



**WINDSOR-ESSEX CATHOLIC  
DISTRICT SCHOOL BOARD**

*"Learning together in faith and service"*

1325 California Avenue  
Windsor, ON N9B 3Y6  
CHAIRPERSON: Barbara Holland  
DIRECTOR OF EDUCATION: Paul A. Picard

**REGULAR BOARD MEETING  
Tuesday, February 25, 2014 at 7:00 p.m.  
Windsor Essex Catholic Education Centre  
John Paul II Boardroom**

**MINUTES**

**PRESENT**

**Trustees:**

F. Alexander	J. Macri
J. Courtney	B. Mastromattei
M. DiMenna, Vice-Chair	J. McMahan
F. Favot ( <i>entered at 7:14 pm</i> )	L. Soulliere
B. Holland, Chair	
M. Ellepola, Student Trustee	
Rev. L. Brunet, Board Chaplain	

**Regrets:**

Student Trustee Dellosa

**Administration:**

P. Picard (Resource)	E. Byrne
C. Geml	P. Murray
J. Bumbacco	C. Norris
M. Iatonna	S. O'Hagan-Wong
	M. Seguin
	J. Shea
	J. Ulicny

**Recorder:**

B. Marshall

1. Call To Order – Chair Holland called the meeting to order at 7:11 pm.
2. Opening Prayer – Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance –Trustee Favot entered at 7:14 p.m. Student Trustee Dellosa was absent due to illness.
4. Approval of Agenda

**Amendments:**

**DELETION:** Item 12c) Long Term Debenture By-Law – Capital Priority Program

**Moved by Trustee Macri and seconded by Trustee Soulliere that the February 25, 2014 Regular Board meeting agenda be approved as amended. *Carried***

5. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act:

Trustee Courtney disclosed interest in relation to agenda item 9b(ii) 2012-2013 Community Use of Schools Annual Report due to her employment and did not participate in the discussion or vote on any question raised on that item.

6. Presentations:

a. Integrated Information Technology, Phase 2

Integrated Information Technology has developed strategies aiming to help each student become competent, productive and self-directed young adults, focusing on collaboration, critical thinking and creativity; and in doing so become curators of knowledge that communicate responsibly in the digital world. Integrated technology also provides access to students with special education needs leading to greater success in school. The presentation highlighted interactive learning spaces, blended learning, Tools2Go, (Board's version of Google Apps for Education), Desire2Learn, SAMR model, provincial learning management systems e-learning and b-learning all enhancing digital communication methods that provide access anytime, anywhere from any device.

Trustees visited the "hangout" room in Chromebook with students from St. Rose Catholic Elementary. Questions were asked, and a parent and the students demonstrated, via their Chromebooks, the skills to immediately answer trustees' questions.

7. Delegations: *None*

8. Action Items:

a. Approval of Minutes

i) Minutes of Committee of the Whole Board In-Camera Meeting of January 14, 2014

**Moved by Trustee Macri and seconded by Trustee McMahon that the Minutes of the Committee of the Whole Board In-Camera meeting of January 14, 2014 be adopted as distributed. Carried**

ii) Minutes of the Regular Board Meeting of January 28, 2014

**Moved by Trustee Mastromattei and seconded by Trustee DiMenna that the Minutes of the Regular Board meeting of January 28, 2014 be adopted as distributed. Carried**

b. Items from the convened In-Camera Board Meeting of February 11, 2014 and the Special In-Camera Board meeting of February 25, 2014

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on February 11, 2014 pursuant to the Education Act - Section 207, to consider specific personnel, pupil, real property matters, labour relations matters and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy

Act.

In addition, the Windsor-Essex Catholic District School Board convened a Special Committee of the Whole Board in-camera meeting on February 25, 2014 pursuant to the Education Act - Section 207, to consider specific personnel and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

**Moved by Trustee DiMenna and seconded by Trustee Soulliere that the recommendations and directions of the Committee of the Whole Board in-camera meeting on February 11, 2014 and the Special Committee of the Whole Board in-camera meeting on February 25, 2014 be approved. Carried**

Vice Chair DiMenna made the following announcements:

From the February 11, 2014 Committee of the Whole Board in-camera meeting:

- Approval of International Teacher Exchanges for January 2015.

