



**WINDSOR-ESSEX CATHOLIC
DISTRICT SCHOOL BOARD**

"Learning together in faith and service"

1325 California Avenue
Windsor, ON N9B 3Y6

CHAIRPERSON: Fred Alexander

INTERIM DIRECTOR OF EDUCATION: Paul A. Picard

**REGULAR BOARD MEETING
Tuesday, November 9, 2010 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom**

MINUTES

PRESENT

Trustees:

F. Alexander, Chair	P. Keane
J. Courtney	J. Macri
M. DiMenna, Vice-Chair	S. Porcellini
B. Holland	L. Soulliere
C. Janisse	

M. Colman, Student Trustee
L. Limarzi, Student Trustee
Rev. L. Brunet, Board Chaplain

Regrets:

Administration:

P. Picard (Resource)	E. Byrne
J. Bumbacco	P. Murray
C. Geml	S. O'Hagan-Wong
M. Iatonna	J. Shea
J. Braido	M. Seguin
P. Littlejohns	

Recorder:

B. Marshall

1. Call To Order - Chair Alexander called the meeting to order at 7:34 p.m.
2. Opening Prayer - Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance - All trustees present.
4. Approval of Agenda

Moved by Trustee DiMenna and seconded by Trustee Keane that the November 9, 2010 Regular Board meeting agenda be approved as distributed. Carried

5. Questions Pertaining to Agenda: None
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.

Trustee Courtney disclosed interest in relation to agenda item 10b(iii) 2009-10 Community Use of Schools Annual Report due to her employment and item 12c 2010-11 Special Education Budget due to employment of her daughter and did not participate in the discussion or vote on any questions raised on those items.

Trustee Macri disclosed interest in relation to agenda item 12c 2010-11 Special Education Budget due to employment of his son and did not participate in the discussion or vote on any questions raised on that item.

Trustee Porcellini disclosed interest in relation to agenda item 12c 2010-11 Special Education Budget due to employment of her husband and did not participate in the discussion or vote on any questions raised on that item.

7. Presentations: None
8. Delegations: None
 - a. Delegation Regarding Items Not on the Agenda
 - b. Delegations Regarding Items On the Agenda
9. Action Items:
 - a. Approval of Minutes
 - i) Minutes of In-Camera Meeting, October 26, 2010

Moved by Trustee Macri and seconded by Trustee Janisse that the minutes of the Committee of the Whole Board In-Camera meeting of October 26, 2010 be adopted as distributed. Carried

- ii) Minutes of Regular Board Meeting, October 26, 2010

Clerical correction: item 18 Continuation of In-Camera, remove “*The Board reconvened to In-Camera Committee of the Whole meeting following adjournment.*”

Trustee Soulliere inquired on pending item 17a Deferred Draft Board Policy H:07 Selection Process - Principals and Vice Principals. Director Picard mention the policy will be forthcoming.

Moved by Trustee Keane and seconded by Trustee Janisse that the minutes of the Regular Board meeting of October 26, 2010 be adopted as amended. Carried

- b. Items from the convened In-camera meeting of November 9, 2010

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on November 9, 2010 pursuant to the Education Act - Section 207, to consider specific personnel, real property matters, and other matters permitted or required to be kept private and confidential under the Freedom of Information and

Protection of Privacy Act. Trustees Courtney and Macri declared a conflict of interest during the In-Camera Session and excused themselves from the relevant discussion item.

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of November 9, 2010 be approved. Carried

Vice Chair DiMenna made the following announcements:

from the November 9, 2010 Committee of the Whole Board in-camera meeting

- receipt of the Administrative Staff Report on hiring, leave of absence, return from leave of absence, retirement and resignation of staff, dated November 9, 2010
- the Mathematics Department Head appointment of Bob Mero to St. Joseph Catholic Secondary School
- establishment of a Non Union Chief Psychologist Position and appointment of Dr. Erin Picard to the position of Chief Psychologist
- 2010-11 Remuneration for Board Chaplain

