



REGULAR BOARD MEETING
Tuesday, September 1, 2009 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom

MINUTES

PRESENT

Trustees:

F. Alexander, Chair
C. Janisse
P. Keane

J. Macri
S. Porcellini
L. Soulliere

Rev. L. Brunet, Board Chaplain

Regrets:

J. Courtney
M. DiMenna, Vice Chair
B. Holland

N. Timperio, Student Trustee
J. Wolinski, Student Trustee

Administration:

J. Berthiaume (Resource)
C. Geml
M. Iatonna
P. Picard
L. Staudt
J. Braido

J. Bumbacco
E. Byrne
P. Littlejohns
P. Murray
S. O'Hagan-Wong

Recorder:

D. Steffens

1. Call To Order - Chair Alexander called the meeting to order at 7:05 p.m.
2. Opening Prayer - Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance - Trustee Holland sent regrets due to her vacation schedule. Trustee DiMenna sent regrets due to her vacation schedule. Trustee Courtney sent regrets due to a family emergency. Student Trustees Timperio and Wolinski send regrets due to their attendance at the Olympia Catholic Leadership Camp.
4. Approval of Agenda - Chair Alexander noted a correction to the page sequence of the support documentation package.

Moved by Trustee Macri and seconded by Trustee Soulliere that the September 1, 2009 Regular Board meeting agenda be approved as distributed. Carried.

5. Questions Pertaining to Agenda - None.
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.

Trustee Porcellini disclosed interest in relation to agenda item 13b Employee Benefits Committee Meeting Notes of June 18, 2009 due to her husband's employment and did not participate in the discussion or vote on any question raised on that item.

Trustee Macri disclosed interest in relation to agenda item 13b Employee Benefits Committee Meeting Notes of June 18, 2009 due to his son's employment and did not participate in the discussion or vote on any question raised on that item.

Trustee Keane disclosed interest in relation to agenda item 13b Employee Benefits Committee Meeting Notes of June 18, 2009 due to his son and daughter's employment and did not participate in the discussion or vote on any question raised on that item.

7. Presentations:
 - a. Introductions - Director Berthiaume introduced Jill Braido, who was recently hired as the Board's Communications Coordinator / Diocesan Liaison.
 - b. United Way - Employee Recognition - United Way representatives Janice Forsyth, Senior Director Fund Development and Heather Douglas, Fund Development Manager were in attendance to present principals Karen Drago and Mike Pannunzio with a plaque recognizing their leadership role in the 2008 United Way Workplace Campaign.
8. Delegations:
 - a. Delegation Regarding Items Not on the Agenda - None.
 - b. Delegations Regarding Items On the Agenda - None.
9. Action Items:
 - a. Approval of Minutes

- i) Minutes of In-Camera Meeting, June 22, 2009
Moved by Trustee Janisse and seconded by Trustee Soulliere that the minutes of the Committee of the Whole Board In-Camera meeting of June 22, 2009 be adopted as distributed. Carried.
- ii) Minutes of Regular Meeting, June 22, 2009
Moved by Trustee Keane and seconded by Trustee Macri that the minutes of the Regular Board meeting of June 22, 2009 be adopted as distributed. Carried.
- iii) Minutes of Special Board Meeting, July 24, 2009
Moved by Trustee Porcellini and seconded by Trustee Janisse that the minutes of the Special Board meeting of July 24, 2009 be adopted as distributed. Carried.

b. Items from the In-Camera Meeting of September 1, 2009

Trustee Janisse reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on September 1, 2009 pursuant to the Education Act - Section 207, to consider specific personnel, pupil, real property matters, labour relations matters, and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. Trustees Keane, Macri, Porcellini and Soulliere declared a conflict of interest during the In-Camera Session and excused themselves from the relevant discussion items.

Moved by Trustee Janisse and seconded by Trustee Porcellini that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of September 1, 2009 be approved. Carried.

Trustee Janisse made the following announcements:

- receipt of the Administrative Staff Report on hiring, leave of absence, return from leave of absence, retirement and resignation of staff, dated September 1, 2009
- appointment of Liana Cote-Montminy as English Department Head at St. Joseph's Catholic High School effective September 1, 2009
- verbal report on the status of the Board's Operational Review
- property acquisition status report for St. Anne French Immersion School site
- approval of a lease extension at the Essex Civic Centre
- in-camera report of the Employee Benefits Committee

10. Communications:

a. External (Associations, OCSTA, Ministry): Nil.

b. Internal (Reports from Administration):

i) Report: Administrative Staff Report

Moved by Trustee Soulliere and seconded by Trustee Janisse that the Board receive the *Administrative Staff Report* on hiring, retirement and resignation of staff dated September 1, 2009 for information. Carried.

ii) Report: Legal Services - May 2009

Moved by Trustee Soulliere and seconded by Trustee Macri that the Board receive the report *Legal Services – May 2009* as information. Carried.

iii) Report: Legal Services - June 2009

Moved by Trustee Macri and seconded by Trustee Soulliere that the Board receive the report *Legal Services – June 2009* as information. Carried.

iv) Report: Director of Education's Strategic Priorities for 2009 - 10

In accordance with Board Policy H: 20 *Performance Management – Director of Education*, trustees received the Director of Education's 2009 - 10 Strategic Plan Priorities and the Strategic Plan Priorities developed by Senior Administration in support of the board's mission's and goals of faith development and student achievement.

