



**WINDSOR-ESSEX CATHOLIC
DISTRICT SCHOOL BOARD**

"Learning together in faith and service"

1325 California Avenue
Windsor, ON N9B 3Y6

CHAIRPERSON: Barbara Holland

DIRECTOR OF EDUCATION: Paul A. Picard

**REGULAR BOARD MEETING
Monday, June 27, 2016 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Board Room**

MINUTES

PRESENT

Trustees:

F. Alexander	B. Mastromattei
F. Costante	L. Soulliere
M. DiMenna, <i>Vice-Chair</i>	S. Tope
F. DiTomasso	F. Valentinis
B. Holland, <i>Chair</i>	
J. Bowers, Student Trustee	
M. Diab, Student Trustee	

Regrets:

Rev. L. Brunet, Board Chaplain

Administration:

P. Picard (Resource)	E. Byrne	R. Lo Faso
C. Geml	S. Fields	C. Norris
M. Iatonna	J. Ibrahim	J. Shea
T. Lyons	P. King	

Recorder:

B. Marshall

1. Call To Order – Chair Holland called the meeting to order at 7:21 pm.
2. Opening Prayer – Trustee Mastromattei opened the meeting with a prayer.
3. Recording of Attendance – All present. Fr. Brunet sent his regrets due to his vacation.
4. Approval of Agenda

AMENDMENTS:

ADDITION:

- Item 6a) **WALK-ON** Presentation: Imagine the Possibilities – Catholic Central High School Video
- Result of the additional item, Items 6a) to 6e) renumbered to 6b) to 6f).

Moved by Trustee Costante and seconded by Trustee Mastromattei that the June 27, 2016 Regular Board meeting agenda be approved as amended. *Carried*

5. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.:

Trustee DiTomasso disclosed a conflict of interest on item 12f) 2016-2017 Final Budget due to his retirement from the Windsor-Essex Catholic District School Board as a CAW (Unifor) member and did not participate in the discussion or vote on any question raised on that item.

6. Presentations:

a. **WALK-ON** Imagine the Possibilities – Catholic Central High School Video

Student Trustees Jeremiah Bowers and Maddie Diab, in collaboration with Student Senate presented Imagine the Possibilities, a video highlighting Catholic Central High School. #imaginethepossibilitiesCCH

b. Catholic Character Development Initiative Awards “Our Journey to Holiness” – Elementary and Secondary

Associate Director Geml presented 2016 Director’s “Our Journey to Holiness” Awards to the following recipients:

- Goodness, Kindness, Belonging, Gratitude and Faithfulness to Emily Benjamin, SK student at St. James Catholic Elementary school;
- Compassion, Respect and Knowledge to Julia Sadler and Angelia Lapico, grade 6 students at Notre Dame Catholic Elementary school;
- Wisdom and Courage to Kayla Rubinski, grade 8 student at St. Angela Catholic Elementary school;
- Integrity and Discipleship to Julia Thibert, grade 10 student at St. Thomas of Villanova Catholic High School;
- Humility and Justice to Philip Bakos, grade 12 student at St. Anne Catholic High School.

c. Outstanding Student Council Leadership Award

Associate Director Geml presented Outstanding Catholic Student Council Leadership award to Alexa Polsinelli, grade 8 student from St. Gabriel Catholic Elementary School.

d. Outstanding Catholic School Council Leadership Award

Associate Director Geml presented Outstanding Catholic School Council Leadership award to Dana Tonus from Holy Cross Catholic Elementary School.

e. Introduction and Commissioning of Incoming 2016-2017 Student Trustees

Associate Director Geml introduced the Incoming 2016-2017 Student Trustees Sabrina Binjamin from F.J. Brennan Catholic High School and Lola Zovko from St. Joseph’s Catholic High School. Religion Consultant Betty Brush led the student trustees through the Commissioning ceremony.

f. Recognition of Outgoing 2015-2016 Student Trustees

Associate Director Geml presented plaques to Student Trustees Jeremiah Bowers from Holy Names Catholic High School and Maddie Diab from St. Thomas of Villanova Catholic High School recognizing their contribution as Student Trustees for the 2015-2016 year.

