



1325 California Avenue  
Windsor, ON N9B 3Y6  
CHAIRPERSON: Fred Alexander  
DIRECTOR OF EDUCATION: Joseph Berthiaume

**REGULAR BOARD MEETING**  
**Tuesday, November 24, 2009 at 7:00 p.m.**  
**Windsor Essex Catholic Education Centre**  
**John Paul II Boardroom**

**MINUTES**

**PRESENT**

**Trustees:**

F. Alexander, Chair	P. Keane
J. Courtney	J. Macri
M. DiMenna, Vice-Chair	S. Porcellini
B. Holland ( <i>electronically</i> )	L. Soulliere
C. Janisse	
N. Timperio, Student Trustee	
J. Wolinski, Student Trustee	
Rev. L. Brunet, Board Chaplain	

**Administration:**

J. Berthiaume (Resource)	J. Bumbacco
C. Geml	E. Byrne
M. Iatonna	P. Littlejohns
P. Picard	P. Murray
J. Braido	S. O'Hagan-Wong

**Recorder:**

D. Steffens

1. Call To Order - Chair Alexander called the meeting to order at 7:14 p.m.
2. Opening Prayer - Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance - All trustees present. Trustee Holland participated electronically.
4. Approval of Agenda

**Moved by Trustee DiMenna and seconded by Trustee Soulliere that the November 24, 2009 Regular Board meeting agenda be approved as distributed. *Carried.***

5. Questions Pertaining to Agenda - None.

6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.

Trustee Macri disclosed interest in relation to agenda item 12e *Follow-up to East Windsor School Accommodation Review - St. Bernard Catholic Elementary School - Secondary Feeder School Options* due to his son's employment and did not participate in the discussion or vote on any question raised on that item.

7. Presentations:

a. Principal's Report on Student Achievement - St. Joseph's Catholic High School - Principal Michael Seguin and Vice Principals Patti Moulard and Lou Conte were present to provide an overview of the strategies and initiatives in place at St. Joseph's Catholic High School for faith development and student achievement.

b. St. Pius X Catholic Elementary School - "A Council of Beings" Presentation

Elaine Carr, teacher and Artist in Residence for the Catholic Education Centre's Public Art Project, was present to provide an overview of an arts project began last spring by grade one students at St. Pius X Catholic Elementary School. Students began exploring endangered species of the bioregion for a special arts sculpture project to be placed at the Catholic Education Centre in Windsor and became so involved with their adopted species that they continued researching, writing poetry and creating a big drawing showing their endangered species in habitats. The students were recently invited to sing and perform movement in "A Council of Beings" at the BookFest Windsor event.

8. Delegations:

a. Delegation Regarding Items Not on the Agenda - None.

b. Delegations Regarding Items On the Agenda - None.

9. Action Items:

a. Approval of Minutes

i) Minutes of In-Camera Meeting, November 10, 2009

**Moved by Trustee DiMenna and seconded by Trustee Janisse that the minutes of the Committee of the Whole Board In-Camera meeting of November 10, 2009 be adopted as distributed. Carried.**

ii) Minutes of Regular Board Meeting, November 10, 2009

**Moved by Trustee DiMenna and seconded by Trustee Macri that the minutes of the Regular Board meeting of November 10, 2009 be adopted as distributed. Carried.**

- b. Items from the re-convened In-Camera Meeting of November 10, 2009 and the In-Camera Meeting of November 24, 2009

Vice Chair DiMenna reported the Windsor-Essex Catholic District School Board re-convened a closed Committee of the Whole Board meeting on November 10, 2009 pursuant to the Education Act - Section 207, to consider specific personnel, pupil, real property matters, labour relations matters, and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. Trustee Macri disclosed interest in an item discussed at the reconvened meeting and was not present during the discussion. In addition, the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on November 24, 2009 pursuant to the Education Act - Section 207, to consider specific personnel, pupil, and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

**Moved by Trustee DiMenna and seconded by Trustee Soulliere that the recommendations and directions of the Committee of the Whole Board at its reconvened in-camera meeting of November 10, 2009, and in-camera meeting of November 24, 2009 be approved.**

*Carried.*

Vice Chair DiMenna made the following announcements:

**From the re-convened in-camera meeting of November 10, 2009:**

- approval of Senior Administration Re-Organization of Duties
- approval to enter into a Licence Agreement with the Town of Lakeshore, subject to legal council's review and formal approval by the Town of Lakeshore Council
- approval of a one (1) year extension (to March 31, 2011) of the existing legal services agreement with Shibley Righton LLP based on the terms dated January 15, 2008

