



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: John Macri
DIRECTOR OF EDUCATION: Joseph Berthiaume

REGULAR BOARD MEETING
Tuesday, December 11, 2007 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom

MINUTES

PRESENT

Trustees:

F. Alexander	P. Keane
J. Courtney, Vice-Chair	J. Macri, Chair (<i>electronically</i>)
M. DiMenna	L. Soulliere
C. Janisse	
Rev. L. Brunet, Board Chaplain	
N. Bradley, Student Trustee	

Regrets:

Trustee B. Holland, Trustee S. Porcellini, and Student Trustee C. Resendes

Administration:

J. Berthiaume (Resource)	L. Staudt
C. Geml	J. Bumbacco
M. Iatonna	C. Norris
P. Picard	S. O'Hagan-Wong
M. Seguin	R. Sasso

Recorder:

D. Steffens

1. Call To Order - Vice-Chair Courtney assumed the Chair and called the meeting to order at 7:31 p.m.
2. Opening Prayer - Fr. Brunet opened the meeting with the reading of intentions and a prayer.
3. Recording of Attendance - Since Trustee Macri participated electronically, Vice Chair Courtney assumed the Chair. Trustees Holland and Porcellini sent regrets due to illness. Student Trustee Resendes regrets due to weather conditions.
4. Approval of Agenda

Amendments:

- DEFERRAL: Item 12g Report: Budget Report for the Fiscal Year Ended August 31, 2007 - deferred to the January 15, 2008 Regular Board Meeting

Moved by Trustee DiMenna and seconded by Trustee Keane that the December 11, 2007 Regular Board meeting agenda be approved as amended. Carried.

5. Questions Pertaining to Agenda - None.
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act. - None.
7. Presentations

- a. St. Michael's Alternate High School Program

Superintendent Linda Staudt presented a videotaped of a CBC special interest story profiling the graduate program for St. Michael's Alternate High School Program. Broadcaster D. Molnar is a finalist in the New York Festivals' 2008 TV Broadcasting Awards Competition for the piece.

8. Delegations

- a. Delegation Regarding Items Not on the Agenda - None.
- b. Delegations Regarding Items On the Agenda - None.

9. Action Items

- a. Approval of Minutes

- i) Minutes of In-Camera Meeting, November 27, 2007

Moved by Trustee Soulliere and seconded by Trustee DiMenna that the minutes of the Committee of the Whole Board In-Camera meeting of November 27, 2007 be adopted as distributed. Carried.

- ii) Minutes of Regular Meeting, November 27, 2007

Moved by Trustee Keane and seconded by Trustee Janisse that the minutes of the Regular Board meeting of November 27, 2007 be adopted as distributed. Carried.

- iii) Minutes of Organizational Meeting, December 4, 2007

Moved by Trustee DiMenna and seconded by Trustee Janisse that the minutes of the Organizational Board meeting of December 4, 2007 be adopted as distributed. Carried.

- b. Items From In-Camera Meeting of December 11, 2007

Trustee DiMenna that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on December 11, 2007 pursuant to the Education Act - Section 207, to consider specific personnel and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of December 11, 2007 be approved. Carried.

Trustee DiMenna made the following announcements:

- The reassignment of **Filomena Greco** from Vice-Principal at St. John Vianney and St. Peter Elementary schools to Vice-Principal St. John the Baptist, effective January 7, 2008
- The reassignment of **Michelle Mailloux** from Vice-Principal St. John the Baptist to Vice-Principal at St. John Vianney and St. Peter Elementary schools, effective January 7, 2008
- A Special Committee of the Whole Board In-Camera meeting has been scheduled for January 8, 2008, pursuant to the Education Act - Section 207.

