



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
DIRECTOR OF EDUCATION: Joseph Berthiaume

REGULAR BOARD MEETING
Tuesday, October 27, 2009 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom

MINUTES

PRESENT

Trustees:

F. Alexander, Chair	P. Keane
J. Courtney (<i>participated electronically</i>)	J. Macri
M. DiMenna, Vice-Chair	S. Porcellini
B. Holland	L. Soulliere
C. Janisse	
N. Timperio, Student Trustee	
J. Wolinski, Student Trustee	
Rev. L. Brunet, Board Chaplain	

Administration:

J. Berthiaume (Resource)	E. Byrne
C. Geml	P. Littlejohns
M. Iatonna	P. Murray
P. Picard	C. Norris
L. Staudt	S. O'Hagan-Wong
J. Braido	

Recorder:

D. Steffens

1. Call To Order - Chair Alexander called the meeting to order at 7:13 p.m.
2. Opening Prayer - Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance - Trustee Courtney participated electronically.
4. Approval of Agenda

Amendments:

- Deferral of Agenda Item 7a *Principal's Report on Student Achievement - Our Lady of Mount Carmel Catholic Elementary School* to the November 10, 2009 Regular Board Meeting

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the October 27, 2009 Regular Board meeting agenda be approved as amended. *Carried.*

5. Questions Pertaining to Agenda - None.
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.

As a matter of record, Trustee Porcellini disclosed interest in October 13, 2009 agenda item 10b (v) *Enrolment/Staffing School Organization Information for Elementary and Secondary Schools September 2009* due to her husband's employment and further indicated she was not present at the meeting.

7. Presentations:
 - a. Principal's Report on Student Achievement - Our Lady of Mount Carmel Catholic Elementary School - *This presentation item was deferred to the November 10, 2009 Regular Board meeting.*

8. Delegations:
 - a. Delegation Regarding Items Not on the Agenda - None.
 - b. Delegations Regarding Items On the Agenda - None.

9. Action Items:
 - a. Approval of Minutes
 - i) Minutes of In-Camera Meeting, October 13, 2009
Moved by Trustee Holland and seconded by Trustee Janisse that the minutes of the Committee of the Whole Board In-Camera meeting of October 13, 2009 be adopted as distributed. Carried.
 - ii) Minutes of Regular Board Meeting, October 13, 2009
Moved by Trustee Soulliere and seconded by Trustee DiMenna that the minutes of the Regular Board meeting of October 13, 2009 be adopted as distributed. Carried.
 - b. Items from the In-Camera Meeting of October 27, 2009

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on October 27, 2009 pursuant to the Education Act - Section 207, to consider specific personnel, pupil, real property matters, potential litigation matters and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. Trustees Keane, Macri and Porcellini declared a conflict of interest during the In-Camera Session and excused themselves from the relevant discussion item.

Moved by Trustee DiMenna and seconded by Trustee Holland that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of October 27, 2009 be approved. Carried.

Vice Chair DiMenna made the following announcements:

- receipt of the Administrative Staff Report on hiring, leave of absence, return from leave of absence, retirement and resignation of staff, dated October 27, 2009
- a verbal update on property matters concerning St. Anne Catholic High School
- a verbal report on potential litigation matters affecting the Board
- a report on contractual negotiations pertaining to the 2009-10 Employee Health Benefit Rate Adjustment

10. Communications:

a. External (Associations, OCSTA, Ministry):

b.

- i) Memorandum from the Ontario Catholic Schools Trustees' Association (OCSTA), dated October 16, 2009 re: Public Hearings on Bill 177

Chair Alexander reported that he and fellow trustees Janisse and Keane attended the recent Ontario Catholic Schools Trustees' Association (OCSTA) West Region meeting in Brantford and provided a verbal overview of the agenda and discussions. Chair Alexander reported that trustee concerns about legislative amendments contained in Bill 177 were brought to OCSTA'S attention. OCSTA indicated the issues raised by trustees of this Board will be included in their brief to the Standing Committee on Social Policy. Other discussion topics included the President's Address, separate school assessment and voter registration. Trustee Porcellini reported on her presentation, made on behalf of Windsor Ward 3 constituents, at the Standing Committee on Social Policy with regard to Bill 177.

