



1325 California Avenue  
Windsor, ON N9B 3Y6  
CHAIRPERSON: Fred Alexander  
DIRECTOR OF EDUCATION: Joseph Berthiaume

**REGULAR BOARD MEETING**  
**Tuesday, January 26, 2010 at 7:00 p.m.**  
**Windsor Essex Catholic Education Centre**  
**John Paul II Boardroom**

**MINUTES**

**PRESENT**

**Trustees:** F. Alexander, Chair P. Keane  
J. Courtney J. Macri  
M. DiMenna, Vice-Chair L. Soulliere  
B. Holland (*electronically*)  
C. Janisse  
Rev. L. Brunet, Board Chaplain

**Regrets:** Trustee Porcellini  
Student Trustee Timperio  
Student Trustee Wolinski

**Administration:** J. Berthiaume (Resource) E. Byrne  
C. Geml P. Littlejohns  
M. Iatonna P. Murray  
L. Staudt J. Shea  
J. Braido  
J. Bumbacco

**Recorder:** B. Marshall

1. Call to Order - Chair Alexander called the meeting to order at 7:23 p.m.
2. Opening Prayer - Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance: Trustee Porcellini sends her regrets due to a prior commitment. Student Trustees Timperio and Wolinski sent their regrets due to academic commitments. Trustee Holland participated electronically.
4. Approval of Agenda - Chair Alexander noted that the handout report for agenda item 10b(v) Catholic Education Centre Signage is at trustee places and agenda item 12d is included in agenda item 12c.

**Moved by Trustee DiMenna and seconded by Trustee Soulliere that the January 26, 2010 Regular Board meeting agenda be approved as distributed. Carried.**

5. Questions Pertaining to Agenda: Nil
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act: Nil
7. Presentations:
  - a. Principal's Report on Student Achievement - St. William Catholic Elementary School

Principal's Report on Student Achievement - Principal Brian Rivait and Vice Principal Linda DiPasquale were present to provide an overview of the strategies and initiatives in place at St. William Catholic Elementary School to support faith development and student achievement.

8. Delegations:
  - a. Delegation Regarding Items Not on the Agenda: None
  - b. Delegations Regarding Items On the Agenda: None

9. Action Items:
  - a. Approval of Minutes
    - i) Minutes of In-Camera Meeting, January 12, 2010

**Moved by Trustee Janisse and seconded by Trustee Soulliere that the minutes of the Committee of the Whole Board In-Camera meeting of January 12, 2010 be adopted as distributed. Carried.**

- ii) Minutes of Regular Board Meeting, January 12, 2010

Amendments:

- Page 3, Agenda item 9b "Items from In-Camera Meeting of January 12, 2010": correct seconder to read "Trustee Soulliere".

**Moved by Trustee Keane and seconded by Trustee DiMenna that the minutes of the Regular Board meeting of January 12, 2010 be adopted as amended. Carried.**

- b. Items from the re-convened In-Camera meeting of January 12, 2010 and the In-Camera Meeting of January 26, 2010

The Windsor-Essex Catholic District School Board re-convened a closed Committee of the Whole Board meeting on January 12, 2010 pursuant to the Education Act - Section 207, to consider labour relation matters. Trustees Porcellini, Macri, Courtney and Keane disclosed interest in agenda item 11a Keller Arbitration Award (*O.E.C.T.A.*) "*Principals At Large / Program Principals/ Administrative Teaching Responsibilities*" and were not present when the Committee of the Whole Board In-Camera resumed at 10:11 p.m.

In addition, the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on January 26, 2010 pursuant to the Education Act - Section 207, to consider specific personnel, real property matters, and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

Trustee(s) Courtney, Keane, and Macri declared a conflict of interest during the January 26, 2010 In-Camera Session and excused themselves from the relevant discussion.

**Moved by DiMenna and seconded by Trustee Janisse that the recommendations and directions of the Committee of the Whole Board at its re-convened in-camera meeting of January 12, 2010 and the Committee of the Whole Board in-camera meeting of January 26, 2010 be approved. Carried.**

Vice Chair DiMenna made the following announcements:

From the January 12<sup>th</sup> re-convened Committee of the Whole Board in-camera meeting

- receipt of verbal report on the Keller Arbitration Award (O.E.C.T.A.) “*Principals At Large/ Program Principals/Administrative Teaching Responsibilities*”

and from the January 26<sup>th</sup>, 2010 convened Committee of the Whole Board in-camera meeting

- receipt of the Administrative staff report
- discussion was held on a deferred report requesting to lease the former St. Anne High School noting the Windsor-Essex Catholic District School Board is open to discuss possible lease agreements with any community partners subject to the approval of the Board
- the following Elementary Vice-Principal placements effective February 1, 2010:
  - Brian Marenchin to Acting Principal at St. John Catholic Elementary School
  - Christine Merritt to Vice-Principal at Holy Name Elementary School

10. Communications:

- a. External (Associations, OCSTA, Ministry): None.
- b. Internal (Reports from Administration):
  - i) Report: Administrative Staff Report

**Moved by Trustee Janisse and seconded by Trustee DiMenna that the Board receive the Administrative Staff Report on hiring, retirement and resignation of staff dated January 26, 2010 as information. Carried.**

- ii) Report: Early Learning Program

**Moved by Trustee Soulliere and seconded by Trustee Courtney that the Board receive the report Early Learning Program as information. Carried.**

- iii) Report: Legal Services - October 2009

**Moved by Trustee Courtney and seconded by Trustee Soulliere that the Board receive the report Legal Services - October 2009 as information. Carried.**

- iv) Report: Legal Services - November 2009

**Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board receive the report Legal Services - November 2009 as information. Carried.**

- v) Verbal Report: Catholic Education Centre Signage (*Handout at trustees places*)

To enhance the Board's visibility to the public, a digital sign will be constructed in front of Assumption College School along Huron Church Road. This sign will allow the Catholic Education Centre the ability to display board wide events and accomplishments to the public as well as events concerning the Catholic Education Centre, the Bishop Auxiliary's office and Assumption College School.

