



**WINDSOR-ESSEX CATHOLIC  
DISTRICT SCHOOL BOARD**

*"Learning together in faith and service"*

1325 California Avenue  
Windsor, ON N9B 3Y6

CHAIRPERSON: Fred Alexander

INTERIM DIRECTOR OF EDUCATION: Paul A. Picard

**REGULAR BOARD MEETING  
Tuesday, September 28, 2010 at 7:00 p.m.  
Windsor Essex Catholic Education Centre  
John Paul II Boardroom**

**MINUTES**

**PRESENT**

**Trustees:**

F. Alexander, Chair  
M. DiMenna, Vice-Chair  
C. Janisse

P. Keane  
J. Macri  
S. Porcellini  
L. Soulliere

M. Colman, Student Trustee  
L. Limarzi, Student Trustee  
Rev. L. Brunet, Board Chaplain

**Regrets:**

Trustee Courtney and Trustee Holland

**Administration:**

P. Picard (Resource)  
J. Bumbacco  
C. Geml  
M. Iatonna  
P. Littlejohns

E. Byrne  
J. Shea  
M. Seguin  
J. Ulicny

**Recorder:**

B. Marshall

1. Call To Order - Chair Alexander called the meeting to order at 7:26 p.m.
2. Opening Prayer - Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance - Trustee Courtney sent regrets due to a prior commitment. Trustee Holland sent regrets due to her vacation.
4. Approval of Agenda  
Amendments:
  - Item 11a) Unfinished Business - Deferred Notice of Motion should be renumbered to 17c.

**Moved by Trustee DiMenna and seconded by Trustee Keane that the September 28, 2010 Regular Board meeting agenda be approved as amended. *Carried***

5. Questions Pertaining to Agenda: None
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.

Trustee Macri disclosed interest in relation to agenda item 10b(iii) Enrolment/Staffing and Budget Overview 2010-11 due to his son's employment and did not participate in the discussion or vote on any question raised on that item.

Trustee Porcellini disclosed interest in relation to agenda item 10b(iii) Enrolment/Staffing and Budget Overview 2010-11 due to her husband's employment and did not participate in the discussion or vote on any question raised on that item.

7. Presentations:
  - a) United Way Campaign  
Heather Douglas and Lorraine Goddard from United Way thanked the board for their support during the 2009 campaign and outlined their plans for the 2010 United Way campaign.
  - b) Introduction and Blessing of the 2010-11 Student Trustees  
Fr. Brunet performed a Commissioning and Blessing of the 2010-11 Student Trustees Mackenzie Colman and Laura Limarzi as they commence their duties for the 2010-11 school year.
  - c) Dr. Darcy Santor, Ph.D Clinical Psychology speaking on Mental Health  
University of Ottawa professor, Dr. Santor presented the challenges faced with Mental Health Illnesses and its prevalence in schools. Implementing early detection through screening is the first step in recognizing and assisting students.
  - d) System Staffing and Initiatives - Student Achievement K-12  
Superintendent Geml introduced staff members from the following areas: Social Work, Psychology, Speech/Language, Special Education Coordinators and Itinerant Teachers - Deaf/Hard of Hearing/ Vision/Program Planner.
8. Delegations: None
  - a. Delegation Regarding Items Not on the Agenda
  - b. Delegations Regarding Items On the Agenda
9. Action Items:
  - a. Approval of Minutes
    - i) Minutes of the In-Camera Meeting, September 14, 2010  
**Moved by Trustee Macri and seconded by Trustee Janisse that the minutes of the Committee of the Whole Board In-Camera meeting of September 14, 2010 be adopted as distributed/amended. Carried**
    - ii) Minutes of the Regular Board Meeting, September 14, 2010  
**Moved by Trustee Keane and seconded by Trustee Soulliere that the minutes of the Regular Board meeting of September 14, 2010 be adopted as distributed. Carried**

b. Items from the convened In-camera meeting September 28, 2010

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on September 28, 2010 pursuant to the Education Act - Section 207, to consider specific personnel, labour relations matters, and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. Trustee Macri declared a conflict of interest during the In-Camera Session and excused himself from the relevant discussion item.

