



**WINDSOR-ESSEX CATHOLIC
DISTRICT SCHOOL BOARD**

"Learning together in faith and service"

1325 California Avenue
Windsor, ON N9B 3Y6

CHAIRPERSON: Barbara Holland

DIRECTOR OF EDUCATION: Paul A. Picard

**REGULAR BOARD MEETING
Tuesday, September 22, 2015 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Board Room**

MINUTES

PRESENT

Trustees:

F. Alexander	B. Mastromattei
F. Costante	L. Soulliere
F. DiTomasso	S. Tope
B. Holland, Chair	F. Valentinis

J. Bowers, Student Trustee
M. Diab, Student Trustee
Rev. L. Brunet, Board Chaplain

Regrets:

Trustee DiMenna

Administration:

P. Picard (Resource)	E. Byrne	C. Norris
C. Geml	S. Fields	S. O'Hagan-Wong
M. Iatonna	P. King	M. Seguin
T. Lyons	R. Lo Faso	J. Ulicny

Recorder:

B. Marshall

1. Call To Order – Chair Holland called the meeting to order at 7:02 pm.
2. Opening Prayer – Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance – Trustee DiMenna was absent due to the death of her father.

Chair Holland welcomed Student Trustees Jeremiah Bowers and Maddie Diab.

4. Approval of Agenda – No amendments this evening.

Moved by Trustee Soulliere and seconded by Trustee Valentinis that the September 22, 2015 Regular Board meeting agenda be approved as distributed. *Carried*

5. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.

Trustee Soulliere declared a conflict of interest on item 12a) Tender Approval – Bus Bay for Our Lady of Mount Carmel Catholic Elementary School due to her son's employment.

6. Presentations:

a. Faith Formation... The year ahead

Superintendent Mike Seguin and Religion and Family Studies Consultant Betty Brush presented the Board's religion programs and faith development initiatives.

7. Delegations: *None*

8. Action Items:

a. Previous Meeting Minutes

i) Minutes of the Committee of the Whole Board In-Camera Meeting of June 9, 2015

Moved by Trustee Soulliere and seconded by Trustee Mastromattei that the Minutes of the Committee of the Whole Board In-Camera meeting of June 9, 2015 be adopted as distributed. Carried

ii) Minutes of the Special Committee of the Whole Board In-Camera Meeting of July 9, 2015

Moved by Trustee Tope and seconded by Trustee DiTomasso that the Minutes of the Special Committee of the Whole Board In-Camera meeting of July 9, 2015 be adopted as distributed. Carried

iii) Minutes of the Regular Board Meeting of June 22, 2015

Moved by Trustee Soulliere and seconded by Trustee Alexander that the Minutes of the Regular Board meeting of June 22, 2015 be adopted as distributed. Carried

iv) Minutes of the Special Regular Meeting of July 9, 2015

Moved by Trustee Tope and seconded by Trustee Soulliere that the Minutes of the Special Regular Board meeting of July 9, 2015 be adopted as distributed. Carried

b. Items from the Committee of the Whole Board In-Camera meeting of September 8, 2015

In Vice Chair DiMenna's absence, Trustee Soulliere reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on September 8, 2015 pursuant to the Education Act - Section 207, to consider specific personnel, real property matters, labour relations matters, and other matters permitted or required to be kept private and confidential under the Freedom of

Information and Protection of Privacy Act.

Moved by Trustee Soulliere and seconded by Trustee Mastromattei that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of September 8, 2015 be approved. Carried

From the September 8, 2015 Committee of the Whole Board in-camera meeting:

- Approval of the Sale of Former Site of St. Maria Goretti Catholic Elementary School;
- The Board ratified the Memorandum of Settlement between Ontario Catholic School Trustees' Association (OCSTA) and Ontario English Catholic Teachers' Association (OECTA) and Agreed to by the Crown; and
- Approval of the 2015-2016 Internal Audit Planning.

9. Communications:

- a. External (Associations, OCSTA, Ministry): *None*
- b. Internal (Reports from Administration):
 - i) Report: Trustee Attendance January to July 2015

Moved by Trustee DiTomasso and seconded by Trustee Tope that the Board receive the report *Trustee Attendance – January to July 2015* as information. Carried

- ii) Verbal Report: Enrolment/Staffing Organization Information for Elementary and Secondary Schools September 2015

Executive Superintendent Lyons briefed Trustees on the current elementary and secondary enrolment numbers. A detailed report will be presented at the October Board meeting.

