



Windsor-Essex Catholic District School Board

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John Macri, Board Chairperson

REGULAR BOARD MEETING

Tuesday, June 14, 2005

**Windsor Essex Catholic Education Centre
1325 California Avenue, Windsor**

MINUTES

PRESENT

Trustees:

F. Alexander	P. Keane (<i>electronically</i>)
J. Courtney, Vice-Chair	J. Macri, Chair
M. DiMenna	S. Porcellini
B. Holland	L. Soulliere
C. Janisse	
Student Trustee N. Deschamps	
Student Trustee (Alternate) E. Limarzi	

Regrets:

Fr. L. Brunet, Board Chaplain

Administration:

M. Moher (Resource)	J. Byrne
J. Berthiaume	C. Geml
P. Marchini	T. Halford
J. Ouellette	P. Littlejohns
	E. Poirier
	L. Staudt

Recorder:

D. Steffens

1. Call To Order - Chair Macri called the meeting to order at 7:15 p.m.
2. Opening Prayer – The meeting opened with a prayer.
3. Recording of Attendance – All trustees present. Trustee Keane participated electronically.
4. Approval of Agenda

Amendment:

- Addition: 10b(iv) Report: 2005 – 2006 Projected School Board Funding

Moved by Trustee Soulliere and seconded by Trustee Holland that the June 14, 2005 Regular Board meeting agenda be approved as amended. *Carried.*

5. Questions Pertaining to Agenda – None.

6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act. – None.

7. Presentations

a. Student Trustee Presentations

Chair Macri presented Student Trustees Natalie Deschamps, Emily Limarzi and Sarah Favot (2003/2004 Alternate Student Trustee) with the “Windsor-Essex Catholic District School Board Student Trustee Bursaries for Leadership and Service,” and expressed appreciation for their commitment and dedication to their role as Catholic leaders within our student body and our broader school communities. Student Trustees Deschamps and Limarzi were also presented with a plaque of appreciation on behalf of the Awards Committee for their exceptional student representation during the 2004-2005 school year.

b. Catholic School Student Council Leadership Awards

Chair Macri presented the following students with the 2004 – 2005 Catholic School Student Council Leadership Award in recognition of overall efforts and dedication to their school, excellence in performance of duties, leadership, relationship with fellow students and involvement with the community:

- **Kate Engert**, Prime Minister Holy Name Catholic Elementary School
- **Sarah Favot and Emily Limarzi**, Co-Prime Ministers Assumption College Catholic High School

c. Outstanding School Council Chairperson Awards

Chair Macri presented the following individuals with the 2004 –2005 Catholic School Council Chairperson Award in recognition of overall efforts and dedication to their school and school system, excellence in performance of duties, leadership, relationship with fellow councillors, administration, teachers and students, and involvement with the community:

- **Angela Thoman**, St. Joseph Catholic Elementary School
- **Sue Field and Colleen Cole** (Co-Chairs) St. Jules Catholic Elementary School
- **Rosemary Limarzi and Frank Favot** (Co-Chairs), Assumption College Catholic High School

Superintendent Berthiaume thanked all members of the Awards Committee for their work in organizing this year’s system-wide award program.

d. Introduction of 2005/2006 Student Trustee Representatives

Outgoing Student Trustee Deschamps introduced 2005/2006 Student Trustee Kishek who is currently a grade 11 student at F. J. Brennan Catholic High School. Outgoing Student Trustee Alternate Limarzi introduced new Student Trustee Alternate Jennifer Devos who is a grade 11 student attending Holy Names Catholic High School. Outgoing Student Trustees thanked Mr. Byrne for his support and guidance to them and to the Student Senate this year.

- e. Build, Lift and Rollercoaster Building Contest – Queen of Peace Catholic Elementary School

Principal Velma Cocchetto Picco, teachers Steven Richards and Robin Janisse, and students who competed in the Build, Lift and Rollercoaster Building Contest were present to provide an overview and demonstration of their winning roller coaster entries. Queen of Peace placed first and third in the Junior Division for their Treasure Island and Master Mine roller coasters in the provincial-wide contest recently held at Canada's Wonderland.

8. Delegations

- a. Delegation Regarding Items Not on the Agenda – None.
- b. Delegations Regarding Items On the Agenda – None.

9. Action Items

- a. Approval of Minutes
 - i) Minutes of In-Camera Meeting, May 24, 2005
Moved by Trustee Courtney and seconded by Trustee DiMenna that the minutes of the In-Camera meeting of May 24, 2005 be adopted as distributed. Carried.
 - ii) Minutes of Regular Meeting, May 24, 2005
Amendment: Trustee Soulliere's comments on page 7 amended to read "... Another Day in Model Spot."
Moved by Trustee Soulliere and seconded by Trustee Holland that the minutes of the Regular Meeting of May 24, 2005 be adopted as amended. Carried.
- b. Items From In-Camera Meeting of June 14, 2005

The Windsor-Essex Catholic District School Board convened a closed Committee of the Whole meeting on June 14, 2005, pursuant to the Education Act - Section 207, to consider specific personnel and real property issues and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

Trustees Alexander, Courtney and Porcellini declared a conflict of interest in the June 14, 2005 In-Camera Session and excused themselves from the relevant discussion items.

