



# Windsor-Essex Catholic District School Board

1325 California Avenue, Windsor, Ontario N9B 3Y6  
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Michael B. Moher, Director of Education John Macri, Board Chairperson

## REGULAR BOARD MEETING Wednesday, November 10, 2004 Windsor Essex Catholic Education Centre 1325 California Avenue, Windsor

### MINUTES

#### **PRESENT:**

##### **Trustees:**

F. Alexander	P. Keane
J. Courtney, Vice-Chair	J. Macri, Chair
M. DiMenna	S. Porcellini
B. Holland	L. Soulliere
C. Janisse	
Natalie Deschamps, Student Trustee	
Emily Limarzi, Student Trustee (Alternate)	

**Regrets:** Rev. L. Brunet, Board Chaplain

<b>Administration:</b>	M. Moher (Resource)	T. Halford
	J. Berthiaume	P. Littlejohns
	J. Ouellette	T. Robins

**Recorder:** D. Steffens

1. Call To Order - Chair Macri called the meeting to order at 7:45 p.m.
2. Opening Prayer – Chair Macri led opened the meeting with a prayer.
3. Recording of Attendance – All trustees present. Father Brunet sent his regrets.
4. Approval of Agenda - Chair Macri noted the report for agenda item 12(a) *Report: School Vending Machines* is at Trustee places.

**Moved by Trustee Keane and seconded by Trustee DiMenna that the November 10, 2004 Regular Board meeting agenda be approved as distributed. Carried.**

5. Questions Pertaining to Agenda – None.
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act. – None.
7. Presentations – None.

8. Delegations

- a. Delegation Regarding Items Not on the Agenda – None.
- b. Delegations Regarding Items On the Agenda – None.

9. Action Items

a. Approval of Minutes

- i) Minutes of the Special In-Camera Meeting, October 19, 2004  
**Moved by Trustee Holland and seconded by Trustee DiMenna that the minutes of the Special In-Camera meeting of October 19, 2004 be adopted as corrected. Carried.**
- ii) Minutes of the In-Camera Meeting, October 26, 2004  
**Moved by Trustee Keane and seconded by Trustee Courtney that the minutes of the In-Camera meeting of October 26, 2004 be adopted as distributed. Carried.**
- iii) Minutes of the Regular Meeting, October 26, 2004  
**Moved by Trustee Soulliere and seconded by Trustee Holland that the minutes of the regular meeting of October 26, 2004 be adopted as distributed. Carried.**

b. Items From In-Camera Meeting of November 10, 2004

Trustee Courtney reported the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole meeting on November 10, 2004, pursuant to the Education Act - Section 207, to consider specific personnel and real property issues and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

**Moved by Trustee Courtney and seconded by Trustee Soulliere that the recommendations and directions of the Committee of the Whole Board at its meeting of November 10, 2004 be approved. Carried.**

Trustee Courtney made the following announcements in relation to the Elementary Principal and Vice-Principal Roster:

- The following individuals have been added to the 2004 – 2009 Elementary Principal Roster: Lisa Boudreau, Melissa Farrand, Joe Iacono and Zina Vivier
- The following individuals have been added to the 2004 – 2009 Elementary Vice-Principal Roster: Betty Brush, Cathy Nelson and Bill Vaillancourt

10. Communications

a. External (Associations, OCSTA, Ministry)

- i) Memorandum from the Ministry of Education  
Received October 21, 2004 re: School Vending Machines  
**Moved by Trustee Alexander and seconded by Trustee Keane that the correspondence from the Ministry of Education regarding School Vending Machines be received as information. Carried.**

- ii) Memorandum from Ontario Catholic Schools Trustees' Association dated October 21, 2004 re: 2005 AGM/Conference Resolution Process  
**Moved by Trustee Alexander and seconded by Trustee Keane that the correspondence from the Ontario Catholic Schools Trustees' Association regarding the 2005 AGM/Conference Resolution Process be received as information. Carried.**
- iii) Letter from Dwight Duncan, M.P.P. re: Special Education Funding  
**Moved by Trustee Alexander and seconded by Trustee Keane the correspondence from Dwight Duncan, M.P.P., regarding Special Education Funding be received as information. Carried.**

b. Internal (Reports from Administration)