Moved by Trustee Soulliere and seconded by Trustee Janisse that the Board receive the Director of Education's Strategic Priorities for 2009-2010 as information and that it be used in the evaluation of the Director of Education's performance management process as outlined in Board Policy H: 20 Performance Management – Director of Education. Carried.

v) Report: Trustee Attendance January – June 2009

Moved by Trustee Porcellini and seconded by Trustee Macri that the Board receive the report *Trustee Attendance – January to July 2009* as information. Carried.

vi) Report: City of Windsor Ward Boundary Review Update re: 2010 Municipal Elections

Superintendent Iatonna reported that, at its meeting on August 10, 2009, City of Windsor Council approved for the 2010 municipal election and thereafter, the composition of council to ten (10) members, plus the Mayor, with one-member ward representation and the establishment of a 10-ward boundary configuration. A further report will be forthcoming from administration with respect to impact and options for the Board.

Moved by Trustee Macri and seconded by Trustee Soulliere that the Board receive the City of Windsor Ward Boundary Reconfiguration – Ten Ward Option Update as information. Carried.

11. Unfinished Business: Nil.

12. New Business:

a. Field Trips:

i) St. Thomas of Villanova Catholic Secondary School - Quebec City

Moved by Trustee Janisse and seconded by Trustee Keane that the Board approve the St. Thomas of Villanova Catholic Secondary School field trip to Quebec City, Quebec from Friday, February 12, 2010 to Tuesday, February 16, 2010. Carried.

ii) St. Thomas of Villanova Catholic Secondary School - Bowling Green, Ohio

Moved by Trustee Janisse and seconded by Trustee Keane that the Board approve the St. Thomas of Villanova Catholic High School field trip to Bowling Green State University, Ohio from Friday, November 27, 2009 to Sunday, November 29, 2009. Carried.

iii) Cardinal Carter Catholic Secondary School - Anaheim, California

Moved by Trustee Janisse and seconded by Trustee Keane that the Board approve the Cardinal Carter Catholic Secondary School field trip to Anaheim, California, from Wednesday, September 30 to Tuesday, October 6, 2009. Carried.

13. Committee Reports:
- a. Report: High School Council Meeting Notes of May 21, 2009
Moved by Trustee Porcellini and seconded by Trustee Janisse that the Board receive the report for the May 21, 2009 High School Council meeting as information. Carried.
 - b. Report: Employee Benefits Committee Meeting Notes of June 18, 2009
Moved by Trustee Soulliere and seconded by Trustee Janisse that the Board receive the Notes from the Employee Benefits Committee Meeting of June 18, 2009 as information. Carried.
14. Notice of Motion - None.
15. Remarks and Announcements:
- a. Chairperson Alexander extended welcome to Jill Braido in her new position as Communications Coordinator / Diocesan Liaison and provided a reminder of the Together in Faith Day which has been scheduled for Thursday, September 3. Chair Alexander reported he will be having a conversation with the president of OCSTA and asked trustees to provide him with any local issues they would like brought to OCSTA's attention before September 17.
 - b. Director of Education Joseph Berthiaume provided comment on recent activities supporting the Board's strategic priorities: faith development and student achievement. Director Berthiaume reported the system-wide Together in Faith Day will be attended by approximately 2,500 employees; the new Fully Alive Grade 3 program will be delivered to schools in early September; this year's Summer Institute was attended by over 750 teachers; and, congratulated the organizers and participants of this year's Focus on Youth program. Director Berthiaume provided a reminder of the upcoming Special Board Meetings on September 28 and 29th to receive the East Windsor and West School Accommodation Review reports.
 - c. Board Chaplain Fr. Brunet - No comments.
16. Remarks/Questions by Trustees
- Trustee Janisse commented on the St. Thomas of Villanova graduation exercises.
 - Trustee Porcellini extended thanks to St. Mary's Family Learning Centre for their school readiness program and provided comment on the Law Works Conference she recently attended.
 - Trustee Macri commented on the anniversary of Corporal Andrew Grenon's passing and requested a note be sent to the family offering our continuing prayers.
17. Pending Items
- a. Draft Board Policy H:07 Selection Process - Principals and Vice Principals (*deferred March 10, 2009*)
 - b. Deferred Report (*Deferred from April 28, 2009*): Play Surface Material Standard – Rubber (P. Picard)

18. Continuation of In-Camera - Not required.
19. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.*
- Tuesday, September 15, 2009
 - **Monday**, September 28, 2009 Special Meeting
(Windsor East School Accommodation Review Report - meeting to be held at F. J. Brennan Catholic High School at 7:00 p.m.)
 - Tuesday, September 29, 2009 Special Meeting
(Windsor West School Accommodation Review Report - meeting to be held at Assumption College Catholic High School at 7:00 p.m.)
 - Tuesday, October 13, 2009
 - Tuesday, October 27, 2009
 - Tuesday, November 10, 2009
 - Tuesday, November 24, 2009
 - Tuesday, December 1, 2009 (Mass at 6:45 p.m. and Organizational Meeting at 7:30 p.m.)
 - Tuesday, December 8, 2009
20. Closing Prayer – Fr. Brunet closed the meeting with a prayer.
21. Adjournment - There being no further business, the Regular Board meeting of September 1, 2009 adjourned at 7:42 p.m.

Approved.

Fred Alexander
Board Chairperson

Joseph Berthiaume
Director of Education & Secretary-Treasurer