10. Communications:

- a. External (Associations, OCSTA, Ministry): None
- b. Internal (Reports from Administration):
 - i) Report: Administrative Staff Report

Moved by Trustee Holland and seconded by Trustee DiMenna that the Board receive the Administrative Staff Report on hiring, retirement and resignation of staff dated November 9, 2010 as information. Carried

- ii) Report: Transportation Effectiveness & Efficiency Review

Superintendent Iatonna and Transportation Manager Gabrielle McMillan explained the Ministry of Education Effectiveness and Efficiency Review. As many improvements have been implemented since the release of the February 2010 Review, administration is requesting a subsequent review from the Ministry to elevate the board's rating and consequently increase funding.

Trustees discussed the possibility of changing the walk distance for grades 1 to 3. Superintendent Iatonna will complete a cost analysis for distance changes and its effect on the budget.

Moved by Trustee Macri and seconded by Trustee Holland that the Board receive the report from the Ministry of Education on the Effectiveness and Efficiency Review of the Windsor-Essex Student Transportation Services as information. Carried

- iii) Report: 2009-10 Community Use of Schools Annual Report

Trustees requested administration to return with a formal report detailing custodial overtime and the identification of other cost pressure points.

Moved by Trustee Macri and seconded by Trustee Holland that the Board receive the 2009-10 Community Use of Schools Annual Report as information. Carried

11. Unfinished Business: None

12. New Business:

a. Field Trips:

- i) Report: St. Thomas of Villanova Catholic Secondary School - Field Trip to Sylvania, Ohio November 26-28, 2010

Moved by Trustee DiMenna and seconded by Trustee Janisse that the Board approve the St. Thomas of Villanova Catholic Secondary School field trip to the Sylvania, Ohio Cold Turkey High School Hockey Tournament, Friday, November 26, 2010 to Sunday, November 28, 2010. Carried

- ii) Report: St. Thomas of Villanova Catholic Secondary School - Field Trip to New York City, May 24-27, 2011

Moved by Trustee DiMenna and seconded by Trustee Janisse that the Board approve the St. Thomas of Villanova Catholic Secondary School field trip to New York City, from Tuesday, May 24 to Friday, May 27, 2011. Carried

- iii) Report: St. Anne Catholic Secondary School - Field Trip to Costa Rica, February 19-27, 2011

Moved by Trustee DiMenna and seconded by Trustee Janisse that the Board approve the St. Anne Catholic Secondary School's field trip to Costa Rica, February 19 to 27, 2011. Carried

b. Report: 2010-11 Honoraria for Board Members

Questions arose on the accuracy of the base amount for Chair and Vice Chair. Motion was deferred until administration reviews further.

DEFERRED MOTION: Moved by Trustee Holland and seconded by Trustee Soulliere that the Board defer the honoraria for Board Members for the period from December 1, 2010 to November 30, 2011 in the amounts of \$10,402.61 for Trustees, \$13,481.52 for Vice-Chair and \$16,560.42 for Chair. Carried

c. Report: 2010-11 Special Education Budget

The Special Education budget is based on enrolment numbers. Due to the declining enrolment, the Special Education budget has also decreased, further complicating the task of servicing the ever-increasing needs of these exceptional students. Administrations from several boards do not agree with the allocation of special education funds based on enrolment numbers and are voicing their concerns to the Ministry of Education.

Trustee Soulliere suggested trustees should write a letter to the Ministry in support of administration.

Moved by Trustee Janisse and seconded by Trustee Holland that the Board receive the 2010-11 Special Education Budget as information. Carried

13. Committee Reports:

- a. Report: Special Education Advisory Committee (SEAC) Meeting of September 16, 2010

On behalf on the Special Education Advisory Committee, Superintendent Geml thanked Director Picard for his attendance at the October 25, 2010 meeting.

Moved by Trustee Soulliere and seconded by Trustee Keane that the Board receive the Minutes of the September 16, 2010 Special Education Advisory Committee meeting as information. Carried

14. Notice of Motion: None

15. Remarks and Announcements:

- a. Chairperson Alexander recognized trustee elect Frank Favot and Jim McMahon who were in attendance; commented on Fr. Brunet's Remembrance Day prayer; and mentioned Random Acts of Kindness Day on November 12th.