Moved by Trustee DiMenna and seconded by Trustee Holland that the recommendations and directions of the Committee of the Whole Board at its meeting of June 14, 2005 be approved. Carried. Opposed – Trustee Keane.

Vice-Chair Courtney made the following announcements:

- o appointment of Patti Moulard to Vice-Principal St. Joseph Catholic High School effective September 2005
- o appointment of Monique Dugal to Department Head – Special Education at Catholic Central High School effective September 2005

- appointment of Wilfred Wong to the position of Manager of Maintenance and Operations
- extension of retirement of Myrna Hunter for one additional school year
- ratification of a four year Collective Agreement (2004 – 2008) between the Board and the OECTA Elementary Teachers Unit
- ratification of an additional two year Collective Agreement (2006 – 2008) between the Board and the OECTA Secondary Teachers Unit

10. Communications

a. External (Associations, OCSTA, Ministry)

- i) Letter from the Ottawa-Carleton District School Board dated June 3, 2005
re: Funding to Address Mental Health Services
Moved by Trustee Soulliere and seconded by Trustee Janisse that the letter from the Ottawa-Carleton District School Board dated June 3, 2005 be received as information. Carried.

b. Internal (Reports from Administration)

- i) Report: Administrative Staff Report
Moved by Trustee Alexander and seconded by Trustee DiMenna that the Board receive the *Administrative Staff Report* on hiring, retirement and resignation of staff dated June 14, 2005 for information. Carried.
- ii) Report: Legal Services – March / April 2005
Moved by Trustee Courtney and seconded by Trustee Janisse that the report *Legal Services – March / April 2005* be received as information. Carried.
- iii) Report: High School Council – Minutes of March 10, 2005
Moved by Trustee Porcellini and seconded by Trustee Janisse that the Board receive the minutes of the High School Council dated March 10, 2005, as information. Carried.
- iv) Walk-on Report: 2005 – 2006 Projected School Board Funding

Superintendent Marchini reported that school board business officers met with ministry officials in Toronto on May 30 to receive projected allocations for the 2005 / 2006 Grant allocations. Based on a draft technical paper that is subject to change, it is anticipated the Board's total revenues and transfers from New Pupil Place Reserves will amount to approximately \$209.5 million. The Ministry has extended the deadline for the submission of budget estimates to August 31, 2005. Since the technical papers have not been received and in light of the revised submission deadline, Superintendent Marchini indicated the draft budget would be provided to the Board for review prior to the end of July with final Board approval prior to the end of August.

Moved by Trustee Holland and seconded by Trustee DiMenna that the Board receive the report 2005 – 2006 Projected School Board Funding as information. Carried.

11. Unfinished Business – None.

12. New Business

a. Report: Regular Board Meetings for the Months of July and August
Moved by Trustee DiMenna and seconded by Trustee Courtney that the Board meetings for the months of July and August be held at the call of the Chair; and, that the next scheduled Regular Meeting of the Board be held Tuesday, August 30, 2005. Carried.

b. Fieldtrips:

i) St. Anne's Catholic High School – Tucson, Arizona

Additional information was requested with regard to the itinerary and possible liability issues related to a few of the proposed activities.

Moved by Trustee Holland and seconded by Trustee Soulliere that the St. Anne's Catholic High School field trip request to Tucson, Arizona be deferred to the next Board Meeting. Carried.

13. Committee Reports

a. Special Education Advisory Committee – Minutes of March 25, 2005

Trustee Soulliere highlighted the motions contained on page four of the March 25 minutes that deal with documentation to be included in the Special Education Plan.

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the Board receive the minutes of the March 31, 2005 Special Education Advisory Committee meeting as information. Carried.

b. Board Policy Review Committee – Board Policy Revisions

The following policies have been reviewed with no recommended amendments and will be brought forward for future review in accordance with the policy review process: A:01 Policy Review Process; B:04 Keys to Schools; H:05 Hiring Procedures – Administrative and Support Staff; and, ST:11 Medication Administration at School (including Epi-Pen).

A:09 Education Resources Deselection (Amended Policy)

Moved by Trustee Holland and seconded by Trustee Porcellini that the Board approve amended policy A:09 Education Resources Deselection as presented. Carried.

A:25 Convention / Conferences / Seminars (New Policy)

Moved by Trustee Holland and seconded by Trustee Porcellini that the Board approve new policy A:25 Convention / Conferences / Seminars as presented. Carried.