- i) Report: Administrative Staff Report  
**Moved by Trustee Alexander and seconded by Trustee DiMenna that the Board receive the *Administrative Staff Report* on hiring, retirement and resignation of staff dated November 10, 2004 for information. Carried.**

- ii) Report: Campus Ministry Services – St. Michael's High School

Superintendent Ouellette briefly summarized the administrative report *Campus Ministry Services - St. Michael's High School*. Principal Ron Donaldson and Vice-Principal Sherrilynn Colley Vegh were present to explain the current practice for the provision of faith-based services at the three sites of St. Michael's High School and describe the proposed plan for the provision of Campus Ministry services to the staff and adult students attending the St. Clair College program. Questions were raised by Trustees regarding the proposed service model. Administration will review the proposal and bring a follow-up report to the Board.

**Moved by Trustee Holland and seconded by Trustee Alexander to defer the report: Campus Ministry Services – St. Michael's High School to allow further consideration for the provision of faith-based consultation for both staff and adult students attending the St. Clair College site. Carried.**

- iii) Report: High School Council Meeting Minutes

Trustee Soulliere suggested that the Student Trustee policy be reviewed prior to the selection of next year's representatives as it pertains to the status of the alternate Student Trustee. Student Trustee Deschamps indicated that the Ontario Student Trustees' Association has been working with the Minister of Education to bring consistency to board policies related to Student Trustee representatives across the province.

**Moved by Trustee DiMenna and seconded by Trustee Janisse that the Board receive the minutes of the High School Council dated June 3, 2004, as information. Carried.**

11. Unfinished Business – None.

12. New Business

a. Report: School Vending Machines

Director Moher reported that the Ministry of Education's Provincial Policy Memorandum 135 *Healthy Foods and Beverages in Elementary School Vending Machines* sets out clear recommended standards for school boards regarding the sale of foods and beverages through vending machines in elementary schools. Currently all secondary schools and twenty-nine elementary schools operate with beverage vending machines through a variety of verbal or written agreements. Director Moher reported that less than two years ago the Board looked reviewed the issue of cafeteria services and contracts and he recommends the same course of action the Board took with cafeteria services.

**Moved by Trustee DiMenna and seconded by Trustee Janisse that a Request for Quote on vending machines be issued the week of November 15, 2004. Carried.**

13. Committee Reports

a. Special Education Advisory Committee Minutes: August 26, 2004 and September 23, 2004

Trustee Soulliere presented the Special Education Advisory Committee Minutes of August 26, 2004 and September 23, 2004 and highlighted a motion pertaining to correspondence sent to the Minister of Education regarding the establishment of a process to access the Effectiveness and Equity Fund. Trustee Soulliere will provide all trustees with copies of the SEAC Circular September 2004 (*The Importance of Special Education Advisory Committees to Boards of Education*) and an accompanying discussion brief prepared by a member of the Board's SEAC. Trustees were invited to share their feedback on the documents with Trustee Soulliere or Trustee DiMenna prior to the next SEAC meeting.

**Moved by Trustee Soulliere and seconded by Trustee Holland that the Special Education Advisory Committee minutes of August 26, 2004 and September 23, 2004 be received as information. Carried.**

14. Notice of Motion – None.

15. Remarks and Announcements

a. Chairperson – Chair Macri commented on the Bishop's Dinner held last week.

b. Director of Education - Director Moher commented on the following:

- School community celebrations: Opening Ceremony in Kingsville, Blessing and Rededication of Assumption College, Dedication of the Windsor Essex Catholic Education Centre on November 17.

- Information Technology staff are facilitating a video conference in the Boardroom with the grade six students of St. Pius X Catholic Elementary School students and the Canadian Space Agency on November 16 and 17 to study the “Anatomy of Robots.”
- Progression of the Pedestrian Overpass on Huron Church Road.
- Grades 3 and 6 EQAO Scores – Director Moher indicated that all scores are at or above the provincial average. He commended the students and staff for the improvements in this area indicating that it is living proof staff development makes a difference.

c. Board Chaplain – Father Brunet sent his regrets this evening.