10. Committee Reports:

- a. Report: Special Education Advisory Committee (SEAC) Minutes of May 21, 2015

Moved by Soulliere and seconded by Trustee Tope that the Board receive the Minutes of the Thursday May 21, 2015 Special Education Advisory Committee meeting as information. Carried

11. Unfinished Business: *None*

12. New Business:

- a. Report: Tender Approval – Bus Bay for Our Lady of Mount Carmel Catholic Elementary School

A list of potential school bus bays will be provided to Trustees.

Moved by Trustee Tope and seconded by Trustee Costante that the action of Administration in approving the award of tender and the issuance of a purchase order to SLR Contracting for construction of a bus bay at Our Lady of Mount

Carmel Catholic Elementary School in the amount of \$479,000 plus HST as a charge to the approved 2014-15 School Condition Improvement Budget be confirmed and ratified. Carried

- b. Report: Amended Draft Policy T:02 and PR T:02 Trustee Expenses and Board Services, *final approval*

Moved by Trustee Mastromattei and seconded by Trustee Costante that the Board provide final approval for Draft Amended Policy T: 02 Trustee Expenses and Board Services; and

That the Administrative Procedure T: 02 Trustee Expenses and Board Services be received as information. Carried

- c. Report: Amended Draft Policy A:05 Pupil Accommodation Review, *final approval*

AMENDED MOTION: Moved by Trustee Costante and seconded by Trustee DiTomasso that the Board provide final approval for Amended Policy A: 05 Pupil Accommodation Review; and

That the Administrative Procedures A: 05 Pupil Accommodation Review be received as information subject to Section 5.1 to read as follows:

- Utilization rate for at least one school for a group of schools being considered for study is below 65%.
- At least two of the schools in the group of schools being considered for study are within 2.5 km of each other; and
- The Board is planning the relocation (in any school year or over a number of school years) of a program, in which the enrolment constitutes more than or equal to 50% of the school's enrolment (the enrolment calculation being based on the enrolment at the time of the relocation, or the first phase of a relocation carried over a number of school years).

After a lengthy discussion, Trustee Costante withdrew his amended motion supported by Trustee DiTomasso.

Moved by Trustee Costante and seconded by Trustee Valentinis that the Board provide final approval for Amended Policy A: 05 Pupil Accommodation Review; and

That the Administrative Procedures A: 05 Pupil Accommodation Review be received as information. Carried

- d. Report: Amended Draft Policy B:08 Community Planning and Partnership, *approval in principle*

Moved by Trustee Alexander and seconded by Trustee Mastromattei that the Draft Amended Policy B:08 Community Planning and Partnership be approved in principle. Carried

- e. Report: Revised Regular Board Meeting Schedule of 2015-2016

Moved by Trustee DiTomasso and seconded by Trustee Valentinis that the Board approve an additional Regular Board meeting during the 2015-2016 School Year to accommodate the Budget process. Carried

13. Notice of Motion:

Trustee Costante: *At the next regular scheduled meeting of the Board, I will move or cause to be moved, that administration be directed to provide a report to the Board, as part of the ongoing EQAO measurements and tracking, to include:*

- 1. The percentage of students who had not met the provincial and/or board standard in grade 3 in reading, writing and math, and who again had not met the provincial and/or board standard in grade 6.*
- 2. The percentage of students who had not met the provincial and/or board standard in grade 6 in math and who again had not met the provincial and/or board standard in grade 9.*
- 3. The percentage of students who had not met the provincial and/or board standard in grade 6 in reading and writing and who again had not met the provincial and/or board standard in grade 10.*

14. Remarks and Announcements:

a. Chairperson of the Board:

Chair Holland spoke on behalf of Vice Chair DiMenna; Vice Chair DiMenna would like to thank Trustees, Administration and staff for their prayers during this difficult time.

- Attending the OCSTA Fall Regional meeting in London. These meetings are a great opportunity to discuss regional issues and best practices.
- Welcome to a new school year and thank you for your ongoing efforts to bring forward another successful year.
- Thank you for beginning a new school year with a Faith Formation presentation; and
- Once again, welcome student trustees.

b. Director of Education provided comments on recent activities supporting the Board's strategic priorities namely;

Catholic Faith Formation: On September 2nd, all employees throughout the system celebrated a Liturgy of the Word. This was a wonderful opportunity for our staff to gather and embrace our faith at the beginning of our educational journey.

