



**WINDSOR-ESSEX CATHOLIC
DISTRICT SCHOOL BOARD**

"Learning together in faith and service"

1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
DIRECTOR OF EDUCATION: Paul A. Picard

**REGULAR BOARD MEETING
Tuesday, May 10, 2011 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom**

MINUTES

PRESENT

Trustees:

F. Alexander, Chair	J. Macri
J. Courtney	B. Mastromattei
M. DiMenna, Vice-Chair	J. McMahan
F. Favot	L. Soulliere
B. Holland (<i>participated electronically</i>)	
M. Colman, Student Trustee	
L. Limarzi, Student Trustee	
Rev. L. Brunet, Board Chaplain	

Regrets:

Administration:

P. Picard (Resource)	E. Byrne
J. Bumbacco	P. Murray
C. Geml	S. O'Hagan-Wong
M. Iatonna	J. Shea
P. Littlejohns	M. Seguin
	J. Ulicny

Recorder: B. Marshall

1. Call To Order - Chair Alexander called the meeting to order at 7:27 p.m.
2. Opening Prayer - Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance - All trustees present. Trustee Holland participated electronically.
4. Approval of Agenda - Chair Alexander noted that the Walk-On reports for agenda items 12b, 12c, and 12d are at trustee places and was previously provided to trustees electronically.

ADDITIONS:

- Item 12b Walk-On Report: Tender Approval – Catholic Central Secondary School Roof Replacement

- Item 12c Walk-On Report: Tender Approval – Holy Names Catholic Secondary School Window Replacement
- Item 12d Walk-On Report: Tender Approval – St. John the Baptist Catholic Elementary School HVAC Upgrades

Moved by Trustee Favot and seconded by Trustee Soulliere that the May 10, 2011 Regular Board meeting agenda be approved as amended. Carried

5. Questions Pertaining to Agenda: *None*

6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act: *None*

7. Presentations:

- a. Principal's Report on Student Achievement - St. James Catholic Elementary School

Principal Dan Laporte was present to provide an overview of the strategies and initiatives in place at the "new and improved" St. James Catholic Elementary School to support the transition and amalgamation of students from the recently closed St. Francis Catholic Elementary school.

8. Delegations: *None*

- a. Delegation Regarding Items Not on the Agenda
 b. Delegations Regarding Items On the Agenda

9. Action Items:

- a. Approval of Minutes
 i) Minutes of In-Camera Meeting, April 26, 2011

Moved by Trustee Soulliere and seconded by Trustee DiMenna that the minutes of the Committee of the Whole Board In-Camera meeting of April 26, 2011 be adopted as distributed. Carried

- ii) Minutes of Regular Board Meeting, April 26, 2011

Moved by Trustee McMahon and seconded by Trustee Macri that the minutes of the Regular Board meeting of April 26, 2011 be adopted as distributed. Carried

- b. Items from the convened In-Camera meeting of May 10, 2011

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on May 10, 2011 pursuant to the Education Act - Section 207, to consider specific personnel, real property matters, and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. Trustees Courtney, Favot, and Macri, declared a conflict of interest during the In-Camera Session and excused themselves from the relevant discussion item.

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of May 10, 2011 be approved. Carried

Vice Chair DiMenna made the following announcements:

from the May 10, 2011 Committee of the Whole Board in-camera meeting

- receipt of the Administrative Staff Report on hiring, leave of absence, return from leave of absence, retirement and resignation of staff, dated May 10, 2011
- approval to proceed with an extension to a Parking Lease Agreement for Christ the King Catholic Elementary School, effective September 6, 2011 to June 30, 2012
- accepted the agreement between the Board and Maryvale Adolescent and Family Services

10. Communications:

- a. External (Associations, OCSTA, Ministry): *None*
- b. Internal (Reports from Administration):
 - i) Report: Administrative Staff Report

Moved by Trustee McMahon and seconded by Trustee Soulliere that the Board receive the Administrative Staff Report on hiring, retirement and resignation of staff dated May 10, 2011 as information. *Carried*

11. Unfinished Business: *None*

12. New Business:

- a. Field Trips: *None*
- b. WALK-ON Report: Tender Approval – Catholic Central Secondary School Roof Replacement

Moved by Trustee Courtney and seconded by Trustee DiMenna that the Board approve the award of tender and the issuance of a purchase order contract for the partial roof replacement at Catholic Central Secondary School to Kingsville Roofing at the submitted bid amount of \$118,970.00 plus applicable taxes to be funded from the Good Places to Learn Stage 3 (GPL3) account 066-76-580803-6-000-0. *Carried*

- c. WALK-ON Report: Tender Approval – Holy Names Catholic Secondary School Window Replacement

