



**WINDSOR-ESSEX CATHOLIC
DISTRICT SCHOOL BOARD**

"Learning together in faith and service"

1325 California Avenue
Windsor, ON N9B 3Y6

CHAIRPERSON: Fred Alexander

INTERIM DIRECTOR OF EDUCATION: Paul A. Picard

**REGULAR BOARD MEETING
Tuesday, November 23, 2010 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom**

MINUTES

PRESENT

Trustees: F. Alexander, Chair P. Keane
J. Courtney J. Macri
B. Holland S. Porcellini
C. Janisse L. Soulliere
M. Colman, Student Trustee
L. Limarzi, Student Trustee

Regrets: Trustee DiMenna and Board Chaplain, Rev. L. Brunet

Administration: P. Picard (Resource) E. Byrne
J. Bumbacco P. Murray
C. Geml S. O'Hagan-Wong
M. Iatonna J. Shea
J. Braido M. Seguin

Recorder: B. Marshall

1. Call To Order - Chair Alexander called the meeting to order at 7:22 p.m.
2. Opening Prayer - Trustee Soulliere opened the meeting with a prayer.
3. Recording of Attendance - Trustee DiMenna sent regrets due to a prior commitment. Board Chaplain Brunet sent regrets due to a prior commitment.
4. Approval of Agenda
Amendments:
 - **DEFERRED:** Agenda item 10b(iii) Legal Services Annual Report 2009-10 Fiscal Year

Moved by Trustee Porcellini and seconded by Trustee Keane that the November 23, 2010 Regular Board meeting agenda be approved as amended. Carried

5. Questions Pertaining to Agenda: None

6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act: None
7. Presentations: Winner of the Safe Schools Artistic Design Contest “Empowering Students”: Anna Sawicki, a grade 8 St. Rose Catholic Elementary School Student and winner of the Safe Schools Artistic Design contest was presented a framed copy of her poster “Not big to make others small”.
8. Delegations: None
 - a. Delegation Regarding Items Not on the Agenda
 - b. Delegations Regarding Items On the Agenda

9. Action Items:
 - a. Approval of Minutes
 - i) Minutes of In-Camera Meeting, November 9, 2010

Moved by Trustee Porcellini and seconded by Trustee Janisse that the minutes of the Committee of the Whole Board In-Camera meeting of November 9, 2010 be adopted as distributed. *Carried*

- ii) Minutes of Regular Board Meeting, November 9, 2010

Moved by Trustee Keane and seconded by Trustee Porcellini that the minutes of the Regular Board meeting of November 9, 2010 be adopted as distributed. *Carried*

- b. Items from the convened In-camera meeting November 23, 2010

Trustee Porcellini reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on November 23, 2010 pursuant to the Education Act - Section 207, to consider specific personnel, and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. Trustee Macri declared a conflict of interest during the In-Camera Session and excused himself from the relevant discussion item.

Moved by Trustee Porcellini and seconded by Trustee Soulliere that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of November 23, 2010 be approved. *Carried*

Trustee Porcellini made the following announcements:

from the November 23, 2010 Committee of the Whole Board in-camera meeting

- receipt of the Administrative Staff Report on hiring, leave of absence, return from leave of absence, retirement and resignation of staff, dated November 23, 2010
- Full Day Early Learning Kindergarten Program - Phase Three (September 2012) pending Ministry approval

10. Communications:

a. External (Associations, OCSTA, Ministry)

- i) Canadian Catholic School Trustees' Association (CCSTA) Memorandum: Nominations for the 2011 Justice James Higgins Award

Moved by Trustee Macri and seconded by Trustee Courtney that the Board receive the memorandum from the Canadian Catholic School Trustees' Association Nominations for the 2011 Justice James Higgins Award as information. Carried

b. Internal (Reports from Administration):

- i) Report: Administrative Staff Report

Moved by Trustee Janisse and seconded by Trustee Soulliere that the Board receive the Administrative Staff Report on hiring, retirement and resignation of staff dated November 23, 2010 as information. Carried

- ii) Report: Legal Services - October 2010

Moved by Trustee Soulliere and seconded by Trustee Holland that the Board receive the report Legal Services – October 2010 as information. Carried