#### 16. Remarks/Questions by Trustees

Trustee Porcellini wished Catholic Central’s basketball team luck, thanked staff and students of St. John de Brebeuf Catholic Elementary School for the invitation to their Blessing and Rededication Ceremony, and requested a copy of the 15-year Accommodation Plan.

Trustee Keane complimented trustees for their community participation including attendance at the Bishop’s Dinner, the Blessing of St. John de Brebeuf Catholic Elementary School, and the Ordination of Auxiliary Bishop Daniels.

Trustee DiMenna thanked parents and staff at St. John de Brebeuf Catholic Elementary School for their work and participation at the Blessing and Rededication Ceremony and thanked Dennis Kosokowsky for the donation of the handcrafted wooded cross hanging in the foyer. Trustee DiMenna commended Kevin Hamlin, Cardinal Carter Catholic High School on the success of the recent Dangers of the Internet in-service.

Trustee Courtney commented on Auxiliary Bishop Daniels’ Ordination and commended Principal Picard and the staff of Holy Cross Catholic Elementary School for their fortitude following the recent break-in at the school.

Trustee Alexander commented on the Ordination Ceremony for Auxiliary Bishop Daniels and noted that the Auxiliary Bishop is a product of our school system having attended F. J. Brennan Catholic High School. Trustee Alexander also brought tribute the Director of Education for his leadership and guidance to the Board which is evidenced by the marked improvements in student success.

Trustee Holland inquired into the Ontario Association of Parents in Catholic Education membership of which every school council is required to have an OAPCE member. She further asked that a letter be sent to the OAPCE president requesting an outline of services they plan on providing to their membership. Trustee Holland commented on the sense of community and fellowship at the recent Bishop’s Dinner and Ordination of Auxiliary Bishop Daniels.

Trustee Soulliere commented on the success of the Dangers of the Internet In-service coordinated by Kevin Hamlin. Trustee Soulliere suggested the Board strike an Ad Hoc Committee to review local issues and to develop resolutions for the Ontario Catholic Schools Trustees’ Association Annual General Meeting. Trustees interested in sitting on the Ad Hoc Committee are to let Chair Macri know as soon as possible.

Student Trustees Deschamps and Limarzi commented on the recent Ontario Student Trustees' Association (OSTA) Fall General Meeting held on November 5 – 6. Within OSTA there are four board councils, including an English Catholic Board Council (ECDB). At the ECDB meeting, discussions occurred around issues such as bringing faith alive in our schools, day-to-day faith activities, making our schools more visibly Catholic and how to enhance school liturgies. In addition, on November 7, the English Catholic Board Council (ECBC) held a Faith Formation Day which focused on building a Catholic learning community in our schools. Student Trustee Deschamps indicated that she has been elected Chair of the Fair Labour Union Committee which was created by the ECBC. The Committee will look at recommending a province-wide standard uniform provider policy, based on conditions in which the items are made. Student Trustee Deschamps will provide Trustee Holland names of the OSTA Executive in response to her concern of representation for Catholicity perspectives within the Association.

17. Pending Items

a. Notice of Motion (deferred from September 28, 2004)

Trustee Courtney: “At the next regular scheduled meeting of the Board, I shall move or cause to be moved that the board approve the immediate appointment of a campus minister at for St. Michael’s Alternate High School and its satellite campuses; in keeping with past and current practice of employing Campus Ministers in all our secondary schools.”

18. Continuation of In-Camera – Not required.

19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor)

- Tuesday, November 23 – 7:00 p.m.
- Tuesday, December 7 – 7:30 p.m. (Organizational Meeting – **NOTE: DATE/TIME**)
- Tuesday, December 14 – 7:00 p.m.
- Tuesday, January 11, 2005 - 7:00 p.m.
- Tuesday, January 25, 2005 - 7:00 p.m.
- Tuesday, February 8, 2005 - 7:00 p.m.

20. Closing Prayer – Chair Macri closed the meeting with a prayer.

21. Adjournment - There being no further business, the Regular Meeting of the Board of November 10, 2004 adjourned at 9:00 p.m. at the call of the Chair.

***John Macri***  
*Board Chairperson*

***Michael Moher***  
*Director of Education & Secretary*