



**WINDSOR-ESSEX CATHOLIC
DISTRICT SCHOOL BOARD**

"Learning together in faith and service"

1325 California Avenue
Windsor, ON N9B 3Y6

CHAIRPERSON: Barbara Holland

DIRECTOR OF EDUCATION: Paul A. Picard

**REGULAR BOARD MEETING
Monday, June 22, 2015 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Board Room**

MINUTES

PRESENT

Trustees: F. Alexander B. Mastromattei
F. Costante L. Soulliere
M. DiMenna, Vice-Chair F. Valentinis
F. DiTomasso
B. Holland, Chair

K. Dumlao, Student Trustee
V. Gaspard, Student Trustee
Rev. L. Brunet, Board Chaplain

Regrets: Trustee Tope

Administration: P. Picard (Resource) S. Fields S. O'Hagan-Wong
C. Geml P. King S. Swiatoschik
M. Iatonna R. Lo Faso J. Ulicny
C. Norris

Recorder: B. Marshall

1. Call To Order – Chair Holland called the meeting to order at 7:08 p.m.
2. Opening Prayer – Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance – Trustee Tope sends her regrets due to a graduation ceremony.
4. Approval of Agenda – No amendments this evening.

Moved by Trustee Mastromattei and seconded by Trustee DiMenna that the June 22, 2015 Regular Board meeting agenda be approved as distributed. Carried

5. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.: None

6. Presentations:

- a. Representatives from Windsor Goodfellows Club, Gil Barichello, Deacon Gary Coyle and George Robillard informed trustees of the collaboration with Goodfellows and our schools. Thank you to the Goodfellows organization for their generous donations over the past several years.
- b. Catholic Character Development Initiative Awards “Our Journey to Holiness” – Elementary and Secondary

Associate Director Geml presented 2015 Director’s “Our Journey to Holiness” Awards to the following recipients:

- Goodness, Kindness, Belonging, Gratitude and Faithfulness to Bianca-Rose Meloche, grade 2 student at St. Joseph Catholic Elementary school;
- Compassion, Respect and Knowledge to Brianna DiMarco, grade 6 student at Stella Maris Catholic Elementary school;
- Wisdom and Courage to Natalie and Olivia Lutfallah, grade 7 students at Holy Cross Catholic Elementary school;
- Integrity and Discipleship to Jonathan Ozorak, grade 9 student at Assumption College Catholic High School;
- Humility and Justice to Bethany Viray, grade 11 student at Assumption College Catholic High School.

- c. Outstanding Student Council Leadership Award

Associate Director Geml presented Outstanding Catholic Student Council Leadership awards to Christen Chahine from St. Anne Catholic Secondary School and Madeleine Chang from St. Gabriel Catholic Elementary School who was absent due to her grade 8 Graduation.

- d. Outstanding Catholic School Council Leadership Award

Associate Director Geml presented Outstanding Catholic School Council Leadership awards to Sara Broderick from Our Lady of Annunciation Catholic Elementary School and Shannon Porcellini from St. Anne French Immersion Catholic Elementary School.

- e. Introduction and Commissioning of Incoming 2015-2016 Student Trustees

Associate Director Geml introduced the Incoming 2015-2016 Student Trustees Jeremiah Bowers from Holy Names Catholic Secondary School and Maddie Diab from St. Thomas of Villanova Catholic Secondary School. Rev. Brunet led the student trustees through the Commissioning ceremony.

- f. Recognition of Outgoing 2014-2015 Student Trustees

Associate Director Geml presented plaques to Student Trustees Kyla Dumlao from St Joseph’s Catholic Secondary School and Valere Gaspard from Cardinal Carter Catholic Secondary School recognizing their contribution as Student Trustees for the

2014-2015 year.

7. Delegations: *None*

8. Action Items:

a. Previous Meeting Minutes

i) Minutes of the Committee of the Whole Board In-Camera Meeting of May 12, 2015

Moved by Trustee Valentinis and seconded by Trustee DiTomasso that the Minutes of the Committee of the Whole Board In-Camera meeting of May 12, 2015 be adopted as distributed. Carried

ii) Minutes of the Regular Board Meeting of May 26, 2015

Moved by Trustee DiMenna and seconded by Trustee Costante that the Minutes of the Regular Board meeting of May 26, 2015 be adopted as distributed. Carried

iii) Minutes of the Special Regular Board Meeting of June 9, 2015

Moved by Trustee Soulliere and seconded by Trustee Mastromattei that the Minutes of the Special Regular Board meeting of June 9, 2015 be adopted as distributed. Carried

b. Items from the Committee of the Whole Board In-Camera meeting of June 9, 2015

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on June 9, 2015 pursuant to the Education Act - Section 207, to consider specific personnel, pupil, real property matters, labour relations matters, potential litigation matters and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of June 9, 2015 be approved. Carried

