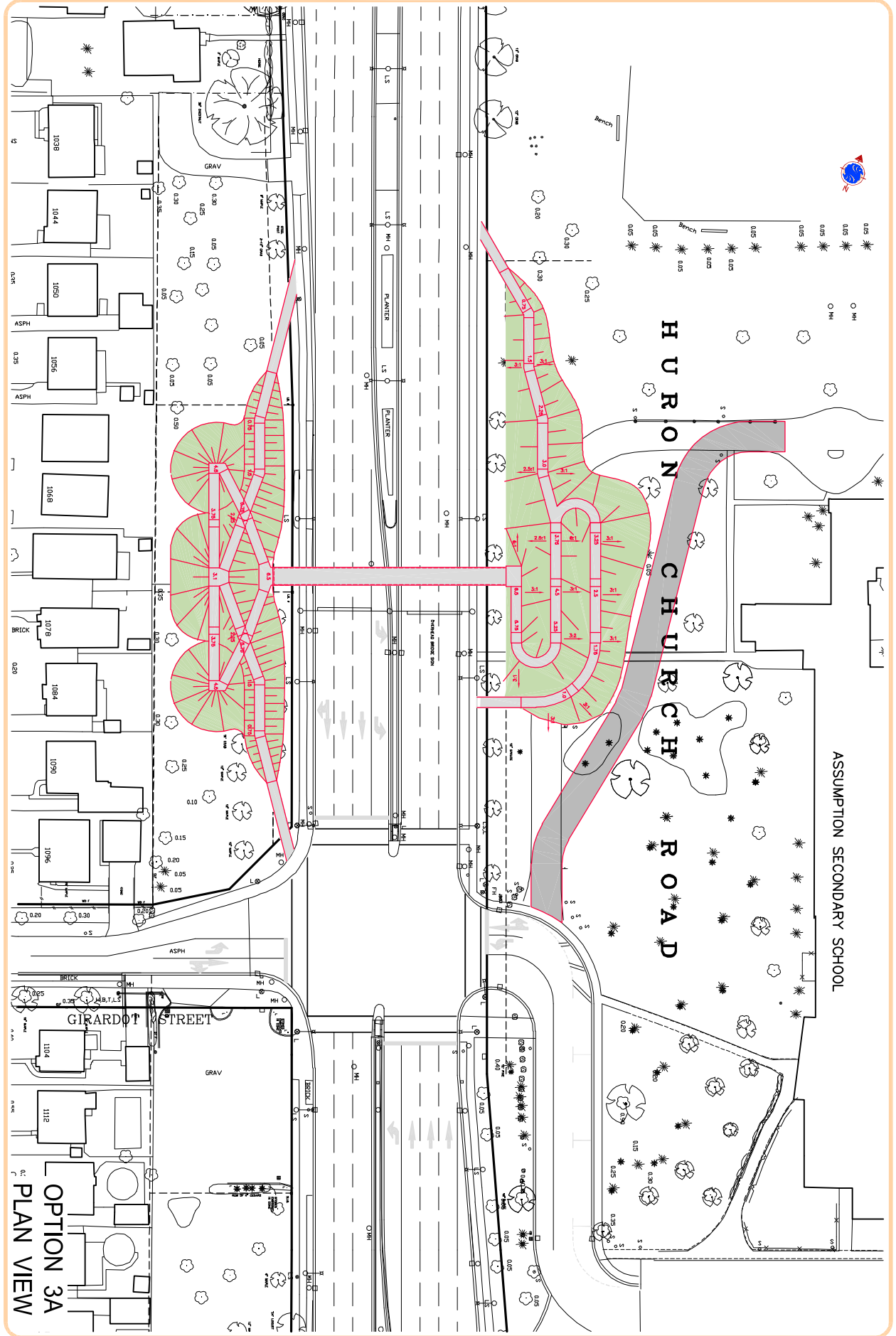
1) Safety	<ul style="list-style-type: none"> • Safer for pedestrians and vehicles • Walkway fully visible to motoring public from both sides of bridge
2) Construction Costs	<ul style="list-style-type: none"> • Ranges from \$2.5 - \$2.6 million
3) Maintenance Costs	<ul style="list-style-type: none"> • Somewhat higher than standard structural maintenance costs • Somewhat higher than basic landscaping maintenance costs
4) Time to Completion	<ul style="list-style-type: none"> • From completion of the EA process, this particular option would take between 7 - 9 months for the bridge to be ready for pedestrian use.
5) Gateway Calibre / Landmark Quality	<ul style="list-style-type: none"> • Exhibits landmark qualities mainly with features like arches, suspension cables and towers
6) Green Corridor Objectives	<ul style="list-style-type: none"> • Structural span does not comply with the Green Corridor's overall plan for Huron Church • Earth berms exhibit some Green Corridor objectives
7) Social & Environmental Impacts	<ul style="list-style-type: none"> • Safer movement of pedestrians across Huron Church Road • Removal of some existing trees • All removed trees will be replaced plus earth bermed ramps to be enhanced with additional trees, shrubs and ground covers



Option 3A



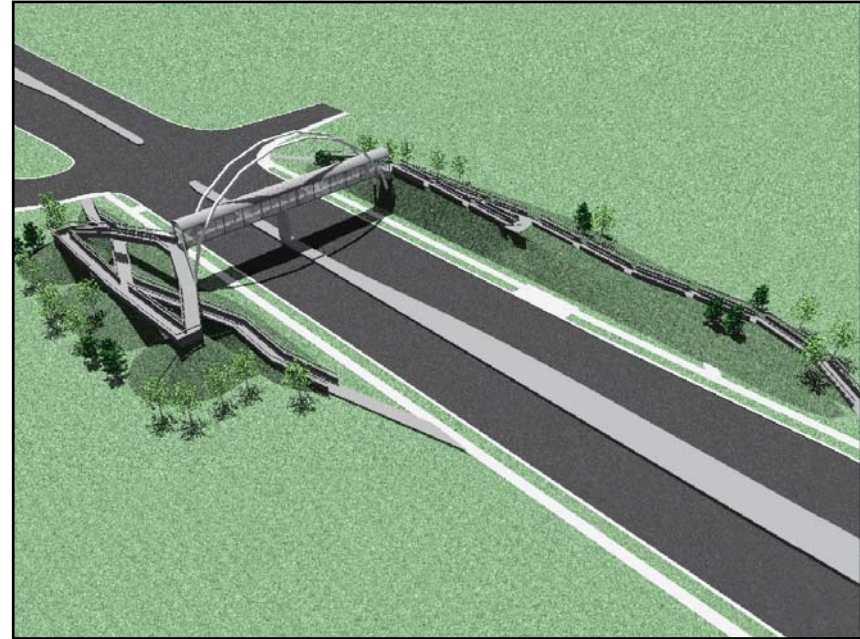
Option 3A



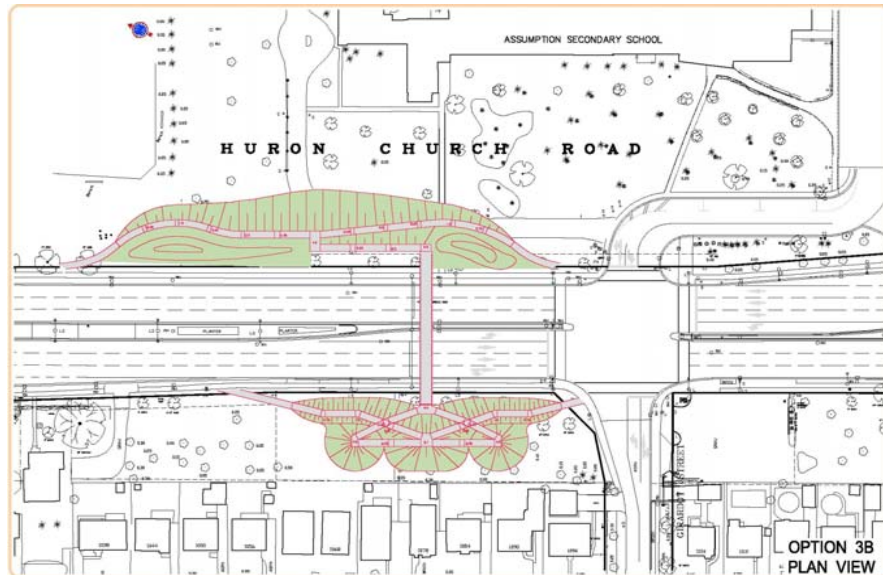
Option 3 – Architecturally Enhanced Bridge with Earth Bermed Ramps



