



REGULAR BOARD MEETING
Tuesday, May 26, 2009 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom

MINUTES

PRESENT

Trustees:

F. Alexander, Chair	P. Keane
J. Courtney (<i>Participated electronically</i>)	J. Macri
M. DiMenna, Vice-Chair	S. Porcellini
B. Holland	L. Soulliere
C. Janisse	
C. Resendes, Student Trustee	
N. Lau, Student Trustee	
Rev. L. Brunet, Board Chaplain	

Administration:

J. Berthiaume (Resource)	J. Bumbacco
C. Geml	E. Byrne
M. Iatonna	P. Littlejohns
P. Picard	P. Murray
L. Staudt	C. Norris
T. Barichello	S. O'Hagan-Wong

Recorder:

D. Steffens

1. Call To Order - Chair Alexander called the meeting to order at 7:00 p.m.
2. Opening Prayer - Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance - All trustees present. Trustee Courtney participated electronically.
4. Approval of Agenda
Moved by Trustee Holland and seconded by Trustee Keane that the May 26, 2009 Regular Board meeting agenda be approved as distributed. Carried.
5. Questions Pertaining to Agenda - None.
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act. - None.

7. Presentations:

a. Focus on Youth Program - Ministry Funded Summer Initiative

Trustees received a presentation on the recently announced Focus on Youth program that the Ministry of Education is funding in the amount of \$250,000. The objective of the Focus on Youth program, a partnership between the Ontario Ministry of Education, school boards and local community agencies, is to enhance high quality summer program opportunities for children and youth in Windsor-Essex by offering free use of school space for organized community-based programs and by providing employment opportunities and leadership activities for our secondary school students. The Board, in conjunction with a Graduate Student, of the Faculty of Education, University of Windsor, will conduct an evaluation of the Focus on Youth Summer 2009 Program, which is intended to measure the effectiveness of the leadership training, the on-site monitoring, and the impact of the student counsellors on the program's effectiveness. The program will run for six weeks, beginning July 6 through to August 14.

8. Delegations:

a. Delegation Regarding Items Not on the Agenda - None.

b. Delegations Regarding Items On the Agenda - None.

9. Action Items:

a. Approval of Minutes

i) Minutes of In-Camera Meeting, May 12, 2009

Moved by Trustee DiMenna and seconded by Trustee Holland that the minutes of the Committee of the Whole Board In-Camera meeting of May 12, 2009 be adopted as distributed. Carried.

ii) Minutes of Regular Meeting, May 12, 2009

Moved by Trustee Soulliere and seconded by Trustee DiMenna that the minutes of the Regular Board meeting of May 12, 2009 be adopted as distributed. Carried.

b. Items from the re-convened In-Camera Meeting of May 12, 2009 and the In-Camera Meeting of May 26, 2009

Vice Chair DiMenna reported the Windsor-Essex Catholic District School Board re-convened a closed Committee of the Whole Board meeting on May 12, 2009 pursuant to the Education Act - Section 207, to consider specific personnel, pupil, real property matters, and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. Trustees Courtney, Macri and Porcellini declared a conflict of interest during the In-Camera Session and excused themselves from the relevant discussion items. As a matter of record, Trustee Keane disclosed interest in items discussed at the May 12, 2009 In-Camera Session and further indicated he was not in attendance due to his vacation schedule.

In addition, the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on May 26, 2009 pursuant to the Education Act - Section 207, to consider specific personnel, pupil, litigation matters and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. Trustees Keane, Macri and Porcellini declared a conflict of interest during the May 26, 2009 In-Camera Session and excused themselves from the relevant discussion items.

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the recommendations and directions of the Committee of the Whole Board at its re-convened in-camera meeting of May 12, 2009 and its in-camera meeting of May 26, 2009 be approved. Carried.

Vice Chair DiMenna made the following announcements from the In-Camera meeting of May 26, 2009:

- receipt of the Administrative Staff Report on hiring, leave of absence, return from leave of absence, retirement and resignation of staff, dated May 26, 2009
- the appointment of **Marisa Lipari** as Secondary Vice Principal at Cardinal Carter Catholic Secondary School, effective September 2009
- the appointment of **Tony Gebrail** as Elementary Vice Principal, Queen of Peace Catholic Elementary School, effective June 15, 2009
- the termination of employee #15921
- the extension of the existing Principal and Vice Principal Personal Services Contract Terms and Conditions, other than changes mandated by the Provincial Discussion Table Framework
- the renewal of a Letter of Agreement between the Board and Maryvale Adolescent and Family Services

10. Communications:

a. External (Associations, OCSTA, Ministry): None.

b. Internal (Reports from Administration):

- i) Report: Administrative Staff Report
Moved by Trustee Janisse and seconded by Trustee DiMenna that the Board receive the *Administrative Staff Report* on hiring, retirement and resignation of staff dated May 26, 2009 as information. Carried.
- ii) Report: Legal Services - March 2009
Moved by Trustee Soulliere and seconded by Trustee Janisse that the Board receive the report *Legal Services – March 2009* as information. Carried.
- iii) Verbal Report: Ministry of Education School Board Operational Review - Status Report - Superintendent Iatonna reported the Ministry of Education is conducting operational reviews of all school boards in Ontario with the focus on administration/governance, human resources, facilities services and business/finance. The operational review for this Board has proceeded through the first two stages with the final reported expected within two months.

