



**WINDSOR-ESSEX CATHOLIC
DISTRICT SCHOOL BOARD**

1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: John Macri
DIRECTOR OF EDUCATION: Joseph Berthiaume

**REGULAR BOARD MEETING
Tuesday, October 28, 2008 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom**

MINUTES

PRESENT

Trustees:

F. Alexander	P. Keane
J. Courtney, Vice-Chair	J. Macri, Chair
M. DiMenna	S. Porcellini
B. Holland	L. Soulliere
C. Janisse	
C. Resendes, Student Trustee	
N. Lau, Student Trustee	

Regrets:

Rev. L. Brunet, Board Chaplain

Administration:

J. Berthiaume (Resource)	P. Murray
C. Geml	C. Norris
M. Iatonna	

Recorder:

D. Steffens

1. Call To Order - Chair Macri called the meeting to order at 7:44 p.m.
2. Opening Prayer - The meeting opened with a prayer.
3. Recording of Attendance - Fr. Brunet sent regrets.
4. Approval of Agenda
Moved by Trustee Holland and seconded by Trustee Janisse that the October 28, 2008 Regular Board meeting agenda be approved as distributed. Carried.
5. Questions Pertaining to Agenda - None.
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act. - Trustee Courtney disclosed interest in relation to agenda item 10b(ii) *Community Use of Schools Annual Report* due to her employment and did not participate in the discussion or vote on any question raised on that item.

7. Presentations: None.
8. Delegations:
 - a. Delegation Regarding Items Not on the Agenda
 - i) Holy Name Catholic Elementary School Advisory Council - Pupil Accommodation Concerns: Rene Deschamps, Vice-Chair of the Holy Name Catholic Elementary School Advisory Council was present on behalf of the school advisory council to petition trustees to consider moving forward with an expansion of the school facility in order to accommodate the present and projected enrolment given the developmental planning that is occurring in the school area.
 - b. Delegations Regarding Items On the Agenda - None.
9. Action Items:
 - a. Approval of Minutes
 - i) Minutes of In-Camera Meeting, October 14, 2008
Moved by Trustee Soulliere and seconded by Trustee Keane that the minutes of the Committee of the Whole Board In-Camera meeting of October 14, 2008 be adopted as distributed. Carried.
 - ii) Minutes of Regular Meeting, October 14, 2008
Moved by Trustee DiMenna and seconded by Trustee Courtney that the minutes of the Regular Board meeting of October 14, 2008 be adopted as distributed. Carried.
 - b. Items from the In-Camera Meeting of October 28, 2008

Vice-Chair Courtney reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on October 28, 2008 pursuant to the Education Act - Section 207, to consider specific personnel, real property matters, labour relations matters, and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. Trustees Porcellini and Keane declared a conflict of interest during the October 28, 2008 In-Camera Session and excused themselves from the relevant discussion items.

Moved by Trustee Courtney and seconded by Trustee Janisse that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of October 28, 2008 be approved. Carried.

Vice-Chair Courtney made the following announcements:

 - receipt of the Administrative Staff Report, dated October 28, 2008
 - receipt of the Audit Committee In-Camera Report

10. Communications:

a. External (Associations, OCSTA, Ministry): None.

b. Internal (Reports from Administration):

i) Report: Administrative Staff Report

Moved by Trustee DiMenna and seconded by Trustee Janisse that the Board receive the *Administrative Staff Report* on hiring, retirement and resignation of staff dated October 28, 2008 for information. Carried.

ii) Report: Community Use of Schools Annual Report

In accordance with the reporting requirements of Board Policy A: 03 Community Use of Schools, the Board received the Community Use of Schools Annual Report providing charges to the Community Use of Schools Grant as of August 31, 2008. An administrative report detailing specific usage data will be provided at a future meeting.

Moved by Trustee Holland and seconded by Trustee Janisse that the Board receive the *Community Use of Schools Annual Report* as information. Carried.

iii) Report: Secondary Assessment, Evaluation, and Reporting Procedures and Guidelines

The Board received the Secondary Assessment, Evaluation, and Reporting Procedures and Guidelines that was prepared to support teachers in assessing and evaluating student achievement at the secondary level.

Moved by Trustee Holland and seconded by Trustee Alexander that the Board receive the *Secondary Assessment, Evaluation, and Reporting Procedures and Guidelines* as information. Carried.

iv) Report: Status - Policy Review and Development

Pursuant to Board Policy A: 01 Policy Development, Approval and Review Process, the Board received an annual plan for policy review, including a tracking of all Board policies scheduled for review in 2008-09 and prior.

Moved by Trustee Alexander and seconded by Trustee Soulliere that the Board receive the *status report on policy review and development* as information. Carried.

v) Report: 2007-08 Capital Renewal Program Status as of October 20, 2008

Moved by Trustee Holland and seconded by Trustee DiMenna that the Board receive the *2007-08 Capital Renewal Program Status* as of October 20, 2008 as information. Carried.

vi) Report: Long Term Capital Debt Financing

The Board previously directed administration to initiate specific actions to proceed with a debenture issue to finance the Board's non-permanently financed capital debt. Based on the most recent information received from the Ontario School Board Financing Corporation (OSBFC), a debenture issue is now anticipated to take place in early 2009.

Moved by Trustee DiMenna and seconded by Trustee Janisse that the Board receive the report on Long Term Capital Debt Financing as information. Carried.