As a matter of record, Trustees Macri and Porcellini disclosed interest in an item discussed at the September 14, 2010 In-Camera Session and further indicated they were not in attendance during the discussion.

**Moved by Trustee DiMenna and seconded by Trustee Janisse that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of September 28, 2010 be approved. Carried**

Vice Chair DiMenna made the following announcements:

from the September 28, 2010 Committee of the Whole Board in-camera meeting

- receipt of the Administrative Staff Report on hiring, leave of absence, return from leave of absence, retirement and resignation of staff, dated September 28, 2010
- enrolment/staffing for elementary and secondary schools
- a report on pending arbitration summaries pertaining to employee bargaining units
- the following individuals have been added to the 2010-2015 Elementary Principal Roster: Lee Anne Poisson, Ian Drago, Brenda Stanley Dauphin
- the following individuals have been added to the 2010-2015 Elementary Vice Principal Roster: Marta Marazita, Vicky Walker, Tara Clarke, Rosa Cipparrone, Marisa Wismer, Christine Sasso, Noelle Kniaziew, Teresa Laporte, Anne Blain
- the following individuals have been added to the 2010-2015 Secondary Principal Roster: Arlene Davis, Dave Labute, Sam Sleiman
- the following individuals have been added to the 2010-2015 Secondary Vice Principal Roster: Aldo Bertucci, Jeff Rivard, Sue Patterson, Alice Brode, Susan Friedl

10. Communications:

- a. External (Associations, OCSTA, Ministry) None
- b. Internal (Reports from Administration):
  - i) Report: Administrative Staff Report

**Moved by Trustee DiMenna and seconded by Trustee Soulliere that the Board receive the Administrative Staff Report on hiring, retirement and resignation of staff dated September 28, 2010 as information. Carried**

- ii) Report: Legal Services - July and August 2010

**Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board receive the report Legal Services – July & August 2010 as information. Carried**

- iii) Report: Enrolment/Staffing and Budget Overview 2010-11

September 2010 preliminary enrolment numbers exceed the May 2010 projected numbers resulting in an increase of Ministry grants to approximately \$4 to \$4.5 million. Consequently, all ninety teachers on lay off returned to the classroom.

**Moved by Trustee Janisse and seconded by Trustee DiMenna that the Board receive for information the Enrolment/Staffing and Budget Overview 2010-11 report from administration. Carried**

11. Unfinished Business: None

12. New Business:

- a. Field Trips:

- i) Report: 2010 Fall Muskoka Woods Leadership Experience, October 12-15 and October 15-18, 2010

**Moved by Trustee Macri and seconded by Trustee Janisse that the Board approve the 2010 Fall Muskoka Woods Leadership Experience field trip. Carried**

- ii) Report: St. Thomas of Villanova Catholic Secondary School - Field Trip to France, Italy & Greece, March 10-22, 2011

**Moved by Trustee Macri and seconded by Trustee Janisse that the Board approve the St. Thomas of Villanova Catholic Secondary School field trip to France, Italy and Greece, from Thursday, March 10 to Tuesday, March 22, 2011. Carried**

- iii) Report: St. Jules Catholic Elementary School - Field Trip to Camp Cedarwin, October 18-20, 2010

**Moved by Trustee Macri and seconded by Trustee Janisse that the Board approve the St. Jules Catholic Elementary School field trip to Camp Cedarwin in Harrow, Ontario from Monday, October 18 to Wednesday, October 20, 2010. Carried**

- b. Report: Board Policy Review (*approval in principle*) Amended Policy T:06 Honoraria for Trustees

**Moved by Trustee Porcellini and seconded by Trustee Macri that the Board approve, in principle, Draft Amended Board Policy T:06 Honoraria for Trustees. Carried**

- c. Report: Board Policy Review (*final approval*) Deferred Policy B:08 Facility Partnerships

Trustee Porcellini voiced her objections to the policy and opposed the motion.

**Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board provide final approval to Draft New Board Policy B:08 Facility Partnerships. Carried**

- d. Report: Board Policy Review (*final approval*) Amended Policy A:14 Promoting and Supporting Equity and Inclusion within a Catholic Community

**Moved by Trustee Macri and seconded by Trustee Porcellini that the Board provide final approval to Draft Amended Board Policy A:14 Promoting and Supporting Equity and Inclusion Within a Catholic Community.**

**and, that the Board receive the accompanying Religious Accommodation Guideline as information. Carried**

13. Committee Reports:

- a. Report: Municipal Election - Compliance Audit Committee

**Moved by Trustee Macri and seconded by Trustee Porcellini that the Board approve the appointment of David Cassivi, Brian Cowell and Adam Eckert to the Compliance Audit Committee and that all powers and functions of the Board under subsections 81(3), (4), (7), (10) and (11) of the Municipal Elections Act, 1996 in respect of compliance audit applications be delegated to the committee. Carried**

- b. Report: Special Education Advisory Committee (SEAC) Minutes of May 20, 2010

**Moved by Trustee DiMenna and seconded by Trustee Janisse that the Board receive the Minutes of the May 20, 2010 Special Education Advisory Committee meeting as information. Carried**

14. Notice of Motion: None

15. Remarks and Announcements:

- a. Chairperson Alexander congratulated administration and staff for the better than projected enrolment numbers and expressed his pleasure that all teachers were recalled.
- b. Interim Director of Education Picard provided comment on recent activities supporting the Board's strategic priorities namely;  
*Catholic Faith Formation:* Attending the Essex Deanery meeting on October 5th  
*Employee Development and Student Achievement:* Occasional Teacher Orientation October 6<sup>th</sup> and speaking to Principal's course this Saturday at the University of Windsor to Catholics involved in the program.  
*Community Engagement and Partnerships:* Mike Neuts spoke to Holy Name High School students on September 27<sup>th</sup> regarding Bullying; 21 Universities visiting Brennan and Cardinal Carter September 29<sup>th</sup>; Pasta Night at Assumption September 30<sup>th</sup> between 5:00 - 7:00 pm.; Raise-a-Reader Campaign tomorrow between 7:00 am to 9:00 am at the Tim Horton's Tecumseh and Huron Church Rd; and attending the Regional Education Council this Friday.
- c. Board Chaplain Fr. Brunet left the meeting due to illness.

16. Remarks/Questions by Trustees

Trustee Janisse commented on the Mental Health presentation and wished everyone a Happy Thanksgiving.

Trustee Keane read a letter from the Assumption Catholic School Council thanking administration and trustees for the school improvements and supporting the International Baccalaureate Program.

Student Trustee Limarzi mentioned as an Assumption student she would also like to thank administration and trustees for the improvements and commented on the Mental Health Presentation.

17. Pending Items
  - a. Draft Board Policy H:07 Selection Process - Principals and Vice Principals (*deferred March 10, 2009*)
  - b. Deferred Report: Play Surface Material Standard – Rubber (*deferred from April 28, 2009*)
  - c. Deferred Notice of Motion: (*Deferred from September 14, 2010*)  
Moved by Trustee Porcellini and seconded by Trustee Macri that the Board establish a consistent policy and procedure for dealing with students who have diabetes and that the policy be brought to the Board for discussion and debate by January 2011.
18. Continuation of In-Camera, if required.
19. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.*
  - Tuesday, October 12, 2010
  - Tuesday, October 26, 2010
  - Tuesday, November 9, 2010
  - Tuesday, November 23, 2010
  - Tuesday, December 7, 2010 (*Mass at 6:45 p.m., Organizational Meeting - 7: 30 p.m.*)
  - Tuesday, December 14, 2010
20. Closing Prayer – Fr. Brunet closed the meeting with a prayer.
21. Adjournment - There being no further business, the Regular Board meeting of September 28, 2010 adjourned at 9:56 p.m.

*Approved*

**Fred Alexander**  
*Board Chairperson*

**Paul A. Picard**  
*Interim Director of Education & Secretary-Treasurer*