



**WINDSOR-ESSEX CATHOLIC
DISTRICT SCHOOL BOARD**

"Learning together in faith and service"

1325 California Avenue
Windsor, ON N9B 3Y6

CHAIRPERSON: Barbara Holland

DIRECTOR OF EDUCATION: Paul A. Picard

**REGULAR BOARD MEETING
Tuesday, March 24, 2015 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Board Room**

MINUTES

PRESENT

Trustees:

F. Costante	B. Mastromattei
M. DiMenna, Vice-Chair	L. Soulliere
B. Holland, Chair	S. Tope
	F. Valentinis
K. Dumlao, Student Trustee	
V. Gaspard, Student Trustee	
Rev. L. Brunet, Board Chaplain	

Regrets:

Trustees Alexander and DiTomasso

Administration:

P. Picard (Resource)	E. Byrne	R. Lo Faso
C. Geml	M. Farrand	S. Swiatoschik
M. Iatonna	S. Fields	
	P. King	

Recorder:

B. Marshall

1. Call To Order – Chair Holland called the meeting to order at 7:00 pm.
2. Opening Prayer – Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance – Trustee Alexander sent his regrets due to his vacation. Trustee DiTomasso sent his regrets due to his vacation.
4. Approval of Agenda – No amendments this evening.

Moved by Trustee DiMenna and seconded by Trustee Valentinis that the March 24, 2015 Regular Board meeting agenda be approved as distributed. Carried

5. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.: *None*

6. Presentations:
a. Annual Emergency Response Procedures for Board Meetings

Superintendent Rosemary Lo Faso and Vice Principal of Alternative Education Amy Facchineri instructed the Board on response procedures if an emergency should occur during board meetings.

7. Delegations: *None*

8. Action Items:

- a. Previous Meeting Minutes
i) Minutes of the Regular Board Meeting of February 24, 2015

Amendment:

Item 9b(i) Community Use of Schools - Remove recorded vote.

Moved by Trustee Soulliere and seconded by Trustee Tope that the Minutes of the Regular Board Meeting of February 24, 2015 be adopted as amended.

Carried

- b. Items from the Special Committee of the Whole Board In-Camera meeting of February 24, 2015

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board convened a Special Committee of the Whole Board closed meeting on February 24, 2015 pursuant to the Education Act - Section 207, to consider specific personnel and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the recommendations and directions of the Special Committee of the Whole Board at its in-camera meeting of February 24, 2015 be approved. *Carried*

Vice Chair DiMenna made the following announcements:

From the February 24, 2015 Special Committee of the Whole Board in-camera meeting:

- Received an overview of personal service contracts from Board Counsel.

9. Communications:

- a. External (Associations, OCSTA, Ministry):
i) Report: Ontario Catholic School Trustees' Association (OCSTA): The Year in Review 2014 – Serving in the Love of Christ

Moved by Trustee Valentinis and seconded by Trustee Tope that the Board receive the Ontario Catholic School Trustees' Association (OCSTA): The Year in Review 2014 – Serving in the Love of Christ as information. *Carried*

- b. Internal (Reports from Administration)
i) Report: 2015-2016 Budget Consultation Survey

Suggestions were provided to administration for next year's Budget Consultation survey.

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the report on the 2015-2016 Budget Consultation Survey be received as information. Carried

- ii) Report: 2015-2016 Budget Pressures and Challenges

As requested, at a future board meeting administration will present a comprehensive report on current and future classroom technology.

The Ministry of Education's New Pupil Accommodation Review Guideline is expected to be released this week necessitating amendments to the Board's existing Accommodation Review Committee Policy. Information will be provided at a later date.

Also, the Ministry of Education recently informed administration the Board's Request for School Consolidation Capital Funding was denied due to insufficient funding created by an overwhelming number of applicants. The Ministry encouraged the board to re-apply in September. As requested, a letter will be forward to the Ministry outlining the Board's concerns.

Moved by Trustee Costante and seconded by Trustee Soulliere that the Board receive the report on 2015-16 Budget Pressures and Challenges as information. Carried

- iii) Report: Appointment of Student Trustees for the 2015-2016 School Year

Moved by Trustee DiMenna and seconded by Trustee Valentinis that the Board receive as information the appointment of Maddie Diab from St. Thomas of Villanova Catholic Secondary School and Jeremiah Bowers from Holy Names Catholic Secondary School as Student Trustees for the 2015-2016 school year. Carried

10. Committee Reports:
a. Report: Minutes of the Special Education Advisory Committee of January 15, 2015

Moved by Trustee DiMenna and seconded by Trustee Mastromattei that the Board receive the Minutes of the Thursday, January 15th, 2015 Special Education Advisory Committee meeting as information. Carried

11. Unfinished Business: *None*

12. New Business:

- a. Report: Boundary Adjustments for Christ the King Catholic Elementary School, *final approval*

Moved by Trustee Tope and seconded by Trustee Costante that the Board provide final approval for the boundary adjustments for future English students in the current Christ the King Catholic Elementary School boundary; and