**From the in-camera meeting of November 24, 2009:**

- receipt of the Administrative Staff Report on hiring, leave of absence, return from leave of absence, retirement and resignation of staff, dated November 24, 2009
- a verbal update on the status of Senior Administration Re-Organization of Duties approved on November 10, 2009
- the appointment of JoAnne Shea to the position of Assistant Superintendent of Academic Program – Secondary, Student Achievement K - 12, effective November 25, 2009, subject to the confirmation of eligibility for appointment by the Minister of Education
- a report on the remuneration for the Board Chaplain

10. Communications:

a. External (Associations, OCSTA, Ministry):

- i) Memorandum from the Ontario Catholic Schools Trustees' Association (OCSTA), dated November 11, 2009 re: Catholic Education Week 2010

**Moved by Trustee Soulliere and seconded by Trustee Keane that the Board receive the Memorandum from the Ontario Catholic Schools Trustees' Association (OCSTA), dated November 11, 2009 re: Catholic Education Week 2010 as information. Carried.**

ii) Letter from the Ontario Catholic Schools Trustees' Association (OCSTA) to Minister of Education Kathleen Wynne, dated November 16, 2009  
**Moved by Trustee Janisse and seconded by Trustee DiMenna that the Board receive the Letter from the Ontario Catholic Schools Trustees' Association (OCSTA) to Minister of Education Kathleen Wynne, dated November 16, 2009 as information. Carried.**

iii) Memorandum from the Ontario Catholic Schools Trustees' Association (OCSTA), dated November 17, 2009 re: Briefing Sessions on Proposed Changes to Municipal Elections Act contained in Bill 212 – Good Government Act, 2009  
**Moved by Trustee Macri and seconded by Trustee Courtney that the Board receive the Memorandum from the Ontario Catholic Schools Trustees' Association (OCSTA), dated November 17, 2009 re: Briefing Sessions on Proposed Changes to Municipal Elections Act contained in Bill 212 – Good Government Act, 2009 as information. Carried.**

b. Internal (Reports from Administration):

i) Report: Administrative Staff Report  
**Moved by Trustee DiMenna and seconded by Trustee Soulliere that the Board receive the Administrative Staff Report on hiring, retirement and resignation of staff dated November 24, 2009 as information. Carried.**

ii) Report: Operation T.R.E.K. "Team of Robust Energetic Kids"  
**Moved by Trustee Macri and seconded by Trustee DiMenna that the Board receive the Operation T.R.E.K. "Team of Robust Energetic Kids" report as information. Carried.**

11. Unfinished Business:

a. Deferred Notice of Motion (*Deferred from November 10, 2009*):

Trustee Janisse stated that he is withdrawing the following notice of motion at this time: "That St. Mary and St. Anne elementary schools along with St. Anne, St. Joseph's, Cardinal Carter and St. Thomas of Villanova secondary schools be given \$5,000 each for French Immersion programming shortfalls and proper signage to help promote our continued development of the French Immersion program."

12. New Business:

a. Field Trips: None.

b. Report: Honoraria for Board Members  
**Moved by Trustee Soulliere and seconded by Trustee Macri that the Board approve the Honoraria for Board Members for the period from December 1, 2009 to November 30, 2010 in the amounts of \$10,518.30 for Trustees, \$13,611.18 for Vice-Chair and \$16,705.86 for Chair. Carried.**

- c. Report: Ontario Association of Parents in Catholic Education (OAPCE) 2010 Annual Membership Fees  
**Moved by Trustee Soulliere and seconded by Trustee Janisse that the Board approve payment of the Ontario Association of Parents in Catholic Education (OAPCE) 2010 annual membership fees for 41 elementary school councils and 8 secondary school councils in the amount of \$68.00 per school (\$3,332.00 total) to be funded from the Membership Fees budget line (000-33-701000-6-000-0). Carried.**

- d. Report: Harmonization of Full-Day, Alternate Day Kindergarten

Trustee Porcellini moved that the Board defer the Harmonization of Full-Day, Alternate Day Kindergarten report be deferred to the December 8, 2009 meeting so that additional information can be provided to parents. *No seconder.*

Discussion was held on provisions for siblings to attend school on the same schedule, the potential impact on child care providers, and on communicating the implementation plan to parents. Administration will keep trustees apprised of the implementation process and communication plans to the school community.