From the February 25, 2014 Special Committee of the Whole Board in-camera meeting:

- Approval of the Request for Proposal - Absence Management System to Apply to Education.

9. Communications:

a. External (Associations, OCSTA, Ministry):

- i) Ontario Catholic School Trustees' Association (OCSTA) and the Catholic Board Council of the Ontario Student Trustees' Association (OSTA-AECO) - May 7, 2014 Province-Wide Secondary Student Mass

Student Trustee Ellepola, President of the Catholic Board Council of OSTA-AECO was instrumental in the preparation and implementation of the Province-wide Secondary student mass scheduled for May 7, 2014.

**Moved by Trustee Macri and seconded by Trustee Favot that the Ontario Catholic School Trustees' Association (OCSTA) and the Catholic Board Council of the Ontario Student Trustees' Association (OSTA-AECO) - May 7, 2014 Province-Wide Secondary Student Mass be received as information. Carried**

b. Internal (Reports from Administration):

- i) Report: Annual Plan for Policy Review 2013-2014

**Moved by Trustee Macri and seconded by Trustee Mastromattei that the Board receive as information the Annual Plan for Policy Review 2013-2014. Carried**

- ii) Report: 2012-2013 Community Use of Schools Annual Report

**Moved by Trustee Alexander and seconded by Trustee Soulliere that the Board receive the 2012-13 Community Use of Schools Annual Report as information. Carried**

10. Committee Reports:
  - a. Report: Special Education Advisory Committee (SEAC) Minutes of January 15, 2014  
  
**Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board receive the Minutes of the Wednesday January 15, 2014 Special Education Advisory Committee meeting as information. Carried**
  - b. Report: French Immersion Advisory Committee (FIAC) Minutes of October 24, 2013  
  
**Moved by Trustee McMahon and seconded by Trustee DiMenna that the Board receive the Minutes of the October 24, 2013 French Immersion Advisory Committee meeting as information. Carried**
11. Unfinished Business: *(Includes Deferred and Tabled Reports): None*
12. New Business:
  - a. Report: Grass Cutting and Trimming Services 2013-2014  
  
**Moved by Trustee Macri and seconded by Trustee Soulliere that the Board approve the extension of the existing 3 year arrangement with Quality Turf, Dukes Groundskeeping Inc., TLC (Total Lawn Care) and Garlatti Landscaping Inc. for the provision of grass cutting and trimming services for an additional one year term for the 2014 season, with a fifth year upon Board approval, as a charge to Groundskeeping accounts 000-40-430031-1-000 and 000-40-430031-4-000. Carried**
  - b. Report: Full Day Kindergarten Phase 5 Construction and Child Care Retrofit Capital Program Status Report  
  
**Moved by Trustee Soulliere and seconded by Trustee DiMenna that the report on the status of the Full Day Kindergarten Phase 5 construction program be received for information; and**  
  
**That approval be given to the 2013-14 Schools-First Child Care Capital Retrofit Plan and that the Plan be submitted to the Ministry of Education for approval as required. Carried**
  - c. Report: Long Term Debenture By-Law – Capital Priority Program *(Deleted from the Agenda)*
13. Notice of Motion: *None*
14. Remarks and Announcements:
  - a. Chairperson Holland made the following announcements:
    - Congratulations to St. John the Evangelist Elementary school grade 3 and 4 students for winning the Community Living Ontario video award “*Together We’re Better.*” Mrs. Chippett’s class presented to the board on January 28<sup>th</sup>. The students brainstormed adjectives that they each felt best described the qualities that their friend, Johnny, brought out in each of them. This video is a wonderful testament to inclusive Catholic education.

