



1325 California Avenue  
Windsor, ON N9B 3Y6  
CHAIRPERSON: Barbara Holland  
DIRECTOR OF EDUCATION: Paul A. Picard

**REGULAR BOARD MEETING**  
**Tuesday, June 12, 2012 at 7:00 p.m.**  
**Windsor Essex Catholic Education Centre**  
**John Paul II Boardroom**

**MINUTES**

**PRESENT**

**Trustees:**

F. Alexander	J. Macri
J. Courtney	B. Mastromattei
M. DiMenna, Vice-Chair	J. McMahan
F. Favot	L. Soulliere
B. Holland, Chair	
J. Najem, Student Trustee	
N. Tavares, Student Trustee	
Rev. L. Brunet, Board Chaplain	

**Regrets:**

**Administration:**

P. Picard (Resource)	E. Byrne
J. Bumbacco	P. King
C. Geml	P. Murray
M. Iatonna	C. Norris
P. Littlejohns	S. O'Hagan-Wong
	M. Seguin

**Recorder:** B. Marshall

1. Call To Order - Chair Holland called the meeting to order at 7:08 p.m.
2. Opening Prayer - Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance - All trustees present.
4. Approval of Agenda

**Moved by Trustee Alexander and seconded by Trustee Soulliere that the June 12, 2012 Regular Board meeting agenda be approved as distributed. Carried**

5. Questions Pertaining to Agenda: *None*

6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act: *None*

7. Presentations:

a. Catholic Character Development Initiative Awards - “Our Journey to Holiness” - 2011-12

Superintendent Seguin presented 2012 Director’s “Our Journey to Holiness” Awards to the following recipients:

- o Goodness, Kindness, Belonging, Gratitude and Faithfulness to **Giulia Buratto**, Grade 3 student at Holy Cross Catholic Elementary school;
- o Compassion, Respect and Knowledge to **Lauren Cunningham**, grade 4 student at Our Lady of Lourdes Catholic Elementary school;
- o Wisdom and Courage to **Nicole Bechard and Rachel Jones**, grade 8 students at Stella Maris Catholic Elementary school;
- o Integrity and Discipleship to **Catherine Cvetkvoski**, grade 9 student at Holy Names Catholic High School;
- o Humility and Justice to **Brenda Halim**, grade 12 student at Catholic Central High School.

b. Outstanding Catholic Student Council Leadership Award - 2011-12

Senior Manager of Facilities and Support Services Paulette Littlejohns presented Outstanding Catholic Student Council Leadership awards to **Marisa Buchan, Candice Szaniszlo and Joseph Yousif** (jointly) from W.J. Langlois Catholic Elementary School and **Tessa Sharman**, Prime Minister at St. Joseph’s Catholic Secondary School.

c. Recognition of 2011-12 Outgoing Student Trustees

Superintendent Seguin presented plaques to Student Trustees **Joseph Najem and Nilo Tavares** recognizing their contribution as Student Trustees for the 2011-12 year.

8. Delegations:

a. Delegation Regarding Items Not on the Agenda

- i) Patricia Holland, CUPE 1358 President read a letter prepared by Suzanne Hopkins, CUPE National Rep and voiced CUPE 1358 members concerns over the recent layoffs. Renee Cantarutti, board speech pathologist spoke about the reduction of two full-time equivalent speech pathologist and its affect on the students. Monique Evans, board social worker spoke about the recent layoffs and the importance of social worker’s role of establishing trust with the students.
- ii) Jolene LaRue, parent from W.J. Langlois, school spoke about the benefits of Full Day Early Learning quoting various sources.
- iii) Jordanne Bachmeier and Emily Peters read primary student comments; Brayden Bachmeier and Ryan Sabourin read junior student comments; Tomas and Marisa Buchan read senior student comments from the book “What does Langlois mean to Me?”
- iv) Daina Bachmeier, parent from W.J. Langlois, discussed the benefits of open concept in relation to everyday life situations.