**Moved by Trustee Keane and seconded by Soulliere to accept the Catholic Education Centre signage as information. Carried.**

- vi) Report: 2008-2009 Fundraising Principal Reporting Compliance

**Moved by Trustee Soulliere and seconded by Trustee Janisse that the Board receive the report on the 2008-2009 Fundraising Principal Reporting Compliance as information. Carried.**

11. Unfinished Business: None.

12. New Business:

- a. Field Trips:

- i) Holy Names Catholic High School - New York City

**Moved by Trustee Janisse and seconded by Trustee Keane that the Board approve the Holy Names Catholic High School field trip to New York City, New York from Tuesday, April 27, 2010 to Friday, April 30, 2010. Carried.**

- ii) St. Anne's Catholic High School - Ottawa and Montreal

**Moved by Trustee Janisse and seconded by Trustee Keane that the Board approve the St. Anne's Catholic High School field trip to Ottawa and Montreal Tuesday, May 18 to Saturday, May 22, 2010. Carried.**

- b. Report: Board Policy Review (*final approval*) - T:01 Student Trustee

**Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board provide final approval to the Draft Amended Board Policy T: 01 Student Trustee. Carried.**

- c. Report: Board Policy Review (*approval in principle*) - SC: 18 Bullying Prevention and Intervention

**Moved by Trustee Janisse and seconded by Trustee DiMenna that the Board approve, in principle, draft amended Board Policies SC: 18 Bullying Prevention and Intervention and ST: 05 Student Discipline. Carried.**

- d. Report: Board Policy Review (*approval in principle*) - ST: 05 Student Discipline  
**Included in agenda item 12c.**

- e. Report: Trustee Group Accident Insurance 2010

**Moved by Trustee Soulliere and seconded by Trustee Janisse that the Board approve payment in the amount of \$570.24, including PST, to industrial Alliance Pacific Insurance and Financial Services Inc. for the Trustee Group Accident Insurance, including Student Trustees, for the year 2010. Carried.**

13. Committee Reports:

- a. Report: High School Council Meeting of November 12, 2009

**Moved by Trustee Janisse and seconded by Trustee DiMenna that the Board receive the report for the November 12, 2009 High School Council Meeting as information. Carried.**

- b. Report: Special Education Advisory Committee (SEAC) Meeting Minutes of December 3, 2009

**Moved by Trustee DiMenna and seconded by Trustee Soulliere that the Board receive the Minutes of the December 3, 2009 Special Education Advisory Committee (SEAC) meeting as information. Carried.**

14. Notice of Motion: None

15. Remarks and Announcements:

- a. Chairperson Alexander commended Director Berthiaume on his annual report and mentioned he is looking forward to working with the newly appointed Minister Leona Dombrowsky.
- b. Director of Education Berthiaume provided comment on recent activities supporting the Board's strategic priorities, faith development and student achievement such as Collaborative Inquiry workshops, TRIBES, Aboriginal Education and professional development for the Educational Assistants; community engagement and partnership activities included a thank you letter from St. Vincent de Paul. Director Berthiaume mentioned that newly appointed Minister Leona Dombrowsky is a former Catholic Board trustee and chair.
- c. Board Chaplain commented on the celebration of Auxiliary Bishop William McGratten's ordination in London.

16. Remarks/Questions by Trustees

- Trustee Janisse would like updates on the Junior Kindergarten and Senior Kindergarten French Immersion registration and St. Anne High School sports field conditions.
- Trustee Holland congratulated Fr. McGratten on his ordination and how he will be missed.
- Trustee Keane informed the board of the passing of St. James Catholic School Council chairperson. Trustee Keane mentioned his former association with newly appointed Minister Dombrowsky.
- Trustee DiMenna congratulated Paul George for receiving the Parks Canada Ambassador for Education Award.
- Trustee Courtney commented on the challenges faced with the Ministry's new mandate banning junk food in the schools.

17. Pending Items:
  - a. Draft Board Policy H:07 Selection Process - Principals and Vice Principals (*deferred March 10, 2009*)
  - b. Deferred Report (*Deferred from April 28, 2009*): Play Surface Material Standard – Rubber
18. Continuation of In-Camera, if required.
19. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.*
  - Tuesday, February 9, 2010
  - Tuesday, February 23, 2010
  - Tuesday, March 9, 2010
  - Tuesday, March 30, 2010
  - Tuesday, April 13, 2010
  - Tuesday, April 27, 2010
  - Tuesday, May 11, 2010
  - Tuesday, May 25, 2010
  - Tuesday, June 8, 2010
  - **Monday**, June 21, 2010
20. Closing Prayer: Fr. Brunet closed the meeting with a prayer.
21. Adjournment: There being no further business, the Regular Board meeting of January 26, 2010 adjourned at 8:14 p.m.

*Approved*

***Fred Alexander***  
*Board Chairperson*

***Joseph Berthiaume***  
*Director of Education & Secretary-Treasurer*