11. Unfinished Business:
- a. Verbal Report: Status of Deferred Report from April 28, 2009 Play Surface Material Standard – Rubber - Superintendent Picard provided a brief status report on this deferred item, indicating administration is continuing to gather information and review legislative requirements. The report should be ready for consideration at the June 9, 2009 Regular Board Meeting.
12. New Business:
- a. Field Trips:
- i) Cardinal Carter Catholic Secondary School – Europe
Moved by Trustee Holland and seconded by Trustee DiMenna that the Board approve Cardinal Carter Catholic Secondary School Field Trip to Europe: France and Italy from March 10 – 21, 2010. Carried.
- ii) Assumption College Catholic High School - Monte Verde, Costa Rica
Moved by Trustee Holland and seconded by Trustee DiMenna that the Board approve Assumption College Catholic High School Field Trip to Monte Verde, Costa Rica from Saturday, June 12 to Saturday, June 19, 2010. Carried.
- iii) St. Gabriel Catholic School - Canada’s Wonderland
Moved by Trustee Holland and seconded by Trustee DiMenna that the Board approve the St. Gabriel Catholic Elementary School field trip to *Canada’s Wonderland* in Toronto, Ontario on June 17, 2009. Carried.
- iv) Our Lady of Lourdes Catholic School - Canada’s Wonderland
Moved by Trustee Holland and seconded by Trustee DiMenna that the Board approve the Our Lady of Lourdes Elementary school – Trip to Toronto and Canada’s Wonderland, June 4th and 5th, 2009 to participate in activities to enhance personal experiences and leadership qualities. Carried.
- v) Our Lady of Lourdes Catholic School - Tecumseh Pool
Moved by Trustee Holland and seconded by Trustee DiMenna that the Board approve the Our Lady of Lourdes – Trip to Tecumseh Pool, Tuesday, June 16th, 2009 to participate in activities to promote healthy active living. Carried.
- vi) Our Lady of Lourdes Catholic School - Lacasse Park
Moved by Trustee Holland and seconded by Trustee DiMenna that the Board approve the Our Lady of Lourdes – Trip to Lacasse Park/Pool, Tuesday, June 23rd, 2009 to participate in activities to promote healthy active living. Carried.
- vii) Our Lady of Lourdes Catholic School - Sandcastle Recreation Centre
Moved by Trustee Holland and seconded by Trustee DiMenna that the Board approve the Our Lady of Lourdes – Trip to Sandcastle Recreation Centre Friday, June 19th, 2009 to participate in activities to promote healthy active living. Carried.

viii) St. Pius X Catholic School - Bluewater Fun Park, Sarnia
Moved by Trustee Holland and seconded by Trustee DiMenna that the Board approve the St. Pius X Elementary school's field trip to Bluewater Fun Park in Sarnia, Ontario on June 17th, 2009. Carried.

- b. Report: Board Policy Amendment - SC: 08 Child Abuse Reporting (*for approval in principle*)

Trustees received draft amendments to existing Board Policy SC: 08 Child Abuse Reporting which was reviewed by the Policy Working Subcommittee, of Cathy Geml, Superintendent of Education and Colleen Norris, Manager of Human Resources and Policy Development, who worked with staff and in consultation with the Windsor-Essex Children's Aid Society (WECAS) in reviewing existing Board Policy SC: 08 Child Abuse Reporting. The draft policy will be presented for final Board approval at the June 9, 2009 Regular Board meeting.

Moved by Trustee Holland and seconded by Trustee Janisse that the Board approve in principle Draft Amended Policy SC: 08 Child Abuse Reporting. Carried.

- c. Report: Roofing Tender for W. J. Langlois Catholic Elementary School

Superintendent Iatonna reported that the Board had previously approved proceeding with the roof replacement at W.J. Langlois Elementary School as part of the Good Places to Learn Stage 3 Program.

Moved by Trustee Macri and seconded by Trustee Porcellini that the Board approve the award of tender and the issuance of a purchase order contract for the Roof Replacement for W. J. Langlois Elementary School to Horizon Roofing Ltd. at the submitted bid amount of \$506,100.00 as a charge to the Good Places to Learn - Stage 3 Program Account No. 051-76-759822-6-000. Carried.

- d. Report: 2009 Temporary Borrowing Resolution – Annual Expenditures - Amended

Superintendent Iatonna reported that a Temporary Borrowing Resolution is approved annually authorizing a limit that the Board may borrow to finance the calendar year's expenditures. The 2009 resolution was approved by the Board on December 16, 2008. However, changing economic conditions has necessitated an amendment to the resolution with respect to interest provisions.

Moved by Trustee Porcellini and seconded by Trustee Macri that the Board approve the 2009 Temporary Borrowing Resolution – Annual Expenditures – Amended (deemed to be read three times) authorizing the Board to borrow up to \$77,000,000 to meet, until current revenues are collected, the current expenditures of the Board for 2009. Carried.