- iii) Report: Legal Services Annual Report 2009-10 Fiscal Year - **DEFERRED**

- iv) Report: 2009-10 Property Disposition and Acquisition Summary

Moved by Trustee Porcellini and seconded by Trustee Macri that the Board receive the Property Disposition and Acquisition Summary for 2009-10 as information. Carried

- v) Report: Amended Regulation Concerning School Councils and New Parent Involvement Committees (PIC)

Moved by Trustee Holland and seconded by Trustee Macri that the Board receive the proposed plan for the establishment of the Interim Parent Involvement Committee as information. Carried

- vi) Report: FirstClass Student and Retired Employee User Accounts

Trustees discussed the merits of the FirstClass system and the cost savings of removing student and retired user accounts.

Trustees deferred the report requesting administration to bring forward a detailed report to include potential cost savings.

Deferred Motion: Moved by Trustee Soulliere and seconded by Trustee Janisse that the Board receive as information an update on FirstClass user accounts for students and retired employees.

AMENDED AND DEFERRED MOTION: Moved by Trustee Keane and seconded by Trustee Macri that the board defer this item until such time as to allow the incoming board to study cost effectiveness and input from students and staff to make a thoughtful decision on properly handling this decision. Carried

11. Unfinished Business: None

12. New Business:

a. Field Trips:

- i) Report: Assumption Catholic Secondary School - Field Trip to Orlando, Florida March 10-14, 2011

Moved by Trustee Janisse and seconded by Trustee Keane that the Board approve the Assumption Catholic Secondary School field trip to Orlando, Florida March 10-14, 2011. Carried

- ii) Report: Holy Name Catholic Secondary School - Field Trip to New York City from May 5-8, 2011

Moved by Trustee Janisse and seconded by Trustee Keane that the Board approve the Holy Names Catholic Secondary School Field Trip to New York City from Thursday, May 5, 2011 to Sunday, May 8, 2011. Carried

- iii) Report: St. Joseph Catholic Secondary School - Field Trip to Lansing, Michigan December 2-4, 2010

Moved by Trustee Janisse and seconded by Trustee Keane that the Board approve the St. Joseph Catholic Secondary School Field Trip to Lansing, Michigan for the UN Debate from Thursday, December 2, 2010 to Saturday, December 4, 2010. Carried

b. Deferred Report: 2010-11 Honoraria for Board Members

Moved by Trustee Soulliere and seconded by Trustee Porcellini that the Board approve the honoraria for Board Members for the period from December 1, 2010 to November 30, 2011 in the amounts of \$10,402.61 for Trustees, \$13,481.52 for Vice-Chair and \$16,560.42 for Chair. Carried

13. Committee Reports:

- a. Report: Appointment of Anne Fantin, Alternate Representative, Community Living Essex County to the Special Education Advisory Committee (SEAC)

Moved by Trustee Holland and seconded by Trustee Janisse that the Board approve the appointment of Anne Fantin, alternate representative, Community Living Essex County to the Special Education Advisory Committee (SEAC) for the balance of the four-year term, December 1, 2010 to November 30, 2014. Carried

- b. Report: High School Council Meeting of October 7, 2010

Moved by Trustee Porcellini and seconded by Trustee Soulliere that the Board receive the report for the October 7, 2010 High School Council meeting as information. Carried

14. Notice of Motion: None

15. Remarks and Announcements:

- a. Chairperson Alexander remarked on the accomplishments, challenges and rewarding experiences the board of trustees have fulfilled over the last four year term.

Chair Alexander referred to the Director's Annual Report commenting on the achievements of board initiatives, EQAO results, and the innovative programs to support success for all students Kindergarten to Grade 12. These achievements are mainly due to the support and direction from the Board of Trustees and the dedicated work of administration and staff of the Windsor-Essex Catholic District School Board. Chair Alexander remarked the foundation for a balanced budget is in place but challenges still remain. Chair Alexander thanked the entire board staff for their dedication and contributions to making Catholic education such a success in Windsor and Essex County.

Chair Alexander informed the board, in recognition of Patrick Keane's 28 years of commitment to Catholic education as a Trustee and his particular dedication to Assumption College School, a plaque will be commissioned and displayed at the entrance of the school's new modular learning area.

