



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
DIRECTOR OF EDUCATION: Paul A. Picard

REGULAR BOARD MEETING
Tuesday, August 30, 2011 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom

MINUTES

PRESENT

Trustees:	F. Alexander, Chair	J. Macri
	J. Courtney	B. Mastromattei
	M. DiMenna, Vice-Chair	J. McMahon
	F. Favot	L. Soulliere
	B. Holland	
	Rev. L. Brunet, Board Chaplain	
Regrets:	Student Trustees Najem and Tavares	
Administration:	P. Picard (Resource)	E. Byrne
	J. Bumbacco	P. Murray
	C. Geml	S. O'Hagan-Wong
	M. Iatonna	J. Shea
	J. Braidon	M. Seguin
	P. Littlejohns	J. Ulicny
Recorder:	B. Marshall	

1. Call To Order - Chair Alexander called the meeting to order at 7:43 p.m.
2. Opening Prayer - Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance – All trustees present. Student Trustees Najem and Tavares absent due to attending a Catholic Leadership Camp.
4. Approval of Agenda

Moved by Trustee Soulliere and seconded by Trustee DiMenna that the August 30, 2011 Regular Board meeting agenda be approved as distributed. *Carried*

5. Questions Pertaining to Agenda: None

6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.

Trustee Courtney disclosed interest in relation to agenda item 12a(iii) Community Use of Schools Proposed Rate Increases due to her employment and did not participate in the discussion or vote on any questions raised on that item.

As a matter of record, from the June 28, 2011 Special Board meeting, Trustees Courtney, Macri, Mastromattei and McMahon disclosed interest in agenda item 9a(iv) Minutes of the Special Regular Meeting of June 28, 2011 due to their children's employment and further indicated they were not present at the meeting.

7. Presentations: *None*

8. Delegations: *None*

- a. Delegation Regarding Items Not on the Agenda
- b. Delegations Regarding Items On the Agenda

9. Action Items:

- a. Approval of Minutes
 - i) Minutes of In-Camera Meeting, June 27, 2011

Moved by Trustee Soulliere and seconded by Trustee DiMenna that the minutes of the Committee of the Whole Board In-Camera meeting of June 27, 2011 be adopted as distributed. *Carried*

- ii) Minutes of Regular Board Meeting, June 27, 2011

Moved by Trustee Courtney and seconded by Trustee Favot that the minutes of the Regular Board meeting of June 27, 2011 be adopted as distributed. *Carried*

- iii) Minutes of the Special In-Camera Meeting, June 28, 2011

Moved by Trustee DiMenna and seconded by Trustee Favot that the minutes of the Special Committee of the Whole Board In-Camera meeting of June 28, 2011 be adopted as distributed. *Carried*

- iv) Minutes of the Special Regular Meeting, June 28, 2011

Moved by Trustee Favot and seconded by Trustee Holland that the minutes of the Special Regular Board meeting of June 28, 2011 be adopted as distributed. *Carried*

- b. Items from the convened In-Camera meeting of August 30, 2011

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on August 30, 2011 pursuant to the Education Act - Section 207, to consider specific personnel matters, real property matters, and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. Trustees Courtney, Macri,

Mastromattei and McMahon declared a conflict of interest during the In-Camera Session and excused themselves from the relevant discussion item.

As a matter of record, Trustees Courtney, Macri, Mastromattei and McMahon disclosed interest in an item discussed at the June 28, 2011 Special In-Camera Session and further indicated they were not in attendance during the discussion.

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of August 30, 2011 be approved. Carried

Vice Chair DiMenna made the following announcements:

from the August 30, 2011 Committee of the Whole Board in-camera meeting:

- receipt of the Administrative Staff Report on hiring, leave of absence, return from leave of absence, retirement and resignation of staff, dated August 30, 2011;
- approved the termination of the 3610 Rhodes Drive lease for the former St. Michael's Catholic High School Adult Education, Rhodes Campus site;
- received information on the relocation of the St. Michael's Catholic High School Adult Education to the former St. Francis Elementary school;
- approval to lease portions of the former St. Francis Elementary School to the University of Windsor;
- approved the request by Enwin Utilities Ltd. for a grant of easement along the west property line of St. Gabriel Catholic Elementary School;
- approved the retention of Architectura Architects and Glos Associates for Architectural services for the Full Day Early Learning Kindergarten sites, Phase 3.

