



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Barbara Holland
DIRECTOR OF EDUCATION: Paul A. Picard

REGULAR BOARD MEETING
Tuesday, January 31, 2012 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom

MINUTES

PRESENT

Trustees:

F. Alexander	J. Macri
J. Courtney	B. Mastromattei
M. DiMenna, Vice-Chair	J. McMahan
F. Favot	L. Soulliere
B. Holland, Chair	
J. Najem, Student Trustee	
N. Tavares, Student Trustee	
Rev. L. Brunet, Board Chaplain	

Regrets:

Administration:

P. Picard (Resource)	P. Murray
J. Bumbacco	C. Norris
C. Geml	S. O'Hagan-Wong
M. Iatonna	J. Shea
P. Littlejohns	M. Seguin
A. Maghnieh	J. Ulicny
E. Byrne	

Recorder: B. Marshall

1. Call To Order - Chair Holland called the meeting to order at 7:17 p.m.
2. Opening Prayer - Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance - All trustees present.
4. Approval of Agenda - Chair Holland noted the handout for agenda item 10b(iii) 2011-12 School Budget Status Report is at trustee places and was previously provided to trustees electronically.

ADDITION:

Item 13b) WALK-ON Report: Parent Involvement Committee (PIC) Minutes of November 24, 2011 is at trustee places and was previously provided electronically.

Moved by Trustee Macri and seconded by Trustee DiMenna that the Board approve that the January 31, 2012 Regular Board meeting agenda be approved as amended. Carried

5. Questions Pertaining to Agenda: *None*
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act: *None*
7. Presentations:
 - a. Blessing of the Plaque in honour of Former Trustee Patrick Keane's service as Trustee (Blessing will be held at Assumption College Catholic High School)

Rev. Brunet, Chairperson Holland, Director Picard, Trustees and staff from Assumption College presented former trustee Patrick Keane with a plaque for his twenty-eight (28) years of service as the trustee representing Assumption College Catholic School.

8. Delegations:
 - a. Delegation Regarding Items Not on the Agenda
 - b. Delegations Regarding Items On the Agenda

9. Action Items:
 - a. Approval of Minutes

- i) Minutes of In-Camera Meeting, January 17, 2012

Moved by Trustee Soulliere and seconded by Trustee DiMenna that the minutes of the Committee of the Whole Board In-Camera meeting of January 17, 2012 be adopted as distributed. Carried

- ii) Minutes of Regular Board Meeting, January 17, 2012

Moved by Trustee Courtney and seconded by Trustee Macri that the minutes of the Regular Board meeting of January 17, 2012 be adopted as distributed. Carried

- b. Items from the convened in-camera meeting of January 31, 2012

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on January 31, 2012 pursuant to the Education Act - Section 207, to consider specific personnel, labour relations matters, potential litigation matters and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of January 31, 2012 be approved. Carried

Vice Chair DiMenna made the following announcements:

from the January 31, 2012 Committee of the Whole Board in-camera meeting

- receipt of the Administrative Staff Report on hiring, leave of absence, return from leave of absence, retirement and resignation of staff, dated January 31, 2012;
- received a summary of the Supervisory Officer Personal Service Contracts as of January 31, 2012;
- received the following Department Head appointments:
 - Peggy Tracey-Zuccato as Special Education Department Head at Cardinal Carter Catholic Secondary School, effective January 25, 2012;
 - Michael Jraiche as Modern Languages Department Head at Cardinal Carter Catholic Secondary School, effective January 25, 2012;
- approved Ontario Catholic School Trustees' Association (OCSTA) to represent Catholic School Boards during the anticipated negotiation process.

10. Communications:

- a. External (Associations, OCSTA, Ministry): *None*
- b. Internal (Reports from Administration)
 - i) Report: Administrative Staff Report

Moved by Trustee Soulliere and seconded by Trustee McMahon that the Board receive the Administrative Staff Report on hiring, retirement and resignation of staff dated January 31, 2012. Carried

- ii) Report: 2010-11 Annual Report on Trustee Expenses

Moved by Trustee Macri and seconded by Trustee Mastromattei that the Board receive the 2010-11 Annual Report on Trustee Expenses as information. Carried

- iii) HANDOUT Report: 2011-12 School Budget Status Report

Executive Superintendent Iatonna complimented principals on the challenge of achieving a balanced budget with a twenty percent (20%) budget reduction presented to them last September. The report reflects the straight-line projection of the school's year-end surplus or deficit based on actual expenditures incurred during September and October 2011. The calculated value is based on projecting expenditures incurred to date to the end of the school year or June 30th, 2012. The next school budget status report will be a better indicator of the school's projected year-end surplus/deficit.

The business department, on a regular basis, monitor school budgets and provide assistance to principals to attain a balanced or surplus year-end budget.