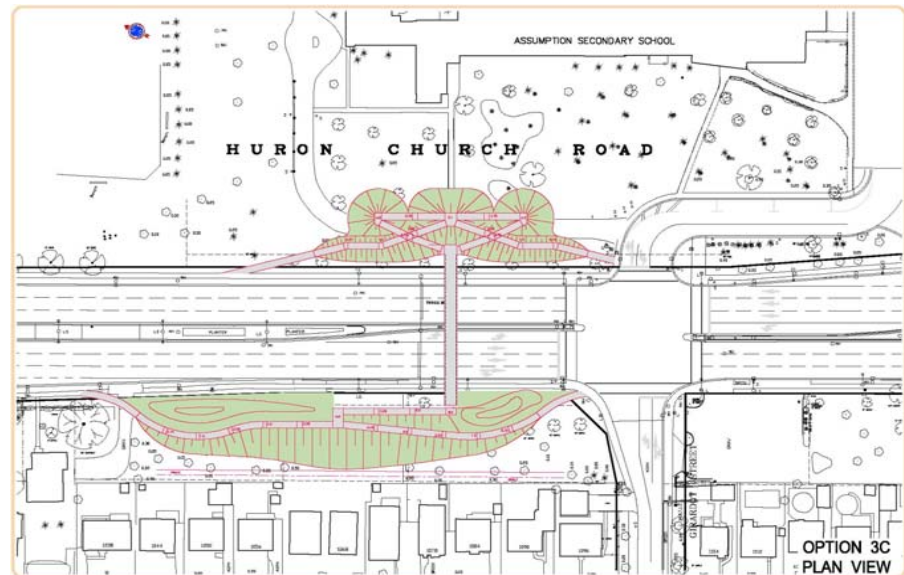
Option 3B



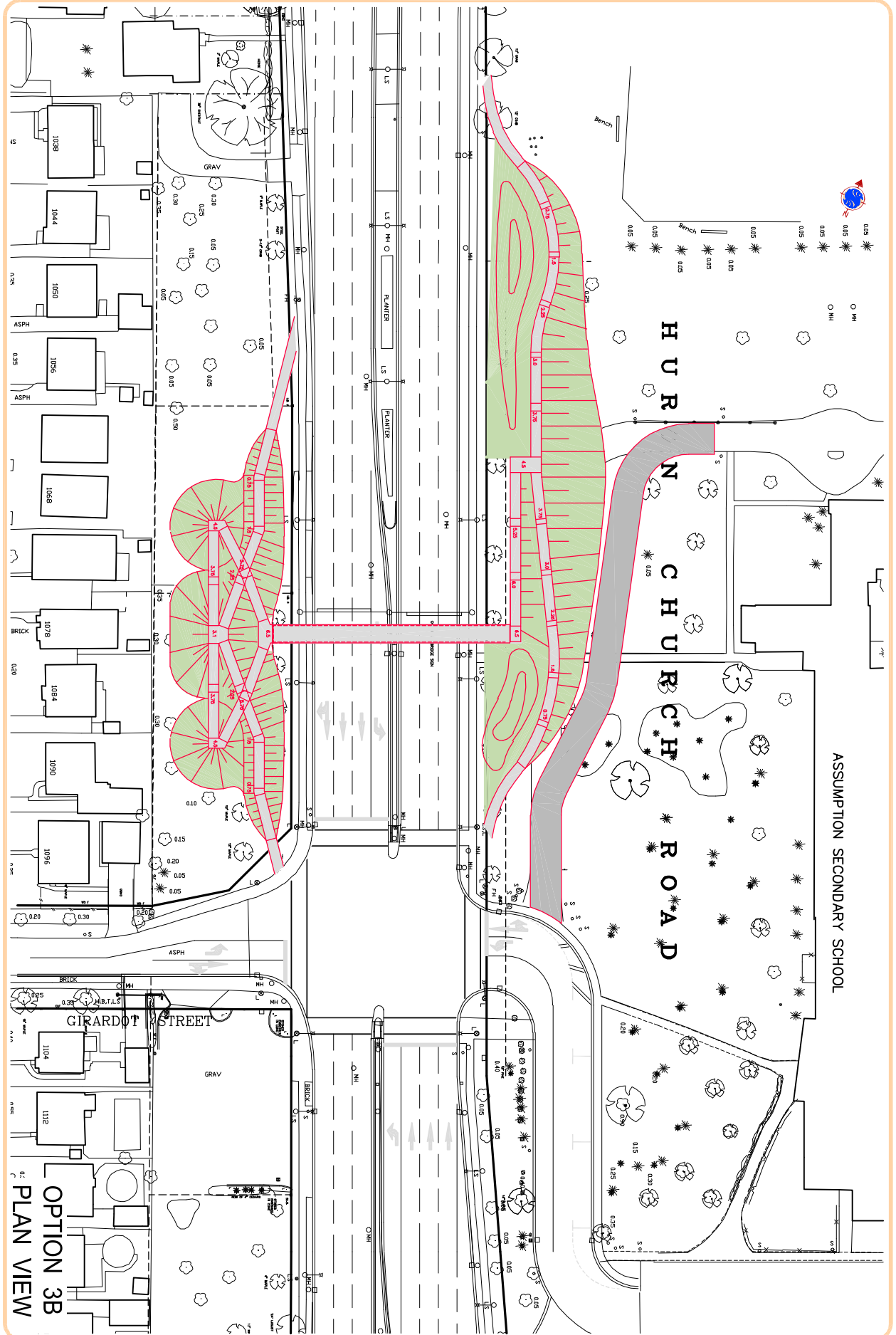
Option 3C



Option 3B



Option 3C



OPTION 3B
PLAN VIEW

ASSUMPTION SECONDARY SCHOOL

HURON CHURCH ROAD

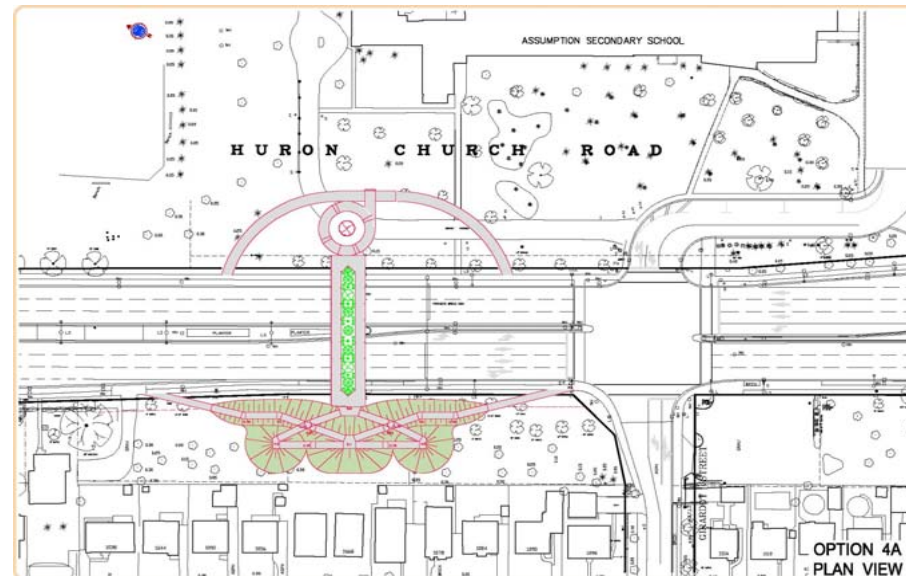
GIRARDOT STREET

Option 4 – Architecturally Enhanced Bridge with Landscape Features

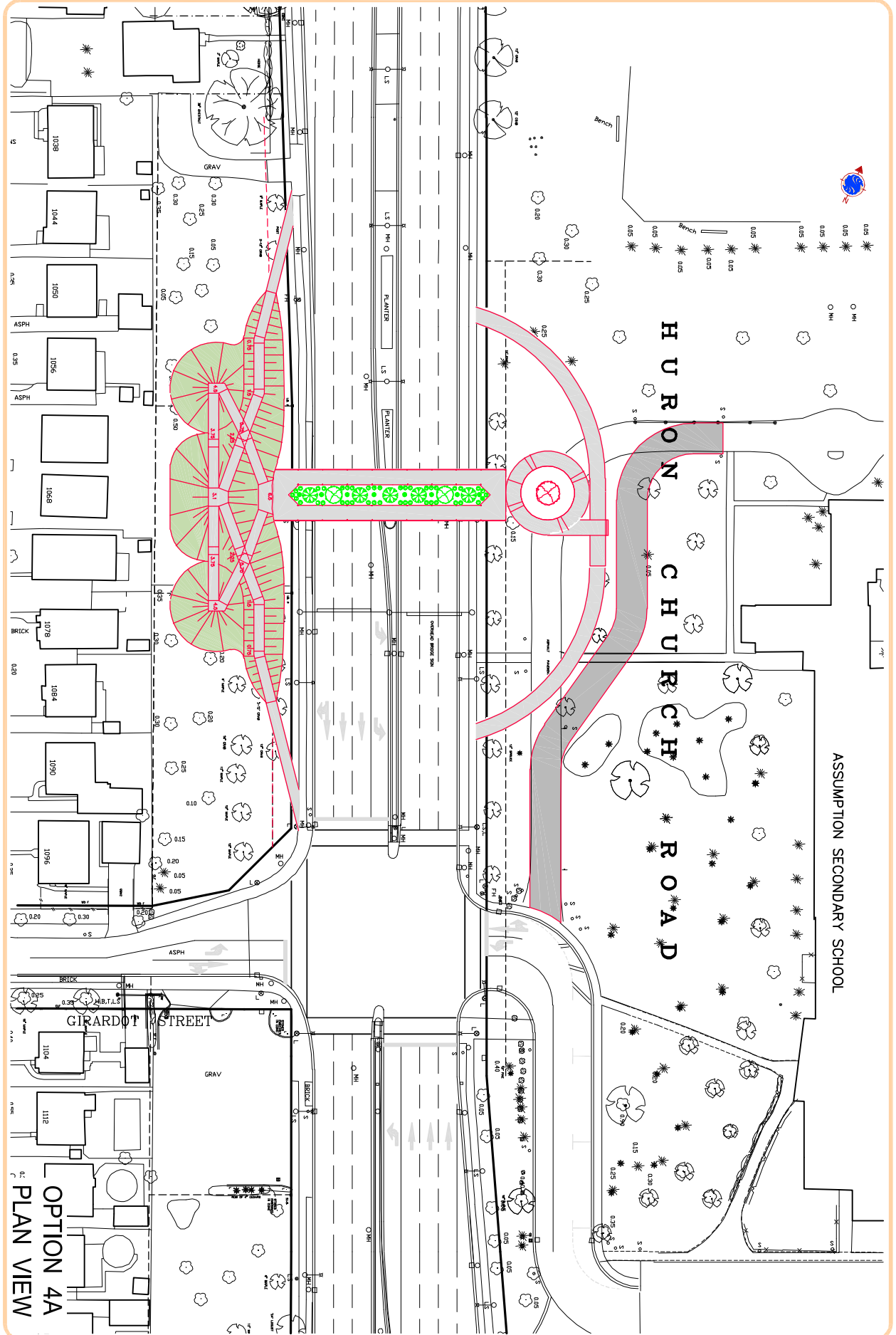
1) Safety	<ul style="list-style-type: none"> ● Safer for pedestrians and vehicles ● Walkway fully visible to motoring public from one side of the bridge at a time
2) Construction Costs	<ul style="list-style-type: none"> ● Ranges from \$3.2 - \$3.6 million
3) Maintenance Costs	<ul style="list-style-type: none"> ● Somewhat higher than standard structural maintenance costs ● Somewhat higher than basic landscaping maintenance costs
4) Time to Completion	<ul style="list-style-type: none"> ● From completion of the EA process, this particular option would take between 8 - 10 months for the bridge to be ready for pedestrian use.
5) Gateway Calibre / Landmark Quality	<ul style="list-style-type: none"> ● Exhibits Option 3 qualities plus landscape features added on bridge
6) Green Corridor Objectives	<ul style="list-style-type: none"> ● Concept is closer to the Green Corridor's overall plan for Huron Church Road
7) Social & Environmental Impacts	<ul style="list-style-type: none"> ● Safer movement of pedestrians across Huron Church Road ● Removal of some existing trees ● All removed trees will be replaced plus landscaping to be completed on bermed ramps and in planting areas on the bridge



Option 4A



Option 4A



OPTION 4A
PLAN VIEW

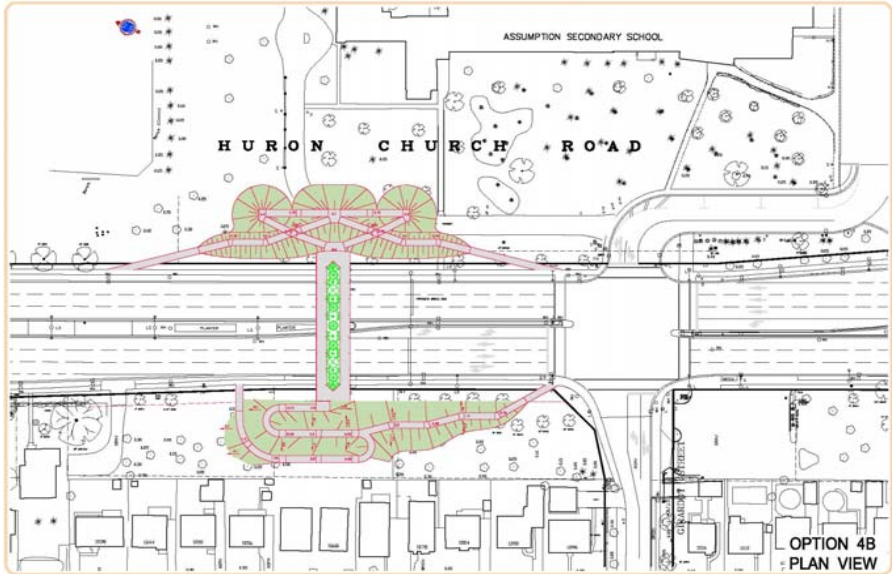
Option 4 – Architecturally Enhanced Bridge with Landscape Features