- v) Heather Marion, W.J. Langlois Catholic Elementary school parent to spoke about the strengths of W.J. Langlois school citing ample natural light, air conditioning, parking, Public library, track, and full day early learning. Ms. Marion would prefer students from both schools to begin in September at W.J. Langlois.
- vi) Kaylee Charron, former student of W.J. Langlois mentioned she has experienced both open concept and traditional learning and believes there is not a difference between the two. She also mentioned for her it was easier to deal with the open concept distractions then close classroom distractions.
- vii) Nancy MacNeil, parent from W.J. Langlois school encouraged trustees to accept Director Picard's Fontainebleau recommendations, commented on the benefits of the school and community, and presented the Board with a petition. Ms. MacNeil also read a letter from Friends of Fontainebleau President Ron Marshall also requesting W.J. Langlois to remain open.  
Jenna MacNeil, student from W.J. Langlois school mentioned qualities of W.J. Langlois including Drama presentations, track practices and use of the Public Library.
- viii) Donna Debergh and Jessica Daidone, students from W.J. Langlois indicated open concept is a quiet functional learning environment where they have developed concentration skills, respect for others and maintain straight A averages.  
Ms. Debergh emphasized her success will be based on choice and not open concept learning.
- ix) Candice Szaniszlo and Joseph Yousif, students from W.J. Langlois school to speak about their safe schools team and comparing the board and school climate survey results indicating more than half of the grade 6 Board/School climate survey questions, W.J. Langlois ranked higher than Board average.
- x) Huda Kreto, parent from W.J. Langlois school and speaking on behalf of former student Sara Guzzetti, read a letter prepared by Sara Guzzetti who complimented the staff at W.J. Langlois on their teaching adaptabilities especially with students new to Canada.
- xi) Monica Klien-Szaniszlo, parent from W.J. Langlois presented trustees with a letter from the Pastor at Ambassador Community Church permitting parents to park in the church parking lot.
- xii) Catherine Johnson, parent from W.J. Langlois encouraged St. Alexander parents to review all aspects of W.J. Langlois school, not only the open concept. Ms. Johnson provided examples of recent renovations at W.J. Langlois and suggested to amend the Director's recommendations to relocate the St. Alexander school to W.J. Langlois September 2012 and to develop a Integration Committee to form a strong community.
- xiii) Janice Ouellette, parent from W.J. Langlois read several letters from past graduates citing the benefits of W.J. Langlois and their successes.
- xiv) Irene Cigan, parent from W.J. Langlois spoke about her child with special needs'

accomplishments and strides since attending W.J. Langlois and attributes his successes largely due to the staff and open concept model.

b. Delegations Regarding Items On the Agenda: *None*

9. Action Items:

a. Approval of Minutes

i) Minutes of In-Camera Meeting, May 22, 2012

**Moved by Trustee DiMenna and seconded by Trustee Courtney that the minutes of the Committee of the Whole Board In-Camera meeting of May 22, 2012 be adopted as distributed. *Carried***

ii) Minutes of Regular Board Meeting, May 22, 2012

**Moved by Trustee Macri and seconded by Trustee DiMenna that the minutes of the Regular Board meeting of May 22, 2012 be adopted as distributed. *Carried***

b. Items from the re-convened in-camera meeting of May 22, 2012 and the convened in-camera meeting of June 12, 2012

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board re-convened a closed Committee of the Whole Board meeting on May 22, 2012 pursuant to the Education Act - Section 207, to consider other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

In addition, the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on June 12, 2012 pursuant to the Education Act - Section 207, to consider specific personnel and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

**Moved by Trustee DiMenna and seconded by Trustee Mastromattei that the recommendations and directions of the re-convened Committee of the Whole Board in-camera meeting on May 22, 2012 and the convened Committee of the Whole Board in-camera meeting on June 12, 2012 be approved. *Carried***

Vice Chair DiMenna made the following announcements:

from the June 12, 2012 Committee of the Whole Board in-camera meeting

- receipt of the Administrative Staff Report on hiring, leave of absence, return from leave of absence, retirement and resignation of staff, dated June 12 2012;
- the board received the following Centrally Employed Elementary Teacher appointments:
  - Heather Best as Consultant K-12 Assessment and Evaluation effective September 1, 2012 to June 30, 2013;
  - Michelle Chevalier as Consultant K-12 Literacy/Numeracy effective September 1, 2012 to June 30, 2013;
- accepted the agreement between the Windsor-Essex Catholic District School Board and

Maryvale Adolescent and Family Services for the period September 4<sup>th</sup>, 2012 to June 30<sup>th</sup>, 2013;

- approved the renewal of the Teacher and Educational Assistance Absence Placement System's current agreement with Kelcom for the period July 1, 2012 to June 30, 2013.

