



REGULAR BOARD MEETING
Tuesday, September 25, 2007 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom

MINUTES

PRESENT

Trustees:

F. Alexander	P. Keane
J. Courtney, Vice-Chair	J. Macri, Chair
M. DiMenna	S. Porcellini
B. Holland	L. Soulliere
C. Janisse	
Rev. L. Brunet, Board Chaplain	
N. Bradley, Student Trustee	
C. Resendes, Student Trustee	

Administration:

J. Berthiaume (Resource)	J. Bumbacco
C. Geml	K. Gignac
M. Iatonna	R. Limarzi
P. Picard	P. Littlejohns
M. Seguin	S. O'Hagan-Wong
L. Staudt	R. Sasso

Recorder:

D. Steffens

1. Call To Order - Chair Macri called the meeting to order at 7:03 p.m.
2. Opening Prayer - Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance - All trustees present.
4. Approval of Agenda
Moved by Trustee Holland and seconded by Trustee DiMenna that the September 25, 2007 Regular Board meeting agenda be approved as distributed. Carried.
5. Questions Pertaining to Agenda - None.
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act. - None.

7. Presentations

a. Narrowing the Gap – Sheila Wisdom, United Way Executive Director

Sheila Wisdom, Executive Director of United Way / Centraide of Windsor-Essex County and Serge Lambert, Public Sector Fund Development Manager, were present to provide an overview of the programs the community assistance agency provides to address health and human service issues that affect people in Windsor-Essex County.

b. Holy Names Catholic High School – Costa Rica Destinations Program

Principal Jim Minello, teacher Maurice Bottos, and recent Holy Names Catholic High School graduates Kelsi Mayne and Shaune Mazzocca were in attendance to present an overview of the Costa Rica Destinations Program and describe their experiences on the April 2007 experiential learning excursion to the Monteverde Biological Research Station in Costa Rica.

8. Delegations

a. Delegation Regarding Items Not on the Agenda - None.

b. Delegations Regarding Items On the Agenda - None.

9. Action Items

a. Approval of Minutes

i) Minutes of In-Camera Meeting, September 11, 2007

Moved by Trustee Holland and seconded by Trustee Soulliere that the minutes of the Committee of the Whole Board In-Camera meeting of September 11, 2007 be adopted as distributed. Carried.

ii) Minutes of Regular Meeting, September 11, 2007

Moved by Trustee Janisse and seconded by Trustee Keane that the minutes of the Regular Board meeting of September 11, 2007 be adopted as distributed. Carried.

b. Items From In-Camera Meeting of September 25, 2007

Trustee Courtney reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on September 25, 2007 pursuant to the Education Act - Section 207, to consider specific personnel and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

Moved by Trustee Courtney and seconded by Trustee DiMenna that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of September 25, 2007 be approved. Carried.

10. Communications

a. External (Associations, OCSTA, Ministry)

- i) Letter from St. Clair Catholic District School Board re *Ontario Regulation 243/07 Safe Drinking Water Act, 2002*

Moved by Trustee Soulliere and seconded by Trustee Alexander that the Board receive the correspondence from St. Clair Catholic District School Board re Ontario Regulation 243/07 Safe Drinking Water Act, 2002 as information. Carried.

b. Internal (Reports from Administration)

- i) Report: Administrative Staff Report

Moved by Trustee Alexander and seconded by Trustee Holland that the Board receive the *Administrative Staff Report* on hiring, retirement and resignation of staff dated September 25, 2007 for information. Carried.

- ii) Report: Crisis Management Plan

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the Board receive the Crisis Management Plan as information. Carried.

- iii) Report: Specialist High Skills Major (SHSM): Arts & Culture and Primary Industries

Superintendent Staudt reported that the Board received approval from the Ministry of Education to launch two Specialist High Skills Major pilots in the sectors of Arts and Culture at F. J. Brennan Catholic High School and Primary Industries (Agriculture) at Cardinal Carter Catholic High School. This specialized program allows students to focus on knowledge and skills that are of particular importance in certain economic sectors, and to obtain certifications recognized in those sectors, as they work towards meeting the requirements for an Ontario Secondary School Diploma.

Moved by Trustee Alexander and seconded by Trustee Soulliere that the Board receive the report Specialist High Skills Major (SHSM): Arts and Culture and Primary Industries (Agriculture) as information. Carried.

11. Unfinished Business - None.

12. New Business

a. Field Trips:

- i) 2007 Fall Muskoka Woods Leadership Experience - Clarification was provided on the process utilized to select the schools that attend the leadership experience in response to a question raised regarding equal opportunity for all schools that want to participate to be accommodated rather than being placed on a waiting list.