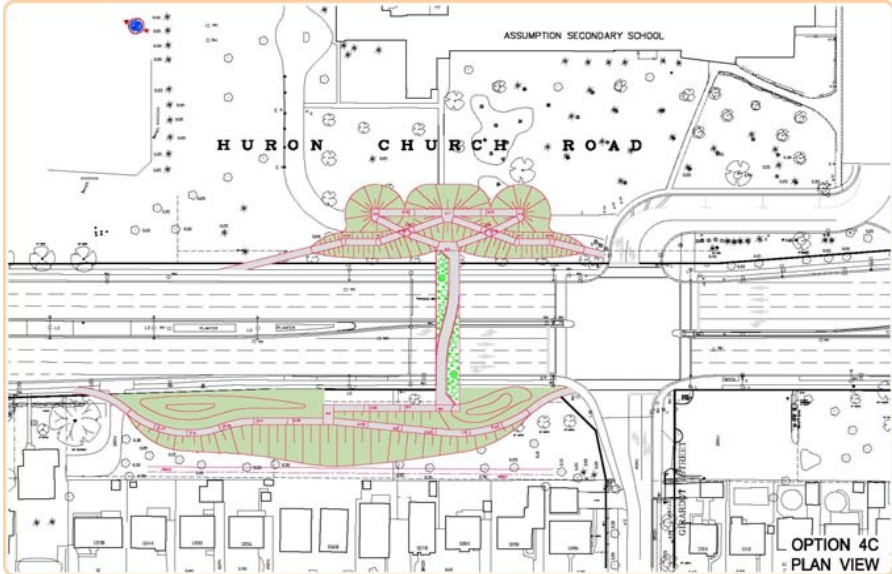
Option 4B



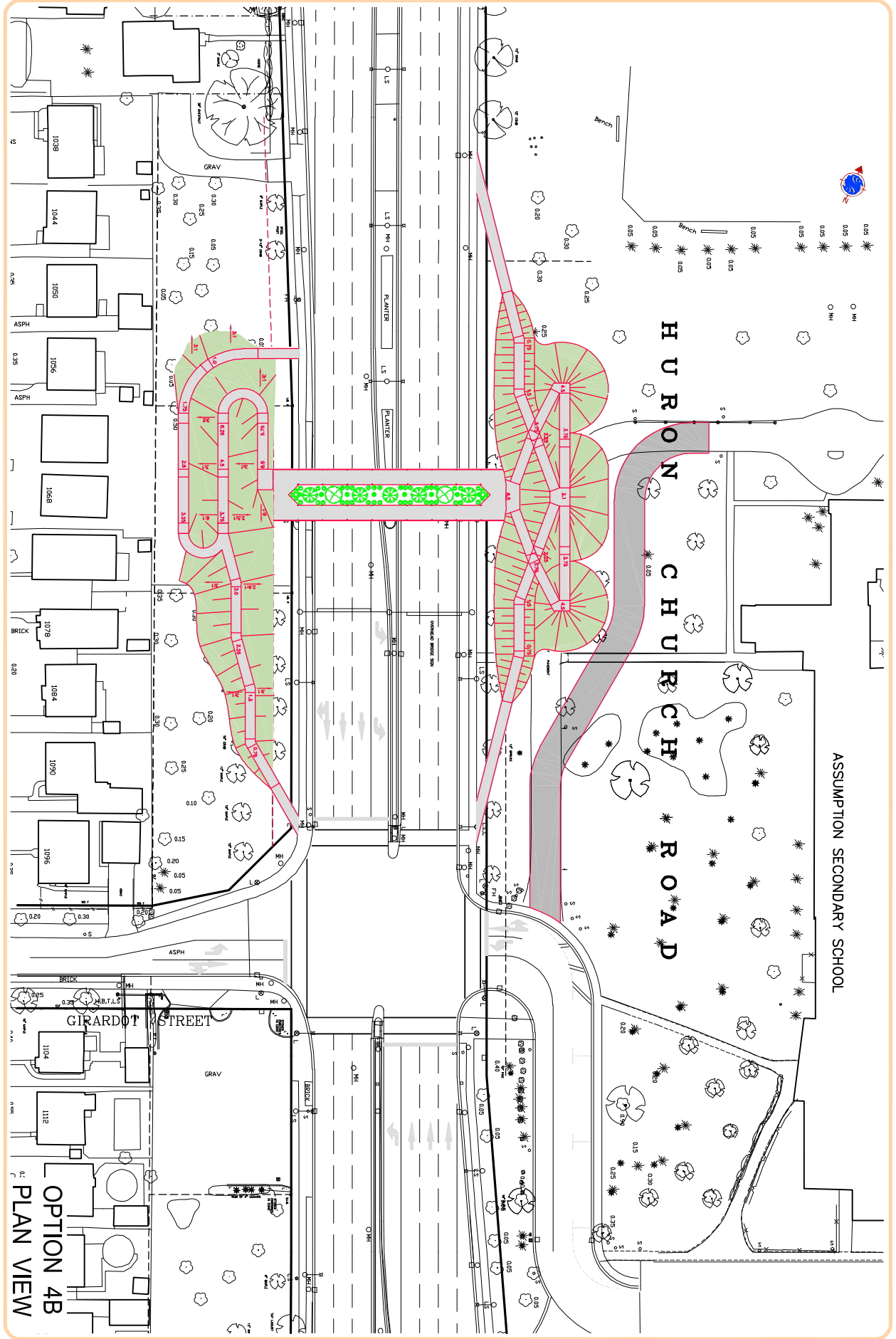
Option 4C



Option 4B



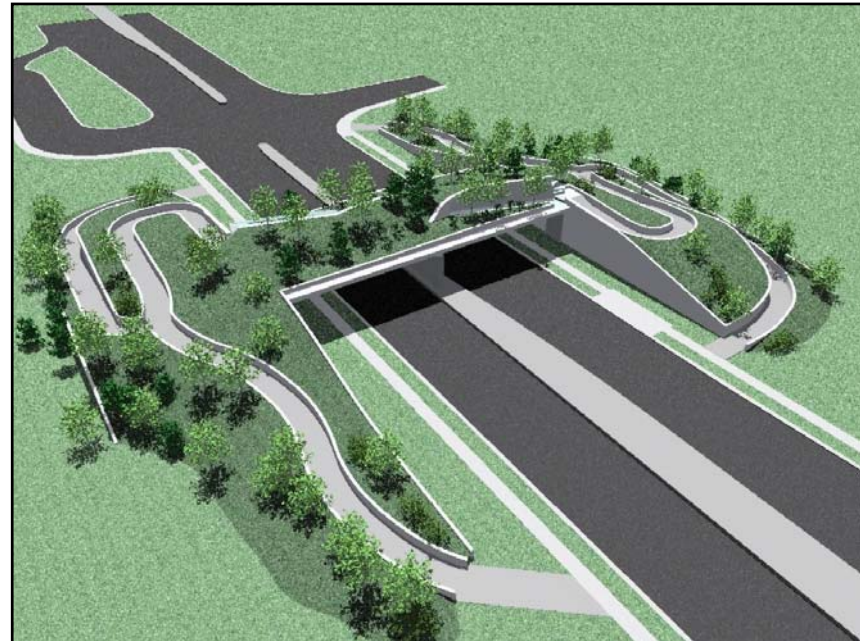
Option 4C



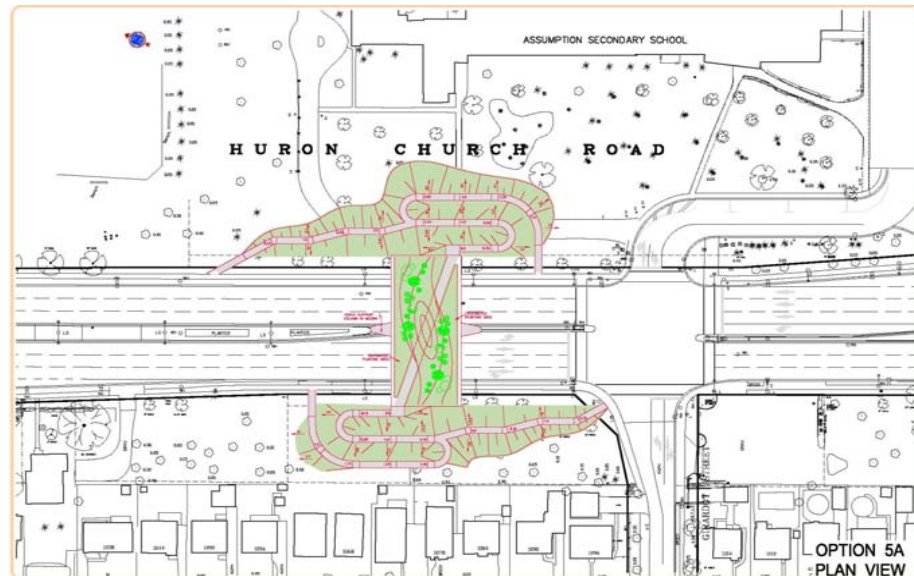
OPTION 4B
PLAN VIEW

Option 5 – Landscaped Bridge and Earth Bermed Ramps

1) Safety	<ul style="list-style-type: none"> ● Safer for pedestrians and vehicles ● Walkway fully visible to motoring public from one side of the bridge at a time
2) Construction Costs	<ul style="list-style-type: none"> ● Ranges from \$3.5 - \$4.1 million
3) Maintenance Costs	<ul style="list-style-type: none"> ● Somewhat higher than standard structural maintenance costs ● Somewhat higher than basic landscaping maintenance costs
4) Time to Completion	<ul style="list-style-type: none"> ● From completion of the EA process, this particular option would take between 8 - 12 months for the bridge to be ready for pedestrian use.
5) Gateway Calibre / Landmark Quality	<ul style="list-style-type: none"> ● Exhibits unique natural qualities ● Exhibits landmark qualities
6) Green Corridor Objectives	<ul style="list-style-type: none"> ● Complies with the Green Corridor's overall plan for Huron Church Road
7) Social & Environmental Impacts	<ul style="list-style-type: none"> ● Safer movement of pedestrians across Huron Church Road ● Removal of some existing trees ● All removed trees to be replaced plus landscaping to be completed on bermed ramps and on the bridge ● Significantly more trees, shrubs, and ground cover



Option 5A

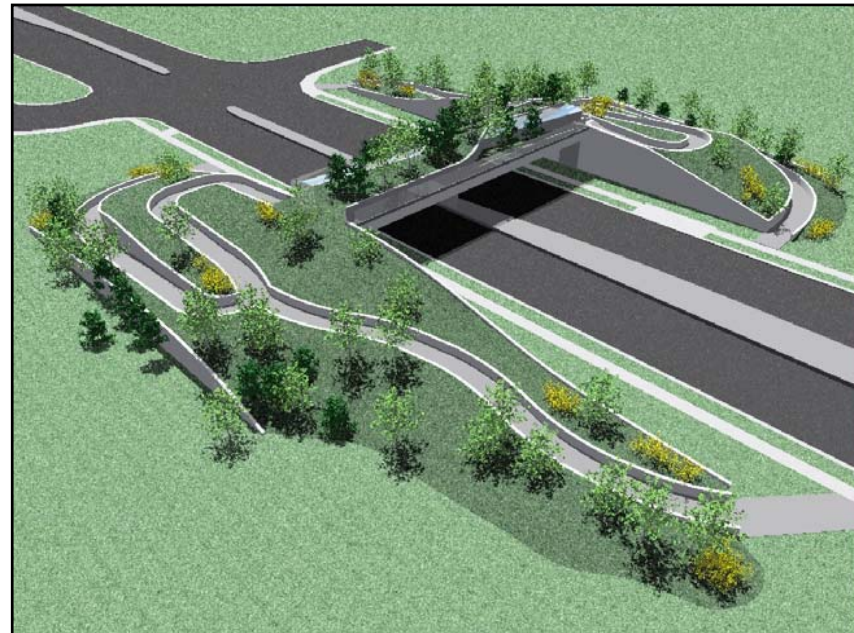


Option 5A
PLAN VIEW

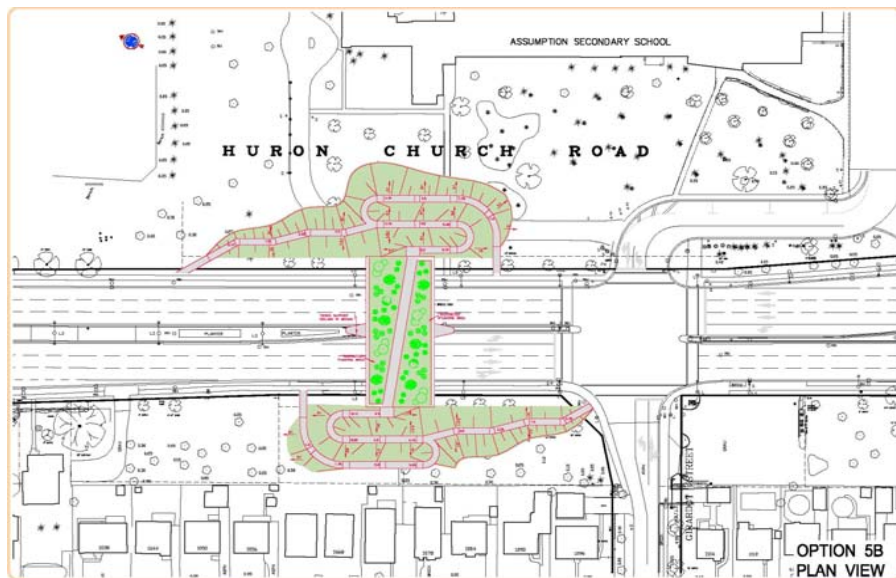
Option 5 – Landscaped Bridge and Earth Bermed Ramps



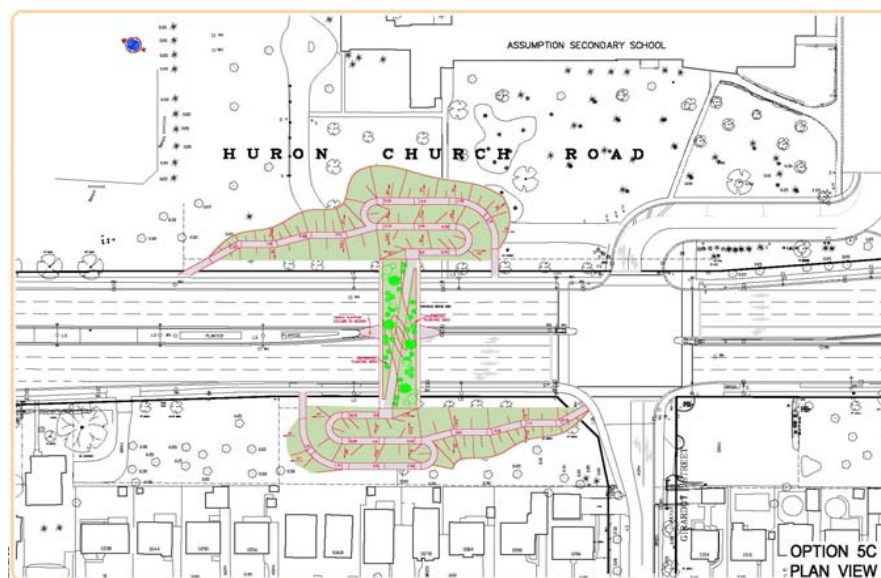
Option 5B



Option 5C

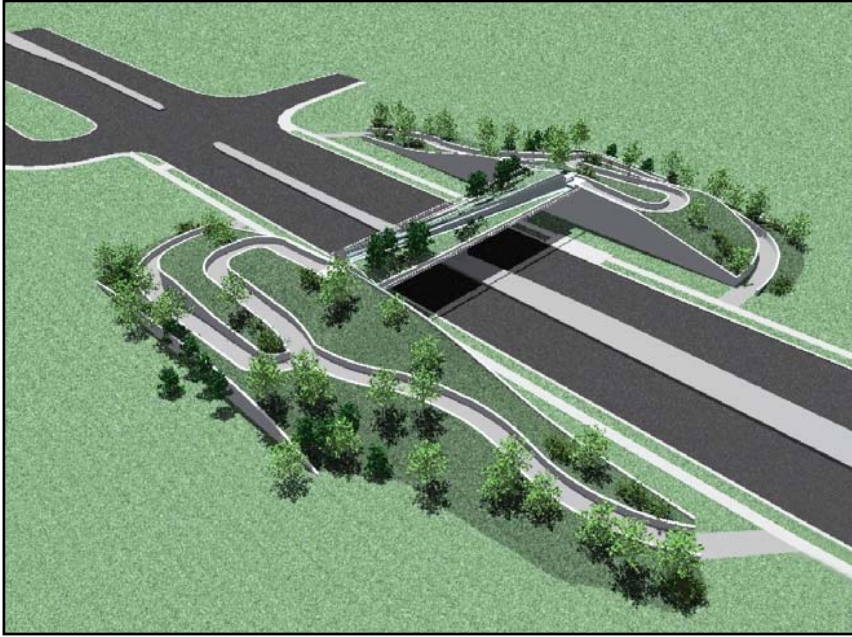


Option 5B

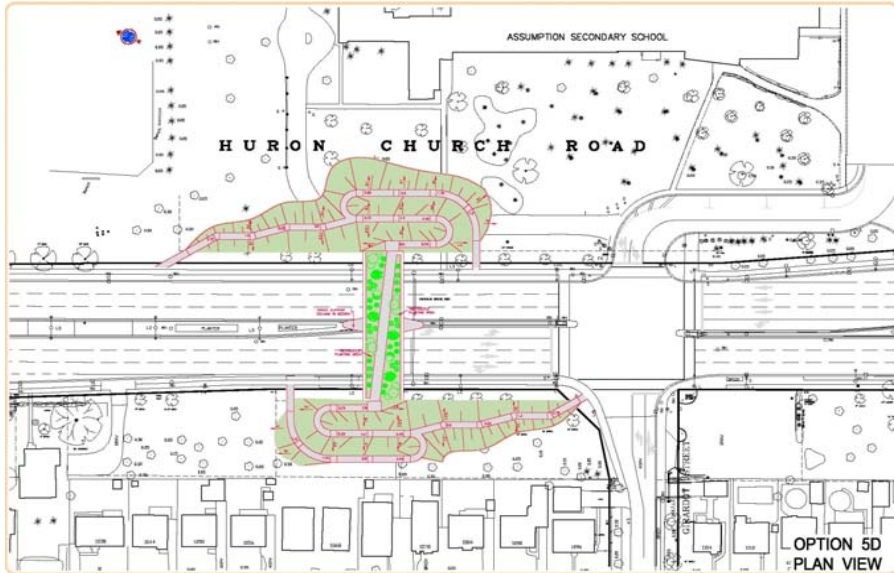


Option 5C

Option 5 – Landscaped Bridge and Earth Bermed Ramps



Option 5D



Option 5D



Huron Church Road Pedestrian Overpass

An Educational Nature Bridge

Green Corridor Vision & Objectives for Huron Church Road

The Green Corridor is an initiative for generating a green redevelopment of the international bridge corridor. As a gateway to the City of Windsor, the corridor involves local communities in transforming their environment. Traveling along its 2 km length, visitors will experience a new conception of the urban landscape – shifting from a concrete jungle to a “regenerative green zone” where landscape is emphasized.

The initiative harnesses the capacity of interdisciplinary and multi-institutional collaboration and includes a team of educators, environmentalists, science and engineering researchers, artists, politicians, city planners and community residents.

