



# Windsor-Essex Catholic District School Board

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John Macri, Board Chairperson

## REGULAR BOARD MEETING Tuesday, April 25, 2006 at 7:00 p.m. Windsor Essex Catholic Education Centre John Paul II Boardroom

### MINUTES

#### PRESENT

##### **Trustees:**

F. Alexander	P. Keane
J. Courtney, Vice-Chair	J. Macri, Chair
M. DiMenna	S. Porcellini
B. Holland	L. Soulliere
A. Kishek, Student Trustee	
J. Devos, Student Trustee (Alternate)	

##### **Regrets:**

C. Janisse, Trustee  
L. Willson Student Trustee (Designate)  
Rev. L. Brunet, Board Chaplain  
Michael Moher, Director of Education  
Joseph Berthiaume, Superintendent of Education  
Peter Marchini, Superintendent of Business

##### **Administration:**

J. Ouellette (Resource)	R. Mousaly
S. Freeman	P. Picard
C. Geml	L. Staudt
K. Gignac	W. Wong
C. Marier	

##### **Recorder:**

D. Steffens

1. Call To Order - Chair Macri called the meeting to order at 7:05 p.m.
2. Opening Prayer – The meeting opened with a prayer.
3. Recording of Attendance – Trustee Janisse not present. Fr. Brunet sent regrets.
4. Approval of Agenda  
**Moved by Trustee Soulliere and seconded by Trustee Holland that the April 25, 2006 Regular Board meeting agenda be approved as distributed. Carried.**

5. Questions Pertaining to Agenda – None.
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act - Trustee Porcellini disclosed interest in agenda item 11b *Verbal Report: Requests for Proposal – Benefits Consultant Update*.
7. Presentations – None.
8. Delegations
  - a. Delegation Regarding Items Not on the Agenda – None.
  - b. Delegations Regarding Items On the Agenda – None.
9. Action Items
  - a. Approval of Minutes
    - i) Minutes of In-Camera Meeting, April 11, 2006  
**Moved by Trustee Holland and seconded by Trustee DiMenna that the minutes of the In-Camera Meeting of April 11, 2006 be adopted as distributed. Carried.**
    - ii) Minutes of Regular Meeting, April 11, 2006  
**Moved by Trustee DiMenna and seconded by Trustee Keane that the minutes of the Regular Meeting of April 11, 2006 be adopted as distributed. Carried.**
  - b. Items From In-Camera Meeting of April 25, 2006
 

Trustee Courtney reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole meeting on April 25, 2006 pursuant to the Education Act - Section 207, to obtain legal advice, consider specific personnel, real property issues and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

**Moved by Trustee Courtney and seconded by Trustee Soulliere that the recommendations and directions of the Committee of the Whole Board at its meeting of April 25, 2006 be approved. Carried.**

Vice Chair Courtney made the following announcements from the April 25, 2006 In-Camera Committee of the Whole meeting:

    - appointment of Mary Heath to permanent status as Adult Faith Animator effective May 2, 2006

## 10. Communications

### a. External (Associations, OCSTA, Ministry)

- i) Letter from Sandra Pupatello, Minister of Education, dated April 13, 2006

Trustee Holland commented on the letter sent from the Board to the Minister of Education regarding the Ministry's discussion paper "Respect for Ontario School Trustees" as it pertains to trustee honorarium and asked that a follow-up letter be sent to the Minister addressing the matter of school board trustees being the only elected official in the province by law to incur personal penalties for non-compliance with provincial requirements.

**Moved by Trustee Soulliere and seconded by Trustee Porcellini that the letter from Sandra Pupatello, Minister of Education, dated April 13, 2006 be received as information. Carried.**

### b. Internal (Reports from Administration)

- i) Report: Administrative Staff Report

**Moved by Trustee DiMenna and seconded by Trustee Soulliere that the Board receive the *Administrative Staff Report* on hiring, retirement of staff dated April 25, 2006 for information. Carried.**

## 11. Unfinished Business

- a. Notice of Motion – Trustee Courtney: *“At the next regular meeting of the Board, I will move or cause to be moved, that Administration create a policy that will comprehensively outline our Board’s commitment to the purchase of clothing that is manufactured solely in fair-labour factories. The policy would also include our expectations from area suppliers, with an understanding that any retailer who does not provide authentic documentation to verify that their merchandise is “sweat-free” would not have their contract renewed.”*

Trustee Courtney indicated her intent to defer the notice of motion for two weeks.