Moved by Trustee Holland and seconded by Trustee DiMenna that the Board approve the 2007 Fall Muskoka Woods Leadership Experience field trip. Carried.

- ii) St. Joseph Catholic High School's Mediation and Bullying Prevention Club – Gesstwood Camp and Retreat Centre
Moved by Trustee DiMenna and seconded by Trustee Holland that the Board approve the St. Joseph Catholic High School trip to Gesstwood Camp and Retreat Centre – Training Session for Peer Mediation and Bullying Prevention – September 28-29, 2007. Carried.

- b. Board Policy Amendments: ST:09 Control of Head Lice and Nits (for approval in principle)
Moved by Trustee Porcellini and seconded by Trustee Courtney that the Board approve in principle draft amended Policy ST: 09 Control of Head Lice and Nits. Carried.
- c. Board Policy Amendments: ST:11 Medication Administration at School (Including Epi-Pen) (for final approval)

Clarification of the provisions within the policy was provided in response to a question raised regarding the Board's or personal liability for administration of the epi-pen.

Moved by Trustee Holland and seconded by Trustee Soulliere that the Board provide final approval to an amendment to (Students) ST: 11 Medication Administration At School (including Epi-Pen). Carried.

- d. Report: Ontario Catholic Schools Trustees' Association 2007/2008 Membership Fees
Moved by Trustee Alexander and seconded by Trustee Holland that the Board renew its annual membership fees with the Ontario Catholic School Trustees' Association (OCSTA) in the amount of \$77,424.00. Carried.

13. Committee Reports - None.

14. Notice of Motion - None.

15. Remarks and Announcements

- a. Chairperson Macri reminded trustees of the Blessing and Official Blessing of the new St. Anne's Catholic High School on Sunday, September 30 at 2:00 p.m.
- b. Director of Education Berthiaume commented on the Education Quality and Accountability Office (EQAO) assessment results for the 2006 - 2007 academic year indicating that the board's overall results meet or exceed the provincial average in all but one area. The government's goal of 75% achievement level for students by June 2008 has already been met in the area of Grade 3 mathematics. Director Berthiaume commended students and staff for their hard work and continued dedication toward improving student literacy and numeracy skills. Director Berthiaume indicated he would be out of town for the new St. Anne's Blessing and reported that Superintendent Seguin would provide representation.
- c. Board Chaplain Fr. Brunet asked everyone to keep a staff member who is experiencing health difficulties in their prayers.

16. Remarks/Questions by Trustees

- Trustee Porcellini commented on a fellow trustee's remarks of at the September 11 meeting regarding the status of St. Bernard's prohibitive to repair application.
- Trustee Janisse commended all staff for their continuing efforts on improving student achievement, which is reflected in the recent EQAO assessment scores and invited everyone to attend the St. Anne's Blessing and opening on Sunday, September 30.
- Trustee Keane thanked Rosemary Limarzi, members of the organizing committee, and Facility Services staff for their work in arranging the Blessing and Opening of the Basilian Fathers' Commemorative Sculpture. Trustee Keane extended his appreciation to Elaine Carr for her work on sculpture. Trustee Keane invited everyone to participate in the first annual West End Terry Fox National School Walk that is being organized by the students and staff of St. Francis, St. James, St. John and Assumption College schools for Thursday, September 27.
- Trustee DiMenna thanked the staff for their dedication in preparing students for the EQAO assessment. Their work was very evident in the assessment scores.
- Trustee Courtney congratulated principals, teachers and students on their success with the EQAO assessment. Trustee Courtney commended the staff and students of St. Joseph Catholic Elementary School who took part in events for the International Peace Day. Trustee Courtney thanked all the custodial staff for their outstanding work in the schools.
- Student Trustee Bradley reported that she and several other students recently attended a presentation by Craig Kielburger who founded the Free the Children organization.
- Student Trustee Resendes reported that the first 2007-2008 Student Senate meeting was held on September 18 and indicated everyone is looking forward to an exciting year.

17. Pending Items - None.

18. Continuation of In-Camera - Not required.

19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor)

- Tuesday, October 9, 2007
- Tuesday, October 23, 2007
- Tuesday, November 13, 2007
- Tuesday, November 27, 2007
- Tuesday, December 4, 2007 (Organizational Meeting – 7:30 p.m.)
- Tuesday, December 11, 2007

20. Closing Prayer - Fr. Brunet closed the meeting with a prayer.

21. Adjournment - There being no further business, the Regular Board meeting of September 25, 2007 adjourned at 8:15 p.m.

Approved.

John Macri
Board Chairperson

Joseph Berthiaume
Director of Education & Secretary-Treasurer