The Corridor engages local and international visitors with environmentally aware, multi-faceted “art and science” public projects. In addition to the Nature Bridge, projects in development include green roof elevations, an eco-house, river turbines, environmental monitoring, and many others. Education is a key objective, as each project creates opportunities to educate and inform. Green Corridor will visibly bring Windsor to the leading edge of applied environmental research, public outreach and environmental education.

It cannot be forgotten that the pedestrian bridge is uniquely located on an international gateway, providing Windsor a chance to shine and giving the region’s intensity of environmental concern a pro-active focus.

Relationship of Bridge to Assumption High School

Green Corridor considers the Nature Bridge a key project in this transformation of Huron Church Road. The Nature Bridge is an opportunity to address pervasive community concerns – such as the lack of urban planning, pollution, poor health, and traffic congestion – in addition to the vital issue of pedestrian danger.

The Nature Bridge will provide unique educational opportunities for secondary school students and the community and sites for environmental research with the University of Windsor. Educational opportunities cover many varied disciplines (e.g., ecology, botany, design and engineering, urban planning, landscape architecture, etc.).

The bridge should be designed to integrate to Assumption High School’s architecture and landscaping, including consideration of developing an educational wetland and associated curriculum. By linking concepts beyond the pedestrian bridge, significant opportunities are being engaged to use the bridge as a scientific research site with educational outreach. This includes creating wetlands doubling as storm water retention areas to provide water for bridge irrigation and research and development for ‘sustainable’ irrigation systems (i.e., harnessing the energy (weight) of Huron Church Road vehicle traffic to pump water).

The bridge will act as a memorial to the tragedy that occurred in front of Assumption High School.



Community Partnerships and Commitment

Green Corridor derives its strength from vital partnerships with key stakeholders, including the City of Windsor, the University of Windsor, local area secondary schools, industry, and community interest groups.

City of Windsor

Design for Huron Church Pedestrian Bridge:

A key iconic monument to the environment integrating Green Corridor design principles.

University of Windsor

New Stadium:

The Green Corridor will naturalize and integrate elevations, berms and plantings adjacent to the stadium along Huron Church Road during Stage 2 of construction.

New Engineering Building:

The Green Corridor will be integrated with the design team to fulfill values of Green Corridor. Partnership with Faculty of Engineering.

Visual Arts Building Design:

Renovation designs integrating Green Corridor concepts. Partnership with School of Visual Arts.

Retrofit residential house:

University owned house within Green Corridor to be designated research instrument to 'retrofit' existing houses toward sustainable environmental practice. The cost impact would reflect the benefits to individual investment and return.

Green roof opportunities:

As scheduled roof replacement is required across the University Campus.

Green Corridor Multidisciplinary Course Program:

For High School students, Undergraduates, Graduates, Faculty and members of the general public. The Green Corridor Course Program represents the efforts of a multidisciplinary team harnessed to develop the Green Corridor as a built reality. Partnership with Dean of Arts.

Great Lakes Institute (GLIER)

Will integrate monitoring stations along the Green Corridor for water and air quality operating in 'real time' with public display of environmental data.

Sandwich Community Health Unit

In conjunction with the Trillium Foundation, the Health unit is contributing funds for the development of a major environmental public artwork along the Green Corridor.

The Canadian Auto Workers Union 200

The Union has agreed to develop and build a prototype electrical generator using the Detroit River water current to demonstrate alternative energy generation and provide power to the Green Corridor.



GREEN CORRIDOR

DEFINING THE AMBASSADOR BRIDGE ENVIRONMENTAL GATEWAY

UNIVERSITY OF WINDSOR SCHOOL OF VISUAL ARTS

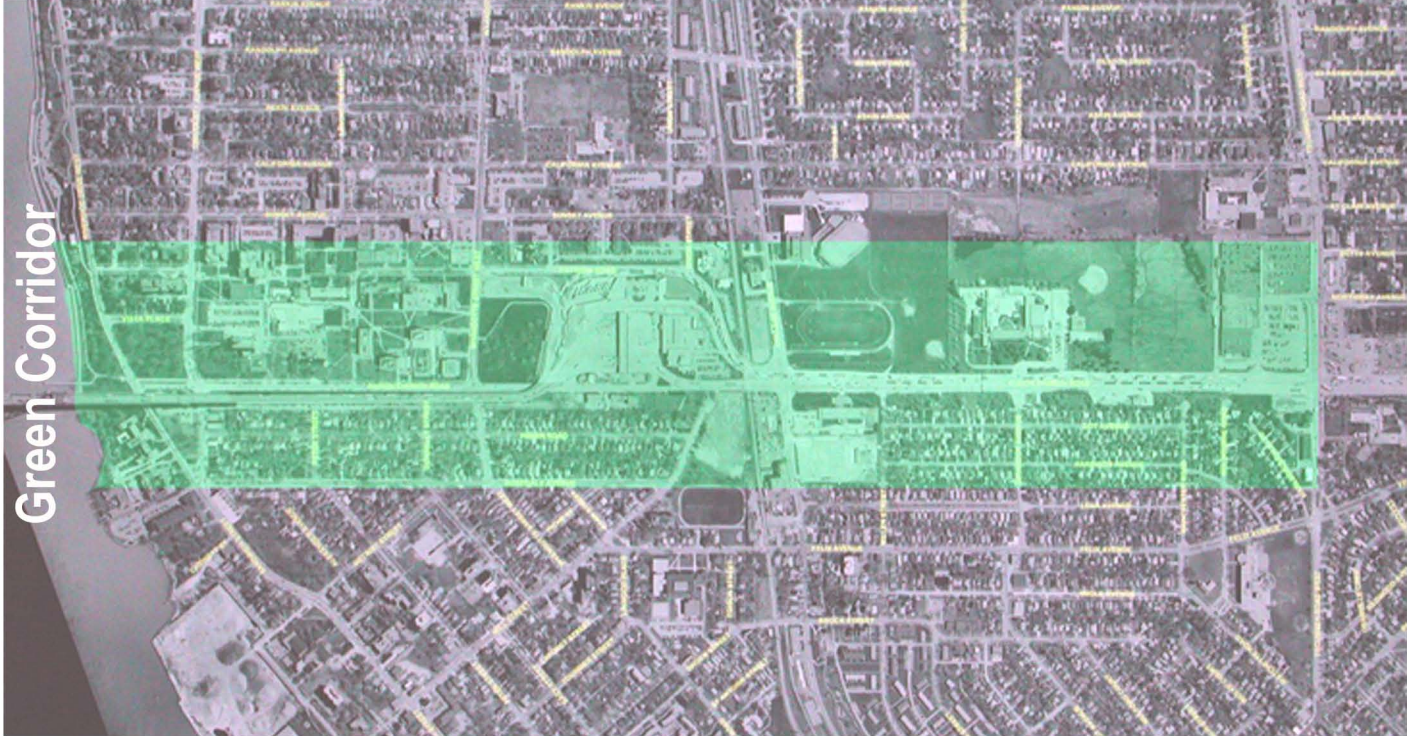
LEBEL BUILDING, RM 125 401 SUNSET AVE WINDSOR, ONT N9B 3P4 E strickl@windSOR.ca

Assumption High School

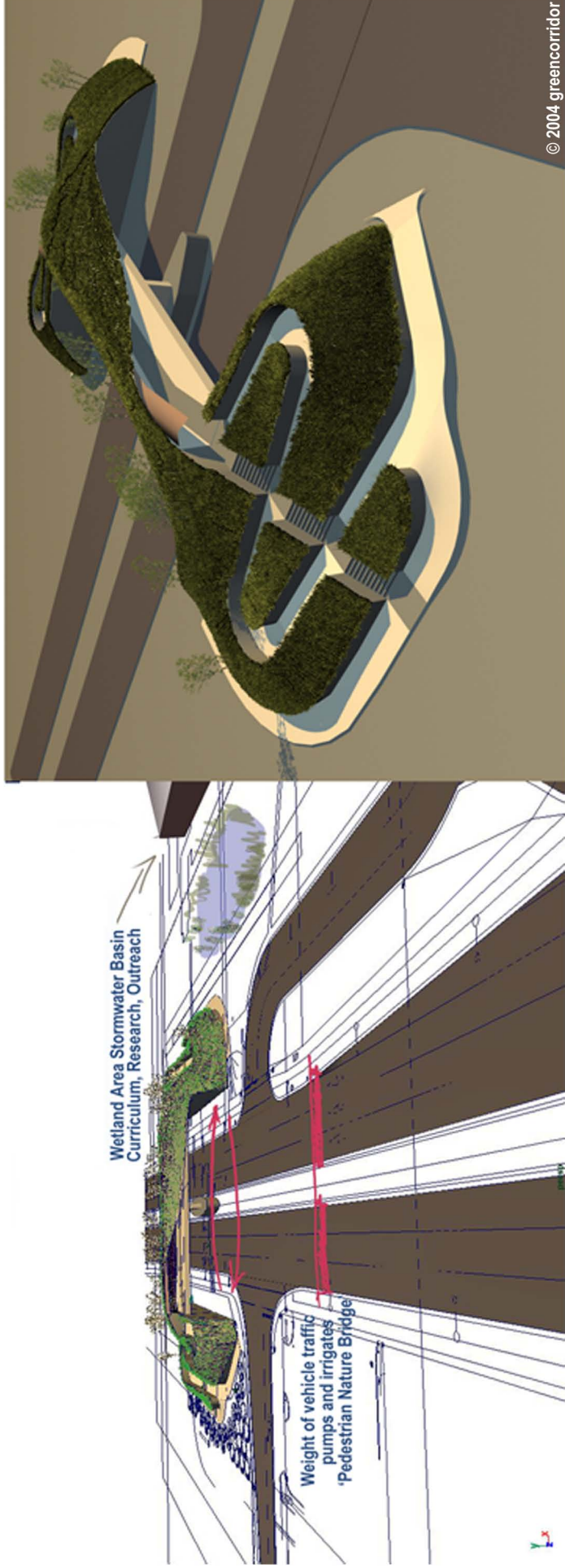
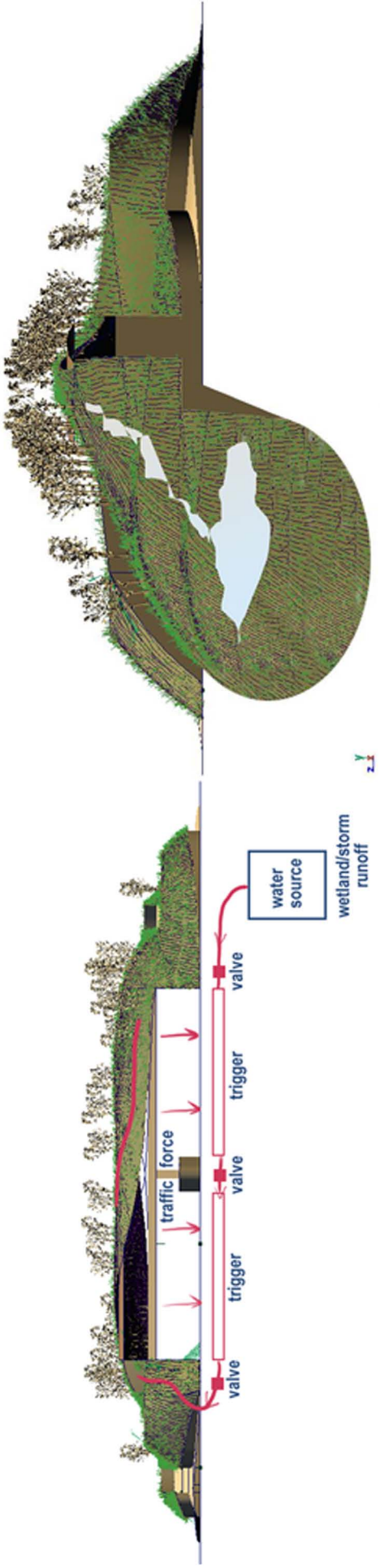
Assumption High School will provide up to 10 'promising' students to join the Green Corridor Course Program, a partnership that will generate ideas and concepts for the properties and buildings of school. Will explore green roof design, an educational wetland (remediation, wildlife) and an 'environmental' monument to the tragedy of pedestrian deaths along Huron Church Road.

Pedestrian Nature Bridge - Context

Green Corridor



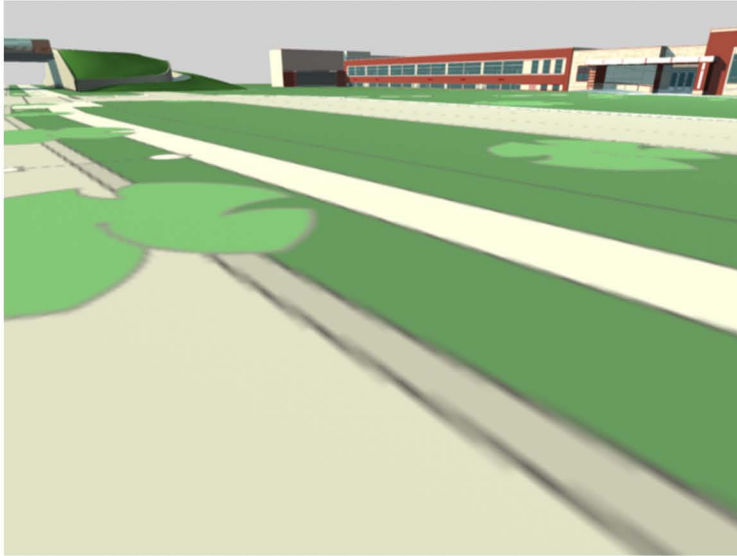
Pedestrian Nature Bridge - Concept Diagrams



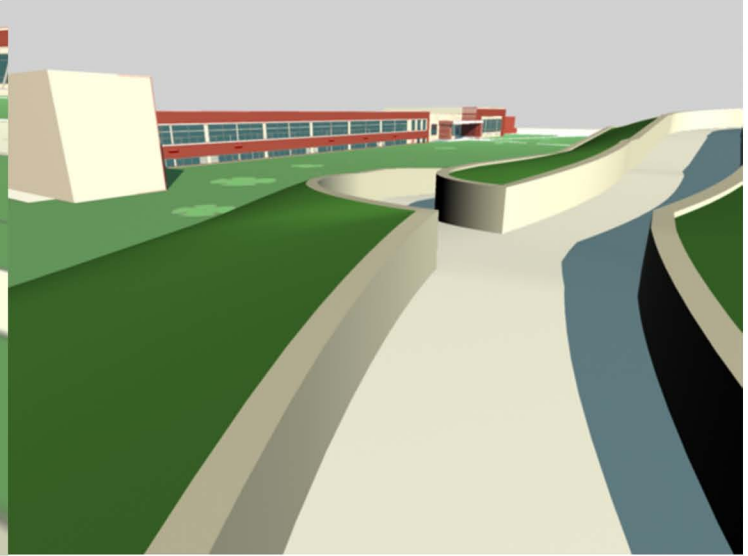
Integration of stairs into ramp design. Image does not show safety barriers or updated span design - see span details on additional pages.

