



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
DIRECTOR OF EDUCATION: Paul A. Picard

REGULAR BOARD MEETING
Tuesday, January 25, 2011 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom

MINUTES

Trustees: F. Alexander, Chair J. Macri
J. Courtney B. Mastromattei
M. DiMenna, Vice-Chair J. McMahon
F. Favot L. Soulliere
B. Holland
M. Colman, Student Trustee

Regrets: Rev. L. Brunet and Student Trustee Limarzi

Administration: C. Geml (Resource) P. King
J. Bumbacco S. O'Hagan-Wong
J. Braido J. Shea
P. Littlejohns M. Seguin
E. Byrne J. Ulicny
K. Bellaire

Recorder: B. Marshall

1. Call To Order - Chair Alexander called the meeting to order at 7:04 p.m.
2. Opening Prayer - Due to Fr. Brunet's absence, Trustee Courtney opened the meeting with a prayer.
3. Recording of Attendance - All trustees present. Fr. Brunet sent his regrets due to his vacation. Student Trustee Limarzi sent regrets due to exams. Director Picard sent regrets due to Ministry requested meeting. Superintendent Geml provided administrative resource.
4. Approval of Agenda

Amendments:

- Correction: Item 12a(v) St. Joseph Catholic Secondary School Field Trip to Ottawa, Form A (page 34) under Mode of Transportation should read VIA Rail and not School Bus

Moved by Trustee Holland and seconded by Trustee DiMenna that the January 25, 2011 Regular Board meeting agenda be approved as amended. Carried

5. Questions Pertaining to Agenda: *None*
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act: *None*
7. Presentations:
 - a. Principal's Report - Assumption College Catholic School
Principal Sherrilynn Colley-Vegh, students Ashley Arca, John Ennis, Robin Giacchini, and teacher and Chef Diane Nehmetallah reported on the Specialist High Skills Major Culinary Program at Assumption College Catholic School. Vice Principals Geneveive Ano, Jim Kittl and Luigi Baggio were also in attendance.

- b. Student Achievement K - 12 - Growing Success - AER (Assessment, Evaluation and Reporting)

Curriculum Consultant Kelly Power reviewed the AER Policy and Guidelines Grades 1 to 12 outlining the Resources and Training available for both teachers and administration.

8. Delegations: *None*
 - a. Delegation Regarding Items Not on the Agenda
 - b. Delegations Regarding Items On the Agenda

9. Action Items:

- a. Approval of Minutes
 - i) Minutes of In-Camera Meeting, January 11, 2011

Moved by Trustee Macri and seconded by Trustee Favot that the minutes of the Committee of the Whole Board In-Camera meeting of January 11, 2011 be adopted as distributed. Carried

- ii) Minutes of Regular Board Meeting, January 11, 2011

Moved by Trustee DiMenna and seconded by Trustee Mastromattei that the minutes of the Regular Board meeting of January 11, 2011 be adopted as distributed. Carried

- b. Items from the convened In-camera meeting January 25, 2011

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on January 25, 2011 pursuant to the Education Act - Section 207, to consider specific personnel and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. Trustees Courtney and Macri declared a conflict of interest during the In-Camera Session and excused themselves from the relevant discussion item.

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of January 25, 2011 be approved. Carried

Vice Chair DiMenna made the following announcements:

from the January 25, 2011 Committee of the Whole Board in-camera meeting

- receipt of the Administrative Staff Report on hiring, leave of absence, return from leave of absence, retirement and resignation of staff, dated January 25, 2011
- the following individuals have been appointed to the Interim Parent Involvement Committee:
 - Greg Farrah from St. Thomas of Villanova Catholic Secondary School
 - Christine McCarthy-Romanick from St. Anne Catholic Secondary School
 - Kelly Millett from St. Bernard Catholic Elementary School (Windsor)
 - Bernie Robinet from St. John the Baptist Catholic Elementary School

10. Communications:

- a. External (Associations, OCSTA, Ministry): *None*
- b. Internal (Reports from Administration):
 - i) Report: Administrative Staff Report

Moved by Trustee Holland and seconded by Trustee Soulliere that the Board receive the Administrative Staff Report on hiring, retirement and resignation of staff dated January 25, 2011 as information. Carried

- ii) Report: Legal Services - December 2010

Moved by Trustee Soulliere and seconded by Trustee Favot that the Board receive the report Legal Services – December 2010 as information. Carried

11. Unfinished Business: *None*

12. New Business:

- a. Field Trips:
 - i) Report: St. Theresa Catholic Elementary School - Field Trip to Cedar Point June 14, 2011

Moved by Trustee DiMenna and seconded by Trustee McMahon that the Board approve the St. Theresa Catholic Elementary School field trip to Cedar Point in Sandusky, Ohio on Tuesday, June 14, 2011. Carried

- ii) Report: St. Anne Catholic Secondary School - Field Trip to Knoxville, Tennessee April 21-24, 2011

Trustee Soulliere inquired on the fundraising costs.

Moved by Trustee DiMenna and seconded by Trustee McMahon that the Board approve the St. Anne Catholic Secondary School's field trip to Knoxville, Tennessee, April 21 to 24, 2011. Carried

- iii) Report: St. Anne Catholic Secondary School - Field Trip to Montreal, Quebec
April 5-8, 2011

Moved by Trustee DiMenna and seconded by Trustee McMahon that the Board approve the St. Anne Catholic Secondary School's field trip to Montreal, Quebec, April 5 to 8, 2011. Carried

- iv) Report: Cardinal Carter Catholic Secondary School - Field Trip to Ottawa, Ontario
May 24-26, 2011

Moved by Trustee DiMenna and seconded by Trustee McMahon that the Board approve the Cardinal Carter Catholic Secondary School field trip to Ottawa, from Tuesday, May 24 to Thursday, May 26, 2011. Carried

- v) Report: St. Joseph Catholic Secondary School - Field Trip to Ottawa, Ontario
(Encounters) March 5-12, 2011

Correction: Form A (page 34) under Mode of Transportation should read VIA Rail and not School Bus.

