



**WINDSOR-ESSEX CATHOLIC
DISTRICT SCHOOL BOARD**

1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: John Macri
DIRECTOR OF EDUCATION: Joseph Berthiaume

**REGULAR BOARD MEETING
Tuesday, October 9, 2007 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom**

MINUTES

PRESENT

Trustees:

F. Alexander	P. Keane
J. Courtney, Vice-Chair	J. Macri, Chair
M. DiMenna	S. Porcellini
B. Holland	L. Soulliere
C. Janisse	
Rev. L. Brunet, Board Chaplain	
N. Bradley, Student Trustee	
C. Resendes, Student Trustee	

Administration:

J. Berthiaume (Resource)	J. Bumbacco
M. Iatonna	S. O'Hagan-Wong
M. Seguin	R. Sasso
L. Staudt	

Recorder:

D. Steffens

1. Call To Order - Chair Macri called the meeting to order at 7:30 p.m.
2. Opening Prayer - Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance - All trustees present.
4. Approval of Agenda

Amendments:

- Addition: 12a(iii) Field Trip: St. Anne Catholic High School - Phoenix AZ

Moved by Trustee Holland and seconded by Trustee DiMenna that the October 9, 2007 Regular Board meeting agenda be approved as amended. Carried.

5. Questions Pertaining to Agenda - None.

6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act. - Trustee Porcellini disclosed interest in relation to item 10b(iv) Enrolment / Staffing School Organization Information for Elementary / Secondary Schools September 2007 due to the employment of her husband and did not participate in the discussion or vote on any question raised on that item.
7. Presentations - None.
8. Delegations
 - a. Delegation Regarding Items Not on the Agenda - None.
 - b. Delegations Regarding Items On the Agenda - None.
9. Action Items
 - a. Approval of Minutes
 - i) Minutes of In-Camera Meeting, September 25, 2007
Moved by Trustee Soulliere and seconded by Trustee Janisse that the minutes of the Committee of the Whole Board In-Camera meeting of September 25, 2007 be adopted as distributed. Carried.
 - ii) Minutes of Regular Meeting, September 25, 2007
Moved by Trustee Keane and seconded by Trustee Janisse that the minutes of the Regular Board meeting of September 25, 2007 be adopted as distributed. Carried.
 - b. Items From In-Camera Meeting of October 9, 2007

Vice-Chair Courtney reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on October 9, 2007 pursuant to the Education Act - Section 207, to consider specific personnel, real property matters, labour relations and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. Trustee Courtney declared a conflict of interest during the October 9, 2007 In-Camera Session and excused herself from the relevant discussion item.

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of October 9, 2007 be approved. Carried. Abstained: Trustee Courtney

- The appointment of Sharon O’Hagan-Wong to the position of Supervisor Capacity Building
- The secondment of Emelda Byrne to the position of Acting Supervisor - Learning Support
- The following individuals have been added to the 2007 – 2012 Secondary Principal Roster: Joseph Charron, Luigi Conte
- The following individuals have been added to the 2007 – 2012 Secondary Vice Principal Roster: Marisa Lipari, Joseph O’Neill
- The following individuals have been added to the 2007 – 2012 Elementary Principal Roster: Elise Daragon

- The following individuals have been added to the 2007 – 2012 Elementary Vice Principal Roster: Jeffrey Chambers, Darryl Fanick, Tara Harris
- The following elementary principal and vice-principal assignments:
 - Karen Drago from Principal St. Jules to Principal St. John the Baptist
 - Elise Daragon from vice-principal St. Peter and St. John Vianney to Acting Principal St. Jules
 - Filomena Greco from Special Education Coordinator to full-time vice-principal St. Peter and St. John Vianney schools

10. Communications

a. External (Associations, OCSTA, Ministry) - None.

b. Internal (Reports from Administration)

i) Report: Administrative Staff Report

Moved by Trustee DiMenna and seconded by Trustee Courtney that the Board receive the *Administrative Staff Report on hiring, retirement and resignation of staff dated October 9, 2007 for information. Carried.*

ii) Report: Trustee Expense Procedures

Moved by Trustee Holland and seconded by Trustee Alexander that the Board receive the report on revisions to the processing of Trustee expense claims as information. Carried.

iii) Report: Legal Services - June and July 2007

Discussion occurred on the annual cost to the board for legal services. Since the current contract expires in the spring of 2008, administration will present a report that will provide service delivery options that considers both cost-effectiveness and breadth of service, and include a survey of legal costs to boards from across the province.

Moved by Trustee Alexander and seconded by Trustee Holland that the Board receive the report Legal Services – June and July 2007 as information. Carried.

iv) Report: Enrolment / Staffing School Organization Information for Elementary / Secondary Schools September 2007

Administration responded to questions related to the number of educational assistants at Sacred Heart school, the rationale for split JK/SK classes, and the possibility of further Ministry initiatives to reduce class sizes beyond grade 3. Additional information will be provided regarding Learning Support Services Teachers (LSST) and specialty teachers.