10. Communications

a. External (Associations, OCSTA, Ministry) - None.

b. Internal (Reports from Administration)

i) Report: Administrative Staff Report

Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board receive the Administrative Staff Report on hiring, retirement and resignation of staff dated December 11, 2007 for information. Carried.

ii) Report: Legal Services – August and September 2007

Moved by Trustee Alexander and seconded by Trustee Soulliere that the Board receive the report Legal Services – August and September 2007 as information. Carried.

iii) Report: 2006 – 2007 Property Disposition and Acquisition Summary (M. Iatonna)

Moved by Trustee Soulliere and seconded by Trustee Janisse that the Board receive the Property Disposition and Acquisition Summary for 2006/2007 as information. Carried.

iv) Verbal Report: 2007 – 2008 Revised Estimates

Superintendent Iatonna reported that the Ministry requires school boards to submit revised estimates utilizing October 30 enrolments by November 30. A request for an extension to submit the board's revised estimates has been granted for the end of this week.

Moved by Trustee Alexander and seconded by Trustee Janisse that the verbal report concerning the 2007 - 2008 Revised Estimated be received as information. Carried.

11. Unfinished Business - None.

12. New Business

a. Field Trips:

i) Catholic Central and Assumption College Catholic High School - New York City (L. Staudt)

Moved by Trustee Keane and seconded by Trustee DiMenna that the Board approve the Assumption College and Catholic Central High School field trip to New York City scheduled from May 22 - 25, 2008. Carried.

ii) Assumption College Catholic High School - Quebec City

Moved by Trustee Keane and seconded by Trustee DiMenna that the Board approve the Assumption College Catholic High School field trip to Quebec City, Quebec from January 30 to February 2, 2008. Carried.

- b. Report: Board Policy Amendment (for approval in principle) - Draft Policy F:01 Donations/Sponsorships/Partnerships

The proposed Draft Policy F: 01 Donations/Sponsorships/Partnerships replaces existing Board Policies F: 01 Donations and SC: 06 Corporate Sponsorship. A final draft will be presented for final approval at the next Board meeting, at which time a supporting procedure will be presented as information. Administration will follow-up with high schools to compile a list of student scholarships and bursaries available through donations and explore the possibility of a central access point for students to access the information.

Moved by Trustee Soulliere and seconded by Trustee Alexander that the Board approve in principle draft Policy F: 01 Donations/Sponsorships/Partnerships. Carried.

- c. Report: Board Policy Amendment (for approval in principle) - Draft Policy B: 01 Smoke Free Schools and Sites

The proposed Draft Policy B: 01 Smoke Free Schools and Sites replaces existing Board Policy B:01 Smoke Free Schools and Sites. A final draft will be presented for final approval at the next Board meeting, at which time a supporting procedure will be presented as information. Director Berthiaume reported that the board is exploring smoking cessation programs free of charge for employees.

Moved by Trustee Alexander and seconded by Trustee DiMenna that the Board approve in principle Draft Policy B: 01 Smoke Free Schools and Sites. Carried.

- d. Report: Revised School Year Calendar 2007 - 2008

The Board approved a School Year Calendar for the 2007 - 2008 school year at its regular meeting on April 10, 2007. On October 11, 2007, the Government of Ontario announced the creation of a province-wide statutory holiday known as "Family Day." The new holiday will occur on the third Monday in February of each school year, beginning February 18, 2008.

Moved by Trustee Keane and seconded by Trustee Janisse that the Board approve the revised School Year Calendar 2007 - 2008 for the Windsor-Essex Catholic District School Board to include the addition of the February 18, 2008 statutory holiday known as "Family Day." Carried.

- e. Report: Ontario Association of Parents in Catholic Education (OAPCE) 2008 Annual Membership Fees

Moved by Trustee Soulliere and seconded by Trustee Janisse that the Board approve payment of the Ontario Association of Parents in Catholic Education (OAPCE) 2008 annual membership fees for 41 elementary school councils and 8 secondary school councils in the amount of \$60.00 per school. Carried.

- f. Report: Cafeteria Services Request for Proposal (RFP) Process
Moved by Trustee Alexander and seconded by Trustee Keane that the Board approve the request for proposal (RFP) process for cafeteria services and that administration proceed with the RFP in the month of February 2008.

Discussion followed regarding the possibility of deferring discussion on the report to January to allow some trustees time to request clarification and additional background information. The process will include a method to involve secondary principals and receive student senate input.

Moved by Trustee Janisse and seconded by Trustee DiMenna that the Board defer the report Cafeteria Services Request for Proposal (RFP) Process for discussion at the January 15, 2008. Carried.