- b. Verbal Report: Requests for Proposal (RFP) - Benefits Consultant Update - Trustee Alexander reported that the Request for Proposal Committee held an opening of the RFP's on April 19. Eleven submissions were received and short-listed by the Committee on April 24. A final selection recommendation will come to the Board at the first meeting in May.

## 12. New Business

### a. Fieldtrips:

- i) St. Angela Catholic Elementary School – Camp Cedarwin

**Moved by Trustee Courtney and seconded by Trustee Holland that the Board approve the St. Angela Catholic Elementary School field trip to Camp Cedarwin from June 14 to 16, 2006. Carried.**

b. Report: Administrative Reorganization - St. Michael's Programs

Superintendent Ouellette reported that the Board has several programs, such as Project Hope, International Languages, and Summer School, which have not traditionally belonged to any school. The administrative reorganization proposal recommends the consolidation of these programs into one school – St. Michael's, under the direction of a principal and two vice principals. The addition of a second vice principal will ensure an administrative presence at all three St. Michael's campuses.

**Moved by Trustee Holland and seconded by Trustee Courtney that the Board approve the recommendation for the reorganization of St. Michael's School. Carried.**

c. Report: Green Corridor Educational Wetland Project

Superintendent Ouellette indicated that the Board and Assumption College Catholic High School have been working with the Green Corridor Team on the Huron Church Pedestrian Walkway. The proposed development of the wetland will create a unique educational resource and provide opportunities for direct application of skills and concepts learned in Mathematics, Science and Technology. At this point, an agreement in principle is required so that the partnership can begin fundraising and grant application processes. Considerable discussion occurred with respect to the need for additional documentation outlining the financial commitment required by the Board, potential liability issues and the provisions for future maintenance and upkeep.

*ORIGINAL MOTION:* Moved by Trustee Keane and seconded by Trustee Porcellini that the Board approve in principle the partnership of Windsor-Essex Catholic District School Board and Assumption College Catholic High School with the University of Windsor and the Green Corridor Educational Wetland Planning Committee.

*AMENDMENT TO THE MOTION:* Moved by Trustee Holland and seconded by Trustee Alexander that the motion be amended to read that the Board approve in principle the partnership of Windsor-Essex Catholic District School Board and Assumption College Catholic High School with the University of Windsor and the Green Corridor Educational Wetland Planning Committee with the understanding that no funds will be expended by the Board in support of this project, and that the board will have final approval before any work begins on the property.

**Moved by Trustee Alexander and Trustee Holland deferred until additional information is provided that responds to concerns related to the scope of the project, financial commitment required by the Board, potential liability issues and provisions for future maintenance and upkeep. Defeated.**

**AMENDMENT TO THE AMENDMENT: Moved by Trustee DiMenna and seconded by Trustee Holland that the amended motion be further amended to read that the Board approve in principle the partnership of Windsor-Essex Catholic District School Board and Assumption College Catholic High School with the University of Windsor and the Green Corridor Educational Wetland Planning Committee with the understanding that no funds will be expended and no work will be started on board property without**

**Board approval. Carried.**

d. Report: Board Meeting Schedule – May 2006

Superintendent Ouellette indicated that the May 9 Board meeting conflicts with the date of the Windsor Deanery 150<sup>th</sup> Anniversary Mass.