Moved by Trustee Holland and seconded by Trustee DiMenna that the Board receive the report *Enrolment/Staffing School Organization Information of our Elementary/Secondary Schools – September 2007 as information. Carried.*

Abstained: Trustee Porcellini

11. Unfinished Business - None.

12. New Business

a. Field Trips:

i) Cardinal Carter Catholic Secondary School - Chicago, IL

Moved by Trustee Alexander and seconded by Trustee Janisse that the Board approve the Cardinal Carter Catholic Secondary School field trip to Chicago, Illinois for November 1 to November 3, 2007. Carried.

ii) Holy Names Catholic High School - Washington, DC

Moved by Trustee Alexander and seconded by Trustee Janisse that the Board approve the Holy Names Catholic High School field trip to Washington, DC for November 14 to November 17, 2007. Carried.

iii) WALK-ON: Field Trip: St. Anne Catholic High School - Phoenix AZ (*Handout was at trustee places and previously emailed to trustees.*)

Moved by Trustee Alexander and seconded by Trustee Janisse that the Board approve the St. Anne Catholic High School field trip to participate in the Cactus Jam Hoop Classic in Phoenix, Arizona from December 26, 2007 to January 1, 2008. Carried.

b. Board Policy Amendments: A:02 Inclement Weather-Emergency School Closures (for approval in principle) - Discussion occurred around the practicality of including guidelines within the procedures establishing specific acceptable temperatures in permitting students to participate in outside activities.

Moved by Trustee Alexander and seconded by Trustee Porcellini that the Board approve in principle draft amended Policy A: 02 Inclement Weather – Emergency School Closings. Carried.

c. Board Policy Amendments: SC:04 Field Trips/Excursions (for approval in principle)

Moved by Trustee Holland and seconded by Trustee DiMenna that the Board approve in principle draft Policy SC: 04 Field Trips/Excursions. Carried.

d. Board Policy Amendments: ST:09 Control of Head Lice and Nits (for final approval)

Moved by Trustee Alexander and seconded by Trustee Janisse that the Board provide final approval to the draft amendments to Policy ST: 09 Control of Head Lice and Nits;

and, that the Board receive as information Procedure Pr ST: 09 Control of Head Lice and Nits. Carried.

13. Committee Reports

a. Report: Ad Hoc Policy Committee – Final Report

Trustee Holland, Chair of the Ad Hoc Policy Committee reported that this report provides the final recommendations of the Committee that was established by the Board in February 2006. Given that the matters referred by the Board to the Ad Hoc Policy Committee have been dealt

with, it is further recommended that the special committee be dissolved upon delivery of this final report in accordance with Board By-Law 4:03.

Moved by Trustee Holland and seconded by Trustee DiMenna that the Board refer the policies concerning the acquisition of goods and services; the appointment of consultants; senior staff compensation and performance review; and, dispute resolution with senior staff to the Board approved policy development, review and approval process;

and, that the Board approve the dissolution of the Ad Hoc Policy Committee in accordance with Board By-Law 4:03. Carried.

14. Notice of Motion - None.

15. Remarks and Announcements

- a. Chairperson Macri commented on the Blessing and Official Opening celebration for the new St. Anne Catholic High School and congratulated everyone for their work on organizing the beautiful occasion.
- b. Director of Education Berthiaume reminded trustees of the October 16, 2007 School Advisory Council Commissioning of the Chairs. Director Berthiaume thanked Sharon O'Hagan-Wong and her team of volunteers for their participation in the Raise-a-Reader Day.
- c. Board Chaplain Fr. Brunet encouraged everyone to vote on the provincial election.

16. Remarks/Questions by Trustees

- Trustee Porcellini encouraged everyone to exercise their right to vote in the provincial election.
- Trustee Janisse commented on the St. Anne's Catholic High School Blessing and Opening and thanked Rosemary Limarzi, John Byrne and the staff and students for a fabulous celebration.
- Trustee Keane congratulated Principal John Byrne and all who helped organized the St. Anne's Catholic High School Blessing and Opening celebration. Trustee Keane congratulated the organizers and participants of the first annual West End Terry Fox National School Walk.
- Trustee Soulliere thanked Kimberley Juras from CBC radio for her news coverage of the St. Anne's Catholic High School Blessing and Opening and thanked Rosemary Limarzi for her assistance with the event.
- Trustee Holland commented on the Muskoka Woods Leadership Experience and commended trustees for their continuing commitment to the program.
- Trustee Courtney commented on the St. Anne's Catholic High School Blessing and Opening.
- Student Trustee Bradley commented on the Jean Vanier Youth Forum Training she recently attended in Toronto and on the October 4 Student Senate Retreat.
- Student Trustee Resendes thanked the board for the opportunity to attend the Jean Vanier Youth Forum Training and commented on the recent Grade 11 student retreat that featured keynote speaker Darrell Scott who founded the "Rachel's Challenge" program.

17. Pending Items - None.

18. Continuation of In-Camera - Not required.
19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor)
- Tuesday, October 23, 2007
 - Tuesday, November 13, 2007
 - Tuesday, November 27, 2007
 - Tuesday, December 4, 2007 (Organizational Meeting – 7:30 p.m.)
 - Tuesday, December 11, 2007
 - Tuesday, January 15, 2008
 - Tuesday, January 29, 2008
 - Tuesday, February 12, 2008
 - Tuesday, February 26, 2008
 - Tuesday, March 11, 2008 (TENTATIVE – March Break)
 - Tuesday, March 25, 2008
 - Tuesday, April 8, 2008
 - Tuesday, April 22, 2008
 - Tuesday, May 13, 2008
 - Tuesday, May 27, 2008
 - Tuesday, June 10, 2008
 - Monday, June 23, 2008
20. Closing Prayer - Fr. Brunet closed the meeting with a prayer.
21. Adjournment - There being no further business, the Regular Board meeting of October 9, 2007 adjourned at 8:15 p.m.

Approved.

John Macri
Board Chairperson

Joseph Berthiaume
Director of Education & Secretary-Treasurer