



**REGULAR BOARD MEETING  
Tuesday, August 26, 2008 at 7:00 p.m.  
Windsor Essex Catholic Education Centre  
John Paul II Boardroom**

**MINUTES**

**PRESENT**

**Trustees:**

|                                   |                 |
|-----------------------------------|-----------------|
| F. Alexander                      | P. Keane        |
| J. Courtney, Vice-Chair           | J. Macri, Chair |
| M. DiMenna                        | S. Porcellini   |
| B. Holland                        | L. Soulliere    |
| N. Lau, Student Trustee Designate |                 |
| Rev. L. Brunet, Board Chaplain    |                 |

**Regrets:**

C. Janisse  
C. Resendes, Student Trustee

**Administration:**

|                          |                 |
|--------------------------|-----------------|
| J. Berthiaume (Resource) | J. Bumbacco     |
| C. Geml                  | E. Byrne        |
| M. Iatonna               | P. Littlejohns  |
| P. Picard                | P. Murray       |
| L. Staudt                | S. O'Hagan-Wong |

**Recorder:**

D. Steffens

1. Call To Order - Chair Macri called the meeting to order at 7:30 p.m.
2. Opening Prayer - Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance - Trustee Janisse sent regrets due to a family commitment. Student Trustee Resendes sent regrets due to a family commitment.
4. Approval of Agenda - Chair Macri noted that the handout pertaining to agenda item 10b(iii) 2007-08 Budget Status Report was at trustee places.

**Moved by Trustee DiMenna and seconded by Trustee Holland that the August 26, 2008 Regular Board meeting agenda be approved as distributed. *Carried.***

5. Questions Pertaining to Agenda - None.

6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act. - None.
7. Presentations - None.
8. Delegations
  - a. Delegation Regarding Items Not on the Agenda - None.
  - b. Delegations Regarding Items On the Agenda - None.
9. Action Items
  - a. Approval of Minutes
    - i) Minutes of In-Camera Meeting, June 23, 2008  
**Moved by Trustee Soulliere and seconded by Trustee Keane that the minutes of the Committee of the Whole Board In-Camera meeting of June 23, 2008 be adopted as distributed. Carried.**
    - ii) Minutes of Regular Meeting, June 23, 2008  
**Moved by Trustee DiMenna and seconded by Trustee Holland that the minutes of the Regular Board meeting of June 23, 2008 be adopted as distributed. Carried.**
  - b. Items from the Reconvened In-Camera Meeting of June 23 and the In-Camera Meeting of August 26, 2008

Vice-Chair Courtney reported that the Windsor-Essex Catholic District School Board re-convened a closed Committee of the Whole Board meeting on June 23, 2008 pursuant to the Education Act - Section 207, to consider specific labour relations matters, real property matters, litigation matters and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. In addition, the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on August 26, 2008 pursuant to the Education Act - Section 207, to consider specific personnel, labour relations matters, litigation matters and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. Trustees Courtney, Keane and Porcellini declared a conflict of interest during the August 26, 2008 In-Camera Session and excused themselves from the relevant discussion items.

**Moved by Trustee Courtney and seconded by Trustee Soulliere that the recommendations and directions of the Committee of the Whole Board at its reconvened in-camera meeting of June 23, 2008 and its in-camera meeting of August 26, 2008 be approved. Carried.**

Vice-Chair Courtney made the following announcements from the re-convened June 23, 2008 Committee of the Whole Board in-camera meeting:

- receipt of an in-camera report from the Employee Benefits Committee meeting of June 16, 2008
- receipt of an in-camera report from the Audit Committee meeting of June 3, 2008

Vice-Chair Courtney made the following announcements from August 26, 2008 Committee of the Whole Board in-camera meeting:

- receipt of the Administrative Staff Report, dated August 26, 2008
- approval of Senior Administration Organizational Structure to Include Positions of Assistant Superintendent of Education, pending confirmation of eligibility by the Minister of Education

10. Communications

a. External (Associations, OCSTA, Ministry): None.

b. Internal (Reports from Administration)

i) Report: Administrative Staff Report

**Moved by Trustee Courtney and seconded by Trustee DiMenna that the Board receive the *Administrative Staff Report* on hiring, retirement and resignation of staff dated August 26, 2008 for information. *Carried.***

ii) Report: 2007-08 Budget Status Report

**Moved by Trustee DiMenna and seconded by Trustee Holland that the Board receive the 2007-08 Budget Status as of August 24, 2008 as information. *Carried.***

iii) Report: Director of Education's Strategic Priorities for 2008 - 2009

**Moved by Trustee Courtney and seconded by Trustee Holland that the Board receive the Director of Education's Strategic Priorities for 2008-2009 as information and that it be used in the evaluation of the Director of Education's performance management process as outlined in Board Policy H: 20 – Performance Management – Director of Education. *Carried.***

iv) Report: Trustee Attendance – January to July 2008

**Moved by Trustee Holland and seconded by Trustee Alexander that the Board receive the report *Trustee Attendance – January to July 2008* as information. *Carried.***

v) Report: Legal Services - May 2008

**Moved by Trustee Soulliere and seconded by Trustee Alexander that the Board receive the report *Legal Services – May 2008* as information. *Carried.***