**Moved by Trustee Alexander and seconded by Trustee Holland that the Board re-schedule the Tuesday, May 9, 2006 Regular and In-Camera Board meetings to Monday, May 8, 2006. Carried.**

13. Committee Reports – None.

14. Notice of Motion – None.

15. Remarks and Announcements

- a. Chairperson Macri reminded trustees of the Special Public Board Meeting that has been scheduled on May 2, at 7:00 p.m. to discuss the deferred 2006 Capital Plan.
- b. Director of Education – In the Director’s absence, Superintendent Ouellette commended the organizers and participants for raising \$77,000 board wide during the 2005 Terry Fox Run. Superintendent Ouellette reported that Catholic Education Week will begin Sunday, April 30 and run through Friday, May 5. This year’s events will include a ‘Pathways to Success’ display at Devonshire Mall. All school activities can be accessed on the Board’s website at [www.wecdsb.on.ca](http://www.wecdsb.on.ca)
- c. Board Chaplain – Fr. Brunet sent regrets.

16. Remarks/Questions by Trustees

- Trustee Porcellini commented on the importance of National Volunteer Week and thanked all school and board volunteers for their commitment to Catholic education. Trustee Porcellini announced Catholic Central High School’s indoor garage sale on April 29 and St. Anne French Immersion’s Clean Up Day on April 29. Trustee Porcellini encouraged everyone to observe SpankOut (No Spank) Day on April 30th which is intended to bring widespread attention to the need to end physical punishment of children and to promote effective, non-violent disciplinary practices. Trustee Porcellini commented on a Detroit River International Crossing (DRIC) information meeting she attended. Trustees interested in seeing a DRIC presentation to the Board should contact the Chair.
- Trustee Keane thanked Kathy Furlong and the organizing committee for bringing Lionel Davis to speak to our students. Trustee Keane thanked volunteer Nancy Knowles and the organizations who donated trees for the tree planting that took at St. Francis Catholic Elementary School last week. Trustee Keane thanked those involved in planning the memorial dedication to Tim Halford. Trustee Keane reported on the sessions and presentations that occurred at the 2006 Ontario Catholic Schools Trustees’ Association (OCSTA) AGM last week.

- Trustee Soulliere briefly commented on last week's OCSTA Finance Seminar.
- Student Trustee Kishek commented on the workshops and presentations she attended at the Ontario Catholic Schools Trustees' Association (OCSTA) AGM and thanked the Board for the opportunity to attend. Student Trustee Kishek indicated that the Student Senate Pencil Drive culminate with a presentation on Thursday at 4:00 p.m. in the Board Room.
- Student Trustee (Alternate) Devos invited everyone to Holy Names Catholic High School to attend the school's production of "Jesus Christ Superstar."

17. Pending Items

- a. Deferred from June 27, 2005: Board Policy Review Committee – Board Policy Revisions: *A:12 Code of Ethics / Conflict of Interest (Amended Policy)*
- b. Deferred for six months from October 25, 2005: Motion by Trustee Soulliere and seconded by Trustee DiMenna *"that the Board add two (2) more psychologists to its psychology department for a total of four (4), and that the cost be applied to the general budget to offset the cost of educational assistant lunch supervision to the Special Education budget."*
- c. Deferred Motion from February 28, 2006: *Moved by Trustee Alexander and seconded by Trustee Holland that the administration prepare a comprehensive report detailing the process and procedures that all vendors, contractors, must use in order to become pre-qualified to be eligible to provide goods and/or services to the Windsor-Essex Catholic District School Board; and further, that the report will be complete with detailed recommendations outlining a system-wide protocol that must be used by all departments in order to maintain or employ these goods and services.*
- d. Deferred from March 28, 2006: Report: 2006 Capital Plan

18. Continuation of In-Camera – Not required.

19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor)

- **SPECIAL PUBLIC BOARD MEETING: Tuesday, May 2, 2006, 7:00 p.m. (In-Camera Session begins at 6:30 p.m.)**
- Monday, May 8, 2006 - **PLEASE NOTE REVISED DATE** (moved from Tuesday, May 9)
- Tuesday, May 23, 2006
- Tuesday, June 13, 2006
- Monday, June 26, 2006

20. Closing Prayer –The meeting closed with a prayer.

21. Adjournment - There being no further business, the Regular Board Meeting of April 25, 2006 adjourned at 8:02 p.m. at the call of the Chair.

*Approved.*

**John Macri**  
Board Chairperson

**Janet Ouellette**  
Superintendent of Education  
& Administration Resource