



**SPECIAL BOARD MEETING
Tuesday, September 29, 2009 at 7:00 p.m.
Catholic Education Centre – John Paul II Boardroom
1325 California Avenue, Windsor, ON**

MINUTES

PRESENT

Trustees:

F. Alexander, Chair	P. Keane
M. DiMenna, Vice-Chair	S. Porcellini
B. Holland	L. Soulliere
N. Timperio, Student Trustee	
Rev. L. Brunet, Board Chaplain	

Regrets:

Student Trustee Joanna Wolinski
Trustee Courtney
Trustee Janisse
Trustee Macri

Administration:

J. Berthiaume (Resource)	L. Staudt
M. Iatonna	P. Murray
P. Picard	J. Braido

Recorder:

C. DiPonio

1. Call To Order - Chair Alexander called the meeting to order at 7:02 p.m. and noted the change in location from Assumption College Catholic High School to the Catholic Education Centre.
2. Opening Prayer - Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance – Student Trustee Wolinski sent regrets due to school commitments. Trustees Courtney, Janisse and Macri sent their regrets.
4. Approval of Agenda

Moved by Trustee Mary DiMenna and seconded by Trustee Barbara Holland that the September 29, 2009 Special Board meeting agenda be approved as distributed. *Carried.*

5. Questions Pertaining to Agenda – None
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act. - None

7. Delegations:
 - a. Delegations Regarding Items On the Agenda: None.
8. a. Report: Senior Administration Report and Recommendations Regarding the Accommodation Review Committee West Windsor School Valuation Report and Recommendations (St. Francis, St. James and St. John)

In accordance with *Board Policy A:05 Pupil Accommodation Review* and the *Ministry of Education Pupil Accommodation Review Guidelines*, trustees received the senior administration report and recommendations regarding the pupil accommodation review of West Windsor elementary schools (St. Francis, St. James and St. John) that was initiated by the Board through the approval of its 2008 Capital Plan on October 14, 2008.

Superintendent Staudt provided a general overview of the Board Policy and Procedures, indicating an Accommodation Review Committee (ARC) was established to lead the public consultation process for the three West Windsor schools. Trustee DiMenna, Chair of the West Windsor ARC, provided an overview of the Committee's mandate, processes and activities to date. Trustee DiMenna reported the ARC held a series of public meetings to seek community input with the first held on February 23, 2009 and the last on May 25, 2009. The ARC submitted its School Valuation Report and Recommendations to the Director of Education prior to the end of June.

Following review of the ARC's School Valuation Report and Recommendations, school community input and consideration of overall system needs, senior administration's recommended the following to address pupil accommodation needs in the West Windsor area:

For the September 2010 school year, to consolidate St. Francis at the St. James site with the addition of portables and/or the construction of an addition and renovation to the existing school building, if funding can be obtained from the Ministry of Education. St. John shall remain open and the Board shall consider including improvements to the St. John school yard within the Board's Capital Plan.

Trustees received clarification on the administrative recommendation brought forward and asked questions regarding the impact of the Community Improvement Plan for St. Francis and property, current and projected enrolment of the three schools, boundary and bussing issues in relation to Huron Church Road, magnet program possibilities and the types of specialized programming that presently exist in each school, and the caveat of Ministry of Education funding.

Moved by Trustee Mary DiMenna and seconded by Trustee Lisa Soulliere the Board receive as information Senior Administration's Report and Recommendations and the attached School Valuation Report and Recommendations of the Accommodation Review Committee (ARC) West Windsor;

and, that the Board receive public input concerning Senior Administration's Report and the matters that are addressed in it and in the ARC West Windsor School Valuation Report. Carried.

Chair Alexander noted a follow-up administration report would be prepared which will report on and respond to issues raised by trustees and written input received from the public. The administrative report will be posted on the Board's public website prior to the Board meeting of November 10, 2009, where the Board will make its decision regarding the final school accommodation review recommendations.

9. Closing Prayer - Fr. Brunet closed the meeting with a prayer.
10. Adjournment - There being no further business, the Special Board meeting of Tuesday, September 29, 2009 adjourned 7:33 p.m.

Approved.

Fred Alexander
Board Chairperson

Joseph Berthiaume
Director of Education & Secretary-Treasurer