- b. Interim Director of Education Picard provided comment on recent activities supporting the Board's strategic priorities namely;

Employee Development and Student Initiatives: Employees from CAW Local 2458 participated in a professional development day November 12th and several Educational Assistants participated in Behavioural Management System Training.

Community Engagement and Partnerships: Grade 11 and 12 Art students from St. Thomas of Villanova, for the second year in a row have contributed to the Amherstburg River of Lights Festival. The students created 12 panels for the Gingerbread Warming House and municipal buildings. The festival runs from November 19th to January 2nd.

Celebrating Achievements: Thanked staff and students for the numerous events and assemblies that occurred during the anti-bullying week; Congratulated and thanked outgoing trustees for their dedication to Catholic education.

Miscellaneous: Catholic School Council Commissioning ceremony will be held December 9, 2010.

- c. Board Chaplain - sent regrets

16. Remarks/Questions by Trustees

Trustee Janisse remarked on the past seven years as a trustee and his contribution to the board. Trustee Janisse thanked the board and welcomed in-coming trustees.

Trustee Holland commented on Trustee Janisse's logical approach to board decisions, Trustee Porcellini's preparedness for meetings and her thought provoking debates. Trustee Holland

complimented Trustee Keane on his years of service to Catholic education and wished him and his family all the best.

Trustee Soulliere remarked due to trustees' dedication to Catholic education meaningful discussions and debates were brought forth in the interest of students. Trustee Soulliere wished Trustee Janisse, Keane and Porcellini all the best.

Trustee Keane reflected on the past 28 years as a trustee and commented on the amalgamation of the Windsor and Essex school boards, school closings, past and current directors and the board's financial progress. Trustee Keane thanked his constituents for entrusting him to represent their interests in Catholic education, his family and his colleagues wishing them well as they embark on another four-year term.

Trustee Porcellini thanked fellow trustees for the past years of engaging debates and decision-making and commented on her commitment to her constituents in Ward 3. Trustee Porcellini thanked administration and plans to continue to be involved in the education sector.

Trustee Macri remarked on Trustee Janisse and his direct and reasonable approach, Trustee Porcellini's advocacy for her constituents and Trustee Keane's long standing service to Catholic education and wished him and his family all the best. Trustee Macri commented on the effort and dedication of the board and thanked his colleagues for their years of contribution.

Trustee Courtney wished Trustee Janisse and his family well, commented on Trustee Porcellini's advocacy for parents, students and schools, and remarked on the past years with Trustee Keane. Trustee Courtney mentioned it was an honour and privilege to work with the outgoing trustees.

Student Trustee Colman thanked the outgoing trustees for their welcome and support and commented on the recent Ontario Student Trustees' Association 10th Annual General Meeting.

Student Trustee Limarzi also thanked Trustee Janisse for his support and Trustee Porcellini's commitment to education. On behalf of Assumption College Secondary students, Student Trustee Limarzi thanked Trustee Keane for his years of dedication to Assumption.

17. Pending Items

- a. Draft Board Policy H:07 Selection Process - Principals and Vice Principals (*deferred March 10, 2009*)
- b. Deferred Report: Play Surface Material Standard – Rubber (*deferred from April 28, 2009*)

18. Continuation of In-Camera, if required. - Not required.

19. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.*

- Tuesday, December 7, 2010 (*Mass at 6:45 p.m., Organizational Meeting - 7: 30 p.m.*)
- Tuesday, December 14, 2010
- Tuesday, January 11, 2011
- Tuesday, January 25, 2011
- Tuesday, February 8, 2011

- Tuesday, February 22, 2011
- Tuesday, March 8, 2011
- Tuesday, March 29, 2011
- Tuesday, April 12, 2011
- Tuesday, April 26, 2011
- Tuesday, May 10, 2011
- Tuesday, May 24, 2011
- Tuesday, June 14, 2011
- **Monday, June 27, 2011**

20. Closing Prayer – Trustee Soulliere closed the meeting with a prayer.
21. Adjournment - There being no further business, the Regular Board meeting of November 23, 2010 adjourned at 8:19 p.m.

Approved

Fred Alexander
Board Chairperson

Paul A. Picard
Interim Director of Education & Secretary-Treasurer