- b. Interim Director of Education Picard provided comment on recent activities supporting the Board's strategic priorities namely;
Employee Development And Student Achievement Initiative: New Teacher Induction Program (NTIP) recently held a Mentoring session; Professional Development for trustees next week.
Miscellaneous: School visits continue; November 12th is Professional Activity day for both elementary and secondary schools; Professional Development for Trustees is scheduled for next week; Bullying Awareness and Prevention week begins November 15th; and a reminder that the Long Service Banquet is occurring on November 19th, trustees are welcome to attend and celebrate the efforts of staff.

On behalf of senior administration, Director Picard publicly and formally welcomed newly elected trustees, Frank Favot and Jim McMahon. He also commented on Fr. Brunet's Remembrance Day prayer and will encourage all schools to take a moment on November 11th.

- c. Board Chaplain Brunet mentioned Holy Name of Jesus Church in Essex is having their Fall Bazaar this Sunday.

16. Remarks/Questions by Trustees

Trustee Janisse congratulated Jim McMahon, wished him luck and offered his assistance if needed.

Trustee Holland reflected on last year's Remember of Veterans tabletop book created by St. Joseph Catholic Secondary School students. Grade 10 history and Grade 10 English classes at St. Joseph Secondary are reading novels written by veterans and she asked to remember all the veterans in your prayers but especially the family of Corporal Andrew Grenon.

Trustee Keane congratulated Jim McMahon and Frank Favot.

Trustee DiMenna attended an Open House at St. Louis Catholic Elementary School to honour Earl Skidmore, who celebrates 49 years of teaching at St. Louis. She thanked Director Berthiaume for attending and wished Mr. Skidmore well on his retirement.

Trustee Porcellini thanked Pepsi and those in the community who voted for St. Anne French Immersion School who recently won the Pepsi Challenge for a Greener Schoolyard.

Trustee Macri welcomed Jim McMahon and Frank Favot and looks forward to working with them.

Trustee Courtney also welcomed Jim McMahon and Frank Favot.

Student Trustee Colman mentioned the first coterminous senate meeting was held November 8th and will be attending Ontario Student Trustees Association 10th anniversary seminar and gala this weekend. He also mentioned a former trustee was awarded the Pepsi challenge for their Inside Bullying project.

Student Trustee Limarzi mentioned the schools are excited about their Remembrance Day celebrations and commented on the partnership between Assumption College and Holy Names Catholic Secondary schools for Random Acts of Kindness Day and Holy Names anti-bullying campaign.

17. Pending Items

- a. Draft Board Policy H:07 Selection Process - Principals and Vice Principals (*deferred March 10, 2009*)
- b. Deferred Report: Play Surface Material Standard – Rubber (*deferred from April 28, 2009*)

18. Continuation of In-Camera, if required: Not required.

19. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.*

- Tuesday, November 23, 2010
- Tuesday, December 7, 2010 (*Mass at 6:45 p.m., Organizational Meeting - 7: 30 p.m.*)
- Tuesday, December 14, 2010
- Tuesday, January 11, 2011
- Tuesday, January 25, 2011
- Tuesday, February 8, 2011
- Tuesday, February 22, 2011
- Tuesday, March 8, 2011
- Tuesday, March 29, 2011
- Tuesday, April 12, 2011
- Tuesday, April 26, 2011
- Tuesday, May 10, 2011
- Tuesday, May 24, 2011
- Tuesday, June 14, 2011
- **Monday**, June 27, 2011

20. Closing Prayer – Fr. Brunet closed the meeting with a prayer.
21. Adjournment - There being no further business, the Regular Board meeting of November 9, 2010 adjourned at 8:47 p.m.

Approved

Fred Alexander
Board Chairperson

Paul A. Picard
Interim Director of Education & Secretary-Treasurer