7. Delegations: *None*

8. Action Items:

a. Previous Meeting Minutes

- i) Minutes of the Committee of the Whole Board In-Camera Meeting of June 14, 2016

Moved by Trustee DiMenna and seconded by Trustee Costante that the Minutes of the Committee of the Whole Board In-Camera meeting of June 14, 2016 be adopted as distributed. *Carried*

- ii) Minutes of the Additional Regular Board Meeting of June 14, 2016

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the Minutes of the Additional Regular Board meeting of June 14, 2016 be adopted as distributed. *Carried*

- b. Items from the Special Committee of the Whole Board In-Camera meeting of June 27, 2016

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board convened a closed Special Committee of the Whole Board in-camera meeting on June 27, 2016 pursuant to the Education Act - Section 207, to consider specific real property matters, labour relations matters, litigation or potential litigation matters and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

Moved by Trustee DiMenna and seconded by Trustee Valentinis that the recommendations and directions of the Special Committee of the Whole Board at its in-camera meeting of June 27, 2016 be approved. *Carried*

Vice Chair DiMenna made the following announcements:

From the June 27, 2016 Special Committee of the Whole Board in-camera meeting:

- Ratified the local tentative collective agreement with OECTA Secondary Teachers;
- Approved the retention of Shibley Righton LLP pursuant to the Request For Proposal for Legal Services for a 5 year period from September 1, 2016 to August 31, 2021; and
- Received, as information, the architect fees for the School Consolidation Projects.

9. Communications:
- a. External (Associations, OCSTA, Ministry): *None*
 - b. Internal (Reports from Administration):
 - i) Report: Communications Coordinator's 2015-2016 Annual Report

Moved by Trustee DiTomasso and seconded by Trustee Valentinis that the Communications Coordinator's 2015-16 Annual Report be accepted as information. Carried

- ii) Report: Status Review Policy Plan 2015-2016

Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board receive as information the Status Review Policy Plan for 2015-2016. Carried

- iii) Report: Child Care Advisory Committee Revised License Agreement

Moved by Trustee DiTomasso and seconded by Trustee Tope that the Child Care Advisory Committee revised License Agreement 2016 is received as information. Carried

10. Committee Reports:
- a. Report: Special Education Advisory Committee (SEAC) Plan Amendments 2016

Moved by Trustee DiTomasso and seconded by Trustee Soulliere that the Board approve the amendments to the Special Education Plan 2016; and

That the amendments be submitted to the Ministry of Education. Carried

11. Unfinished Business: *None*

12. New Business:

- a. Report: New Draft Policy ST:11B Ensuring Asthma Friendly Schools, Ryan's Law, *final approval*

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the Board provide final approval of Draft New Policy ST:11B Ensuring Asthma Friendly Schools, Ryan's Law; and

That the Board receive the Administrative Procedure Pr ST:11B Ensuring Asthma Friendly Schools, Ryan's Law as information. Carried

- b. Report: Community Use of Schools – Options to Eliminate Deficit

AMENDED MOTION: Moved by Trustee Costante and seconded by Trustee Mastromattei that approval be given to implement Option 1 - Effective September 1, 2016, increase all current rental rates as per the Canadian Consumer Price Index (CPI) back dated to 2011 and eliminate the 40% subsidy of custodial overtime to not-for-profit groups, both actions being taken to partially reduce the

annual Community Use of Schools deficit. Carried

ORIGINAL MOTION: Moved by Trustee Tope and seconded by Trustee Costante that effective September 1, 2016, approval be given to increase all current Community Use of School rental rates to match the Southwestern Ontario average rates and to cease the current 40% subsidy for custodial overtime provided to not-for-profit users, both actions being taken to eliminate the annual Community Use of Schools deficit.

- c. Report: School Consolidation Projects – Pre-Approval of Construction Tenders

Moved by Trustee Alexander and seconded by Trustee Mastromattei that approval be given, in advance, for the award of School Consolidation Project construction tenders during July, August and September 2016 to low bidders meeting specifications, so that construction can commence immediately upon award, subject to a further report to formally confirm and ratify the awards being submitted to the Board at its next regular meeting scheduled for September 27, 2016. Carried

- d. Report: 2016 Capital Priorities

Moved by Trustee Tope and seconded by Trustee DiMenna that approval be given to the 2016 Capital Priorities and to submission of the Priority 1 Projects and business cases to the Ministry of Education by July 15, 2016. Carried

- e. Report: Tender Approval – Roofing Replacements for Various Schools

Moved by Trustee DiMenna and seconded by Trustee DiTomasso that approval be given to the award of tender and the issuance of multiple purchase order contracts for roof replacements at Our Lady of Perpetual Help and St. Rose Catholic Elementary Schools in the amount of \$1,101,905 plus HST to Horizon Roofing, Sacred Heart Catholic Elementary School in the amount of \$182,390 plus HST to Kingsville Roofing, St. John the Evangelist Catholic Elementary School in the amount of \$183,000 plus HST to Smith-Peat Roofing & Sheet Metal Ltd. and St. John Vianney Catholic Elementary School in the amount of \$44,000 plus HST to Rauth Roofing all to be funded from the approved 2015-16 School Condition Improvement Budget. Carried

