



1325 California Avenue  
Windsor, ON N9B 3Y6  
CHAIRPERSON: Barbara Holland  
DIRECTOR OF EDUCATION: Paul A. Picard

**SUPERVISED  
DELEGATION MEETING  
Wednesday, July 17, 2013 at 7:00 p.m.  
Windsor Essex Catholic Education Centre  
John Paul II Board Room**

**MINUTES**  
(Revised)

**PRESENT**

**Supervisor** N. Hartmann  
**Administration:** P. Picard (*Resource*) J. Bumbacco  
C. Geml M. Iatonna  
**Recorder:** B. Marshall

1. Call To Order – Supervisor Hartmann called the meeting to order at 7:00 p.m.
2. Opening Prayer – Executive Superintendent Bumbacco opened the meeting with a prayer.
3. Recording of Attendance – All Present

4. Approval of Agenda:

**That the July 17, 2013 Supervised Delegation meeting agenda be approved as distributed.**

*Approved by Supervisor Hartmann*

5. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.: *None*
6. Presentations: *None*
7. Delegations: *None*

8. Action Items:

a. Previous Meeting Minutes

- i) Minutes of Supervised In-Camera Meeting of June 17, 2013

**That the minutes of the Supervised In-Camera meeting of June 17, 2013 be adopted as distributed.**

*Approved by Supervisor Hartmann*

ii) Minutes of Supervised Delegation Meeting of June 17, 2013

**That the minutes of the Supervised Delegation meeting of June 17, 2013 be adopted as distributed.**

*Approved by Supervisor Hartmann*

b. Items from the Supervised In-Camera meeting of July 17, 2013

Supervisor Hartmann reported that the Windsor-Essex Catholic District School Board convened a closed in-camera meeting on July 17, 2013 pursuant to the Education Act - Section 207, to consider specific personnel and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

Supervisor Hartmann indicated that the following recommendations were approved at the in-camera session:

- Issue:  
Management responsibility for financial operations.  
Decision:  
**Formalized the appointment of Penny King to the position of Acting Superintendent of Business, effective July 17, 2013, subject to confirmation of eligibility for appointment by the Minister of Education.**  
Rationale:  
Has been performing the duties associated with the position and is a qualified supervisory officer.
  
- Issue:  
Provision of child care at WECDSB schools.  
Decision:  
**Approval be given to enter into a three (3) year Before and After School Child Care license agreement with YMCA of Windsor and Essex County for St. Jules and St. Maria Goretti Catholic Elementary Schools commencing September 2013; and also granted approval to enter into a three (3) year Before and After School Child Care license agreement with Delta Chi Beta Early Childhood Centre for St. Anne French Immersion Catholic Elementary School commencing September 2013.**  
Rationale:  
Proper procedures were followed to ensure Before and After School Child Care license agreements to schools who indicated an interest.
  
- Issue:  
Implementation of Amendments to Memorandum of Understanding (MOU) with OECTA.  
Decision:  
**Directed staff to enter into discussions with OECTA to append the following agreement to amend to the existing collective agreement.**

## AGREEMENT TO APPEND

**BETWEEN:**

**WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD**

**("the Board")**

**And**

**THE ONTARIO ENGLISH CATHOLIC TEACHERS' ASSOCIATION**

**("OECTA")**

Appended to the 2012-2014 Collective Agreement between OECTA and the (Board) as an Addendum are the following provisions of the updated Memorandum of Understanding dated May 17, 2013 between the Minister of Education, and the Ontario English Catholic Teachers' Association (hereinafter "OECTA MOU #2"):

- . **Maternity Benefits**
- . **Voluntary Unpaid Leave of Absence Program for All Bargaining Units**
- . **Unpaid Days and Offsetting Measures for Teacher Bargaining Units**
- . **Sick Leave/Short Term Sick Leave and Disability Plan**
- . **Non-Vested Retirement Gratuity for Teachers.**

The Board agrees to implement these provisions as though they were part of the 2012-2014 collective agreement between the Board and the OECTA, conditional and contingent upon, the incorporation of full funding for these provisions into the funding model by the Ministry of Education/Government of Ontario.

Where there is a conflict between any term or provision of the collective agreement between the OECTA and the (Board), the terms and provisions of OECTA MOU #2 shall supersede the collective agreement provision or provisions and shall govern.

Notwithstanding the foregoing, nothing contained in the July 5, 2012 MOU or the May 17, 2013 updated MOU #2 shall modify, abridge, diminish, or derogate from the denominational rights of the (Board) as a Catholic District School Board with respect to the interviewing, hiring or assignment of teachers to long-term or new or vacant teaching positions with the Board.