2009 TEMPORARY BORROWING RESOLUTION – ANNUAL EXPENDITURES

WHEREAS the Windsor-Essex Catholic District School Board (the "Board") considers it necessary to borrow the amount of up to \$77,000,000 to meet, until current revenues are collected, the current expenditures of the Board for 2009.

AND WHEREAS the total amount borrowed pursuant to this Resolution together with the total of any similar borrowing is not to exceed the uncollected balance of estimated revenues of the Board.

THEREFORE, BE IT RESOLVED THAT:

1. The Chairperson, Vice-Chairperson or Secretary-Treasurer of the Board are hereby authorized on behalf of the Board to borrow from time-to-time by way of Promissory Note a sum or sums not exceeding the aggregate \$77,000,000 to meet the current expenditures of the Board until the current revenues have been received and to give on behalf of the Board a Promissory note or notes under the corporate seal of the Board signed by the Chairperson or Vice-Chairperson of the Board and the Secretary-Treasurer for the monies borrowed hereunder;

Provided, however, that the interest and any other charges connected therewith do not exceed the interest that would be payable at the prime lending rate on the date of borrowing of banks listed in Schedule 1 to the Bank Act plus 100 basis points.

2. The Secretary-Treasurer of the Board is hereby authorized and directed to apply in payment of all sums borrowed as aforesaid, together with interest thereon, all monies comprising the current revenues of the Board hereafter received.
3. The Secretary-Treasurer of the Board is hereby authorized and directed to deliver to the bank from time-to-time upon request a statement showing the total amount of unpaid previous borrowings of the Board for current expenditures together with debt charges, if any, and also the uncollected balance of the estimated revenues for the current year or, where the estimates have not been adopted, the estimated revenues of the previous year less any current revenues already collected.

13. Committee Reports:

- a. Report: French Immersion Advisory Committee Meeting of April 8, 2009

Trustee Porcellini, Chair of the French Immersion Advisory Committee indicated a further report will be coming to the Board with respect to specific recommendations discussed at the April 8 Committee meeting. Copies of the minutes pertaining to the newly formed French Immersion Subject Council (Department Head Meetings) will be provided to trustees who are interested in receiving them.

Moved by Trustee Porcellini and seconded by Trustee Janisse that the Board receive the Minutes of the April 8, 2009 French Immersion Advisory Committee meeting as information. Carried.

14. Notice of Motion: None.

15. Remarks and Announcements:
- a. Chairperson Alexander encouraged fellow trustees to attend the Employee Retirement Banquet on Friday, June 12 and congratulated Superintendent Iatonna on his successful completion of the professional development requirements for Supervisory Officer.
 - b. Director of Education Berthiaume provided comment on recent activities supporting the Board's strategic priorities: student achievement and faith development. Director Berthiaume extended congratulations to St. Anne Catholic High School secondary teacher Mr. Nehmetallah who is the winner in the Secondary Division of the National Technology Innovation Awards for his project, Come Together - A Converging of Technologies.
 - c. Board Chaplain Fr. Brunet congratulated the Windsor Spitfires Hockey Team on bringing a championship to our city and county, and provided reflection on the Feast of St. Philip day.
16. Remarks/Questions by Trustees
- Trustee DiMenna congratulated the student and staff organizers on the success of Catholic Central High School's bursary fundraising gala.
 - Trustee Porcellini also congratulated the student and staff organizers on the success of Catholic Central High School's bursary fundraising gala.
 - Trustee Courtney congratulated the staff and students of St. Thomas of Villanova Catholic Secondary School upon their successful fundraising walk-a-thon to support cancer research.
 - Student Trustee Lau reported that he and Student Trustee Resendes will be attending the OSTA-AECO Annual General Meeting this week in Toronto.
17. Pending Items:
- a. Draft Board Policy H:07 Selection Process - Principals and Vice Principals (*deferred March 10, 2009*)
 - b. Deferred Report (*Deferred from April 28, 2009*): Play Surface Material Standard – Rubber
18. Continuation of In-Camera - Not required.
19. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.)*
- Tuesday, June 9, 2009
 - **Monday**, June 22, 2009
 - Tuesday, September 1, 2009
 - Tuesday, September 15, 2009
 - **Monday**, September 28, 2009 (Windsor East Accommodation Review Report)
 - Tuesday, September 29, 2009 (Windsor West Accommodation Review Report)
 - Tuesday, October 13, 2009
 - Tuesday, October 27, 2009

- Tuesday, November 10, 2009
- Tuesday, November 27, 2009
- Tuesday, December 1, 2009 (Organizational Meeting at 7:30 p.m.)
- Tuesday, December 8, 2009

20. Closing Prayer – Fr. Brunet closed the meeting with a prayer.
21. Adjournment - There being no further business, the Regular Board meeting of May 26, 2009 adjourned at 7:49 p.m.

Approved.

Fred Alexander
Board Chairperson

Joseph Berthiaume
Director of Education & Secretary-Treasurer