- g. Report: Budget Report for the Fiscal Year Ended August 31, 2007 - This report was deferred to the January 15, 2008 Regular Board Meeting agenda.

13. Committee Reports

- a. Report: Special Education Advisory Committee (SEAC) Meeting of October 4, 2007 (A typographical error on page 2 of the October 4, 2007 SEAC minutes will be corrected.)
Moved by Trustee DiMenna and seconded by Trustee Janisse that the Board receive the Minutes of the October 4, 2007 Special Education Advisory Committee meeting as information. Carried.
- b. Report: Elementary School Council – Umbrella Group Meeting of November 14, 2007 (A typographical error on page 1 of the November 14, 2007 meeting notes will be corrected.)
Moved by Trustee Keane and seconded by Trustee DiMenna that the Board receive the report for the November 14, 2007 Elementary School Council – Umbrella Group meeting as information. Carried.
- c. Report: Audit Committee Meeting of November 14, 2007
Moved by Trustee DiMenna and seconded by Trustee Soulliere that the Board receive the Notes from the Audit Committee dated November 14, 2007 as information. Carried.

14. Notice of Motion - None.

15. Remarks and Announcements

- a. Chairperson - Trustee Courtney thanked everyone in system for their hard work and dedication to make 2007 a successful year for the board and indicated that she looking forward to 2008. Trustee Courtney wished everyone a peaceful Christmas season and happy New Year.
- b. Director of Education Berthiaume congratulated members of the organizing team for a very successful system-wide faith day on November 30, and congratulated members, coaches and supporters of the Holy Names Catholic High School senior football team for their performance that lead them to the Western Bowl. Director Berthiaume wished all trustees, staff and students the best for a happy Holy Christmas season.

- c. Board Chaplain Fr. Brunet wished everyone a holiday season filled with the peace of Christ this Christmas.

16. Remarks/Questions by Trustees

- Trustee Janisse encouraged Student Trustee Bradley to conduct a student survey as soon as possible for the cafeteria services RFP. Trustee Janisse wished everyone a merry Christmas and happy New Year and asked everyone to keep wife's mother in prayers.
- Trustee Keane congratulated CBC Video Journalist and reporter Dale Molnar for the excellent work on the special interest story on St. Michael's Alternate High School program and wished him success in his award nomination. Trustee Keane thanked all employees who assisted with the organization of the Together in Faith Day and commented on the valuable message delivered by the keynote motivational speaker. Trustee Keane wished everyone a merry Christmas.
- Trustee Alexander thanked Superintendent Iatonna and Steve Kapusta from the City of Windsor Transportation Planning Division for attending St. Jules School Council meeting to discuss safety issue pertaining to traffic in the area of the school. Trustee Alexander wished everyone a merry Christmas.
- Trustee Soulliere wished everyone a merry Christmas.
- Trustee DiMenna wished everyone a merry Christmas.
- Trustee Macri wished everyone a merry Christmas.
- Student Trustee Bradley commented on initiating a survey for student input on cafeteria services and indicated that trustee input into the process would be welcomed. Student Trustee Bradley indicated that she and Student Trustee Resendes are interested in the possibility of revising the student trustee term to a staggered two year term to make the role more effective. Student Trustee Bradley wished everyone a merry Christmas and happy New Year.

17. Pending Items - None.

18. Continuation of In-Camera - Not required.

19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor)

- Tuesday, January 15, 2008
- Tuesday, January 29, 2008
- Tuesday, February 12, 2008
- Tuesday, February 26, 2008
- Tuesday, March 11, 2008 (TENTATIVE – March Break)
- Tuesday, March 25, 2008
- Tuesday, April 8, 2008
- Tuesday, April 22, 2008
- Tuesday, May 13, 2008

- Tuesday, May 27, 2008
- Tuesday, June 10, 2008
- Monday, June 23, 2008

20. Closing Prayer - Fr. Brunet closed the meeting with a prayer.
21. Adjournment - There being no further business, the Regular Board meeting of December 11, 2007 adjourned at 8:25 p.m.

Approved.

Joan Courtney
Board Vice-Chairperson

Joseph Berthiaume
Director of Education & Secretary-Treasurer