That the Board, as per Board By-Law 4:03 upon delivery of the final committee report, dissolve the Ad Hoc Special Christ the King Boundary Review Committee. Carried

- b. Report: Regular Board Meetings for the Months of July/August 2015 and for the 2015-2016 School Year

Moved by Trustee Soulliere and seconded by Trustee Costante that any additional meetings of the Board of Trustees for the months of July and August 2015 be held at the call of the Chair; and

That the Board adopt the attached schedule of Regular Board meetings for the 2015-2016 School Year as presented. Carried

- c. Report: Amended 2015 Temporary Borrowing Resolutions – Permanent Improvements and Annual Expenditures

Moved by Trustee Mastromattei and seconded by Trustee DiMenna that approval be given to the amended 2015 Temporary Borrowing Resolution – Permanent Improvements (deemed to be read three times) authorizing the Board to borrow \$24,266,480 to bridge finance the permanent improvements, as detailed, of the Board for 2015; and

That approval be given to the amended 2015 Temporary Borrowing Resolution – Annual Expenditures (deemed to be read three times) authorizing the Board to borrow up to \$42,516,480 to meet, until current revenues are collected and capital expenditures are financed, the total of the current and capital expenditures of the Board for 2015. Carried

**WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD
AMENDED 2015 TEMPORARY BORROWING RESOLUTION –
PERMANENT IMPROVEMENTS**

RESOLUTION duly passed by the Windsor-Essex Catholic District School Board at the meeting duly called on the 24th day of March 2015.

ON MOTION it was resolved as follows:

WHEREAS the Windsor-Essex Catholic District School Board (the “Board”) is

permitted to borrow money pursuant to the provisions of Section 247 of the Education Act (the “Act”) for the raising of funds to finance certain permanent improvements as more particularly described in this Resolution.

AND WHEREAS:

The Board has authorized the permanent improvements in the amount of \$24,266,480;

The Board wishes to apply to the Canadian Imperial Bank of Commerce (“CIBC”) for a capital loan for the purpose of financing the permanent improvements;

The total cost of the permanent improvements is within the Board’s Debt and Financial Obligation Limit as established by the Ministry of Education.

THEREFORE, BE IT RESOLVED THAT:

The Chairperson, Vice-Chairperson, Secretary or Treasurer of the Board are hereby authorized on behalf of the Board to borrow \$24,266,480 for permanent improvements in accordance with the Act, plus interest at a rate to be agreed upon from time to time with CIBC.

The Chairperson, Vice-Chairperson, Secretary or Treasurer of the Board are hereby authorized for and on behalf of the Board to execute and deliver all such other documents and to do such other acts and things as may be necessary to give full effect to the Resolution.

WE HEREBY CERTIFY that the foregoing is a true and complete copy of a Resolution passed at a meeting of the Board duly called and held as aforesaid, which Resolution remain in full force and effect unamended on the date hereof.

AS WITNESS, the Corporate Seal of this Board this 24th day of March 2015.

**WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD
AMENDED 2015 TEMPORARY BORROWING RESOLUTION –
ANNUAL EXPENDITURES**

RESOLUTION duly passed by the Windsor-Essex Catholic District School Board at the meeting duly called on the 24th day of March 2015.

ON MOTION it was resolved as follows:

WHEREAS the Windsor-Essex Catholic District School Board (the “Board”) considers it necessary to borrow the amount of up to \$42,516,480 to meet, until current revenues are collected, the current and capital expenditures of the Board for 2015.

AND WHEREAS the total amount borrowed pursuant to this Resolution together with the total of any similar borrowing is not to exceed the uncollected balance of estimated

revenues of the Board.

THEREFORE, BE IT RESOLVED THAT:

1. The Chairperson, Vice-Chairperson, Secretary or Treasurer of the Board are hereby authorized on behalf of the Board to borrow from time-to-time by way of Promissory Note a sum or sums not exceeding the aggregate \$42,516,480 to meet the current and capital expenditures of the Board until the current revenues have been received and to give on behalf of the Board a Promissory note or notes under the corporate seal of the Board signed by the Chairperson or Vice-Chairperson of the Board and the Secretary or Treasurer of the Board for the monies borrowed hereunder;

Provided, however, that the interest and any other charges connected therewith do not exceed the interest that would be payable at the prime lending rate on the date of borrowing of banks listed in Schedule 1 to the Bank Act minus 0.25% per annum.

2. The Treasurer of the Board is hereby authorized and directed to apply in payment of all sums borrowed as aforesaid, together with interest thereon, all monies comprising the current revenues of the Board hereafter received.

3. The Treasurer of the Board is hereby authorized and directed to deliver to the bank from time-to-time upon request a statement showing the total amount of unpaid previous borrowings of the Board for current and capital expenditures together with debt charges, if any, and also the uncollected balance of the estimated revenues for the current year or, where the estimates have not been adopted, the estimated revenues of the previous year less any current revenues already collected.