Moved by Trustee Janisse and seconded by Trustee Keane that the Memorandum from the Ontario Catholic Schools Trustees' Association (OCSTA), dated October 16, 2009 re: Public Hearings on Bill 177. Carried.

c. Internal (Reports from Administration):

- i) Report: Administrative Staff Report

Moved by Trustee Soulliere and seconded by Trustee Janisse that the Board receive the *Administrative Staff Report on hiring, retirement and resignation of staff dated October 27, 2009 for information. Carried.*

- ii) Report: Safe Schools - "Building Relationships"

Arlene Davis Vice Principal - Safe Schools and other members of the Board's Safe Schools Committee were present to provide an overview of the Safe Schools initiative "Building Relationships." The Board's Safe Schools program has been expanded to integrate Rachel's Challenge, Getting Along Digitally, Framework for Understanding Poverty, and Drug and Alcohol Awareness, in support of the Board's goals of student achievement and faith development. Trustees were provided with an overview of the Board's web resources that have been developed as part of the Getting Along Digitally and Catholic Character Development programs providing support to students, parents and staff.

Moved by Trustee Holland and seconded by Trustee DiMenna that the Board receive the Safe Schools - “Building Relationships” report as information. Carried.

iii) Report: 2009 -10 Annual Status Report on Policy Review and Development

Moved by Trustee Holland and seconded by Trustee Soulliere that the Board receive the 2009 - 10 annual status report on policy review and development as information. Carried.

iv) Verbal Report: Status of the 2008 - 09 Fiscal Year-End Financial Statements

Superintendent Iatonna provided a brief update on the progress towards completing the 2008 - 09 fiscal year financial statements outlining the challenges of the new reporting requirement of tangible capital assets and further indicating the Ministry’s submission deadline of November 16 may not be achieved. In that case, Superintendent Iatonna advised the Board of possible Ministry withholding provisions that require a 50% reduction in grant transfers until the Board submits the year-end statements.

Moved by Trustee Janisse and seconded by Trustee DiMenna that the Board receive the verbal report on the status of the 2008-09 Fiscal Year-End Financial Statements as information. Carried.

11. Unfinished Business: None.

12. New Business:

a. Field Trips:

i) St. John de Brebeuf Catholic Elementary School - Muskoka Woods Leadership Experience

Moved by Trustee Holland and seconded by Trustee Porcellini that the Board approve St. John de Brebeuf Catholic Elementary School field trip to Muskoka Woods Sports Resort scheduled for Monday, May 31 to Wednesday, June 2, 2010. Carried.

ii) St. Anne Catholic High School - Paris, France

Administration will refer a proposal for field trip requests involving expensive trips include a summary of fundraising activities intended to ensure all students, regardless of their financial ability, have the opportunity participate to the Coordinator of Policy Development.

Moved by Trustee Holland and seconded by Trustee Porcellini that the Board approve the St. Anne Catholic High School field trip to Paris, France from Thursday, March 11 to Thursday, March 18, 2010. Carried.

iii) St. Anne Catholic High School - New York City
Moved by Trustee Holland and seconded by Trustee Porcellini that the Board approve the St. Anne Catholic High School field trip to New York City, New York from Wednesday, May 5, 2010 to Sunday, May 9, 2010. Carried.

b. Report: Tender #552 - Janitorial Supplies 2009 - 10
Moved by Trustee Porcellini and seconded by Trustee Soulliere that the Board approve the successful tender bids for Janitorial Supplies from Holland Cleaning Solutions Ltd., International Supply Systems Inc., Merchants Paper Company Ltd. and Champion Products for 2009/2010;

and, that a purchase order contract be issued upon Board approval. Carried.

13. Committee Reports:

a. Report: City School Boards Liaison Meeting of September 24, 2009
Moved by Trustee Porcellini and seconded by Trustee DiMenna that the Board receive the draft Minutes of the September 24, 2009 City and School Boards Liaison Committee Meeting as information. Carried.

b. Report: High School Council Meeting Minutes of June 16, 2009
Moved by Trustee Soulliere and seconded by Trustee Porcellini that the Board receive the report for the June 16, 2009 High School Council meeting as information. Carried.