10. Communications:

- a. External (Associations, OCSTA, Ministry): *None*
- b. Internal (Reports from Administration)
  - i) Report: Administrative Staff Report

**Moved by Trustee Soulliere and seconded by Trustee McMahon that the Board receive the Administrative Staff Report on hiring, retirement and resignation of staff dated June 12, 2012. Carried**

11. Unfinished Business: *None*

12. New Business:

- a. Report: Tender Approval -- New Sanitary Sewer Outlet, Queen of Peace Catholic Elementary School

**Moved by Trustee DiMenna and seconded by Trustee Soulliere that the Board approve the award of tender and the issuance of a purchase order contract for the new sanitary sewer outlet at Queen of Peace Catholic Elementary School to Ingratta Cement and Drainage Inc. at the submitted bid amount of \$104,300.00 plus applicable taxes to be funded from the 2011-12 School Condition Improvement Program account 100-71-580830-6-000-0. Carried**

- b. Report: Policy Development and Review: (*final approval*) Draft Policy H:03 Hiring and Promotion

**Moved by Trustee McMahon and seconded by Trustee Alexander that the Board provide final approval to Draft Policy H: 03 Hiring and Promotion, to replace current Policies H: 03 Hiring of Teachers and Policy H: 05 Hiring Procedures – Administrative and Support Staff;**

***and*, that the Board revoke current Policies H: 03 Hiring of Teachers and Policy H: 05 Hiring Procedures – Administrative and Support Staff;**

***and* that the Board receive as information Pr H: 03 Procedures for the Hiring of Administrative and Support Staff;**

***and* that the Board receive as information Pr H: 03A Procedures for the Hiring of Teachers. Carried**

- c. Report: 2012-13 Final Draft Budget Estimates (*Handout*)

Executive Superintendent Iatonna extensively outlined the 2012-13 Final Draft Budget Estimates for the trustees to review prior to the June 25<sup>th</sup> Board meeting for final approval and submission to the Ministry of Education.

Associate Director Geml presented the 2012 -13 special education budget outlining a revised implementation and approach to mental health enhancing the worker through school and community based agencies and resources. Trustees cautiously encouraged administration on this endeavour.

*At this point in the discussion:*

**Moved by Trustee DiMenna and seconded by Trustee Alexander that the June 12, 2012 Regular Board meeting to continue past 11:00 p.m., in accordance with Board By-Law 3:01 Meetings. Carried**

Colleen Norris, Manager of Human Resources and Policy Development outlined the new Library model to include three positions, one coordinating role and two positions blending the technical and software duties.

**Moved by Trustee Soulliere and seconded by Trustee Alexander that the Board receive the 2012-13 Final Draft Budget Estimates and that the documents be tabled for a 2 week period to permit further stakeholder and community input, with the final budget, as may be amended, to be brought forward for approval by the Board at its meeting scheduled for June 25, 2012. Carried**

13. Committee Reports:

- a. Report: Special Education Advisory Committee (SEAC) Minutes of April 26, 2012

**Moved by Trustee DiMenna and seconded by Trustee Favot that the Board receive the Minutes of the Thursday April 26, 2012 Special Education Advisory Committee meeting as information. Carried**

- b. Report: Child Care Advisory Committee Annual Report

**Moved by Trustee McMahon and seconded by Trustee Soulliere that the Board receive the 2011-12 Child Care Advisory Committee Annual Report as information. Carried**

14. Notice of Motion: *None*

15. Remarks and Announcements:

- a. Chairperson Holland mentioned trustees should expect many items on the next two Board meeting agendas.

- b. Director of Education Picard provided comment on recent activities supporting the Board's strategic priorities namely;

*Catholic Faith Formation:* In honour of the 100<sup>th</sup> year anniversary of St. Peter's Seminary, the Diocese of London offered students several faith opportunities:

- ❖ On May 24<sup>th</sup>, three senior Catholic Studies students from each secondary school traveled to London for a workshop on "What is Freedom". The realization from the day was that when we are truly free, the focus is not having "freedom from" the things of the world but "freedom for".