**DATED at Windsor, Ontario, this      day of July, 2013**

Rationale:

The agreement to append implements the recent changes negotiated by the Ministry to the MOU. Secondly, it protects the Board's denominational rights in the hiring process and thirdly, it's fiscal provisions ensure the amending agreement is consistent with financial plan tabled on April 27, 2013 and newly approved Board By-Laws.

9. Communications: *None*
  - a. External (Associations, OCSTA, Ministry)
  - b. Internal (Reports from Administration)
10. Unfinished Business: *None*
11. New Business:
  - a. Report: Tender Approval – Window Replacements: Stella Maris, St. Gabriel and Our Lady of Mount Carmel Catholic Elementary Schools

Issue:

Window Replacements at Stella Maris, St. Gabriel and Our Lady of Mount Carmel Elementary Schools.

Decision:

**That approval be given to the award of tender and the issuance of multiple purchase order contracts for Window Replacements at Stella Maris Catholic Elementary School, St. Gabriel Catholic Elementary School and Our Lady of Mount Carmel Catholic Elementary School to Alwind Industries Ltd. at the submitted bid amount of \$251,092.00 plus applicable taxes to be funded from the 2012-13 School Condition Improvement accounts 199-71-580865-6-000, 198-71-580843-6-000, and 197-71-580828-6-000.**

Rationale:

The window replacement budget of \$375,000 for the above mentioned schools was to be funded from the approved 2012-13 School Condition Improvement Budget. Sufficient funds are available to cover the cost of the final bid amount of \$251,092.

- b. Report: St. John the Evangelist Catholic Elementary School Joint Use Agreement With the Woodslee Community Association and Deferral of School Closure

Issue:

Although Administration continues to see the benefit of the joint use agreement with the Woodslee Community Association (WCA), they must address concerns that have now been raised with the current enrolment numbers and how that decline, projected forward, may affect the Board's primary responsibility to deliver viable educational programming at the school.

Decision:

**That approval be given to defer the closure of St. John the Evangelist School, originally scheduled for June 2013 to June 2017; and**

**That approval be given to defer the boundary review for the Woodslee/Essex/Belle River area, including St. John the Evangelist, Holy Name (Essex), St. William and St. John the Baptist, originally scheduled in the 2012-2013 school year, to the 2015-2016 school year; and**

**That, upon examination of the results of the boundary review on or before May 31, 2016, including the utilization rates and population for St. John the Evangelist, Holy Name (Essex), St. William and St. John the Baptist, consideration be given to a possible further deferral of the closure of St. John the Evangelist or to confirm the closing of the school and allow for the establishment of a Joint Integration Committee, to facilitate the transition of the St. John Evangelist students into the St. John the Baptist Elementary School community by September 2017; and**

**That the executed license agreement between the Windsor-Essex Catholic District School Board and the Woodslee Community Association (WCA) for the use of portions of St. John the Evangelist School by the WCA, be received as information.**

Rationale:

As discussed with the Woodslee Community Association and the St. John the Evangelist Catholic School Council, administration received correspondence from WCA indicating the community understands the Board's primary responsibility and that a reconsideration of the scheduled closure date and boundary review was required to move forward.

12. Committee Reports:

- a. Report: Special Education Advisory Committee (SEAC) Meeting of Thursday, May 30, 2013

**That the Special Education Advisory Committee (SEAC) meeting of Thursday, May 30, 2013 be received as information.**

*Received by Supervisor Hartmann*

13. Remarks and Announcements: *None*

14. Pending Items: *None*

15. Continuation of In-Camera, if required.: *Not Required*

16. Future Delegation Meetings: *Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.*

- **Monday**, August 26, 2013
- Tuesday, September 24, 2013
- Tuesday, October 22, 2013
- Tuesday, November 26, 2013
- Tuesday, December 3, 2013 – *Organizational Meeting at 7:30 pm*
- Tuesday, December 17, 2013 (Third Tuesday of the month due to Christmas holiday)

17. Closing Prayer – Executive Superintendent Bumbacco closed the meeting with a prayer.

18. Adjournment – There being no further business, the Supervised Delegation meeting of July 17, 2013 adjourned at 7:13 p.m.

*Original signed by N. Hartmann and P. Picard*

**Norbert Hartmann**  
*Supervisor of the Board*

**Paul A. Picard**  
*Director of Education & Secretary of the Board*