14. Notice of Motion

- Trustee Janisse: *“At the next regular scheduled meeting of the Board, I will move or cause to be moved, that St. Mary and St. Anne elementary schools along with St. Anne, St. Joseph’s, Cardinal Carter and St. Thomas of Villanova secondary schools be given \$5,000 each for French Immersion programming shortfalls and proper signage to help promote the Board’s continued development of the French Immersion program.”*

15. Remarks and Announcements:

a. Chairperson Alexander extended thanks on behalf of the Board of Trustees to the Do Good Diva’s foundation for pledging approximately \$50,000 for the Jumpstart Student Nutrition Program offered in schools across Windsor and Essex County. Chairperson Alexander briefly reported on his attendance on October 15, 2009, at the Veteran’s Panel hosted in partnership with Windsor Historical Society at St. Joseph’s Catholic High School, the recent Faith Development Day for student leaders, and the recent Elementary School Council Umbrella Group meeting. Chairperson Alexander encouraged trustees to attend the upcoming Early Years Matter Conference on November 5.

b. Director of Education Berthiaume provided comment on recent activities supporting the Board’s strategic priorities faith development and student achievement, including: an update on the board’s Catholic Character Development Initiative “Our Journey to Holiness,” a Principal

Mentoring session held on Tuesday, October 20, a full-day in-service session devoted to School Improvement Planning and Student Achievement for Principals in the elementary panel, the Annual Commissioning & Blessing Ceremony for 2009-10 School Council Chairs that will be held on November 17, his attendance at last week's Elementary School Council Umbrella Group meeting and the Annual Employee Long Service Banquet has been scheduled for Friday, November 20. Director Berthiaume provided comment on the Premier's announcement today concerning Ontario's plan for a province-wide Early Learning Program. The first phase of the program includes the implementation of full-day early learning for four and five year olds.

- c. Board Chaplain Fr. Brunet congratulated Student Trustees Timperio and Wolinski for their leadership in organizing the Student Faith Development Day.

16. Remarks/Questions by Trustees

- Trustee Holland, a founding member of the Do Good Divas, commented on the group's annual fundraising event that raised over \$100,000 this year in support of local health-care related programs. The Do Good Divas pledged \$50,000 to support Jump Start Breakfast Programs in local schools.
- Trustee Soulliere commented on her visits to schools under consideration in the East Windsor and West Windsor School Accommodation Reviews and on her visits to schools located within her constituency.
- Trustee Keane reported on the Safety Patrol Appreciation Day that was held at Our Lady of Mount Carmel Catholic Elementary school and congratulated all staff and community partners for their on-going work supporting the safety patrollers. Trustee Keane congratulated Student Trustees Timperio and Wolinski on the outstanding success of the recent "Students Helping Students" Faith Development Day.
- Trustee DiMenna thanked Trustee Holland and other members of Do Good Diva's for their generosity to the local school nutrition programs.
- Trustee Porcellini thanked the Do Good Diva's on behalf of the students and families at Catholic Central High School, expressed appreciation to Greg Farrah the new chair of High School Council and provided comment on her presentation to the Standing Committee on Social Policy with respect to Bill 177.
- Trustee Courtney congratulated Trustee Holland and the Do Good Divas for a wonderful job in raising funds to support local students.
- Student Trustee Timperio reported on the activities of the Student Faith Day "Students Helping Students."
- Student Trustee Wolinski provided an overview of the OSTA-AECO Fall General meeting recently held in Toronto, her attendance at the When Faith Meets Pedagogy Conference, and on the success of Catholic Central High School's annual peanut butter drive.

17. Pending Items:

- a. Draft Board Policy H:07 Selection Process - Principals and Vice Principals (*deferred March 10, 2009*)
- b. Deferred Report (*Deferred from April 28, 2009*): Play Surface Material Standard – Rubber (P. Picard)

18. Continuation of In-Camera - Not required.
19. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.*
- Tuesday, November 10, 2009
 - Tuesday, November 24, 2009
 - Tuesday, December 1, 2009 (Mass at 6:45 p.m. and Organizational Meeting at 7:30 p.m.)
 - Tuesday, December 8, 2009
 - Tuesday, January 12, 2010
 - Tuesday, January 26, 2010
 - Tuesday, February 9, 2010
 - Tuesday, February 23, 2010
 - Tuesday, March 9, 2010
 - Tuesday, March 30, 2010
 - Tuesday, April 13, 2010
 - Tuesday, April 27, 2010
 - Tuesday, May 11, 2010
 - Tuesday, May 25, 2010
 - Tuesday, June 8, 2010
 - **Monday**, June 21, 2010
20. Closing Prayer – Fr. Brunet closed the meeting with a prayer.
21. Adjournment - There being no further business, the Regular Board meeting of October 27, 2009 adjourned at 8:47 p.m.

Approved.

Fred Alexander
Board Chairperson

Joseph Berthiaume
Director of Education & Secretary-Treasurer