Pedestrian Nature Bridge - Preliminary Sightlines

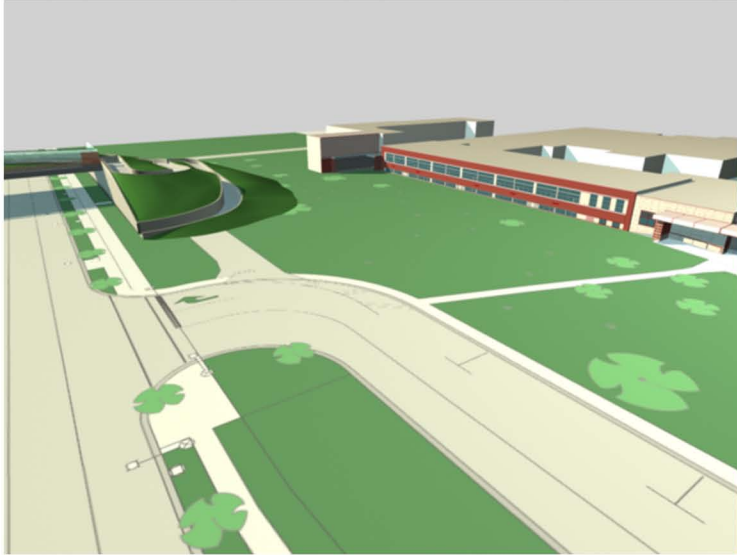
Vegetation not represented. Detailed design occurs during next design stage



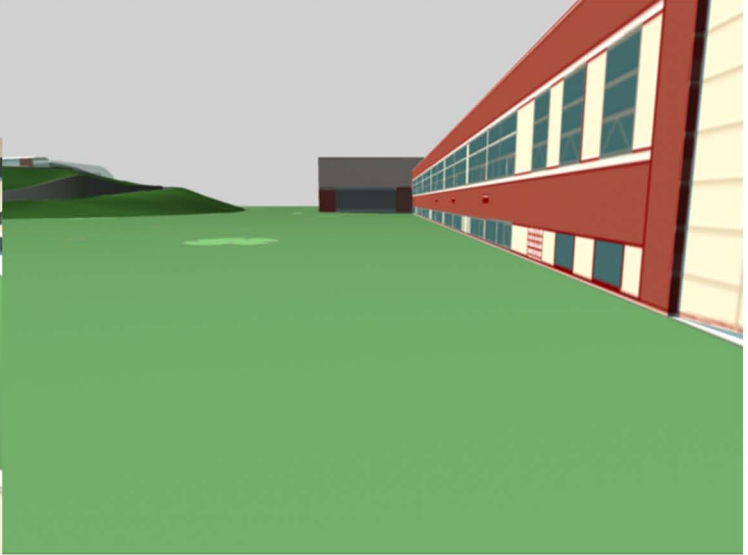
View from Huron Church Road (drivers' view)



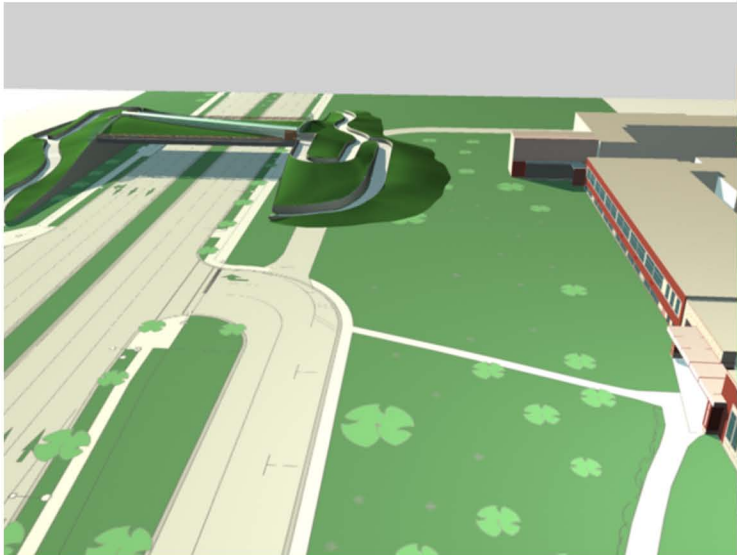
View from bridge, looking south (eye level)



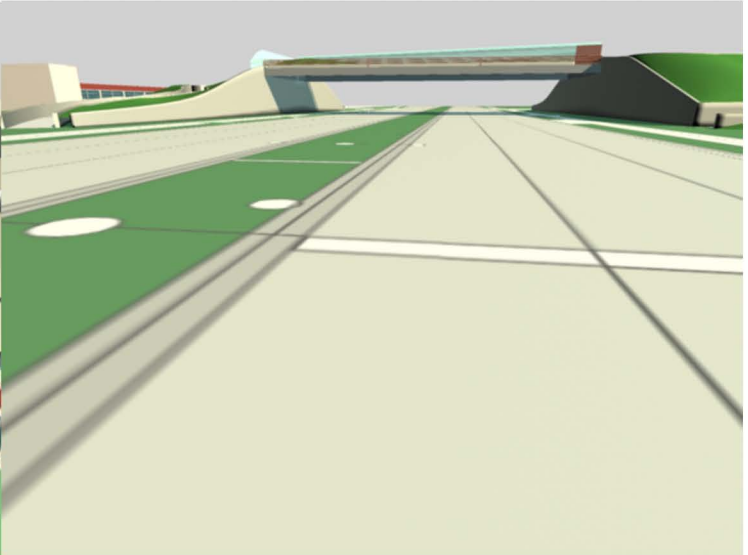
Aerial Perspective



View from Assumption (eye level)



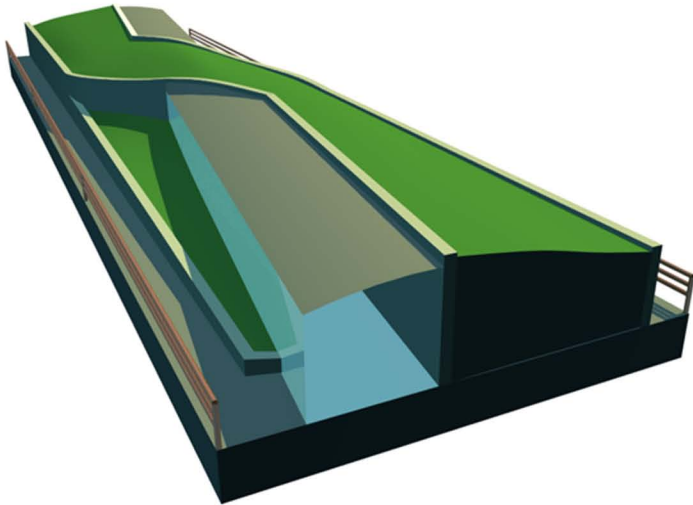
Aerial Perspective



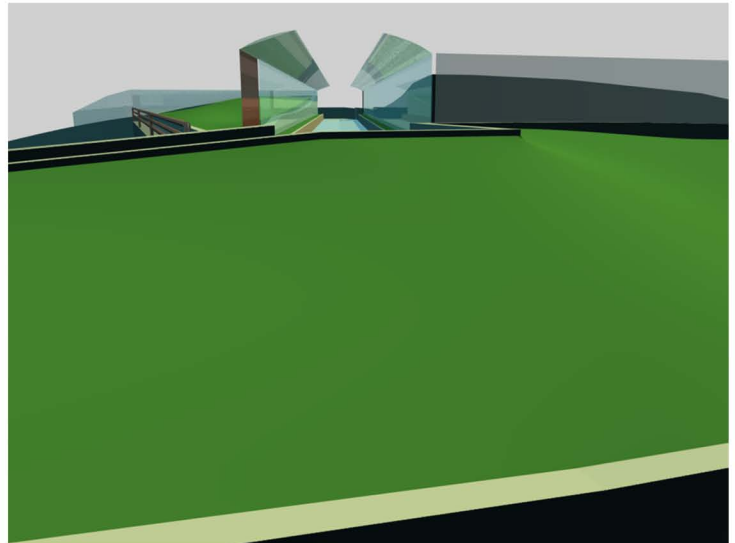
Drivers' view approaching overpass from North (bridge's central support pillar, at median, not shown)

Pedestrian Nature Bridge - Safety Features

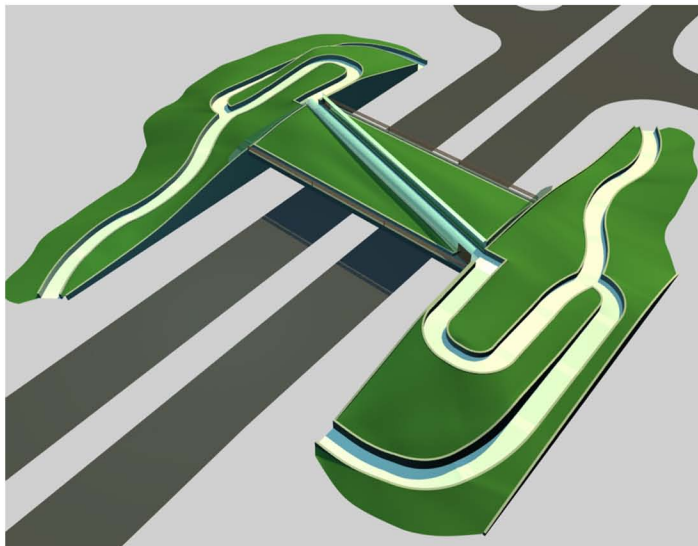
Vegetation not represented. Detailed design occurs during next design stage



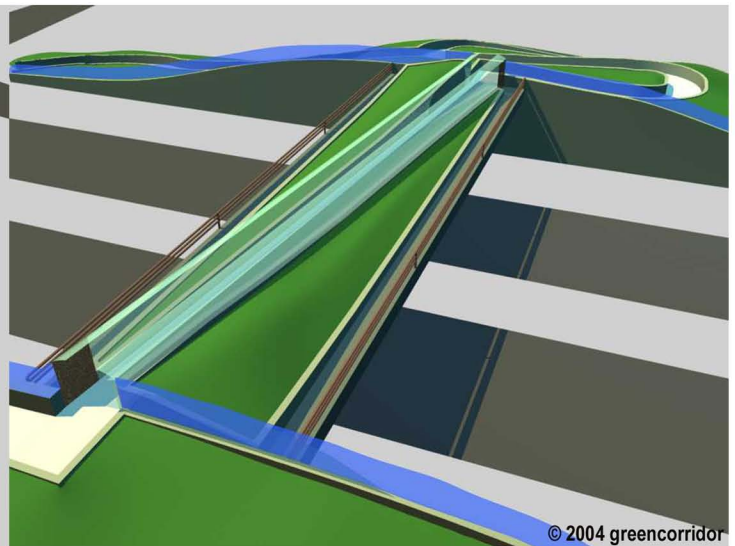
12m enclosed span, showing maintenance access on either side.
Green areas indicate space for planting/landscaping



View across bridge, from ramp (at eye level)



Full bridge ('Option 5' preliminary design), showing 20m span
Image does not show barriers on berm/ramp



12m open-air span; blue area indicates locations for additional
transparent barriers on ramps

© 2004 greencorridor



Windsor-Essex Catholic District School Board

1325 California Avenue, Windsor, Ontario N9B 3Y6
Telephone (519) 253-2481 Fax: (519) 253-0620
Michael B. Moher, Director of Education John Macri, Board Chairperson

REGULAR BOARD MEETING Tuesday, August 31, 2004 Windsor Essex Catholic Education Centre 1325 California Avenue, Windsor

MINUTES

PRESENT:

Trustees:

F. Alexander	P. Keane
M. DiMenna	J. Macri, Chair
B. Holland	S. Porcellini
C. Janisse	L. Soulliere
Rev. L. Brunet, Board Chaplain	
Natalie Deschamps, Student Trustee	
Emily Limarzi, Student Trustee (Alternate)	

Regrets:

J. Courtney

Administration:

M. Moher, Resource	T. Halford
J. Berthiaume	T. Robins
J. Ouellette	C. Geml
P. Marchini	C. Marier
	K. Gignac
	E. Poirier

Recorder:

D. Steffens

1. Call To Order - Chair John Macri called the meeting to order at 7:26 p.m.
2. Opening Prayer – Father Brunet led the opening prayer.
3. Recording of Attendance – Trustee Courtney sent her regrets due to a family matter.
4. Approval of Agenda

Additions to the agenda:

- 10 a (iii) Correspondence from the Minister of Finance dated August 19, 2004 re GST Rebate
- 12 b – Report: Refurbished Dell Computers - 2004

Moved by Trustee Keane and seconded by Trustee Holland that the August 31, 2004 Regular Board meeting agenda be approved as amended. Carried.

5. Questions Pertaining to Agenda – None.
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.

Trustee Porcellini declared a potential interest in agenda items 10 b(ii) *Report: Primary Class Size Reduction Plan For 2004-2005* and 11 b *Report: 2004/2005 Fiscal Year Budget – Final Approval* as they pertain to the hiring of new teachers due to her husband's employment.