9. Communications:

a. External (Associations, OCSTA, Ministry): *None*

b. Internal (Reports from Administration):

i) Report: Summer Jobs and Focus on Youth Program 2015

Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board receive as information, the listing of Summer Jobs and Focus on Youth Program for students, 2015. Carried

ii) Report: Communications Coordinator's 2014-2015 Annual Report

Moved by Trustee Valentinis and seconded by Trustee DiTomasso that the Communications Coordinator's 2014-15 Annual Report be accepted as information. Carried

10. Committee Reports:

a. Report: Special Education Advisory Committee (SEAC) Minutes of February 19, 2015

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the Board receive the Minutes of the Thursday, February 19, 2015 Special Education Advisory Committee meeting as information. Carried

b. Report: French Immersion Advisory Committee (FIAC) Minutes March 31, 2015

Moved by Trustee Soulliere and seconded by Trustee DiTomasso that the Board receive the Minutes of the March 31, 2015 French Immersion Advisory Committee meeting as information. Carried

c. Report: Parent Involvement Committee (PIC) Minutes of March 9, 2015

Moved by Trustee Costante and seconded by Trustee DiMenna that the Board receive the Minutes of the March 9, 2015, Parent Involvement Committee (PIC) Meeting as information. Carried

d. Report: Parent Involvement Committee (PIC) Annual Report on Activities 2014-2015

Moved by Trustee DiMenna and seconded by Trustee Costante that the Board receive the 2014-2015 annual report on the activities of the Parent Involvement Committee. Carried

e. Report: Child Care Advisory Committee (CCAC) Annual Report – 2014-2015

Moved by Trustee DiTomasso and seconded by Trustee Alexander that the Child Care Advisory Committee 2014-2015 Annual Report be received as information. Carried

f. Report: Joint Health And Safety Committee (JHSC) 2015 Annual Report

Moved by Trustee DiMenna and seconded by Trustee Costante that the Board receive the Joint Health and Safety Committee (JHSC) 2015 Annual Report as information. Carried

11. Unfinished Business: *None*

12. New Business:

- a. Report: Tender Approval – Roof Replacements – Queen of Peace, St. Joseph, and St. John Vianney Catholic Elementary Schools and St. Thomas of Villanova Catholic Secondary School

Moved by Trustee DiMenna and seconded by Trustee Mastromattei that the action of administration in approving the award of tender and the issuance of multiple purchase order contracts for roof replacements at Queen of Peace Catholic Elementary School in the amount of \$125,348 plus HST to Gillett Roofing, at St. Joseph Catholic Elementary School and St. John Vianney Catholic Elementary School in the amount of \$449,700 plus HST to Horizon Roofing, at St. Thomas of Villanova Catholic Secondary School in the amount of \$46,970 plus HST to Kingsville Roofing all to be funded from the approved 2014-15 School Condition Improvement Budget be confirmed and ratified. Carried

- b. Report: Tender Approval – Roof Replacements – St. John the Baptist Catholic Elementary School

Moved by Trustee Soulliere and seconded by Trustee Costante that the action of administration in approving the award of tender and the issuance of purchase order to Horizon Roofing for roof replacement at St. John the Baptist Catholic Elementary School in the amount of \$463,800 plus HST to be funded from the approved 2014-15 School Condition Improvement Budget be confirmed and ratified. Carried

- c. Report: Tender Approval Paving Projects – St. Mary, St. Christopher and St. John the Baptist Catholic Elementary Schools

Moved by Trustee DiMenna and seconded by Trustee Costante that approval be given to the award of tender and the issuance of a purchase order for paving projects at St. Mary, St. Christopher and St. John the Baptist Catholic Elementary Schools to Trillium Contracting Inc. in the amount of \$211,659 plus HST to be funded from the approved 2014-15 School Condition Improvement Budget. Carried

- d. Report: New Draft Policy T:07 Trustee Code of Conduct, *approval in principle*

Trustees questioned Schedule A #35, #37 and #58. Prior to receiving final approval in September, Administration will consult with the Board solicitor to clarify inquiries.