Moved by Trustee Macri and seconded by Trustee Mastromattei that the Board approve the award of tender and the issuance of a purchase order contract for window replacement at Holy Names Catholic Secondary School to Alliance General Contracting of Windsor Inc. at the submitted bid amount of \$268,194.00, plus applicable taxes to be funded from the Good Places to Learn Stage 3 (GPL3) account 069-76-580804-6-000-0. *Carried*

- d. WALK-ON Report: Tender Approval – St. John the Baptist Catholic Elementary School Heating Ventilating Air Conditioning (HVAC) Upgrades

Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board approve the award of tender and the issuance of a purchase order contract for the HVAC upgrades at St. John the Baptist Catholic Elementary School to Haller Mechanical Contractors Inc. at the submitted bid amount of \$755,600.00 plus applicable taxes to be funded from the Good Places to Learn Stage 4 (GPL4) account 085-76-580848-6-000-0. *Carried*

13. Committee Reports: *None*
14. Notice of Motion: *None*
15. Remarks and Announcements:
- a. Chairperson Alexander congratulated student trustee Laura Limarzi for winning the provincial Optimist International public speaking contest.
 - b. Director of Education Picard provided comment on recent activities supporting the Board's strategic priorities namely;

Catholic Faith Formation: Thanked staff and students for their dedication to the numerous activities during Catholic Education Week.

Employee Development And Student Achievement Initiatives: Elementary Teachers Food and Beverage training for compliance is May 11th and applications are being accepted for the 2011 to 2013 Support Staff Leadership Program. More information is posted in the Official Board Memorandums folder located on FirstClass. We encourage staff to apply for this worthwhile program.

Community Engagement and Partnerships: Rotary Club of Windsor thanked the staff at St. Michael's Alternative School Rhodes Campus for taking the time to share information and programs with the Australian Vocational Training Team; Attending, with trustee McMahon, religion consultant Betty Brush and principal Tish Hedderson, the Institute for Catholic Education Symposium this weekend acknowledging 25 years of full funding; and the Second Annual Mental Health Symposium will be held at the Caboto club May 14th.

Celebrating Achievements: Congratulations to Maria DeRubeis for receiving the Ontario Association of Social Workers Distinguished Social Work Service Award; Congratulations to those students and educators who will be honoured at the Council for Exceptional Children Annual Spring Banquet; Congratulations to Harley G. who won the OECTA Young Author's contest; and during Lent, St. John the Evangelist collected \$1400 in coins for the Christian Children's Fund.

Miscellaneous: Reminder this year's Elementary Day of Champions will be held May 19th at St. Thomas of Villanova and the Secondary Day of Champions will be held on June 9 at Cardinal Carter; Holy Names Catholic Secondary School 25th Reunion May 20th; and Catholic Central Secondary School 25th Reunion May 20th and 21st; and attended the Muskoka Woods Leadership Development camp.
 - c. Board Chaplain Brunet – no comment
16. Remarks/Questions by Trustees
- Trustee McMahon thanked elementary staff, secondary staff and secondary leadership students for their commitment to the Muskoka Woods Leadership camp.

Trustee Favot attended Ontario Catholic Schools Trustees' Association (OCSTA) conference this past weekend. As a new trustee, the experience was beneficial. Trustee Favot commented on the Fraser Institute report and reiterated the report misrepresents schools that are socio-economically challenged. He also mentioned he will be attending the Ontario Association for Mathematics Education conference this weekend.

Trustee DiMenna congratulated Cardinal Carter Catholic Secondary school participants in the Windsor Regional Science, Technology and Engineering Fair. Cardinal Carter was recognized with an Excellence in High School Participation Bursary. Trustee DiMenna also congratulated Queen of Peace Catholic Elementary students, staff and parents on the performance of the musical *Anastasia* and thanked Cardinal Carter technology team for their assistance.

Trustee Mastromattei attended the English as a Second Language (ESL) Spelling Bee at Catholic Central Secondary School. Two hundred and twenty (220) ESL students participated and Trustee Mastromattei was privileged to observe the ten finalists.

Trustee Courtney congratulated cast members of the St. Thomas of Villanova Catholic Secondary school performance of *Footloose*.

17. Pending Items

a. Deferred Report: Play Surface Material Standard – Rubber (*deferred from April 28, 2009*)

18. Continuation of In-Camera, if required. - Not required

19. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.*

- Tuesday, May 24, 2011
- Tuesday, June 14, 2011
- **Monday, June 27, 2011**

20. Closing Prayer – Fr. Brunet closed the meeting with a prayer.

21. Adjournment - There being no further business, the Regular Board meeting of May 10, 2011 adjourned at 8:05 p.m.

Approved

Fred Alexander
Board Chairperson

Paul A. Picard
Director of Education & Secretary of the Board