7. Presentations – None.
8. Delegations
 - a. Delegation Regarding Items Not on the Agenda – None.
 - b. Delegations Regarding Items On the Agenda - None

9. Action Items

- a. Approval of Minutes
 - i) Minutes of the In-Camera Meeting, June 21, 2004
Moved by Trustee Keane and seconded by Trustee Janisse that the minutes of the In-Camera meeting of June 21, 2004 be adopted as distributed. Carried.
 - ii) Minutes of the Special In-Camera Meeting, August 10, 2004
Moved by Trustee DiMenna and seconded by Trustee Janisse that the minutes of the In-Camera meeting of August 10, 2004 be adopted as distributed. Carried.
 - iii) Minutes of the Regular Meeting, June 21, 2004
Moved by Trustee Soulliere and seconded by Trustee Porcellini that the minutes of the regular meeting of June 21, 2004 be adopted as distributed. Carried.
- b. Items From In-Camera Meetings of August 10 and 31, 2004

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the recommendations and directions of the Committee of the Whole Board at its meetings of August 10, 2004 and August 31, 2004, be approved. Carried.

Trustee DiMenna reported that the Windsor-Essex Catholic District School Board convened closed Committee of the Whole meetings on August 10, 2004 and August 31, 2004, pursuant to the Education Act - Section 207, to consider specific personnel and real property issues and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

Trustee DiMenna made the following announcements:

- The Board accepts with regrets the resignation of Ron McNamara, Principal of St. Louis Catholic Elementary School, Leamington. Mr. McNamara has accepted a position as Superintendent at the Peterborough, Victoria, Northumberland and Clarington Catholic District School Board.

- The appointment of Ardra Kepran as Acting Principal at St. Louis Catholic Elementary School.
- The appointment of Joe Iacono as Acting Vice-Principal at Our Lady of Perpetual Help Catholic Elementary School.
- The appointment of Elise Daragon as Literacy/Numeracy Consultant for a term of two (2) years with the opportunity for one renewal period of two (2) years effective September 2004.
- The appointment of Michele Bodde and Suzanne Garneau as the Board Literacy Teachers for a term of three (3) years effective September 2004 with the option one renewal period of one (1) year.

10. Communications

a. External (Associations, OCSTA, Ministry)

- i) Letter to the Minister of Education dated August 16, 2004 re: Special Education Funding

Superintendent Marchini reported that the government recently announced school boards across the province will lose approximately 95 – 98% their special education reserves through a “clawback” to the Ministry. This action by the government will reduce the Board’s revenues by approximately \$2.5 million. The reserve funds had been earmarked for use in the implementation of a long-range service delivery plan that was developed in response to the expert panel review of the Board’s special education services conducted in early 2003. Trustees indicated it is very important that the community realises the Ministry has taken money from students who need it most.

Moved by Trustee Soulliere and seconded by Trustee Janisse that the letter to the Minister of Education be received as information. Carried.

Moved by Trustee Holland and seconded by Trustee DiMenna that the Board obtain a legal opinion on the on the government’s authority to “clawback” the special education reserve funding under *the Education Act* and whether or not the Board has legal recourse to retain the Special Education Fund Reserves. Carried.

- ii) Ontario Catholic Schools Trustees’ Association (OCSTA) Memorandum dated August 19, 2004 re: OCSTA Fall Regional Meetings
Moved by Trustee Alexander and seconded by Trustee DiMenna that the Board receive the memorandum from the Ontario Catholic Schools Trustees’ Association regarding the Fall Regional meeting as information. Carried.
- iii) Letter from the Minister of Finance dated August 19, 2004 re: GST Rebate
Moved by Trustee DiMenna and seconded by Trustee Janisse that the letter from Ralph Goodale, Minister of Finance be received as information. Carried.

b. Internal (Reports from Administration)

i) Report: Administrative Staff Report

Moved by Trustee Soulliere and Trustee Janisse that the Board receive the *Administrative Staff Report on hiring, retirement and resignation of staff dated August 31, 2004 for information. Carried.*

ii) Report: Primary Class Size Reduction Plan For 2004-2005

Superintendent Berthiaume and Elaine Poirier, Supervisor of Curriculum presented the Primary Class Size Reduction Plan. The purpose of this new funding is to allow all school boards to achieve *a measure* of class size reduction in the primary grades in 2004-05 leading to full implementation by the 2007-08 school year.

The Board's allotment of \$1,211,000 will be used to lower the pupil to teacher ratio (PTR) in all of the Junior Kindergarten and Senior Kindergarten classes and to add one primary staff in schools that have been identified as requiring the greatest need of support to improve student success. A total of nine FTE teachers will be added for the primary grades during the 2004/2005 school year. The plan will be available to the public on the Board's website.

Moved by Trustee Janisse and Trustee Soulliere that the Board receive the report: *Primary Class Size Reduction Plan for 2004 – 2005 that will be submitted to the Ministry of Education for the allocation of funds for the 2004-2005 school year. Carried.*

iii) Report: Legal Services – April, May and June 2004

Superintendent Marchini presented the Legal Services report for the months of April to June 2004. Mr. Marchini will provide Trustees with clarification of miscellaneous expenditures and of charges to the New Pupil Place Grants.

Moved by Trustee Alexander and Trustee Holland that the Board receive the report *Legal Services – April, May and June 2004 as information. Carried.*

iv) Report: Facilities Services Project List – Summer 2004

Tim Robins, Controller of Facilities Services provided a brief overview of the approved building and construction projects across the system. Administration will explore the costs of connecting urban schools that still utilize septic systems to municipal water mains and of installing air conditioning in newly refurbished gymnasiums. A follow-up report on the status of the construction projects will be provided at a future meeting.

Moved by Trustee Keane and Trustee DiMenna that the Board receive the report *Facilities Services Project List - Summer 2004 as information. Carried.*

11. Unfinished Business

- a. Report: Holy Cross Catholic Elementary School, LaSalle – Four (4) Classroom Addition - Formal Record of Tender Approval

On June 21, 2004, the Board approved a four-classroom addition to Holy Cross Catholic Elementary School in LaSalle. A tender process was initiated and the successful bid was approved by telephone on July 15. The report is being presented at this time to formally enter the approved motion as part of the official Board record.

Moved by Trustee Porcellini and seconded by Trustee Keane that the report content be amended to read “Trustee Porcellini did not vote since she does not feel that a telephone survey allows an opportunity for public input.” Carried.

Moved by Trustee Alexander and seconded by Trustee Holland that the following Board motion be entered into the Minutes as a matter of record: “That the Board approve the successful tender bid from Gulf Construction of \$760,652 for Holy Cross Catholic Elementary School four classroom addition and that a purchase order contract be issued upon board approval and, that the Board approve the project cost of \$817,808 to be debentured and financed through New Pupil Place Grants (NPPG)”.
Carried.

- b. Report: 2004/2005 Fiscal Year Budget – Final Approval

Superintendent Marchini provided an overview of the draft 2004/2005 Fiscal Year Budget. The estimate of \$203,951,854 includes a revenue increase of \$12.3 million over last year and an overall working reserve of \$347,023. Superintendent Marchini noted a reduction in special education revenues of approximately \$2.5 million due to the provincial clawback on the Board’s special education reserve fund. The reduction will result in a deficit of \$202,000 within the special education envelope. Trustee Soulliere brought forward the budgetary input from the Special Education Advisory Committee (SEAC) for the Board’s consideration. Trustees agreed to defer final approval of the budget until a legal opinion is obtained on the province’s authority to take back special education reserves.

Trustees provided input with regard to addressing of the four system priorities of the Board: student achievement, communication, employee development and faith development; implementation of the special education services plan; and, capital renewal needs.

Moved by Trustee Soulliere and seconded by Trustee Porcellini to defer the report: 2004/2005 Fiscal Year Budget – Final Approval for two weeks in order to take input from the community and to obtain a legal opinion with regard to special education reserves. *Carried.*

- c. Notice of Motion - Trustee Soulliere

Trustee Soulliere indicated that the intention of the motion is to review schools where growth needs have been addressed by portables, and to determine whether or not the existing portables are needed for a temporary time or if a permanent solution is required for the

school community. Director Moher indicated that administration would prepare a report identifying schools that have port-a-paks, the type of construction and the length of time they have been on the school site.

Moved by Trustee Soulliere and seconded by Trustee Porcellini that administration provide a report addressing the issue of port-a-paks/portables at all schools in the system and that the report form part of the Capital Strategy Plan review. Carried.

12. New Business

- a. Report: School Boards' Co-Operative Inc. – Proposed Workers' Compensation Assistance Program

Resolution 2004:03 - Approval to Participate in the Assistance Programme of the School Boards' Co-operative Inc.

Read a first, second and third time.

WHEREAS the Windsor-Essex Catholic District School Board is a member of School Boards' Co-operative Inc. (SBCI");

AND WHEREAS SBCI has established an assistance programme (the "Assistance Programme") to provide, on a fully-discretionary basis, financial and other assistance to members of SBCI that choose to participate in the Assistance Programme ("Participating Members") in respect of benefit claims made by their employees pursuant to the *Workplace Safety and Insurance Act* (Ontario);

NOW THEREFORE, ON MOTION duly made, seconded and unanimously carried, it was RESOLVED that:

1. the Windsor-Essex Catholic District School Board participate in the Assistance Programme and to apply to SBCI to become a Participating Member for the period January 1, 2005 to December 31, 2009;
2. the Director of Education of the Windsor-Essex Catholic District School Board is hereby authorized and directed to complete and to execute the application form (the "Application Form") to become a Participating Member and to deliver such completed and executed Application Form to SBCI;
3. the Windsor-Essex Catholic District School Board observe and perform its obligations, covenants and agreements provided for in the Application Form upon and in accordance with the terms and conditions thereof; and
4. the Director of Education of the Windsor-Essex Catholic District School Board is hereby authorized, for and on behalf of the Windsor-Essex Catholic District School Board to execute [,whether under the seal of the Windsor-Essex Catholic District School Board or otherwise,] and deliver and/or file all such documents, agreements and instruments as may be necessary or desirable to give effect to the intent and purpose of this resolution.

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the Board approve Resolution 2004:03 “Approval to Participate in the Assistance Programme of the School Boards’ Co-operative Inc.” Carried.

- b. Report: Tender – Refurbished Dell Computers – 2004 (Walk On Item)

Moved by Trustee Alexander and seconded by Trustee Holland that the Board approve the successful tender bid from CDIE for \$369.00 per refurbished computer and that a purchase order contract be issued upon Board approval for 1000 computers totalling \$424, 350.00. Carried.

13. Committee Reports

- a. Report: Special Education Advisory Committee Minutes – May 27, 2004

Trustee Soulliere presented the Special Education Advisory Committee Minutes of May 27, 2004 and noted the recommendations related to funding allocated to lunchtime supervision, the International Baccalaureate Program and the development of a screening process for gifted students.

Moved by Trustee Soulliere and seconded by Trustee Holland that the Board receive the Minutes of the May 27, 2004 Special Education Advisory Committee meeting. Carried.

14. Notice of Motion

Trustee Soulliere – At the next regular scheduled meeting of the Board, I shall move or cause to be moved that the Board establish an internal Expert Kindergarten Program Panel of no more than four members to:

- evaluate the existing program based on student success rates;
- survey our community and take input from focus groups within the system;
- make recommendations to the Board on its kindergarten programs;
- report progress bi-monthly to the Board until the panel’s final report can be provided to the Board; and,
- that the financial impacts be considered.

15. Remarks and Announcements

- a. Chairperson – Chair Macri commended staff for their work on the new Catholic Education Centre.
- b. Director of Education – Director Moher indicated that a workshop will be held in the early fall for trustees and administration to review the Capital Strategy: Blueprint for the Future.
- c. Board Chaplain – Father Brunet encouraged all Trustees and staff to become involved in the Diocesan Pastoral Plan at the ir parish levels.

16. Remarks/Questions by Trustees

- Trustee Alexander conveyed his disappointed in the motion made by the Special Education Advisory Committee with regard to their lack of support for the International Baccalaureate program.
- Trustee Soulliere inquired into the status of the St. Michael's Alternative High School campus site on Manning Road. Superintendent Ouellette reported that the campus has been relocated to the former site of Holy Names Elementary School in Essex (leasing part of the building from the Town of Essex.)
- Trustee Porcellini commended the Information Technology staff for their efforts in co-ordinating the electronics move to the new Catholic Education Centre and Facilities Services staff on the success of their development day. Trustee Porcellini commented on the reuse of architectural reprints for new schools and proposed an administrative report on the rotaring of primary grades.
- Trustee Keane thanked employees for their efforts in co-ordinating the move to the new Catholic Education Centre and extended his congratulations to Ron McNamara upon his appointment.
- Trustee DiMenna congratulated all staff involved in the summer institute staff development activities.
- Student Trustee Deschamps indicated that she is looking forward to a great year serving as Student Trustee.
- Alternate Student Trustee Limarzi extended a welcome the Board on the re-location on behalf of the students of Assumption College Catholic High School.

17. Pending Items – None.

18. Continuation of In-Camera – Not required.

19. Future Board Meetings:

(unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor)

- Tuesday, September 14 – 7:00 p.m.
- Tuesday, September 28 – 7:00 p.m.
- Tuesday, October 12 – 7:00 p.m.
- Tuesday, October 26 – 7:00 p.m.

20. Closing Prayer – Father Brunet closed the meeting with a prayer.

21. Adjournment - There being no further business, the meeting adjourned at 10:43 p.m. at the call of the Chair.

John Macri
Board Chairperson

Michael Moher
Director of Education & Secretary



Windsor-Essex Catholic District School Board

1325 California Avenue, Windsor, Ontario N9B 3Y6
Telephone (519) 253-2481 Fax: (519) 253-0620

Michael B. Moher, Director of Education

John Macri, Board Chairperson

BOARD REPORT

Meeting Date:
Sept. 14, 2004

PRESENTED FOR: **Public** **In-Camera**
 Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Michael B. Moher, Director of Education
 J. Berthiaume, Superintendent of Education
 P. Littlejohns, Manager of Human Resources
 J. Byrne, Supervisor of Human Resources, Academic

SUBJECT: **ADMINISTRATIVE STAFF REPORT**

RECOMMENDATION:

That the Board receive the *Administrative Staff Report* on hiring, retirement and resignation of staff dated September 14, 2004 for information.