Moved by Trustee DiMenna and seconded by Trustee McMahon that the Board approve the St. Joseph Catholic High School Field Trip to Ottawa from Saturday, March 5, 2011 – Saturday, March 12, 2011. Carried

- b. Report: Board Policy Review (*approval in principle*) Amended Policy SC:05 Blessing and Official Opening of Schools and Major Additions

Clerical error: Section 3.2 "local trustees" included twice (page 52).

Moved by Trustee Macri and seconded by Trustee Courtney that the Board approve, in principle, Draft Amended Board Policy SC:05 Blessing and Official Opening of Schools and Major Additions. Carried

- c. Report: Capital Plan

Trustee Soulliere suggested communities of St. Bernard (Windsor) and Our Lady of Lourdes be informed of the following motion.

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the Board approve the 2011 Capital Plan confirming the Board's single and highest priority being the consolidation of the existing St. Bernard (Windsor) and Our Lady of Lourdes Catholic Elementary Schools in a new school facility. Carried unanimously

13. Committee Reports:

- a. Report: 2010-2014 Appointments to Special Education Advisory Committee (SEAC)

Moved by Trustee Holland and seconded by Trustee Soulliere that the Board approve the 2010-2014 appointments to Special Education Advisory Committee. Carried

- b. Report: Interim Parent Involvement Committee - Update on Interim Committee Appointments

Moved by Trustee Macri and seconded by Trustee DiMenna that the Board approve the appointments to the Interim Parent Involvement Committee and direct the Committee to proceed with developing draft Terms of Reference to be presented for final Board approval prior to the end of May 2011. Carried

- c. Report: High School Council Meeting of November 11, 2010

Moved by Trustee Favot and seconded by Trustee Mastromattei that the Board receive the report for the November 11, 2010 High School Council meeting as information. Carried

- d. Report: City and School Boards Liaison Committee Meeting - Draft Minutes of November 30, 2010

Moved by Trustee Soulliere and seconded by Trustee Macri that the Board receive the draft Minutes of the November 30, 2010 City and School Boards Liaison Committee Meeting as information. Carried

- 14. Notice of Motion: Trustee Holland - *“At the next regular scheduled meeting of the Board, I will move or cause to be moved, that the board strike a committee to study the feasibility of an Association comprised of Windsor-Essex Catholic District School Board retirees, formulate terms of reference and return to the board with a report no later than May 10, 2011.”*

- 15. Remarks and Announcements:

- a. Chairperson read a thank you note from former trustee Keane thanking the staff for enrolling his brother Robert in Passionate Benefactors Society.
- b. Administrative Resource Superintendent Geml provided comment on recent activities supporting the Board’s strategic priorities namely;
Employee Development And Student Achievement Initiatives: School visits continue; Youth Worker Awareness Program Workshop for Co-op teachers; Family of schools meetings were held this month; Literacy Sessions for Full Day Early Learning Kindergarten teams; Collaborative Inquiry Early Years Kindergarten to Grade 2. A classroom setting developing literacy; February 11th PD Day - Student Mental Health and Well Being.
Community Engagement and Partnerships: Family Literacy Day Friday, January 28th at the Devonshire Mall. The board and a number of community partners have developed activities to promote early learning from ages 0 to 6 years old.
Miscellaneous: JK/SK Registration is February 14 to 25th, Devonshire Mall dates are Feb. 10-12th, Open House at all schools on February 16th from 5:00 p.m. to 7:00 p.m. More information can be located on the board’s website.

- c. Board Chaplain - absent

16. Remarks/Questions by Trustees

Trustee Holland encouraged trustees to review the Huron Perth Catholic School Board video received from Ontario Catholic School Trustee Association (OCSTA) and mentioned the board's Friends and Advocates of Catholic Education (FACE) meeting is February 28th and encouraged trustees to attend.

Trustee Favot commented on his recent visit to St. Christopher Catholic Elementary school.

Trustee Courtney requested Facilities Services to investigate the heating at Sacred Heart Catholic Elementary school and would like administration to provide a list of outstanding board policies.

Student Trustee Colman commented on two student trustees from the Toronto area and their CTV interview.

17. Pending Items

- a. Draft Board Policy H:07 Selection Process - Principals and Vice Principals (*deferred March 10, 2009*)
- b. Deferred Report: Play Surface Material Standard – Rubber (*deferred from April 28, 2009*)

18. Continuation of In-Camera, if required - Not required.

19. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.*

- Tuesday, February 8, 2011
- Tuesday, February 22, 2011
- Tuesday, March 8, 2011
- Tuesday, March 29, 2011
- Tuesday, April 12, 2011
- Tuesday, April 26, 2011
- Tuesday, May 10, 2011
- Tuesday, May 24, 2011
- Tuesday, June 14, 2011
- **Monday**, June 27, 2011

20. Closing Prayer – Trustee Courtney closed the meeting with a prayer.

21. Adjournment - There being no further business, the Regular Board meeting of January 25, 2011 adjourned at 8:09 p.m.

Approved
Fred Alexander
Board Chairperson

Cathy Geml
Superintendent of Education - Student Achievement K-12

Paul A. Picard
Director of Education & Secretary-Treasurer