11. Unfinished Business: None.

12. New Business: None.

13. Committee Reports

a. Report: High School Council Meeting of May 22, 2008

**Moved by Trustee Porcellini and seconded by Trustee Keane that the Board receive the report for the May 22, 2008 High School Council meeting as information. *Carried.***

- b. Verbal Report: City of Windsor/School Board Liaison Committee Meeting of June 26, 2008 - Superintendent Iatonna provided a brief report on the status of several items discussed at this Committee, including new procedures for consultation with school boards when considering a walkway closure in the City of Windsor, cost sharing ratios for the installation of bus bays, planning regulations for infill housing in the city core area, Kiss and Ride pilot programs, and ratepayers' voting lists provided through the Municipal Property Assessment Corporation (MPAC.)
- c. Verbal Report: Ad Hoc Elementary French Immersion Committee - Trustee DiMenna reported the committee will be scheduling a meeting early in the school year to resume their mandate of studying the board's French Immersion program needs.

14. Notice of Motion - None.

15. Remarks and Announcements

- a. Chairperson Macri welcomed everyone back to the new school year and welcomed new Student Trustee Nils Lau to the Board table.
- b. Director of Education Berthiaume provided comment on the following: **Student Achievement Initiatives** including, Summer Success Literacy Camp for Senior Kindergarten to grade six students, Summer Institute offering professional development opportunities to teachers and support staff, the board's Peer Assisted Learning Strategy (PALS) Program, and staff participation on the Provincial Writing Team for the new "Education for All" document supporting Literacy and Numeracy Instruction for Students With Special Education Needs, and the Summer School Program; **Catholic Faith Formation Initiatives** including the implementation of the Catholic Character Development Initiative "Our Journey to Holiness"; **Community Partnerships** including, sharing arrangements with University of Windsor (academic and athletic facilities), John McGivney Children Centre, New Canadian Centre of Excellence Ltd. and St. Peter's Institute for Catholic Formation; and, **Strategic Planning Initiatives** including, the Senior Administration Strategic Priorities 2008-09 (at trustee places), and a review of the Board's Strategic Plan "Blueprint for the Future." Director Berthiaume extended congratulations to teacher Frances Martino-Soulliere who is among the 10 individuals from across Ontario chosen to receive a Newcomer Champion award. Director Berthiaume extended congratulations to the teacher and students at Holy Name Elementary School who won the recent local logo contest for the Special Olympics Summer 2009 Games.
- c. Board Chaplain Fr. Larry Brunet provided a reflection on Catholic leadership.

16. Remarks/Questions by Trustees

- Trustee Porcellini welcomed everyone back for the new school year, thanked everyone for their assistance with the accommodation of St. Anne French Immersion students at St. Angela school, congratulated Catholic Central High School on their September student enrolment, congratulated Frances Martino-Soulliere on her provincial recognition and thanked administration for the notecards depicting student art work for the "Our Journey to Holiness" Catholic Character Development initiative.

- Trustee Keane welcomed Student Trustee Lau to his first official Board meeting.
- Trustee Soulliere commented on her attendance at Summer Institute and congratulated the organizing team and facilitators for the success of the event.
- Trustee Holland commented on the quality of the board's Catholic faith formation curriculum and teacher/classroom resources.
- Trustee DiMenna commented on her attendance at the recent Henry Winkler Dyslexia presentation which was organized by the Learning Disabilities Association of Windsor and Essex County.
- Trustee Courtney inquired into receiving an update on the state of school surveillance equipment and commented on the recent TRIBES program offered to teachers at the Catholic Education Centre.
- Student Trustee Lau thanked everyone for the opportunity to serve as a Student Trustee.

17. Pending Items - None.

18. Continuation of In-Camera - Not required.

19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor at 7:00 p.m.)

- Tuesday, September 9, 2008
- Tuesday, September 23, 2008
- Tuesday, October 14, 2008
- Tuesday, October 28, 2008
- Tuesday, November 11, 2008
- Tuesday, November 25, 2008
- **Tuesday, December 9, 2008 (Organizational Meeting - 7:30 p.m./Mass - 6:45 p.m.)**
- Tuesday, December 16, 2008
- Tuesday, January 13, 2009

20. Closing Prayer - Fr. Brunet closed the meeting with a prayer.

21. Adjournment - There being no further business, the Regular Board meeting of August 26, 2008 adjourned at 8:05 p.m.

*Approved.*

**John Macri**  
*Board Chairperson*

**Joseph Berthiaume**  
*Director of Education & Secretary-Treasurer*