BACKGROUND:

FINANCIAL:

COMMENTS:

TIMELINES:

APPENDICES:

- Administrative Staff Report dated September 14, 2004

September 14, 2004

**Windsor-Essex Catholic District School Board
Administrative Staff Report**

HIRING:	Employee Name	Position	Location	Date	Reason
	Michael Ballay	Occasional Teacher	Supply	September 7, 2004	
	Maria Barichello	Occasional Teacher	Supply	September 7, 2004	
	Angela Bavetta	Elementary Teacher	St. Jules	September 1, 2004	
	Michelle Bedore-Subity	Occasional Teacher	Supply	September 7, 2004	
	Vanessa Corona	Occasional Teacher	Supply	September 7, 2004	
	Gerald Cuthbert	Secondary Teacher	Cardinal Carter	September 1, 2004	
	Kathleen Dal Bello	Learning Commons Spec.	Notre Dame	August 30, 2004	
	Catherine Da Silva	Occasional Teacher	Supply	September 7, 2004	
	Gina Dickson	Secondary Teacher	Catholic Central	September 1, 2004	
	Mary Diemer	Learning Commons Spec.	St. Louis/ St. J. de Brebeuf	August 30, 2004	
	Mark Esping	Occasional Teacher	Supply	September 1, 2004	
	Catherine Gravelle	Learning Commons Spec.	St. William	August 30, 2004	
	Danielle Lefaive	Part-Time Custodian	Supply	September 1, 2004	
	Barbara Litschko	Elementary Teacher	St. John (.5)	September 7, 2004	
	Matthew McLeod	Occasional Teacher	Supply	September 7, 2004	
	Cheryl Pillon	Elementary Teacher	St. John (.5)	September 1, 2004	
	Joanne Hongtao Qin	Learning Commons Spec.	St. Gabriel	August 30, 2004	
	Erica Riggi	Occasional Teacher	Supply	September 7, 2004	
	Donald Taylor	Part-Time Custodian	Supply	August 30, 2004	
	Carina Ymana	Occasional Teacher	Supply	September 7, 2004	
RETIREMENT:	William Hunt	Secondary Teacher	Assumption	June 30, 2004	
RESIGNATION:	Michael Maio	Part-Time Custodian	Supply	September 7, 2004	
	Matthew Thivierge	Learning Commons Spec.	Holy Name Elem. (On Leave)	September 2, 2004	



Windsor-Essex Catholic District School Board

385 Cameron Avenue, Windsor, Ontario N9B 1Y8
Telephone (519) 253-2481 Fax: (519) 253-0620

Michael B. Moher, Director of Education

John Macri, Board Chairperson

BOARD REPORT

Meeting Date:
Sept. 14, 2004

Public **In-Camera**
PRESENTED FOR: Information Approval
PRESENTED BY: Senior Administration
SUBMITTED BY: Michael B. Moher, Director of Education
Peter S. Marchini, Superintendent of Business

SUBJECT: Legal Services – July 2004

RECOMMENDATION:

That the Legal Services – July 2004 be received as information

BACKGROUND:

By the terms of the agreement with the board the board's solicitors, Shibley Righton LLP are requested to report fees and services on a regular basis.

This report is supported by documentation that has been provided to and reviewed by senior administration. Records provided indicate hourly rates, time billed, description of services and total amount invoiced.

FINANCIAL:

For the month of July 2004 legal fees submitted are as follows:

▪ Real Estate and property matters	\$11,905
▪ Labour, incl. negotiations, contract administration and arbitrations	\$2,625
▪ Litigation (incl. OLRB hearings, Spec. Ed., Human Rights and Safe School issues).	\$0
▪ Other Misc. (ongoing legal advice and consultation).	<u>\$4,030</u>
TOTAL	\$18,560

COMMENTS:

A portion of the June 2004 fees for real estate (\$5,610) will be charged to New Pupil Place Grant Capital project accounts.

TIMELINES:

August 2004 Report – October 2004

APPENDICES:

- None



Windsor-Essex Catholic District School Board

1325 California Avenue, Windsor, Ontario N9B 3Y6
Telephone (519) 253-2481 Fax: (519) 253-0620

Michael B. Moher, Director of Education

John Macri, Board Chairperson

BOARD REPORT

Meeting Date:
Sept. 14, 2004

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Michael B. Moher, Director of Education
Peter S. Marchini, Superintendent of Business

SUBJECT:
New Pupil Place Grant Project St. Anthony Elementary School

RECOMMENDATION:
That, the board instruct administration to proceed with the design of St. Anthony Elementary School in Harrow, on the current site.

BACKGROUND:

The board has voted to close the current St. Anthony Elementary School (April 13, 2004) and rebuild a new school on the existing site if possible.

In accordance with Ontario Regulation 444/98 all statutory bodies were notified that St. Anthony School was available for sale or lease. Negative replies have been received from all parties including the Ontario Realty Corporation.

On August 13th, 2004 Administration forwarded correspondence to Ministry officials indicating the board's intent to demolish the existing school and to construct a new 300 pupil place school on the site.

As of this date the board has not yet received a reply regarding this matter from the Ministry.

FINANCIAL:

A new St. Anthony Elementary School will cost approximately \$4,876,000. This project will be funded through NPPG's generated by the closure of the existing St. Anthony facility. (326 pupil places).

COMMENTS:

The board's architect is proceeding with construction drawings. Tender closing is expected for December 2004 with construction of a new school to be finalized by September 2005.

TIMELINES:

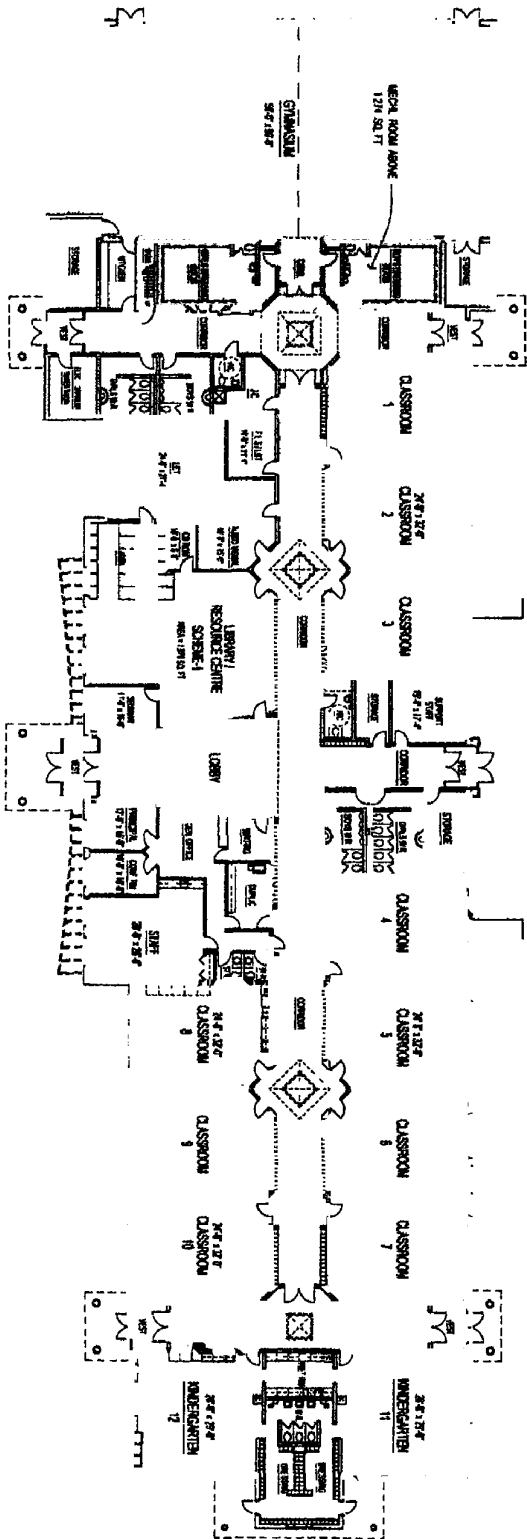
September 2005 opening of new school.

APPENDICES:

- Proposed layout of St. Anthony – Appendix 1

APPENDIX 1

NEW ST. ANTHONY ELEMENTARY SCHOOL HARROW ONTARIO FOR WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD

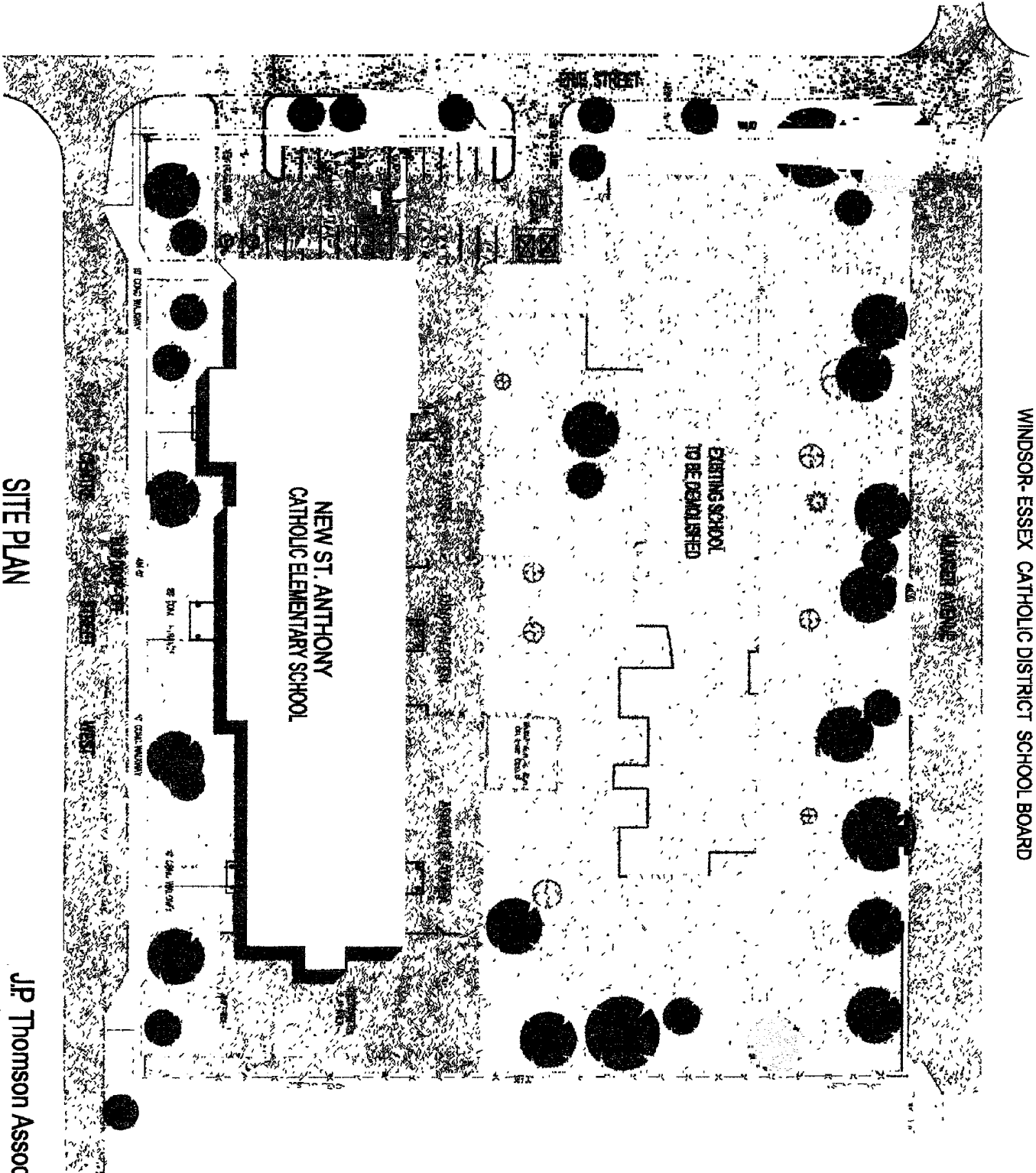


FLOOR PLAN

SCALE 1" = 30'-0"

JP Thomson Associates Ltd.
ARCHITECTS AND ENGINEER
JOB NO 04-108 DATE SEPT 8, 2004