Moved by Trustee DiMenna and seconded by Trustee Alexander that the Board receive the 2011-12 School Budget Status Report as information. Carried

11. Unfinished Business: *None*

12. New Business: *None*

13. Committee Reports:

a. Report: Special Education Advisory Committee (SEAC) Minutes of October 20, 2011

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the Board receive the Minutes of the Thursday, October 20th, 2011 Special Education Advisory Committee meeting as information. Carried

b. WALK-ON Report: Parent Involvement Committee (PIC) Minutes of Meeting held on November 24, 2011

Moved by Trustee McMahon and seconded by Trustee Macri that the Board receive the Minutes of the November 24, 2011 Parent Involvement Committee Meeting as information. Carried

14. Notice of Motion: *None*

15. Remarks and Announcements:

a. Chairperson Holland commented on the informative Ministry of Education seminar attended by herself, Vice Chair DiMenna and members of senior administration and in particular, the presentation of guest speaker Dr. Chris Bart discussing governance and operations.

b. Director of Education

Catholic Faith Formation: Nineteen teachers have begun their Part III Religious Education Specialist Course and both secondary and elementary students will be involved in a Social Justice forum this month.

Community Engagement and Partnerships: WECDSB students are honoured to be part of the Artist in Residence Programme and will attend master classes with Robert Aitken, world renowned Canadian flutist, composer and conductor. The High School master class will take place on Wednesday, February 1st at All Saints Church. In addition teachers will have the privilege of participating in a workshop with Robert Aitkin. We are very well represented at this inaugural event with students from Assumption College, St. Joseph, St. Thomas of Villanova and Holy Names High Schools. The Accommodation Review, Boundary and Program Adjustment public meetings continue through the month of February. Please refer to the Board's website for date, time and locations.

Miscellaneous: Registration for Junior and Senior Kindergarten will take place during the weeks of February 13 to February 24. All elementary schools will be hosting an Open House Wednesday, February 15th from 5:00 to 7:00 pm. Parents and children will have the opportunity to tour the school, visit the Kindergarten classroom, meet staff and register. Also, the board will have an interactive display February 9th, 10th and 11th at the Devonshire mall.

c. Board Chaplain Brunet had no comments tonight.

16. Remarks/Questions by Trustees

Trustee Courtney commented on her participation at the Ontario Catholic School Trustees' Association professional development conference held in Toronto.

Trustee DiMenna inquired whether the school or board budget would provide portable lighting for the Cardinal Carter Catholic Secondary school Arts program. Paulette Littlejohns, Senior Manager of Facilities and Support Services mentioned the school's budget would cover the rental cost but also would provide information to Trustee DiMenna as to the school's stage lighting.

Trustee Alexander inquired on the progress of the Employee Absence report. Executive Superintendent Bumbacco indicated informal discussions have commenced with union groups with the intent to begin the formal process as early as next week. The Human Resource department has also contacted other boards and are currently reviewing, analyzing and collating best practices to formulate a complete board report, expected to be received at the February 28th meeting. He also mentioned several absence management companies have contacted the board.

Trustee McMahon thanked everyone involved in the Patrick Keane's blessing of the plaque presentation and also congratulated principals for their efforts to effectively operate a school with a twenty percent (20%) budget reduction.

Trustee Soulliere inquired on the current year financial statements. Executive Superintendent Iatonna mentioned the variance reports are expected to be received at the next board meeting.

Student Trustee Najem extended his congratulations to former trustee Patrick Keane; mentioned the Ontario Student Trustees' Association (OSTA) conference held in Kingston February 9-12; 2012-13 Student Trustee elections are scheduled for March 26th; and congratulated students on the completion of first term exams.

Student Trustee Tavares also extended his congratulations to former trustee Patrick Keane; commented on the OSTA conference; the next senate meeting is February 6; and also wished students well on their final exam.

17. Pending Items

a. Deferred Report: Play Surface Material Standard – Rubber (*deferred from April 28, 2009*)

18. Continuation of In-Camera, if required. - *Not required.*

19. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.*

- Tuesday, February 14, 2012
- Tuesday, February 28, 2012
- ~~Tuesday, March 13, 2012~~ (**CANCELLED due to March Break**)
- Tuesday, March 27, 2012

- Tuesday, April 10, 2012
- Tuesday, April 24, 2012
- Tuesday, May 8, 2012
- Tuesday, May 22, 2012
- Tuesday, June 12, 2012
- **MONDAY**, June 25, 2012

20. Closing Prayer – Fr. Brunet closed the meeting with a prayer.

21. Adjournment - There being no further business, the Regular Board meeting of January 31, 2012 adjourned at 8:30 p.m.

Approved

Barbara Holland
Board Chairperson

Paul A. Picard
Director of Education & Secretary of the Board