WE HEREBY CERTIFY that the foregoing is a true and complete copy of a Resolution passed at a meeting of the Board duly called and held as aforesaid, which resolution remains in full force and effect unamended on the date hereof.

AS WITNESS, the Corporate Seal of this Board this 24th day of March 2015.

13. Notice of Motion: *None*

14. Remarks and Announcements:

- a. Chairperson Holland commented on the following trustee committees occurring during March and April: Multi-Year Strategic Plan, Essex Civic Centre Building Management Committee, French Immersion Advisory Committee, Special Education Advisory Committee and lastly the Audit Committee.
- b. Director of Education Picard provided comments on recent activities supporting the Board's strategic priorities namely;
Catholic Faith Formation: Thanked teachers and staff for their Lenten and Holy Week Activities leading to our Easter celebration.
Employee Development and Student Achievement Initiatives: The following workshops are scheduled during the month of April: An EQAO PD session will be held for teachers new to Grade 3 and 6; Vice Principal PD session; and System Implementation and Monitoring for Primary and Junior Reading and Math.

Community Engagement and Partnerships: The Windsor-Essex Family Network is hosting an Individual Education Plans (IEP's) and More presentation on Monday, April 20th at 7:00 pm at the Essex Community Centre. The presentation, followed by a discussion period, will provide an understanding of the importance of a child's Individual Education Plan. Associate Director Geml and Greater Essex Superintendent Lynn McLaughlin will be presenting; and Ontario Young Apprenticeship and Dual Credit Program will be holding a Parent session tomorrow March 25th at the Catholic Education Centre at 6:00 pm.

Celebrating Achievements: Joshua Zeiter, a Grade 5 student at St. Louis was selected as one of two Easter Seals ambassadors for the province of Ontario. This is a one-year honour will entail a wide assortment of fundraisers and other public appearances.

Miscellaneous: On behalf of administration, wish students, staff and their families a holy and blessed Easter.

On March 26th, the Ministry of Education will release the Grants for Student Needs funding and the new Pupil Accommodation Review Guidelines. After reviewing the documents an update will be provided to trustees through the Chair of the Board.

- c. Board Chaplain Brunet mentioned Rev. Joseph Dabrowski, a former Associate Pastor in Leamington will be ordained as the new Auxiliary Bishop on April 14th. Also, Fr. Brunet commented on Holy week and encouraged us to attend as many ceremonies as possible. In preparation for the Easter celebration also reminded us of the full day of Reconciliation on March 25th.

15. Remarks/Questions by Trustees

Trustee Mastromattei congratulated Catholic Central Secondary School's senior boys basketball team and coach Cusumano for the Ontario Federation School Athletics Association (OFSSA) championship and wished everyone a happy Easter.

Trustee Valentinis also congratulated Catholic Central Basketball team and coach Cusumano and wished everyone a happy Easter.

Trustee DiMenna congratulated Andrew Banar, a former Queen of Peace Catholic elementary school student and local clothing designer who recently won the Canadian Down Syndrome Hero award. Mr. Banar runs and designs his own clothing line called Group Hug Apparel, through which he supports various charities. Trustee DiMenna commented on teacher Ted Wigfield, who brought his Construction class from Cardinal Carter Catholic Secondary school to Queen of Peace to construct wooden snowman with the Senior Kindergarten, grade 1 and grade 2 classes. She also wished everyone a happy Easter.

Student Trustee Dumlao also commented on Andrew Banar.

Student Trustees Dumlao and Gaspard commented on the following secondary school activities and wished everyone a happy Easter.

F. J. Brennan – Raised \$2000 in support of a student who is ill; Mission collections to development and peace; and Academic great start breakfast.

St. Joseph's - Held a Blood drive, recognition assembly and Pep rally.

Holy Names – Dress down days to support student council and feeder schools attending Muskoka; Movie marathon; Easter grams; Spring semi-formal; Asian getaway formal; and March 31st Dress Up Day.

Assumption – Student Council fundraiser to support Make a Wish Foundation; Easter Egg Hunt; Chocolate bunny eating contest; Easter egg hunt party; and congratulated senior boys basketball team who made it to Ontario Federation of School Athletics Association (OFSAA).

16. Pending Items: *None*

17. Future Regular Board Meetings: *Unless stated otherwise, all meetings will be held on the fourth Tuesday of the month at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor beginning at 7:00 p.m.*

- Tuesday, April 28, 2015
- Tuesday, May 26, 2015
- **MONDAY**, June 22, 2015

Committee of the Whole Board In-Camera Meetings will be held on the second Tuesday of the month at 6:00 pm (closed sessions).

18. Adjourn to In-Camera meeting, if required: *Not Required*

19. Closing Prayer – Fr. Brunet closed the meeting with a prayer.

20. Adjournment – There being no further business, the Regular Board meeting of March 24, 2015 adjourned at 8:06 p.m.

Original signed by B. Holland and P. Picard

Barbara Holland
Chairperson of the Board

Paul A. Picard
Director of Education & Secretary of the Board