10. Communications:

- a. External (Associations, OCSTA, Ministry): *None*
- b. Internal (Reports from Administration):
 - i) Report: Administrative Staff Report

Moved by Trustee Holland and seconded by Trustee Favot that the Board receive the Administrative Staff Report on hiring, retirement and resignation of staff dated August 30, 2011 as information. Carried

- ii) Report: Trustee Attendance January to June 2011

Moved by Trustee DiMenna and seconded by Trustee McMahon that the Board receive the report Trustee Attendance – January to July 2011 as information. Carried

11. Unfinished Business: *None*

12. New Business:

- a. Field Trips:
 - i) Report: St. Anne Secondary School field trip to Italy and Greece April 19-28, 2012

Moved by Trustee Holland and seconded by Trustee DiMenna that the Board approve the St. Anne Catholic Secondary School's field trip to Italy and Greece, April 19 to April 28, 2012. Carried

- ii) Report: Assumption College Catholic School field trip to Monteverde, Costa Rica, June 9-16, 2012

Moved by Trustee Holland and seconded by Trustee DiMenna that the Board approve the Assumption Catholic Secondary School field trip to Monteverde Costa Rica, Saturday, June 9, 2012 – Saturday, June 16, 2012. Carried

- iii) Report: Community Use of Schools Proposed Rate Increases

Moved by Trustee Mastromattei and seconded by Trustee Favot that the Board approve increase rental rates for Community Use of Schools as outlined in Appendices "A" (Not-For-Profit Groups) and "C" (For Profit Groups) effective September 1, 2011. Carried

13. Committee Reports:

- a. Report: Employee Benefits Committee Notes Meeting from June 20, 2011

Clerical error: Title of minutes should read 3:00 pm not 10:30 am.

Moved by Trustee Holland and seconded by Trustee DiMenna that the Board receive the Notes from the Employee Benefits Consultant Committee meeting of June 20, 2011 as information. Carried

14. Notice of Motion: None

15. Remarks and Announcements:

- a. Chairperson Alexander reminded trustees of the board's Together in Faith Day celebration on Thursday, September 1st; Virtually all laid off teaching staff have been recalled in some capacity and praised the human resource department and OECTA staff for their collaborate efforts in accomplishing this task; and also mentioned the board's projected decrease in enrolment is closer to six hundred students (600).
- b. Director of Education Picard provided comment on recent activities supporting the Board's strategic priorities namely;
Catholic Faith Formation: Together in Faith Day is a system-wide faith celebration involving all staff and will be held on September 1st at the University of Windsor St. Denis Centre. Evolving from the board theme "*Moving One in His Name,*" this year's theme is "*If you love me, tend my sheep and feed my lambs.*" All trustees are encouraged to attend.
Employee Development And Student Achievement Initiatives: This year's Summer Institute was held on August 23 through August 25 and attended by over eight hundred (800) educators. The summer institute provides an opportunity for educators to enhance their on-going professional learning as they continue to focus on successful strategies in the classroom to promote and encourage student achievement; and publicly acknowledged

Superintendent Byrne and Shea on another successful summer institute.
Celebrating Achievements: Welcomed everyone back to the new school year.

- c. Board Chaplain Brunet commented on Cardinal Ambrozic's recent passing and the possibility of Archbishop Collins to be named as the next Cardinal. He also commented on World Youth Day.
16. Remarks/Questions by Trustees
Trustee DiMenna enquired whether administration has received any more information about the possibility of convicted pedophile, Sarah Dahle moving from her residence near St. Louis Catholic Elementary School. Director Picard assured Trustee DiMenna that senior administration, on behalf of trustees, are extremely concerned about the situation and hope to soon receive communication from the appropriate ministries. Director Picard emphasized the situation is not about Ms. Dahle's rehabilitation but parents' comfort of knowing their children will be safe. Trustee DiMenna thanked administration and the St. Louis teachers for their support.
- Trustee Courtney thanked you the Facilities Services department for the completion of numerous summer projects throughout the schools.
17. Pending Items
a. Deferred Report: Play Surface Material Standard – Rubber (*deferred from April 28, 2009*)
18. Continuation of In-Camera, if required. - Not required.
19. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.*
- Tuesday, September 13, 2011
 - Tuesday, September 27, 2011
 - Tuesday, October 11, 2011
 - Tuesday, October 25, 2011
 - Tuesday, November 8, 2011
 - Tuesday, November 22, 2011
 - Tuesday, December 6, 2011 – **Organizational Meeting 7:30 pm**
 - Tuesday, December 13, 2011
20. Closing Prayer – Fr. Brunet closed the meeting with a prayer.
21. Adjournment - There being no further business, the Regular Board meeting of August 30, 2011 adjourned at 8:07 p.m.

Approved

Fred Alexander
Board Chairperson

Paul A. Picard
Director of Education & Secretary of the Board