- ❖ Each secondary school in the Diocese was asked to choose a senior student who is living their life in such a way that they exemplified the Beatitudes: “*Blessed are the meek, for they shall inherit the earth*”. Bishop Fabbro personally presented each student with a Bible, YOUCAT, a cross and rosary.

*Celebrating Achievements:* Retirement Banquet will be held Friday, June 15 at the Ciociaro Club; Congratulations to the coaches, volunteers and students who participated in this year’s Divisional Track and Field meets; On behalf of the Board of Trustees and Senior Administration, we would like to thank Lorne Rocheleau, Special Education Department Head at Villanova Secondary School and his team, Cardinal Carter staff and Karen Kessler, Special Education Coordinator for once again, planning and hosting an outstanding Elementary and Secondary Day of Champions; Congratulations to Amanda Dillon, LSST Teacher at Holy Cross Elementary on receiving the Educator of the Year Award from Autism Ontario, Windsor-Essex; Holy Names High School once again held their “We Walk For Kids” Walkathon on May 24<sup>th</sup>. The money raised is distributed to local charities that focus on youth; Holy Names High School Concert and Jazz Bands brought home a Gold Medal at the MusicFest Canada this year. Congratulations to music teacher, Rose Jobin and members of the concert and Jazz Bands. Also, the Festival Choir received two first place awards and a scholarship at the Kiwanis Music Festival this year; Congratulations to Cathy Geml, award recipient at this year’s Ensemble, The Power of Inclusion! “Celebrating Families and Community Partnerships”.

*Miscellaneous:* Trustees are welcome to join the Catholic Education Centre staff at our end of the year mass, June 27<sup>th</sup> at 11:00 am; The Windsor-Essex Schools’ Safety Patrol for 2011-12 includes 18 Catholic schools with 335 Foot patrols, and 39 Catholic schools with 461 bus patrols. All patrols will receive a Certificate of Merit at the end of the year. Trustees a copy of the 2011-12 Safety Patrol Overview is at your places; and Director’s Follow-up ARC recommendations have been placed on the Board’s website.

c. Board Chaplain Brunet – no comment tonight.

16. Remarks/Questions by Trustees

Trustee Courtney mentioned she taught music to one of the Stanley Cup Los Angeles Kings’ players, Kevin Westgarth #19.

Trustee DiMenna attended Secondary Day of Champions and commended the board and staff for an exceptional day.

Trustee Alexander thanked Associate Director Geml and Executive Superintendent Iatonna for the budget presentation and wished administration well on the new special education initiative.

Trustee McMahon mentioned 2500 student participants in this year’s elementary track and field which was held over three days. He thanked teachers, senior administration and especially track coordinators Dan Laporte, Teresa Laporte, Joni Ouellette and Cathy Nelson.

Student Trustee Najem congratulated tonight’s award recipients and thank the board for receiving his student trustee recognition; last student senate meeting held at Catholic Central High School; Assumption College Breakfast Program; congratulated students completing their International Baccalaureate program exams; St. Thomas of Villanova and Cardinal Carter High Schools celebrated Grade 12 Day, Cardinal Carter hosted the Day of Champions and the boys’

hockey team placed fourth at OFSSA.

Student Trustee Tavares also thanked the Board for receiving his student trustee recognition award and congratulation tonight's award recipients; attended the OSTA AGM; F.J. Brennan High School participated in the Heart & Stroke Big Bike Triathlon, held a student council luncheon and elections; Holy Names High School student council incoming and outgoing luncheon; and

St. Anne High School girls and boys soccer advanced to OFSSA.

17. Pending Items: *None*
18. Continuation of In-Camera, if required. - *Not required.*
19. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.*
  - **MONDAY**, June 25, 2012
  - Tuesday, June 26, 2012 - Board Meeting for Final Decision on Accommodation Review Recommendations **(7:00 pm) at Holy Names High School, 1400 Northwood St., Windsor**
20. Closing Prayer – Fr. Brunet closed the meeting with a prayer.
21. Adjournment - There being no further business, the Regular Board meeting of June 12, 2012 adjourned at 11:08 p.m.

*Not Approved*

**Barbara Holland**  
*Board Chairperson*

**Paul A. Picard**  
*Director of Education & Secretary of the Board*