A:26 Alcohol Based Hand Cleaners in Schools (New Policy)

Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board approve new policy A:26 Alcohol Based Hand Cleaners in Schools as presented. Carried.

B:05 Property Damage / Vandalism / Theft (Amended Policy)

Moved by Trustee Holland and seconded by Trustee DiMenna that the Board approve amended policy B:05 Property Damage / Vandalism / Theft as presented. Carried.

SC:03 Internet Acceptable Use – Students (Amended Policy)

Moved by Trustee Porcellini and seconded by Trustee Holland that the Board approve amended policy SC:03 Internet Acceptable Use – Students as presented. Carried.

SC:14 Emergency Response Plan (Amended Policy)

Moved by Trustee Porcellini and seconded by Trustee Holland that the Board approve amended policy SC:14 Emergency Response Plan as presented.

Discussion occurred around including a reference to the possibility of nuclear crisis and the deletion of the duplicate paragraphs.

Moved by Trustee Alexander and seconded by Trustee Soulliere that the Board defer the approval of amended policy SC:14 Emergency Response Plan for two weeks to allow consideration of inclusion of response to a possible nuclear crisis. Carried.

ST:15 Accidents / Students (Amended Policy)

Discussion occurred around the Procedure #4: “Any employee transporting a student may be held liable for any resulting injury. Thus, discretion is advised.”

Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board defer the approval of amended policy ST:15 Accidents / Students to reconsider the wording of Procedure Item #4. Carried.

ST:18 Physical Intervention (Amended Policy)

Moved by Trustee Holland and seconded by Trustee Soulliere that the Board approve amended policy ST:18 Physical Intervention as presented. Carried.

T:01 Student Trustee (Amended Policy)

Moved by Trustee Porcellini and seconded by Trustee DiMenna that the Board approve amended policy T:01 Student Trustee as presented. *Deferred.*

Discussion occurred around Procedure #8, specifically identifying membership to the Ontario Student Trustees Association (OSTA-AECO) rather than allocating funds to allow Student Trustees to participate in a organization at the provincial level that supports the growth of student trustees in their role and provides a strong advocacy for Catholic education.

Moved by Trustee Holland and seconded by Trustee Soulliere that the Board defer the approval of amended policy T:01 Student Trustee until September 2005 to consider amendments to Procedure #8. Defeated.

Moved by Trustee Courtney and seconded by Trustee DiMenna that the Board defer the approval of amended policy T:01 Student Trustee for two weeks to consider amendments to Procedure #8. Carried.

14. Notice of Motion – None.

15. Remarks and Announcements

- a. Chair Macri reported that he attended the City of Windsor Council meeting of June 6 where the endorsement of the new St. Joseph's Catholic High School site plan was considered. Chair Macri thanked the parents and students who were also in attendance to support the Board in its planning activities for the new school.
- b. Director of Education Moher reported that the Town of Lakeshore has scheduled a rezoning meeting for the new St. Anne's Catholic High School on June 20 and reminded trustees that the St. Christopher Catholic Elementary School Rededication and Blessing has been scheduled the afternoon of September 14. Director Moher congratulated Student Trustee Deschamps and Alternate Student Trustee Limarzi on their recent Millennium Excellence Awards.
- c. Board Chaplain – Not present.

16. Remarks/Questions by Trustees

- Trustee Porcellini congratulated Catholic Central High School teacher Mr. Raisbeck on the success of his play "Garden of Eden" and thanked staff and students of Catholic Central for the invitation to their retreat held at Oxley Retreat House. Trustee Porcellini offered her appreciation and a farewell to Mr. Favot and Mr. Byrne for their extensive work on the Board Policy Review Committee.
- Trustee Janisse wished everyone a wonderful summer and sent his regrets for the June 27 meeting.
- Trustee DiMenna congratulated the staff and students of Cardinal Carter Catholic High School on the success of the "Day of Champions" and the recent Jody Raffoul concert.
- Trustee Courtney reported that she recently attended the Canadian Catholic Schools Trustees' Association Conference in Edmonton and will bring a detailed report to trustees for reference.
- Student Trustee Deschamps reported the Young Student Outreach session hosted by the University of Windsor's Students' Alliance was well attended by student Prime Ministers of all local school boards and congratulated incoming Prime Ministers for the 2005/2006 school year.
- Student Trustee Alternate Limarzi thanked trustees for their support and mentorship over the past school year.

17. Pending Items – None.

18. Continuation of In-Camera – Not required.

19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor)
- Monday, June 27, 2005 – 7:00 p.m. (**NOTE REVISED DATE**)
 - Tuesday, August 30, 2005 – 7:00 p.m.
20. Closing Prayer – The meeting closed with a prayer.
21. Adjournment - There being no further business, the Regular Board Meeting of June 14, 2005 adjourned at 8:55 p.m. at the call of the Chair.

John Macri
Board Chairperson

Michael Moher
Director of Education & Secretary