- f. Report: 2016-2017 Final Budget Approval

Moved by Trustee Costante and seconded by Trustee Tope that the 2016-17 Final Budget Estimates be approved and that administration be directed to submit the Budget Estimates to the Ministry of Education by the June 30, 2016 submission deadline as required. Carried

13. Notice of Motion: *None*

14. Remarks and Announcements:
- a. Chairperson of the Board Holland wished everyone a relaxing, safe and enjoyable summer and welcomed back Trustee Alexander.
Chair Holland congratulated Cathy Geml on her outstanding job as Associate Director and tremendous friend of Catholic education.
Chair Holland also congratulated Jeremiah Bowers and Maddie Diab for their willingness to learn and grow as student trustees.
 - b. Director of Education Picard provided comments on recent activities supporting the Board's strategic priorities namely;
Catholic Faith Formation: End of the year masses and graduations continue throughout our schools.
Community Engagement and Partnerships: Focus on Youth Orientation will be held on July 5th. The Focus on Youth Grant will be providing summer employment to students enrolled in our Catholic Secondary Schools. Students will have an opportunity to participate in programs hosted by many community partners designed to promote physical health, academic achievement, computer processing, leadership skill development, social competence and a love of the arts.
Celebrating Achievements: Congratulations to the Kit Lacasse Award Recipients of 2016: Markus Hanna, Adut Aleuth, Christina Horo and Jordan Campbell. Awarded annually to exemplary graduating students with special needs, who have demonstrated strength to overcome their challenges and have been an inspiration to others; and Congratulations to both elementary and secondary graduates and retirees.
Miscellaneous: The Board's Employee Wellness Program once again will be hosting this year's summer break event at Colasanti's on Tuesday, July 5th. All are welcome to attend.
Director Picard acknowledged Associate Director Geml's final board meeting and how she will be missed as a gifted colleague and dear friend.
Director Picard wished everyone a safe and restful summer break.
 - c. Board Chaplain – Absent this evening.
15. Remarks/Questions by Trustees
- Trustee Alexander wished Associate Director Geml all the best and wished trustees a restful summer.
- Trustee Tope thanked student trustees Jeremiah Bowers and Maddie Diab for an outstanding job; Wished Cathy Geml a long and healthy retirement; and Wished everyone a safe and happy summer.
- Trustee Mastromattei congratulated Cathy Geml on her retirement and also congratulated student trustees.
- Trustee Costante congratulated Cathy Geml as an advocate for special education and congratulated the student trustees.
- Trustee Valentinis wished Cathy Geml a long, happy and healthy retirement and congratulated student trustees on their professionalism.

Trustee Soulliere congratulated student trustees for representing the students of the board so well and wished Cathy Geml all the best on her retirement.

Trustee DiTomasso congratulated student trustees, wished Cathy Geml an enjoyable retirement and wished everyone a safe summer.

Trustee DiMenna told Cathy Geml to enjoy her children and grandchildren and wished her well. Trustee DiMenna also congratulated student trustees and praised the St. Louis and Queen of Peace staff for an outstanding job during the transitioning of schools.

Student Trustee Bowers thanked the Board for a tremendous opportunity to serve alongside Trustees and fellow students.

Student Trustee Diab recognized student senate members for their participation all year but especially during the creation of the Imagine the Possibilities Catholic Central Video. She also thanked Trustees for this opportunity.

16. Pending Items: *None*

17. Future Regular Board Meetings: *Unless stated otherwise, all meetings will be held on the fourth Tuesday of the month at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor beginning at 7:00 p.m.*

- Tuesday, September 27, 2016
- Tuesday, October 25, 2016
- Tuesday, November 22, 2016
- Tuesday, November 29, 2016 – *Trustee Organizational Meeting, 7:30pm start*
- Tuesday, December 13, 2016
- Tuesday, January 24, 2017
- Tuesday, February 28, 2017
- Tuesday, March 28, 2017
- Tuesday, April 25, 2017
- Tuesday, May 23, 2017
- Tuesday, June 13, 2017
- **Monday**, June 26, 2017

Committee of the Whole Board In-Camera Meetings will be held on the second Tuesday of the month at 6:00 pm (closed sessions).

18. Adjourn to In-Camera meeting, if required: *Not Required*

19. Closing Prayer – Trustee Mastromattei closed the meeting with a prayer.

20. Adjournment – There being no further business, the Regular Board meeting of June 27, 2016 adjourned at 8:47 p.m.

Original signed by B. Holland and P. Picard

Barbara Holland
Chairperson of the Board

Paul A. Picard
Director of Education & Secretary of the Board