**Moved by Trustee Janisse and seconded by Trustee DiMenna that the Board approve the transition of the current delivery model for the Junior and Senior Kindergarten program in the city elementary schools to a full-day, alternate-day model by September 2010. Carried.**

- e. Report: Follow-up to East Windsor School Accommodation Review - St. Bernard Catholic Elementary School - Secondary Feeder School Options  
**Moved by Trustee Porcellini and seconded by Trustee Janisse that the Board approve, beginning in the 2010-2011 school year, the option for students of St. Bernard Catholic Elementary School (Windsor) to attend either Catholic Central High School or F.J. Brennan Catholic High School. Carried.**

13. Committee Reports:

- a. Report: High School Council Meeting Notes of October 15, 2009  
**Moved by Trustee Porcellini and seconded by Trustee DiMenna that the Board receive the report for the October 15, 2009 High School Council meeting as information. Carried.**

14. Notice of Motion

- Trustee Courtney: "At the next regularly scheduled meeting, of the Board, I will move or cause to be moved that early in January, Administration begin gathering information for a report to the Board on the issuing of picture I.D. cards to all board employees, including occasional teachers. Surveys would be sent out to the Executive of all employee groups and School Councils as well as parents. Current practices by other Boards as well as organizations in this area would also be included. The report would be due by the first meeting in March."

15. Remarks and Announcements:

- a. Chairperson Alexander commented on his attendance at the November 17 Commissioning Ceremony for school council chairs and commended the organizers on the success of the event.
- b. Director of Education Berthiaume provided comment on recent activities supporting the Board's strategic priorities faith development and student achievement; community engagement and partnership activities; and, recent employee recognition events. Director Berthiaume reported that the next year's Catholic Principals' Council of Ontario (CPCO) Annual Conference will be hosted by the Windsor Essex Principals and Vice Principals Association.
- c. Board Chaplain Fr. Brunet - No comments this evening.

16. Remarks/Questions by Trustees

- Trustee Soulliere provided comment on the deteriorating condition of St. Bernard Catholic School (Windsor) and the fact that the Board's prohibitive to repair funding application to the Ministry of Education has remained outstanding for the past four years while the coterminous board has received Ministry approved funding for several capital improvements and new school projects. Trustee Soulliere expressed concern that the apparent lack of action by senior government officials leaves the impression Catholic education has taken a back seat in the publicly funded education system. Trustee Soulliere called for a meeting with Ontario Finance Minister and Windsor-Tecumseh MPP Dwight Duncan, who represents the riding where St. Bernard school is located, in order to move the funding application forward and proceed with the process of replacing the facility. Trustee Soulliere further asked that administration conduct a review of the facility to confirm there are no imminent safety concerns. Trustee Soulliere provided comment on the recent announcement on the provincial full-day early learning for four and five year olds. Trustee Soulliere asked that Ministry officials be contacted to determine why the funding provided to this Board and the coterminous Board is not allotted in proportion to the ratio of students enrolled in each system as the inequity of pupil places allotted for the Catholic system places negatively impacts the Board.
- Trustee Porcellini indicated her support of Trustee Soulliere's concerns regarding St. Bernard's prohibitive to repair application and the allotment of the Early Learning Program pupil place allotments. Trustee Porcellini briefly reported that the French Immersion Advisory Committee met November 23 and extended her appreciate to the Council of Ontario Directors of Education for their letter to the Ministry of Education concerning the impact of the many Ministry initiatives coming forward.
- Trustee Courtney indicated her support of Trustee Soulliere's concerns regarding St. Bernard's prohibitive to repair application and the allotment of the Early Learning Program classroom allotments.

17. Pending Items

- a. Draft Board Policy H:07 Selection Process - Principals and Vice Principals (*deferred March 10, 2009*)

- b. Deferred Report (*Deferred from April 28, 2009*): Play Surface Material Standard – Rubber
18. Continuation of In-Camera - Not required.
19. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.*
- Tuesday, December 1, 2009 (Mass at 6:45 p.m. and Organizational Meeting at 7:30 p.m.)
  - Tuesday, December 8, 2009
  - Tuesday, January 12, 2010
  - Tuesday, January 26, 2010
  - Tuesday, February 9, 2010
  - Tuesday, February 23, 2010
  - Tuesday, March 9, 2010
  - Tuesday, March 30, 2010
  - Tuesday, April 13, 2010
  - Tuesday, April 27, 2010
  - Tuesday, May 11, 2010
  - Tuesday, May 25, 2010
  - Tuesday, June 8, 2010
  - **Monday**, June 21, 2010
20. Closing Prayer – Fr. Brunet closed the meeting with a prayer.
21. Adjournment - There being no further business, the Regular Board meeting of November 24, 2009 adjourned at 8:47 p.m.

*Approved.*

***Fred Alexander***  
*Board Chairperson*

***Joseph Berthiaume***  
*Director of Education & Secretary-Treasurer*