Moved by Trustee DiMenna and seconded by Trustee Mastromattei that the New Draft Policy T: 07 Trustee Code of Conduct be approved in principle. Carried

- e. Report: Draft Amended Policy T:02 Trustee Expenses and Board Services, *approval in principle*

Moved by Trustee DiMenna and seconded by Trustee DiTomasso that Draft Amended Policy T: 02 Trustee Expenses and Board Services be approved in principle. Carried

- f. Report: Draft Amended Policy A:05 Pupil Accommodation Review, *approval in principle*

Moved by Trustee DiMenna and seconded by Trustee Costante that Draft Amended Policy A: 05 Pupil Accommodation Review be approved in principle. Carried

- g. Report: 2015-2016 Final Budget Approval

Moved by Trustee Soulliere and seconded by Trustee Costante that the 2015-16 Final Budget Estimates be approved and that administration be directed to submit the Budget Estimates to the Ministry of Education by the June 30, 2015 due date as required. Carried

13. Notice of Motion: *None*

14. Remarks and Announcements:

- a. Chairperson of the Board

- Trustees will be attending High School Graduations and bringing forward congratulations to the graduates.
- Congratulated outgoing student trustees Kyla Dumlao and Valere Gaspard for their outstanding contribution to the board room. Monthly high school reports were informative, inspiring and thought provoking. Such reports demonstrated your willingness to collaborate with peers. Chair Holland also thanked the student trustees for remaining within their professional development budget.
- Wished everyone a safe and restful summer.

- b. Director of Education Picard provided comments on recent activities supporting the Board's strategic priorities namely; Director Picard supported Chair Holland's student trustee comments and thanked Kyla and Valere for bringing forward each month events and activities occurring in the high schools. Such information provided insight at the administrative level.

Catholic Faith Formation: End of the year masses continue throughout our schools.

Development and Student Achievement Initiatives: During June to October of this year, events to commemorate 400 years of French presence in Ontario will occur in our schools. Resources have been provided to our French as a Second Language teachers.

Celebrating Achievements: Congratulations to the Kit Lacasse Award Recipients of 2015, Raven Trayner from St. Gabriel, Jonathan Abraham from Queen of Peace, Jasmine Ankamah from W.J. Langlois and Nicholas Irvine from Holy Names High School. The awards are presented annually to exemplary graduating students with special needs, who have demonstrated strength to overcome their challenges and have been an inspiration to others; Congratulations to Associate Director Cathy Geml, the 2015 J. F. Johnson Outstanding Educator Award Recipient; Congratulations Evan Tanovich from Assumption on his appointment to the 2015-2016 Minister's Student Advisory Council; The First annual Pucks4Bucks ice hockey tournament and road hockey challenge was held last Saturday. Fr. Brunet was on hand to present the Father

Larry Cup. The event raised approximately \$4,200 which will be used to help students from financially vulnerable families register in the F.J. Brennan Centre of Excellence and Innovation's sports academies. It was a great day that really showcased the best of what Catholic education has to offer. Thank you to organizers Joe Plante and Kevin Hamlin; Attended the Retirement Mass and Celebration Dinner on Friday, June 12, best wishes to all the retirees on this next phase of their life; and Congratulations to both elementary and secondary school graduates.

Miscellaneous: The Board's Employee Assistance Program once again will be hosting this year's summer break event at Colasanti's on Tuesday, June 30th. All are welcome to attend.

Director Picard wished everyone a safe and restful summer break.

- c. Board Chaplain Brunet thanked student trustees Kyla Dumlao and Valere Gaspard for their contributions to each meeting; Congratulated new appointees to the Superintendent of Education Pool, Joseph Ibrahim, Melissa Farrand and Colleen Norris; and Thanked the organizers of the Puck4Bucks tournament for naming the cup in his honour.

15. Remarks/Questions by Trustees

Trustee Alexander wished everyone a pleasant and restful summer and thanked the outgoing student trustees.

Trustee Tope requested the Chair of the Board to read the following on her behalf: *Due to a family graduation I was not able to attend tonight but wanted to extend my gratitude to my family of schools, parent councils, administration and fellow trustees for their support during my first year. I look forward to much success in the future. Have a safe and enjoyable summer.*

Trustee Mastromattei congratulated St. John Vianney and St. William Catholic Elementary schools for their Community Living Inclusionary awards and wished everyone a safe summer.

Trustee Costante also thanked outgoing student trustees Kyla Dumlao and Valere Gaspard for the diligence and welcomed incoming student trustees Jeremiah Bowers and Maddie Diab.

Trustee Valentinis requested a brief report on the status of a property request on Randolph Avenue.

Trustee Valentinis thanked outgoing student trustees for the much appreciated high school events and activity reports. The reports provided a critical role in keeping trustees informed and in touch with the schools; Congratulated this evenings award recipients and all graduates within our system.