HANDOUT:
September 14, 2004

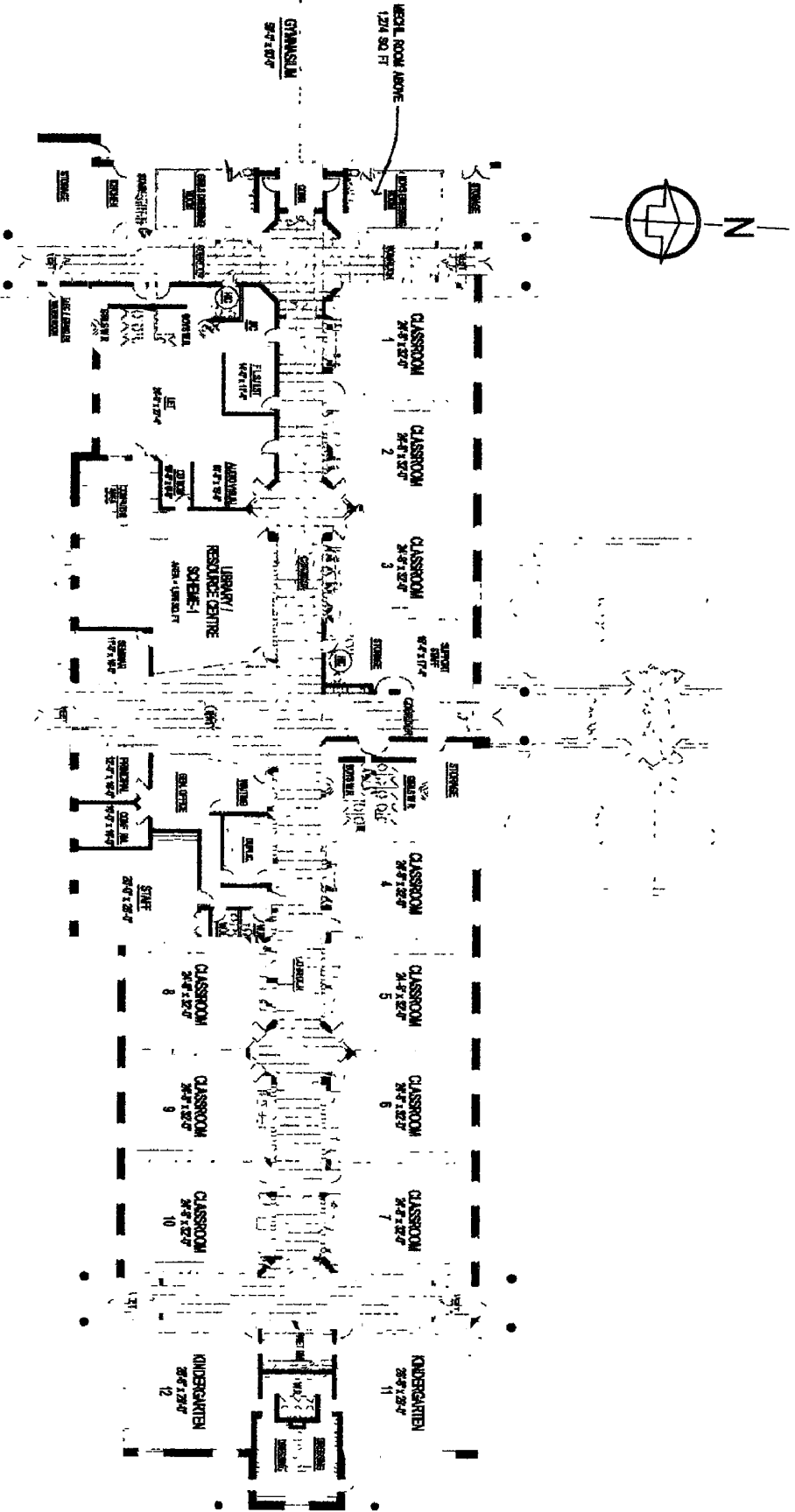


NEW ST. ANTHONY CATHOLIC ELEMENTARY SCHOOL
HARROW ONTARIO
FOR WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD

SITE PLAN

J.P. Thomson Associates Ltd.
ARCHITECTS AND ENGINEER
JOB NO 04-108 DATE SEPT. 13, 2004

NEW ST. ANTHONY CATHOLIC ELEMENTARY SCHOOL
 HARROW ONTARIO
 FOR WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD

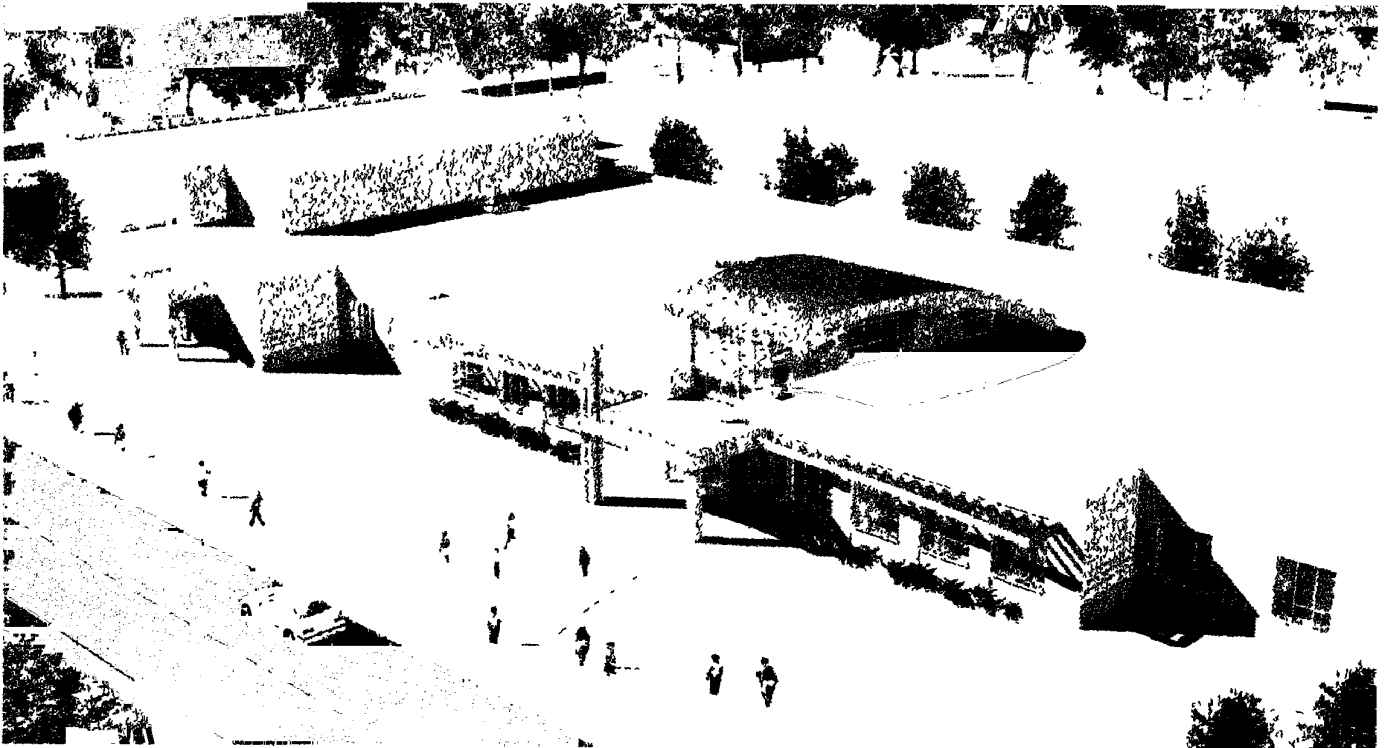


FLOOR PLAN

J.P. Thomson Associates Ltd.
 ARCHITECTS AND ENGINEER
 JOB NO. 04-108 DATE SEPT. 13, 2004



EXTERIOR PERSPECTIVE



AERIAL VIEW PERSPECTIVE

NEW ST ANTHONY CATHOLIC ELEMENTARY SCHOOL.
HARROW FOR ONTARIO
WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD

J.P.Thomson Associates Ltd.



Windsor-Essex Catholic District School Board

1325 California Avenue, Windsor, Ontario N9B 3Y6
Telephone (519) 253-2481 Fax: (519) 253-0620

Michael B. Moher, Director of Education

John Macri, Board Chairperson

BOARD REPORT

Meeting Date:
Sept. 14, 2004

Public **In-Camera**
PRESENTED FOR: Information Approval
PRESENTED BY: Senior Administration
SUBMITTED BY: Michael B. Moher, Director of Education
Joseph Berthiaume, Superintendent of Education
SUBJECT: **HOLY NAMES CATHOLIC HIGH SCHOOL**
- Northern Edge Algonquin Experience
- September 29 to October 2, 2004

RECOMMENDATION:

That the Board approve the Holy Names Catholic High School Northern Edge Algonquin field trip for September 29 to October 2, 2004.

BACKGROUND:

This trip is in relation to the students' program/courses.

FINANCIAL: None.

COMMENTS:

This field trip request is in compliance with the Field Trip Policy (SC:04). All procedures with regard to the policy have been followed.

TIMELINES:

APPENDICES:

- Request for Approval of Field Trip – SC:04 Form A
- Northern Edge Algonquin Experiences Course and Curriculum Overview



Request for Approval of Field Trip

School	Holy Names High School		Date of Trip	Ex. mm/dd/yyyy Sept. 29-Oct. 2	
Destination	Northern Edge Algonquin		Mode of Transportation	Mini Bus	
School Departure Time	6am	School Arrival Time	8pm	Name of Carrier	TBD
# of Male Students	12	Grade of Students	11	Number of Supervisors	Female <input type="text" value="2"/> Male <input type="text" value="2"/>
# of Female Students	12	Personal Cost Per Student	\$325.00	Travel Company Involved	NA
Total Cost Per Student	\$375.00				

EDUCATIONAL RATIONALE

Name of Teacher	Mr. Dwayne Brunet
Purpose of Trip	Canoe Trip into Algonquin Park
Relationship to Students' Program/Course	Hands on outdoor activities to develop teamwork, leadership, tripping skills
Pre-Trip Preparation(s) by Students	Research, presentations, safety lessons, first-aid development, seminars...
Follow-Up Activities Planned	Reflection paper, peer/self evaluations, trip evaluation, skills test
If Activity is Occuring over a Weekend Indicate Plans for Students to Attend a Eucharistic Celebration	Will be home for Sunday mass

Date Submitted	04/30/2004	Name of Teacher	Mr. D. Brunet
Approval Date		Name of Principal	Mr. Jim Minello
Approval Date		Name of Superintendent	
Approval Date		Board of Trustees Approval (per Superintendent)	

For Same Day Local/Regional Trip, submit request to Principal 2 weeks prior to trip.
For Multiple Days Local/Regional Trips, submit request to Superintendent 4 weeks prior to trips.
For Special Trips, submit request to Superintendent for Board approval 8 weeks prior to trip.

Send signed form to School Superintendent, school should retain a copy, Superintendent will return copy upon approval of trip.

In accordance with the Municipal Freedom of Information and Protection of Privacy Act, 1989, information in forms and documents pertaining to a student registered/enrolled within the Windsor-Essex Catholic District School Board is collected under the legal authority of the Education Act and its Regulations and the Ontario Student Record Guideline, 1980.



Northern Edge Algonquin Experiences are presented by experienced educators, outdoor guides and facilitators with attention to curricular needs appropriate to each group that visits.

Curriculum content for: Outdoor Activities , Grade 11, Open (PAD 300)

COURSE OVERVIEW

The focus of this course is on physical activity. Through active participation in a well-balanced enjoyable program (i.e., individual, dual, team, fitness, and interactive games), students will explore and continue to improve their movement skills, personal fitness, and personal competence. Students will gain the knowledge, skill and attitudes needed to maintain a healthy lifestyle through the investigation of personal safety/injury prevention, healthy sexuality and mental health. Students will develop a commitment to lifelong participation in enjoyable physical activity. The focus of this course will be on outdoor and lifelong activities.

OVERALL EXPECTATIONS

STRAND: Physical Activity

Overall expectations

By the end of this course, students will:

- Demonstrate personal competence in applying movement skills and principles; **(Performing the j- stroke in canoeing or lifting and portaging a canoe);**
- Apply their knowledge of guidelines and strategies that can enhance their participation in recreation and sport activities. **(Practicing no trace camping in Algonquin Park, where and how to put up a tent, how to build a fire for warmth and cooking, how to pack and waterproof personal clothing to fit into a limited space, how to set up a tarp for warmth and protection from the elements, how to use this same tarp as a sail with a tail wind when traveling in a canoe.);**

STRAND: Active Living

Overall expectations

By the end of this course, students will:

- Participate regularly in a balanced instructional program that includes a wide variety of physical activities that encourage lifelong participation; **(Allowing students to demonstrate an ability to take responsibility for carrying out tasks assigned by the group; demonstrate an understanding of strategies that facilitate group effectiveness (e.g., ensuring that tasks are completed, that members of the group are satisfied with the group process, and that the group's product is of high quality));**
- Demonstrate improved physical fitness; **(Enhanced skill and efficiency when paddling on ever-increasing durations);**

- Demonstrate responsibility for personal safety and the safety of others.
(Wearing a personal floatation device with a whistle at all times on the water, knowing proper emergency procedures before going camping, researching and planning for potential first-aid situations);

STRAND: Healthy Living

Overall expectations

By the end of this course, students will:

- Demonstrate, in a variety of settings, the knowledge and skills that reduce risk to personal safety;
(allowing students to apply safety procedures for injury prevention and demonstrate competence in determining and mitigating risk in undertaking various outdoor pursuits);

STRAND: Living Skills

Overall expectations

By the end of this course, students will:

- Use decision-making and goal-setting skill to promote healthy active living;
(Giving students the opportunity to apply communication skills and strategies that help develop positive relationships (e.g. the ability to express ideas and to listen and respond to others));
- Demonstrate an ability to use stress management techniques;
(Providing time and situations where strategies like relaxation, meditation, and paraphrasing within a group setting can be used);
- Demonstrate the social skills required to work effectively in groups and develop positive relationships with their peers.
(Allowing students the experience how cultural background may affect communication, interpersonal relationships, and leadership styles)

*****Bold writing in brackets indicates how many course expectations may be met by participating in an outdoor adventure to the EDGE.*****

FOR THE PAST SEVEN YEARS OUR CANOE TRIP INTO ALGONQUIN PARK HAS BEEN THE HIGHLIGHT OF MANY STUDENTS HIGH SCHOOL CAREERS. IT PROVIDES THE STUDENTS WITH A UNIQUE YET EXTREMELY VALUABLE TOOL IN WHICH TO MEET THE EXPECTATIONS OF THEIR COURSE. EXPERIMENTAL LEARNING AWAY FROM THE CLASSROOM SETTING ALLOWS STUDENTS A CHANCE TO FIND OUT WHO THEY REALLY ARE AND WHERE THEY ARE GOING. IT IS AN OPPORTUNITY LIKE NO OTHER FOR STUDENTS TO DISCUSS THEIR FEELINGS, BELIEFS, STRENGTHS AND WEAKNESSES AT A TIME IN THEIR LIFE WHEN THEY NEED TO TALK. THE VALUE OF A CANOE TRIP INTO ALGONQUIN PARK DURING PEAK FALL COLOURS CANNOT BE MEASURED. FOR MANY STUDENTS THIS WILL BE THE ONLY CHANCE IN THEIR LIVES TO EXPERIENCE GOD'S BEAUTY AWAY FROM THE HECTIC SOCIETY WE LIVE IN TODAY. WHAT AN OPPORTUNITY!

SINCERELY, MR. DWAYNE BRUNET