Employee Development and Student Achievement Initiatives: A number of workshops during September and October: International Student orientation; All principals and vice principals met to discuss the new Health and Physical education curriculum; Vice Principal Professional Development; Teachers and Principal Leadership mentoring begins; Schools in the Middle Primary Math sessions; Eco School workshops; YWAP training; and CYW Program Day.

Community Engagement and Partnerships: Invited to sit on the Safe City Leadership Table with the aim to achieve a Safe City designation for the City of Windsor. Those

meetings begin this week.

Miscellaneous: Attended a Southwestern Council of Ontario Directors of Education meeting last week. The Council is an advisory and consultative organization composed of the CEO's of each of the 72 District School Boards in Ontario including Public, Catholic and French Language; The Ontario Secondary School Literacy Test results will be released tomorrow at Assumption High School at 10:00 a.m.; and Lastly, would like to acknowledge the efforts of those who put forth the Muskoka Experience for students. Wish them safe travels and good weather.

- c. Board Chaplain Brunet mentioned it was comforting to see many people at Vice Chair DiMenna's father's funeral service.

15. Remarks/Questions by Trustees

Trustee Tope congratulated student trustees; looking forward to the year ahead.

Trustee Mastromattei mentioned the City of Windsor has scheduled repairs for Jackson Park, the area designated for Catholic Central Secondary students' gym classes and practices. The City has offered Gignac Park. Students and staff will now cross two busy intersections, Tecumseh Road and Howard Ave. Trustee Mastromattei requested the Chair of the Board compose a letter to Minister Liz Sandals reaffirming the need for a new Catholic Central Secondary school.

Trustee Costante welcomed student trustees and sent his condolences to Trustee DiMenna. Trustee Costante provided an explanation for his *Notice of Motion*.

Trustee Valentinis welcomed the new student trustees and thanked Chair Holland and administration for keeping Trustees informed and up to date during the summer months, traditionally a quiet time of the year.

Student Trustee Bowers thanked Trustees for the warm welcome and is looking forward to this educational experience.

Student Trustees Bower and Diab provided the following high school events:

Holy Names – Grade 9 Orientation, Grade 9 Day on September 18th

Assumption – Grade 9 Day October 1st

St. Joseph's – Grade 9 Day and Terry Fox Walk

Cardinal Carter – Grade 9 Day; Spirit Squad, an extension of SAC; Planning for first Pep rally; and welcomed two new exchange students by organizing various events.

F.J. Brennan – Grade 9 Day Orientation; Crayon Drive (re-melt crayons); Perfect Attendance Dress Down.

Catholic Central – Grade 9 Week and Freezie sales on Thursday and Fridays.

St. Thomas of Villanova – First SAC meeting with 150 people in attendance; Grad 9 Day September 24th; United Way Truck Pull; and WE Day October 1st.

Student Senate Faith Day Brainstorming:

Following Pope Francis' message of Compassion, student senate decided their Faith Day speaker should bring forth a message of compassion, inclusion, and interaction. Many games and philanthropy initiatives were also discussed.

16. Pending Items: *None*
17. Future Regular Board Meetings: *Unless stated otherwise, all meetings will be held on the fourth Tuesday of the month at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor beginning at 7:00 p.m.*
- Tuesday, October 27, 2015
 - Tuesday, November 24, 2015
 - Tuesday, December 1, 2015 (Organizational Meeting – 7:45 pm start)
 - Tuesday, December 15, 2015
 - Tuesday, January 26, 2016
 - Tuesday, February 23, 2016
 - Tuesday, March 29, 2016
 - Tuesday, April 26, 2016
 - Tuesday, May 24, 2016
 - **MONDAY**, June 27, 2016

Unless otherwise indicated, Committee of the Whole Board In-Camera Meetings will be held on the second Tuesday of the month at 6:00 pm (closed sessions).

18. Adjourn to In-Camera meeting: *Not Required*
19. Closing Prayer – Fr. Brunet closed the meeting with a prayer.
20. Adjournment – There being no further business, the Regular Board meeting of September 22, 2015 adjourned at 8:52 p.m.

Original signed by B. Holland and P. Picard

Barbara Holland
Chairperson of the Board

Paul A. Picard
Director of Education & Secretary of the Board