- St. Anne High School students, who presented their slam poem to the Board on December 17th, have been awarded Honourable Mention in the Canada Catholic School Trustees' Association *Share Your Gifts* art and media contest. Chair Holland congratulated students from St. John the Evangelist and St. Anne High School.
  - The Student Senate Retreat for the selection of student trustees for the 2014-2015 academic year took place today. Dan Moynihan, Youth Ministry Specialist from the Diocese of London helped facilitate the retreat.
  - The Parent Involvement Committee is hosting a free workshop tomorrow at Holy Names High School at 6:00 pm. Four guests will speak to Social Media Safety, protection in a digital world.
  - Attended, with members of the Parent Involvement Committee, Trustee Favot and the Director, an Ontario College of Teachers (OCT) information session. The OCT representative discussed their role and the range of services available to the public.
  - The accommodation review committee public meetings for the Central, Riverside and Tecumseh areas are now complete. It is anticipated that the Committee recommendations will be submitted to the Director of Education by March 7 and will be presented as information to the Board at its regular public meeting on March 25.
  - Chair Holland wished all students and staff a safe, relaxing and enjoyable March Break.
- b. Director of Education Picard provided comments on recent activities supporting the Board's strategic priorities namely;
- Catholic Faith Formation:*** Session #5 of the "Creating A Culture of Belonging" series will take place March 4th at Assumption University. Principals, Vice-Principals, Campus Ministers and Catholic Studies Department Heads are invited to attend this session. The theme for Session 1: The Lessons of Pope John Paul II and John XXIII for Catholic Educators - Learning from two Saints-in-Waiting, and the theme for the second session: What does "Evangelii Gaudium" (Joy of the Gospel) say to Catholic Educators - A careful look at Pope Francis' Teaching. The First Day of Lent is March 5<sup>th</sup>. Please join us for Ash Wednesday mass at Assumption Chapel.
- Employee Development and Student Achievement Initiatives:*** The following workshops are scheduled during the month of March: Junior and Primary Reading Focus Sessions; LSA Grade 7 and 8 Math sessions; EPI- Pen training; French Immersion Elementary Professional Development; SawStop Training; French as a Second Language Elementary Professional Development; and OYAP Dual Credit Information Session.
- Community Engagement and Partnerships:*** The 10th Annual Social Justice Forum for Secondary School students was held on Tuesday, February 18 and the 10<sup>th</sup> Anniversary for grade 8 students on February 20, 2014. The forum is put on by the Teachers for Global Awareness in partnership with the Board, Greater Essex County District School Board and the University of Windsor. Approximately 120 Grade 8 students from both our Board and the public board were in attendance. The theme for this year was for the secondary level was "Borders, Boundaries & Belonging". The students were involved in several workshops dealing with various social justice issues. It is a wonderful way to introduce our Catholic Social teachings to our elementary and secondary students.
- Miscellaneous:*** Director Picard wished the students, staff and their families a safe and restful March Break.

c. Board Chaplain Fr. Brunet commented on the recent death of a well known physician in the Windsor area, Dr. Raymond LaRocque.

15. Remarks/Questions by Trustees

Trustee McMahon thanked administrations for their support in the Accommodation Review Committee process.

Trustee Soulliere congratulated the St. John the Evangelist grade 3 and 4 students and their teacher Mrs. Chippett for their outstanding *Together We're Better* video and mentioned the video is apropos to the history of St. John the Evangelist school. In the 1980's, the first Educational Assistant was assigned to the school to assist the granddaughter of Kit Lacasse, who is recognized annually through the Board's Kit Lacasse Award for Special Needs Children.

Trustee Soulliere commended the communities involved in the Accommodation Review Committees.

Trustee Mastromattei congratulated Catholic Central teacher and basketball coach Peter Cusumato for winning All City and advancing to the provincials.

Student Trustee Ellepola commented on the Student Senate elections for the 2014-15 Student Trustees.

16. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor-Essex Catholic Education Centre - 1325 California Avenue, Windsor beginning at 7:00 pm.*

- Tuesday, March 25, 2014
- Tuesday, April 22, 2014
- Tuesday, May 27, 2014
- **MONDAY**, June 23, 2014

*Committee of the Whole Board In-Camera Meetings will be held on the second Tuesday of the month at 6:00 pm (closed sessions).*

17. Closing Prayer – Fr. Brunet closed the meeting with a prayer.

18. Adjourn to Committee of the Whole Board In-Camera meeting, if required: *No Required*

19. Adjournment - There being no further business, the Regular Board meeting of February 25 2014 adjourned at 9:06 p.m.

*Approved*

**Barbara Holland**  
*Chairperson of the Board*

**Paul A. Picard**  
*Director of Education and Secretary of the Board*