Trustee Soulliere thanked senior administrative team, in particular Associate Director Geml for meeting with the St. John the Baptist Catholic School Council to clarify program adjustments occurring in September.

Trustee DiTomasso also thanked outgoing student trustees Kyla Dumlao and Valere

Gaspard for serving the Board well; Congratulated award recipients; Thanked Principal Hickson at St. Thomas of Villanova Catholic High School for the Villy Lipdub 2015 video; and wished all a great vacation.

Trustee DiMenna remarks: “We have come a long way as a system, this year we have had many good news stories. None of this could have been accomplished without the excellent staffs we have in all our buildings. Their dedication to the students and Catholic education is very much appreciated by this Board. Also, thank you to fellow Trustees as well as our two student trustees for a great year. Wished everyone a safe and enjoyable summer break. Looking forward to seeing everyone back in September.”

Student Trustee Dumlao’s remarks: *“I hope this year we have provided the board with more insight in our representation of the student body. When first elected I felt under qualified, was shy and unprepared for this role but since becoming a student trustee the role has helped me to expand and grow. Thank you for this incredible opportunity as it is an important role in our education system. I especially would like to thank Trustees for the work you do for students. What you give to the community is inspiring and empowering and often goes unnoticed. Please know students care about the future and the legacy they will leave behind. Lastly thank you God for touching my heart this year.”*

Student Trustee Valere’s remarks: *“I would like to share some thoughts of my time serving our Board. To begin, it has been a pleasure serving alongside all of you. The experiences that I have gained in this room and in my role a Student Trustee will last a lifetime. I have learned many things about organization, procedure, leadership and working for our school board community in faith and service. To our Trustees, to the members of administration and to my Co-Trustee Kyla, you have provided invaluable opportunities to promote my own growth and development as well as for our students. I wish our new Student Trustees much success in their new role and the very best in all of their endeavours.”*

Student Trustees Dumlao and Gaspard provided the following high school reports:

Assumption: Muscular Dystrophy Walk; Senior Day last week; BBQ dress down and awards; 145th graduating class; Munchy Monday; and Cups of Ice Cream.

St. Joseph’s: Dress Down Days; No Spirit Week; End of school year mass; Graduation mass and BBQ; Boys Soccer team won OFSSA; Student elections; and a successful blood drive.

F.J. Brennan: Graduation week consists of breakfast, movies, scavenger hunt, staff/student basketball game, BBQ and Prep rally; No spirit week; and Sponsor-Child fundraiser.

Holy Names: 30th Graduating class; Tulips and Challenge Day; Tug of War event; Mini Walk-a-thon; Elections and interviews; Capture the flag and freezies; Student Choice Awards, Spirit Day; and Graduation Day.

Catholic Central: Recognition Assembly; Ice Cream Social; Hoops for Hope fundraiser; and Graduation Week.

St. Anne’s: Senior Day where grade 12’s were able to go to Belle River park to eat and participate in various activities; Spirit Week consisting of various dress down days, a multicultural day and a Pep rally.

Cardinal Carter: Spirit Week which consisted of multiple themed events and final pep rally of the year; Student Council Elections and Day of Champions.

St. Thomas of Villanova: Road Hockey Tournament; Spirit Week; A week long Dress Down Day raised \$3,500 to benefit the Students Helping Students program; and Successful LipDub video on YouTube with 37,000 views.

16. Pending Items: *None*
17. Future Regular Board Meetings: *Unless stated otherwise, all meetings will be held on the fourth Tuesday of the month at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor beginning at 7:00 p.m.*
- Tuesday, September 22, 2015
 - Tuesday, October 27, 2015
 - Tuesday, November 24, 2015
 - Tuesday, December 1, 2015 (Organizational Meeting – 7:45 pm start)
 - Tuesday, December 15, 2015
 - Tuesday, January 26, 2016
 - Tuesday, February 23, 2016
 - Tuesday, March 29, 2016
 - Tuesday, April 26, 2016
 - Tuesday, May 24, 2016
 - **MONDAY**, June 27, 2016

Committee of the Whole Board In-Camera Meetings will be held on the second Tuesday of the month at 6:00 pm (closed sessions).

18. Adjourn to In-Camera meeting, if required: *Not required*
19. Closing Prayer – Fr. Brunet closed the meeting with a prayer.
20. Adjournment – There being no further business, the Regular Board meeting of June 22, 2015 adjourned at 8:55 p.m.

Original signed by B. Holland and P. Picard

Barbara Holland
Chairperson of the Board

Paul A. Picard
Director of Education & Secretary of the Board