11. Unfinished Business:

- a. Notice of Motion from October 14, 2008: Trustee Soulliere deferred this notice of motion to the November 11, 2008 meeting: *"At the next regular scheduled meeting of the Board, I will move or cause to be moved, that the Board establish a multi-disciplinary committee to review current programs, practices and procedures existing within our school communities regarding prevention of smoking, and alcohol and drug abuse and to provide feedback to the Board on current best practices with recommendations for improvements by the end of April 2009."*

12. New Business:

a. Field Trips:

- i) St. Joseph's Catholic High School - Toledo, OH

Moved by Trustee Alexander and seconded by Trustee DiMenna that the Board approve St. Joseph's Catholic High School Field Trip to Toledo, Ohio to participate in the model United Nations Debate from December 4 to 6, 2008. Carried.

- ii) Holy Names Catholic High School - Windsor Flying Club

Moved by Trustee Courtney and seconded by Trustee Keane that the Board approve Holy Names Catholic High School Field Trip to The Windsor Flying Club on November 5, 2008. Carried.

b. Report: 2008 - 09 Snow Removal Tender

Superintendent Iatonna reported that a tender was called for snow removal services and based on the submissions received, it is being recommended to issue purchase order contracts to the three low bidders in each of the 11 zones to be serviced over the next three years.

Moved by Trustee Janisse and seconded by Trustee Soulliere that the Board approve the issuance of Purchase Order Contracts for Snow Removal for the 2008-09, 2009-10 and 2010-11 school years to the following successful bidders:

Riverside Auto Spa

2008-09 Areas A1,A5,A7,A8,A9,A10	\$18,420.00 plus GST per event
2009-10 Areas A1,A4,A5,A7,A8,A9,A10	\$20,933.80 plus GST per event
2010-11 Areas A1, A4,A5,A7,A8,A9,A10	\$20,043.00 plus GST per event

Exteriors By Wade

2008-09 Areas A2,A3,A4,A6	\$12,080.00 plus GST per event
2009-10 Areas A2,A3,A6	\$ 8,710.00 plus GST per event
2010-11 Areas A2,A3,A6	\$ 9,045.00 plus GST per event

Preferred Restoration (Windsor) Ltd.

2008-09 Area A11	\$ 2,515.00 plus GST per event
2009-10 Area A11	\$ 2,515.00 plus GST per event
2010-11 Area A11	\$ 2,515.00 plus GST per event

Carried.

13. Committee Reports:

- a. Report: City School Board Liaison Meeting of June 26, 2008

Discussion at the June 26 meeting included the shared funding model for the installation of bus bays, other methods to address traffic and safety issues, and the Safe Routes to School pilot program.

Moved by Trustee Holland and seconded by Trustee Soulliere that the Board receive the Minutes of the June 26, 2008 City and School Boards Liaison Committee Meeting as information. Carried.

- b. Report: High School Council Meeting Notes of June 19, 2008

Moved by Trustee Keane and seconded by Trustee Porcellini that the Board receive the report for the June 19, 2008 High School Council meeting as information. Carried.

- c. Report: Audit Committee Meeting of October 15, 2008

Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board receive the Notes from the Audit Committee Meeting of October 15, 2008 as information. Carried.

- d. Verbal Report: Ad Hoc Elementary French Immersion Study Committee - Trustee DiMenna provided a brief update on the committee activities and indicated a full report will be brought to the Board at a future meeting.

14. Notice of Motion - None.

15. Remarks and Announcements:

- a. Chairperson John Macri wished members of the Student Senate well at their system-wide Faith Development day on October 30 and congratulated members of the Board and OECTA Secondary Bargaining unit for reaching a tentative agreement.
- b. Director of Education Joseph Berthiaume provided comment on the following activities that support the four pillars of the board's strategic plan: student achievement initiatives, Catholic faith formation, community partnerships, and employee development; and commented on the Commissioning Ceremony for School Council Chairpersons that was held on October 21.

c. Board Chaplain Rev. Brunet sent regrets this evening.

16. Remarks/Questions by Trustees

- Trustee Soulliere thanked administration for setting up an E-Learning session with her at Cardinal Carter Secondary School in order to provide her with an overview of the process.
- Trustee DiMenna congratulated the St. Anthony Catholic Elementary school community for receiving a Gold Recognition Award for their participation in the Quality Daily Physical Education program.
- Student Trustee Resendes invited everyone to the Student Senate Annual Faith Development Day which is being held October 30.
- Student Trustee Lau commented on his attendance at the recent Rachel's Challenge event.

17. Pending Items - None.

18. Continuation of In-Camera - Not required.

19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor at 7:00 p.m.)

- Tuesday, November 11, 2008
- Tuesday, November 25, 2008
- **Tuesday, December 9, 2008 (Organizational Meeting - 7:30 p.m./Mass - 6:45 p.m.)**
- Tuesday, December 16, 2008
- Tuesday, January 13, 2009
- Tuesday, January 27, 2009
- Tuesday, February 10, 2009
- Tuesday, February 24, 2009
- Tuesday, March 10, 2009
- Tuesday, March 31, 2009
- Tuesday, April 14, 2009
- Tuesday, April 28, 2009
- Tuesday, May 12, 2009
- Tuesday, May 26, 2009
- Tuesday, June 9, 2009
- Monday, June 22, 2009

20. Closing Prayer - The meeting closed with a prayer.

21. Adjournment - There being no further business, the Regular Board meeting of October 28, 2008 adjourned at 8:32 p.m.

Approved.

John Macri
Board Chairperson

Joseph Berthiaume
Director of Education & Secretary-Treasurer